

A great place to...

**LIVE
WORK
PLAY**

City of

Tualatin

Budget in Brief

Fiscal Year 2014-2015





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Budget Committee

Council Members

Mayor Lou Ogden
Council President Monique Beikman
Councilmember Wade Brooksby
Councilmember Frank Bubenik
Councilmember Joelle Davis
Councilmember Nancy Grimes
Councilmember Ed Truax

Citizen Members

Diane Buisman
Dan Gaur
Robert Kellogg
Candice Kelly
Roger Mason
Derek Ruckman
Terri Ward

The City of Tualatin has received the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association (GFOA) for the 22nd consecutive year. This year the GFOA presented a Distinguished Budget Presentation Award for the budget beginning July 1, 2013. We are very proud to be recognized by the GFOA.



The City of Tualatin also maintains a Moody's Aa2 bond rating and this year a "positive outlook" was also assigned to our rating by Moody's.

A Great Place to Live, Work, Play

A Message from the City Manager



Dear Residents and Businesses of Tualatin,

I am proud to present this year's Budget in Brief. The adopted budget was approved by the City Council on June 23, and will direct our goal of providing excellent customer service while keeping within our budgetary guidelines.

The complete budget is available for viewing on our website. Making budgetary information readily available to our citizens is part of our ongoing effort to be transparent, responsible and accountable in the management of the City's resources.

The purpose of the Budget in Brief is to highlight some of the more important and interesting aspects of our 258 page budget. We do this by telling the "story" of the budget. From the Budget Committee who reviews and approves it to the Council who adopts it, these volunteer citizens are to be applauded for their time and work on this document. It includes the goals that drive us; the budget process and where our money comes from and goes, and highlights of what you will see happening around town this year made possible by funds from this year's budget. Lastly, it includes ways that you as citizens and businesses can be informed and involved. It is the story of months of planning and our organization's commitment to continuing to provide the services that make Tualatin a great place to Live, Work and Play while living within our means and being stewards of the taxpayer dollars.

The total adopted budget for Fiscal Year 2014/2015, including the Tualatin Development Commission, is \$75,842,035. This total accounts for a 3.0% decrease from the 2013/2014 adopted budget, as amended.

I am proud to say that over the last few years when other cities were facing cutbacks and layoffs, our organization rose to the occasion, planned accordingly

and weathered the storm without any layoffs, and maintained the ability to still provide the services that our community has come to expect. I am honored to serve with the other 150+ dedicated employees who work for you and to live and work in a community where everyone cares and, as Mayor Lou Ogden says, is the best city south of the North Pole.

Recently, the City went through a rating update with Moody's Investors Service. The result was an affirmation of the City's strong Aa2 general obligation unlimited tax bond rating and an assignment of a positive outlook to the city. Moody's rationale for the rating was due to "overall strong credit characteristics" and goes on to further state that the "city's financial position is sound and benefits from prudent management as well as reliance on relatively stable revenues." The positive outlook reflects Moody's expectations that the city's economy will "continue to perform well given the strengths of the Portland Metro area, and also that the tax base will continue to recover following the recent downturn plus the benefit of continued in-fill development." The report is good news for Tualatin and further affirms our strong financial health.

I hope you enjoy this year's Budget and Brief. I would encourage you to not only visit our website, but check out the last page of this Budget in Brief to see the many ways you can get involved and be informed of what's happening in our great City.

A handwritten signature in black ink that reads "Sherilyn Lombos".

Sherilyn Lombos, City Manager

LIVE

WORK

PLAY





Your City Council

Tualatin uses the Council-Manager form of government. Our City Charter gives responsibility for the day-to-day operations of the City to the City Manager who is hired by the City Council. The Council consists of a mayor and six councilors who are elected from the city at large and serve four-year terms. Council meetings are typically held the 2nd and 4th Monday of each month, beginning at 7:00 p.m. Council meetings are preceded by a work session that usually begins at 5:00 p.m.



Top row: Councilor Wade Brooksby, Councilor Frank Bubenik, Mayor Lou Ogden, Councilor Ed Truax; Bottom row: Councilor Nancy Grimes, Council President Monique Beikman, Councilor Joelle Davis

You can contact the City Council by emailing council@ci.tualatin.or.us, or you can use the individual email address below.

