

2009-2010 City of Tualatin Adopted Budget



City of Tualatin Annual Budget

For the Fiscal Year

JULY 1, 2009 – JUNE 30, 2010

CITY LEADERSHIP:

LOU OGDEN *Mayor*

CHRIS BARHYTE *Council President*

MONIQUE BEIKMAN *Council Member*

JOELLE DAVIS *Council Member*

JAY HARRIS *Council Member*

DONNA MADDUX *Council Member*

ED TRUAX *Council Member*

BUDGET COMMITTEE:

LYNN LARSON

ROGER MASON

PAUL SIVLEY

MICHAEL STANSFIELD

TERRI WARD

DIANE WEISHEIT

ALAN WILSON

CITY STAFF:

SHERILYN LOMBOS *City Manager*

KENT BARKER *Police Chief*

DANIEL BOSS *Operations Director*

BRENDA BRADEN *City Attorney*

DON HUDSON *Finance Director*

PAUL HENNON *Community Services Director*

NANCY MCDONALD *Human Resources Director*

MIKE MCKILLIP *Engineering & Building Director*

DOUG RUX *Community Development Director*

JOHN WALL *Information Services Director*



Jay Harris
Position 1



Lou Ogden
Mayor



Chris Barhyte
Council President



Donna Maddux
Position 3

Tualatin City Council



Monique Beikman
Position 2



Joelle Davis
Position 6



Ed Truax
Position 4

City of Tualatin

2009-2010 Adopted Budget

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Budget Message



MEMORANDUM

CITY OF TUALATIN

TO: Members of the Budget Advisory Committee

FROM: Sherilyn Lombos, City Manager

DATE: May 11, 2009

SUBJECT: Proposed Fiscal Year 2009/2010 Budget

It is my pleasure to present the proposed fiscal year 2009/2010 City of Tualatin and Tualatin Development Commission (TDC) budgets.

The budget document that follows is divided into eight sections: Budget Message, Introduction, Revenues, Department Expenditures, Utility Expenditures, Debt and Other, Capital Development and the TDC. For more information about each section and how to navigate through the document, please refer to the Reader's Guide included in the front of the Introduction tab.

The total proposed budget for 2009/2010, including the TDC, is \$87,266,230. This amount is down 9.8% from the 2008/2009 adopted budget. This decrease is primarily due to the reduction in the capital development funds, a direct correlation to the slowdown in the economy. The economy has also had an impact on the rest of the budget, as we are closely monitoring all our revenue sources and matching expenditures to the fund revenues. In most cases, budgets have decreased from 2008/2009 adopted levels, with the increases being primarily related to cost increases that are out of the City's control, i.e. contractual or pass-through increases. This message highlights activity and some of the major changes in each of the City's funds.

General Fund

Revenues

The beginning fund balance and projected revenues for fiscal year 2009/2010 total \$17,481,514 and come from six main sources:

1. *Property taxes* make up almost half of the general fund revenues. They are based on a set levy of \$2.2665 per \$1,000 dollars of assessed value. Previous years have seen growth in the community, prompting the assessed value to increase at a higher rate than the Measure 50 growth limit of 3%. Even though market values have seen a

decrease, there is still a significant gap between market value and assessed value; therefore, we are projecting the assessed value will continue to increase by the 3% growth limit.

2. *Franchise fees* are those fees paid by utilities for use of the public right-of-way and are based on a percentage of revenues. PGE is the largest share of franchise fees followed by NW Natural Gas, the cable franchises and Verizon. These revenues are projected to be up due to the recent rate increases implemented by PGE and NW Natural Gas.
3. *Intergovernmental revenues* are those dollars that come to us from other governments, the largest of which is the library funds we receive from Washington County and the WCCLS local operating levy, followed by state shared revenues and our share of the hotel/motel tax. This category also includes grant revenues from state and federal sources, as well as other governmental agencies. Increases in grant revenues for 2009/2010 include a police equipment grant (\$33,000), a safe schools grant that pays for a school resource officer (\$80,000) and a grant from TriMet to pay for a police officer to be assigned to a transit task force (\$94,600). These increases are partially offset by a reduction in planning related grants that were included in the 2008/2009 budget.
4. *Licenses, permits & fees* include business license fees, passport execution, alarm permits and user fees. It also includes the new rental housing program fees that the City Council adopted in 2008.
5. *Fines and Forfeitures* increased due to the implementation of the expanded Municipal Court, which now hears traffic citations issued in the City. Previously, traffic violations were cited into the County courts and the counties retained 50% of the revenue.
6. *Transfers* are primarily reimbursements for services that the general fund provides mainly to the restricted funds.
7. *Interest and miscellaneous* are made up primarily of interest earned on investments, which is significantly down due to a sharp decrease in the interest rate earned on our cash balances invested in the Local Government Investment Pool.

Expenditures

In fiscal year 2009/2010, we are budgeting for \$13,792,503 in expenditures from the general fund. This is a decrease of 1.11%. General fund expenditures are divided into three categories: Personal Services, Materials and Services and Capital Outlay.

In order to minimize the gap between current year revenues and current year expenditures, as well as because of a general lack of confidence in revenues in the current economic environment, the City departments held expenditures at or below last year's levels wherever possible. Additionally, salaries for management and non-represented staff were frozen and limits were placed on the amount the City contributes for health and dental benefits. The City's contract with the general employee association expires on June 30, 2009 and negotiations are currently in process. The Tualatin Police Association is under contract, so those contractual obligations are included in the budget.

Most General Fund departments, as well as the divisions in the Engineering & Building and Operations Funds with personal services costs, are seeing a decrease in overall expenditures due to the salary freezes, as well as our PERS contribution rate decreasing for the upcoming fiscal year. PERS rates are set every two years, based upon an actuarial study completed the year before the next biennium of rates. We will realize a decrease of 2.5 to 5% in our contribution rate for the next two years, based upon favorable PERS earnings in the previous actuarial period; however, you will notice a \$500,000 PERS Reserve proposed in the budget to offset expected 6% increases in the rate two years from now.

Increases in department budgets are primarily for items that are out of the City's control, including a significant increase in our dispatch contract with WCCCA, the additional police officer paid by the TriMet grant, and utility rate increases by PGE and NW Natural Gas. There are budgeted dollars for vehicle purchases to replace an aging dump truck and an aging parks service truck. We have also budgeted to replace two needed police patrol vehicles.

Engineering & Building Fund

Revenues in this fund are projected to be down approximately 13% over the current budgeted amounts, with an increase in the beginning fund balance due to building related permits and fees being collected, but the projects being put on hold due to the economy. Contingencies and Reserves are increasing due to prepayments of building and engineering fees where the work is anticipated to carry into fiscal year 2010/2011.

Operations Fund

The specific function of the portion of Operations that is funded out of restricted funds is to keep the City's water, sewer and storm systems in operating order and to maintain the city's streets. The Water Division is budgeting increased expenditures for electricity, testing and chemicals for the new Aquifer Storage Reservoir coming on line in 2009, as well as the replacement of a 12-year old service truck and a share of the replacement dump truck. The Sewer Division will be recognizing savings due to the Childs Pump Station maintenance being transferred to Clean Water Services, but will be seeing an overall increase in expenditures due to a share of the dump truck. Street Division expenditures are increasing for the dump truck, but also for the purchase of snow plow attachments, as well as a more efficient sanding attachment for the new dump truck. Non-Departmental capital expenses are significantly reduced due to funds that were allocated in 2008/2009 to construct the east

lot of the Operations Yard. Reserve balances were frozen at 2008/2009 levels to minimize the impact of transfers into this fund from the utility funds.

Utility Funds

The Utility Funds record revenue and expenses for the water, sewer, storm drain and street systems (recorded in the Road Utility Fee Fund and the Road Gas Tax Fund). The primary revenue sources for these funds come from user fees, except for the Road Gas Tax Fund, whose primary revenue source is the state gas taxes. Capital projects related to these systems are also recorded in these funds. More specific details of the individual funds follows.

Water Operating Fund

The City of Tualatin purchases water from the City of Portland for resale to Tualatin customers and the city of Sherwood. The purchase price from Portland is increasing; however, we are proposing to use rate stabilization reserve funds to maintain the water usage rate at \$2.29/ccf. We will also not be raising the water facilities charge, or the water service charge, both of which have not been raised in a number of years. In fiscal year 2009/2010 funds are allocated to increase water conservation efforts, replace valves on Tualatin-Sherwood Road, replace water lines in Indian Meadows and Indian Woods subdivisions and participate in an emergency intertie to Tualatin Valley Water District.

Sewer Operating Fund

During fiscal year 2008/2009, Clean Water Services (CWS) completed a rate model study, which split the sewer rates into two components, a regional rate which is set by CWS and a local rate to be set by the City. In fiscal year 2009/2010, Clean Water Services is raising their monthly sewer usage charge by 5.5%, while the City is proposing to keep the local rate at the 2008/2009 amount. A previous \$0.15 surcharge is being eliminated. Funds are being allocated for the RV Park of Portland sewer replacement and the Saum Creek slide repair.

Storm Drain Operating Fund

Clean Water Services (CWS) is conducting a rate model study similar to the one done for the sewer rates, which will also set a CWS regional rate and a local rate to be set by the City. In fiscal year 2009/2010, Clean Water Services is raising their monthly storm drain usage charges from \$1.00 to \$1.06, while the City is proposing to raise the local rate from \$3.00 to \$3.30 per month; however, the \$0.10 surcharge is being repealed. Funds are being allocated to complete Hedges Creek slide repair work at 105th Avenue and completing routine maintenance of the system to prevent flooding problems.

Road Utility Fee Fund

Revenue for this fund comes from fees collected on monthly utility bills. Funds are used to pay for a portion of street lighting costs, the City's pavement management program, as well as the sidewalk/tree program. This budget maintains existing reverse frontage landscaping, but does not allocate any dollars for new reverse frontage areas.

Road Gas Tax Fund

State gas tax revenues are projected to be down over 10% from 2008/2009, reducing the contingency in this fund well below target levels. This fund pays for street landscaping, electricity and maintenance for traffic signal lights and street lighting.

Debt and Other Funds

The *General Obligation Bond Fund* incorporates debt service on three City bonds:

- The 2005 Parks Improvement bond.
- The 2006 Library Improvement bond.
- The 2008 Police Facility refunding bond (which replaced the 1999 Police Facility bond).

Estimated principle and interest payment for these bonds is approximately \$701,000 in fiscal year 2009/2010.

The *Bancroft Bond Fund* accounts for principal and interest on general obligation debt for projects which directly enhance the value of specific properties. There is one outstanding bond which funded the construction of 95th Place.

The *Enterprise Bond Fund* exists to collect revenue and repay debt on the 2005 water revenue bond for construction of the water reservoir. Principal and interest payments of approximately \$541,000 will be made in fiscal year 2009/2010.

Funds in the *Core Area Parking Fund* will be used to enforce and maintain the five public lots downtown.

In fiscal year 2009/2010, the *Science & Technology Scholarship Fund* will issue two scholarships from interest earnings.

The *9-1-1 Emergency Communications Tax* is collected through the State and is a tax of \$.75 on any circuit or device capable of accessing the 9-1-1 network; two-thirds of the collections are distributed to cities and counties on a per capita basis to fund operations at the dispatch center, in our case, the Washington County Consolidated Communications Agency (WCCCA).

Capital Development Funds

Major capital projects and systems improvements are funded through bonds, systems development charges (SDC) or other restricted sources. The following funds are included in this group:

- Water SDC
- Sewer SDC
- Road SDC

- Storm Drain SDC
- Park Development
- Water Reservoir
- Transportation Development Tax
- Local Improvement District
- Infrastructure Reserve Fund

With the slowdown in building activity, we are projecting very limited income into these funds in the upcoming budget. We are continuing to monitor revenues in these funds and will only begin projects if revenues from previous years exist in the fund, or revenues come in during this year to cover the projects. There are a few projects budgeted in the proposed budget in a few of the funds. They include the Herman/Teton signal and protected/permissive signals in the Road SDC Fund, two pedestrian crossings on Hedges Creek in the Storm Drain SDC Fund and the completion of the ASR project in Water SDC. Additionally, remaining funds in the Water Reservoir Fund will be transferred to the Water SDC Fund to be used with other Water SDC funds for the Norwood Pump Station and the C-2 Reservoir Project. This transfer will complete the projects paid for with the 2005 Water Revenue Bond proceeds.

A new fund is being added this year to account for the Transportation Development Tax (TDT), which was passed by Washington County voters in November 2008. The TDT replaces the existing Traffic Impact Fee. We are projecting limited revenue in this fund, if new construction occurs, but any revenues will be placed in reserve for future year projects.

There are three funds that were completed and closed out in 2008/2009 (City Center Remodel Fund, Library Improvement Fund and Parks Improvement Fund). The detail sheets for these funds are included in the back of the Capital Development section, as required by Oregon Budget Law, but have no activity for fiscal year 2009/2010.

Tualatin Development Commission

The Tualatin Development Commission is Tualatin's urban renewal agency, overseeing the City's two project areas, Central and Leveton. Over the years the Commission has developed excellent projects to reduce blight and ultimately enhance Tualatin's quality of life.

In addition to continuing the process for extending the maximum indebtedness of the district, projects in the *Central Urban Renewal District* that are scheduled for fiscal year 2009/2010 include:

- WES Commuter Rail Quiet Zone.
- Design and construction of pedestrian enhancements on Tualatin-Sherwood Road between Martinazzi Avenue to Boones Ferry Road.

Projects in the *Leveton Tax Increment District* that are scheduled for fiscal year 2009/2010 include:

- Widening and reconstruction of Herman Road from east of 108th Avenue to 124th Avenue.
- Begin construction on the extension of Leveton Drive from 130th Avenue to 99W.
- Construction of a traffic signal at 108th Avenue and Leveton Drive intersection.
- Begin construction of 128th Avenue between Cummins Drive and the district's boundary.

Sincere thanks and credit goes to all City departments and their staff for their contributions to this budget proposal. Special thanks to Finance Director Don Hudson and Carina Christensen, Assistant to the City Manager for their long hours and hard work on this budget.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sherilyn Lombos". The signature is fluid and cursive, with the first name "Sherilyn" written in a larger, more prominent script than the last name "Lombos".

Sherilyn Lombos
City Manager / City Recorder
Administrator, Tualatin Development Commission



Introduction

Reader's Guide

Tualatin-at-a-Glance

City Organization Chart

Adopted Positions

History of Tualatin

Location

Awards

Council Strategic Plan

Oregon Budget Process

READER'S GUIDE

HOW TO MAKE THE MOST OF THE BUDGET DOCUMENT

This budget document serves two primary, but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services the city provides and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the city's financial policies. It also communicates the vision of the City Council and Leadership Team for the City of Tualatin and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided.

Budget Message

The document begins with the budget message. The city manager's budget message outlines key components of the upcoming budget and discusses underlying administrative practices that support the city's organizational goals. It also provides an overview of the previous fiscal year.

Introduction

The introductory section follows the budget message and provides a variety of information about the City.

- It details some important facts and figures, including acres of parkland, miles of streets and other information.
- It presents the City Organization Chart, which explains how the city operates.
- It reviews the adopted positions for fiscal year 09/10 and displays the changes from the previous years.
- It explains the unique history of Tualatin and its location within the State of Oregon.
- It honors the City with an awards and recognition page of city accolades as well as noteworthy staff accomplishments.
- It explains the Oregon budget process including explanations of funds.
- It contains the Council Strategic Plan in its entirety. This Plan includes the Council Strategic Focus Areas, Council Goals and objectives.

Revenues

The revenues section provides a summary overview of projected city revenues. It then provides detailed summary information for each fund: General Fund Department Revenue, Utility Revenue, Debt and Other, and Capital Development. The Tualatin Development Commission (TDC) revenues and expenditures are outlined in the TDC section.

Department Expenditures

This section provides a summary overview of department expenditures. It then details the expenditures of the General Fund, Engineering and Building and Operating Funds. These are the largest funds and contain the bulk of the city expenditures.

Utility Expenditures

This section contains expenditures for utilities such as water, sewer, storm and street. It begins with an overview summary of the utility expenditures and then details water, sewer, storm, street, storm drain, road utility and gas tax individually. These expenditures keep the streetlights operational, the utility system and roadways in good working order, and other vital functions of the City.

Debt and Other

This section provides expenditure information about the City's bonds and other special funds. Specifically, it details the City's General Obligation Bond, Bancroft Bond and Enterprise Bond. It also reviews the Core Area Parking, Science and Technology Scholarship and 911 Emergency Communication Tax Fund.

Capital Development

The section provides information mainly on system development charges (SDCs). It provides an overview summary and then details the water, sewer, road and storm drain SDCs. It also explains the park development and other capital development project funds.

Tualatin Development Commission

The Tualatin Development Commission (TDC) operates as an independent commission and is the Urban Renewal Agency for the City of Tualatin. This section provides both revenue and expenditure summaries for the Commission and then outlines details of current economic development projects.

TUALATIN – AT A GLANCE

LOCATION

Tualatin is located in two counties, SW 65th Avenue, adjacent to Meridian Park Hospital, is the dividing line – with Clackamas County to the east of SW 65th Avenue and Washington County to the west.

INCORPORATED

Date of Incorporation 1913

ENVIRONMENT

Elevation (feet):	125
Precipitation (yearly Avg.):	37.57
Jan. Temperature:	High: 38.9
	Low: 32.5
July Temperature:	High 79.7
	Low: 65.8

VALUATION

Market Value	\$4,942,802,507
Assessed Value	\$3,119,481,639
Assessed Value (including Urban Renewal)	\$3,543,333,903

BOND RATING

Aa3 (Moody's)

POPULATION

2008	26,040
2007	26,025
2000	23,065
1990	14,664
1980	7,483
1970	750

REGISTERED VOTERS

Washington County	11,647
Clackamas County	1,879
Total	13,526

MILES OF STREETS

There are approximately 91 miles of streets (approximately 77 miles are City maintained, about 9 miles are maintained by Washington and Clackamas Counties and approximately 5 miles by the state) and 45 traffic signals (20 are city-owned and 8 are state-owned).

PARKS/GREENWAYS

The city's eleven parks total over 122.7 acres, its greenways comprise 112 acres, and natural areas comprise another 41 acres.

SIGNALIZED INTERSECTIONS

45 intersections are currently signalized.

ZONING – RESIDENTIAL, COMMERCIAL, MANUFACTURING

Commercial	645
Manufacturing	1,859
Residential	2,652
Institutional	41
Total acres	5,197

DWELLING UNITS

Multi-family	4,938
Single Family	5,958
Total	10,896

UTILITY ACCOUNTS

Utility Accounts	6,618
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SCHOOLS

The City of Tualatin sits in four separate school districts:

- Tigard-Tualatin*
- Sherwood
- West Linn/Wilsonville
- Lake Oswego

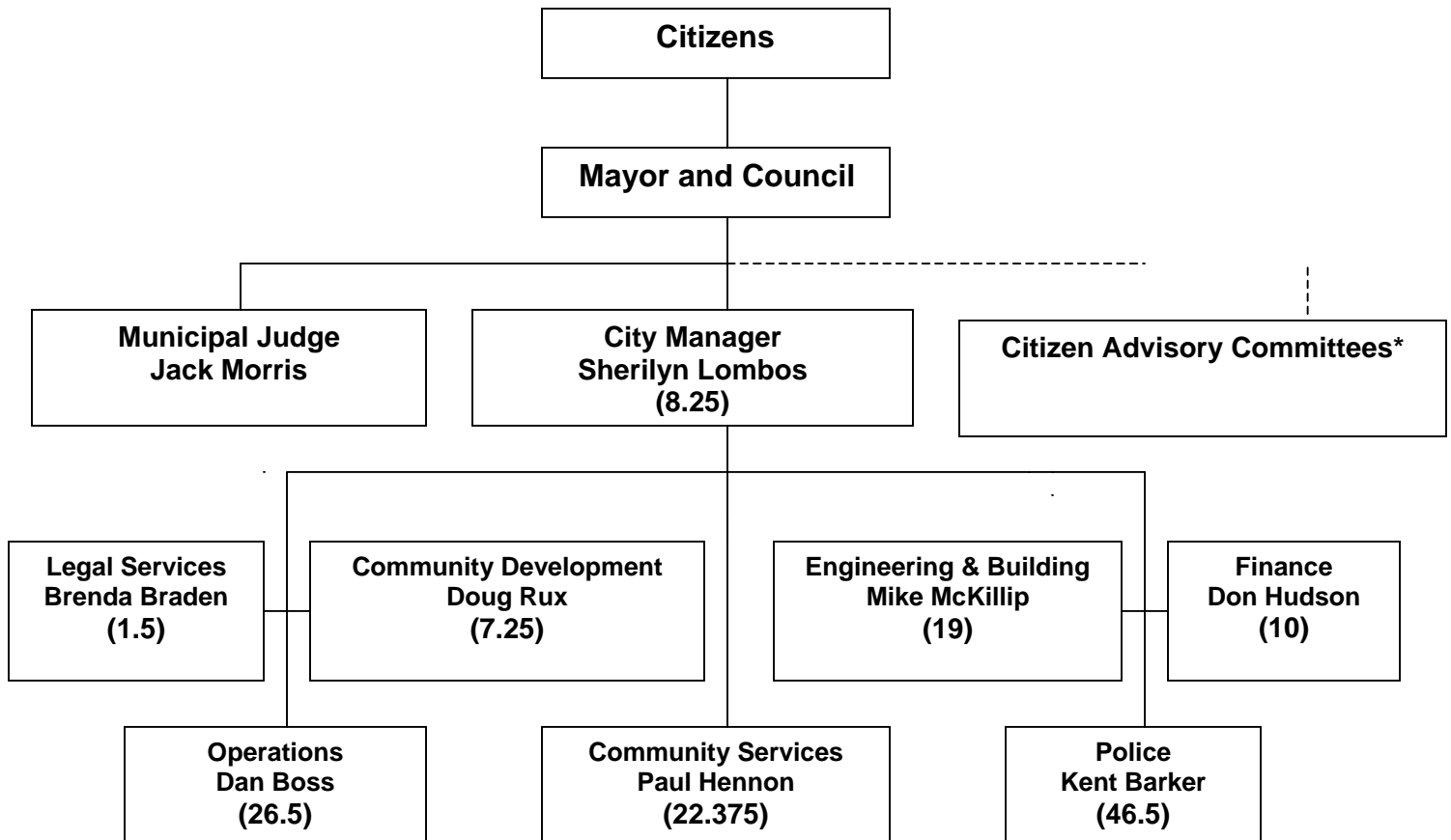
*The major school district in Tualatin (one high school, one middle school and three elementary schools).

For more information contact:

The City of Tualatin
18880 SW Martinazzi Avenue
Tualatin, Oregon 97062
(503) 692-2000
(503) 692-5421 fax
www.ci.tualatin.or.us



City of Tualatin Organization



*The Citizen Advisory Committees include the Library Advisory Committee, the Tualatin Park Advisory Committee, the Urban Renewal Advisory Committee, the Tualatin Arts Advisory Committee, the Tualatin Planning Advisory Committee, the Core Area Parking District Board, the Architectural Review Board, and the Budget Committee.

Total FTE's 141.375

Adopted Positions
By Fund and Department

Administration

	06/07	07/08	08/09	09/10
City Manager	1	1	1	1
Human Resources Director	1	1	1	1
Information Services Director	1	1	1	1
Assistant to the City Manager	0	0	1	1
Information Technology Technician	0	0.5	0.5	0.5
Program Coordinator	1	1	1	1
Executive Assistant	1	1	1	1
Volunteer Coordinator	0	0	0.75	0.75
Office Assistant I	2	2	1	1
Total	7	7.5	8.25	8.25

Finance

Finance Director	1	1	1	1
Accounting Supervisor	1	1	1	1
Accountant	1	1	1	1
Program Coordinator	0	0	0	1
Accounting Technician	5	5	5	4
Office Assistant I	0	0	1	1
Total	8	8	9	9

Legal

Attorney	1	1	1	1
Paralegal	0.375	0.375	0.375	0.375
Total	1.375	1.375	1.375	1.375

Court

Court Administrator	0	0	0	1
Paralegal	0.125	0.125	0.125	0.125
	0.125	0.125	0.125	1.125

Community Development-Planning

Community Development Director	0.5	0.5	0.5	0.5
Senior Planner	1	1	1	1
Special Project Manager	1	1	0	0
Associate Planner	1	1	1	1
Assistant Planner	1.5	1.5	1.5	1.5
Office Coordinator	0.875	0.875	0.875	0.875
Total	5.875	5.875	4.875	4.875

Police

Chief	1	1	1	1
Office Coordinator	1	1	1	1
Captain	2	2	2	2
Sergeant	6	6	6	6
Police Officer	27	27	28	29
Community Service Officer	0	1	1	1
Program Coordinator	1	1	1	1
Police Services Supervisor	1	1	1	1
Police Services Technician	3	3	3	3
Property Evidence Technician	1	1	1	1
Parking Enforcement Attendant	0.5	0.5	0.5	0.5
Total	43.5	44.5	45.5	46.5

GENERAL FUND (continued)

Community Services

	06/07	07/08	08/09	09/10
Community Services Director	1	1	1	1
Parks & Recreation Coordinator	1	1	1	1
Teen Recreation Program Specialist	1	1	1	1
Volunteer Coordinator	0.75	0.75	0	0
Office Coordinator	1	1	1	1
Management Analyst	0.75	0.75	0	0
Program Coordinator	0	0	0.875	0.875
Information Technology Technician	0	0.5	0.5	0.5
Library Manager	1	1	1	1
Public Services Supervisor	1	1	1	1
Support Services Supervisor	1	1	1	1
Public Services Assistant	2	2	2	2
Librarian I	1	1	1	0
Librarian II	1	2	2	3
Programming Specialist	0.75	1	1	1
Senior Library Assistant	0	1	1	1
Library Assistant	4	5	6	6
Volunteer Specialist	1	1	1	1
Total	18.25	22	22.375	22.375

Fleet

Maintenance Services Supervisor	0.5	0.5	0.5	0.5
Fleet Technician I	0.5	0.5	1.5	1.5
Fleet Technician II	1	1	0	0
Warehouse/Inventory Control Technician	1	0	0	0
Total	3	2	2	2

Building Maintenance

Maintenance Services Supervisor	0.5	0.5	0.5	0.5
Facilities Maintenance Technician	1.5	1.5	1.5	1.5
Total	2	2	2	2

Parks Maintenance

Parks Maintenance Supervisor	1	1	1	1
Parks Maintenance Technician I	1	4	4	4
Parks Maintenance Technician II	5	2	2	2
Volunteer Specialist	0.75	0.75	0.75	0.75
Total	7.75	7.75	7.75	7.75

TOTAL GENERAL FUND

96.875	101.125	103.25	105.25
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ENGINEERING AND BUILDING FUND

	06/07	07/08	08/09	09/10
City Engineer	1	1	1	1
Civil Engineer	1	1	1	1
Building Official	1	1	1	1
Program Coordinator	1	1	1	1
Building Inspector II	4	5	5	5
Engineering Tech II	3	3	3	3
Project Engineer	0	1	1	1
Engineering Associate	2	1	1	1
Office Coordinator	1	1	1	1
Permit Technician	2	2	2	2
Office Assistant I	0	0	0	0
Information Technology Coordinator	1	1	1	1
GIS Technician	1	1	1	1
Total	18	19	19	19
TOTAL ENGINEERING & BUILDING	18	19	19	19

OPERATIONS FUND

	06/07	07/08	08/09	09/10
Operations Director	1	1	1	1
Program Coordinator	1	1	1	1
Office Coordinator	1	1	1	1
Warehouse/Inventory Control Technician	0	1	1	1
Office Assistant II	0.75	0.75	0.75	0.75
Water Division Supervisor	1	1	1	1
Street & Sewer Supervisor	1	1	1	1
Utility Technician II	5	5	5	5
Utility Technician I	3	3	3	3
Total	13.75	14.75	14.75	14.75
TOTAL OPERATIONS	13.75	14.75	14.75	14.75

COMMUNITY DEVELOPMENT FUND

	06/07	07/08	08/09	09/10
Community Development Director	0.5	0.5	0.5	0.5
Development Coordinator	1	1	1	1
Office Coordinator	0.875	0.875	0.875	0.875
Total	2.375	2.375	2.375	2.375
TOTAL ECONOMIC DEVELOPMENT	2.375	2.375	2.375	2.375

GRAND TOTAL - ALL FUNDS	131	137.25	139.375	141.375
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A Bridge Over Time

Listen to the roar of traffic on Highway 99W. The noise overwhelms the quiet lapping of the languid Tualatin River as it meanders toward the Willamette. During the 1850s and 1860s, the gentle clatter of wagons traveling along Taylor's Ferry Road, and the cheerful whistles of steamboats hauling freight between Bridgeport (Tualatin) and Forest Grove, echoed off these shores. By the 1940s, with the automobile firmly established as the primary means of transportation, hundreds of people flocked to these banks every weekend to picnic, swim, and frolic along the river.



Steamboats traveled the Tualatin River between 1865 and 1950, transporting goods and farm produce between Bridgeport (early Tualatin) and Forest Grove. Photo courtesy of the Oregon Historical Society.



The Taylor's Ferry Covered Bridge was built in 1918. Photo courtesy of the Oregon Historical Society.



The old Taylor's Ferry Covered Bridge pilings are still visible.



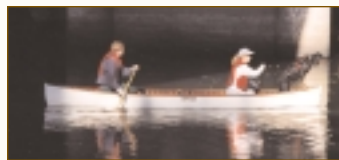
John A. Taylor (1825-1919), an Oregon Trail Pioneer established a ferry crossing in 1854 at the site of the existing 99W bridge. Later, he constructed a toll bridge here and cleared a road between Portland and Dayton that became Taylor's Ferry Road.

Modern concrete bridges span the Tualatin River at this crossing today, but during the mid-1850s, a ferry operated by John A. Taylor provided the only safe crossing. Taylor trekked the Oregon Trail from Wisconsin in 1852 with his wife and three small children. Securing a donation land claim of 320 acres along this stretch of the river, he quickly installed a ferry and established a road between Portland and Dayton called Taylor's Ferry Road. Taylor operated the ferry for several years before building a toll bridge in the late 1860s.

When prosperity followed in the wake of the Great Depression of the 1930s, Americans purchased automobiles in record numbers and rediscovered the "great outdoors." Private parks sprang up along many of Oregon's rivers. The largest and most popular parks along the Tualatin were located just upriver: Avalon Park on the north bank, and Roamer's Rest on the south. The parks catered to families with picnic tables, ball fields, rental boats, and lifeguards—dance halls with floating docks for boat access provided evening entertainment. Avalon and Roamer's Rest thrived into the 1950s.



Roamer's Rest located on the Tualatin River circa 1942. Photo courtesy of Bill Gillham.



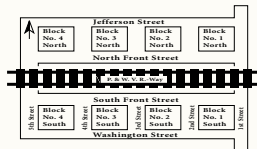
Today, canoeists enjoy the Tualatin River.

Once Upon a Time



Tualatin began as a small village called Galbreath at a ferry crossing on the Tualatin River. Samuel Galbreath began the ferry service in 1853. In 1856, Galbreath built the first bridge across the Tualatin River, and the town's name was changed to "Bridgeport." Located along one of the first "improved" roads, Boone's Ferry Road, Bridgeport thrived by attracting business from Portland and throughout the Willamette Valley. The community's accommodations were simple: a blacksmith shop, boarding house, general store, and saloon. The next closest saloons were in Oregon City and Portland—a definite advantage for Bridgeport!

In 1886, the Portland & Willamette Railway Company purchased a right-of-way through John Sweek's land on the Tualatin River's west bank opposite Bridgeport. Profiting from the sale, Sweek took advantage of the railroad's location and platted a town around the depot—he called the new town Tualatin.

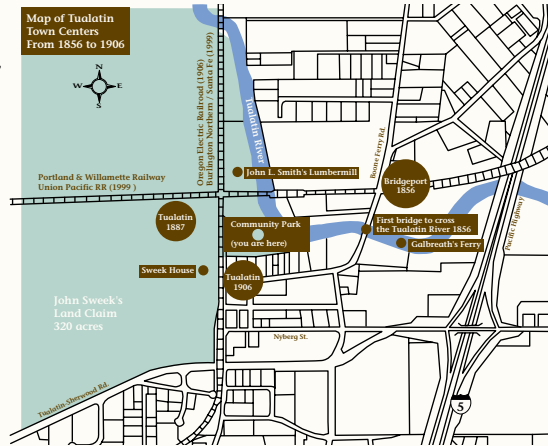


Tualatin's first town plat was drawn by John Sweek in 1887. Not all the streets platted were laid out and none of the original buildings remain, but it predicted the move to the west side of the river and the train depot's importance to the town's growth.



Ben Cummins' house circa 1890.

Soon a livery stable, hotel, and two saloons were added to the community.



Entrepreneur John L. Smith "a big man with abundant capacity for work," moved to Tualatin in 1890. He established a sawmill close to the river (in the wooded portion of this park) and employed residents. With other investors, Smith also incorporated the Tualatin Mill Company and quickly monopolized local logging and lumbering. Smith's mill, and its payroll, provided impetus for Tualatin's growth.



In 1890, John L. Smith established a sawmill close to the river—in the wooded portion of this park.

As Tualatin's population grew, attracted by the town's reputation for offering work, shrewd investors platted subdivisions. A pamphlet called *Back to the Soil*, published by local businesses, extolled the virtues of country life: "soil reported to be the best in the state... land especially suited to berries, onions and livestock." With newcomers arriving from various parts of the country, and the trip into Portland now just a comfortable hour's train ride, Tualatin was no longer an isolated rural town.



Twice in Tualatin's history, the placement of a new railroad and depot, inspired the town to move its center.

In 1906, the Oregon Electric Railroad's Portland-Salem line came to town and changed the city's center again. This railway ran south along Boone's Ferry Road in front of the Sweek House. By 1910, businesses boomed, the school expanded to offer a four-year high school curriculum, and the first automobiles arrived. By 1913, the city incorporated and formed an official government.

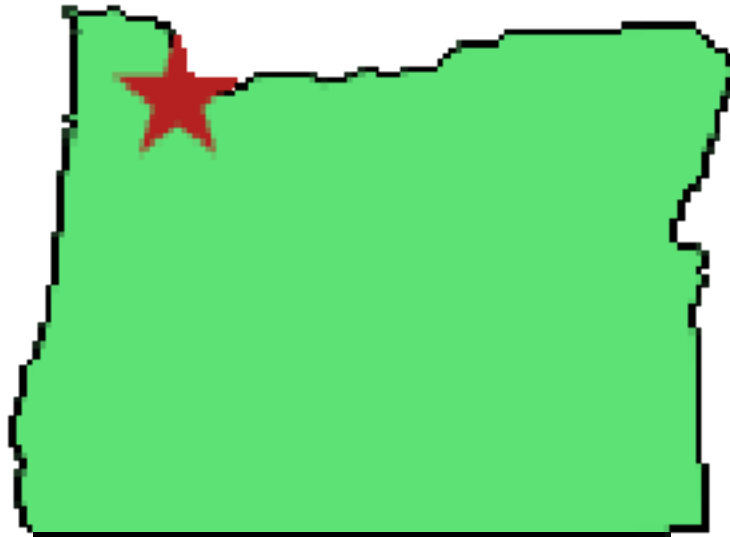
Photos Courtesy of the Oregon Historical Society.

LOCATION

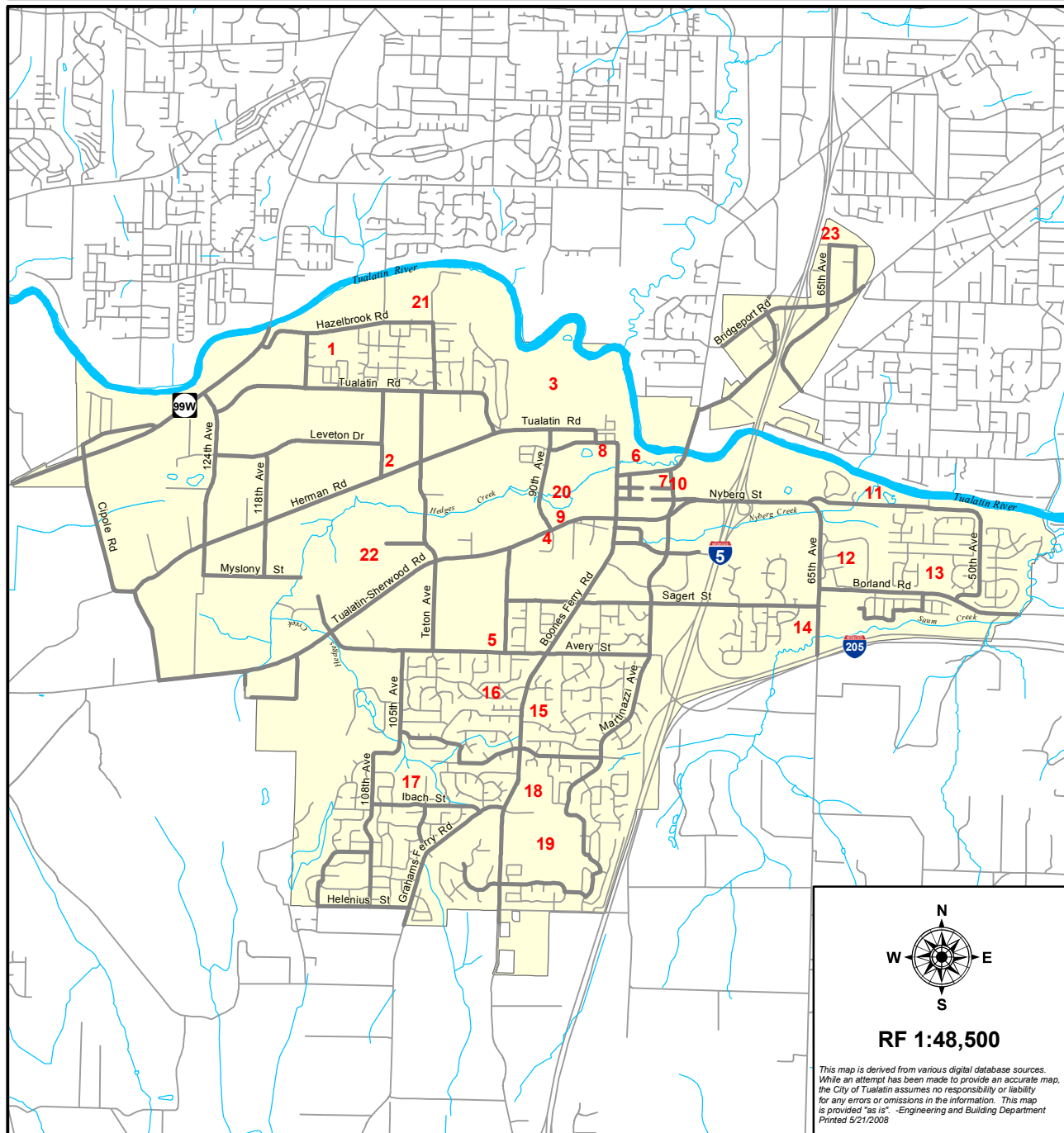
Tualatin is located twelve miles south of downtown Portland on Interstate Highway 5. Our location, within minutes of downtown Portland, provides ready access to numerous universities and colleges: Portland State University, Lewis & Clark College, University of Portland, Portland Community College, to name a few. Tualatin is within minutes of the high tech corridor just west of Portland.

Our location places Tualatin within 33 miles of the State Capitol in Salem. It is also within two hours of both the main campuses of the University of Oregon and Oregon State University. The University of Oregon also has a remote campus in Portland.

Tualatin has nature in its back door with Mt. Hood in the skyline. Tualatin residents are within minutes of some of the best outdoor recreation in Oregon.



- Tualatin to Portland 12 miles
- Tualatin to Salem 33 miles
- Tualatin to Eugene 93 miles



- | | |
|------------------------------------------------------------------------------------------|-----------------------------------|
| 1. Hazelbrook Middle School | 12. Legacy Meridian Park Hospital |
| 2. City Operations Center | 13. Bridgeport Elementary School |
| 3. Tualatin Country Club | 14. Atfalati Park |
| 4. Tualatin Valley Fire & Rescue Station | 15. Little Woodrose Nature Park |
| 5. Tualatin Elementary School | 16. Lafky Park |
| 6. Tualatin Community Park, Park Office,
Senior Center, Community Center, Lafky House | 17. Ibach Park |
| 7. Chamber of Commerce | 18. Byrom Elementary School |
| 8. Police Department | 19. Tualatin High School |
| 9. Post Office | 20. Hedges Creek Wetlands |
| 10. City Center/Library, Council Chambers | 21. Jurgens Park |
| 11. Brown's Ferry Park | 22. United Parcel Service |
| | 23. Federal Express |

AWARDS AND RECOGNITION

Excellence in Financial Reporting

The City of Tualatin has received the Certificate of Achievement for Excellence in Financial Reporting, by the Government Finance Officers Association, for 17 consecutive years. This award is presented to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

Tree City USA

The City of Tualatin has received the “Tree City, USA” designation for 22 consecutive years. A Tree City USA designation is recognition from the Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters that the City of Tualatin is committed to a meaningful urban forestry program and the preservation and enhancement of its urban canopy.

Police Receives State Accreditation

In April 2009, the Tualatin Police Department received a Certificate of State Accreditation, which provides recognition as a State accredited law enforcement agency for a period of three years. Accreditation involves a rigorous process of tests and standards deemed essential to the protection of the life, health, safety and rights of the citizens the Department serves. The accreditation reflects the Tualatin Police Department’s commitment to providing the best professional practices in the conduct of its responsibilities.

Library Art Receives Accolades

The “Diving Into Books” art mosaic in the new library was selected for inclusion in the ***Mosaic Arts International 2009*** exhibition at The Museum of Man, in San Diego, California. Entries were received from over 200 artists in 7 countries. The mosaic was created by Mark Brody.

OUR EMPLOYEES

Abigail Elder, Library Manager, is on the Board of Directors for the Public Library Division of the Oregon Library Association (OLA). She is also a member of the OLA Legislative Committee and is a Fellow with Libraries for the Future.

Dan Boss, Operations Director, is the Chair of the American Public Works Association, Public Works Institute Evaluation Committee. He is also the Treasurer of the American Public Works Association, Oregon Chapter Scholastic Foundation. The Foundation is currently giving scholarships totaling \$14,000 to students attending Oregon colleges and universities pursuing education in the public works field. Dan is also an instructor for the Pacific Northwest Public Works Institute.

Dan Boss, Operations Director, and **Mike McKillip**, City Engineer, both celebrated 30 years of service to the City.

Debra Bullard, HR Program Coordinator, is the Treasurer of the International Personnel Managers Association, Oregon branch.

Doug Rux, Community Development Director, was elected to a two-year term as President of the Association of Oregon Renewal Agencies.

John Stelzenmueller, Building Official, was the President of the Oregon Mechanical Officials Association (OMOA) for 2008. He is currently Chairman of the Code Change Committee for OMOA.

Kent Barker, Police Chief, has been the President for the Oregon Association of Chiefs of Police and recently elected as the General Vice Chair representing all 50 states for the IACP Division of State Association of Chiefs of Police (SACOP). He will become the General Chair October 2010.

The Chief also received the prestigious Paul Nagy Award for his caring and compassion to Chief Russell's family after the Woodburn bombing incident and for his overall leadership to the Oregon Association of Chiefs of Police. He is only the 12th Chief to receive this award in the past 50 years.

Nancy McDonald, Human Resources Director, was elected to the Board of the Oregon Public Employer Labor Relations Association (OrPELRA) and the Board for the Oregon Public Risk Management Association (PRIMA).

Paul Hennon, Community Services Director, serves as an Agency Visitor for the National Recreation and Parks Association (NRPA) Commission for Accreditation of Park and Recreation Agencies (CAPRA).

Welcome
to the City of Tualatin

A Vision for the Future

In the Year 2018, the City of Tualatin enjoys:

- vibrant neighborhoods and neighborhood connections.
- being focused around the Tualatin River.
- downtown mixed-use development.
- multi-modal transportation options including enhanced pedestrian and bike-friendly opportunities and other transit options.
- being a family-oriented city with safe schools.
- a community/recreation center that provides activities and acts as a gathering place for residents of all ages.
- vibrant parks and natural spaces that includes a dog park and greenway trails that provide seamless movement throughout the city.
- expanded healthcare facilities and excellent healthcare options within Tualatin.
- aesthetically pleasing surroundings.
- additional connections between I-5 and highway 99W to ease traffic congestion and divert truck traffic from Tualatin-Sherwood Road.
- a vibrant Town Center.
- being a community dedicated to protecting and enhancing its tree canopy.
- a population of between 30,000 and 35,000.

Strategic Focus Areas

The following strategic focus areas will shape the nature and quality of the future envisioned for the City of Tualatin:

- Transportation
- Well-managed development and redevelopment
- The community's economic vitality
- Quality recreational, leisure, and cultural amenities
- Strong civic engagement by its citizens and neighborhoods
- Preservation of the community's natural resources; i.e., river, green spaces, etc.
- Sustaining a safe community
- Environmental sustainability
- Maintaining our small town feel.

PROPOSED LONG-TERM (5-YEAR) GOALS

(These long-term goals are related to the Strategic Focus Areas listed above. All goals are considered equally important; numbering is for identification purposes only).

- Goal No. 1: Enhance mobility and achieve reduction of congestion throughout Tualatin.
- Goal No. 2: Manage development, redevelopment, and projected change that will occur within the city to maintain Tualatin's quality and what the citizens value as a community.
- Goal No. 3: Achieve economic vitality in all sectors of the community and ensure a sustainable economic and revenue base for Tualatin.
- Goal No. 4: Enhance the city's quality of life; seek to make Tualatin a great city.
- Goal No. 5: Preserve Tualatin's unique and important natural features and resources.
- Goal No. 6: Ensure people feel safe in our community.
- Goal No. 7: Seek marked achievements and maintain established green sustainability standards and criteria.
- Goal No. 8: Continue to develop and expand opportunities for citizen awareness and active civic involvement in Tualatin, both at the community and neighborhood levels.

BASIC OPERATING PRINCIPLES

The Tualatin City Council and Management Team are committed to the following Basic Operating Principles in their continuous pursuit of excellence in leadership and management for the City of Tualatin:

- Providing good governance and community leadership.
- Achieving economic sustainability in all the City's undertakings and programs.
- Ensuring environmental sustainability throughout the Tualatin community.
- Pursuing social sustainability (the people side of sustainability – keeping the community feel).
- Achieving effective intergovernmental relationships with entities with whom the City of Tualatin must partner in achieving programs that benefit both the city and the surrounding regional community.

GOAL IMPLEMENTATION ACTION PLANS

The information below reflects short-term (2-year) Specific Performance Objectives to be pursued toward the achievement of each of the eight long-term goals.

Goal No. 1.

Enhance mobility and achieve reduction of congestion throughout the City of Tualatin.

Two-Year Performance Objectives:

1. Complete the alternative selection process for the I5-99W connector project.
2. Develop and implement a traffic signal operation/optimization plan (they are all operating like they are supposed to; upgrading controllers).
3. Optimize travel time on Tualatin-Sherwood Road between Avery and I-5.
4. Follow regional transportation issues.
5. Expand local transit service (not to start/build our own but to advocate with TriMet). Strategic, collaborative w/other partners. Developing options and advocating for expanding local service.
6. Evaluate truck issues; i.e., through routes, right-lane only, etc.
7. Update on/off street bike/pedestrian plans.
8. Complete feasibility study for a bike and pedestrian bridge near 50th.
9. Complete the Tonquin Trail Master Plan.
10. Participate in metropolitan area discussion about establishment of a regional system for trails and natural areas.
11. Develop train horn noise reduction funding mechanism.

Goal No. 2.

Manage development, redevelopment, and projected change that will occur within the city to maintain Tualatin's quality and what the citizens value as a community.

Two-Year Performance Objectives:

1. Complete the Town Center Plan.
2. Complete and adopt the Southwest Concept Plan.
3. Develop and adopt the South Tualatin Concept Plan.
4. Adopt the periodic review work plan (including the Transportation System Plan).
5. Adopt phase II of the tree program (street trees).
6. Adopt phase III of the tree program (new development – protecting stands of groves and trees, cutting restrictions, heritage tree program). May have some overlap with 5.5.
7. Adopt phase II of fence regulations (freeway fences, vision clearance, fence materials).
8. Update “Tool Boxes” to align with focus areas (Municipal Code, Development Code, Public Works Code). Tied in with periodic review and other planning policy implementation – these pieces come as the others are adopted
9. Review the historic ordinance.
11. Monitor the Urban/Rural Reserves program throughout 2009.
12. Adopt a Central Urban Renewal Plan.

Goal No. 3.

Achieve economic vitality in all sectors of the community and ensure a sustainable economic and revenue base for the City.

Two-Year Performance Objectives:

1. Develop an economic development opportunity analysis (work element of period review).
2. Develop and implement a marketing plan.
3. Evaluate the feasibility of enterprise zones.
4. Evaluate current and new revenue sources for the City of Tualatin.
5. Develop a community conversation strategy focused on educating residents about: city services, growth management, finances (taxes)
6. Analyze a Southwest Urban Renewal plan (TS&G area).
7. Review tools to deal with residential blight within the City of Tualatin.

Goal No. 4.

Enhance the City's quality of life; seek to make Tualatin a great city.

Two-Year Performance Objectives:

1. Update the Park and Recreation Master Plan.
2. Increase recreation and cultural programming (including the Commons, rivers, fields and facilities).
3. Secure supplemental funding for deferred park maintenance (*and renovations*).
4. Evaluate feasibility of water activities in Commons Lake; i.e., wading, swimming.
5. Increase visible art in the City of Tualatin, including: public and private buildings, overpasses, entrances (gateways).
6. Complete pathway construction where joint opportunities exist with utilities.

Goal No. 5.

Preserve Tualatin's unique and important natural features and resources.