Mayor Lou Ogden
logden@ci.tualatin.or.us

Council Pres. Monique Beikman
mbeikman@ci.tualatin.or.us

Councilor Wade Brooksby
wbrooksby@ci.tualatin.or.us

Councilor Frank Bubenik
fbubenik@ci.tualatin.or.us

Councilor Joelle Davis
jdavis@ci.tualatin.or.us

Councilor Nancy Grimes
ngrimes@ci.tualatin.or.us

Councilor Ed Truax
etruax@ci.tualatin.or.us

Boards & Committees

The City Council and staff welcome citizen involvement and supports advisory committees and boards to provide needed perspectives and advice on specific service areas. The public is always invited and encouraged to attend all advisory committee meetings. For more information please call Nicole Morris at 503.691.3011 or e-mail nmorris@ci.tualatin.or.us.

Architectural Review Board (ARB)

Tualatin Arts Advisory Committee

Budget Advisory Committee

Core Area Parking District Board (CAPDB)

Tualatin Library Advisory Committee (TLAC)

Tualatin Parks Advisory Committee (TPARK)

Tualatin Planning Commission (TPC)

Tualatin Tomorrow Advisory Committee (TTAC)

Tualatin Urban Renewal Advisory Committee (TURAC)

To contact the Council by phone please call the Deputy City Recorder at 503.691.3011

City Council Goals

We value a high quality of life for our community and will promote actions which increase community spirit and pride, and a sense of ownership, involvement and belonging in the community. We recognize the strengths which come from our heritage and background, our social and economic conditions, and our natural resources. We will manage growth in a manner that will build on these strengths, while fostering a sense of place and a unique identity for the City.

Connected, Informed & Engaged Citizenry



Enhanced / Expanded Transportation Options Including Public Transit & a Regional Connector



Protected & Expanded Natural Spaces



A Livable, Family- Oriented, Healthy, Active-Living, & Safe Community



Expanded, Strength- ened Tax Base Through Smart, Bal- anced Growth



Accessible Oppor- tunities for Lifelong Learning, Workforce Development and Training, and Educa- tional Innovation & Partnerships



A Vibrant, Economi- cally Viable, Thriving Downtown / Town Center



Expanded Oppor- tunities for Vibrant Parks & Recreational Facilities, Including Greenway Trails & Bike/Pedestrian Trails



A Great Place to Live, Work, Play



Your Community

Demographics & Statistics

The City of Tualatin, population 26,510, is a dynamic, vibrant community. Tualatin's population is well-educated, diverse, and involved in community and school activities. In the most recent satisfaction survey, 84 percent of residents rated the overall quality of life in Tualatin as "excellent" or "good." Residents enjoy community amenities such as award-winning parks, unique shopping and dining establishments and a low tax rate.

Incorporation	1913
Government	Council/Manager
Population	26,510
(2013)	23,065
(2000)	14,664
(1990)	7,483
(1980)	750
(1970)	Washington & Clackamas
Counties	Tigard-Tualatin
School District	
Registered Voters	
Washington County	11,839
Clackamas County	1,849
Elevation	125 Feet
Housing Units	10,652
Citizen Advisory Boards	10
Median Resident Age	33.8
Bond Rating (Moody's)	Aa2
Library Users in 2013	322,079
Parks (11)	126.14 acres
Greenways	112.63 acres
Natural Areas	47.97 acres



26,510

Population

24,246

Total Employees In Tualatin

1,534

Number of Business Licenses

Economic Indicators

Largest Employers

Legacy Meridian Park Hospital
Lam Research (Formerly Novellus Systems, Inc.)
United Parcel Service, Inc.
Precision Wire Components
Hunt Air
Tigard-Tualatin School District (Tualatin only)

Average Wage	\$50,000
Median Household Income	\$64,330
Median Home Value	\$325,000
Employment	24,246
Business Licenses issued/renewed	1,534
Total Payroll in Tualatin	\$979.1 million
Developed Acres	3,722 Acres
Vacant Acres	687 Acres

A Brief History Lesson

1853 - Samuel Galbreath began a ferry service crossing the Tualatin River from a village he called "Galbreath". The town's name was changed to "Bridgeport" in 1856.