Two-Year Performance Objectives:

1. Develop council's vision for the river and creeks.
2. Identify Tualatin River stakeholders.
3. Engage in conversations with stakeholder's regarding the council's vision for the river and creeks.
4. Pursue purchase of riverfront property as available.
5. Review the development code to ensure preservation of green spaces and trees in development and redevelopment areas (suggest possible amendments to City Codes).

Goal No. 6.

Ensure people feel safe in our community.

Two-Year Performance Objectives:

1. Create a community feedback mechanism to determine residents' safety concerns.
2. Conduct traffic study on four additional intersections to determine photo red light needs.
3. Explore safe routes to schools program and funding options.
4. Evaluate a Tualatin K-9 program.
5. Develop a cooperative approach to safety between the Tigard-Tualatin School District and the City of Tualatin (addressing the school drugs, alcohol use and public health issues).
6. Evaluate a retention program/policy for the Tualatin Police Department to maintain full staffing levels.
7. Review Youth Peer Court.
8. Increase security presence in the City's parks.
9. Explore creation of a Citizen Police Academy.
10. Explore Police/Youth Mentoring Programs; a.k.a. Activity League, etc.
11. Inventory of lighting for streets, parks and trails throughout the City of Tualatin.

Goal No. 7.

Seek marked achievements and maintain established green sustainability standards and criteria.

Two-Year Performance Objectives:

1. Create a City organizational sustainability plan.
2. Define what environmental sustainability means and is in the City's operations.
3. Review the city's codes for opportunities to insert sustainability
4. Continue to support the Partners for a Sustainable Washington County Community (PSWCC) board and programs for sustainability in existing uses (commercial, residential, industrial, etc.).
5. Take advantage of what other groups and programs are doing relative to environmental sustainability issues.

Goal No. 8.

Continue to develop and expand opportunities for citizen awareness and active civic involvement in Tualatin, both at the community and neighborhood levels.

Two-Year Performance Objectives:

1. Support and promote double the number of National Night Out Events in summer 2009.
2. Explore and develop a Geographic Neighborhood Program (city to act as facilitator).
3. Implement regular Meet-n-Greet Program.
4. Explore and implement opportunities to educate and promote civic involvement (advisory committees, etc.) with a “how to get involved” component.
5. Explore Face Book page.
6. Explore and expand media/TV opportunities and program resources (e.g., Tualatin Tomorrow as a 30-minute show).

OREGON BUDGET PROCESS

The annual budget is one of the most important and informative documents city officials will use. In simple terms, the city's budget is a financial plan for one fiscal year. It shows the estimated costs of expenditures (items or services the city wishes to purchase in the coming fiscal year) and other budget requirements that must be planned for, but won't actually be spent. It also shows the resources that will be available to pay for those expenditures.

The budget authorizes the city to spend money and limits how much money can be spent. It also justifies the levy of property taxes. In order to levy taxes through a county assessor, cities must prepare a budget following a specific local budgeting process.

Phase 1: The Budget Officer Puts Together a Proposed Budget.

Each city must designate a budget officer, who may be appointed by the governing body (the city council) or may be designated in the city's charter. The budget officer is responsible for preparing the budget or supervising its preparation. The first step in the budget process is the development of the budget calendar, which maps out all the steps that must be followed for the legal adoption of the city budget. The calendar must allow enough time for the budget to be adopted by June 30, before a new fiscal year begins. After the budget calendar is set, the budget officer begins to develop the estimates of resources and requirements for the coming year. A sample budget calendar, including all of the required steps, is shown in the box on the next page.

A city budget is comprised of several funds, each with a specific purpose. The city budget includes different funds that clearly show what the local government is doing and how it is paying for things. There are seven types of funds used in most city budgets:

- **General Fund**— records expenditures needed to run the daily operations of the local government and the money that is estimated to be available to pay for these general needs.
- **Special Revenue Fund** – accounts for money that must be used for a specific purpose and the expenditures that are made for that purpose.
- **Capital Project Fund** – records the money and expenses used to build or acquire capital facilities, such as land or buildings. This is a type of special revenue fund and is only used while a project is being done.
- **Debt Service Fund** – records the repayment of general obligation bonds. The expenditures in the fund are the bond principal and interest payments. Money dedicated to repay bonds cannot be used for any other purpose.
- **Trust and Agency Fund** – accounts for money for a specific purpose that you hold in trust for someone else. Example: investments or securities given to the city with provisions that the income be used to aid the library or park system.
- **Reserve Fund** – accumulates money to pay for any service, project, property, or equipment that the city can legally perform or acquire. It functions as a savings account. A special resolution or ordinance of the governing body is needed to set up a reserve fund.
- **Enterprise Fund** – records the resources and expenses of acquiring, operating, and maintaining a self-supporting facility of service, such as a city water or wastewater utility.

Oregon budget law requires that each year a city's budget provide a short history of each fund. To meet this requirement, the annual budget will include: the actual or audited resources and expenditures for the prior two years; the current year's budget; the next year's budget as proposed by the budget officer (must balance); and columns for the budget approved by the budget committee and the final budget adopted by the council.

Phase 2: The Budget Committee Approves the Budget.

As defined by statute, a budget committee is an advisory group comprised of the city council and an equal number of appointed members. If the city council cannot identify enough citizens willing to serve on the budget committee, then the committee is made up of the citizens who have volunteered to serve along with the entire city council. The appointed members of the budget committee must be electors of the city, meaning they must be qualified voters who have the right to vote on the adoption of any measure. The members of the budget committee are appointed for staggered three-year terms, and cannot be employees, officers or agents of the city. No member of the budget committee can receive compensation for serving on the committee except reimbursement of expenses incurred while serving.

Tualatin 09/10 Budget Calendar	Dates
1. Appoint budget officer	December
2. Appoint budget committee members	January
3. Prepare proposed budget	February-April
4. Print first notice of budget committee meeting (not more than 30 days before the meeting)	April 23
5. Print second notice of budget committee meeting (at least 5 days after first notice, but not less than 5 days before the meeting)	April 30
6. Budget committee meets	May 11
7. Budget committee meets again, if needed	May 18
8. Publish notice of budget hearing (5 to 30 days before the hearing)	June 11
9. Hold budget hearing (governing body)	June 22
10. Enact resolutions to: adopt budget, make appropriations, impose and categorize taxes	June 22
11. Submit tax certification documents to the assessor by July 15	July 15

The Budget Message

Among its many functions, the budget committee conducts public meetings to hear the budget message and review the budget proposed by the budget officer. One of its most important functions is to listen to comments and questions from interested citizens and consider their input while deliberating on the budget. The budget committee can revise the proposed budget to reflect changes it wants to make in the local government's fiscal policy. When the committee is satisfied, it approves the budget. (Note: the budget committee does not have the authority to negotiate employee salaries.) The budget message is an explanation of information provided to the budget committee and the public to help them understand the proposed budget. The budget message is required by statute to contain a brief description of the financial policies reflected in a proposed budget and, in connection with the financial policies, explains the important features of the budget. The budget message must

also explain proposed changes from the prior year's budget and explain any major changes in financial policies.

The budget message should be in writing so it can become part of the budget committee's records. It is delivered at the first meeting of the budget committee by the budget officer, the chief executive officer or the governing body chair.

Budget Committee Meetings

A quorum, or more than half of the committee's membership, must be present in order for a budget committee to conduct an official meeting. Any action taken by the committee first requires the affirmative vote of the majority of the membership. In the event that only a quorum is present at a meeting, all members must vote in the affirmative for an action to be taken.

Local budget law requires that a budget committee hold at least one meeting for the purpose of receiving the budget message and the budget document; as well as to provide the public with an opportunity to ask questions about and comment on the budget. Prior public notice is required for the meeting(s) held for these two purposes. If the budget committee does not invite the public to comment during the first meeting, the committee must provide the opportunity in at least one subsequent meeting. The notice of the meeting(s) must tell the public at which meeting comments and questions will be taken.

When approving the budget, the budget committee must also approve a property tax rate or the tax amounts that will be submitted to the county assessor. The budget committee should make a motion to approve the property tax so that the action is documented in the minutes of the committee. Upon approval by the budget committee, the budget officer completes the budget column labeled "approved by budget committee," noting any changes from the original proposed budget. Upon completion, a summary of the approved budget is published with notice of a public hearing to adopt the budget no more than 30 days nor less than five days before the hearing.

Phase 3: The Budget is Adopted and Property Taxes Are Certified (When Appropriate).

Conducted by a city council, the budget hearing includes a final review of the budget before adoption by the council. The hearing also includes deliberations on the budget approved by the budget committee and consideration of any additional public comments. The city council can make any adjustments that it deems necessary (with some restrictions) to the approved budget before it is adopted prior to July 1. The types of changes the governing body may make are:

- Increasing expenditures in any fund up to \$5,000 or 10 percent, whichever is greater. If the increase needs to be greater than these limits, the council must republish the budget summary and hold a second public hearing (before July 1).
- Reducing expenditures of any fund—does not require republishing.
- Increasing the amount or rate of taxes to be imposed above what the budget committee approved—this can only be done if the budget is republished and a second budget hearing is held. However, the council cannot increase taxes above the permanent rate limit or legal, voter-approved local option tax rate/dollar amount.
- Reducing the tax rate or amount approved by the budget committee—does not require republishing.
- Adjusting the other resources in each fund—does not require republishing.

Adoption of the Budget

Interestingly, it is not a requirement that the budget be adopted at the hearing. The council has the option to wait until closer to the end of the fiscal year to formally adopt the budget. By waiting, the budget can include a better estimate of resources. However, the budget must be adopted by June 30.

To adopt the budget, the city council enacts a resolution or ordinance. The resolution (or ordinance) formally adopts the budget for the coming fiscal year; makes appropriations and gives the city the authority to spend money and incur obligations (the schedule of appropriations also sets limits on the amount of money that can be spent in each category within the fund); and sets the amount of taxes to be imposed—up to the permanent rate limit or dollar amount. To accomplish this, cities do not have to pass multiple resolutions (or ordinances). All the resolution statements can be combined into one resolution, which must be signed by the mayor before they are submitted to the county assessor's office.

By July 15 of each year, cities must submit two copies of the resolution (or ordinance) adopting the budget, making appropriations, and imposing and categorizing the tax to the county tax assessor. In addition, the notice of property tax certification (form LB-50) and successful ballot measures for local option taxes or permanent rate limits must be submitted.

In addition to the county tax assessor's copies, a copy of the resolutions required by ORS 221.770 must be submitted to the Oregon Department of Administrative Services by July 31. Finally, a copy of the completed budget document, including the publication and tax certification forms, must be submitted to the county clerk's office by September 30.

Phase 4: Operating Under the Adopted Budget.

Once it is adopted, cities begin operating within that specific budget. While it is possible for changes to be made to an adopted budget once the fiscal year begins, this can only happen under certain circumstances. Two such examples are resolution transfers and supplemental budgets. These are actions that must be taken before more money is spent beyond what is appropriated in the adopted budget, or before money is spent for different purposes than what is appropriated in the adopted budget.

It is unlawful to spend public money in excess of the amounts budgeted or for a different purpose than budgeted. Public officials can be sued for such actions if the expenditure is found to be malfeasance in office or willful or wanton neglect of duty. Creating a supplemental budget or a resolution transfer after the expenditure is made does not protect the governing body members from a lawsuit.

*Budget information provided by the League of Oregon Cities



Revenues

Summary

General Fund

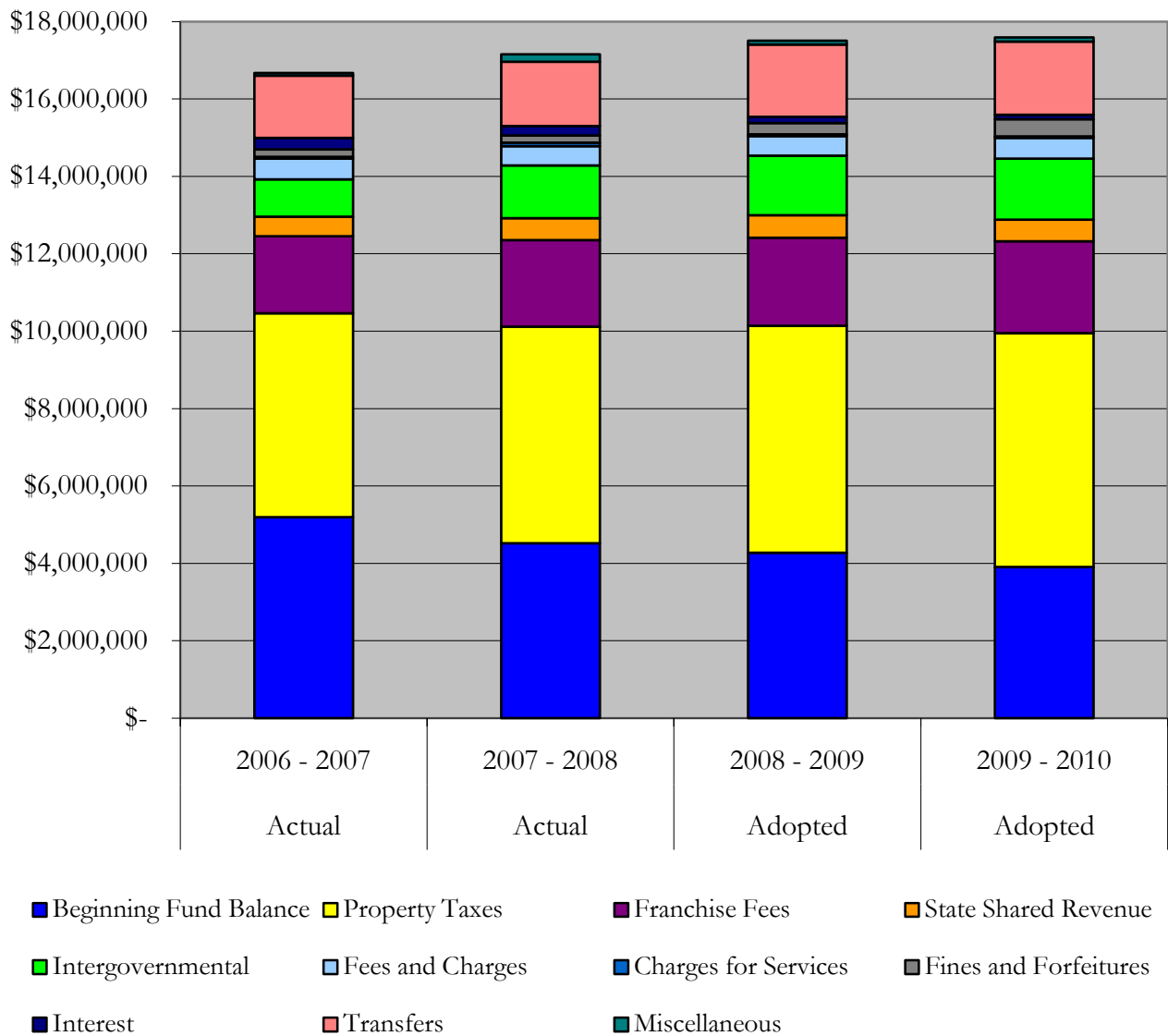
Engineering & Building
Operations

Utility

Debt and Other

Capital Development

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund

REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 5,191,432	\$ 4,520,546	\$ 4,275,275	\$ 3,904,700
Property Taxes	\$ 5,274,092	\$ 5,593,994	\$ 5,866,267	\$ 6,042,405
Franchise Fees	\$ 1,989,848	\$ 2,242,346	\$ 2,276,000	\$ 2,375,500
State Shared Revenue	\$ 505,275	\$ 562,464	\$ 577,247	\$ 560,900
Intergovernmental	\$ 959,667	\$ 1,364,790	\$ 1,542,033	\$ 1,576,910
Fees and Charges	\$ 540,815	\$ 498,718	\$ 503,401	\$ 531,500
Charges for Services	\$ 42,849	\$ 87,313	\$ 45,011	\$ 45,000
Fines and Forfeitures	\$ 189,276	\$ 187,723	\$ 294,000	\$ 444,000
Interest	\$ 304,147	\$ 242,574	\$ 161,000	\$ 111,000
Transfers	\$ 1,607,468	\$ 1,663,657	\$ 1,870,023	\$ 1,894,079
Miscellaneous	\$ 70,089	\$ 188,290	\$ 99,075	\$ 102,220
Total Revenues	<u>\$ 16,674,957</u>	<u>\$ 17,152,415</u>	<u>\$ 17,509,332</u>	<u>\$ 17,588,214</u>

City of Tualatin

FY 2009 - 2010

General Fund

Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	5,191,432	4,520,546	4,275,275	3,800,000	3,904,700
Beginning Fund Balance	5,191,432	4,520,546	4,275,275	3,800,000	3,904,700
Current Year	5,202,478	5,486,769	5,771,267	5,944,405	5,944,405
Prior Year	71,614	107,225	95,000	98,000	98,000
Property Taxes	5,274,092	5,593,994	5,866,267	6,042,405	6,042,405
Franchise Fees	1,989,848	2,242,346	2,276,000	2,375,500	2,375,500
Special Franchise Payment	-	-	-	-	-
Franchise Fees	1,989,848	2,242,346	2,276,000	2,375,500	2,375,500
OLCC Per Capita	262,831	302,957	319,847	313,500	313,500
Cigarette Taxes	50,224	43,339	45,000	35,000	35,000
OLCC Formula Shared Rev	192,220	216,168	212,400	212,400	212,400
State Shared Revenue	505,275	562,464	577,247	560,900	560,900
Motel Tax	136,253	127,488	130,000	130,000	130,000
Library Revenue-Wash Co	675,996	1,135,616	1,158,328	1,181,495	1,181,495
Library Revenue-Clack Co	-	-	-	-	-
LCDC	-	-	110,000	-	-
PCN Operations Grant	(774)	-	64,162	-	-
Metro Con Excise Tx Grant	-	52,194	30,908	15,000	15,000
COPS Grant	89,018	-	-	-	-
Police Equipment Grant	-	-	-	-	-
Police Special Duty Grant	-	-	-	94,600	94,600
DUII Grant	400	3,700	3,000	3,000	3,000
Other Grant Revenue	7,279	-	-	33,000	33,000
Seat Belt Grant	8,680	11,280	5,500	5,500	5,500
Tualatin School Dist	22,295	22,295	22,295	102,295	102,295

City of Tualatin

FY 2009 - 2010

General Fund

Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Misc Grants	13,965	11,217	10,840	7,020	7,020
Other Grant Revenue	6,555	1,000	7,000	3,000	5,000
Intergovernmental Revenue	959,667	1,364,790	1,542,033	1,574,910	1,576,910
Architectural Review	51,030	39,165	28,900	20,000	20,000
Signs	17,745	13,330	14,600	12,000	12,000
Other Land Use Appl Fees	8,041	12,806	10,201	9,000	9,000
Business License Fee	127,992	125,648	136,000	130,000	130,000
Metro Business License	21,375	32,676	20,000	25,000	25,000
Rental License	-	-	-	40,000	40,000
Lien Search Fees	14,433	12,892	15,000	10,000	10,000
Maps, Codebooks, Copies	714	1,178	1,200	500	500
Passport Execution Fee	72,948	52,590	50,000	35,000	35,000
Passport Execution Fee	-	2,205	-	-	-
Alarm Fees	18,360	18,338	17,000	17,000	17,000
Liquor License Fee	3,060	2,900	2,500	2,500	2,500
Police Reports & Photos	2,237	2,411	1,500	2,000	2,000
Vehicle Impound Fee	57,657	43,412	45,000	35,000	35,000
Picnic Shelter Fees	8,948	7,870	6,650	7,800	7,800
Ball Field Fees	25,405	18,925	16,000	19,500	19,500
Alcohol Permit Fees	1,970	1,955	1,850	2,000	2,000
Senior Center Use Fees	13,073	11,900	10,000	12,000	12,000
Brown's Ferry	2,745	360	1,000	1,000	1,000
Heritage Center	9,320	13,104	10,800	13,000	13,000
Concession Fee	1,123	1,421	1,600	1,500	1,500
Grant / GREAT Program	535	7,177	22,100	22,100	22,100
Recreation User Fees	34,681	32,278	33,000	34,000	34,000
Recreation Program Fees	-	-	-	20,000	20,000
Street Tree Fees	2,275	1,156	10,500	1,500	1,500
Library Program User Fees	258	1,565	2,000	2,000	2,000
Community Room Rental	-	-	-	1,000	1,000

City of Tualatin

FY 2009 - 2010

General Fund

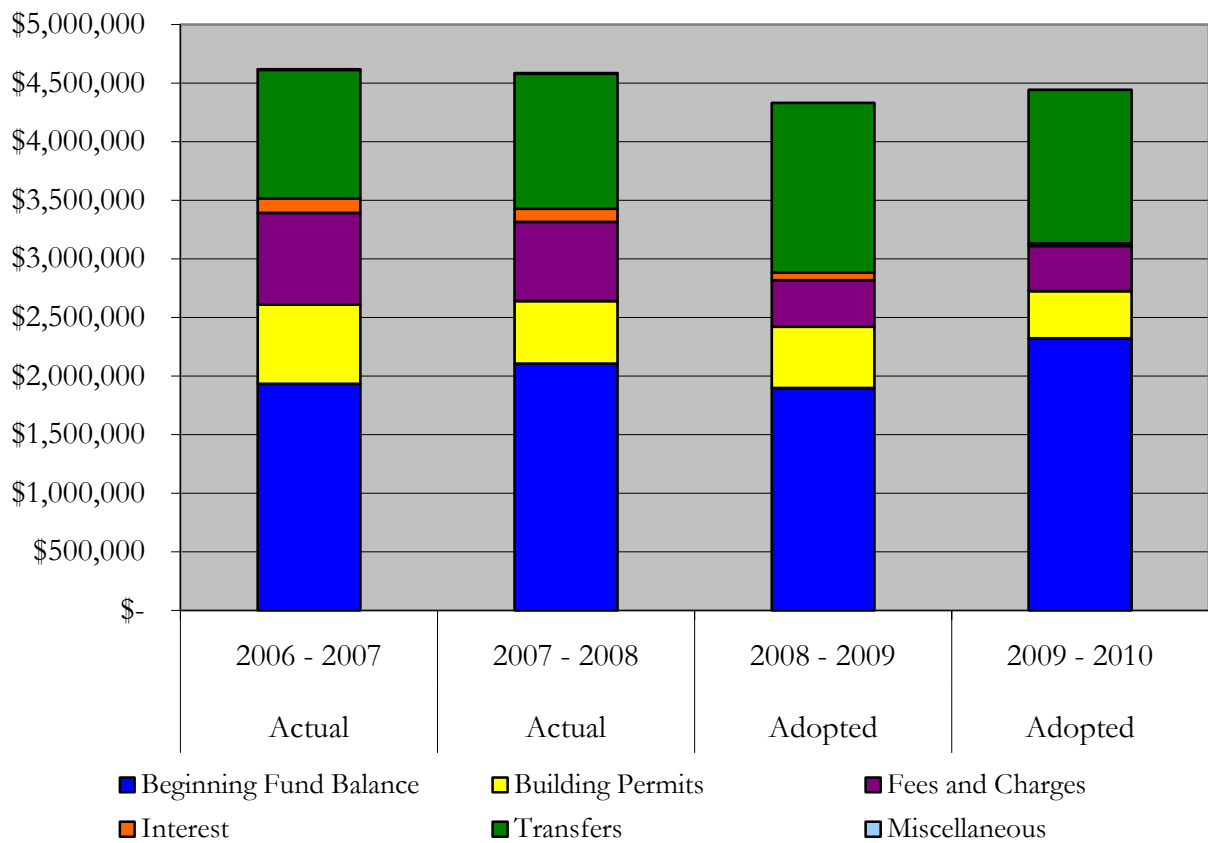
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Library Fines,Cards,Books	44,893	41,457	46,000	56,100	56,100
Fees & Charges	540,815	498,718	503,401	531,500	531,500
Fleet Services	5,971	48,623	5,000	3,000	3,000
Durham Police	36,877	38,690	40,011	42,000	42,000
Charges for Service	42,849	87,313	45,011	45,000	45,000
Municipal Court Fines	1,154	2,794	2,500	442,500	442,500
Other Court Fines	187,044	183,789	290,000	-	-
Other Restitution	1,078	1,140	1,500	1,500	1,500
Fines & Forfeitures	189,276	187,723	294,000	444,000	444,000
Interest on Investments	293,269	229,182	150,000	100,000	100,000
Washington County	8,639	10,836	9,000	9,000	9,000
Clackamas County	2,239	2,556	2,000	2,000	2,000
Interest	304,147	242,574	161,000	111,000	111,000
Reimburse - Engineering	347,321	359,477	395,425	409,265	409,265
Reimburse - Water	311,996	322,916	355,208	367,640	367,640
Reimburse - Sewer	193,709	200,489	220,538	228,257	228,257
Reimburse - Storm Drain	186,260	192,779	212,057	219,480	219,480
Reimburse - Road Gas Tax	297,518	307,931	338,724	350,579	350,579
Reimburse - Core Area Pkg	34,945	36,168	39,785	41,177	41,177
Reimburse - Bancroft Bond	8,555	8,854	9,739	10,080	10,080
Reimburse - LID	3,162	3,273	3,600	3,726	3,726
Reimburse - Water Devel	10,867	11,247	12,372	12,805	12,805
Reimburse - Sewer Devel	7,766	8,038	8,842	9,151	9,151
Reimburse - Road Devel	7,608	7,874	8,661	8,965	8,965
Reimburse - Storm Drn Dev	11,361	11,759	12,935	13,388	13,388

City of Tualatin
FY 2009 - 2010
General Fund
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Reimburse - Park Devel	14,688	15,130	16,643	17,230	17,230
Reimburse - Urban Redevel	171,712	177,722	195,494	202,336	202,336
Land Sale Proceeds	-	-	-	-	-
Transfer - GO Bonds	-	-	40,000	-	-
Transfers & Reimbursements	1,607,468	1,663,657	1,870,023	1,894,079	1,894,079
Rental	21,549	21,790	22,900	22,900	22,900
Other Space Rental	10,214	10,669	20,175	20,600	20,600
T-Mobile	-	10,409	-	-	-
Other Library Donations	4,419	2,223	15,000	17,720	17,720
Concerts on the Commons	16,500	13,800	20,000	20,000	20,000
Library Sponsored Prgms	-	-	1,000	1,000	1,000
Other Misc Income	17,406	129,399	20,000	20,000	20,000
Other Revenue	70,089	188,290	99,075	102,220	102,220
General Fund	<u>16,674,957</u>	<u>17,152,415</u>	<u>17,509,332</u>	<u>17,481,514</u>	<u>17,588,214</u>

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Engineering & Building Fund



REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 1,933,644	\$ 2,105,899	\$ 1,897,370	\$ 2,321,976
Building Permits	\$ 676,087	\$ 533,464	\$ 523,820	\$ 404,200
Fees and Charges	\$ 783,133	\$ 677,701	\$ 397,300	\$ 383,800
Interest	\$ 122,122	\$ 111,970	\$ 66,408	\$ 23,220
Transfers	\$ 1,099,241	\$ 1,152,911	\$ 1,448,322	\$ 1,310,426
Miscellaneous	\$ 5,461	\$ 5,877	\$ -	\$ -
Total Revenues	\$ 4,619,688	\$ 4,587,822	\$ 4,333,220	\$ 4,443,622

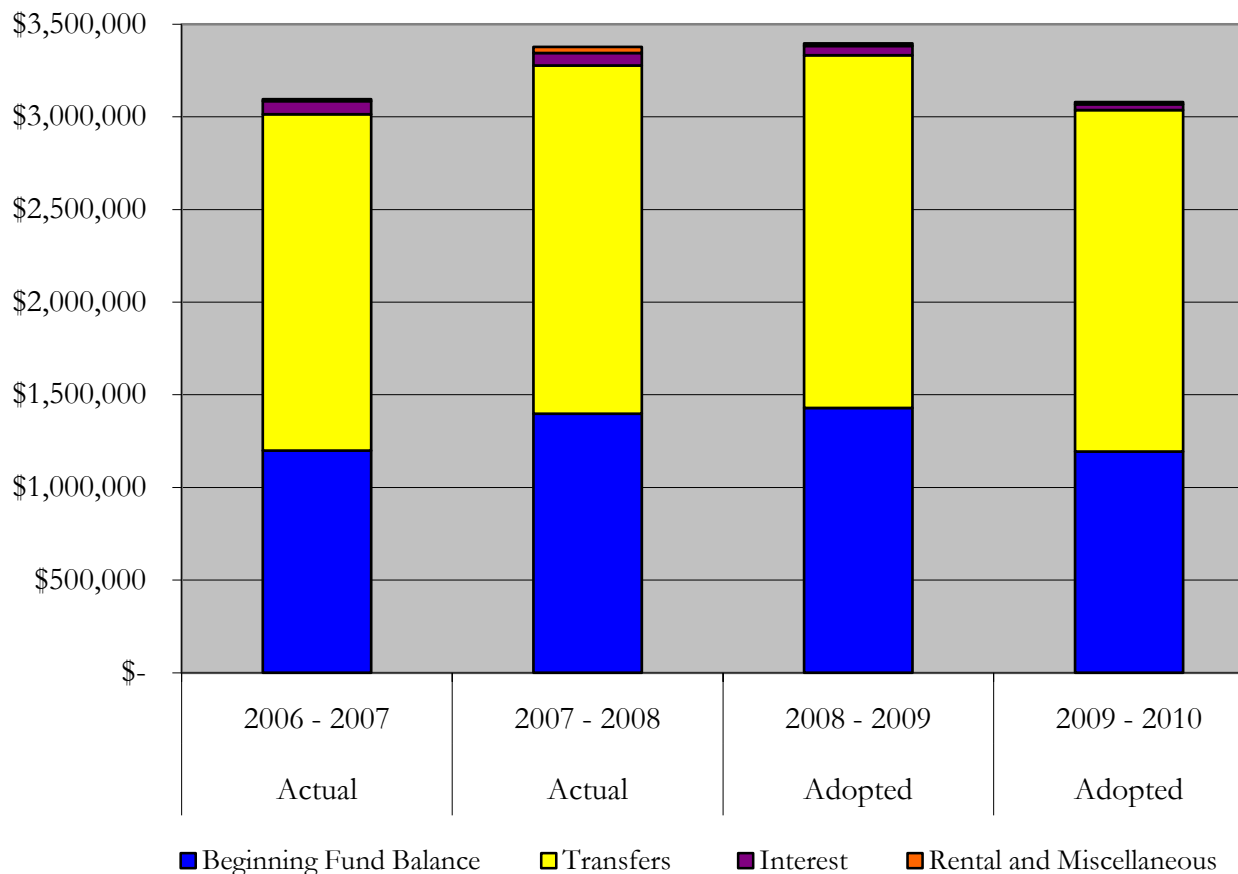
City of Tualatin
FY 2009 - 2010
Engineering & Building
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	1,933,644	2,105,899	1,897,370	2,321,976	2,321,976
Beginning Fund Balance	1,933,644	2,105,899	1,897,370	2,321,976	2,321,976
Structural	383,267	306,164	260,000	200,000	200,000
Plumbing	112,281	84,138	100,200	60,000	60,000
Erosion Control	15,093	8,185	10,000	30,000	30,000
Mechanical	149,667	124,378	145,100	100,000	100,000
Signs	-	-	-	-	-
Mobile Homes	800	160	480	200	200
Electrical	80	20	40	-	-
Signs, Excation, Demolitn	14,900	10,420	8,000	14,000	14,000
Building Permits	676,087	533,464	523,820	404,200	404,200
Structural	347,082	296,953	161,000	161,000	161,000
Plumbing	22,109	16,951	13,000	13,000	13,000
Erosion Control	9,794	5,120	5,000	5,000	5,000
Mechanical	146,135	180,680	66,200	66,200	66,200
Fire & Safety	134,459	136,797	89,000	89,000	89,000
Mobile Home	-	-	-	-	-
Electrical	-	-	-	-	-
Miscellaneous	3,973	3,080	1,000	1,000	1,000
Other Land Use Appl Fees	4,025	647	3,000	2,000	2,000
Public Works Permit Fees	33,021	31,185	30,000	35,000	35,000
Water Quality Permit Fees	-	253	20,000	10,000	10,000
Admin Fees-Metro	81,482	4,023	8,000	-	-
Admin Fees-School Dist	-	1,395	500	1,000	1,000
	-	-	-	-	-
Fees & Charges	782,081	677,082	396,700	383,200	383,200

City of Tualatin
FY 2009 - 2010
Engineering & Building
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Maps, Codebooks, Copies	1,052	619	600	600	600
Maps, Codebooks, Copies	1,052	619	600	600	600
Interest on Investments	122,122	111,970	66,408	23,220	23,220
Interest	122,122	111,970	66,408	23,220	23,220
Reimburse - General Fund	10,460	-	-	-	-
Reimburse - Water	242,663	251,156	276,272	285,942	285,942
Reimburse - Sewer	255,759	264,711	291,182	301,373	301,373
Reimburse - Storm Drain	281,951	291,819	291,819	291,819	291,819
Reimburse - Road Utility	-	-	38,400	-	-
Reimburse - Road Gas Tax	241,914	250,381	250,381	190,000	190,000
Reimburse - Core Area Pkg	129	-	-	-	-
Reimburse - LID	2,781	2,878	3,166	3,277	3,277
Reimburse - Water Devel	-	-	-	-	-
Reimburse - Road Devel	42,048	43,520	47,872	-	-
Reimburse - CURD Projects	10,000	20,350	11,000	100,000	100,000
Reimburse - Leveton Proj	11,536	28,096	238,230	138,015	138,015
Transfers & Reimbursements	1,099,241	1,152,911	1,448,322	1,310,426	1,310,426
Other Misc Income	5,461	5,877	-	-	-
Other Revenue	5,461	5,877	-	-	-
Engineering & Building	<u>4,619,688</u>	<u>4,587,822</u>	<u>4,333,220</u>	<u>4,443,622</u>	<u>4,443,622</u>

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Operations Fund



REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 1,199,032	\$ 1,398,628	\$ 1,428,271	\$ 1,193,276
Fees and Charges	\$ 1,814,180	\$ 1,877,677	\$ 1,904,528	\$ 1,843,928
Interest	\$ 71,718	\$ 68,933	\$ 50,000	\$ 30,000
Rental and Miscellaneous	\$ 10,538	\$ 32,296	\$ 12,813	\$ 12,813
Total Revenues	\$ 3,095,468	\$ 3,377,534	\$ 3,395,612	\$ 3,080,017

City of Tualatin

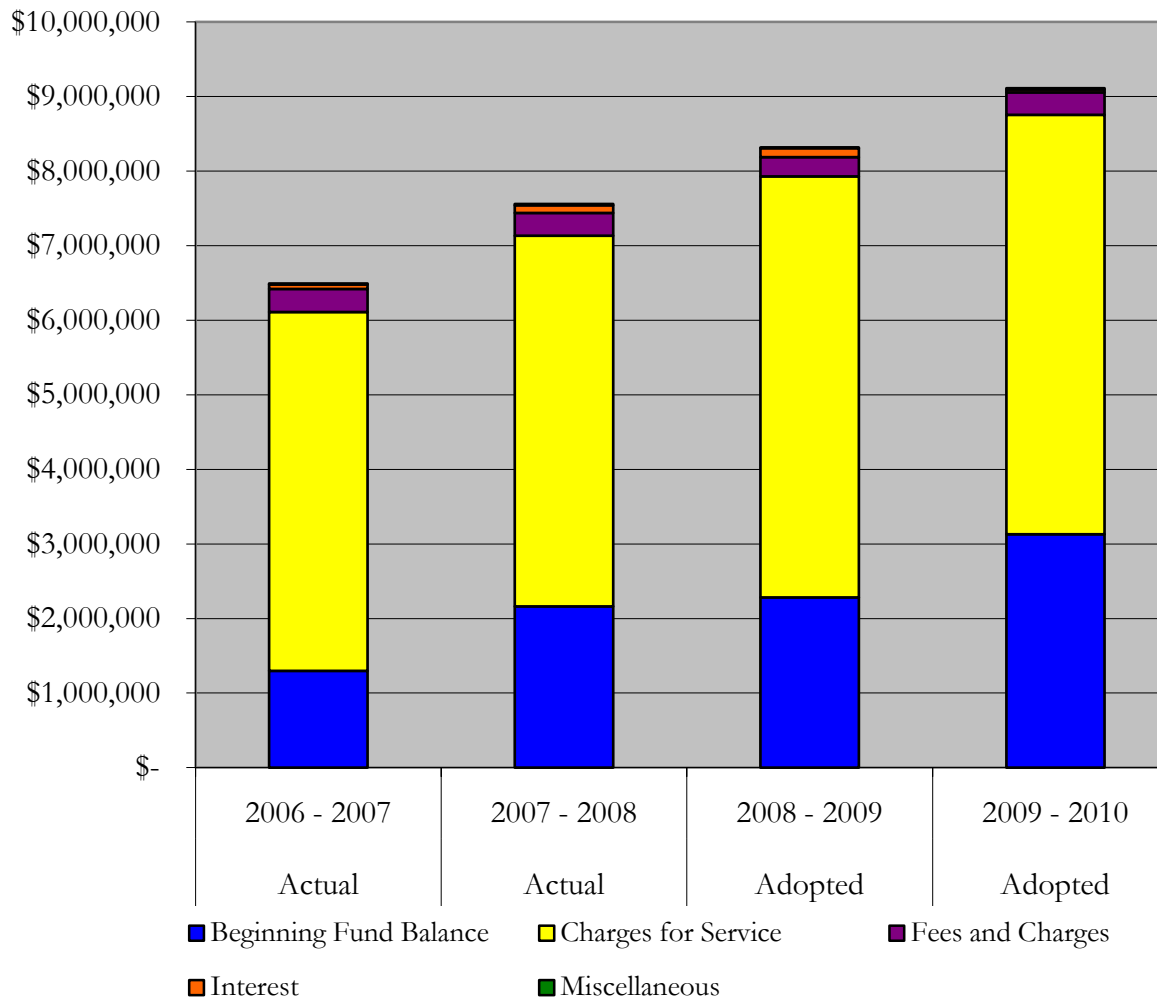
FY 2009 - 2010

Operations

Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	1,199,032	1,398,628	1,428,271	972,496	1,193,276
Beginning Fund Balance	1,199,032	1,398,628	1,428,271	972,496	1,193,276
Interest on Investments	71,718	68,933	50,000	30,000	30,000
Interest	71,718	68,933	50,000	30,000	30,000
Water	943,385	976,403	995,931	799,880	799,880
Sewer	235,843	244,098	251,421	306,037	306,037
Storm Drain	286,279	296,299	296,299	456,176	456,176
Road Utility Fee Fund	-	-	-	55,406	55,406
Road Operating/Gas Tax	348,673	360,877	360,877	226,429	226,429
Transfers & Reimbursements	1,814,180	1,877,677	1,904,528	1,843,928	1,843,928
Other Space Rental	10,214	10,669	10,813	10,813	10,813
Rental	10,214	10,669	10,813	10,813	10,813
Other Misc Income	324	21,627	2,000	2,000	2,000
Other Revenue	324	21,627	2,000	2,000	2,000
Operations	<u>3,095,468</u>	<u>3,377,534</u>	<u>3,395,612</u>	<u>2,859,237</u>	<u>3,080,017</u>

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Water Fund



REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 1,299,345	\$ 2,163,929	\$ 2,280,668	\$ 3,129,649
Charges for Service	\$ 4,811,937	\$ 4,968,035	\$ 5,648,506	\$ 5,625,193
Fees and Charges	\$ 309,504	\$ 306,022	\$ 258,776	\$ 300,150
Interest	\$ 57,135	\$ 104,678	\$ 119,033	\$ 38,460
Miscellaneous	\$ 12,533	\$ 17,599	\$ 9,460	\$ 18,434
Total Revenues	\$ 6,490,454	\$ 7,560,263	\$ 8,316,443	\$ 9,111,886

City of Tualatin

FY 2009 - 2010

Water Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	1,299,345	2,163,929	2,280,668	3,029,649	3,129,649
Beginning Fund Balance	1,299,345	2,163,929	2,280,668	3,029,649	3,129,649
Reimb Project Admin Costs	960	40	150	150	150
Sherwood Water	308,544	305,982	258,626	300,000	300,000
Fees & Charges	309,504	306,022	258,776	300,150	300,150
Water Service Charge	261,247	263,783	264,279	269,280	269,280
Usage Charge	3,966,386	4,115,593	4,795,858	4,777,084	4,777,084
Fire Service	120,740	126,970	125,625	128,731	128,731
Bulk Water Fees	6,168	14,230	5,000	6,011	6,011
Installation	21,650	6,944	15,225	1,984	1,984
Reconnect Fee	2,490	3,815	3,013	5,000	5,000
Connection/In Lieu Assess	700	-	-	-	-
Facility/Capacity Charges	-	-	-	-	-
Facility/Capacity Charges	432,557	436,701	439,506	437,103	437,103
Charges for Service	4,811,937	4,968,035	5,648,506	5,625,193	5,625,193
Interest on Investments	52,090	98,623	114,033	30,296	30,296
Carry Chrg - Late Pmts	5,045	6,055	5,000	8,164	8,164
Interest	57,135	104,678	119,033	38,460	38,460
Rental	-	-	-	2,200	2,200
T-Mobile	-	10,409	9,360	9,734	9,734
Other Misc Income	10,583	5,090	100	5,000	5,000

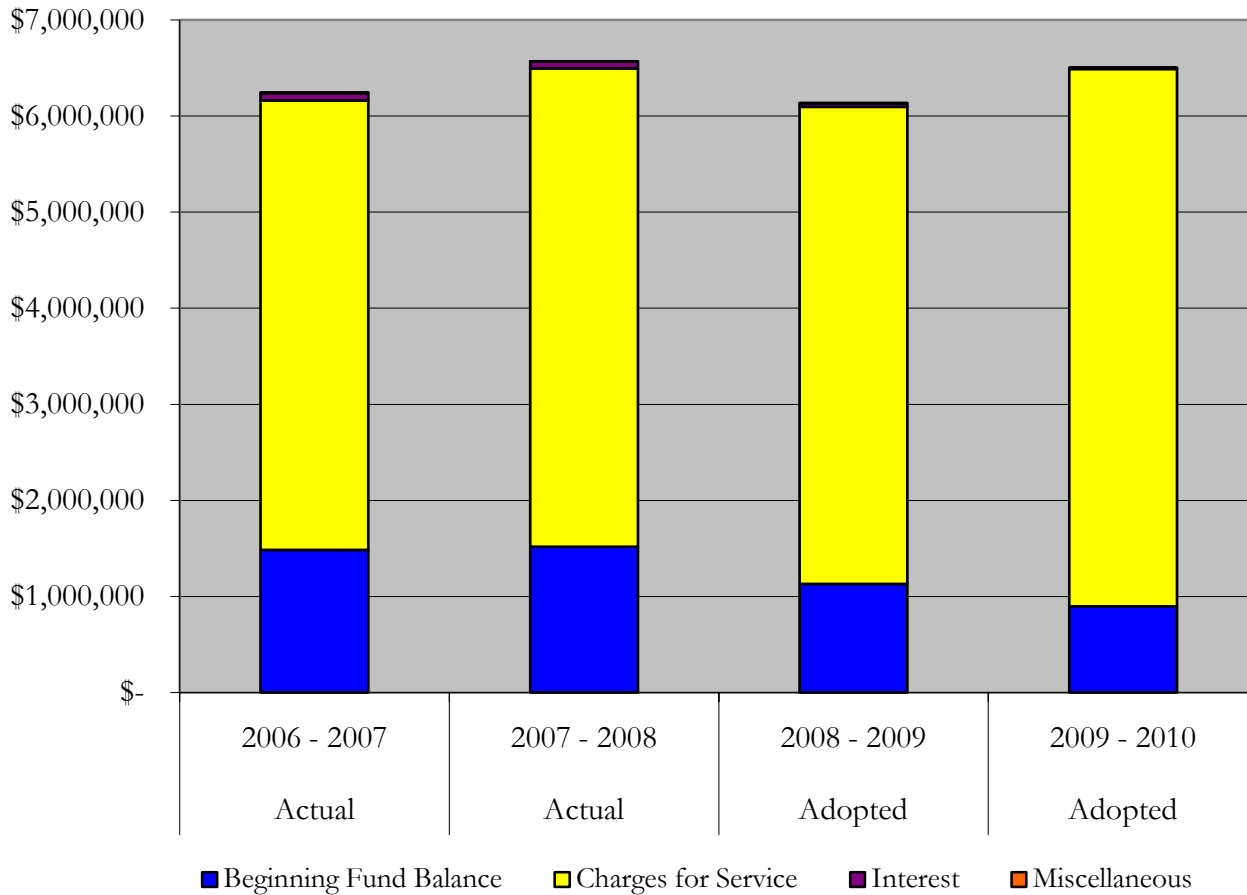
City of Tualatin

FY 2009 - 2010

Water Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Bulk Water Revenue	1,950	2,100	-	1,500	1,500
Other Revenue	12,533	17,599	9,460	18,434	18,434
Water	<u>6,490,454</u>	<u>7,560,263</u>	<u>8,316,443</u>	<u>9,011,886</u>	<u>9,111,886</u>

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Sewer Fund



REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 1,484,526	\$ 1,517,831	\$ 1,128,835	\$ 898,182
Charges for Service	\$ 4,678,078	\$ 4,978,203	\$ 4,966,206	\$ 5,593,395
Interest	\$ 73,201	\$ 71,200	\$ 39,509	\$ 7,482
Miscellaneous	\$ 12,292	\$ 1,976	\$ 150	\$ 1,000
Total Revenues	<u>\$ 6,248,097</u>	<u>\$ 6,569,210</u>	<u>\$ 6,134,700</u>	<u>\$ 6,500,059</u>

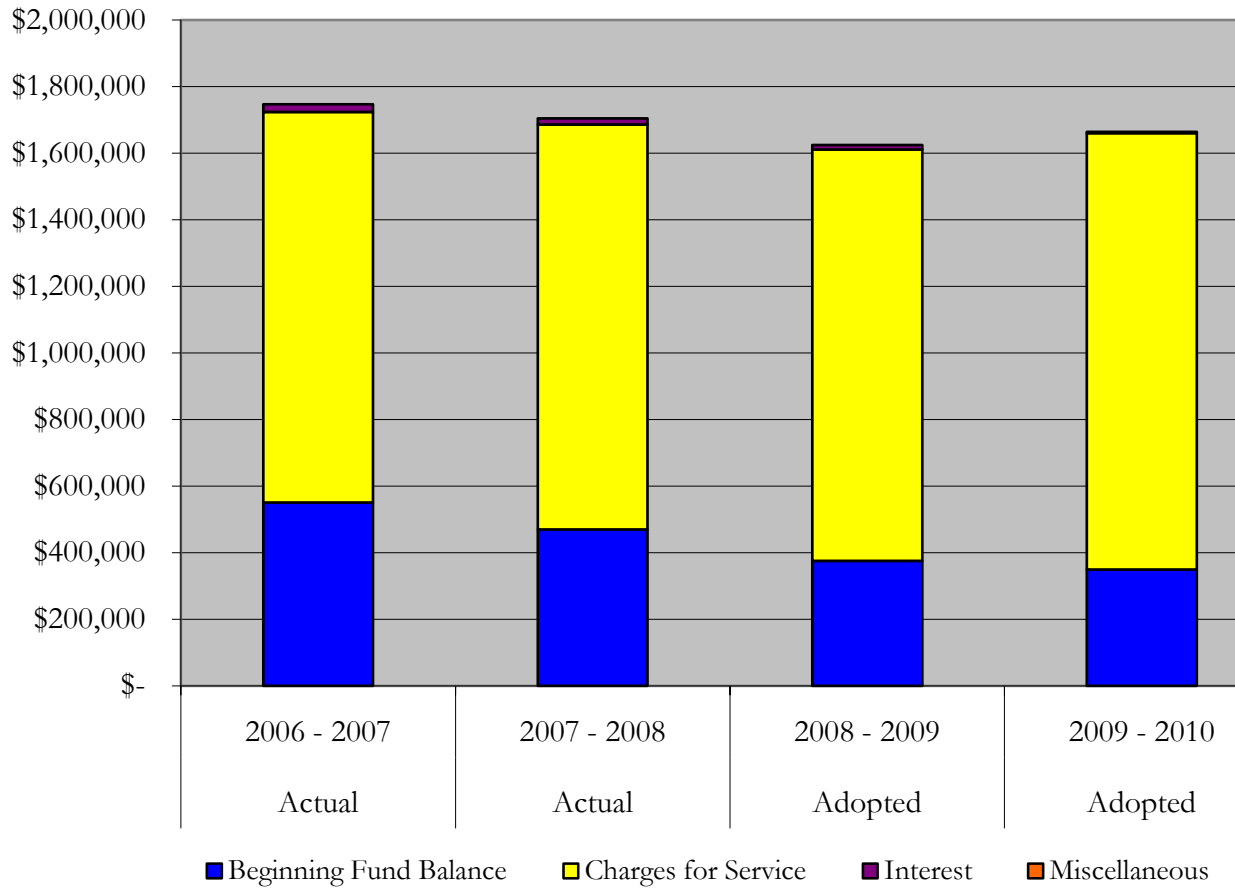
City of Tualatin

FY 2009 - 2010

Sewer Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	1,484,526	1,517,831	1,128,835	748,182	898,182
Beginning Fund Balance	1,484,526	1,517,831	1,128,835	748,182	898,182
Reimb Project Admin Costs	-	460	-	-	-
Fees & Charges	-	460	-	-	-
User Charges-CWS & COT	4,407,886	4,667,267	4,625,799	-	-
User Charges-Lake Oswego	177,092	186,008	230,903	206,270	206,270
User Charges-Tigard	11,555	10,105	10,074	10,359	10,359
Surcharge-COT	-	25,863	25,930	-	-
User Chg-CWS Base	-	-	-	3,105,358	3,105,358
User Chg-CWS Usage	-	-	-	1,302,999	1,302,999
User Chg-COT Base	-	-	-	625,496	625,496
User Chg-COT Usage	-	-	-	262,413	262,413
Sewer Inspection	3,170	3,885	3,500	500	500
Industrial Discharge	78,375	84,616	70,000	80,000	80,000
Connection In Lieu Taxes	-	-	-	-	-
Charges for Service	4,678,078	4,977,743	4,966,206	5,593,395	5,593,395
Interest on Investments	73,201	71,200	39,509	7,482	7,482
Interest	73,201	71,200	39,509	7,482	7,482
Other Misc Income	12,292	1,976	150	1,000	1,000
Other Revenue	12,292	1,976	150	1,000	1,000
Sewer	<u>6,248,097</u>	<u>6,569,210</u>	<u>6,134,700</u>	<u>6,350,059</u>	<u>6,500,059</u>

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Storm Drain Fund



REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 551,195	\$ 469,524	\$ 375,868	\$ 349,671
Charges for Service	\$ 1,172,539	\$ 1,216,743	\$ 1,235,417	\$ 1,310,907
Interest	\$ 23,422	\$ 18,293	\$ 13,155	\$ 3,497
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Total Revenues	<u>\$ 1,747,156</u>	<u>\$ 1,704,560</u>	<u>\$ 1,624,440</u>	<u>\$ 1,664,075</u>

City of Tualatin

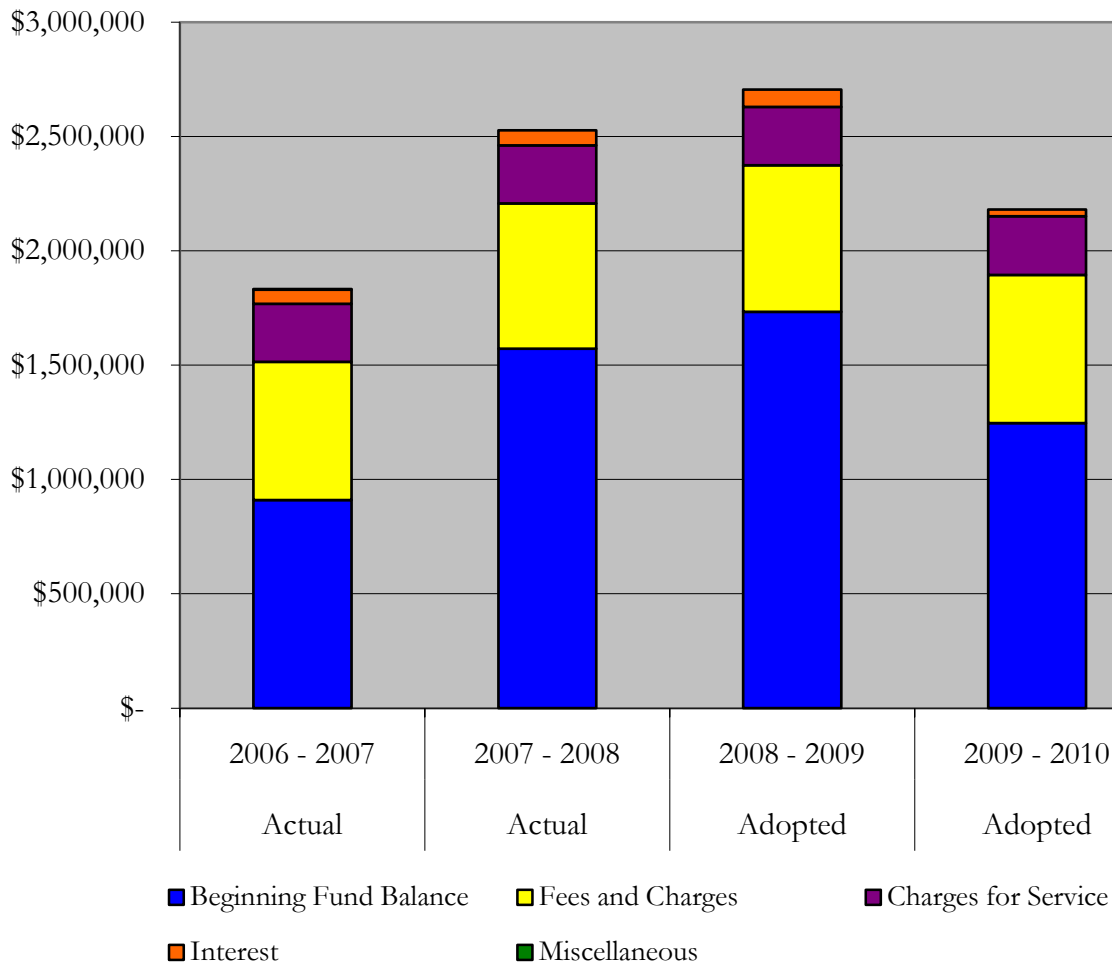
FY 2009 - 2010

Storm Drain

Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	551,195	469,524	375,868	349,671	349,671
Beginning Fund Balance	551,195	469,524	375,868	349,671	349,671
Reimb Project Admin Costs	-	-	-	-	-
Fees & Charges	-	-	-	-	-
User Charges-CWS & COT	1,133,552	1,147,171	1,165,745	-	-
User Charges-Lake Oswego	34,571	34,560	36,225	41,789	41,789
User Charges-Tigard	4,416	5,336	5,000	6,607	6,607
Surcharge-COT	-	29,676	28,447	-	-
User Chg-CWS Regional	-	-	-	306,941	306,941
User Chg-COT Local	-	-	-	955,570	955,570
Charges for Service	1,172,539	1,216,743	1,235,417	1,310,907	1,310,907
Interest on Investments	23,422	18,293	13,155	3,497	3,497
Interest	23,422	18,293	13,155	3,497	3,497
Storm Drain	<u>1,747,156</u>	<u>1,704,560</u>	<u>1,624,440</u>	<u>1,664,075</u>	<u>1,664,075</u>

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Road Utility Fee Fund



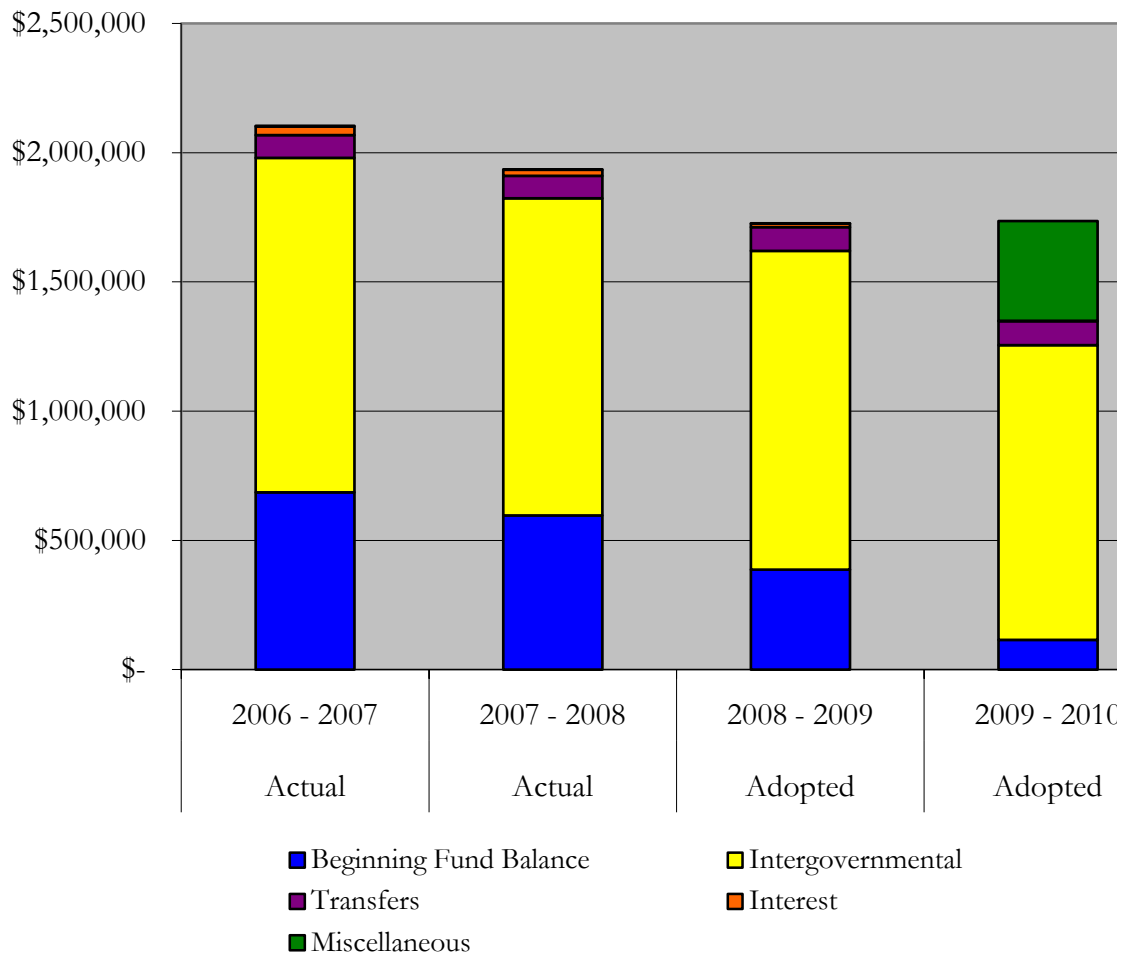
REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 910,505	\$ 1,571,869	\$ 1,732,916	\$ 1,246,423
Fees and Charges	\$ 603,849	\$ 635,827	\$ 641,306	\$ 649,006
Charges for Service	\$ 253,521	\$ 253,749	\$ 256,000	\$ 256,000
Interest	\$ 61,693	\$ 65,987	\$ 75,000	\$ 30,000
Miscellaneous	\$ 4,000	\$ -	\$ -	\$ -
Total Revenues	\$ 1,833,568	\$ 2,527,432	\$ 2,705,222	\$ 2,181,429

City of Tualatin
FY 2009 - 2010
Road/Utility Fee
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	910,505	1,571,869	1,732,916	1,196,423	1,246,423
Beginning Fund Balance	910,505	1,571,869	1,732,916	1,196,423	1,246,423
Road Utility Fees	599,243	631,222	636,700	644,400	644,400
Tigard Rd Utility Fees	4,606	4,606	4,606	4,606	4,606
Fees & Charges	603,849	635,827	641,306	649,006	649,006
Sidewalk/Tree Program	253,521	253,749	256,000	256,000	256,000
Reverse Frontage Program	-	-	-	-	-
Charges for Service	253,521	253,749	256,000	256,000	256,000
Interest on Investments	61,693	65,987	75,000	30,000	30,000
Interest	61,693	65,987	75,000	30,000	30,000
Other Misc Income	4,000	-	-	-	-
Other Revenue	4,000	-	-	-	-
Road/Utility Fee	<u>1,833,568</u>	<u>2,527,433</u>	<u>2,705,222</u>	<u>2,131,429</u>	<u>2,181,429</u>

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Road Gas Tax Fund



REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 685,764	\$ 596,770	\$ 386,822	\$ 115,443
Intergovernmental	\$ 1,294,561	\$ 1,226,417	\$ 1,233,690	\$ 1,140,403
Transfers	\$ 87,000	\$ 86,571	\$ 90,957	\$ 92,057
Interest	\$ 33,992	\$ 24,489	\$ 13,539	\$ 1,154
Miscellaneous	\$ 2,150	\$ 251	\$ 1,500	\$ 386,928
Total Revenues	\$ 2,103,467	\$ 1,934,498	\$ 1,726,508	\$ 1,735,985

City of Tualatin
FY 2009 - 2010
Road Op/Gas Tax Fund
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	685,764	596,770	386,822	115,443	115,443
Beginning Fund Balance	685,764	596,770	386,822	115,443	115,443
State Gas Tax	1,196,614	1,130,113	1,134,690	1,049,548	1,049,548
Washington County Gas Tax	97,947	96,304	99,000	90,855	90,855
Intergovernmental Revenue	1,294,561	1,226,417	1,233,690	1,140,403	1,140,403
Developers Street Signs	-	-	1,500	500	500
Fees & Charges	-	-	1,500	500	500
Interest on Investments	33,992	24,489	13,539	1,154	1,154
Interest	33,992	24,489	13,539	1,154	1,154
Transfer - Road Utility	87,000	86,571	90,957	92,057	92,057
Infrastructure Reserve	-	-	-	-	-
Transfers & Reimbursements	87,000	86,571	90,957	92,057	92,057
Other Misc Income	2,150	251	-	386,428	386,428
Other Revenue	2,150	251	-	386,428	386,428
Road Op/Gas Tax Fund	<u>2,103,467</u>	<u>1,934,498</u>	<u>1,726,508</u>	<u>1,735,985</u>	<u>1,735,985</u>

City of Tualatin
FY 2009 - 2010
General Obligation Bond
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	900,483	791,416	217,897	125,000	125,000
Beginning Fund Balance	900,483	791,416	217,897	125,000	125,000
Current Year	493,607	908,550	682,180	671,770	671,770
Prior Year	6,978	9,988	5,000	5,000	5,000
Property Taxes	500,584	918,538	687,180	676,770	676,770
Interest on Investments	44,441	36,771	2,000	2,000	2,000
Washington County	821	1,794	-	-	-
Clackamas County	213	423	-	-	-
Interest	45,476	38,988	2,000	2,000	2,000
General Obligation Bond	<u>1,446,543</u>	<u>1,748,942</u>	<u>907,077</u>	<u>803,770</u>	<u>803,770</u>

City of Tualatin
FY 2009 - 2010
Bancroft Bond
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	302,431	317,731	325,000	490,000	490,000
Beginning Fund Balance	302,431	317,731	325,000	490,000	490,000
LID 32-83	-	-	-	-	-
LID 33-83	970	-	-	-	-
LID 43-90-ST	87,036	87,036	87,036	87,036	87,036
Principal	88,006	87,036	87,036	87,036	87,036
LID 43-90-ST	33,081	28,218	23,280	23,280	23,280
Interest on Investments	15,969	15,403	5,000	5,000	5,000
Interest	49,049	43,621	28,280	28,280	28,280
Other Misc Income	-	334	-	-	-
Other Revenue	-	334	-	-	-
Bancroft Bond	<u>439,486</u>	<u>448,722</u>	<u>440,316</u>	<u>605,316</u>	<u>605,316</u>

City of Tualatin
FY 2009 - 2010
Enterprise Bond Fund
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	349,839	406,499	420,200	431,761	431,761
Beginning Fund Balance	349,839	406,499	420,200	431,761	431,761
Interest on Investments	54,885	18,275	9,000	5,000	5,000
Interest	54,885	18,275	9,000	5,000	5,000
Transfer - Water Oper	545,369	542,744	541,694	540,906	540,906
Transfers & Reimbursements	545,369	542,744	541,694	540,906	540,906
Enterprise Bond Fund	<u>950,093</u>	<u>967,518</u>	<u>970,894</u>	<u>977,667</u>	<u>977,667</u>

City of Tualatin
FY 2009 - 2010
Core Area Parking
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	136,616	168,376	179,152	201,158	201,158
Reserve for Lot Construct	-	-	10,500	10,500	10,500
Beginning Fund Balance	136,616	168,376	189,652	211,658	211,658
Core Area Park.Impact Fee	-	-	38,500	49,000	49,000
Fees & Charges	-	-	38,500	49,000	49,000
Core Area Parking-Current	71,402	67,963	59,590	58,580	58,580
Core Area Parking-Prior	-	1,328	2,010	2,010	2,010
Charges for Service	71,402	69,291	61,600	60,590	60,590
Interest on Investments	8,670	8,660	6,270	2,012	2,012
Interest	8,670	8,660	6,270	2,012	2,012
Other Misc Income	53	-	-	-	-
Other Revenue	53	-	-	-	-
Core Area Parking	<u>216,741</u>	<u>246,327</u>	<u>296,022</u>	<u>323,260</u>	<u>323,260</u>

City of Tualatin
FY 2009 - 2010
Tualatin Scholarship Fund
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	60,094	60,080	58,080	53,988	53,988
Beginning Fund Balance	60,094	60,080	58,080	53,988	53,988
Interest on Investments	2,986	2,508	1,400	1,300	1,300
Interest	2,986	2,508	1,400	1,300	1,300
Tualatin Scholarship Fund	<u>63,080</u>	<u>62,588</u>	<u>59,480</u>	<u>55,288</u>	<u>55,288</u>

City of Tualatin
FY 2009 - 2010
911 Emergency Comm Tax
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
911 Emergency Comm Tax	-	-	150,000	150,000	150,000
Fees & Charges	-	-	150,000	150,000	150,000
 911 Emergency Comm Tax	 — =	 — =	 <u>150,000</u>	 <u>150,000</u>	 <u>150,000</u>

City of Tualatin
FY 2009 - 2010
Local Improvement District
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	453,583	115,849	323,141	469,976	469,976
Beginning Fund Balance	453,583	115,849	323,141	469,976	469,976
Interest on Investments	18,209	5,997	11,310	4,700	4,700
Interest	18,209	5,997	11,310	4,700	4,700
Local Improvement District	<u><u>471,791</u></u>	<u><u>121,845</u></u>	<u><u>334,451</u></u>	<u><u>474,676</u></u>	<u><u>474,676</u></u>

City of Tualatin
FY 2009 - 2010
Water Development
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	1,486,990	1,570,739	2,179,229	207,125	207,125
Beginning Fund Balance	1,486,990	1,570,739	2,179,229	207,125	207,125
Reimb Project Admin Costs	465	1,000	-	300	300
Fees & Charges	465	1,000	-	300	300
Usage Charge	-	-	-	-	-
SDC Improvements	367,273	298,203	1,200,000	300,000	300,000
Charges for Service	367,273	298,203	1,200,000	300,000	300,000
Interest on Investments	79,869	83,921	64,996	2,071	2,071
Interest	79,869	83,921	64,996	2,071	2,071
Transfer - Water Oper	100,000	451,000	100,000	100,000	100,000
Transfer - Wtr Reservoir	-	-	-	813,012	813,012
Transfers & Reimbursements	100,000	451,000	100,000	913,012	913,012
Water Development	<u>2,034,597</u>	<u>2,404,863</u>	<u>3,544,225</u>	<u>1,422,508</u>	<u>1,422,508</u>

City of Tualatin
FY 2009 - 2010
Sewer Development
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	3,174,759	3,275,881	3,499,937	3,651,693	3,651,693
Beginning Fund Balance	3,174,759	3,275,881	3,499,937	3,651,693	3,651,693
User Charges-CWS & COT	-	-	-	-	-
System Development Charge	527,791	405,825	1,129,000	200,000	200,000
Non CWS System Dev Chrg	1,620	29,816	-	-	-
Fees & Charges	529,411	435,641	1,129,000	200,000	200,000
Interest on Investments	165,357	150,846	122,498	36,517	36,517
Interest	165,357	150,846	122,498	36,517	36,517
Sewer Development	<u>3,869,527</u>	<u>3,862,368</u>	<u>4,751,435</u>	<u>3,888,210</u>	<u>3,888,210</u>

City of Tualatin
FY 2009 - 2010
Road Development
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	973,347	1,313,439	2,577,152	398,995	413,995
Beginning Fund Balance	973,347	1,313,439	2,577,152	398,995	413,995
Oregon Trans. Invstmt Act	83,253	-	-	-	-
Intergovernmental Revenue	83,253	-	-	-	-
Reimb Project Admin Costs	1,068	420	-	-	-
Reimburse from Wash Co.	136,467	-	-	-	-
Washington County	1,523,452	1,000,378	904,000	100,000	100,000
Clackamas County	3,020	26,784	200,000	2,000	2,000
Fees & Charges	1,664,006	1,027,582	1,104,000	102,000	102,000
Interest on Investments	57,763	108,386	90,200	3,990	3,990
Interest	57,763	108,386	90,200	3,990	3,990
Transfer from Rd Gas Tax	100,000	100,000	100,000	-	-
Transfer - LID	350,000	-	-	-	-
Transfers & Reimbursements	450,000	100,000	100,000	-	-
Road Development	<u>3,228,369</u>	<u>2,549,407</u>	<u>3,871,352</u>	<u>504,985</u>	<u>519,985</u>

City of Tualatin
FY 2009 - 2010
Storm Drain Development
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	719,660	411,326	670,134	537,003	537,003
Beginning Fund Balance	719,660	411,326	670,134	537,003	537,003
Reimb Project Admin Costs	530	-	-	-	-
Fees & Charges	530	-	-	-	-
Storm Water Quality Fees	50,000	-	-	-	-
Storm Water Quantity Fees	57,981	27,000	100,000	20,000	20,000
Charges for Service	107,981	27,000	100,000	20,000	20,000
Interest on Investments	56,215	24,345	23,455	5,370	5,370
Interest	56,215	24,345	23,455	5,370	5,370
Infrastructure Reserve	700,000	250,000	300,000	-	-
Transfers & Reimbursements	700,000	250,000	300,000	-	-
Storm Drain Development	<u>1,584,386</u>	<u>712,672</u>	<u>1,093,589</u>	<u>562,373</u>	<u>562,373</u>

City of Tualatin
FY 2009 - 2010
Park Development
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	296,146	231,043	283,041	304,641	304,641
Beginning Fund Balance	296,146	231,043	283,041	304,641	304,641
Greenspaces	-	-	786,500	786,500	786,500
MSTIP Revenues	-	-	-	-	-
CDBG Grant	-	75,400	-	-	-
Intergovernmental Revenue	-	75,400	786,500	786,500	786,500
Parks SDC's	279,962	195,754	490,490	54,360	54,360
Fees & Charges	279,962	195,754	490,490	54,360	54,360
Interest on Investments	11,868	15,910	19,000	-	-
Interest	11,868	15,910	19,000	-	-
Reimb From Other Funds	2,000	-	-	10,000	10,000
Land Sale Proceeds	-	-	360,000	250,000	250,000
CURD Projects	67,597	-	-	-	-
Transfers & Reimbursements	69,597	-	360,000	260,000	260,000
Other Misc Income	42,169	-	-	-	-
Other Revenue	42,169	-	-	-	-
Park Development	<u>699,742</u>	<u>518,108</u>	<u>1,939,031</u>	<u>1,405,501</u>	<u>1,405,501</u>

City of Tualatin
FY 2009 - 2010
Reservoir Capital Project
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	2,790,902	1,296,168	1,260,976	804,962	804,962
Beginning Fund Balance	2,790,902	1,296,168	1,260,976	804,962	804,962
Interest on Investments	91,961	58,541	-	8,050	8,050
Interest	91,961	58,541	-	8,050	8,050
Long Term Debt	-	-	-	-	-
Sales of Bonds/Other Financing	-	-	-	-	-
Reservoir Capital Project	<u>2,882,864</u>	<u>1,354,710</u>	<u>1,260,976</u>	<u>813,012</u>	<u>813,012</u>

City of Tualatin
FY 2009 - 2010
Trans Dev Tax Fund
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Washington County	-	-	-	175,000	175,000
Charges for Service	-	-	-	175,000	175,000
Interest on Investments	-	-	-	1,000	1,000
Interest	-	-	-	1,000	1,000
Trans Dev Tax Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>176,000</u>	<u>176,000</u>

City of Tualatin
FY 2009 - 2010
Infrastructure Reserve
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	3,294,107	-	-	-	-
Beg Bal-Sewer Operations	-	2,405,910	2,688,631	2,261,779	2,261,779
Beg Bal-Road Gas Tax	-	50,427	62,834	73,617	73,617
Beg Bal-Storm Drain SDC	-	491,217	301,121	75,389	75,389
Beginning Fund Balance	3,294,107	2,947,554	3,052,586	2,410,785	2,410,785
 Sewer Operating Fund	45,981	42,946	94,102	22,618	22,618
Road Gas Tax Fund	1,839	1,718	2,199	736	736
Storm Drain SDC Fund	93,660	87,477	10,539	754	754
Interest	141,480	132,141	106,840	24,108	24,108
 General Fund	-	-	-	27,270	27,270
Sewer	200,000	200,000	-	-	-
Road	-	-	-	-	-
Transfer from Rd Gas Tax	11,966	10,060	9,660	10,495	10,495
Transfers & Reimbursements	211,966	210,060	9,660	37,765	37,765
 Infrastructure Reserve	<u>3,647,554</u>	<u>3,289,754</u>	<u>3,169,086</u>	<u>2,472,658</u>	<u>2,472,658</u>

City of Tualatin
FY 2009 - 2010
City Center Remodel Fund
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	-	686,011	124,487	-	-
Beginning Fund Balance	-	686,011	124,487	-	-
Interest on Investments	13,068	16,016	-	-	-
Interest	13,068	16,016	-	-	-
General Fund	490,600	150,000	-	-	-
Transfer - Engineering	233,000	87,500	-	-	-
Transfer from Water Oper	56,750	47,000	-	-	-
Sewer	56,750	47,000	-	-	-
Storm Drain	56,750	-	-	-	-
Transfer - Road Gas Tax	56,750	-	-	-	-
Transfer - Leveton Proj	49,102	18,500	-	-	-
Transfers & Reimbursements	999,702	350,000	-	-	-
City Center Remodel Fund	<u>1,012,770</u>	<u>1,052,026</u>	<u>124,487</u>	<u>-</u>	<u>-</u>

City of Tualatin
FY 2009 - 2010
Library Improvements Fund
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	-	2,855,695	454,370	-	-
Beginning Fund Balance	-	2,855,695	454,370	-	-
Interest on Investments	112,321	52,824	-	-	-
Interest	112,321	52,824	-	-	-
General Fund	-	225,000	-	-	-
CURD Projects	-	4,570,000	-	-	-
General Fund	5,000	-	-	-	-
CURD Projects	200,000	-	-	-	-
Transfers & Reimbursements	205,000	4,795,000	-	-	-
Other Misc Income	-	4	33,943	-	-
Other Revenue	-	4	33,943	-	-
Long Term Debt	4,272,777	-	-	-	-
Sales of Bonds/Other Financing	4,272,777	-	-	-	-
Library Improvements Fund	<u>4,590,097</u>	<u>7,703,522</u>	<u>488,313</u>	<u>-</u>	<u>-</u>

City of Tualatin
FY 2009 - 2010
Library/Parks Improvement
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	396,239	15,678	13,478	-	-
Beginning Fund Balance	396,239	15,678	13,478	-	-
Interest on Investments	9,860	734	100	-	-
Interest	9,860	734	100	-	-
Transfer Out	35,660	-	-	-	-
Transfer Out	128,208	-	-	-	-
Transfers & Reimbursements	163,868	-	-	-	-
Other Misc Income	450	-	-	-	-
Other Revenue	450	-	-	-	-
Library/Parks Improvement	<u><u>570,417</u></u>	<u><u>16,412</u></u>	<u><u>13,578</u></u>	<u><u>-</u></u>	<u><u>-</u></u>



Department Expenditures

Summary
General Fund
Engineering & Building
Operations

GENERAL FUND CITY COUNCIL

The Mayor and six councilors, acting as the elected representatives of the citizens of Tualatin, formulate public policy to meet community needs and assure orderly development in the City. The City Council appoints the City Manager, Municipal Court judge and various citizen boards and committees.



HIGHLIGHTS OF 2008/2009

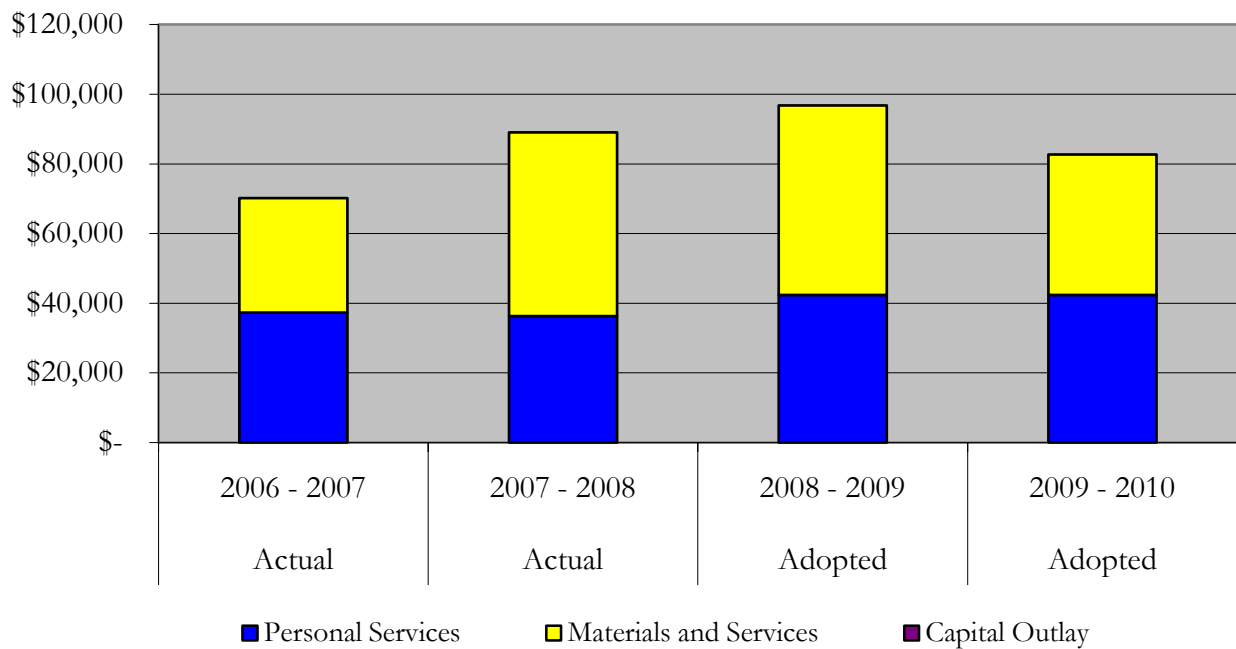
- Welcomed new Councilor Joelle Davis.
- Formulated a Strategic Management Plan, which will guide priorities for the next several years.
- Participated in regional meetings on issues of concern and interest; served on various regional policy boards.
- Adopted a variety of community livability standards for Tualatin.



COUNCIL GOALS

- Enhance mobility and achieve reduction of congestion throughout the City of Tualatin.
- Manage development, redevelopment, and projected change that will occur within the City to maintain Tualatin's quality and what the citizens value as a community.
- Achieve economic vitality in all sectors of the community and ensure a sustainable economic and revenue base for the City.
- Enhance the City's quality of life; seek to make Tualatin a great city.
- Preserve Tualatin's unique and important natural features and resources.
- Ensure people feel safe in our community.
- Seek marked achievements and maintain established green sustainability standards and criteria.

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - City Council



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 37,318	\$ 36,276	\$ 42,328	\$ 42,328
Materials and Services	\$ 32,829	\$ 52,745	\$ 54,440	\$ 40,328
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 70,147	\$ 89,020	\$ 96,768	\$ 82,656

City of Tualatin
FY 2009 - 2010
Council
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Employee Benefits	36,171	34,835	20,622	40,750	40,750
FICA	1,146	1,440	1,578	1,578	1,578
Insurance	-	-	20,128	-	-
Salaries & Benefits	37,318	36,276	42,328	42,328	42,328
Office Supplies	-	174	500	600	600
Printing & Postage	2,004	1,720	1,100	588	588
Recording Fees	590	1,546	1,300	1,200	1,200
Council Discounts	1,420	1,440	1,440	1,440	1,440
Consultants	10,542	7,900	7,000	5,000	5,000
Conferences & Meetings	1,628	7,134	2,100	-	-
Conf & Meetings - Mayor	11,251	20,494	26,000	16,000	16,000
Conf & Meetings - Council	1,568	6,671	10,000	10,000	10,000
Administrative Expense	3,826	5,646	5,000	5,500	5,500
Advertising-Legis/Judicia	-	20	-	-	-
Materials & Services	32,829	52,745	54,440	40,328	40,328
Council	<u>70,147</u>	<u>89,020</u>	<u>96,768</u>	<u>82,656</u>	<u>82,656</u>

GENERAL FUND ADMINISTRATION DEPARTMENT

The Administration Department consists of the Office of the City Manager, Human Resources division and Information Services division.

Office of the City Manager

The City Manager's office handles the general administration of the City and executes the policies and objectives of the City Council and Tualatin Development Commission. The City Manager oversees the day-to-day operations of the City by coordinating all City department activities and functions. This office is also responsible for maintaining all official city records; publishes and posts legal notices; monitors the terms and attendance of all boards and committees of the City; and coordinates municipal elections. The City Manager's Office also coordinates a variety of other programs and projects in support of the Council and community.

Human Resources Division

The Human Resources division coordinates services and programs to assist all city departments in recruiting and maintaining a qualified and diverse workforce, and provides employment-related services to city employees and job applicants. The division administers the Classification and Compensation Plan, administers employee benefits, supports the city's safety and risk management activities as well as labor relations and contract administration for two employee associations. The division works to ensure legal compliance on employment issues and manages the city's volunteer services program.

Information Services

The Information Services division supports the technology needs of all City employees and maintains and monitors the network infrastructure.



HIGHLIGHTS OF 2008/2009

During fiscal year 2008-2009, the City of Tualatin and the Administration Department achieved the following:

City Manager's Office

- Participated in and facilitated numerous community meetings regarding issues of concern and interest.
- Supported issues vital to Tualatin's future through participation in regional meetings.
- Developed and implemented a citywide customer comment program.
- Designed and implemented an application process for social service/outside agency funding, which streamlined the process and meets legal requirements.
- Began development of a legislative program to ensure effective communication with Tualatin's legislators.

Human Resources

- Implemented new policies containing best practices in safety and risk management.
- Managed the City's wellness program.
- Successfully negotiated a collective bargaining agreement with the Tualatin Employees Association.
- Forged a partnership with the Corporate Training Division of Portland Community College to provide in-house staff training opportunities.
- Developed and implemented a citywide volunteer coordination and appreciation plan, including an annual volunteer BBQ.
- Produced twelve city newsletters that were mailed to all city residents and businesses.

Information Services

- Implemented a Help Desk tracking system for citywide requests.
- Provided training to users of the HTE financial software system as needed.
- Provided increased level of network support citywide due to new hire of I.T. Technician.
- Successfully developed and deployed new citywide training server by re-using outdated computers.
- Enhanced desktop standards citywide by streamlining office equipment and software uses, auditing procedures, and finding efficiencies where possible. This resulted in a cost savings to the City.

GOALS FOR 2009/2010

City Manager's Office

- Pursue a whistle-free/quiet zone for Tualatin.
- Monitor and actively participate in the legislative process.
- Create a community feedback mechanism to identify residents' concerns. (Council Goal 6, #1)
- Participate in sustainability education programs to prepare for a citywide sustainability plan. (Council Goal 7, #1, #2, #4, #5)
- Implement a Meet and Greet program for the Council. (Council Goal 8, #3)

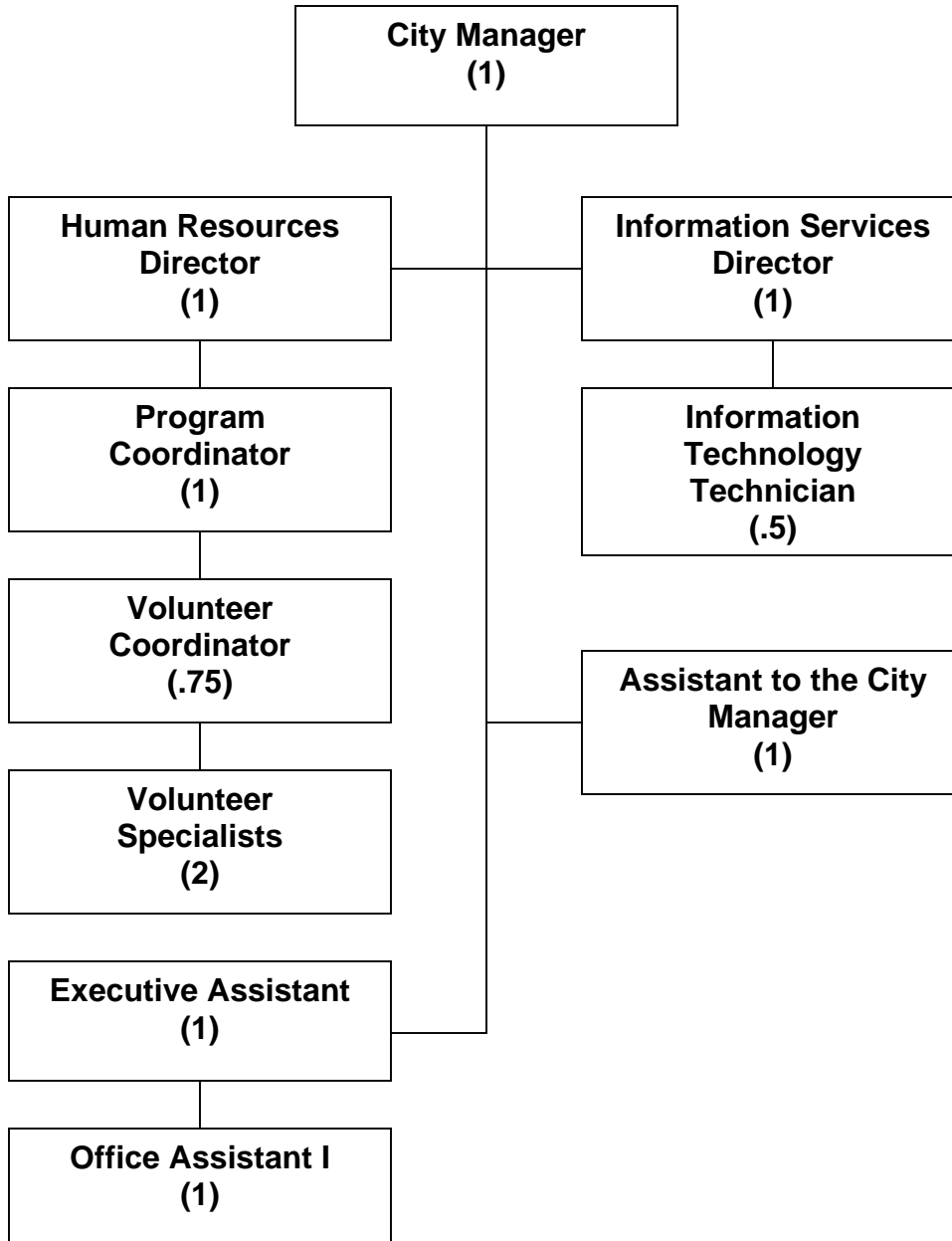
Human Resources

- Develop and implement targeted training programs for city employees.
- Evaluate a retention program for the Tualatin Police Department to maintain full staffing levels. (Council Goal 6, #6)
- Minimize work-related accidents through safety awareness programs.
- Negotiate a Collective Bargaining Agreement with the Tualatin Police Officer's Association.
- Present an increased number of opportunities for volunteer participation. (Council Goal 3)
- Produce a monthly city newsletter and quarterly employee newsletter.

Information Services

- Respond to all help desk requests by the next business day.
- Maintain and update the network infrastructure to ensure downtime of less than 1%.
- Participate in the regional Broadband User Group (BUG) to identify emerging technologies that reduce costs and improve efficiencies wherever possible.

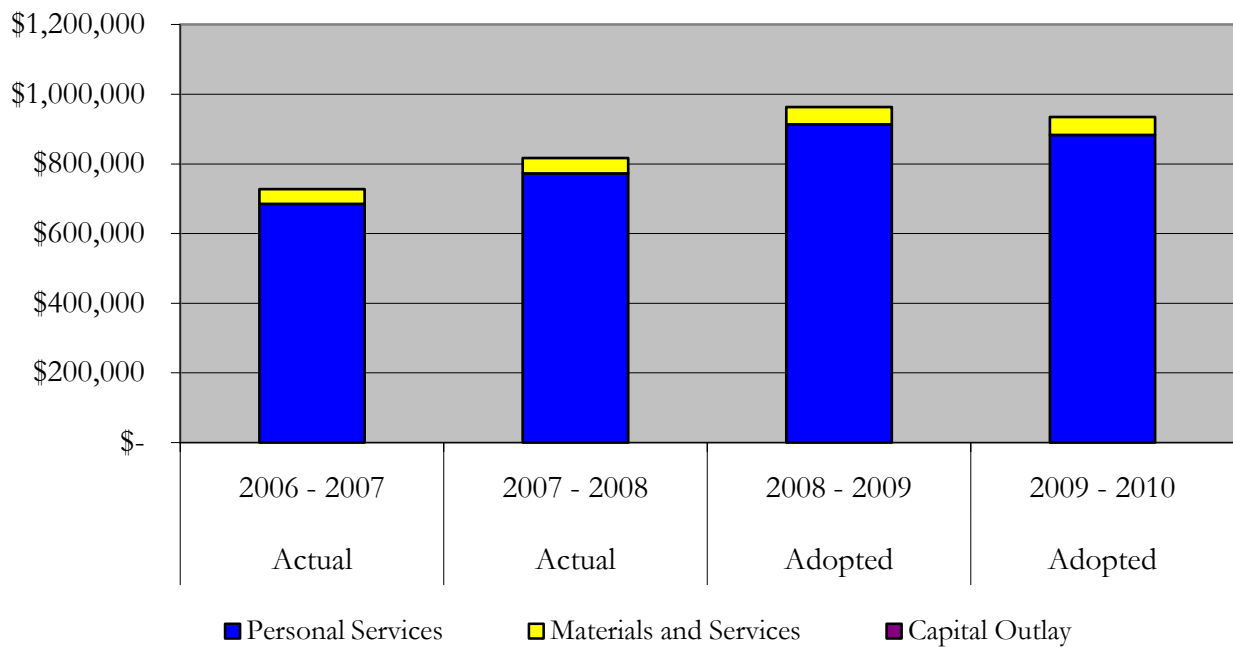
Administration



Note:

The two Volunteer Specialists are paid of our their respective departments.

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Administration



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 685,007	\$ 772,438	\$ 913,793	\$ 883,582
Materials and Services	\$ 42,918	\$ 44,339	\$ 49,140	\$ 50,694
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 727,925	\$ 816,778	\$ 962,933	\$ 934,276

City of Tualatin
FY 2009 - 2010
Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	468,121	536,478	644,418	591,973	591,973
Part Time	11,143	-	-	42,555	42,555
Temporary	20,702	20,158	4,964	5,000	5,000
Overtime	4,747	3,663	3,000	3,000	3,000
Standby	-	-	-	-	-
Employee Benefits	-	-	-	-	-
FICA	37,515	40,514	47,268	47,057	47,057
WC Insurance & Tax	2,064	1,418	1,157	1,203	1,203
Pension	64,528	83,487	99,615	76,594	76,594
Insurance	68,559	84,823	113,371	111,800	116,200
Bereavement Leave	412	966	-	-	-
Sick Leave Conversion	2,081	-	-	-	-
Vacation Buy Back	5,135	932	-	-	-
Salaries & Benefits	685,007	772,438	913,793	879,182	883,582
Office Supplies	856	1,280	1,500	1,500	1,500
Printing & Postage	1,792	3,007	2,500	3,700	3,700
Photographic Supplies	-	-	-	50	50
Uniforms & Safety Equip	-	590	-	-	-
Medical & Other Testing	966	479	1,000	1,000	1,000
Safety/Risk Mgmt Program	3,274	4,082	7,000	7,000	7,000
Cell Phones	1,689	1,776	2,640	2,940	2,940
Fax	610	643	700	-	-
Network/Online	-	-	-	-	-
Office Equip & Furniture	934	1,258	200	200	200
Computer Equip & Software	260	1,043	1,300	2,260	2,260
Personal Computer/Laptop	3,250	1,763	4,200	2,000	2,000
Consultants	13,743	10,745	10,000	10,000	10,000
Legal	4,456	378	2,000	2,000	2,000
Conferences & Meetings	3,139	9,704	8,000	8,530	8,530
Membership Dues	1,820	1,302	2,500	2,614	2,614

City of Tualatin
FY 2009 - 2010
Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Publication,Rpt,Ref Matl	508	464	500	500	500
Staff Training	1,323	945	3,000	4,000	4,000
Staff/Dept Recognition	1,169	415	400	200	200
Administrative Expense	2,967	2,319	1,500	2,000	2,000
Advertising-Recruitment	-	2,147	-	-	-
R & M - Equipment	163	-	200	200	200
Materials & Services	42,918	44,339	49,140	50,694	50,694
Administration	<u><u>727,925</u></u>	<u><u>816,778</u></u>	<u><u>962,933</u></u>	<u><u>929,876</u></u>	<u><u>934,276</u></u>

GENERAL FUND FINANCE DEPARTMENT

The Finance Department is responsible for the finance and accounting functions for the entire city, including the Tualatin Development Commission (TDC). Areas of responsibility include accounting, financial reporting, payroll, utility billing and collection, and business licensing. Other duties of the department include processing accounts payable transactions and purchase orders for all City programs, invoicing miscellaneous receivables and maintaining all capital asset records. The department prepares records and reports to assure compliance with City ordinances and resolutions, State and Federal law and generally accepted accounting practices. The department, in conjunction with the City Manager and other departments, prepares the annual budget, monthly financial statements, pension, tax and other financial reports; reconciles bank accounts, and manages cash and debt. The department oversees the external independent annual audit for both the City and the TDC, including the preparation of the Comprehensive Annual Financial Report.



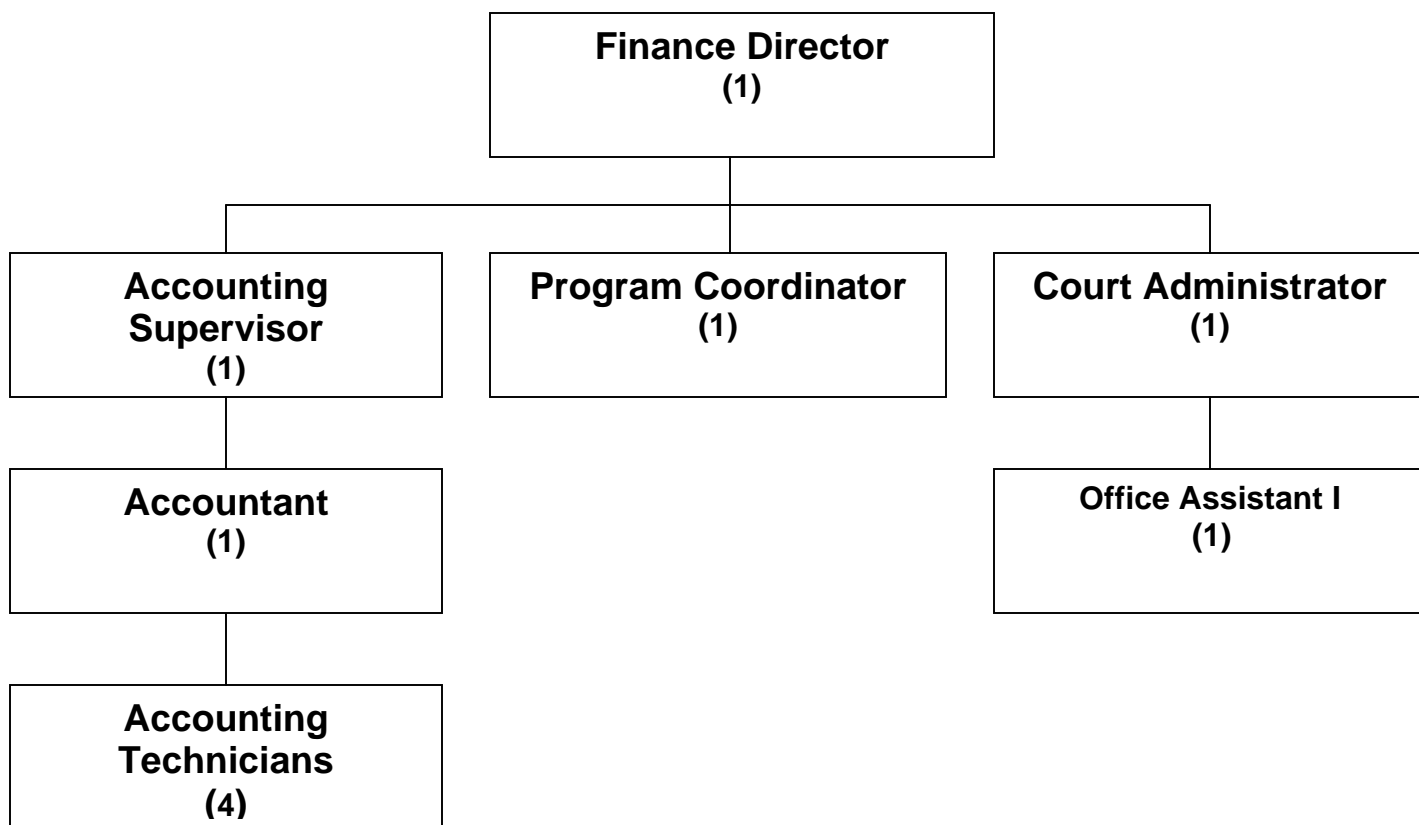
HIGHLIGHTS OF 2008/2009

- Received the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association for the 16th consecutive year.
- Implemented a new utility bill design that provides information in a more streamlined, easy to use format.
- Implemented credit card payment capability for the City that provides customers with a more convenient way to pay for services.