1886 - The Portland & Willamette Railway Company purchased a right-of-way through John Sweek's land on the Tualatin River's west bank opposite Bridgeport. Profiting from the sale, Sweek took advantage of the railroad's location and platted a town around the depot - he called the new town Tualatin.

1890 - John L. Smith moved to Tualatin and established a sawmill close to the river.

1906 - The Oregon Electric Railroad's Portland-Salem line came to town and changed the city's center again.

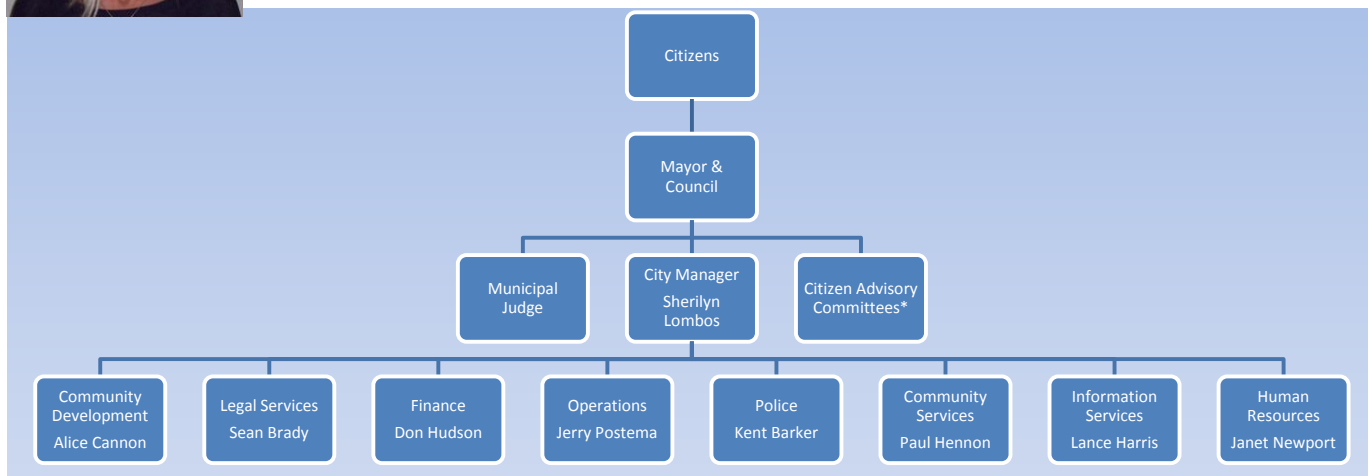
1913 - The City of Tualatin was incorporated.

The Organization



“The City of Tualatin recognizes its employees as the greatest asset and strives to maintain a safe, respectful and professional workplace. The City is proud of its dedicated staff who take every opportunity to provide exceptional service to their customers”

- Janet Newport, HR Manager



The organization is made up of 20 divisions within eight departments responsible for all services except fire, which is provided through a special district, Tualatin Valley Fire & Rescue, and has 149 positions budgeted this year.

“I love working for the Tualatin Library because my fellow employees are great to work with, and it feels like I’m in touch with the community”

- Maggie Hannahs



Mike Darby has served the City for 37 years and his dedication and commitment over the years is extraordinary. Mike has stayed with the City, because he “loves his job and being in charge of public improvements”, and loves being known for being “Firm but Fair”.



“I find my work satisfying because I can give back to the community, what the community gives to me.”

-Miguel Gonzales-Alfaro





Volunteers and Partnerships

Volunteers

in 2013

478

volunteers served in the Library

907

volunteers planted, painted,
cleaned, built and more

460

volunteers worked in other areas
through the City

1,845

Total Volunteers in 2013

For a completed total of

28,800

donated hours

28,800 hours were donated in 2013! That is the equivalent of almost 14 full-time employees. Volunteers come in all ages and do everything from planting trees to shelving books. From groups of teens - T.E.A.M. Tualatin (Together Everyone Achieves More) and the Library Teen Group, to our volunteer boards and committee members, partnerships with the Tigard-Tualatin School District, and businesses such as Fred Meyer and Comcast, and our sponsors who help us put on our many events throughout the year, our volunteers are the heart of our organization. **Tualatin loves its volunteers!**



T.E.A.M. Tualatin



Working with CE2 Student



Girl Scout Gold Project



Fred Meyer Employees Volunteer



"Comcast Cares" Planting



Volunteer of the Year Appreciation Dinner - All volunteers are recognized and awards are given to volunteers who go above and beyond and are nominated and selected for recognition.