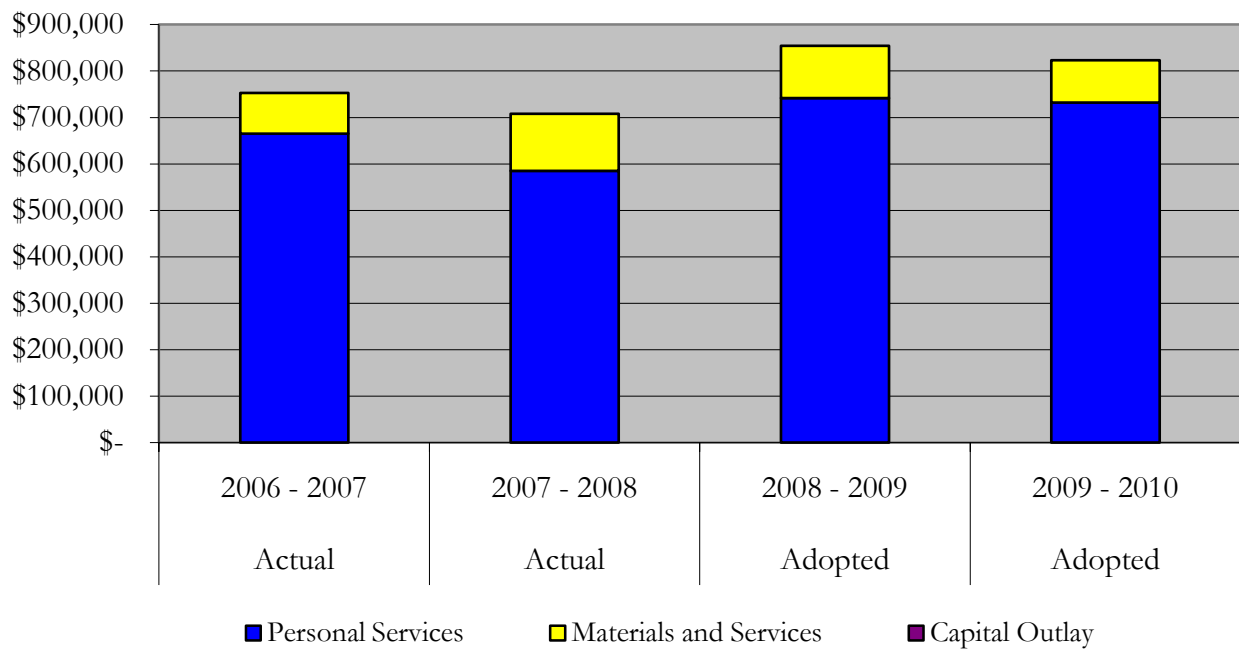
GOALS FOR 2009/2010

- Evaluate current and new revenue sources for the City of Tualatin. (Council Goal 3, #4)
- Enhance financial reporting tools for city departments.
- Review finance related policies, procedures and processes.
- Analyze ways to utilize available technologies to further enhance operational efficiencies.
- Develop a Capital Improvement Program.

Finance



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Finance



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 664,787	\$ 585,089	\$ 741,919	\$ 732,420
Materials and Services	\$ 88,280	\$ 122,700	\$ 112,415	\$ 90,810
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 753,068	\$ 707,789	\$ 854,334	\$ 823,230

City of Tualatin
FY 2009 - 2010
Finance
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	451,821	416,513	528,620	518,951	518,951
Temporary	29,843	2,792	-	-	-
Overtime	638	230	2,512	2,000	2,000
Employee Benefits	-	1,392	-	-	-
FICA	35,085	31,602	39,782	39,393	39,393
WC Insurance & Tax	2,843	1,090	955	938	938
Pension	67,495	54,302	78,250	62,398	62,398
Insurance	64,481	73,849	91,800	102,340	108,740
Bereavement Leave	359	555	-	-	-
Sick Leave Conversion	1,465	-	-	-	-
Vacation Buy Back	9,926	2,490	-	-	-
Comp Time Sell Back	831	274	-	-	-
Salaries & Benefits	664,787	585,089	741,919	726,020	732,420
Office Supplies	5,145	4,926	10,000	10,000	10,000
Printing & Postage	22,656	34,351	32,600	16,000	16,000
Medical & Other Testing	-	331	-	-	-
Cell Phones	593	-	-	-	-
Network/Online	-	-	-	-	-
Office Equip & Furniture	765	361	2,000	2,000	2,000
Computer Equip & Software	5,828	6,905	2,000	2,000	2,000
Personal Computer/Laptop	4,490	-	2,400	2,000	2,000
Audit	34,900	34,107	35,150	37,900	37,900
Consultants	4,354	19,088	7,500	2,500	2,500
Conferences & Meetings	147	90	3,900	3,900	3,900
Membership Dues	2,350	3,360	3,615	3,760	3,760
Publication,Rpt,Ref Matl	684	389	500	500	500
Staff Training	2,297	1,568	2,250	2,650	2,650
Administrative Expense	913	2,073	1,000	1,000	1,000
Advertising-Legis/Judicia	620	1,472	1,500	1,600	1,600
Advertising-Recruitment	612	10,310	-	-	-

City of Tualatin
FY 2009 - 2010
Finance
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Equipment Rental	-	1,386	6,000	4,000	4,000
R & M - Equipment	1,926	1,987	2,000	1,000	1,000
Materials & Services	88,280	122,700	112,415	90,810	90,810
Equipment & Furnishings	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Finance	<u>753,068</u>	<u>707,789</u>	<u>854,334</u>	<u>816,830</u>	<u>823,230</u>

GENERAL FUND LEGAL DEPARTMENT

The Legal Services Department's primary mission is to identify legal issues affecting the City and the Tualatin Development Commission and to provide timely, accurate advice to the Council and staff. The Attorney regularly attends Council meetings and participates in various in-house meetings. In the area of risk management, the Attorney monitors potential tort claims and works with the City's risk manager, the City insurer's attorneys and outside counsel on litigation. Additional responsibilities include preparing or reviewing contracts, ordinances, resolutions and other legal documents; negotiating franchise agreements; and representing the City and Commission in various courts and land use appeals.

The Paralegal provides support to the City Attorney by performing legal research, preparing memoranda, drafting ordinances and resolutions, codifying the Municipal and Development Codes, in addition to general office tasks. The Paralegal also assists the Municipal Court Administrator.



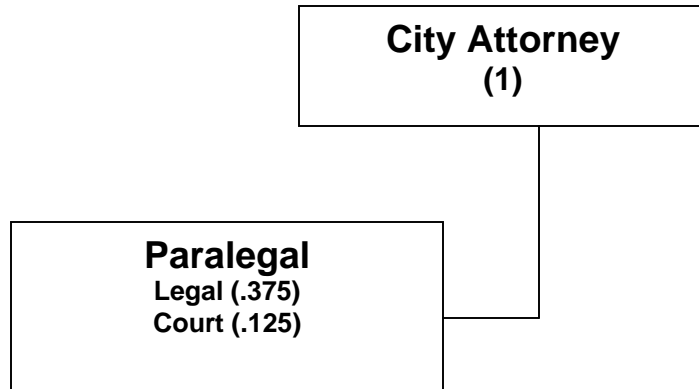
HIGHLIGHTS OF 2008/2009

- Worked with Finance, Police and City Manager to establish expanded Municipal Court.
- Prepared and presented the Rental Housing Ordinance.
- Worked with outside council on the Oxford House case in which LUBA's decision affirmed the City's position.
- Reviewed and updated the City's purchasing rules.

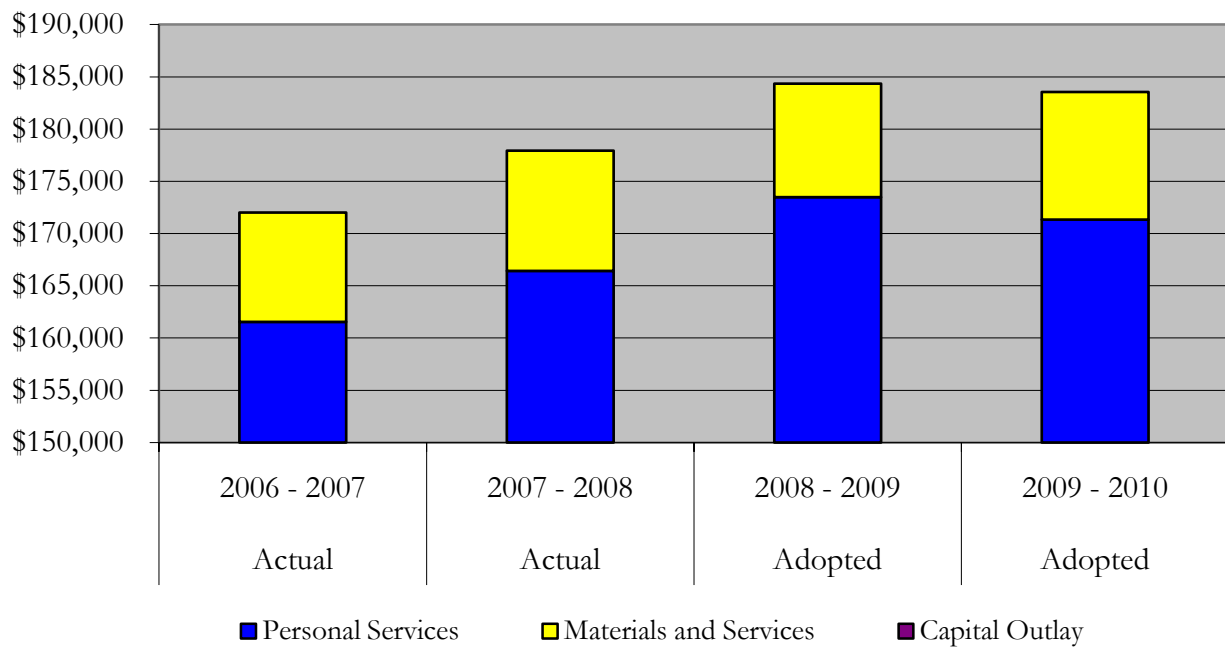
GOALS FOR 2009/2010

- Review and update the City's engineering and real property forms.
- Review the City codes to assure that they comply with any new 2009 legislation.

Legal Services



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Legal



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 161,556	\$ 166,432	\$ 173,484	\$ 171,342
Materials and Services	\$ 10,452	\$ 11,498	\$ 10,850	\$ 12,200
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 172,008	\$ 177,930	\$ 184,334	\$ 183,542

City of Tualatin
FY 2009 - 2010
Legal
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	110,455	126,229	131,506	110,656	110,656
Part Time	8,730	-	-	21,420	21,420
Overtime	24	-	197	-	-
Employee Benefits	-	-	-	-	-
FICA	8,861	9,392	9,447	9,621	9,621
WC Insurance & Tax	1,336	329	282	282	282
Pension	18,122	19,452	20,297	16,973	16,973
Insurance	11,283	11,030	11,755	11,590	12,390
Job Injury Time	-	-	-	-	-
Bereavement Leave	382	-	-	-	-
Vacation Buy Back	2,363	-	-	-	-
Salaries & Benefits	161,556	166,432	173,484	170,542	171,342
Office Supplies	333	40	400	400	400
Printing & Postage	1,217	914	700	1,000	1,000
Fax	265	260	-	-	-
Computer Equip & Software	-	-	150	200	200
Personal Computer/Laptop	-	-	-	1,000	1,000
Consultants	-	-	-	-	-
Court Costs	20	126	300	300	300
Conferences & Meetings	1,137	3,230	2,750	2,850	2,850
Membership Dues	1,247	1,242	1,350	1,350	1,350
Publication,Rpt,Ref Matl	3,845	4,352	4,700	4,700	4,700
Staff Training	96	-	300	200	200
Administrative Expense	193	191	150	150	150
Advertising-Legis/Judicia	878	-	50	50	50
Equipment Rental	1,222	1,144	-	-	-

City of Tualatin
FY 2009 - 2010
Legal
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
R & M - Equipment	-	-	-	-	-
Materials & Services	10,452	11,498	10,850	12,200	12,200
Legal	<u><u>172,008</u></u>	<u><u>177,930</u></u>	<u><u>184,334</u></u>	<u><u>182,742</u></u>	<u><u>183,542</u></u>

GENERAL FUND MUNICIPAL COURT

Tualatin Municipal Court provides a local forum for the resolution of violations stemming from city parking, Municipal and Development code ordinances, as well as traffic. The Court is responsible for administering the legal process as it relates to enforcing city ordinances and traffic laws within city limits. The Court processes and coordinates this effort with other agencies within the justice system (i.e. Department of Motor Vehicles, Clackamas County, Washington County, LEDS-Law Enforcement Data System). The Court is also responsible for tracking and collecting unpaid fines. The majority of cases heard in Municipal Court are traffic violations.



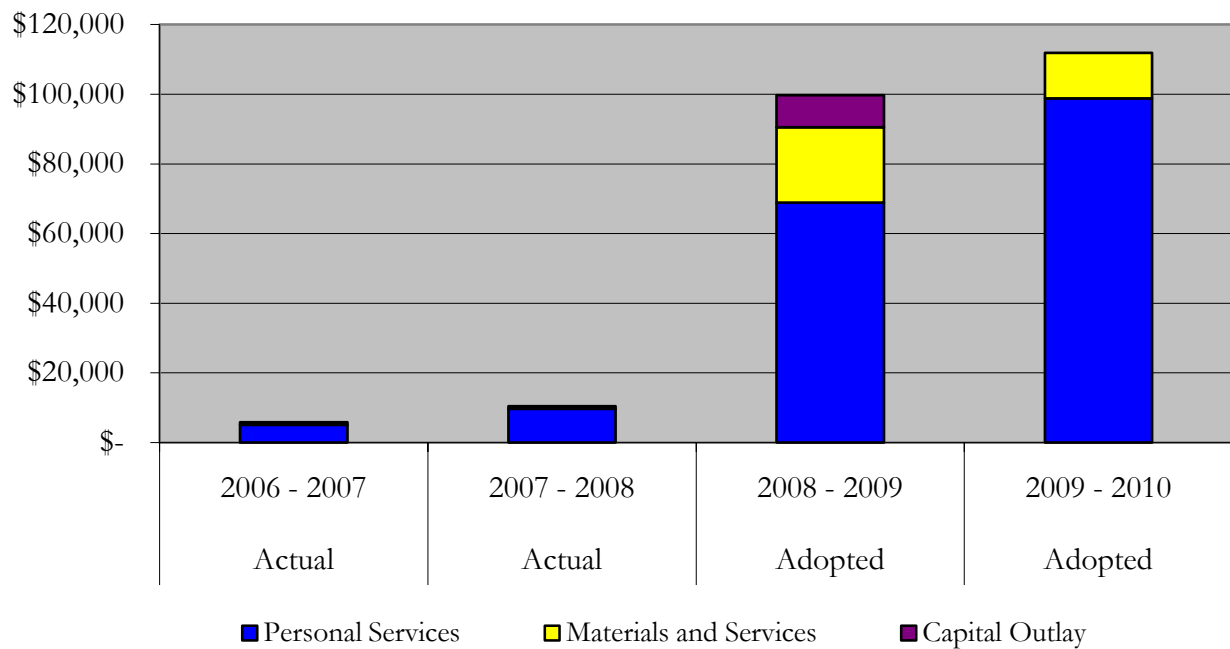
HIGHLIGHTS OF 2008/2009

- Implemented a Court program wherein cases are managed from inception through final disposition by coordination of Court Administrator, Judge, defendants, and police personnel.
- Developed a process to efficiently handle a large caseload, hearing cases on a bi-monthly schedule.

GOALS FOR 2009/2010

- Tualatin Municipal Court will maintain an accurate accounting of all case activity, as well as provide a forum for the timely adjudication and resolution of these cases, while preserving the constitutional rights and dignity of the defendant.
- The Court will process all funds received in a timely manner, as well as the reconciliation of these payments to the appropriate parties (including Department of Revenue, Washington County, Clackamas County, City of Tualatin General Fund).
- Strengthen policy and procedures to ensure efficient collections and customer service.
- Evaluate youth peer court options. (Council Goal 6, #7)

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Municipal Court



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 5,056	\$ 9,685	\$ 68,926	\$ 98,831
Materials and Services	\$ 795	\$ 754	\$ 21,550	\$ 13,060
Capital Outlay	\$ -	\$ -	\$ 9,250	\$ -
Total Expenditures	\$ 5,852	\$ 10,439	\$ 99,726	\$ 111,891

City of Tualatin
FY 2009 - 2010
Court
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	3,903	7,191	48,852	51,517	51,517
Part Time	-	-	-	7,140	7,140
Temporary	720	696	720	15,600	15,600
Overtime	8	-	-	586	586
Employee Benefits	-	-	-	-	-
FICA	354	603	3,798	5,727	5,727
WC Insurance & Tax	44	22	13	141	141
Pension	-	1,105	5,473	6,420	6,420
Insurance	27	68	10,070	10,900	11,700
Salaries & Benefits	5,056	9,685	68,926	98,031	98,831
Office Supplies	7	-	2,550	1,500	1,500
Printing & Postage	44	84	1,875	1,875	1,875
Office Equip & Furniture	-	-	-	500	500
Personal Computer/Laptop	-	-	-	1,600	1,600
Legal	365	585	12,150	450	450
Court Costs	-	-	50	3,000	3,000
Conferences & Meetings	380	-	1,850	1,300	1,300
Membership Dues	-	85	75	75	75
Staff Training	-	-	1,550	400	400
Administrative Expense	-	-	1,450	500	500
R & M - Computers	-	-	-	1,860	1,860
Materials & Services	795	754	21,550	13,060	13,060
Equipment & Furnishings	-	-	9,250	-	-
Capital Outlay	-	-	9,250	-	-
Court	<u>5,852</u>	<u>10,439</u>	<u>99,726</u>	<u>111,091</u>	<u>111,891</u>

GENERAL FUND COMMUNITY DEVELOPMENT: PLANNING

The Planning division maintains the Tualatin Community Plan and its implementation regulations. The division has two functions: current planning and long-range planning. Current planning includes review of all proposed developments, including single-family dwellings, through the Architectural Review (AR) process to ensure City standards are met. Current planning staff reviews applications and prepares staff reports for the Architectural Review Board with recommended decisions for large projects and makes the decisions for all other AR applications. The current planning staff reviews applications and prepares staff reports to Council for conditional use permits, variances, plan text and plan map amendments and transitional use permits as well as administers the sign program. Long-range planning prepares concept plans; updates the Tualatin Community Plan after each legislative session or when new land use related administrative rules are adopted by state agencies or Metro; participates in statewide and regional planning issues such as Metro's 2040 Planning Program and the Tualatin Basin Natural Resource Coordinating Committee.



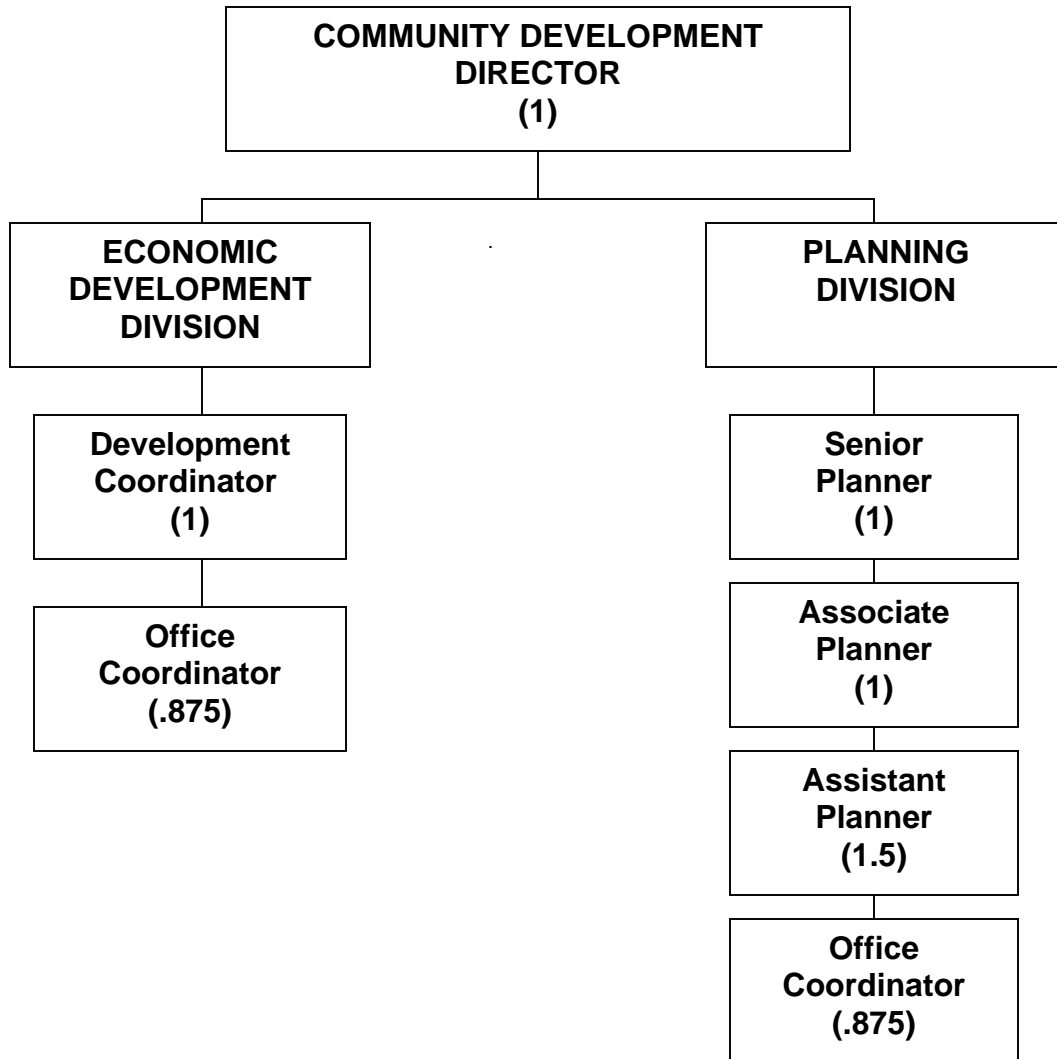
HIGHLIGHTS OF 2008/2009

- Initiated scanning and digitizing land use application files to enhance record storage and retrieval.
- Facilitated Tualatin Tomorrow steering committee meetings and held the 2nd annual community event.
- Implemented Council's direction to Eliminate freeway oriented signs from the Tualatin Development Code.
- Began the process of creating sign design standards.
- Implemented Phase I of single-family design standards.
- Began a comprehensive review of historic program regulations.
- Participated extensively in regional planning activities including Metro's urban/rural reserve process and the Washington County urbanization forum.

GOALS FOR 2009/2010

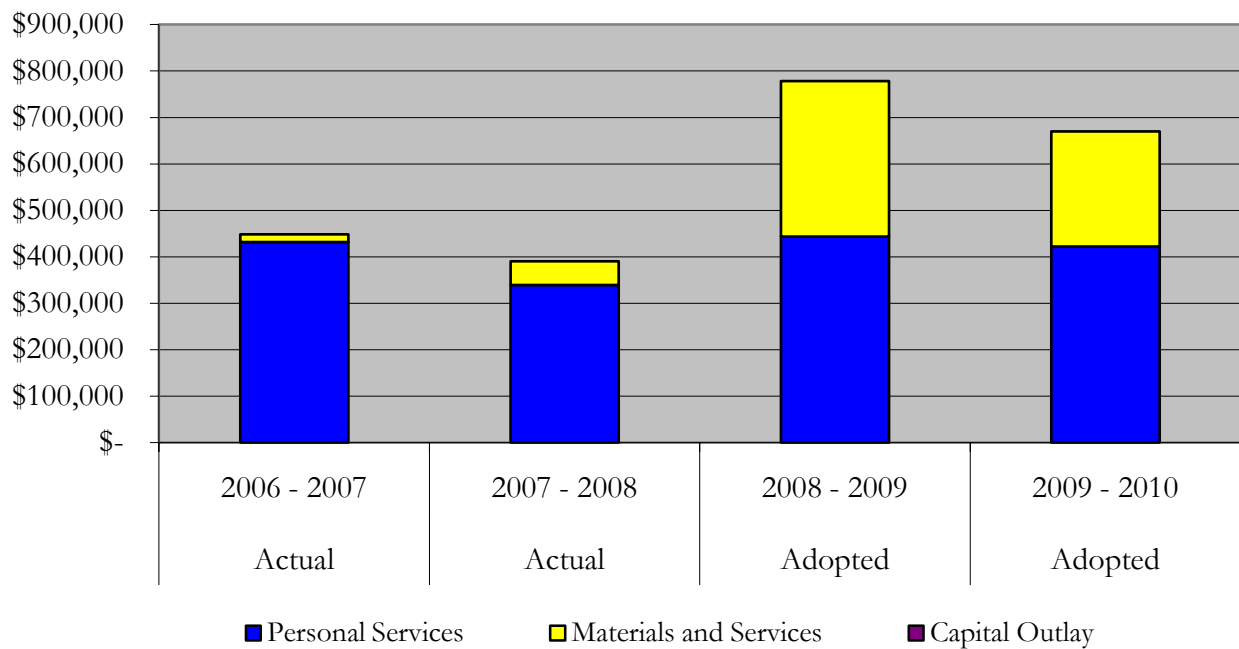
- Develop periodic review work program and begin related work elements. (Council Goal 2, #4)
- Develop fence regulations to expand upon the fence standards adopted in 2007. (Council Goal 2, #7)
- Complete phase III of the tree program. (Council Goal 2, #6)
- Further develop the SW Concept Plan. (Council Goal 2, #2)
- Refine the Town Center Plan as part of the local aspirations initiative. (Council Goal 2, #1)
- Continue to facilitate Tualatin Tomorrow steering committee meetings and hold the 3rd annual event. (Council Goal 8)
- Develop the South Tualatin Concept Plan. (Council Goal 2, #3)
- Begin work on the 2010 census.

Community Development



Total FTE's 7.25

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Planning



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 431,769	\$ 339,189	\$ 443,668	\$ 421,937
Materials and Services	\$ 16,770	\$ 51,236	\$ 334,643	\$ 248,336
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 448,539	\$ 390,425	\$ 778,311	\$ 670,273

City of Tualatin
FY 2009 - 2010
Planning
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	262,290	201,701	248,305	256,984	256,984
Part Time	41,814	42,325	46,046	45,691	45,691
Temporary	-	-	6,387	6,319	6,319
Overtime	1,964	2,139	4,863	4,500	4,500
Employee Benefits	100	-	-	-	-
FICA	23,743	18,602	23,007	23,913	23,913
WC Insurance & Tax	1,141	630	547	618	618
Pension	45,341	30,535	53,929	35,612	35,612
Insurance	45,461	41,765	60,584	48,400	48,300
Vacation Buy Back	9,209	1,489	-	-	-
Comp Time Sell Back	706	3	-	-	-
Salaries & Benefits	431,769	339,189	443,668	422,037	421,937
Office Supplies	3,377	2,750	3,200	3,200	3,200
Printing & Postage	8,613	4,947	9,000	8,000	8,000
Photographic Supplies	-	-	-	-	-
Uniforms & Safety Equip	-	-	200	100	100
Medical & Other Testing	-	72	100	100	100
Fax	-	-	314	260	260
Network/Online	-	31	40	-	-
Recording Fees	-	-	100	100	100
Office Equip & Furniture	152	399	-	-	-
Computer Equip & Software	-	63	200	720	720
Personal Computer/Laptop	-	-	2,400	3,000	3,000
Consultants	-	32,482	307,000	148,646	219,646
Conferences & Meetings	450	3,071	4,000	4,400	4,400
Membership Dues	1,348	800	1,559	2,500	2,500
Publication,Rpt,Ref Matl	80	80	1,000	1,000	1,000
Staff Training	284	-	800	800	800
Staff/Dept Recognition	-	-	500	500	500
Administrative Expense	431	1,648	250	250	250

City of Tualatin
FY 2009 - 2010
Planning
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Advertising-Informational	-	-	100	100	100
Advertising-Legis/Judicia	787	1,369	1,500	1,000	1,000
Advertising-Recruitment	-	2,379	300	500	500
Equipment Rental	1,248	1,144	1,460	1,460	1,460
R & M - Equipment	-	-	520	600	600
R & M - Computers	-	-	100	100	100
Materials & Services	16,770	51,236	334,643	177,336	248,336
Planning	<u><u>448,539</u></u>	<u><u>390,425</u></u>	<u><u>778,311</u></u>	<u><u>599,373</u></u>	<u><u>670,273</u></u>

GENERAL FUND POLICE DEPARTMENT: ADMINISTRATION

The Administration division directs the overall activities of the Police Department to accomplish the mission and goals of the Department, ensuring resources are used in the most efficient and effective manner. The Administration division is responsible for coordinating Police Department efforts with other departments, criminal justice agencies, and with the community. The Administration division also works with regional, state and national organizations to enhance the ability of the Police Department to ensure the safety of all persons in the community. The Administration division is also responsible for submitting an annual report, requesting and managing grant funding, updating policies and procedures, and maintaining statewide accreditation through the Oregon Accreditation Alliance.



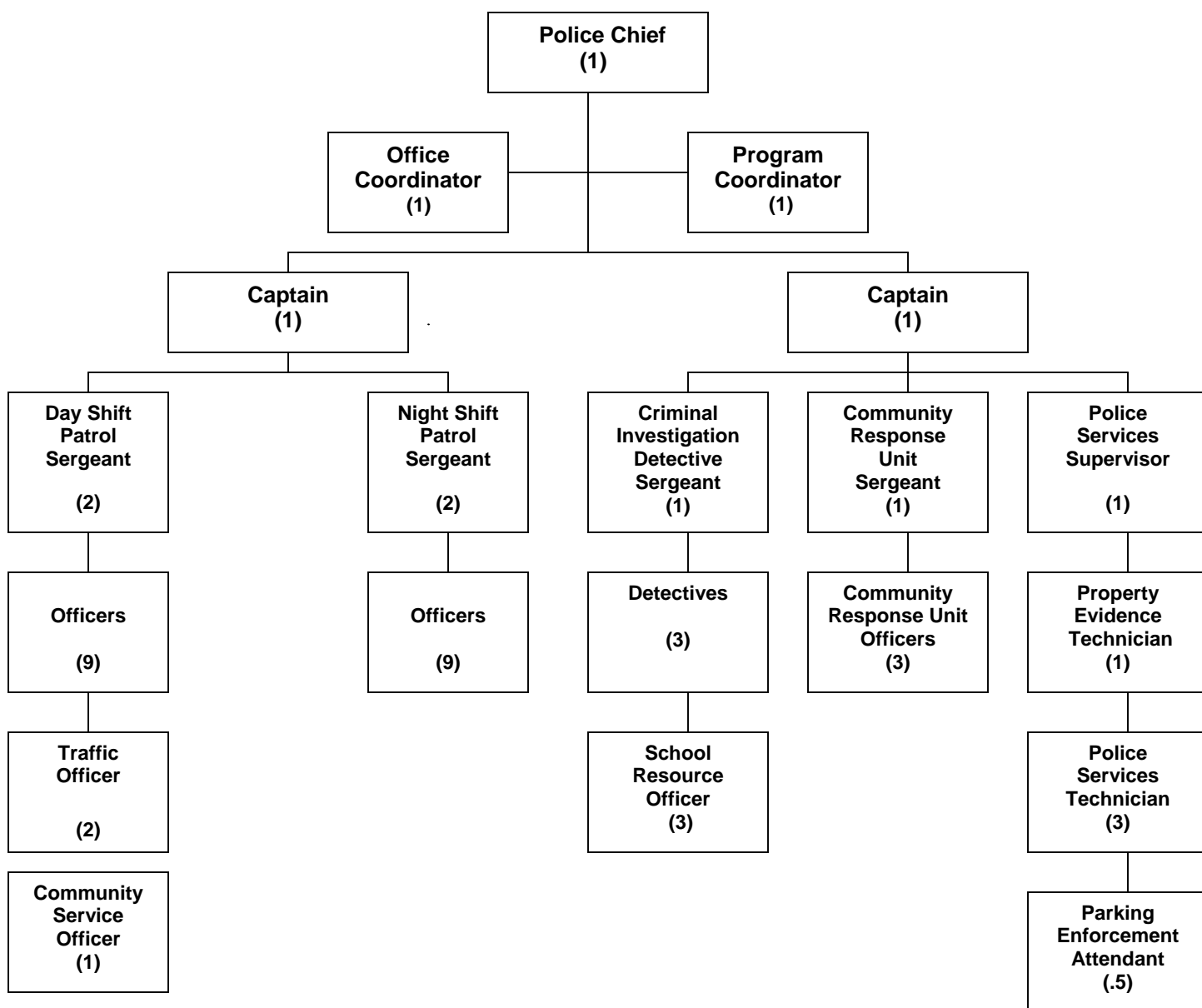
HIGHLIGHTS OF 2008/2009

- Completed the implementation plan for expanding Municipal Court to hear traffic violations and working with other departments opened Municipal Court in January 2009.
- Increased involvement with statewide activities and law enforcement initiatives through Oregon Association of Chiefs of Police. Chief Barker was the President for the Oregon Association of Chiefs of Police in 2009/09 and was recently elected as the General Vice Chair representing all 50 states for the IACP Division of State Association of Chiefs of Police (SACOP).
- In February 2009, the Tualatin Police Department officially obtained accreditation status through the Oregon Accreditation Alliance.
- Received a Mini-Cooper as a donation from Rasmussen Mini to be used as a public relations vehicle in the community.

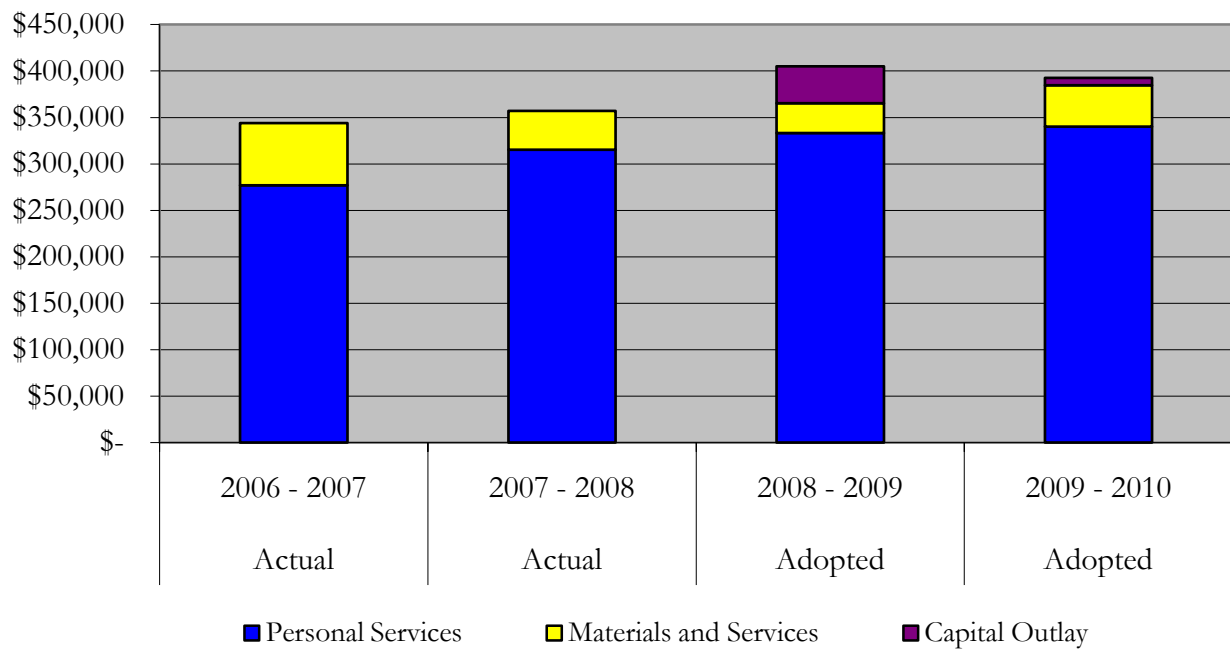
GOALS FOR 2009/2010

- Work with the City Manager's Office to develop a community feedback mechanism to determine the safety concerns of Tualatin residents. (Council Goal 6, #1)
- Develop a retention plan to maintain full police staffing levels. (Council Goal 6, #6)
- Explore the creation and implementation of a Police/Community Education Academy. (Council Goal 6, #9)

Police



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Police Administration



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 277,128	\$ 315,364	\$ 333,092	\$ 340,161
Materials and Services	\$ 66,839	\$ 41,625	\$ 32,100	\$ 44,400
Capital Outlay	\$ -	\$ -	\$ 40,000	\$ 8,000
Total Expenditures	\$ 343,967	\$ 356,989	\$ 405,192	\$ 392,561

City of Tualatin
FY 2009 - 2010
Police Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	183,750	219,780	232,071	239,835	239,835
Temporary	3,193	-	-	-	-
Overtime	-	20	631	600	600
Employee Benefits	-	-	-	-	-
FICA	13,842	15,926	16,527	16,822	16,822
WC Insurance & Tax	6,408	5,804	4,854	5,039	5,039
Pension	31,348	33,970	36,584	30,915	30,915
Insurance	35,154	39,365	42,425	43,750	46,450
Bereavement Leave	1,348	-	-	-	-
Vacation Buy Back	1,985	-	-	-	-
Fitness Program	100	-	-	-	-
Comp Time Sell Back	-	-	-	-	-
ORPAT-Fitness Incentive	-	500	-	500	500
Salaries & Benefits	277,128	315,364	333,092	337,461	340,161
Office Supplies	7,921	10,579	11,000	11,000	11,000
Printing & Postage	2,077	2,501	2,060	10,660	10,660
Energy Supplies	-	38	100	100	100
Uniforms & Safety Equip	114	418	800	800	800
Medical & Other Testing	38	-	100	-	-
Cell Phones	1,568	976	1,300	1,300	1,300
Network/Online	-	-	-	-	-
Office Equip & Furniture	270	277	300	300	300
Computer Equip & Software	239	3,772	1,500	1,500	1,500
Personal Computer/Laptop	-	3,903	-	-	-
Consultants	-	5,000	-	-	-
Legal	44,504	2,726	1,000	6,000	6,000
Conferences & Meetings	2,561	4,160	5,000	4,000	4,000
Membership Dues	2,240	521	2,340	2,340	2,340
Publication,Rpt,Ref Matl	152	-	-	-	-
Staff Training	1,574	1,855	2,100	2,100	2,100

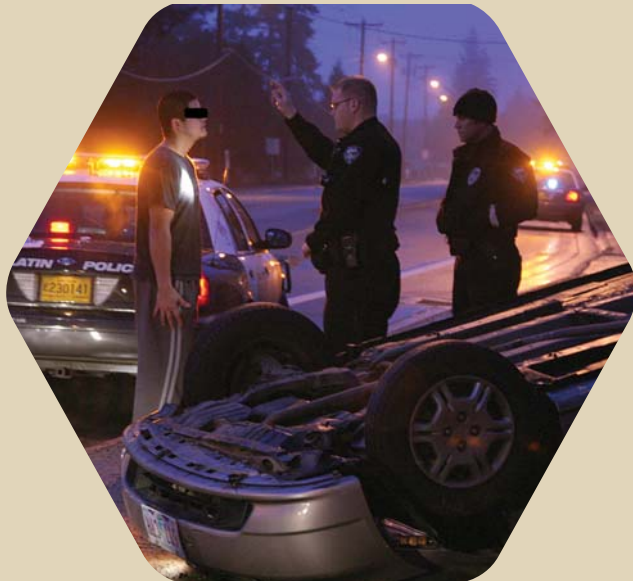
City of Tualatin
FY 2009 - 2010
Police Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Staff/Dept Recognition	1,115	2,343	1,800	1,800	1,800
Administrative Expense	2,367	2,557	2,500	2,300	2,300
Advertising-Recruitment	-	-	-	-	-
R & M - Equipment	99	-	200	200	200
Materials & Services	66,839	41,625	32,100	44,400	44,400
Equipment & Furnishings	-	-	40,000	8,000	8,000
Capital Outlay	-	-	40,000	8,000	8,000
Police - Administration	<u>343,967</u>	<u>356,989</u>	<u>405,192</u>	<u>389,861</u>	<u>392,561</u>

GENERAL FUND

POLICE DEPARTMENT: PATROL SERVICES

The Patrol Services division provides police services within the city 24 hours a day, seven days a week. They respond to emergencies and investigate violations of criminal and traffic laws, taking enforcement action when needed. In addition to call response, they spend their time conducting proactive police patrol functions and act as a visible crime deterrent. Officers are assigned to one of the three specific districts within the City and build partnerships with citizens in their districts to help with problem recognition and resolution, both of a criminal and “quality of life” nature. The traffic team is assigned to work various shifts and locations in the City to address traffic-related issues and investigate motor vehicle crashes. The Community Service Officer is responsible for handling Code Enforcement issues, rental housing ordinance issues and supplementing patrol officers by handling low-priority calls for service.



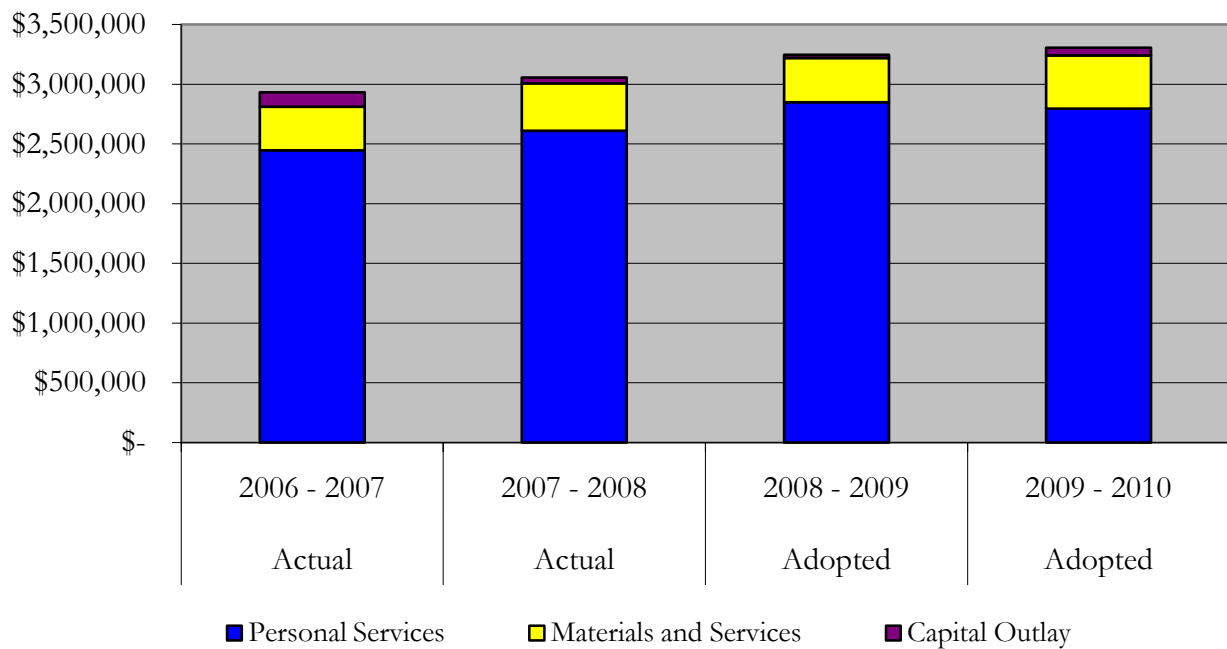
HIGHLIGHTS OF 2008/2009

- The new Community Services officer responded to 573 calls for police service and 511 code enforcement calls.
- Increased the efficiency and effectiveness of Tualatin Police Officers through the publication of the TuPD Officer's Handbook that is distributed to all officers.
- Improved the functional effectiveness of the Patrol Division fleet vehicles by updating and re-designing available technology.
- Proactively, creatively, and aggressively addressed traffic safety issues by:
 - » Publishing the "Tualatin Traffic Watch" in the City newsletter and Community Times newspaper.
 - » Partnering with allied agencies in the MATT detail a total of 6 times.
 - » Implementing Red Light Photo Enforcement at SW 72nd/SW Lower Boones Ferry Road.
 - » Engaging in a Pedestrian Crosswalk Safety detail.

GOALS FOR 2009/2010

- Increase directed traffic deployment during peak crash days/times. (Council Goal 1)
- Increase response to code enforcement and rental housing issues. (Council Goal 3)
- Increase traffic safety by implementation of Photo Red Light Enforcement at the most dangerous intersections. (Council Goal 6)
- Address community safety perception by increased patrol visibility, enforcement and education/communication. (Council Goal 6)
- Increase safety and safety perceptions by maintaining effective enforcement and social service referrals in the downtown core area and City parks. (Council Goal 6, #8)

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Police Patrol



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 2,445,995	\$ 2,611,848	\$ 2,849,355	\$ 2,795,276
Materials and Services	\$ 364,847	\$ 395,338	\$ 369,825	\$ 445,470
Capital Outlay	\$ 123,391	\$ 49,637	\$ 27,600	\$ 65,870
Total Expenditures	\$ 2,934,233	\$ 3,056,824	\$ 3,246,780	\$ 3,306,616

City of Tualatin
FY 2009 - 2010
Patrol
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	1,450,119	1,542,972	1,697,339	1,686,000	1,686,000
Temporary	9,143	19,391	20,500	20,500	20,500
Overtime	103,518	116,411	134,213	140,000	140,000
Employee Benefits	8,753	-	-	-	-
FICA	122,514	132,410	145,896	136,540	136,540
WC Insurance & Tax	113,490	65,082	72,205	69,563	69,563
Pension	341,112	342,847	419,614	340,173	340,173
Insurance	261,760	310,882	359,588	387,000	390,000
Job Injury Time	-	380	-	-	-
Bereavement Leave	985	2,242	-	-	-
Sick Leave Bonus	3,899	-	-	-	-
Vacation Buy Back	4,453	30,016	-	-	-
Holiday Sell Back	24,290	32,558	-	-	-
Comp Time Sell Back	1,958	3,658	-	-	-
ORPAT-Fitness Incentive	-	13,000	-	12,500	12,500
Salaries & Benefits	2,445,995	2,611,848	2,849,355	2,792,276	2,795,276
Office Supplies	493	5	-	-	-
Printing & Postage	3,438	3,790	4,750	-	-
Photographic Supplies	1,061	1,189	800	800	800
Energy Supplies	1,999	1,564	3,000	3,000	3,000
Evidence & Investigation	1,758	1,334	2,000	2,000	2,000
Uniforms & Safety Equip	35,019	28,096	36,400	36,400	36,400
Medical & Other Testing	4,721	10,690	3,000	3,000	3,000
Ammun & Defensive Equip	30,802	52,611	22,000	18,500	22,535
Cell Phones	8,889	7,992	9,000	9,000	9,000
Pagers	76	-	-	-	-
Office Equip & Furniture	450	683	1,500	1,000	1,000
Computer Equip & Software	4,931	1,267	1,200	1,200	1,200
Minor Vehicle Equipment	11,381	3,863	3,500	3,500	3,500
Personal Computer/Laptop	3,156	2,847	5,750	26,800	26,800

City of Tualatin
FY 2009 - 2010
Patrol
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Spec Investigative Fund	621	1,251	900	900	900
Consultants	30	20,170	-	-	-
Conferences & Meetings	397	973	1,000	1,000	1,000
Membership Dues	2,880	2,980	5,075	1,575	1,575
Publication,Rpt,Ref Matl	796	2,003	3,000	2,750	2,750
Staff Training	9,916	13,813	15,500	14,000	14,000
Administrative Expense	1,405	1,363	1,250	1,250	1,250
Advertising-Recruitment	2,259	2,415	700	2,500	2,500
Contract Services	229,948	233,220	243,000	272,910	272,910
R & M - Equipment	8,420	1,220	6,500	39,350	39,350
Materials & Services	364,847	395,338	369,825	441,435	445,470
Equipment & Furnishings	114,936	49,637	16,500	44,200	65,870
Non Fixed Assets Costs	8,455	-	11,100	-	-
Capital Outlay	123,391	49,637	27,600	44,200	65,870
Patrol	<u>2,934,233</u>	<u>3,056,824</u>	<u>3,246,780</u>	<u>3,277,911</u>	<u>3,306,616</u>

GENERAL FUND

POLICE DEPARTMENT: SUPPORT SERVICES

The Police Support Services division consists of the Records Unit, the Investigations Unit and the Community Response Unit. The Investigations Unit is responsible for major criminal investigations and the delivery of all school based police curriculums including DARE and GREAT as well as the GREAT Summer Program. The Records Unit is responsible for the entry and maintenance of all reports and records as well as the receiving, processing and storage of all evidence and department property. This unit also includes a half-time Parking Enforcement Officer who enforces the public parking in the downtown core area of the city. The Community Response Unit is responsible for the specific community issues and concerns that include criminal activity, public presentations and other special events.



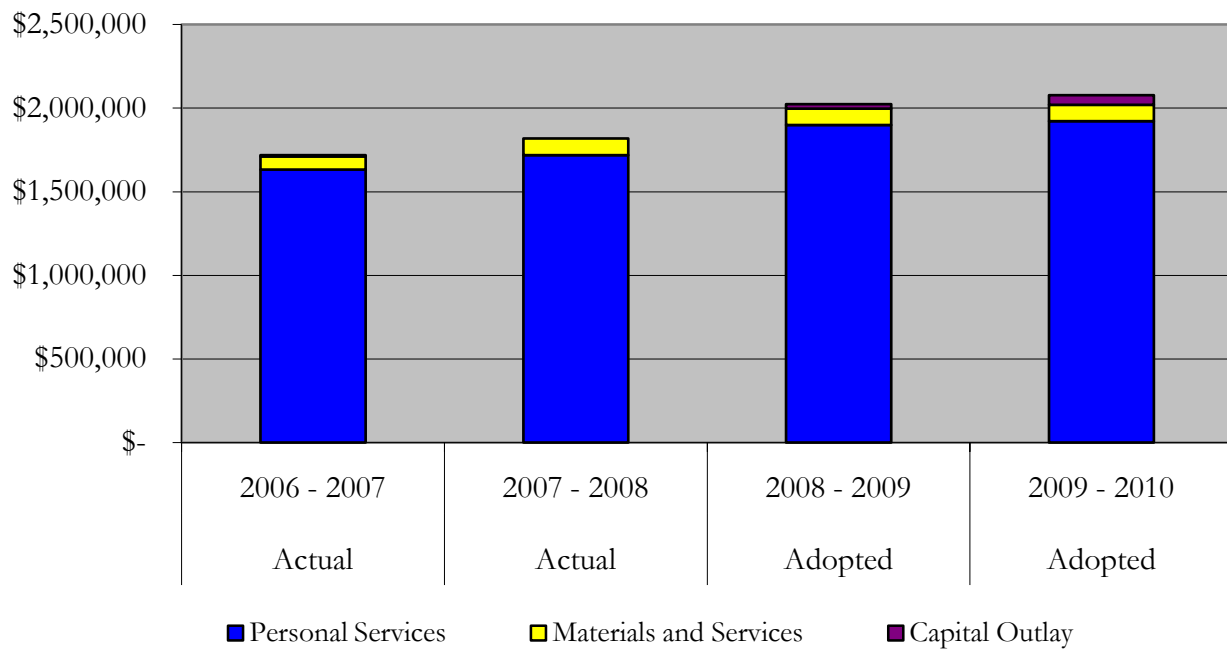
HIGHLIGHTS OF 2008/2009

- Maintained enforcement and referral to social services of homeless/transient-related issues
- Maintained the attractiveness of the downtown core area by aggressively enforcing state laws and municipal codes related to public nuisance and behavioral crimes and directing patrols during peak foot traffic and special events.
- Enhanced crime prevention efforts by increasing the number of participants involved in the neighborhood watch program and the National Night Out event.
- Maintained the Meet & Greet program at local community parks; Jurgen's Park had approximately 50 people attended.
- Maintained the Summer GREAT program to teach middle school aged student's positive life skills and recreational alternatives with as many as 150 students participating in the 2008 summer.
- Acted in a responsible and proactive manner to local and regional criminal activity.

GOALS FOR 2009/2010

- Seek grants for after school programs. (Council Goal 6, # 10)
- Involve School Resource Officers in planning and implementing Youth Services Teams with the School District. (Council Goal 6, #5)
- Conduct (4) four Meet & Greets on W.E.S. and at the platform. (Council Goal 6 ,#1 and Council Goal 8, # 3)
- Establish one Neighborhood Watch group in each of the (3) patrol districts. (Goal# 3 - Item# 5)
- Support and promote doubling the number of National Night Out events from 4 (four) neighborhood groups to (8) eight.
- Maintain the attractiveness of the downtown core area by aggressively enforcing state laws and municipal codes related to public nuisances and behavioral crimes. (Goal# 6)
- Be responsive and proactive to crimes such as drug activity and gang activity. (Goal# 6)

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Police Support



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 1,632,482	\$ 1,719,733	\$ 1,899,810	\$ 1,922,691
Materials and Services	\$ 78,782	\$ 99,551	\$ 97,115	\$ 97,384
Capital Outlay	\$ 7,722	\$ -	\$ 27,000	\$ 58,000
Total Expenditures	\$ 1,718,986	\$ 1,819,284	\$ 2,023,925	\$ 2,078,075

City of Tualatin
FY 2009 - 2010
Support
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	965,505	1,017,988	1,143,251	1,153,607	1,153,607
Part Time	17,000	17,332	17,903	17,765	17,765
Temporary	29,118	33,928	26,000	49,859	49,859
Overtime	59,140	63,934	86,922	87,625	87,625
Standby	-	-	1,000	1,000	1,000
Employee Benefits	-	(49)	-	-	-
FICA	82,274	88,123	97,720	98,600	98,600
WC Insurance & Tax	48,321	34,177	39,587	46,181	46,181
Pension	222,075	226,246	258,493	221,052	221,052
Insurance	172,898	198,719	228,934	240,202	241,002
Job Injury Time	5,157	10,928	-	-	-
Bereavement Leave	3,696	1,971	-	-	-
Sick Leave Bonus	4,306	-	-	-	-
Vacation Buy Back	5,682	3,266	-	-	-
Employee Assist Program	-	100	-	-	-
Fitness Program	-	100	-	-	-
Holiday Sell Back	15,885	14,373	-	-	-
Comp Time Sell Back	1,425	3,097	-	-	-
ORPAT-Fitness Incentive	-	5,500	-	6,000	6,000
Salaries & Benefits	1,632,482	1,719,733	1,899,810	1,921,891	1,922,691
Office Supplies	2,772	2,043	-	-	-
Printing & Postage	5,180	4,146	3,850	-	-
Photographic Supplies	68	169	600	500	500
Energy Supplies	475	151	530	500	500
Evidence & Investigation	1,099	1,283	1,200	1,200	1,200
Uniforms & Safety Equip	8,111	6,106	9,500	8,500	8,500
Medical & Other Testing	383	613	-	-	-
Ammun & Defensive Equip	3,655	5,000	-	-	-
Cell Phones	5,956	3,445	5,000	5,000	5,000
Dedicated Lines	510	6,582	4,800	4,800	4,800

City of Tualatin
FY 2009 - 2010
Support
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Pagers	-	(1)	-	-	-
Office Equip & Furniture	233	451	300	300	300
Computer Equip & Software	587	7,139	1,200	1,200	1,200
Minor Vehicle Equipment	72	337	500	500	500
Personal Computer/Laptop	6,147	2,847	7,000	6,000	6,000
GREAT Program	8,339	13,342	7,000	7,000	7,000
Spec Investigative Fund	4,914	182	5,000	5,000	5,995
Crime Prevention Supplies	115	2,435	2,500	2,500	2,500
Conferences & Meetings	564	1,235	1,500	1,500	1,500
Membership Dues	1,420	1,515	1,555	1,700	1,700
Publication,Rpt,Ref Matl	-	-	-	-	-
Staff Training	13,206	9,167	15,000	15,000	15,000
Administrative Expense	1,056	1,548	1,000	1,000	1,000
Advertising-Recruitment	-	-	-	-	-
Equipment Rental	3,326	14,514	15,330	15,804	15,804
R & M - Equipment	516	-	750	5,385	5,385
R & M - Computers	10,076	15,303	13,000	13,000	13,000
Materials & Services	78,782	99,551	97,115	96,389	97,384
Equipment & Furnishings	7,722	-	27,000	51,000	58,000
Capital Outlay	7,722	-	27,000	51,000	58,000
Support	<u>1,718,986</u>	<u>1,819,284</u>	<u>2,023,925</u>	<u>2,069,280</u>	<u>2,078,075</u>

GENERAL FUND FLEET SERVICES

The Fleet division inspects, maintains, and repairs all city equipment, ranging from police patrol vehicles to backhoes and dump trucks. The fleet consists of 78 pieces of rolling vehicles/equipment, in addition to 100 smaller pieces of equipment used by the utility and park maintenance crews. As time allows, Fleet does repair work for the cities of Sherwood, King City, Hillsboro, and Oregon State Police and Oregon Department of Transportation. All outside agency work is fully reimbursed. Inventory control and central stores are also under the direction of the Fleet division. The Inventory Control Coordinator (ICC) catalogs, ships, receives, and stores city inventory. Over 9,200 orders pass through the warehouse annually. The ICC also maintains the hazardous material safety data information system for products used by the city.



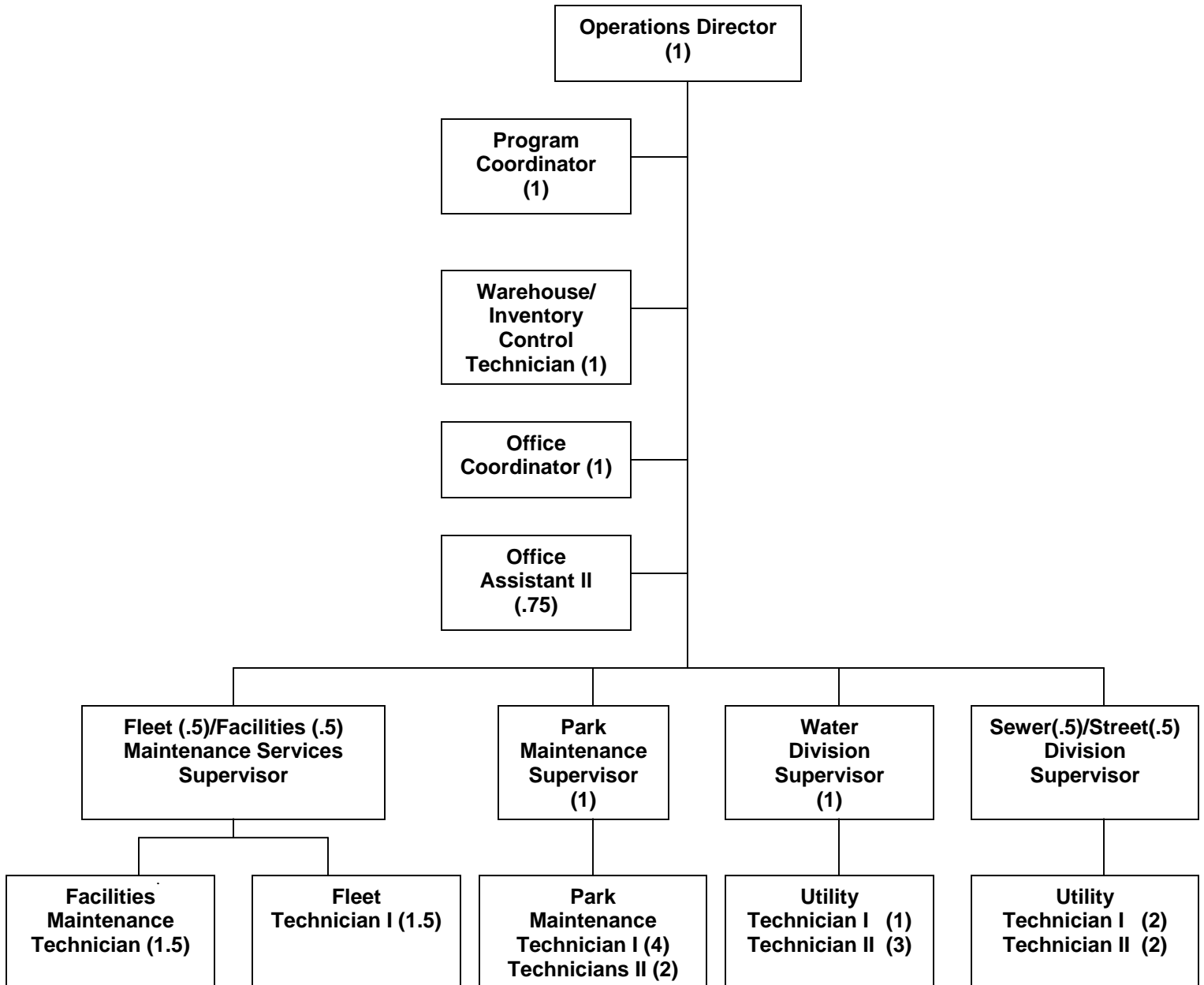
HIGHLIGHTS OF 2008/2009

- Completed police vehicle equipment upgrades, rearranged equipment for added efficiency, added second batteries, and improved reliability.
- Obtained DEQ certification allowing staff to test and certify city vehicle emission standards in-house.
- Improved tool storage for trucks and truck racks.
- Maintained preventive maintenance service levels; reduced breakdowns and down time by increasing service frequencies.
- Reduced costs of facilities and fleet supplies by working with a variety of vendor direct contacts.
- Working with HTE, improved cycle inventory.
- Provided support for HTE facilities analysis and recommended decision on direction.
- Improved records management system.
- Processed 35% more recycling and surplus materials.
- Updated MSDS information in all vehicles and buildings.

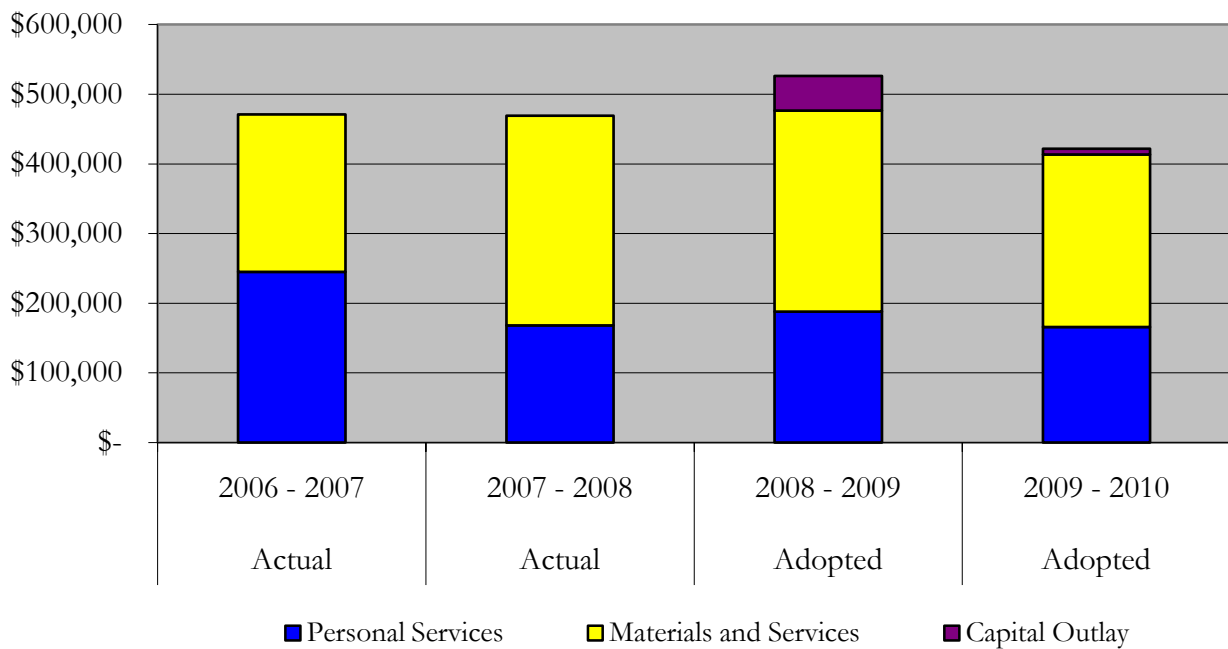
GOALS FOR 2009/2010

- Maintain current certifications.
- Ensure that the City's fleet is maintained in proper working order.
- Maintain customer service rating above 90%.
- Promote sustainable fleet purchases by researching alternative fuels and vehicle options.

Operations



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Fleet



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 245,075	\$ 168,101	\$ 188,035	\$ 165,885
Materials and Services	\$ 225,933	\$ 301,027	\$ 288,722	\$ 247,752
Capital Outlay	\$ -	\$ -	\$ 49,500	\$ 8,000
Total Expenditures	\$ 471,008	\$ 469,128	\$ 526,257	\$ 421,637

City of Tualatin
FY 2009 - 2010
Fleet
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	145,625	103,294	117,263	106,648	106,648
Part Time	-	-	-	-	-
Temporary	9,699	15,790	12,146	12,018	12,018
Overtime	352	918	1,958	1,748	1,748
Employee Benefits	-	-	-	-	-
FICA	11,944	9,454	9,841	9,221	9,221
WC Insurance & Tax	19,386	3,976	4,278	3,921	3,921
Pension	24,227	14,656	18,370	12,329	12,329
Insurance	30,399	19,201	24,179	19,500	20,000
Job Injury Time	225	-	-	-	-
Vacation Buy Back	3,211	696	-	-	-
Comp Time Sell Back	6	115	-	-	-
Salaries & Benefits	245,075	168,101	188,035	165,385	165,885
Office Supplies	249	285	225	225	225
Printing & Postage	-	3	-	-	-
Inventory Adjustment	-	37,997	-	-	-
Uniforms & Safety Equip	1,324	1,689	1,789	1,533	1,533
Medical & Other Testing	38	677	160	160	160
Cell Phones	82	-	-	-	-
City Vehicles	125,925	141,447	162,500	125,000	125,000
Small Tools	4,432	5,464	6,520	5,300	5,300
Personal Computer/Laptop	-	-	1,200	1,000	1,000
Drop Box Hauling	102	-	205	315	315
Conferences & Meetings	-	-	1,000	1,000	1,000
Membership Dues	255	507	545	545	545
Publication,Rpt,Ref Matl	-	318	350	350	350
Staff Training	686	1,622	1,500	1,500	1,500
Staff/Dept Recognition	127	99	207	207	207
Administrative Expense	78	56	56	52	52
Advertising-Recruitment	491	767	300	300	300

City of Tualatin
FY 2009 - 2010
Fleet
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Contr R & M - Fleet	15,368	16,741	15,550	20,800	20,800
R & M - Vehicles	73,922	90,653	92,700	85,000	85,000
R & M - Equipment	2,855	711	1,920	2,070	2,070
R & M - Computers	-	1,990	1,995	2,395	2,395
Materials & Services	225,933	301,027	288,722	247,752	247,752
Equipment & Furnishings	-	-	49,500	8,000	8,000
R & M - Major Projects	-	-	-	-	-
Capital Outlay	-	-	49,500	8,000	8,000
Fleet	<u>471,008</u>	<u>469,128</u>	<u>526,257</u>	<u>421,137</u>	<u>421,637</u>

GENERAL FUND BUILDING MAINTENANCE

The Building Maintenance division is responsible for general facility maintenance services for all city-owned buildings and parking lots. This includes preventive maintenance, repair, alteration, and utilities services. The division, with a staff of two, provides direct, as well as contracted, mechanical, electrical, plumbing, carpentry, painting, and custodial services for 36 city buildings, including more than 111,827 square feet, and 29 parking lots with approximately 1,211 parking stalls.



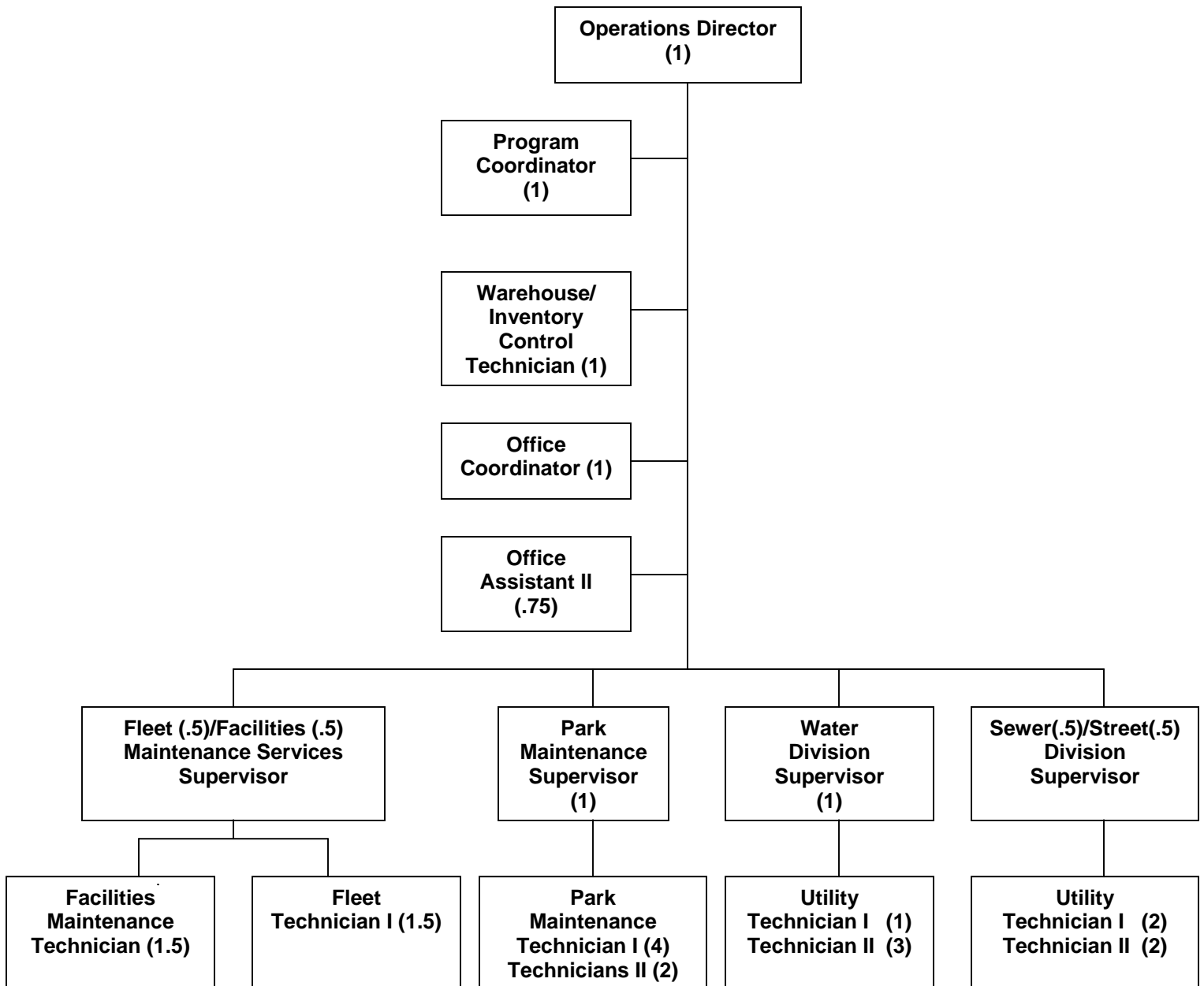
HIGHLIGHTS OF 2008/2009

- Staff completed the Limited Building Maintenance Electrical (LBME) licensing program.
- Researched and installed new citywide telephone system.
- Began Operations Department parking lot expansion.
- Maintained a successful graffiti clean-up program.
- Upgraded police building security system.

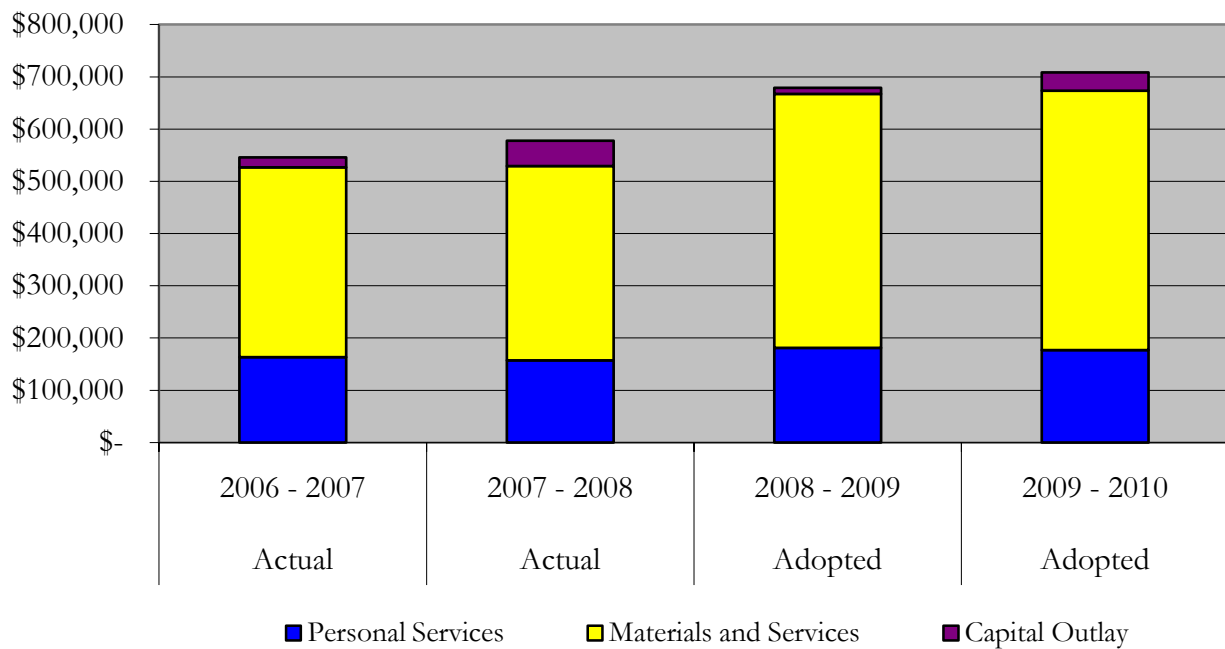
GOALS FOR 2009/2010

- Provide building maintenance services at a reasonable cost not to exceed 44 cents per square foot per month.
- Implement a work order system.
- Provide quick response to requests for service on an average within three working days ensuring that work is completed in a timely manner.
- Provide high-quality service by maintaining a 95% rating from monthly survey letters.

Operations



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Building Maintenance



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 163,255	\$ 157,033	\$ 181,177	\$ 176,989
Materials and Services	\$ 363,243	\$ 372,086	\$ 486,024	\$ 496,162
Capital Outlay	\$ 18,982	\$ 48,478	\$ 11,920	\$ 35,100
Total Expenditures	\$ 545,480	\$ 577,597	\$ 679,121	\$ 708,251

City of Tualatin
FY 2009 - 2010
Building
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	101,049	105,141	111,720	110,855	110,855
Part Time	-	-	-	-	-
Temporary	13,156	-	12,146	12,018	12,018
Overtime	1,589	1,766	2,097	2,081	2,081
Employee Benefits	-	-	-	-	-
FICA	8,854	8,091	9,537	9,506	9,506
WC Insurance & Tax	5,079	3,346	4,054	4,021	4,021
Pension	13,429	16,455	17,506	12,808	12,808
Insurance	20,100	22,234	24,117	23,900	25,700
Salaries & Benefits	163,255	157,033	181,177	175,189	176,989
Office Supplies	111	124	120	120	120
Uniforms & Safety Equip	1,018	711	1,085	831	831
Medical & Other Testing	224	-	160	160	160
Cell Phones	737	1,107	860	1,272	1,272
Small Tools	1,717	1,788	2,070	2,955	2,955
Office Equip & Furniture	-	456	220	-	-
Computer Equip & Software	-	1,503	400	400	400
Personal Computer/Laptop	-	-	-	-	-
Consultants	-	-	-	-	-
Utilities - City Center	29,609	37,138	69,305	62,628	62,628
Utilities - Council	8,843	9,120	10,693	11,250	11,250
Utilities - Operations	25,072	25,878	24,495	25,693	25,693
Utilities - Police	44,950	37,970	50,915	51,024	51,024
Utilities - Park & Rec	3,371	3,672	3,185	3,982	3,982
Utilities - Community Ctr	6,028	5,608	7,225	6,364	6,364
Utilities - Lafky House	1,664	2,908	2,092	1,810	1,810
Utilities - Senior Center	15,580	15,641	17,101	18,030	18,030
Utilities - Park Building	16,047	23,380	17,404	24,931	24,931
Utilities - Brown's Ferry	952	979	3,492	5,182	5,182
Utilities - Herritage Ctr	3,092	2,915	3,507	3,268	3,268

City of Tualatin
FY 2009 - 2010
Building
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Conferences & Meetings	863	-	-	-	-
Membership Dues	-	-	150	150	150
Staff Training	1,335	1,344	1,620	1,920	1,920
Staff/Dept Recognition	67	405	207	276	276
Administrative Expense	157	255	50	50	50
Contr R & M - Building	81,057	84,610	96,025	110,916	110,916
Non-Routine Specific Proj	5,327	6,110	-	-	-
Building Cleaning	77,518	77,052	136,968	129,985	129,985
Equipment Rental	-	-	500	500	500
R & M - City Center	5,425	3,786	9,100	7,100	7,100
R & M - Council	4,781	5,277	2,200	3,300	3,300
R & M - Operations	4,869	3,083	3,600	3,100	3,100
R & M - Police	4,904	4,159	4,400	3,740	3,740
R & M - Park & Rec	558	332	650	550	550
R & M - Community Ctr	818	1,402	1,100	800	800
R & M - Lafky House	444	170	225	225	225
R & M - Senior Center	3,166	2,270	3,300	3,000	3,000
R & M - Park Buildings	8,050	7,499	8,000	7,000	7,000
R & M - Brown's Ferry	1,178	1,085	1,000	1,000	1,000
R & M - Heritage Ctr	1,663	1,351	1,500	1,750	1,750
R & M - Equipment	2,048	999	500	500	500
R & M - Computers	-	-	600	400	400
Materials & Services	363,243	372,086	486,024	496,162	496,162
Equipment & Furnishings	10,109	500	1,920	19,500	19,500
R & M - Major Projects	8,873	47,978	10,000	15,600	15,600
Capital Outlay	18,982	48,478	11,920	35,100	35,100
Building	<u>545,480</u>	<u>577,597</u>	<u>679,121</u>	<u>706,451</u>	<u>708,251</u>

GENERAL FUND PARKS MAINTENANCE

The Parks Maintenance division is responsible for the city's 315 acres of land in parks, greenways, and natural areas, as well as public spaces and landscaping around public buildings, core area parking lots, and in rights-of-way. Of the 315 acres, approximately 165 acres are developed, with one community park, four neighborhood parks, two natural parks, and one man-made lake with an interactive play fountain. The division also maintains the Art Walk and Tualatin River pedestrian bridge. This division also maintains grounds around public buildings, developed greenways, wetlands, and undeveloped natural areas and vegetation management of 61 water quality facilities.



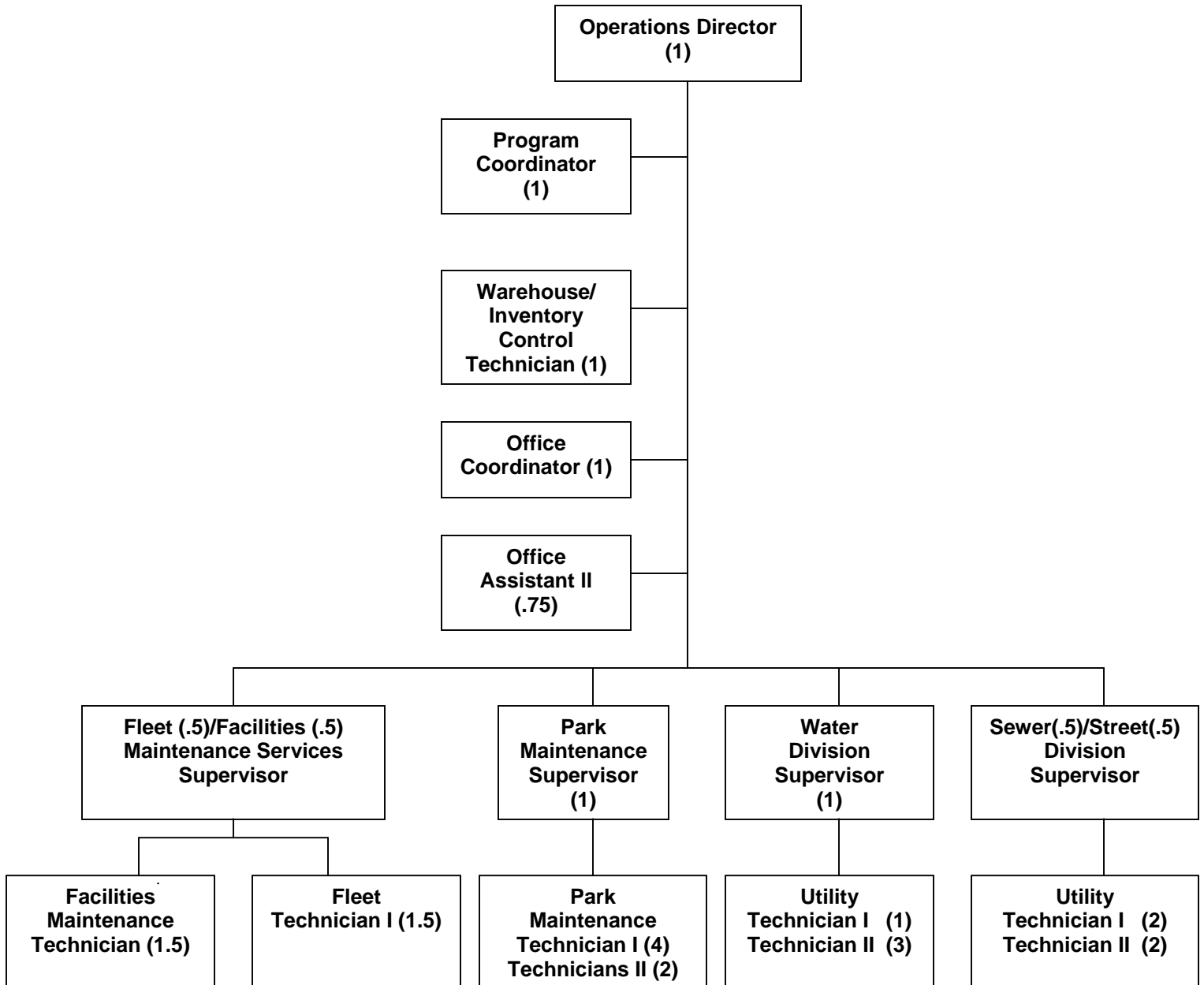
HIGHLIGHTS OF 2008/2009

- Converted 80% of holiday lights from incandescent to LED.
- Electrostatically re-painted the drinking fountains at all park facilities.
- Finished phase two of the electrostatic painting of the Lake of the Commons handrail.
- Re-built all three glass drinking fountains at the Lake of the Commons: replaced cracked glass panels and re-plumbed.
- Re-surfaced the asphalt pathway at Chieftain-Dakota Greenway.
- Planted 32 trees in the Tree for Fee program as well as planting of 28 trees in new subdivisions.

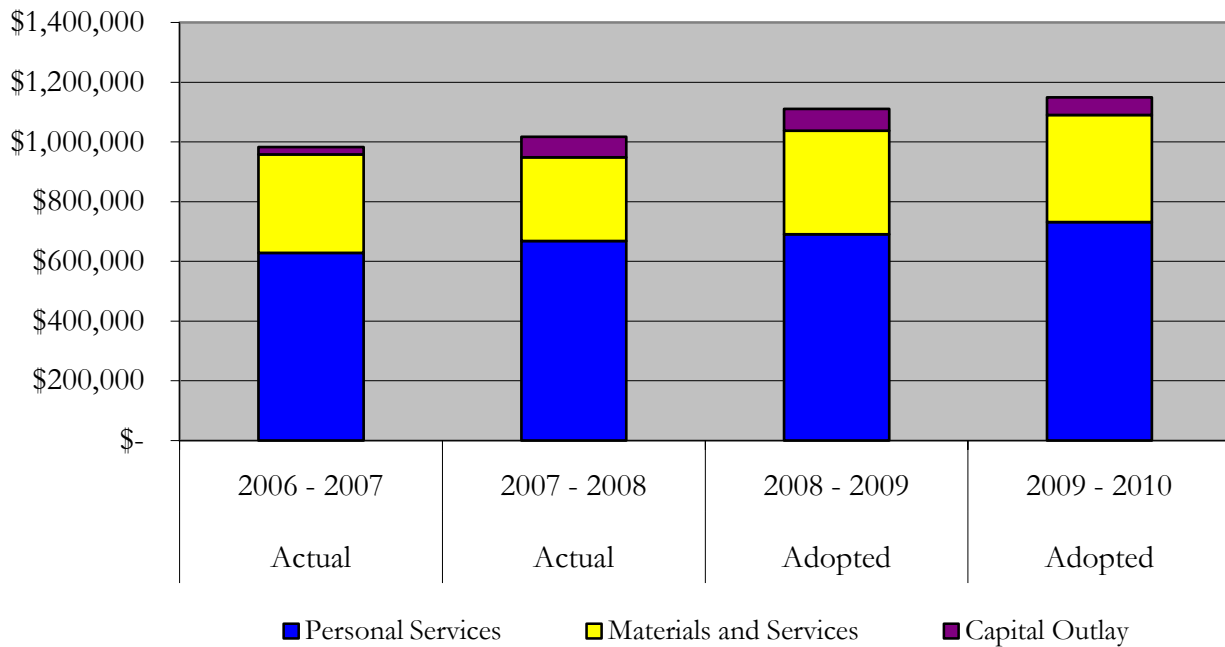
GOALS FOR 2009/2010

- Prune 1/3 of city street trees to standard per year.
- Ensure that city playgrounds are maintained in a safe condition by performing weekly playground inspections.
- Provide high-quality service, with a rating of 90% from monthly survey responses.
- Maintain clear water quality at the Lake of the Commons through monthly testing and maintaining a Secchi disk visibility to a depth of six feet.
- Maintain safe water quality at the play fountain at the Commons through daily monitoring of chlorine levels during its seasonal operation.
- Maintain existing Reverse Frontage Program.

Operations



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Parks Maintenance



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 628,977	\$ 668,175	\$ 691,417	\$ 731,376
Materials and Services	\$ 329,106	\$ 280,995	\$ 346,475	\$ 359,360
Capital Outlay	\$ 24,936	\$ 68,212	\$ 73,000	\$ 58,500
Total Expenditures	\$ 983,019	\$ 1,017,383	\$ 1,110,892	\$ 1,149,236

City of Tualatin
FY 2009 - 2010
Parks Maintenance
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	320,431	343,494	363,621	359,647	359,647
Part Time	29,874	32,740	35,218	92,609	92,609
Temporary	85,515	80,654	85,025	48,072	48,072
Overtime	4,819	9,514	10,415	12,028	12,028
Employee Benefits	-	-	-	-	-
FICA	31,892	35,096	37,053	38,803	38,803
WC Insurance & Tax	23,133	15,509	16,687	17,284	17,284
Pension	58,968	62,889	63,083	57,333	57,333
Unemployment	-	-	-	-	-
Insurance	69,953	86,525	80,315	105,900	105,600
Job Injury Time	-	37	-	-	-
Bereavement Leave	150	-	-	-	-
Sick Leave Bonus	2,627	-	-	-	-
Vacation Buy Back	1,615	1,718	-	-	-
Salaries & Benefits	628,977	668,175	691,417	731,676	731,376
Office Supplies	94	100	100	100	100
Botanical & Chem Supplies	19,530	21,592	24,900	21,600	21,600
Street Trees	8,120	5,137	6,635	4,670	4,670
Uniforms & Safety Equip	2,673	4,131	4,040	3,920	3,920
Medical & Other Testing	1,573	2,674	2,250	2,250	2,250
Cell Phones	409	274	410	400	400
Pagers	86	43	-	-	-
Pay Phone	-	-	-	-	-
Small Tools	6,618	3,934	6,310	7,140	7,140
Office Equip & Furniture	-	-	-	-	-
Computer Equip & Software	189	-	200	200	200
Personal Computer/Laptop	-	-	1,150	-	-
Consultants	2,850	2,120	3,000	3,100	3,100
Utilities - City Parks	64,789	45,676	68,050	61,900	61,900
Conferences & Meetings	740	470	1,000	1,000	1,000

City of Tualatin
FY 2009 - 2010
Parks Maintenance
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Membership Dues	230	230	450	450	450
Publication,Rpt,Ref Matl	-	-	-	-	-
Staff Training	2,057	1,494	2,950	2,900	2,900
Staff/Dept Recognition	368	287	950	950	950
Administrative Expense	308	395	50	100	100
Advertising-Recruitment	736	805	500	500	500
Grounds & Landscaping	181,965	150,867	178,580	203,230	203,230
Equipment Rental	-	2,755	3,150	3,850	3,850
R & M - Equipment	35,770	38,009	41,800	41,100	41,100
Materials & Services	329,106	280,995	346,475	359,360	359,360
Equipment & Furnishings	24,936	24,300	48,000	45,500	45,500
R & M - Major Projects	-	43,912	25,000	13,000	13,000
Capital Outlay	24,936	68,212	73,000	58,500	58,500
Parks Maintenance	<u>983,019</u>	<u>1,017,383</u>	<u>1,110,892</u>	<u>1,149,536</u>	<u>1,149,236</u>

GENERAL FUND

COMMUNITY SERVICES: ADMINISTRATION

The mission of the Community Services Department is to help make Tualatin a great place to live, work, and play through people, facilities, programs, and the natural environment. The Administration division of Community Services provides leadership and directs departmental functions for the library; recreation services and youth development program; park and recreation facility scheduling, rentals, special event permits, and public use of park lands; park planning and development; public arts; older adult services; historic, cultural, and environmental programming; and urban forestry policy and education. This division also provides leadership to support the Tualatin/Durham Senior Center Steering Committee and the Tualatin Heritage Center Steering Committee.



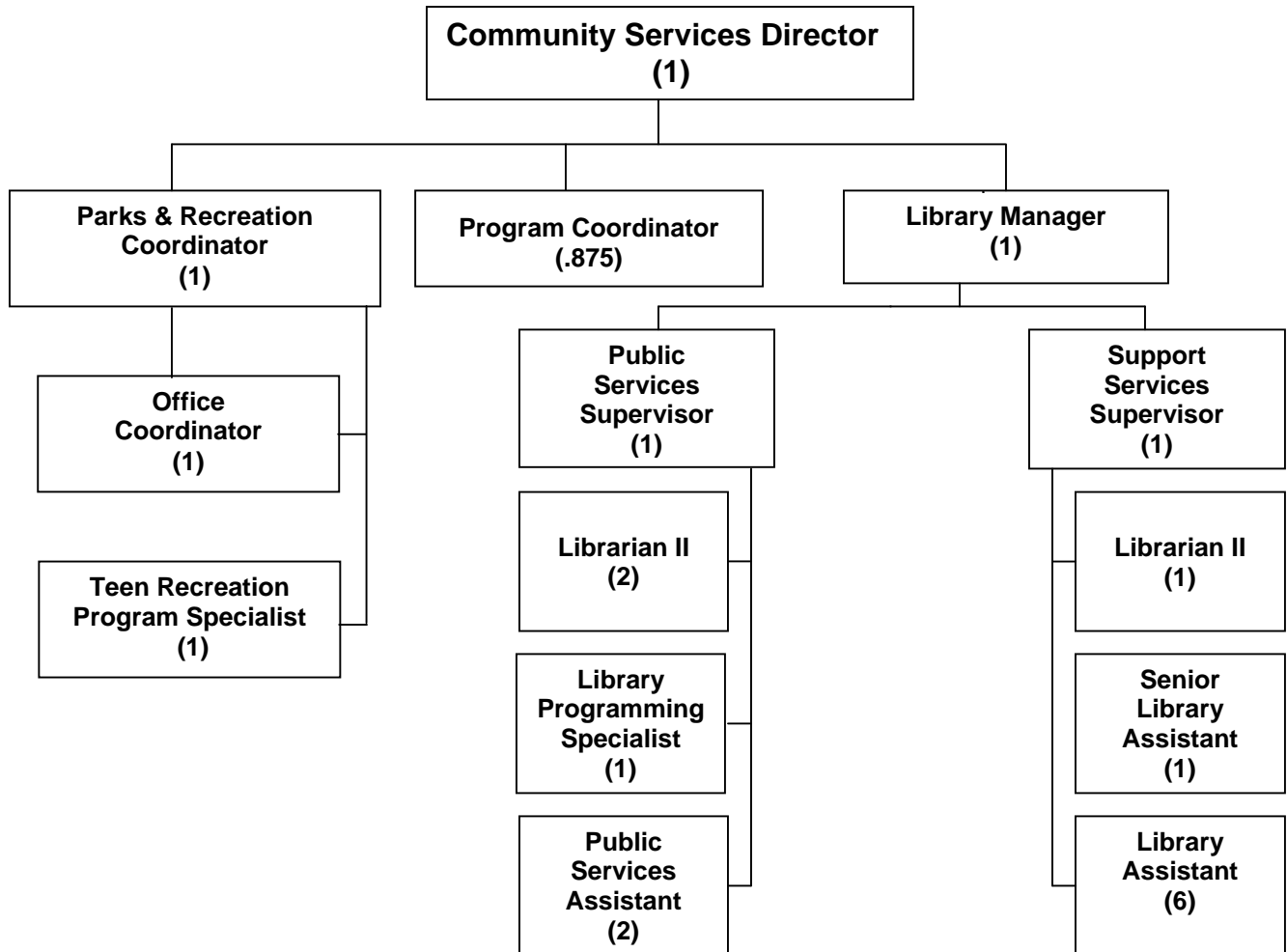
HIGHLIGHTS OF 2008/2009

- Completed construction of library/city offices project ahead of schedule and under budget and celebrated the grand opening.
- Completed a recreation bond measure feasibility study and related bond measure on the November 2008 ballot.
- Completed construction of the Heritage Center Phase II Patio project.
- Refreshed the Park Recreation and Library map.

GOALS FOR 2009/2010

- Participate in local planning initiatives to incorporate parks, recreation and library facilities. (Council Goal 2)
- Supervise the delivery of Lower Tualatin Pump Station park related improvements in Tualatin Community Park. (Council Goal 4)
- Participate in the regional Connecting Green discussion. (Council Goal 1, #10)
- Participate in trail planning of regional significance (i.e. Tonquin Trail Master Plan). (Council Goal 1, #9)
- Manage the Tualatin Parks and Recreation Master Plan update. (Council Goal 4, #1)
- Acquire riverfront property in the Tualatin River Greenway, as possible. (Council Goal 5, #4)

Community Services



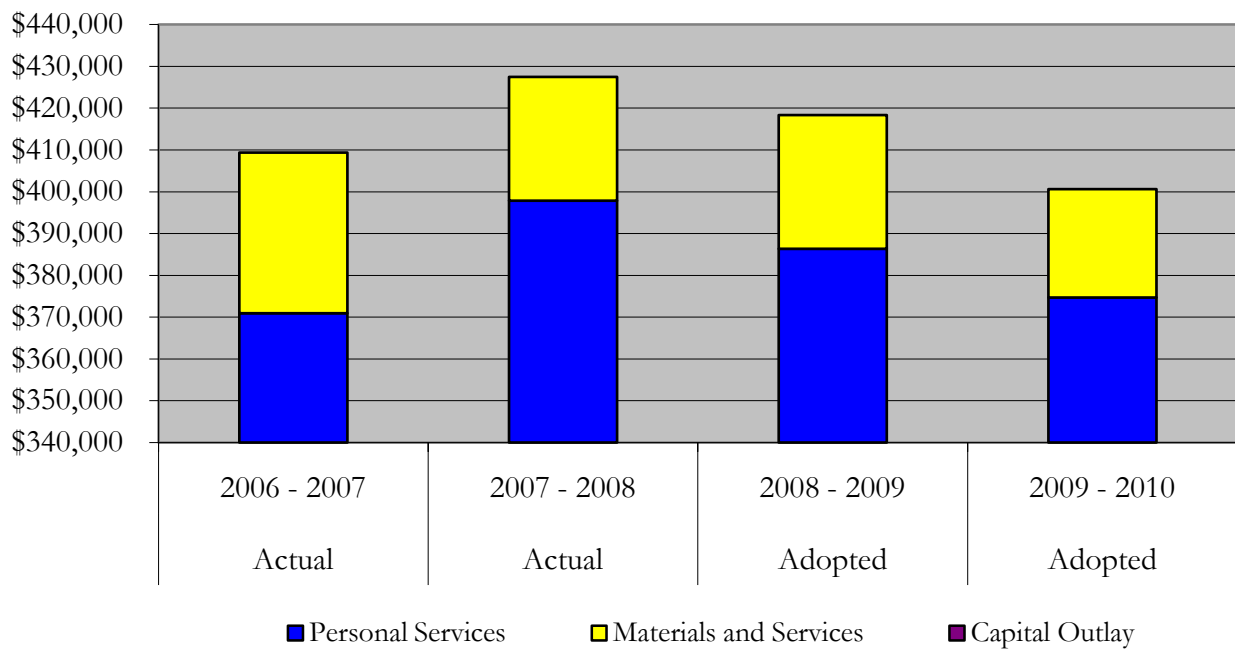
**Total FTE's 20.875 +
1.5 below = 23.375**

Note:

1. .5 FTE Information Services Technician funded by Community Services, reports to Administration.
2. 1.0 FTE Volunteer Specialist funded by Community Services, reports to Administration.

Not shown: All temporary positions and relationships with the Senior Center and Heritage Center.

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Community Services Administration



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 370,900	\$ 397,879	\$ 386,388	\$ 374,719
Materials and Services	\$ 38,510	\$ 29,625	\$ 31,970	\$ 25,910
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 409,410	\$ 427,504	\$ 418,358	\$ 400,629

City of Tualatin
FY 2009 - 2010
Community Service Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full time	159,784	201,274	215,260	209,221	209,221
Part Time	92,130	64,436	51,128	52,234	52,234
Temporary	7,774	-	-	-	-
Overtime	3,484	9,833	2,143	2,060	2,060
Employee Benefits	-	-	-	-	-
FICA	19,329	20,597	19,795	20,139	20,139
WC Insurance & Tax	2,802	1,311	482	473	473
Pension	36,335	41,664	41,338	31,282	31,282
Insurance	45,109	53,444	56,242	57,610	59,310
Bereavement Leave	-	-	-	-	-
Sick Leave	1,412	-	-	-	-
Vacation Buy Back	1,698	3,938	-	-	-
Comp Time Sell Back	1,044	1,382	-	-	-
Salaries & Benefits	370,900	397,879	386,388	373,019	374,719
Office Supplies	1,521	1,436	1,300	1,300	1,300
Printing & Postage	4,059	8,113	5,000	5,000	5,000
Photographic Supplies	-	325	400	400	400
Uniforms & Safety Equip	100	-	200	200	200
Medical & Other Testing	329	130	100	100	100
Cell Phones	1,453	1,116	960	960	960
Fax	625	707	800	800	800
Network/Online	-	60	80	-	-
Office Equip & Furniture	380	1,377	500	-	-
Computer Equip & Software	1,316	-	1,000	1,000	1,000
Personal Computer/Laptop	1,052	2,439	1,150	2,600	2,600
Volunteer Program	3,496	2,488	-	-	-
Consultants	6,392	-	1,000	1,000	1,000
Conferences & Meetings	1,098	4,511	2,670	2,700	2,700
Membership Dues	570	555	600	640	640
Publication,Rpt,Ref Matl	76	143	210	210	210

City of Tualatin
FY 2009 - 2010
Community Service Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Staff Training	1,273	473	1,000	1,000	1,000
Administrative Expense	1,597	2,533	1,500	1,500	1,500
Advertising-Recruitment	1,199	-	-	-	-
Advertising-Promotional	9,068	292	10,000	3,000	3,000
Equipment Rental	2,905	2,929	3,400	3,400	3,400
R & M - Equipment	-	-	100	100	100
Materials & Services	38,510	29,625	31,970	25,910	25,910
Equipment & Furnishings	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Comm Service Administration	<u><u>409,410</u></u>	<u><u>427,504</u></u>	<u><u>418,358</u></u>	<u><u>398,929</u></u>	<u><u>400,629</u></u>

GENERAL FUND COMMUNITY SERVICES: LIBRARY

The mission of the Library is to provide citizens with open access to the widest range of materials and services, which fulfill their informational, educational, and recreational needs for living in today's world. The Library loans books, music, and videos; presents programs for all age groups; and fields reference questions from the public. The City is a member of Washington County Cooperative Library Services (WCCLS) and receives funding through WCCLS, City general fund, grants, sponsorships, fees, and donations. Library staff supports the Tualatin Library Advisory Committee (TLAC), Friends of the Tualatin Library, and the Tualatin Library Foundation.