"I have been volunteering for the Tualatin Library for about 20 years. It's my city and I use the Library, and I love giving back to my community."

- Library Volunteer

The Budget Process

The annual budget is one of the most important and informative documents city officials will use. In simple terms, the city's budget is a financial plan for one fiscal year. It shows the estimated costs of expenditures (items or services the city wishes to purchase in the coming fiscal year) and other budget requirements that must be planned for, but won't actually be spent. It also shows the resources that will be available to pay for those expenditures.

The State of Oregon's budget law requires citizen involvement in the preparation of the budget. This requirement is achieved through a Budget Committee that consists of the City Council plus an equal number of appointed citizens with equal voting rights. A proposed budget is presented to the Budget Committee who reviews it during public meetings, receives public testimony and then sends the recommended budget to Council for a public hearing and adoption.

The budget authorizes the city to spend money and limits how much money can be spent. It also justifies the levy of property taxes. In order to levy taxes

through a county assessor, cities must prepare a budget following a specific local budgeting process.

The Phases

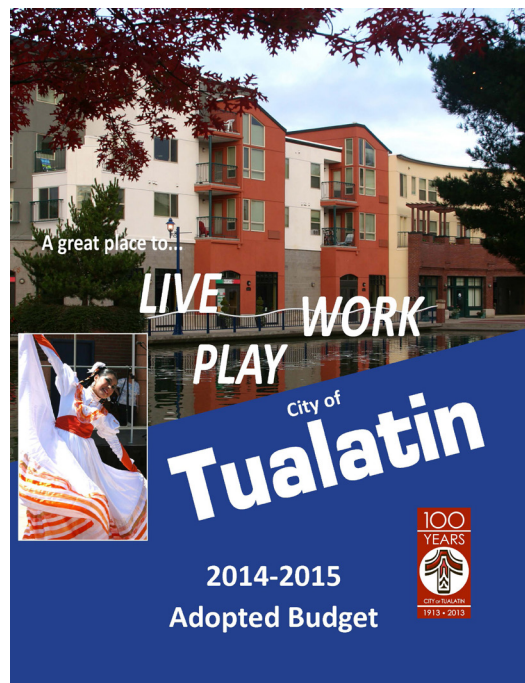
Phase 1: The Budget Officer Puts Together a Proposed Budget

Phase 2: The Budget Committee Approves the Budget

Phase 3: The Budget is Adopted and Property Taxes are Certified (When Appropriate).

Phase 4: The City Operates Under the Adopted Budget.

The adopted budget becomes effective on July 1. The entire budget is available on our website at www.tualatinoregon.gov/finance, or a hard copy is available in our Library and at our Reception desk for viewing.



This year's Adopted Budget will be provided to the Government Finance Officers Association (GFOA) with an application for consideration for the Distinguished Budget Presentation Award. The City received this award for the first time this year for their 2013/2014 Adopted Budget





Where the Money Comes From

Overall, the City's revenues, less "transfers" and "other revenue", increased 4.8%. Once again, we are experiencing stable revenue growth, with all categories either maintaining previous levels or showing increases for 2014/2015.

Property taxes continue to make up almost half of the general fund revenues and are the second largest revenue source city-wide.