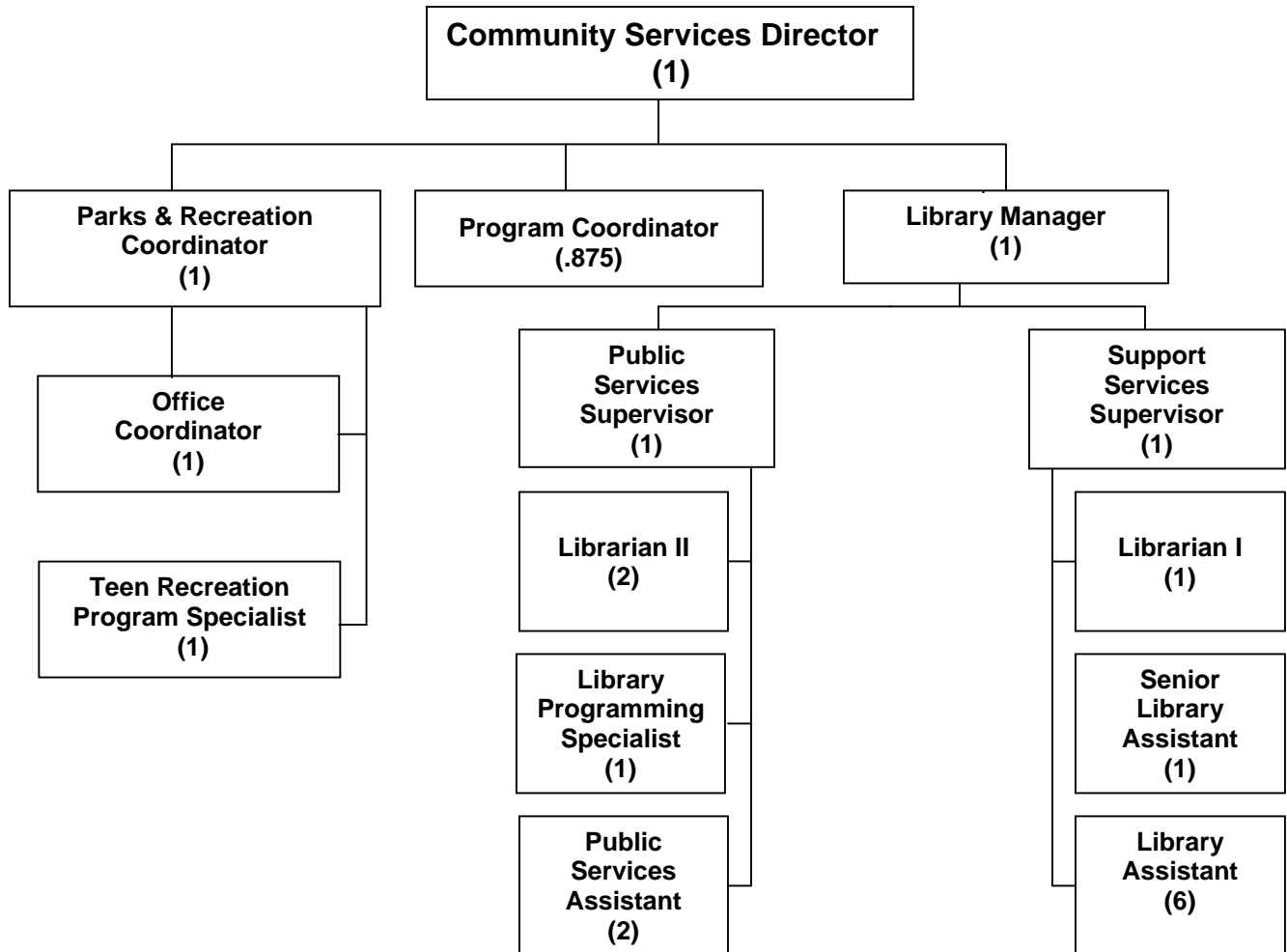
HIGHLIGHTS OF 2008/2009

- The grand opening for the new library was held on August 9, 2008. The building comprises 22,500 square feet that allows for an expanded collection, social areas, programs and services. A coffee service also opened in November 2008.
- Over 575,500 items were checked-out, an increase of 31% over the previous year.
- Volunteers contributed 7,870 hours, the equivalent of 3.75 FTE.
- Over 6,000 new library cards were issued, a 200% increase over the previous year.
- The Library provided 434 programs for children, teens, adults, older adults and families, a 49% increase over the previous year.
- Library staff assisted in the establishment of the Tualatin Library Foundation, with the goal of generating funds for the long-term financial health of the Library.
- Library staff worked closely with the Friends of the Tualatin Public Library, an active group that gives funds to supplement the library collection, programs and equipment needs.

GOALS FOR 2009/2010

- Manage the Library in a manner that creates an inviting community center where learning, discovery, and interaction will flourish, expressing a welcoming civic identity while embracing Tualatin's values and future. (Council Goal 4)
- Increase circulation of an expanded collection by 20%.
- Provide a minimum of 400 diverse, quality programs for children, teens, adults, older adults and families. (Council Goal 8)
- Promote the use of the Library as a social gathering place.
- Foster community support through close coordination with the Friends of the Tualatin Library and the Tualatin Library Foundation. (Council Goal 8)

Community Services



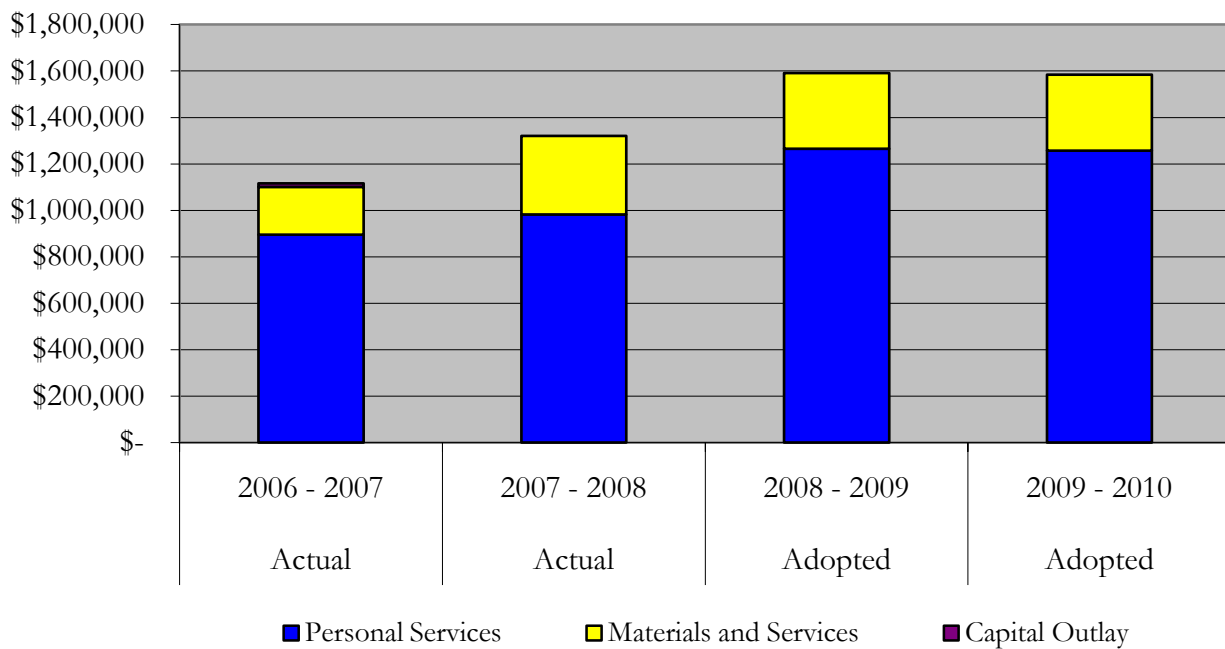
**Total FTE's 20.875 +
1.5 below = 23.375**

Note:

1. .5 FTE Information Services Technician funded by Community Services, reports to Administration.
2. 1.0 FTE Volunteer Specialist funded by Community Services, reports to Administration.

Not shown: All temporary positions and relationships with the Senior Center and Heritage Center.

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Library



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 895,204	\$ 982,030	\$ 1,265,366	\$ 1,257,159
Materials and Services	\$ 205,536	\$ 338,661	\$ 326,520	\$ 327,560
Capital Outlay	\$ 16,081	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,116,821	\$ 1,320,691	\$ 1,591,886	\$ 1,584,719

City of Tualatin
FY 2009 - 2010
Library
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full time	507,289	589,859	715,439	775,165	775,165
Part Time	42,521	59,012	127,076	42,464	42,464
Temporary	95,540	64,449	56,600	77,610	77,610
Overtime	6,581	4,599	3,540	3,540	3,540
Employee Benefits	1,860	-	-	-	-
FICA	49,879	54,765	68,369	68,610	68,610
WC Insurance & Tax	3,328	2,095	1,731	1,600	1,600
Pension	80,490	100,427	148,651	97,960	97,960
Insurance	100,652	105,140	143,960	181,710	190,210
Job Injury Time	-	229	-	-	-
Bereavement Leave	-	761	-	-	-
Sick Leave	859	-	-	-	-
Vacation Buy Back	5,115	451	-	-	-
Comp Time Sell Back	1,091	241	-	-	-
Salaries & Benefits	895,204	982,030	1,265,366	1,248,659	1,257,159
Office Supplies	5,585	4,725	7,600	10,000	10,000
Printing & Postage	4,206	4,252	13,700	13,700	13,700
Donations	4,514	8,554	-	1,000	1,000
Adult Materials	86,915	206,141	240,000	240,000	240,000
Young Adult Materials	9,117	-	-	-	-
Childrens Materials	25,997	-	-	-	-
Other Material Expenses	15,718	(774)	-	-	-
Prpd Books, Period, Media	-	-	-	-	-
Uniforms & Safety Equip	61	102	100	100	100
Medical & Other Testing	301	620	900	660	660
Cell Phones	260	-	700	700	700
Fax	-	315	600	-	-
Network/Online	8,786	66,130	2,000	2,000	2,000
Office Equip & Furniture	4,408	698	700	300	300
Computer Equip & Software	2,074	2,789	4,600	1,000	1,000

City of Tualatin
FY 2009 - 2010
Library
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Personal Computer/Laptop	8,970	6,734	2,300	9,000	9,000
Special Programs	13,686	16,388	30,000	24,000	24,000
Consultants	-	-	-	-	-
Legal	-	-	-	-	-
Conferences & Meetings	1,542	3,805	4,420	5,940	5,940
Membership Dues	400	435	740	740	740
Publication,Rpt,Ref Matl	85	-	-	-	-
Staff Training	1,003	2,776	3,500	3,400	3,400
Administrative Expense	3,334	3,817	2,660	1,160	1,160
Advertising-Recruitment	1,206	4,132	1,200	1,000	1,000
Advertising-Promotional	1,866	384	2,000	2,000	2,000
Equipment Rental	2,731	2,731	5,100	5,560	5,560
R & M - Equipment	2,773	3,907	3,700	5,300	5,300
Bindery & Material Repair	-	-	-	-	-
Materials & Services	205,536	338,661	326,520	327,560	327,560
Equipment & Furnishings	16,081	-	-	-	-
R & M - Major Projects	-	-	-	-	-
Capital Outlay	16,081	-	-	-	-
Library	<u>1,116,821</u>	<u>1,320,691</u>	<u>1,591,886</u>	<u>1,576,219</u>	<u>1,584,719</u>

GENERAL FUND COMMUNITY SERVICES: RECREATION

The Recreation division coordinates recreation and youth development activities for teens and special events for people of all ages; manages the City's public art collection and programs; and manages sports fields, picnic shelters, and building reservations and use; permits special events held in parks and the Tualatin Commons; and provides leadership to support the Tualatin Parks Advisory Committee (TPARC), Tualatin Arts Advisory Committee (TAAC), and Tualatin's Youth Advisory Committee (YAC).

Wellness, recreational, social, and nutritional programs for older adults are provided at the Tualatin/Durham Senior Center through a partnership with Loaves and Fishes, Inc. Historical, cultural and environmental programs are provided at the Tualatin Heritage Center through a partnership with the Tualatin Historical Society.



HIGHLIGHTS OF 2008/2009

- 3,400 reservations were completed for picnic shelters, sports fields and community centers.
- 3,500 teens participated in youth programs, translating into 19,000 hours of participation.
- 14,000 people attended special events including Concerts on the Commons, Movies on the Commons, Spring Fling, ArtSplash, the West Coast Giant Pumpkin Regatta, and Starry Nights and Holiday Lights.
- 8,000 people attended 700 events at the Heritage Center.
- Loaves & Fishes served 1,200 meals every month at the Senior Center.
- The Senior Center realized a 40% increase in desired recreational programming.
- Seven new pieces of public art were commissioned and installed in the Library.
- The GetOut! Guide, a brochure of programs, events, parks information, and facility reservation opportunities offered by the City and its partners, was initiated.

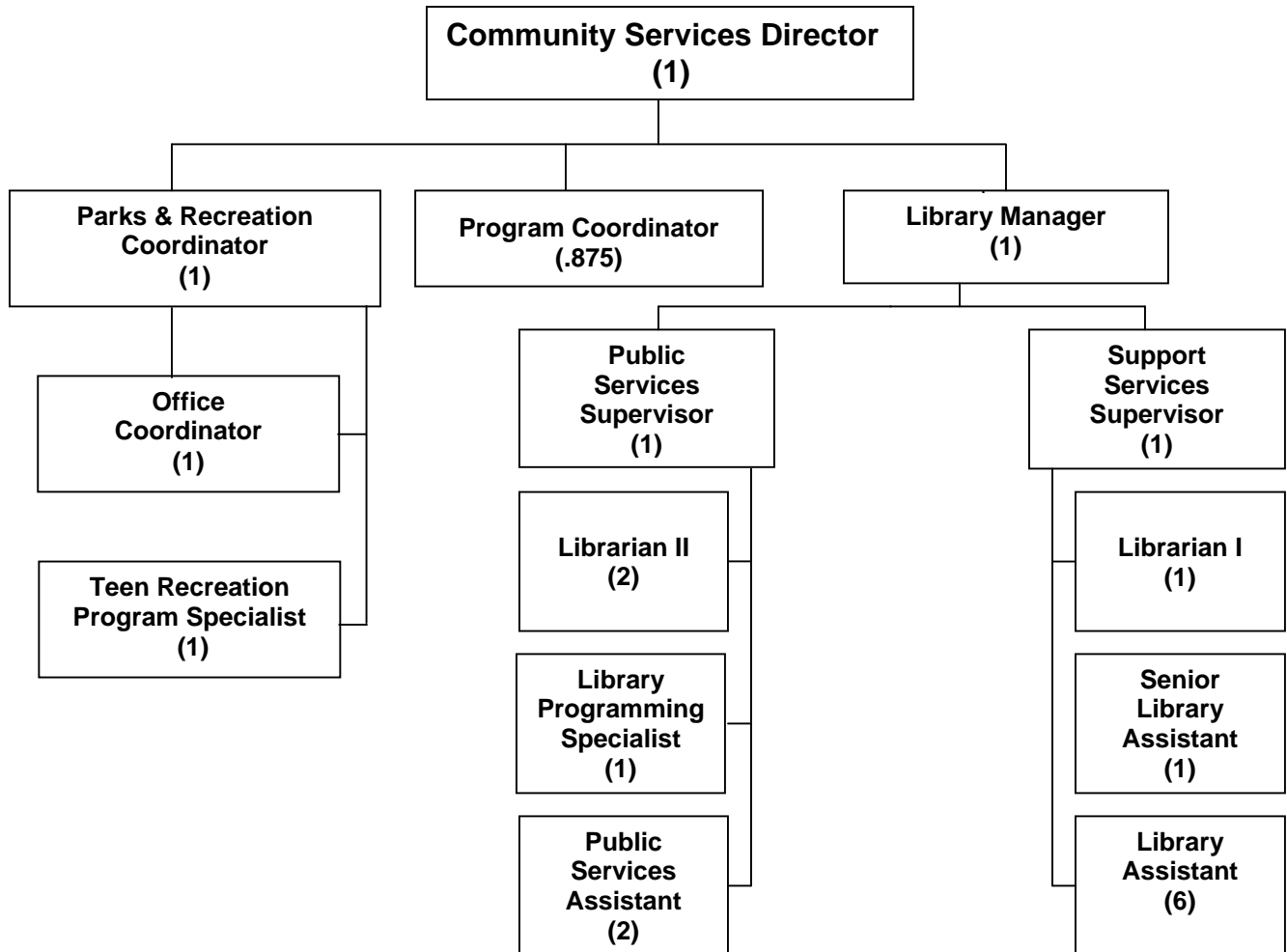


GOALS FOR 2009/2010

- Grow the teen recreation and youth development program with coordinated use of the Teen and Community Rooms at the Tualatin Public Library. (Council Goal 4)
- Increase visible art in Tualatin. (Council Goal 4, #5)
- Market programs and facilities through the GetOut! Guide. (Council Goal 4)
- Increase recreational and cultural programs for people of all ages using existing resources and facilities. (Council Goal 4, #2)
- Continue to foster and support active involvement of older adults in wellness and other programs through the Senior Center. (Council Goal 4)
- Foster and support historical, cultural, and environmental programs at the Tualatin Heritage Center. (Council Goal 4)



Community Services



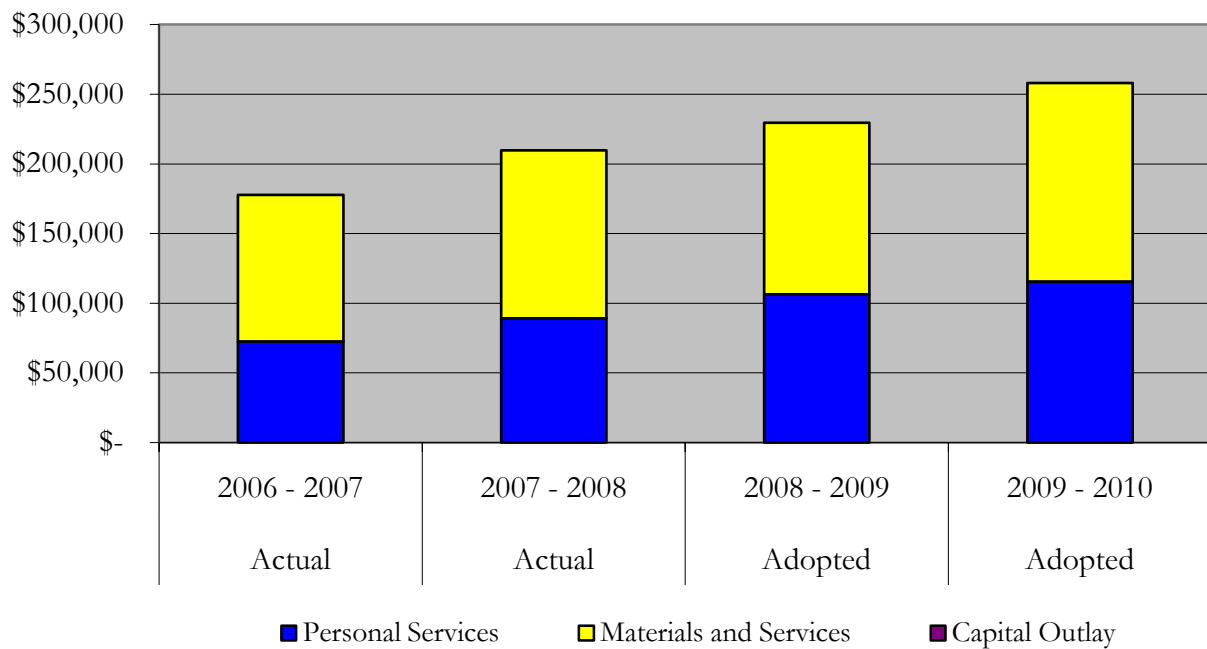
**Total FTE's 20.875 +
1.5 below = 23.375**

Note:

1. .5 FTE Information Services Technician funded by Community Services, reports to Administration.
2. 1.0 FTE Volunteer Specialist funded by Community Services, reports to Administration.

Not shown: All temporary positions and relationships with the Senior Center and Heritage Center.

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Recreation



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 72,608	\$ 89,152	\$ 106,373	\$ 115,587
Materials and Services	\$ 105,061	\$ 120,677	\$ 123,250	\$ 142,420
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 177,668	\$ 209,829	\$ 229,623	\$ 258,007

City of Tualatin
FY 2009 - 2010
Recreation
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full time	33,485	41,617	45,663	43,984	43,984
Part Time	6,982	-	-	-	-
Temporary	12,891	24,958	38,144	50,853	50,853
Overtime	1,618	3,004	1,028	990	990
Employee Benefits	-	-	-	-	-
FICA	4,262	5,316	6,400	7,263	7,263
WC Insurance & Tax	3,433	1,962	2,365	1,217	1,217
Pension	2,418	6,683	7,172	5,560	5,560
Insurance	6,219	5,134	5,601	5,420	5,720
Bereavement Leave	-	479	-	-	-
Vacation Buy Back	1,088	-	-	-	-
Comp Time Sell Back	209	-	-	-	-
Salaries & Benefits	72,608	89,152	106,373	115,287	115,587
Printing & Postage	135	512	100	880	880
Medical & Other Testing	175	282	400	390	390
Personal Computer/Laptop	-	-	1,200	-	-
Donations-Outside Agency	17,580	23,504	26,800	23,380	23,380
Loaves & Fishes	10,571	10,585	10,590	10,610	10,610
YMCA	-	-	-	-	-
GREAT Grant	748	-	-	-	-
Youth Development	44,982	49,877	43,560	44,560	44,560
Concerts on The Commons	19,697	19,835	22,500	22,500	22,500
CDBG Youth Program	-	43	-	-	-
Arts Program	3,858	8,959	9,000	9,000	9,000
Special Programs	5,204	4,526	4,900	4,900	4,900
Special Events	-	-	-	-	-
Recreation Program Expend	-	-	-	20,000	22,000
Conferences & Meetings	65	554	2,000	2,000	2,000
Staff Training	46	-	200	200	200

City of Tualatin
FY 2009 - 2010
Recreation
Expenditures

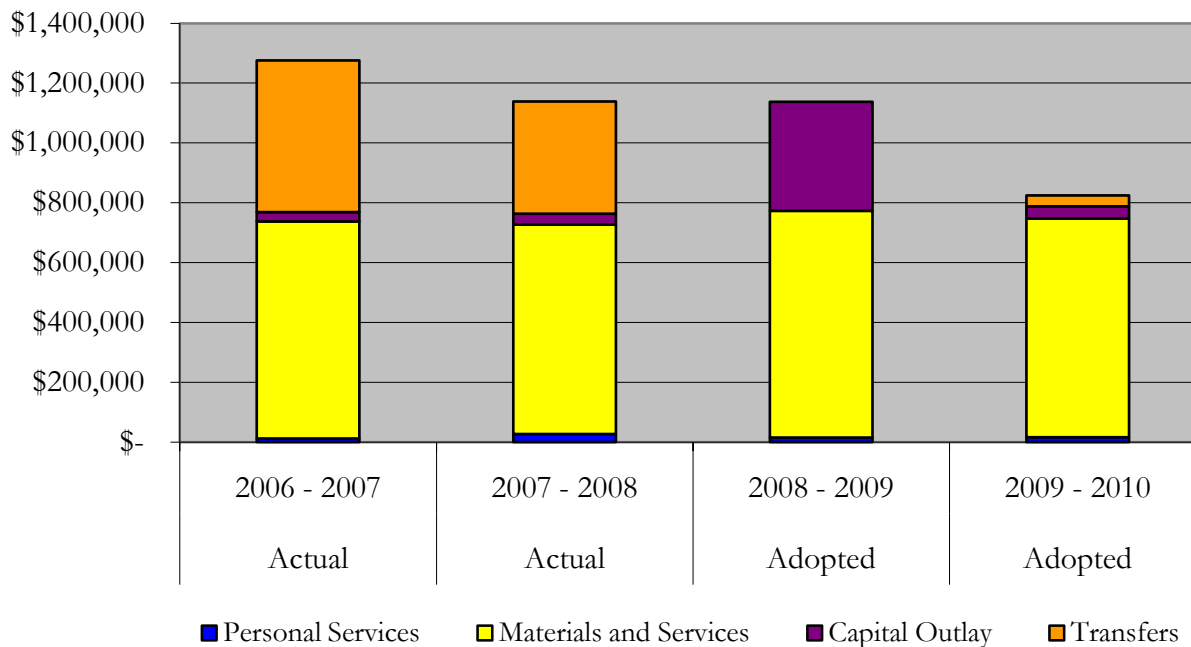
Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Equipment Rental	2,000	2,000	2,000	2,000	2,000
Materials & Services	105,061	120,677	123,250	140,420	142,420
Equipment & Furnishings	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Recreation	<u><u>177,668</u></u>	<u><u>209,829</u></u>	<u><u>229,623</u></u>	<u><u>255,707</u></u>	<u><u>258,007</u></u>

GENERAL FUND: NON-DEPARTMENTAL

The Non-Departmental division of the General Fund covers costs that are of general citywide application and includes obligated contract payments such as the TriMet employee tax and insurance payments (workers compensation) as well as costs for communication and information exchange. The Non-Departmental division includes funds for city membership in state and national organizations; payments to outside agencies such as the Chamber of Commerce to support the Crawfish Festival; and city-wide information systems costs including computer maintenance. The Non-Departmental division also includes the contingency fund as well as reserved and un-appropriated funds.



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
General Fund - Non-Departmental



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 12,159	\$ 27,093	\$ 15,000	\$ 16,305
Materials and Services	\$ 725,770	\$ 699,384	\$ 758,066	\$ 730,829
Capital Outlay	\$ 30,292	\$ 37,265	\$ 364,149	\$ 40,500
Transfers	\$ 508,060	\$ 375,000	\$ -	\$ 37,270
Contingencies & Reserves	\$ -	\$ -	\$ 3,362,964	\$ 3,657,711
Total Expenditures	\$ 1,276,281	\$ 1,138,743	\$ 4,500,179	\$ 4,482,615

City of Tualatin
FY 2009 - 2010
Non-Departmental
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
WC Insurance & Tax	5,448	-	-	-	-
Unemployment	6,711	27,093	15,000	15,000	15,000
Social Security Admin	-	-	-	-	-
Other Benefit Costs	-	-	-	1,305	1,305
Salaries & Benefits	12,159	27,093	15,000	16,305	16,305
Office Supplies	6,057	6,583	6,000	3,000	3,000
Printing & Postage	6,868	3,784	1,500	2,000	2,000
Telephone Service	51,442	56,125	57,800	24,730	24,730
Dedicated Lines	1,187	2,078	-	-	-
Fax	756	567	600	600	600
Network/Online	52,268	48,617	57,000	57,000	57,000
Office Equip & Furniture	480	-	-	-	-
Computer Equip & Software	19,200	6,244	10,000	43,414	43,414
Chamber	5,000	6,500	5,000	5,000	5,000
Donations-Outside Agency	18,500	30,000	15,000	15,000	15,000
Volunteer Programs	-	-	5,400	6,850	6,850
Consultants	187,798	9,398	10,000	10,000	10,000
Insurance	164,654	166,569	180,000	180,000	180,000
Tri-Met Employee Tax	51,818	54,423	60,000	60,000	60,000
Insurance Deductible	3,276	7,872	2,000	2,000	2,000
Membership Dues	26,315	26,109	39,115	40,557	40,557
Staff/Dept Recognition	-	4,585	15,000	5,000	5,000
Administrative Expense	2,101	957	2,000	500	500
Advertising-Informational	727	1,013	15,000	10,000	10,000
City Newsletter	50,556	64,577	70,000	60,000	60,000
Advertising-Promotional	951	326	2,000	2,000	2,000
Merchant Discount Fees	-	-	-	5,000	5,000
Equipment Rental	9,444	16,544	34,451	29,020	29,020
Seneca Building Lease	-	-	20,000	43,958	43,958
R & M - Equipment	1,301	1,487	200	200	200

City of Tualatin
FY 2009 - 2010
Non-Departmental
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
R & M - Computers	65,070	185,026	150,000	125,000	125,000
Materials & Services	725,770	699,384	758,066	730,829	730,829
Reimburse - Engineering	10,460	-	-	-	-
Transfer - City Center	490,600	150,000	-	-	-
Transfer - Library Improv	5,000	225,000	-	-	-
Transfer - Park Devel	2,000	-	-	10,000	10,000
Transfer - Infrastructure	-	-	-	27,270	27,270
Transfers & Reimbursements	508,060	375,000	-	37,270	37,270
Equipment & Furnishings	30,292	37,265	279,149	10,500	10,500
Land Improvements	-	-	85,000	30,000	30,000
Non Fixed Assets Costs	-	-	-	-	-
Capital Outlay	30,292	37,265	364,149	40,500	40,500
Contingency	-	-	372,422	413,775	413,775
General Acct Reserves	-	-	-	500,000	500,000
Future Years Reserves	-	-	1,668,889	1,655,100	1,655,100
Unappropriated	-	-	1,321,653	1,120,136	1,088,836
Contingencies & Reserves	-	-	3,362,964	3,689,011	3,657,711
Non-Departmental	<u>1,276,281</u>	<u>1,138,743</u>	<u>4,500,179</u>	<u>4,513,915</u>	<u>4,482,615</u>

ENGINEERING & BUILDING DEPARTMENT



ENGINEERING & BUILDING FUND: ADMINISTRATION

The Administration division of Engineering & Building provides management, clerical and administrative support to department staff. This division is responsible for preparation of reports and background information for City Council meetings and representing the City at regional and countywide project meetings to assure the City's interests are being considered. This division manages the City's Geographic Information System (GIS), internet site, and intranet.



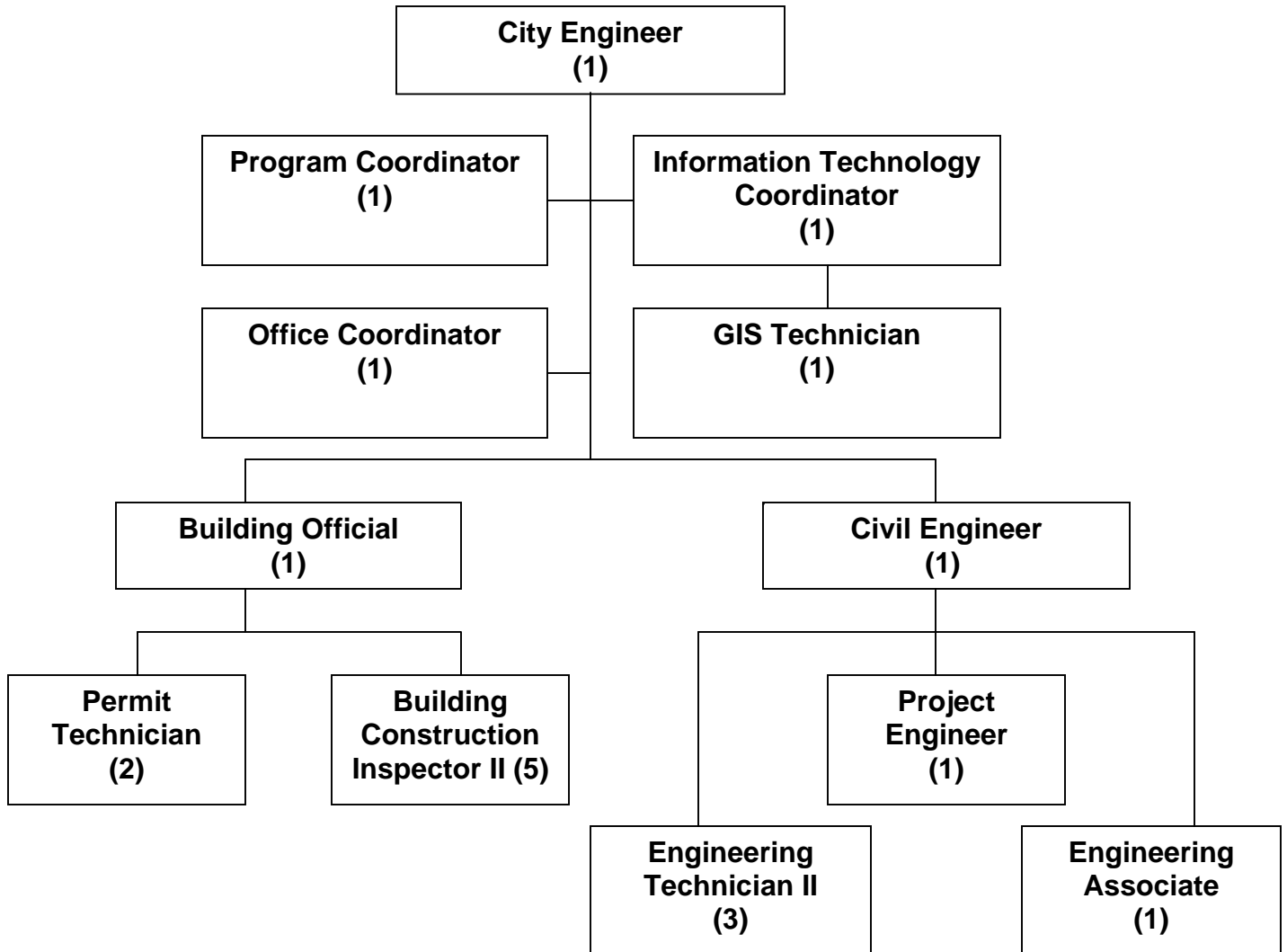
HIGHLIGHTS OF 2008/2009

- Prepared and submitted a Water Management & Conservation Plan as required by the agreement with Portland.
- Participated extensively in the I-5 to 99W Connector study, which has concluded and has been moved to the regional level. (Council Goal #1.1)
- Began the development of a web-enabled GIS application for citizens and business customers.
- Reviewed datasets for the City's land files and the storm drain system for accuracy; identified, developed and documented business practices to ensure continued accuracy.
- Performed a Surface Water Management (SWM) audit to ensure correct fees are being collected; mapped all industrial/commercial impervious surface in the city as part of the project.

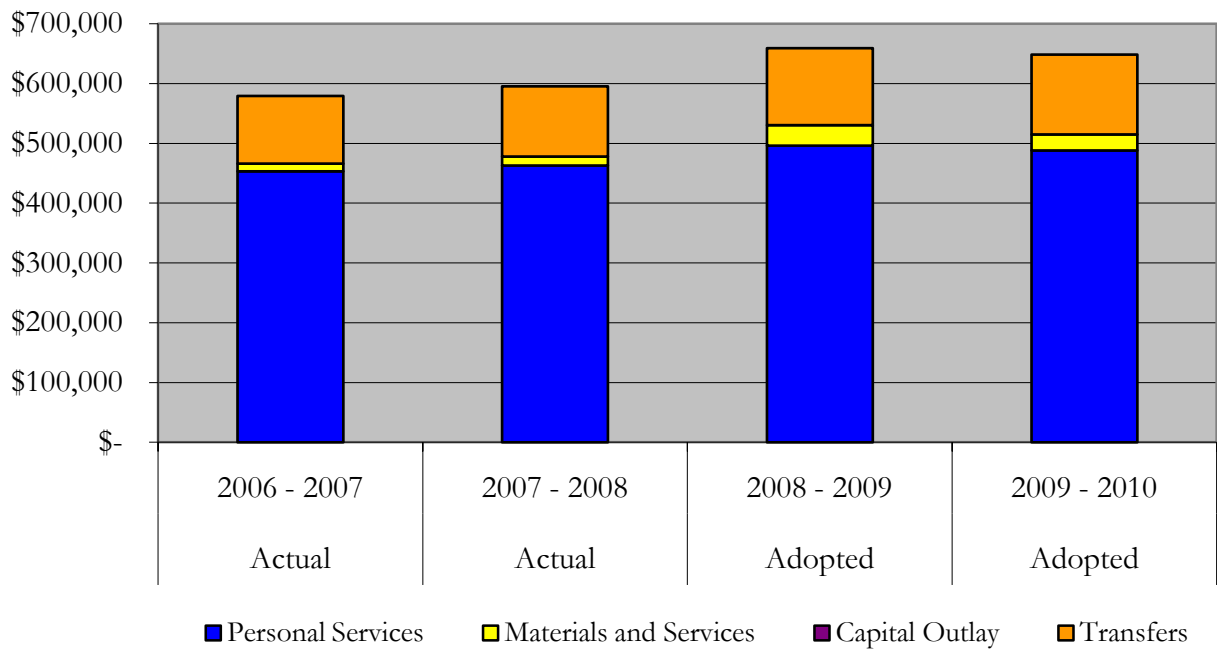
GOALS FOR 2009/2010

- Continue to follow and participate in regional transportation issues. (Council Goal 1, #4)
- Work with Washington County and ODOT to install fiber optic connections, flashing yellow arrows on signals, and a new adaptive traffic control system on Tualatin-Sherwood Road to optimize travel time between Avery Street and I-5. (Council Goal 1, #3)
- Continue to maintain and improve the City's website.
- Review the road maintenance dataset for accuracy; identify, develop and document business practices to ensure continued accuracy.
- Develop and document standard update procedures for GIS to increase update frequency and accuracy.
- Scope, build and implement a time-tracking database for the web and GIS to create efficiencies and better manage projects.

Engineering & Building



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Engineering & Building Fund - Administration



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 453,386	\$ 463,066	\$ 496,463	\$ 488,417
Materials and Services	\$ 12,800	\$ 14,934	\$ 33,960	\$ 26,510
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 113,221	\$ 117,184	\$ 128,902	\$ 133,414
Total Expenditures	\$ 579,408	\$ 595,184	\$ 659,325	\$ 648,341

City of Tualatin
FY 2009 - 2010
Engineering Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	310,195	328,103	348,112	346,498	346,498
Overtime	5,252	6,182	11,061	10,977	10,977
Employee Benefits	-	-	-	-	-
FICA	23,202	24,292	25,792	26,719	26,719
WC Insurance & Tax	3,207	2,211	2,282	2,277	2,277
Pension	51,509	51,626	55,352	44,646	44,646
Insurance	53,200	49,864	53,864	54,100	57,300
Bereavement Leave	-	690	-	-	-
Sick Leave Conversion	4,930	-	-	-	-
Vacation Buy Back	1,891	-	-	-	-
Fitness Program	-	98	-	-	-
Salaries & Benefits	453,386	463,066	496,463	485,217	488,417
Office Supplies	740	428	800	1,080	1,080
Printing & Postage	579	1,442	1,500	1,030	1,030
Photographic Supplies	-	-	-	-	-
Field Supplies	4	210	200	200	200
Uniforms & Safety Equip	12	-	-	-	-
Cell Phones	682	451	400	500	500
Network/Online	-	-	80	-	-
Office Equip & Furniture	864	1,279	800	400	400
Computer Equip & Software	494	327	2,000	2,000	2,000
Personal Computer/Laptop	1,001	1,124	1,150	-	-
Consultants	625	625	3,000	3,000	3,000
Conferences & Meetings	2,367	5,818	15,700	10,000	10,000
Membership Dues	589	302	580	600	600
Publication,Rpt,Ref Matl	487	809	800	1,250	1,250
Staff Training	3,430	562	4,000	3,500	3,500
Administrative Expense	826	827	700	700	700
Advertising-Legis/Judicia	102	731	600	600	600

City of Tualatin
FY 2009 - 2010
Engineering Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
R & M - Equipment	-	-	1,650	1,650	1,650
Materials & Services	12,800	14,934	33,960	26,510	26,510
Reimburse - General Fund	113,221	117,184	128,902	133,414	133,414
Transfers & Reimbursements	113,221	117,184	128,902	133,414	133,414
Equipment & Furnishings	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Engineering Administration	<u>579,408</u>	<u>595,184</u>	<u>659,325</u>	<u>645,141</u>	<u>648,341</u>

ENGINEERING & BUILDING FUND: ENGINEERING

The Engineering division provides public facilities availability information, reviews plans and inspects the construction of public improvements for residential, industrial and commercial development projects; prepares, inspects and administers construction contracts on City and Urban Renewal Agency financed projects; and prepares and maintains the water, sewer, storm drain and transportation facilities master plans.



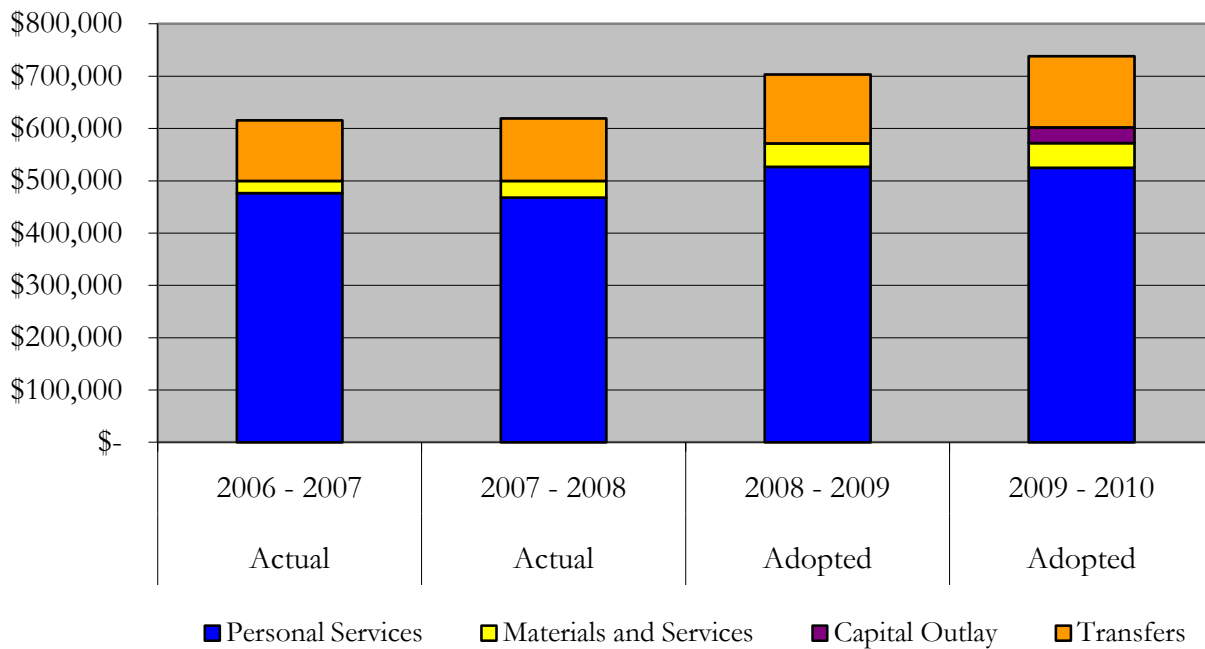
HIGHLIGHTS OF 2008/2009

- Developed a master plan for undergrounding utility lines in Tualatin.
- Worked extensively with key stakeholders on train horn noise reduction issues. (Council Goal 1, #11)
- Worked with Washington County and ODOT to improve signal timing on Tualatin-Sherwood Road.
- Incorporated public works permits and water quality permits tracking into an electronic (HTE) system.
- Outlined the current process for development applications, created brochures and posted the information on the City website.
- Completed private water quality facilities inventory and began development of a maintenance program.

GOALS FOR 2009/2010

- Develop a traffic signal operation/optimization plan. (Council Goal 1, #2)
- Identify and evaluate options for truck traffic issues in cooperation with Legal Services. (Council Goal 1, #6)
- Continue to work with key stakeholders on implementing train horn noise reduction measures. (Council Goal 1, #11)
- Conduct traffic studies on additional intersections to determine photo red light needs. (Council Goal 6, #2)
- Successfully implement private water quality inspection program.
- Start new master plans for water, sewer and storm drainage systems.
- Complete process of converting to flashing yellow arrows on all possible signals.
- Complete Community Rating System submittal to FEMA (Federal Emergency Management Agency).

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Engineering & Building Fund - Engineering



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 476,219	\$ 467,869	\$ 526,931	\$ 524,594
Materials and Services	\$ 23,412	\$ 31,758	\$ 44,245	\$ 47,145
Capital Outlay	\$ -	\$ -	\$ -	\$ 30,000
Transfers	\$ 115,717	\$ 119,767	\$ 131,744	\$ 136,355
Total Expenditures	\$ 615,348	\$ 619,393	\$ 702,920	\$ 738,094

City of Tualatin
FY 2009 - 2010
Engineering
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	344,492	346,686	386,571	380,632	380,632
Overtime	611	3,795	5,951	5,000	5,000
Employee Benefits	150	-	-	-	-
FICA	27,024	26,342	29,459	29,490	29,490
WC Insurance & Tax	6,660	4,252	4,608	4,608	4,608
Pension	51,000	46,856	56,199	43,189	43,189
Insurance	34,248	39,937	44,143	59,175	61,675
Bereavement Leave	1,508	-	-	-	-
Vacation Buy Back	8,494	-	-	-	-
Comp Time Sell Back	2,032	-	-	-	-
Salaries & Benefits	476,219	467,869	526,931	522,094	524,594
Office Supplies	885	1,080	1,600	880	880
Printing & Postage	2,310	3,841	3,000	3,000	3,000
Photographic Supplies	-	-	-	-	-
Field Supplies	134	570	2,000	2,000	2,000
Uniforms & Safety Equip	527	12	-	-	-
Medical & Other Testing	134	136	200	200	200
Cell Phones	1,421	1,341	1,400	1,400	1,400
Pagers	56	-	-	-	-
Office Equip & Furniture	1,470	1,500	800	400	400
Computer Equip & Software	2,000	7,843	3,725	3,725	3,725
Personal Computer/Laptop	3,387	1,124	-	2,300	2,300
Erosion Fees to CWS	2,127	1,423	1,500	4,200	4,200
Consultants	987	5,849	15,000	15,000	15,000
Conferences & Meetings	2,068	2,713	8,200	7,500	7,500
Membership Dues	214	220	220	220	220
Publication,Rpt,Ref Matl	180	445	500	500	500
Staff Training	3,412	1,769	3,100	2,820	2,820
Administrative Expense	331	417	400	400	400
Advertising-Recruitment	1,769	1,475	600	600	600

City of Tualatin
FY 2009 - 2010
Engineering
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
R & M - Equipment	-	-	2,000	2,000	2,000
Materials & Services	23,412	31,758	44,245	47,145	47,145
Reimburse - General Fund	115,717	119,767	131,744	136,355	136,355
Transfers & Reimbursements	115,717	119,767	131,744	136,355	136,355
Equipment & Furnishings	-	-	-	30,000	30,000
Capital Outlay	-	-	-	30,000	30,000
Engineering	<u>615,348</u>	<u>619,393</u>	<u>702,920</u>	<u>735,594</u>	<u>738,094</u>

ENGINEERING & BUILDING FUND: BUILDING

The Building division is responsible for reviewing building plans and issuing building permits for all structural, mechanical and plumbing applications. The division monitors all residential, commercial and industrial construction in the city. The Division operates a building inspection program per the guidelines contained in the Oregon Administrative Rules and per the approval of the State Building Codes Division (BCD).



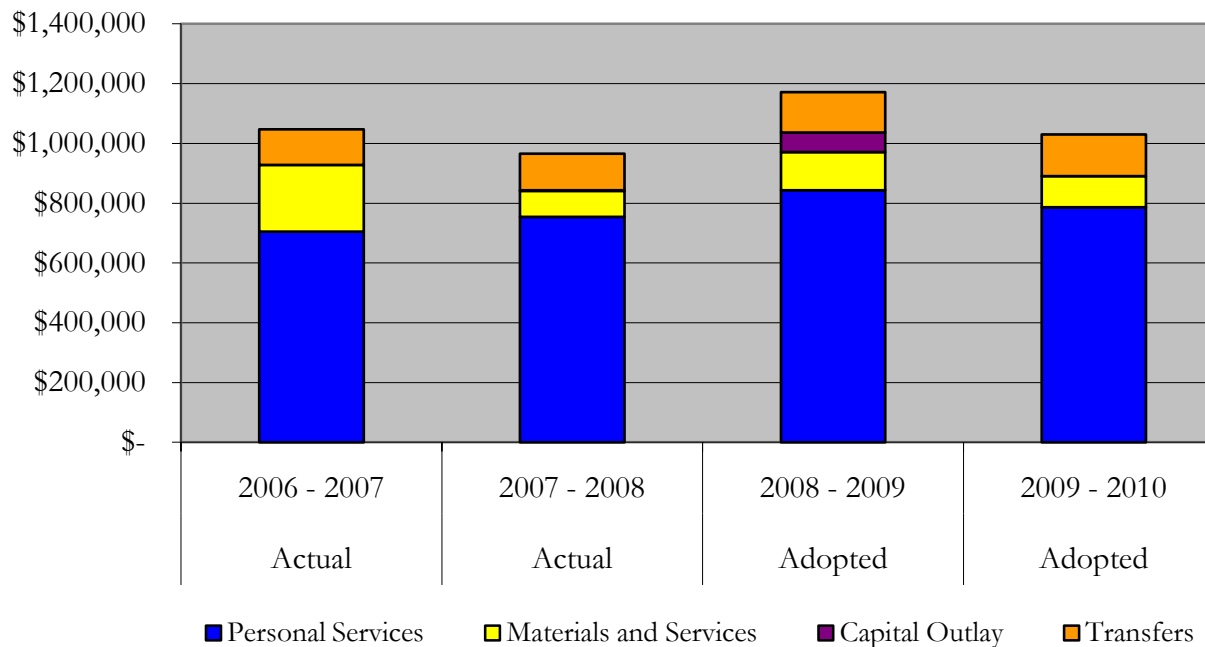
HIGHLIGHTS OF 2008/2009

- Issued 701 building permits with a construction value of \$30,111,806 between July 2008 and February 2009.
- Performed 2,439 inspections between July 2008 and February 2009
- Partnered with the Chamber of Commerce to improve relationships and business responsiveness.
- Significantly enhanced the permit process utilizing software efficiencies.
- Responded to all permit inspection inquiries within 24 hours of request.