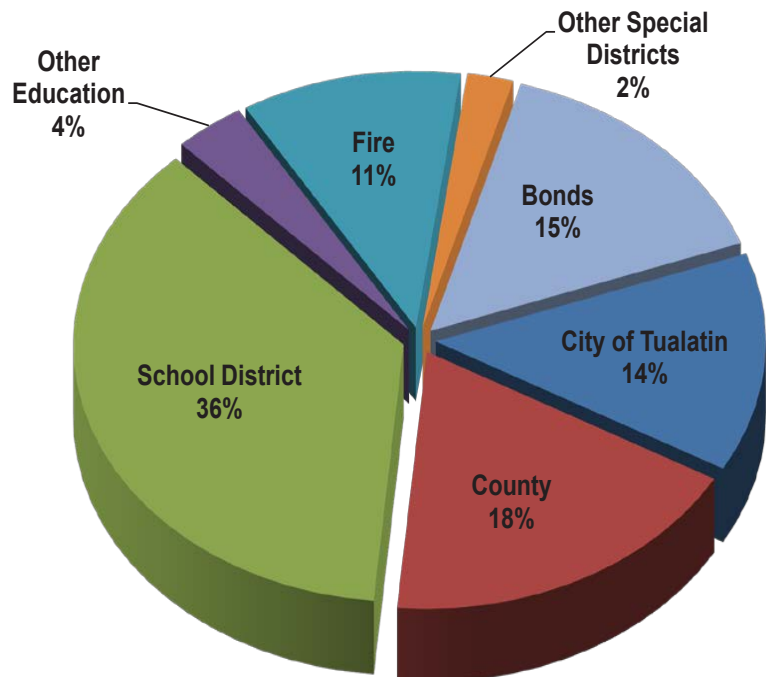
Adopted Revenues By Source

	<u>FY 13/14</u>	<u>FY 14/15</u>
Beginning Fund Balance	\$27,867,995	\$29,402,010
Property Taxes	8,528,225	8,890,655
Licenses & Permits	549,500	574,500
Franchise Fees	2,124,000	2,144,400
State Shared Revenue	703,100	711,150
Intergovernmental Revenue	3,597,425	3,827,950
Fees & Charges	1,829,340	1,844,325
Fines & Forfeitures	14,517,555	1,303,000
Charges for Service	1,304,000	15,225,630
Interest	153,610	207,155
Transfers	9,530,405	7,345,195
Other Revenue	1,271,750	167,365
Total Resources	\$71,976,905	\$71,643,335

Where Your Property Tax Dollars Go

TAX COMPARISONS

City	Tax Rate
Lake Oswego	\$4.9703
Beaverton	\$4.1466
Sherwood	\$3.2975
Wilsonville	\$2.5206
Tigard	\$2.5131
Tualatin	\$2.2665
West Linn	\$2.1200



Property Tax Rate (per \$1,000 of assessed value) multiplied by Assessed Value equals Property Tax Revenue. After a few years of less than 3% growth in our assessed value, our growth rate is increasing. Developments such as Nyberg Rivers are projected to increase our assessed value in FY 15/16 and FY 16/17. **Tualatin has one of the lowest tax rates compared to cities in the Portland Metro area.**

Where the Money Goes

Adopted Requirements By Source

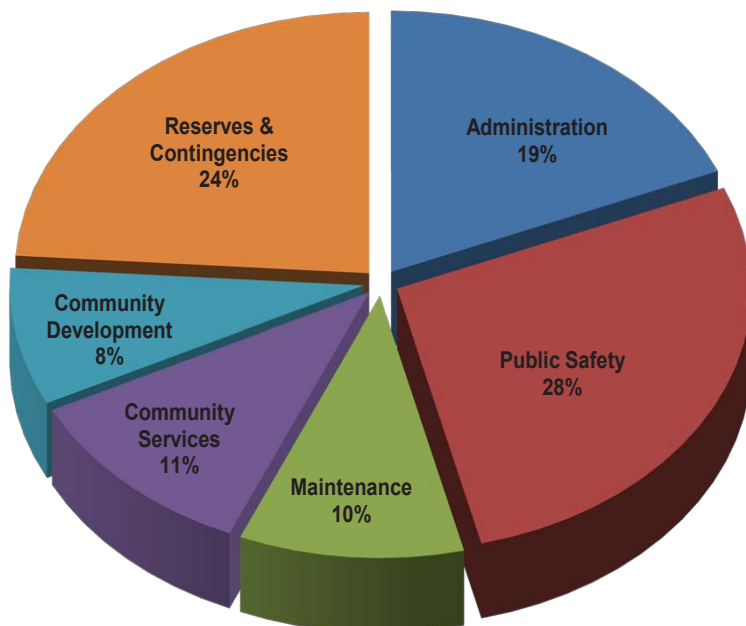
	<u>FY 13/14</u>	<u>FY 14/15</u>
Personnel Services	\$15,503,335	\$16,282,550
Materials & Services	15,001,485	15,459,510
Transfers	9,363,885	7,210,475
Capital Outlay	7,220,845	5,136,235
Debt Service	1,499,135	1,629,700
Contingencies & Reserves	23,388,220	25,924,865
Total Requirements	\$71,976,905	\$71,643,335