GOALS FOR 2009/2010

- Perform building permit inspections within 24 hours of receiving the request.
- Review the Municipal Code and identify any needed updates.
- Improve technology to better serve the public and improve management of development processes by improving software functionality and enhanced record keeping to better track permits and follow-up.
- Document, streamline and communicate permit processes more clearly.

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Engineering & Building Fund - Building



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 704,516	\$ 753,762	\$ 843,273	\$ 786,665
Materials and Services	\$ 224,031	\$ 87,893	\$ 127,600	\$ 104,190
Capital Outlay	\$ -	\$ 1,150	\$ 65,700	\$ -
Transfers	\$ 118,383	\$ 122,526	\$ 134,779	\$ 139,496
Total Expenditures	\$ 1,046,930	\$ 965,332	\$ 1,171,352	\$ 1,030,351

City of Tualatin
FY 2009 - 2010
Building
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	424,337	482,466	514,759	513,319	513,319
Part Time	-	-	-	-	-
Temporary	17,432	7,098	23,554	18,027	18,027
Overtime	56,923	35,084	54,111	22,133	22,133
Employee Benefits	-	-	-	-	-
FICA	38,308	40,220	44,675	42,039	42,039
WC Insurance & Tax	7,725	5,562	5,549	5,287	5,287
Pension	79,074	76,444	87,681	67,330	67,330
Insurance	75,743	100,175	112,944	111,430	118,530
Job Injury Time	-	-	-	-	-
Bereavement Leave	1,228	1,537	-	-	-
Vacation Buy Back	2,482	3,187	-	-	-
Comp Time Sell Back	1,263	1,989	-	-	-
Salaries & Benefits	704,516	753,762	843,273	779,565	786,665
Office Supplies	1,697	1,443	2,200	2,540	2,540
Printing & Postage	2,351	2,744	3,150	2,500	2,500
Photographic Supplies	-	-	-	-	-
Field Supplies	62	1,033	1,400	1,400	1,400
Uniforms & Safety Equip	917	441	-	-	-
Cell Phones	2,021	1,305	2,600	2,200	2,200
Office Equip & Furniture	1,845	4,084	1,250	800	800
Computer Equip & Software	1,527	1,729	2,300	2,300	2,300
Personal Computer/Laptop	1,655	3,329	1,150	2,000	2,000
Erosion Fees to CWS	13,066	8,738	7,000	30,000	30,000
Plan Check Fees to CWS	5,045	3,392	4,000	2,500	2,500
Metro Constr Excise Tax	74,738	-	-	-	-
Consultants	107,020	46,503	85,000	40,000	40,000
Conferences & Meetings	1,116	914	1,750	1,750	1,750
Membership Dues	1,760	1,785	1,800	1,800	1,800
Publication,Rpt,Ref Matl	2,895	2,243	2,900	2,900	2,900

City of Tualatin
FY 2009 - 2010
Building
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Staff Training	6,107	6,393	8,000	8,000	8,000
Administrative Expense	207	463	500	800	800
Advertising-Legis/Judicia	-	1,354	500	500	500
Advertising-Recruitment	-	-	500	600	600
R & M - Equipment	-	-	1,600	1,600	1,600
Materials & Services	224,031	87,893	127,600	104,190	104,190
Reimburse - General Fund	118,383	122,526	134,779	139,496	139,496
Transfers & Reimbursements	118,383	122,526	134,779	139,496	139,496
Equipment & Furnishings	-	1,150	65,700	-	-
Capital Outlay	-	1,150	65,700	-	-
Building	<u>1,046,930</u>	<u>965,332</u>	<u>1,171,352</u>	<u>1,023,251</u>	<u>1,030,351</u>

ENGINEERING & BUILDING FUND: NON-DEPARTMENTAL

The Non-Departmental division of Engineering & Building provides materials, services, equipment and other assets that are used in common by the department and other city departments.

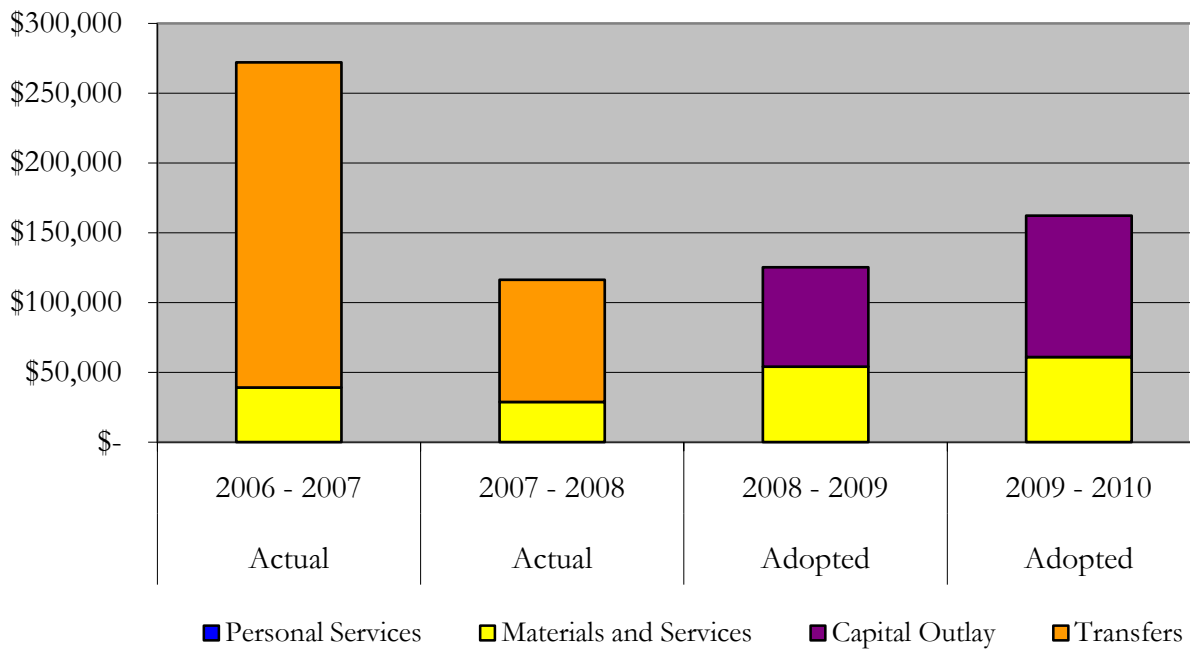
HIGHLIGHTS OF 2008/2009

- Purchased a new plotter for GIS.
- Installed and configured an ArcGIS 9.3 SDE environment and loaded all core GIS data layers into it.
- Purchased and installed new GIS and web software including MultiMap, a Web-based mapping/reporting system for the City's Website.

GOALS FOR 2009/2010

- Print current aerial photos of the City and distribute to other departments for their use

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Engineering & Building Fund - Non-Departmental



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 39,102	\$ 28,648	\$ 54,100	\$ 60,900
Capital Outlay	\$ -	\$ -	\$ 71,200	\$ 101,300
Transfers	\$ 233,000	\$ 87,500	\$ -	\$ -
Contingencies & Reserves	\$ -	\$ -	\$ 1,674,323	\$ 1,864,636
Total Expenditures	<u>\$ 272,102</u>	<u>\$ 116,148</u>	<u>\$ 1,799,623</u>	<u>\$ 2,026,836</u>

City of Tualatin
FY 2009 - 2010
Engineering Non-Departmental
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Office Supplies	78	-	-	-	-
Printing & Postage	3,180	554	3,100	3,100	3,100
Photographic Supplies	1,583	1,593	2,500	2,500	2,500
Office Equip & Furniture	148	-	-	-	-
Computer Equip & Software	11,641	5,786	7,800	7,800	7,800
Personal Computer/Laptop	9,179	-	3,500	9,000	9,000
Consultants	1,105	1,038	6,000	6,000	6,000
Merchant Discount Fees	-	-	-	5,000	5,000
Equipment Rental	1,642	3,298	3,500	3,500	3,500
R & M - Equipment	1,707	2,678	6,200	4,200	4,200
R & M - Computers	8,840	13,701	21,500	19,800	19,800
Materials & Services	39,102	28,648	54,100	60,900	60,900
Transfer - City Center	233,000	87,500	-	-	-
Transfers & Reimbursements	233,000	87,500	-	-	-
Equipment & Furnishings	-	-	71,200	101,300	101,300
Incidental Project Costs	-	-	-	-	-
Capital Outlay	-	-	71,200	101,300	101,300
Contingency	-	-	808,882	863,285	863,285
General Account Reserve	-	-	865,441	1,014,151	1,001,351
Contingencies & Reserves	-	-	1,674,323	1,877,436	1,864,636
Non-Departmental	<u>272,102</u>	<u>116,148</u>	<u>1,799,623</u>	<u>2,039,636</u>	<u>2,026,836</u>

OPERATIONS FUND: ADMINISTRATION

The Administration division of Operations provides management, clerical, and administrative support to department staff working in the Maintenance Services, Parks Maintenance, Street/Sewer/Storm, and Water divisions. In addition, the Administrative Division has responsibilities for the management of the solid waste franchise, department volunteer program, and the coordination of emergency planning and response.



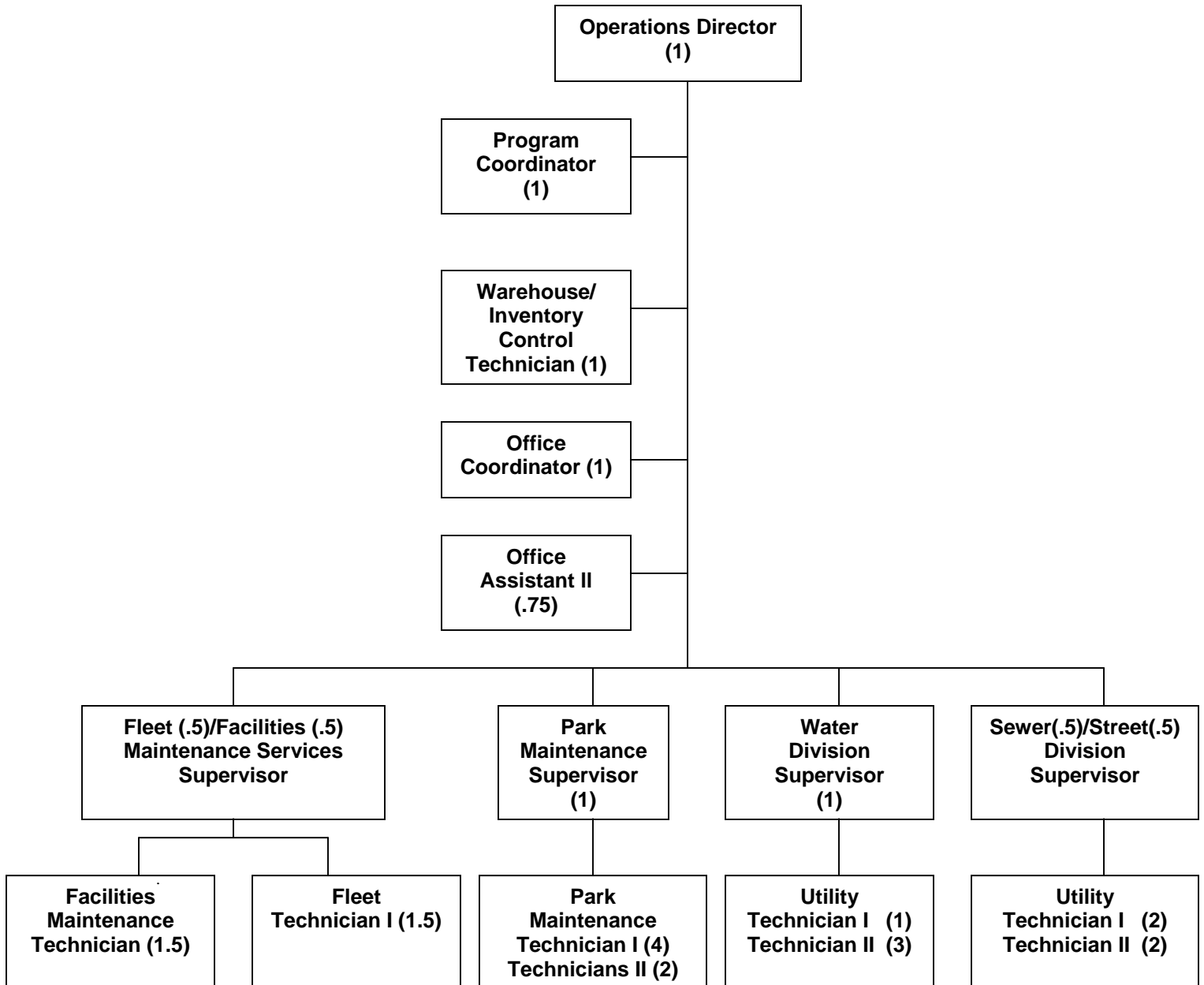
HIGHLIGHTS OF 2008/2009

- Completed Operation's east parking lot project.
- Initiated new residential roll-cart recycling program.
- Participated in the Cascadia Peril '09 regional emergency exercise.
- Began work on the I-5 / Nyberg Landscape Project.
- Utilized over 5,000 volunteer hours.

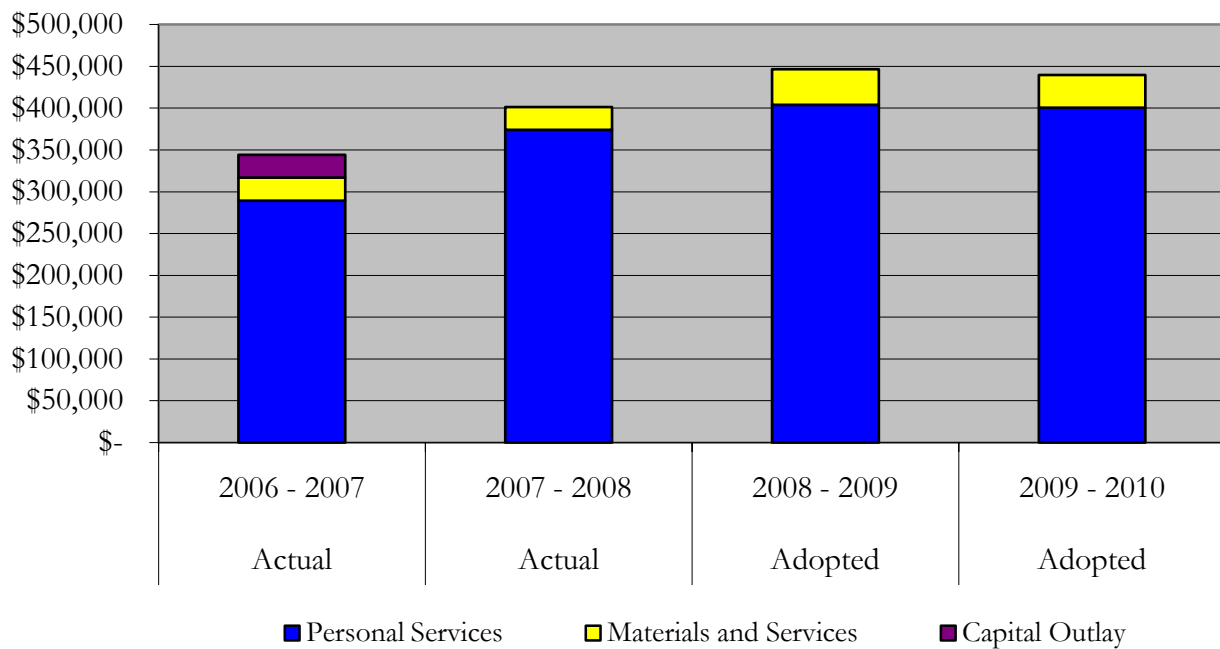
GOALS FOR 2009/2010

- Promote exceptional customer service within the department.
- Promote city's ability to prepare for, respond to, and recover from a major emergency or disaster. Accomplish this goal by coordinating and participating in two emergency exercises per year.
- Promote a safe work place within the department through participation in our annual safety program and maintaining a zero accident rate.
- Involve community members in volunteer service through the Operations' Volunteer Program by providing at least ten large volunteer events each year.
- Complete the I-5 landscape project at the Nyberg interchange by June 2010.

Operations



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Operations Fund - Administration



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 289,193	\$ 374,071	\$ 403,846	\$ 400,534
Materials and Services	\$ 27,856	\$ 27,259	\$ 42,683	\$ 39,135
Capital Outlay	\$ 27,286	\$ -	\$ -	\$ -
Total Expenditures	\$ 344,335	\$ 401,330	\$ 446,529	\$ 439,669

City of Tualatin
FY 2009 - 2010
Operations Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	185,612	245,326	255,303	253,992	253,992
Part Time	20,573	21,940	31,012	30,772	30,772
Temporary	4,160	3,904	7,106	8,013	8,013
Overtime	254	234	571	577	577
Employee Benefits	-	-	-	-	-
FICA	15,746	20,250	21,914	22,137	22,137
WC Insurance & Tax	2,059	1,662	1,594	3,213	3,213
Pension	29,244	41,204	44,186	34,657	34,657
Insurance	30,402	39,552	42,160	44,373	47,173
Bereavement Leave	-	-	-	-	-
Vacation Buy Back	1,142	-	-	-	-
Comp Time Sell Back	-	-	-	-	-
Salaries & Benefits	289,193	374,071	403,846	397,734	400,534
Office Supplies	4,082	4,705	4,300	4,000	4,000
Printing & Postage	2,351	2,672	4,600	4,000	4,000
Photographic Supplies	60	402	200	50	50
Uniforms & Safety Equip	122	750	600	800	800
Medical & Other Testing	111	-	120	200	200
Cell Phones	1,133	988	1,200	840	840
Network/Online	239	152	330	-	-
Small Tools	935	538	500	500	500
Office Equip & Furniture	546	325	2,500	1,000	1,000
Computer Equip & Software	1,943	117	800	800	800
Personal Computer/Laptop	2,002	1,047	1,150	2,000	2,000
Consultants	750	750	5,500	5,500	5,500
Conferences & Meetings	3,082	3,566	4,850	4,800	4,800
Membership Dues	875	983	1,055	1,375	1,375
Publication,Rpt,Ref Matl	227	132	180	155	155
Staff Training	954	701	1,990	1,815	1,815
Staff/Dept Recognition	2,551	2,371	2,100	2,100	2,100

City of Tualatin
FY 2009 - 2010
Operations Administration
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Administrative Expense	1,415	3,053	1,500	1,000	1,000
Advertising-Recruitment	770	-	250	250	250
Advertising-Promotional	1,532	1,992	1,650	1,650	1,650
Equipment Rental	1,711	1,997	6,808	5,800	5,800
R & M - Equipment	464	20	500	500	500
Materials & Services	27,856	27,259	42,683	39,135	39,135
Equipment & Furnishings	27,286	-	-	-	-
Capital Outlay	27,286	-	-	-	-
Operations Administration	<u>344,335</u>	<u>401,330</u>	<u>446,529</u>	<u>436,869</u>	<u>439,669</u>

OPERATIONS FUND: WATER

The Water division is responsible for the operation and maintenance of the city's water system, which consists of over 109 miles of water lines, ranging from 4 to 36 inches in diameter. To maintain this system, the Water Division regularly inspects and services five reservoirs; each reservoir's control valve; the cathodic protection system; all main line valves, air relief valves, pressure reducing/sustaining valves, and booster stations; as well as the telemetry system (SCADA) and its related electrical and mechanical equipment. In addition, the Water division regularly inspects, paints, and exercises all fire hydrants and fire hydrant valves; flushes all "dead end" lines; and inspects and tests all large meter installations. The division monitors and takes over 400 water samples to ensure our system is in compliance with Oregon State Health Division rules. The division operates the City's cross connection program, which ensures that our water does not become contaminated and that it complies with city and state regulations.



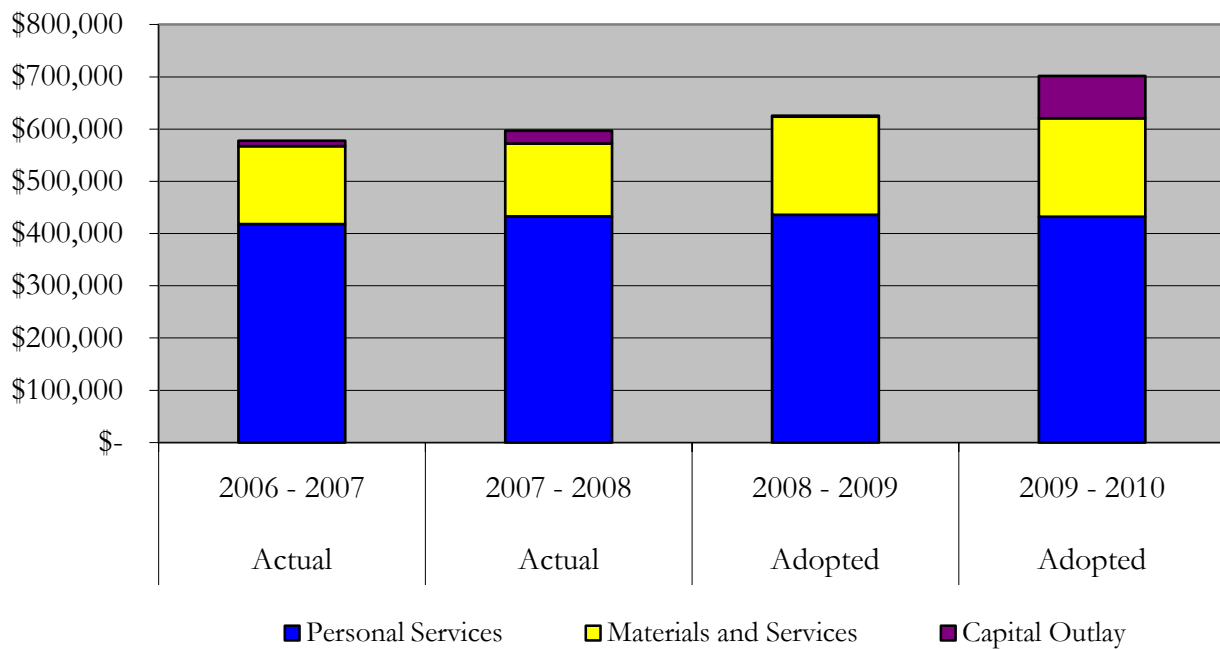
HIGHLIGHTS OF 2008/2009

- Inspected and operated all fire hydrants. Made repairs, as needed, to ensure all hydrants are in good working order when needed.
- Replaced water line and services to four existing homes.
- Monitored and took over 400 water samples, per Oregon State Health Department and EPA rules, with no violations.
- Changed-out three old large meters to apartment complexes.
- Monitored and ensured all backflow devices in our water system were tested.
- Repaired leaks in the water system, some in the Indian Woods Subdivision where mains and services are due to be replaced.
- Improved the SCADA system with a new upgraded high tech alarm program.
- Completed preventive maintenance on all control valves and pump stations in our water system.

GOALS FOR 2009/2010

- Ensure that the drinking water is safe and in compliance with State Health and EPA rules and regulations by monitoring and taking water samples.
- Inspect all properties that require a backflow device and monitor testing requirements.
- Ensure that city fire hydrants are in good working order and available for use by annual inspection and operation of all hydrants within our system.
- Provide exceptional customer service at a reasonable cost not to exceed \$25 per capita while maintaining a 90% customer satisfaction rating from monthly survey letters.

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Operations Fund - Water



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 417,964	\$ 432,574	\$ 436,222	\$ 432,169
Materials and Services	\$ 149,600	\$ 139,713	\$ 187,465	\$ 188,206
Capital Outlay	\$ 10,000	\$ 24,300	\$ 1,950	\$ 81,000
Total Expenditures	\$ 577,564	\$ 596,588	\$ 625,637	\$ 701,375

City of Tualatin
FY 2009 - 2010
Water
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	273,123	285,992	284,827	282,602	282,602
Overtime	8,180	10,518	10,564	10,482	10,482
Standby	5,910	7,068	7,800	7,800	7,800
Employee Benefits	-	-	-	-	-
FICA	21,883	22,905	22,895	23,000	23,000
WC Insurance & Tax	12,528	10,837	11,058	10,685	10,685
Pension	39,465	39,042	38,985	33,500	33,500
Insurance	52,817	56,212	60,093	60,100	64,100
Bereavement Leave	1,807	-	-	-	-
Vacation Buy Back	2,251	-	-	-	-
Comp Time Sell Back	-	-	-	-	-
Salaries & Benefits	417,964	432,574	436,222	428,169	432,169
Office Supplies	413	521	300	300	300
Printing & Postage	13,783	12,539	16,200	16,200	16,200
Uniforms & Safety Equip	2,253	2,070	3,865	3,865	3,865
Medical & Other Testing	-	-	-	-	-
Cell Phones	917	1,213	1,500	1,900	1,900
Pagers	86	86	100	100	100
Small Tools	8,210	4,220	5,532	4,459	4,459
Office Equip & Furniture	-	-	800	-	-
Computer Equip & Software	-	115	4,200	400	400
Personal Computer/Laptop	2,249	1,232	7,750	-	-
Consultants	1,381	-	2,000	2,000	2,000
Pump Stations	13,958	15,663	26,940	41,740	41,740
Conferences & Meetings	-	288	2,000	2,000	2,000
Membership Dues	1,031	1,028	1,678	1,678	1,678
Publication,Rpt,Ref Matl	42	-	200	200	200
Staff Training	1,769	1,951	1,910	1,910	1,910
Staff/Dept Recognition	149	273	440	404	404
Administrative Expense	259	252	50	50	50

City of Tualatin
FY 2009 - 2010
Water
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Contr R & M - Systems	70,998	72,875	71,620	71,820	71,820
Equipment Rental	661	1,040	1,260	1,260	1,260
R & M - Systems	19,305	9,508	19,500	19,500	19,500
R & M - Lines	7,335	9,257	8,800	8,800	8,800
R & M - Hydrants	2,938	2,823	5,000	5,000	5,000
R & M - Reservoir	144	1,785	1,820	1,820	1,820
R & M - Pump Stations	631	-	1,000	1,000	1,000
R & M - Equipment	1,088	975	3,000	1,800	1,800
Materials & Services	149,600	139,713	187,465	188,206	188,206
Equipment & Furnishings	-	24,300	1,950	73,000	73,000
R & M - Major Projects	10,000	-	-	8,000	8,000
Capital Outlay	10,000	24,300	1,950	81,000	81,000
Water	<u>577,564</u>	<u>596,588</u>	<u>625,637</u>	<u>697,375</u>	<u>701,375</u>

OPERATIONS FUND: SEWER/STORM/STREET

The Sewer division is responsible for management of the city's sewer and storm drainage system, which consists of over 87 miles of city sewer mains; more than 83 miles of storm pipe; 12 drainage basins; 6,443 sewer connections; 2,800 catch basins; 61 water quality facilities; 3,600 manholes; and 10 sewer lift stations which are all maintained by Clean Water Services.

The Street division is responsible for management of the city's Pavement Management Program (PMP). The PMP includes street inspections, computer modeling, contract preparation, and administration of large-scale pavement maintenance projects designed to maintain the city's road system, which consists of approximately 77 miles of roadway. The street crew is responsible for maintenance of these roadways and their adjacent bike paths, including patching potholes, installation of new signs, straightening of existing signs, and response to citizen requests and complaints.

The division also maintains a regular maintenance schedule for monthly street sweeping, street light and signal inspections, and the repainting of bikeway striping and legend crosswalks, stop bars, traffic lane stripes, and all no parking zones. Maintenance tasks also include various storm maintenance tasks such as cleaning inlets, outfalls, water quality ponds, and catch basins; roadside mowing along unimproved drainage ditches; repair of dead-end barricades; and repair of railroad crossing guardrails, as required by the Public Utility Commission. The division is also responsible for evaluating and assuring repair of over 160 miles of sidewalks as part of the City's sidewalk and street tree program.



HIGHLIGHTS OF 2008/2009

- Completed addition of the city logo on street signs for the sign retro-fit program.
- Swept every city street once a month to meet the requirements of the Storm Water Management program.
- Cleaned approximately 1,400 sumped catch basins in the storm system.
- Inspected and maintained all striping and pavement legends.
- Evaluated and inspected over 33% of roadways in the Pavement Management Program; maintained PCI ratings of 95.
- Cleaned over 50% of the sanitary sewer system to meet division goals and video-inspected over 15% of the system to meet Clean Water Services' performance standards.
- Cleaned and video-inspected over 15% of the storm sewer system to meet Clean Water Services' performance standards.
- Inspected, cleaned, and repaired catch basins, field ditches, inlets, water quality facilities, and water quality manholes within the city, resulting in no sanitary and storm back-ups.
- Performed utility locates for all utility franchise work.
- Responded to a record emergency winter event.

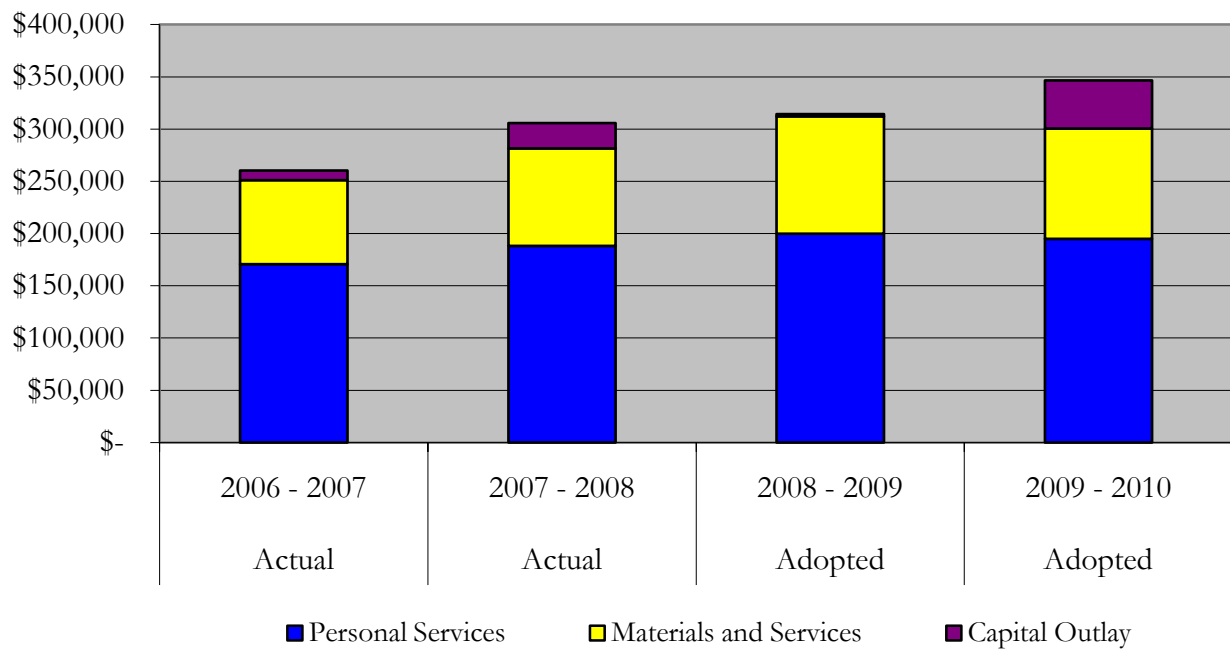


GOALS FOR 2009/2010

- Ensure city streets are maintained by inspecting and evaluating 1/3 of the city streets annually.
- Ensure all striping and pavement markings are visible and in good condition by re-striping pavement legends as needed.
- Provide clean city streets by continuing a monthly street sweeping schedule.
- Meet or exceed Clean Water Services' standards by cleaning and inspecting half of the sanitary sewer system each year.
- Meet or exceed Clean Water Services' standards by cleaning and inspecting the entire storm system on a seven-year cycle.



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Operations Fund - Sewer



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 170,609	\$ 188,239	\$ 199,779	\$ 195,003
Materials and Services	\$ 80,543	\$ 93,280	\$ 112,440	\$ 105,392
Capital Outlay	\$ 9,078	\$ 24,300	\$ 1,950	\$ 46,000
Total Expenditures	\$ 260,230	\$ 305,819	\$ 314,169	\$ 346,395

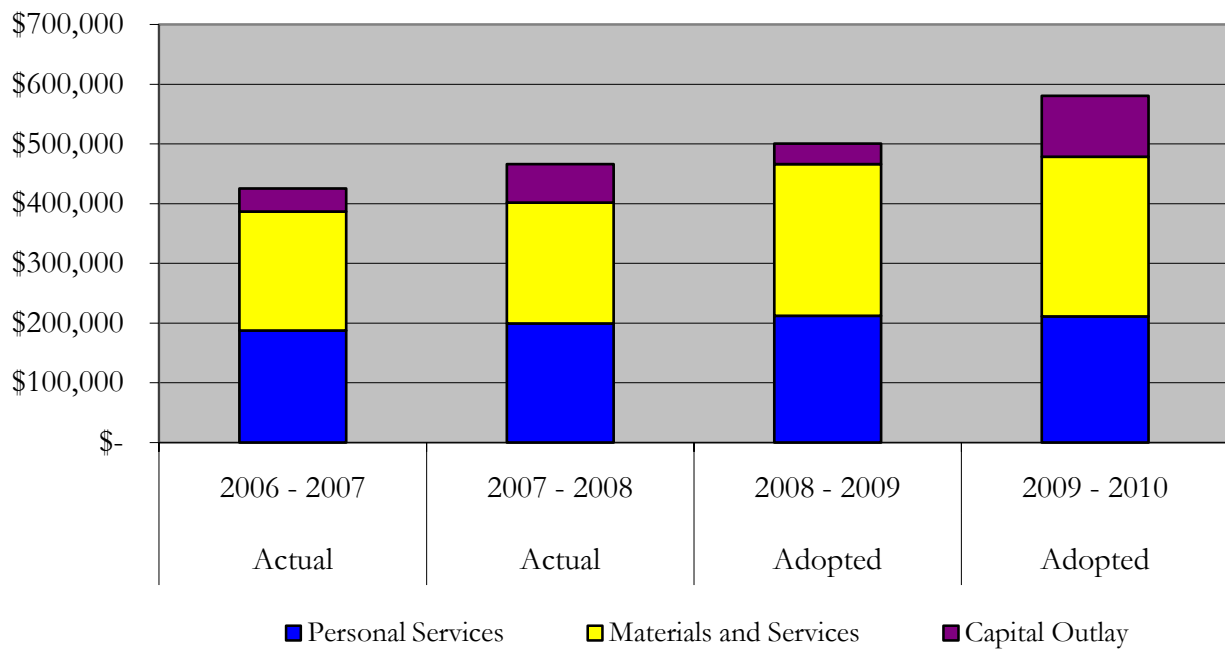
City of Tualatin
FY 2009 - 2010
Sewer
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	109,730	124,051	129,806	128,805	128,805
Overtime	2,881	2,095	4,374	4,340	4,340
Standby	3,044	2,376	2,600	2,600	2,600
Employee Benefits	-	-	-	-	-
FICA	8,926	9,773	10,321	10,605	10,605
WC Insurance & Tax	7,200	4,701	5,116	5,003	5,003
Pension	13,783	16,210	17,200	14,000	14,000
Insurance	22,900	28,052	30,362	27,750	29,650
Sick Leave Conversion	1,193	-	-	-	-
Vacation Buy Back	951	982	-	-	-
Salaries & Benefits	170,609	188,239	199,779	193,103	195,003
Office Supplies	163	170	170	170	170
Uniforms & Safety Equip	897	1,645	2,600	2,600	2,600
Medical & Other Testing	-	-	-	-	-
Telemetry	-	-	-	-	-
Small Tools	5,579	619	2,757	1,759	1,759
Computer Equip & Software	-	-	100	100	100
Personal Computer/Laptop	-	-	-	-	-
Pump Stations	1,687	2,166	1,750	-	-
Conferences & Meetings	-	-	530	530	530
Membership Dues	210	225	590	590	590
Publication,Rpt,Ref Matl	-	-	50	50	50
Staff Training	437	398	1,020	1,020	1,020
Staff/Dept Recognition	85	152	180	180	180
Administrative Expense	153	96	50	50	50
Advertising-Recruitment	-	-	-	-	-
Contr R & M - Systems	62,008	85,964	89,543	91,543	91,543
Equipment Rental	-	-	750	750	750
R & M - Systems	2,505	584	4,700	4,700	4,700
R & M - Pump Stations	5,761	984	6,300	-	-

City of Tualatin
FY 2009 - 2010
Sewer
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
R & M - Equipment	1,059	278	1,350	1,350	1,350
Materials & Services	80,543	93,280	112,440	105,392	105,392
Equipment & Furnishings	9,078	24,300	1,950	46,000	46,000
Capital Outlay	9,078	24,300	1,950	46,000	46,000
Sewer	<u><u>260,230</u></u>	<u><u>305,819</u></u>	<u><u>314,169</u></u>	<u><u>344,495</u></u>	<u><u>346,395</u></u>

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Operations Fund - Street



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 187,677	\$ 199,337	\$ 212,250	\$ 211,161
Materials and Services	\$ 199,265	\$ 202,342	\$ 254,010	\$ 267,741
Capital Outlay	\$ 38,428	\$ 64,764	\$ 34,202	\$ 101,600
Total Expenditures	\$ 425,371	\$ 466,443	\$ 500,462	\$ 580,502

City of Tualatin
FY 2009 - 2010
Street
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	112,927	130,301	135,047	134,005	134,005
Overtime	1,998	1,999	4,097	4,066	4,066
Standby	1,902	1,178	2,600	2,600	2,600
Employee Benefits	45	-	-	-	-
FICA	9,866	10,172	10,780	11,013	11,013
WC Insurance & Tax	5,643	6,680	7,367	8,914	8,914
Pension	17,550	17,034	18,009	15,480	15,480
Insurance	28,768	31,710	34,350	32,883	35,083
Job Injury Time	7,784	-	-	-	-
Bereavement Leave	-	264	-	-	-
Sick Leave Conversion	1,193	-	-	-	-
Salaries & Benefits	187,677	199,337	212,250	208,961	211,161
Office Supplies	61	170	170	170	170
Photographic Supplies	-	-	-	-	-
Uniforms & Safety Equip	1,478	1,029	1,980	1,980	1,980
Medical & Other Testing	-	-	-	-	-
Cell Phones	259	341	600	500	500
Small Tools	3,057	1,899	1,982	1,659	1,659
Computer Equip & Software	-	-	200	100	100
Personal Computer/Laptop	-	-	-	-	-
Conferences & Meetings	-	-	530	530	530
Membership Dues	104	275	430	430	430
Publication,Rpt,Ref Matl	-	-	60	60	60
Staff Training	624	378	1,120	1,120	1,120
Staff/Dept Recognition	94	208	180	180	180
Administrative Expense	227	114	50	50	50
Advertising-Recruitment	-	-	-	-	-
Guardrails & Signs	-	-	-	-	-
Grounds & Landscaping	2,750	3,146	5,000	5,000	5,000
Contr R & M - Road Strip	39,704	44,969	60,000	60,000	60,000

City of Tualatin
FY 2009 - 2010
Street
Expenditures

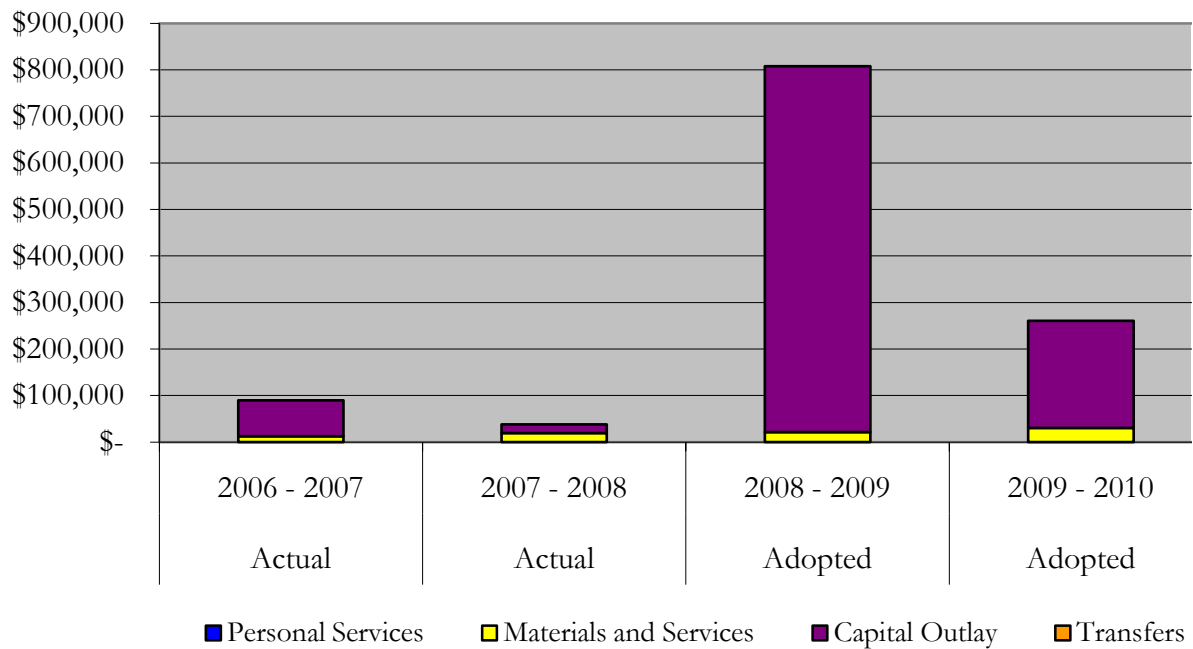
Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Street Sweeping	142,579	145,141	162,886	177,690	177,690
Emergency Road Clean-up	152	26	2,300	1,750	1,750
Equipment Rental	-	-	3,000	3,000	3,000
R & M - Guardrails, Signs	6,367	2,140	10,702	10,702	10,702
R & M - Streets	1,647	2,435	2,500	2,500	2,500
R & M - Equipment	163	72	320	320	320
Materials & Services	199,265	202,342	254,010	267,741	267,741
Equipment & Furnishings	9,078	24,300	1,950	76,600	76,600
R & M - Major Projects	29,350	40,464	32,252	25,000	25,000
Capital Outlay	38,428	64,764	34,202	101,600	101,600
Street	<u>425,371</u>	<u>466,443</u>	<u>500,462</u>	<u>578,302</u>	<u>580,502</u>

OPERATIONS FUND: NON-DEPARTMENTAL

This division provides materials, services, equipment, and other assets, which are used in common by Water, Sewer/Street, Parks, Fleet, Building Maintenance and Administration divisions of the Operations Department. This includes maintenance and improvements to grounds and other site facilities, communications equipment and charges, shared equipment such as furniture and fixtures, and general building and site improvements.



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Operations Fund - Non-Departmental



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 12,133	\$ 19,348	\$ 21,450	\$ 30,256
Capital Outlay	\$ 77,206	\$ 18,423	\$ 786,000	\$ 230,280
Transfers	\$ -	\$ -	\$ -	\$ -
Contingencies & Reserves	\$ -	\$ -	\$ 701,365	\$ 751,540
Total Expenditures	\$ 89,339	\$ 37,771	\$ 1,508,815	\$ 1,012,076

City of Tualatin
FY 2009 - 2010
Operations Non-Departmental
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Botanical & Chem Supplies	170	979	840	1,150	1,150
Cell Phones	222	157	240	244	244
Dedicated Lines	1,720	1,658	1,900	1,876	1,876
Fax	1,057	1,072	1,150	1,080	1,080
Pagers	152	86	120	100	100
Small Tools	-	10	500	500	500
Computer Equip & Software	-	2,400	4,000	10,050	10,050
One Call Servicing	3,172	3,612	3,100	3,456	3,456
Grounds & Landscaping	5,015	7,740	8,600	10,800	10,800
R & M - Equipment	625	1,634	1,000	1,000	1,000
Materials & Services	12,133	19,348	21,450	30,256	30,256
Equipment & Furnishings	6,633	-	-	-	-
Buildings & Additions	55,085	18,423	-	9,500	9,500
Projects Professional Svc	12,522	-	-	-	-
Fund Projects	-	-	786,000	-	220,780
In-House Construction	-	-	-	-	-
Incidental Project Costs	2,966	-	-	-	-
Capital Outlay	77,206	18,423	786,000	9,500	230,280
Contingency	-	-	50,000	111,075	100,175
General Account Reserve	-	-	651,365	651,365	651,365
Contingencies & Reserves	-	-	701,365	762,440	751,540
Non-Departmental	<u>89,339</u>	<u>37,771</u>	<u>1,508,815</u>	<u>802,196</u>	<u>1,012,076</u>



Utility Expenditures

Summary

Water

Sewer

Storm

Street

Storm Drain

Road Utility

Gas Tax

UTILITY FUNDS: WATER OPERATING

Tualatin's water system consists of approximately 109 miles of pipes ranging in size from 4-inch to 36-inch diameter, five reservoirs, three pump stations, and over 6,600 water connections. Tualatin buys water from the City of Portland; this water comes from the Bull Run watershed and the Columbia South Shore wellfield systems.

In calendar year 2008, average daily usage in the City was 4.4 million gallons per day; peak usage in the city was 9.1 million gallons per day.



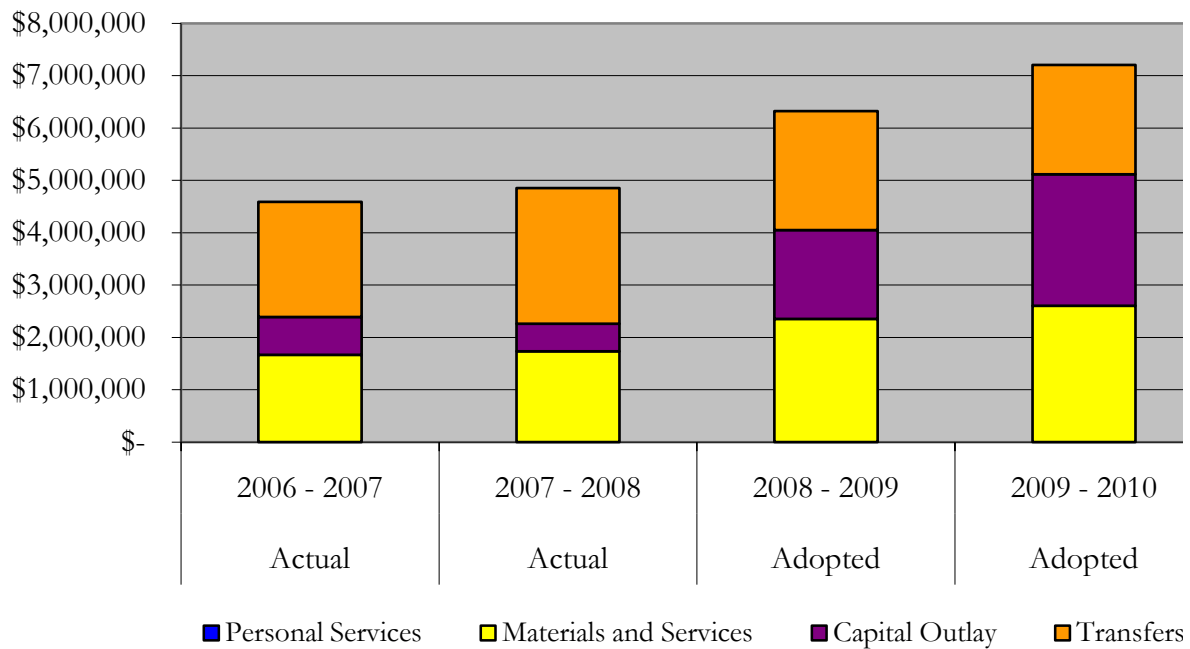
HIGHLIGHTS OF 2008/2009

- Completed replacement of the AC water line in Killarney Lane to ductile iron pipe.

GOALS FOR 2009/2010

- Replace AC lines in Indian Meadows and Indian Woods subdivisions.
- Complete the emergency inter-tie to Tualatin Valley Water District.
- Construct an electrical connection at the Martinazzi pump station.
- Replace valves on Tualatin-Sherwood Road.
- Budget funds for the Sherwood pipe line upsizing.
- Ensure the City water supply meets EPA standards.
- Implement water conservation programs as directed by City Council.