City Departments were given the premise of “Maintaining our Current Level of Services, aligned with the City Council’s Goals” to work with as they put together budget requests. Even with expenditure increases related to items out of the City’s control (utility rate increases, fuel prices and other contractual obligations), departments did an outstanding job keeping expenditure growth to a manageable level.

Throughout the budget, materials and services are at or below previous year levels. There was a 3.0% increase from last year largely due to contractual obligations. Beyond these increases, materials and services are remaining steady.

Increases in Personnel Services are primarily contractual, and Capital Outlay is decreasing from last year due to the Operations Warehouse project being completed.

“The FY 2014/2015 Budget is once again a financially stable budget and further proves that the City of Tualatin is a Great Place to Live, Work, and Play.”



Tualatin's General Fund





Around Town - What to Expect This Year



It seems like no matter where you go, there is construction going on. The good news is that construction and improvements leads to better streets, safer sidewalks, more bikeways and projects that make a community a better place to live. Here are some of the projects that are included in the budget that you will see around town this year, some more visible than others, but all planned to make Tualatin a great place to Live, Work and Play.

The extension of Seneca Street will allow for safer traffic in and around the Library, City offices and the new Nyberg Rivers Development as well as connecting to the Commons. It will include a traffic signal and cross-walks.



The Borland Road Frontage Project will add sidewalks to Borland Road from 65th Avenue to the eastern boundary of the City limits to enable safe pedestrian traffic.



Repair unimproved road ways



Sidewalk and Street Tree Repair and Maintenance



Another not so visible, but just as exciting, change is in the city's financial, community development and operations software implementation which we refer to as the Big 3. The migration to these updated software programs will allow us to provide better and more efficient services which the public has asked for and we are committed to provide.



For more information on ongoing projects through the City, please visit our website at www.tualatinoregon.gov.

Stay Connected, Informed and Involved

The City of Tualatin strives to keep you updated and informed of things happening in and around Tualatin that are important to our residents and businesses. Our website is updated regularly to provide the most up-to-date information. Here are other ways to stay connected, keep informed and get involved.

Stay Connected by following us on Facebook, Twitter, YouTube, RSS, or subscribing to email updates.



Are you a **Facebook** user? Friend us on Facebook and stay informed with the latest City news and happenings.



Are you a **Twitter** user? Follow us to stay informed.



Check out our **You Tube** Channel for the latest City videos



We have several **RSS Feeds** available for subscribing to City website updates.



The City offers **Email Subscription lists** to agenda packets and Tualatin Today.

The City also provides **Website Update Notifications** via email. Subscribe to receive a daily or weekly digest of website updates customized to your preferences.



Sign up for **Flash Alerts** to be the first to learn about press releases and emergency alerts.



The GetOut! Guide is the City's Activity Guide and is inserted in the newsletter monthly. It includes activities for kids, teens, adults and over 50's put on by the Library, Juanita Pohl Center, Heritage Center and Recreation.

You can watch the City Council meetings **live!** Council meetings are streamed live on the day of the meeting. You may click on this icon on our website to stream live.



Citizen Involvement is highly valued in the City of Tualatin. The City strives to involve and inform citizens in decisions that affect our Community's quality of life. The CIO (Citizen Involvement Organization) Program is a grass roots



effort started and implemented by Tualatin residents to improve communication with one another and with City government. To learn more about this program, or to get involved, please visit our website or contact the Deputy City Manager.

Tualatin Today - The City's monthly newsletter is mailed to all residents and businesses in the City. It provides information on what's happening in Tualatin from volunteer opportunities and special events to construction and street improvement updates. It also includes information on what our CIOs (Community Involvement Organization) are up to and other valuable and interesting information. The newsletter is printed monthly with the exception of the December/January combined issue.



Scan this QR code to access our website.