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Water Fund



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 1,667,184	\$ 1,736,876	\$ 2,350,689	\$ 2,603,079
Capital Outlay	\$ 720,102	\$ 521,261	\$ 1,700,000	\$ 2,510,000
Transfers	\$ 2,200,163	\$ 2,591,219	\$ 2,269,105	\$ 2,094,368
Contingencies & Reserves	\$ -	\$ -	\$ 1,996,649	\$ 1,904,439
Total Expenditures	\$ 4,587,449	\$ 4,849,355	\$ 8,316,443	\$ 9,111,886

City of Tualatin
FY 2009 - 2010
Water
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Printing & Postage	-	-	-	11,000	11,000
Water Conservation	1,392	1,918	10,000	5,000	5,000
For Tualatin	1,564,067	1,639,660	1,946,992	2,141,692	2,141,692
For Sherwood	-	-	130,897	143,987	143,987
Hydrants	-	-	2,000	2,000	2,000
Meters	11,838	5,038	20,300	10,000	10,000
Tual Valley Wtr/Jointline	561	111	3,500	1,000	1,000
Tual Valley/WA CO Lines	-	633	3,000	1,000	1,000
Consultants	11,789	9,534	100,000	150,000	150,000
Membership Dues	33,615	35,500	40,000	40,000	40,000
Merchant Discount Fees	-	-	-	6,000	6,000
Meter Reading	38,321	39,532	44,000	41,400	41,400
Contr R & M - Systems	5,600	4,950	50,000	50,000	50,000
Materials & Services	1,667,184	1,736,876	2,350,689	2,603,079	2,603,079
Reimburse - General Fund	311,996	322,916	355,208	-	-
Reimburse - Engineering	242,663	251,156	276,272	-	-
Reimburse - Operations	943,385	976,403	995,931	-	-
Transfer - General Fund	-	-	-	367,640	367,640
Transfer - Engineering	-	-	-	285,942	285,942
Transfer - Operations	-	-	-	799,880	799,880
Transfer - GO Bond	-	-	-	-	-
Transfer - Enterprise Bnd	545,369	542,744	541,694	540,906	540,906
Transfer - City Center	56,750	47,000	-	-	-
Transfer - Water Devel	100,000	451,000	100,000	100,000	100,000
Transfers & Reimbursements	2,200,163	2,591,219	2,269,105	2,094,368	2,094,368
Equipment & Furnishings	-	-	-	-	-
Projects Administration	602	-	-	-	-
Projects Professional Svc	93,772	144,020	-	-	-
Projects Construction	625,729	377,240	-	-	-

City of Tualatin
FY 2009 - 2010
Water
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Fund Projects	-	-	1,700,000	2,410,000	2,510,000
Incidental Project Costs	-	-	-	-	-
Capital Outlay	720,102	521,261	1,700,000	2,410,000	2,510,000
Contingency	-	-	1,155,000	1,172,862	1,172,862
Rate Stabilization	-	-	296,649	186,577	186,577
Bond Indenture Reserve	-	-	545,000	545,000	545,000
Contingencies & Reserves	-	-	1,996,649	1,904,439	1,904,439
Water	<u>4,587,449</u>	<u>4,849,355</u>	<u>8,316,443</u>	<u>9,011,886</u>	<u>9,111,886</u>

UTILITY FUNDS: SEWER OPERATING

The City's sewer system consists of approximately 93 miles of sewer pipes (6 miles are maintained by Clean Water Services), over 6,400 sewer connections, hundreds of manholes, and ten lift stations (maintained by CWS).

The Sewer Operating Fund is supported by user charges for sewer service. The Regional rates are established by CWS; the City establishes the Local rates. The City collects the Regional monthly charges and sends the revenue to CWS; the Local monthly charges are used to fund City operation and maintenance of the collection system. Clean Water Services provides treatment at the Durham Treatment Facility.

The City also has a similar arrangement with the City of Lake Oswego for the area east of I-5 and north of the Tualatin River. Three buildings in the Bridgeport Village retail center are served by the Tigard sewer system. Tualatin bills the tenants and collects the fees monthly, then sends the revenue to Tigard.



HIGHLIGHTS OF 2008/2009

- Completed the conversion of the Killarney Lane neighborhood from septic systems to the public sewer system.
- Completed the Seneca Street sewer project.
- A new rate system was adopted by Clean Water Services and member cities to include a local and a regional rate.

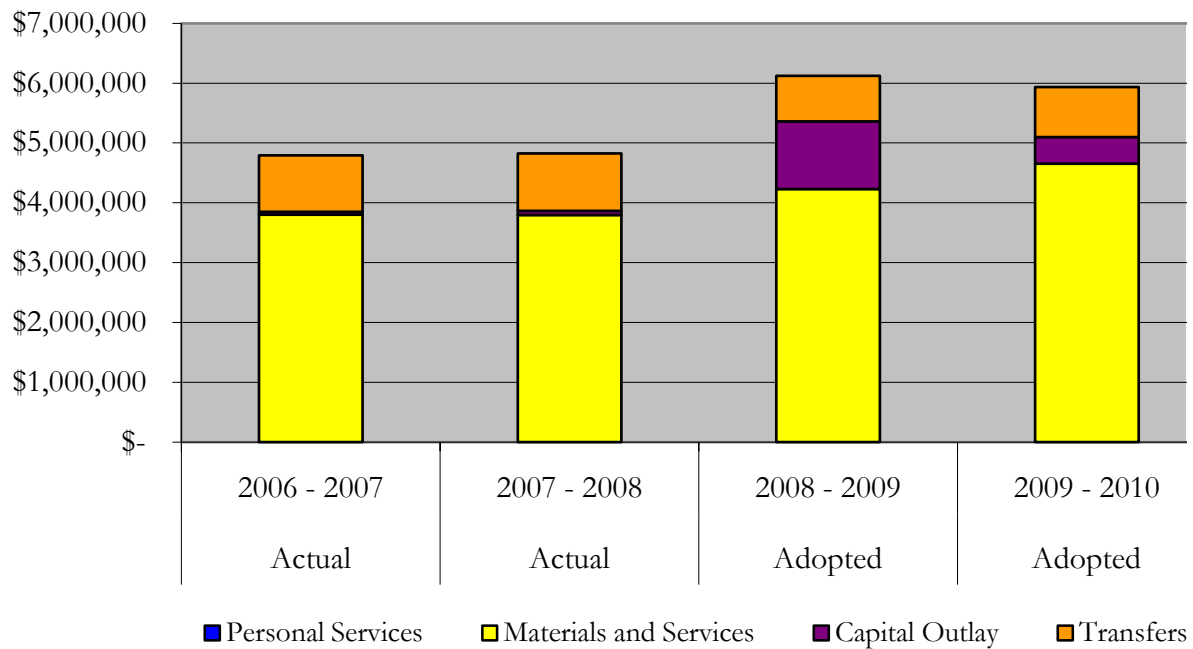
GOALS FOR 2009/2010

- To complete the projects shown in the Master Plan to improve the sewer system.

New projects:

- » SW1001 RV Park of Portland sewer replacement
 - » SW1002 Saum Creek slide repair
- To operate the sanitary sewer system without backups and overflows.

City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Sewer Fund



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 3,803,304	\$ 3,796,928	\$ 4,228,184	\$ 4,655,716
Capital Outlay	\$ 48,359	\$ 68,795	\$ 1,130,000	\$ 442,000
Transfers	\$ 942,061	\$ 956,298	\$ 763,141	\$ 835,667
Contingencies & Reserves	\$ -	\$ -	\$ 343,375	\$ 566,676
Total Expenditures	\$ 4,793,724	\$ 4,822,021	\$ 6,464,700	\$ 6,500,059

City of Tualatin
FY 2009 - 2010
Sewer
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Printing & Postage	-	-	-	11,000	11,000
Inventory Adjustment	-	(18)	-	-	-
User Charges-Lake Oswego	163,683	203,299	228,697	277,794	277,794
User Charges-CWS	3,622,196	3,583,264	3,839,413	4,130,563	4,130,563
User Charges-Tigard	11,455	9,913	10,074	10,359	10,359
Consultants	5,971	469	50,000	100,000	100,000
Merchant Discount Fees	-	-	-	6,000	6,000
Stream Shading	-	-	-	20,000	20,000
Contr R & M - Systems	-	-	100,000	100,000	100,000
Materials & Services	3,803,304	3,796,928	4,228,184	4,655,716	4,655,716
Reimburse - General Fund	193,709	200,489	220,538	-	-
Reimburse - Engineering	255,759	264,711	291,182	-	-
Reimburse - Operations	235,843	244,098	251,421	-	-
Transfer - General Fund	-	-	-	228,257	228,257
Transfer - Engineering	-	-	-	301,373	301,373
Transfer - Operations	-	-	-	306,037	306,037
Transfer - City Center	56,750	47,000	-	-	-
Transfer - Infrastructure	200,000	200,000	-	-	-
Transfers & Reimbursements	942,061	956,298	763,141	835,667	835,667
Equipment & Furnishings	35,360	-	-	-	-
Projects Administration	-	705	-	-	-
Projects Professional Svc	12,998	68,090	-	-	-
Projects Construction	-	-	-	-	-
Fund Projects	-	-	1,130,000	292,000	442,000
Capital Outlay	48,359	68,795	1,130,000	292,000	442,000

City of Tualatin
FY 2009 - 2010
Sewer
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Contingency	-	-	343,375	566,676	566,676
Contingencies & Reserves	-	-	343,375	566,676	566,676
Sewer	<u><u>4,793,724</u></u>	<u><u>4,822,021</u></u>	<u><u>6,464,700</u></u>	<u><u>6,350,059</u></u>	<u><u>6,500,059</u></u>

UTILITY FUNDS: STORM DRAIN OPERATING

Tualatin's storm drain system consists of approximately 83 miles of pipes, 12 drainage basins, over 2,800 catch basins, over 60 water quality facilities and hundreds of manholes.

The Storm Drain Operating Fund generates its revenue from the monthly surface water management user charge that is paid by all residential, commercial and industrial uses in the City. This fee is established by Clean Water Services (CWS) that includes surface water management under its control. The City keeps 75% of the fee and returns 25% to CWS.



HIGHLIGHTS OF 2008/2009

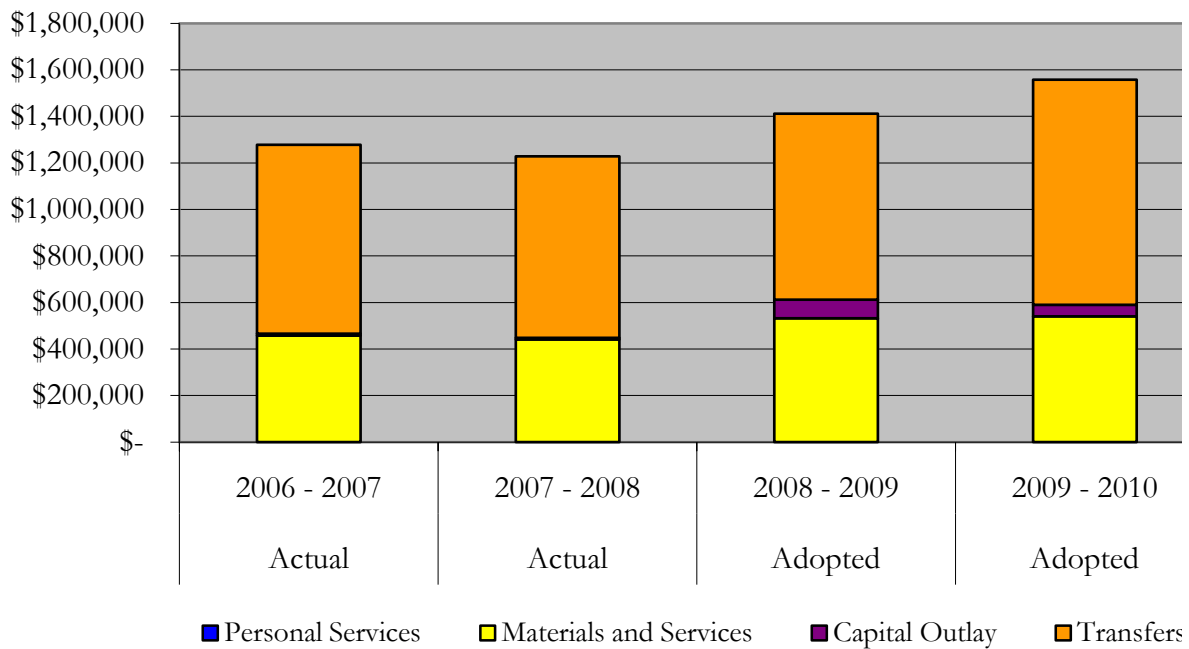
- Constructed a temporary repair for the slide along Hedges Creek at 105th Avenue.
- Worked with Clean Water Services to implement a new rate structure.

GOALS FOR 2009/2010

- Complete Hedges Creek slide repair work at 105th Avenue.
- Communicate the importance of preparing for flooding to the residents and businesses in the flood plain.
- Complete routine maintenance of the system to prevent flooding problems.



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Storm Drain Fund



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 458,019	\$ 440,896	\$ 531,670	\$ 540,574
Capital Outlay	\$ 8,373	\$ 6,659	\$ 80,000	\$ 50,000
Transfers	\$ 811,240	\$ 780,897	\$ 800,175	\$ 967,475
Contingencies & Reserves	\$ -	\$ -	\$ 237,595	\$ 106,026
Total Expenditures	\$ 1,277,633	\$ 1,228,451	\$ 1,649,440	\$ 1,664,075

City of Tualatin
FY 2009 - 2010
Storm Drain
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Printing & Postage	806	873	1,000	12,000	12,000
User Charges-CWS	279,968	292,482	291,436	231,977	231,977
User Charges-Lake Oswego	48,428	54,416	57,034	57,590	57,590
User Charges-Tigard	4,316	5,132	5,000	6,607	6,607
Consultants	43,603	16,979	70,000	100,000	100,000
Utilities-Water	-	-	500	2,500	2,500
Tualatin River Gauge	2,460	2,534	2,650	3,400	3,400
Stream Shading	15,155	15,991	20,000	-	-
Contr R & M - Systems	9,800	6,814	25,000	25,000	25,000
Contr R & M - Water Qual	-	-	-	25,000	25,000
Guardrails & Signs	-	-	50	-	-
Grounds & Landscaping	53,483	45,675	59,000	76,500	76,500
Materials & Services	458,019	440,896	531,670	540,574	540,574
Reimburse - General Fund	186,260	192,779	212,057	-	-
Reimburse - Engineering	281,951	291,819	291,819	-	-
Reimburse - Operations	286,279	296,299	296,299	-	-
Transfer - General Fund	-	-	-	219,480	219,480
Transfer - Engineering	-	-	-	291,819	291,819
Transfer - Operations	-	-	-	456,176	456,176
Transfer - City Center	56,750	-	-	-	-
Transfers & Reimbursements	811,240	780,897	800,175	967,475	967,475
Equipment & Furnishings	-	-	-	-	-
Projects Construction	-	-	-	-	-
Fund Projects	8,373	6,659	80,000	50,000	50,000
Capital Outlay	8,373	6,659	80,000	50,000	50,000

City of Tualatin
FY 2009 - 2010
Storm Drain
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Contingency	-	-	237,595	106,026	106,026
Contingencies & Reserves	-	-	237,595	106,026	106,026
Storm Drain	<u><u>1,277,633</u></u>	<u><u>1,228,451</u></u>	<u><u>1,649,440</u></u>	<u><u>1,664,075</u></u>	<u><u>1,664,075</u></u>

UTILITY FUNDS: ROAD UTILITY FEE

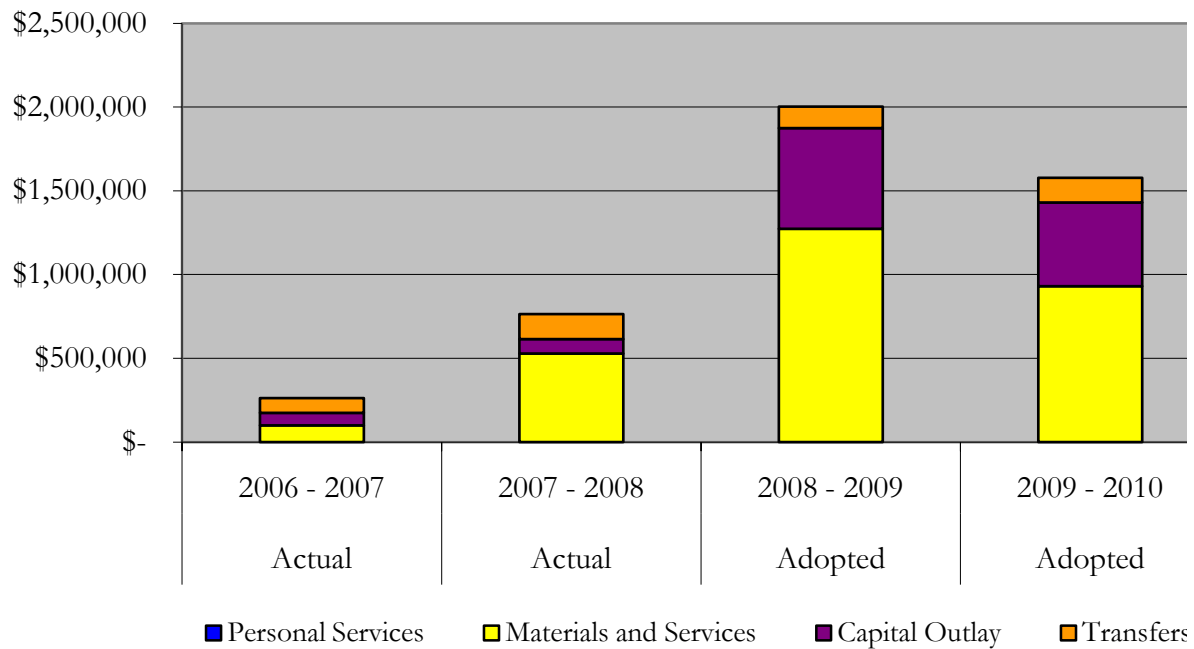
Six-sevenths of the road utility fees collected are used for the Pavement Maintenance Program; one-seventh is transferred to pay a portion of the street lighting costs. The City's Pavement Maintenance Program covers approximately 77 miles of streets.

In FY 01/02 a new program to repair sidewalks and replace street trees began. Money from the Road Maintenance Reserve was used to start the program. The money is being repaid to the Road Maintenance Reserve over ten years; collection began in October 2001 when \$1.50/month/road utility fee per account was added.

Beginning in November 2005, the \$1.50/month/road utility fee per account was increased to \$2.00/month and applied to all residential units and applied per account for non-residential customers. The funds will be used to maintain and improve landscaping in street and road rights-of-way and on public property.



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Road Utility Fee Fund



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 99,854	\$ 528,803	\$ 1,273,620	\$ 929,996
Capital Outlay	\$ 74,845	\$ 84,995	\$ 600,000	\$ 500,000
Transfers	\$ 87,000	\$ 150,966	\$ 129,357	\$ 147,463
Contingencies & Reserves	\$ -	\$ -	\$ 702,245	\$ 603,970
Total Expenditures	\$ 261,698	\$ 764,765	\$ 2,705,222	\$ 2,181,429

City of Tualatin
FY 2009 - 2010
Road/Utility Fee
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Printing & Postage	-	-	-	11,000	11,000
Road Fees to Tigard	4,506	4,402	4,606	4,606	4,606
Pavement Maintenance	27,585	444,786	1,181,014	760,000	810,000
Sidewalk/Tree Program	43,871	56,276	50,000	50,000	50,000
Reverse Frontage Program	23,891	23,339	38,000	54,390	54,390
Materials & Services	99,854	528,803	1,273,620	879,996	929,996
Transfer - Engineering	-	-	38,400	-	-
Transfer - Operations	-	-	-	55,406	55,406
Transfer - Road Gas Tax	-	-	-	-	-
Transfer - Road Gas Tax	87,000	86,571	90,957	92,057	92,057
Transfer - Leveton Proj	-	64,395	-	-	-
Transfers & Reimbursements	87,000	150,966	129,357	147,463	147,463
Projects Construction	74,845	84,995	600,000	500,000	500,000
Fund Projects	-	-	-	-	-
Capital Outlay	74,845	84,995	600,000	500,000	500,000
Road Maintenance	-	-	702,245	603,970	603,970
Contingencies & Reserves	-	-	702,245	603,970	603,970
Road/Utility Fee	<u>261,698</u>	<u>764,765</u>	<u>2,705,222</u>	<u>2,131,429</u>	<u>2,181,429</u>

UTILITY FUNDS: ROAD OPERATING

The City's street system consists of approximately 91 miles of streets (approximately 77 miles are City maintained, about 9 miles are maintained by Washington and Clackamas Counties and approximately 5 miles by the state) and 45 traffic signals (20 are city-owned, 17 are county-owned and 8 are state-owned).

The Road Operating/Gas Tax Fund receives its revenue from two primary sources:

- A share of the State gasoline tax (a portion of the \$0.24 gas tax and a portion of the weight mile tax for trucks is for cities; the FY 09/10 share is estimated to be \$36.36 per capita); and a share of the OTIA III (Oregon Transportation Investment Act of 2003) funds (estimated to be \$5.62 per capita in 09/10).
- A share of the Washington County gasoline tax (\$0.01/gallon tax on gas sold in the County; apportioned on a per capita basis).

As gas sales decline and less freight is moved, revenue to the City decreases.

Per ORS, 1% of State Gas Tax funds are set aside for footpath/bike trail projects; if these funds are not used annually, they may be held for up to ten years in a reserve fund.



HIGHLIGHTS OF 2008/2009

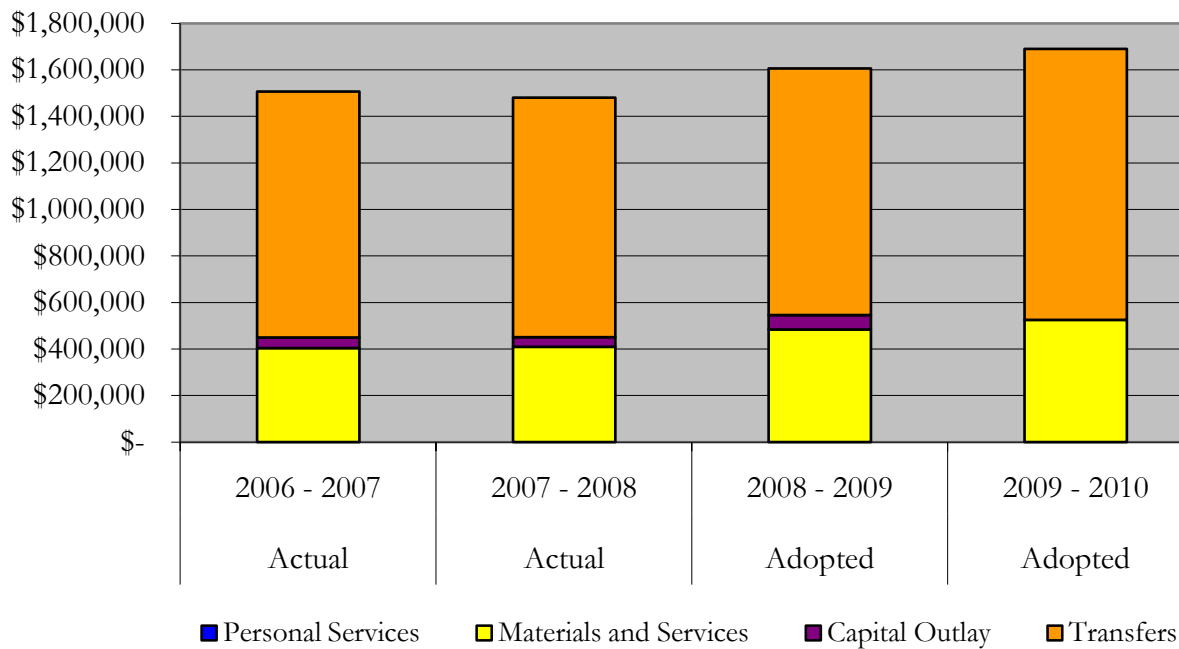
- Completed the street sign retrofit project (five years).

GOALS FOR 2009/2010

- Enhance the transportation system by installing pedestrian-friendly transportation options.
- Maintain traffic control devices (signals, signs, pavement markings) in acceptable condition.



City of Tualatin
Fiscal Year 2009 - 2010
Adopted Budget
Road Gas Tax Fund



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 403,662	\$ 409,862	\$ 483,600	\$ 525,602
Capital Outlay	\$ 46,214	\$ 40,932	\$ 63,000	\$ -
Transfers	\$ 1,056,821	\$ 1,029,249	\$ 1,059,642	\$ 1,163,931
Contingencies & Reserves	\$ -	\$ -	\$ 120,266	\$ 46,452
Total Expenditures	\$ 1,506,697	\$ 1,480,043	\$ 1,726,508	\$ 1,735,985

City of Tualatin
FY 2009 - 2010
Road Op/Gas Tax Fund
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Inventory Adjustment	-	3,439	-	-	-
Street Landscape Material	20,247	13,751	14,300	23,400	23,400
Consultants	27,920	869	20,000	20,000	20,000
Utilities - Signals	25,788	38,928	46,800	49,968	49,968
Street Lights	262,096	285,584	307,500	329,850	329,850
Guardrails & Signs	2,863	2,320	2,000	2,000	2,000
Signal Maintenance	35,509	41,416	42,800	48,584	48,584
Signal Maint-WES Quite	-	-	-	10,000	10,000
Commons St Light Maint	-	-	11,000	11,000	11,000
Roadside Landscape	29,239	23,555	39,200	30,800	30,800
Materials & Services	403,662	409,862	483,600	525,602	525,602
Reimburse - General Fund	297,518	307,931	338,724	-	-
Reimburse - Engineering	241,914	250,381	250,381	-	-
Reimburse - Operations	348,673	360,877	360,877	-	-
Transfer - General Fund	-	-	-	350,579	350,579
Transfer - Engineering	-	-	-	190,000	190,000
Transfer - Operations	-	-	-	226,429	226,429
Transfer - City Center	56,750	-	-	-	-
Transfer - Road Devel	100,000	100,000	100,000	-	-
Transfer - Leveton Proj	-	-	-	386,428	386,428
Transfer - Infrastructure	11,966	10,060	9,660	10,495	10,495
Transfers & Reimbursements	1,056,821	1,029,249	1,059,642	1,163,931	1,163,931
Equipment & Furnishings	-	-	-	-	-
Projects Administration	-	-	-	-	-
Projects Professional Svc	-	26,113	-	-	-
Projects Construction	32,980	-	-	-	-
Fund Projects	11,229	14,820	63,000	-	-

City of Tualatin
FY 2009 - 2010
Road Op/Gas Tax Fund
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Incidental Project Costs	2,005	-	-	-	-
Capital Outlay	46,214	40,932	63,000	-	-
Contingency	-	-	120,266	46,452	46,452
Contingencies & Reserves	-	-	120,266	46,452	46,452
Road Op/Gas Tax Fund	<u><u>1,506,697</u></u>	<u><u>1,480,043</u></u>	<u><u>1,726,508</u></u>	<u><u>1,735,985</u></u>	<u><u>1,735,985</u></u>



Debt and Other

General Obligation Bond

Bancroft Bond

Enterprise Bond

Core Area Parking

Science & Technology

911 Emergency

Communication

DEBT & OTHER FUNDS: GENERAL OBLIGATION BOND FUND

The General Obligation Bond Fund accounts for principal and interest payments for bonds that are backed by the City's full faith and credit. General Obligation Bonds carry with them the ability to levy taxes for bond payments. There are three outstanding general obligation bonds. The 1999 bonds financed construction of the Police Facility, the 2005 Parks Improvement Bonds financed improvements at Community Park, Ibach Park, Jurgens Park, pathways at the Tualatin River Greenway, improvements at Sweek Pond Natural Area, running trails, and an artificial surface sports field at Tualatin High School. The 2006 Library Bond is funding library improvements. The 1999 Police Facility Bond was refunded in 2008, in preparation for the February 2009 call date.



City of Tualatin
FY 2009 - 2010
General Obligation Bond
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Bond Registration & Exp	1,947	47,118	2,000	2,000	2,000
Materials & Services	1,947	47,118	2,000	2,000	2,000
Transfer - General Fund	-	-	40,000	-	-
Transfers & Reimbursements	-	-	40,000	-	-
Parks Improvement	140,000	145,000	150,000	150,000	150,000
06 Library Bond Principal	-	-	120,000	155,000	155,000
99 G.O. Police Principal	215,000	750,229	-	-	-
Principal	355,000	895,229	270,000	305,000	305,000
Parks Improvement	137,425	133,500	129,075	124,390	124,390
06 Library Bond Interest	-	253,986	168,040	162,195	162,195
Refunding Bonds 2008	-	-	-	109,288	109,288
99 G.O. Police Interest	160,755	152,370	197,065	-	-
Interest	298,180	539,856	494,180	395,873	395,873
General Account Reserves	-	-	100,897	100,897	100,897
Unappropriated	-	-	-	-	-
Contingencies & Reserves	-	-	100,897	100,897	100,897
General Obligation Bond	<u>655,127</u>	<u>1,482,203</u>	<u>907,077</u>	<u>803,770</u>	<u>803,770</u>

DEBT & OTHER FUNDS: BANCROFT BOND

The Bancroft Bonded Debt Fund accounts for payments of principal and interest on general obligation debt for projects which directly enhance the value of specific properties. The owners of these properties reimburse the City for their proportionate share of these public improvements on a schedule matching the payment schedule of the bond which financed the project. There is one outstanding bond which funded the construction of 95th Place.



City of Tualatin
FY 2009 - 2010
Bancroft Bond
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Bond Registration & Exp	300	300	300	300	300
Materials & Services	300	300	300	300	300
Reimburse - General Fund	8,555	8,854	9,739	10,080	10,080
Transfers & Reimbursements	8,555	8,854	9,739	10,080	10,080
1998 Bancroft Bonds	80,000	-	80,000	80,000	80,000
Principal	80,000	-	80,000	80,000	80,000
1998 Bancroft Bonds	32,900	29,140	29,140	29,140	29,140
Interest	32,900	29,140	29,140	29,140	29,140
Bond Reserve	-	-	321,137	485,796	485,796
Contingencies & Reserves	-	-	321,137	485,796	485,796
Bancroft Bond	<u>121,755</u>	<u>38,294</u>	<u>440,316</u>	<u>605,316</u>	<u>605,316</u>

DEBT & OTHER FUNDS: ENTERPRISE BOND

The Enterprise Bond Fund accounts for debt service financing for the water reservoir construction and other improvements to the water system. This bond was sold in 2005 for a par amount of \$7,305,000.

The fund will receive a yearly transfer from the Water Operating Fund to pay for principal and interest due in the current year. This is the only revenue bond outstanding for the City.

This fund will be used only for payment of the debt on this bond. Certain contingencies required by the bond indenture will be retained in the Water Fund. The purpose is to provide reserves which can be used either for operations or debt payments.



City of Tualatin
FY 2009 - 2010
Enterprise Bond Fund
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Bond Registration & Exp	225	225	300	300	300
Materials & Services	225	225	300	300	300
Water Bonds 2005	245,000	255,000	265,000	275,000	275,000
Principal	245,000	255,000	265,000	275,000	275,000
Water Bonds 2005	298,369	287,744	276,695	265,906	265,906
Interest	298,369	287,744	276,695	265,906	265,906
Bond Reserves	-	-	428,899	436,461	436,461
Contingencies & Reserves	-	-	428,899	436,461	436,461
Enterprise Bond Fund	<u>543,594</u>	<u>542,969</u>	<u>970,894</u>	<u>977,667</u>	<u>977,667</u>

DEBT & OTHER FUNDS: CORE AREA PARKING

The Core Area Parking District (CAPD) fund administers the downtown public parking district of the City. Tax receipts are received from downtown businesses, a portion of which are transferred to the General Fund for enforcement and maintenance. The CAPD is located north of SW Nyberg Street, between Boones Ferry Road and Martinazzi Avenue and south of Hedges Creek. There are five public lots (White, Yellow, Red, Blue and Green) with 363 parking spaces. In addition, there are 67 on-street parking spaces on Nyberg Street, Seneca Street and 84th Avenue.



HIGHLIGHTS OF 2008/2009

- Repaired a sinkhole in the Green Lot.
- Repainted the lights in the Yellow Lot.
- Completed two parking studies that indicate the level of parking usage.
- Incorporated City offices into the Core Area Parking District.

GOALS FOR 2009/2010

- Maximize efficiency of constructed public parking lots and on-street parking.
- Collect annual taxes sufficient to operate the district.
- Repair the asphalt in the White Parking Lot.
- Re-stripe all Core Area parking lots.

City of Tualatin
FY 2009 - 2010
Core Area Parking
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Office Supplies	110	-	100	100	100
Printing & Postage	296	143	230	300	300
Botanical & Chem Supplies	230	1,177	2,410	1,200	1,200
Consultants	-	-	600	200	200
Leasehold - Parking Lots	6,186	6,826	6,800	8,260	8,260
Guardrails & Signs	-	15	210	210	210
Contr R & M - Streets	-	-	1,000	1,500	1,500
Street/Parking Lot Lights	-	-	500	500	500
Grounds & Landscaping	4,670	3,437	4,850	5,850	5,850
Parking Lot Striping	-	-	1,470	3,320	3,320
Parking Lots	1,800	2,400	3,450	2,800	2,800
Materials & Services	13,291	13,998	21,620	24,240	24,240
Reimburse - General Fund	34,945	36,168	39,785	-	-
Reimburse - Engineering	129	-	-	-	-
Transfer - General Fund	-	-	-	41,177	41,177
Transfer - CURD Projects	-	-	-	-	-
Transfers & Reimbursements	35,074	36,168	39,785	41,177	41,177
Fund Projects	-	1,524	-	-	-
Capital Outlay	-	1,524	-	-	-
Contingency	-	-	4,912	5,313	5,313
General Account Reserve	-	-	219,205	242,030	242,030
Future Years Project	-	-	10,500	10,500	10,500
Contingencies & Reserves	-	-	234,617	257,843	257,843
Core Area Parking	<u>48,365</u>	<u>51,690</u>	<u>296,022</u>	<u>323,260</u>	<u>323,260</u>

DEBT & OTHER FUNDS: TUALATIN SCIENCE & TECHNOLOGY SCHOLARSHIP

This trust was established in 1990 by a contribution of \$50,000 from Oki Semiconductor. Oki Semiconductor closed operations in Tualatin and the trust document was revised in 2000 and renamed “Tualatin Science and Technology Scholarship Trust”. The goal of the scholarship trust is to promote higher education in scientific fields by making possible educational opportunities to students who are residents of Tualatin.

Scholarship applications are reviewed by a committee consisting of a member of a school board of a public school district providing secondary education to students residing in Tualatin (historically Tigard/Tualatin School District), a Tualatin resident (historically a representative of the Council), and a representative of the Tualatin Chamber of Commerce.



HIGHLIGHTS OF 2008/2009

- Issued four \$1,500 scholarships.

GOALS FOR 2009/2010

- Issue three scholarships.



City of Tualatin
FY 2009 - 2010
Tualatin Scholarship Fund
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Scholarships	3,000	5,000	5,000	2,000	2,000
Materials & Services	3,000	5,000	5,000	2,000	2,000
General Account Reserve	-	-	54,480	53,288	53,288
Contingencies & Reserves	-	-	54,480	53,288	53,288
Tualatin Scholarship Fund	<u><u>3,000</u></u>	<u><u>5,000</u></u>	<u><u>59,480</u></u>	<u><u>55,288</u></u>	<u><u>55,288</u></u>

DEBT & OTHER FUNDS:

9-1-1 EMERGENCY COMMUNICATION TAX

The 9-1-1 Program was established by the 1981 Oregon Legislature to ensure the seamless operation of the statewide enhanced 9-1-1 system. The Program is funded through the Emergency Communications Tax. This tax imposes \$0.75 on any circuit or device capable of accessing the 9-1-1 network and is collected by communications providers offering such services. The money is collected by the State Department of Revenue quarterly and two-thirds of the collections are distributed to cities and counties on a per-capita basis to fund operations at the Public Safety Answering Point (PSAP), in our case Washington County Consolidated Communications Agency (WCCCA).



City of Tualatin
FY 2009 - 2010
911 Emergency Comm Tax
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
911 Tax/Payment to PSAP	-	-	150,000	150,000	150,000
Materials & Services	-	-	150,000	150,000	150,000
911 Emergency Comm Tax	<u>-</u>	<u>-</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>



Capital Development

Summary

Water SDC

Sewer SDC

Road SDC

Storm Drain SDC

Park Development

Water Reservoir Project

Transportation

Development Tax

Local Improvement

District

Infrastructure Reserve

CAPITAL DEVELOPMENT: WATER DEVELOPMENT

Tualatin's water system consists of approximately 109 miles of pipes ranging in size from 4-inch to 36-inch diameter, five reservoirs, three pump stations, and over 6,600 water connections.

This fund is mandated by State law and is used to receive and expend System Development Charges (SDCs) that are collected from all new development in the City. The City Council establishes the SDC rates.



HIGHLIGHTS OF 2008/2009

- The Aquifer Storage & Recovery (ASR) well is scheduled to begin filling with water from Tualatin's water system in spring 2009; 100 million gallons are planned to be stored between fall 2009 and spring 2010. When extraction begins in summer 2010, 10% of the water must remain in the aquifer, providing approximately 90 million gallons available for consumption.
- Installed new 12" water line under I-5 at Norwood Road, which allows the City to pump water through the reservoir faster, providing enhanced service to residents.

GOALS FOR 2009/2010

- Complete the Aquifer Storage & Recovery well testing.
- Begin design and construction on the C-2 Reservoir.
- Construct the Norwood pump station.



City of Tualatin
FY 2009 - 2010
Water Development
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Reimburse - General Fund	10,867	11,247	12,372	12,805	12,805
Transfers & Reimbursements	10,867	11,247	12,372	12,805	12,805
Equipment & Furnishings	-	-	-	-	-
Land Acquisition	-	2,787	-	-	-
Projects Administration	1,524	10,127	-	-	-
Projects Professional Svc	164,247	229,995	-	-	-
Projects Construction	287,221	52,306	-	-	-
Fund Projects	-	-	3,122,200	1,160,000	1,160,000
Capital Outlay	452,991	295,214	3,122,200	1,160,000	1,160,000
Contingency	-	-	409,653	249,703	249,703
Contingencies & Reserves	-	-	409,653	249,703	249,703
Water Development	<u>463,858</u>	<u>306,461</u>	<u>3,544,225</u>	<u>1,422,508</u>	<u>1,422,508</u>

CAPITAL DEVELOPMENT: SEWER DEVELOPMENT

Tualatin's sanitary sewer system consists of approximately 93 miles of sewer pipes, over 6,400 sewer connections, hundreds of manholes and ten lift stations (maintained by Clean Water Services).

This fund is mandated by state law and is used to receive and expend System Development Charges (SDCs) that are collected from all new development in the City. The revenues in this fund are collected to help pay the cost of providing the sewage collection system at Durham Treatment Facility. The charges are established by Clean Water Services and collected by the City: 96% is paid to CWS and the city retains 4%.

HIGHLIGHTS OF 2008/2009

- Completed a prioritization of sanitary sewer projects throughout the Tualatin Basin with Clean Water Services and member cities.
- Clean Water Services conducted a Service Delivery Study that established local and regional rates.

GOALS FOR 2009/2010

- There are no projects proposed for 2009/2010.

City of Tualatin
FY 2009 - 2010
Sewer Development
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Sys Dev Chg - CWS	544,001	302,720	903,200	192,000	192,000
Materials & Services	544,001	302,720	903,200	192,000	192,000
Reimburse - General Fund	7,766	8,038	8,842	9,151	9,151
Transfers & Reimbursements	7,766	8,038	8,842	9,151	9,151
Equipment & Furnishings	-	-	-	-	-
Projects Professional Svc	41,879	36,341	-	-	-
Fund Projects	-	-	415,000	-	-
Capital Outlay	41,879	36,341	415,000	-	-
Contingency	-	-	3,424,393	3,687,059	3,687,059
Contingencies & Reserves	-	-	3,424,393	3,687,059	3,687,059
Sewer Development	<u>593,646</u>	<u>347,099</u>	<u>4,751,435</u>	<u>3,888,210</u>	<u>3,888,210</u>

CAPITAL DEVELOPMENT: ROAD DEVELOPMENT

This fund is mandated by state law and is used to receive and expend System Development Charges (SDCs) that are collected from all new development in the City. The charge is based on the traffic impact that the particular development will have on the transportation system. The Traffic Impact Fee (TIF) was established by Washington County and approved by the voters. The City Council has also established the same fee rate in the Clackamas County portion of the City.

Expenditures in the Road/SDC Fund are for the expansion and improvement of the transportation system in the City and are based upon Washington and Clackamas counties adopted transportation plans. These funds are for both road improvements and traffic control signals. The City's street system consists of approximately 91 miles of streets (approximately 77 miles are City maintained and about 9 miles are maintained by Washington and Clackamas Counties and 5 miles are state maintained) and 45 traffic signals (20 are city-owned, 17 are county-owned and 8 are state-owned).



HIGHLIGHTS OF 2008/2009

- In 2008 the voters of Washington County approved a new tax to provide funds for extra capacity improvements to county and city arterials, collectors, state facilities, and transit facilities. The tax takes effect on July 1, 2009 and replaces the previous Washington County Traffic Impact Fee (TIF). City Council has also established the same fee rate in the Clackamas County portion of the City.
- Traffic Impact Fees may be collected for some projects approved prior to July 1, 2009.
- Projects approved after July 1, 2009 will be subject to new Transportation Development Tax (TDT) rules. Residential permits picked up after June 30, 2009 must pay the TDT.

GOALS FOR 2009/2010

- Complete the Herman Road/Teton Avenue signal and railroad crossing
- Complete the retrofit of signals to protected/permissive signals.

City of Tualatin
FY 2009 - 2010
Road Development
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Legal Services	650,742	-	-	-	-
Materials & Services	650,742	-	-	-	-
Reimburse - General Fund	7,608	7,874	8,661	8,965	8,965
Reimburse - Engineering	42,048	43,520	47,872	-	-
Transfers & Reimbursements	49,656	51,394	56,533	8,965	8,965
Equipment & Furnishings	-	-	-	-	-
Land Acquisition	-	-	-	-	-
Projects Administration	2,126	41,912	-	-	-
Projects Professional Svc	889,571	232,193	-	-	-
Projects Construction	316,071	2,975	-	-	-
Fund Projects	-	-	2,000,000	260,000	275,000
Incidental Project Costs	6,764	-	-	-	-
Capital Outlay	1,214,532	277,080	2,000,000	260,000	275,000
Contingency	-	-	1,814,819	236,020	236,020
Contingencies & Reserves	-	-	1,814,819	236,020	236,020
Road Development	<u>1,914,930</u>	<u>328,474</u>	<u>3,871,352</u>	<u>504,985</u>	<u>519,985</u>

CAPITAL DEVELOPMENT: STORM DRAIN DEVELOPMENT

This fund is mandated by state law and is used to receive and expend System Development Charges (SDCs) that are collected from all new development in the City. The storm water quality and quantity fees are established by Clean Water Services (CWS) and collected by the City.

The City's storm drain system consists of approximately 83 miles of pipes, 12 drainage basins, over 2,800 catch basins, over 60 water quality facilities and hundreds of manholes.



HIGHLIGHTS OF 2008/2009

- Completed 24" storm drain line in Bridgeport Village area.
- Completed Teton Avenue outfall, which further enhances the City's ability to deal with storm run-off.

GOALS FOR 2009/2010

- Construct a pedestrian crossing on Hedges Creek at Blue Lot.
- Construct a pedestrian crossing on Hedges Creek at Sweek Pond.
- Complete Clean Water Services' Service Delivery Study and establish local and regional rates.

City of Tualatin
FY 2009 - 2010
Storm Drain Development
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Consultants	-	-	-	-	-
Materials & Services	-	-	-	-	-
Reimburse - General Fund	11,361	11,759	12,935	13,388	13,388
Transfers & Reimbursements	11,361	11,759	12,935	13,388	13,388
Equipment & Furnishings	-	-	-	-	-
Land Acquisition	8,833	-	-	-	-
Projects Administration	5,014	-	-	-	-
Projects Professional Svc	71,467	3,831	-	-	-
Projects Construction	1,076,385	-	-	-	-
Fund Projects	-	-	950,000	220,000	220,000
Capital Outlay	1,161,698	3,831	950,000	220,000	220,000
Contingency	-	-	130,654	328,985	328,985
Future Years Project	-	-	-	-	-
Contingencies & Reserves	-	-	130,654	328,985	328,985
Storm Drain Development	<u>1,173,059</u>	<u>15,590</u>	<u>1,093,589</u>	<u>562,373</u>	<u>562,373</u>

CAPITAL DEVELOPMENT: PARK DEVELOPMENT

The Park Development Fund derives its revenues from restricted sources such as System Development Charges, grants and donations. Tualatin's share of the Metro Natural Areas Bond Measure will be received and expended through this fund. These revenue sources restrict expenditures primarily to land acquisitions and capital improvements related to the Parks and Recreation Master Plan.



HIGHLIGHTS OF 2008/2009

- Coordinated with Clean Water Services in the initial phase of work on the Lower Tualatin Pump Station project in Tualatin Community Park.

GOALS FOR 2009/2010

- Update the Parks and Recreation Master Plan, last adopted in 1983. (Council Goals 4 and 5)
- Complete construction of a picnic shelter, pathways, interpretive information, and expanded parking lot in Community Park north of the railroad trestle in partnership with the Lower Tualatin Pump Station project by Clean Water Services. (Council Goal 4)
- Initiate the Tonquin Trail Master Plan in partnership with Metro and the cities of Wilsonville and Sherwood. (Council Goal 4)
- Complete acquisition of at least one (1) parcel within Tualatin River Greenway. (Council Goal 5, #4)
- Participate in a feasibility study for a potential future bicycle and pedestrian bridge over the Tualatin River east of I5 in partnership with Clackamas County, the City of Lake Oswego. (Council Goals 1 and 4)

City of Tualatin
FY 2009 - 2010
Park Development
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Office Supplies	-	414	100	100	100
Printing & Postage	-	232	100	100	100
Photographic Supplies	-	-	100	100	100
Consultants	-	110,227	10,000	10,000	10,000
Property Management	1,190	1,351	1,000	5,000	5,000
Materials & Services	1,190	112,224	11,300	15,300	15,300
Reimburse - General Fund	14,688	15,130	16,643	17,230	17,230
Transfer - Parks Improv	128,208	-	-	-	-
Transfers & Reimbursements	142,896	15,130	16,643	17,230	17,230
Land Acquisition	8,208	6,340	1,593,000	1,047,971	1,047,971
Feasibility Studies	-	-	-	125,000	125,000
Projects Administration	1,696	-	-	-	-
Projects Professional Svc	-	-	-	-	-
Projects Construction	37,913	38,372	-	-	-
Fund Projects	276,796	6,717	300,000	200,000	200,000
Capital Outlay	324,613	51,430	1,893,000	1,372,971	1,372,971
Contingency	-	-	18,088	-	-
Contingencies & Reserves	-	-	18,088	-	-
Park Development	<u>468,699</u>	<u>178,784</u>	<u>1,939,031</u>	<u>1,405,501</u>	<u>1,405,501</u>

CAPITAL DEVELOPMENT: WATER RESERVOIR PROJECT

This capital project fund accounted for the construction of the 5-million gallon A-2 Reservoir.

Remaining project funds were used to upgrade existing facilities: A-1 Reservoir, B-1 and B-2 Reservoirs, C-1 Reservoir, Martinazzi Avenue Booster Station, and Norwood Road Booster Station (\$1,250,000). These existing facilities required seismic upgrades to secure the water supply in case of an earthquake.

The City is divided into three areas for provision of water service. These areas have different elevations and have different storage reservoirs. Level A is the lowest area (generally north of Sagert); Level B is the middle (generally between Sagert Street and Ibach Street); and Level C the highest area (generally south of Ibach Street). This difference in elevation requires that each service area have its own reservoir for storage to provide the appropriate range of pressures and storage volumes for the service area.

GOALS FOR 2009/2010

- Transfer remaining funds to Water/SDC Fund to use on proposed projects.

City of Tualatin
FY 2009 - 2010
Reservoir Capital Project
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Consultants	-	-	-	-	-
Bond Issuance Costs	-	-	-	-	-
Materials & Services	-	-	-	-	-
Transfer - Water Devel	-	-	-	813,012	813,012
Transfers & Reimbursements	-	-	-	813,012	813,012
Equipment & Furnishings	-	-	-	-	-
Projects Administration	(250)	-	-	-	-
Projects Professional Svc	24,605	6,851	-	-	-
Projects Construction	1,562,340	-	-	-	-
Fund Projects	-	-	730,447	-	-
Capital Outlay	1,586,695	6,851	730,447	-	-
Contingency	-	-	530,529	-	-
Contingencies & Reserves	-	-	530,529	-	-
Reservoir Capital Project	<u>1,586,695</u>	<u>6,851</u>	<u>1,260,976</u>	<u>813,012</u>	<u>813,012</u>

CAPITAL DEVELOPMENT: TRANSPORTATION DEVELOPMENT TAX

This fund is mandated by state law and is used to receive and expend System Development Charges (SDCs) that are collected from all new development in the City. The tax is based on the traffic impact that the particular development will have on the transportation system.

In 2008 the voters of Washington County approved a new tax to provide funds for extra capacity improvements to county and city arterials, collectors, state facilities, and transit facilities. The tax takes effect on July 1, 2009 and replaces the previous Washington County Traffic Impact Fee (TIF). City Council has established the same fee rate in the Clackamas County portion of the City as well.

HIGHLIGHTS OF 2008/2009

- The Transportation Development Tax (TDT) was approved by the voters of Washington County in November 2008.
- Projects receiving approval after July 1, 2009 will pay the new TDT.
- Residential permits picked up after June 30, 2009 will pay the new TDT.

GOALS FOR 2009/2010

- There are no funds available at this time; therefore there are no projects planned.

City of Tualatin
FY 2009 - 2010
Trans Dev Tax Fund
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Contingency	-	-	-	176,000	176,000
Contingencies & Reserves	-	-	-	176,000	176,000
Trans Dev Tax Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>176,000</u>	<u>176,000</u>
	<u>=</u>	<u>=</u>	<u>=</u>	<u><u>176,000</u></u>	<u><u>176,000</u></u>

CAPITAL DEVELOPMENT: LOCAL IMPROVEMENT DISTRICT

The Local Improvement District (LID) Fund is used to construct public improvements that are paid for by adjoining property owners. The City arranges short-term financing of the construction and then after completion of the project, the City assesses the cost to the property owners and sells bonds to pay off the (short-term) construction financing. The debt service (see Bancroft Fund) is paid off over its term through semi-annual assessment payments. A petition from property owners to the City Council initiates projects in this fund.

HIGHLIGHTS OF 2008/2009

- There were no new requests for construction projects.



City of Tualatin
FY 2009 - 2010
Local Improvement District
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Printing & Postage	-	-	-	-	-
Consultants	-	-	50,000	50,000	50,000
Advertising-Informational	-	-	2,500	2,500	2,500
Materials & Services	-	-	52,500	52,500	52,500
Reimburse - General Fund	3,162	3,273	3,600	3,726	3,726
Reimburse - Engineering	2,781	2,878	3,166	3,277	3,277
Transfer - Road Devel	350,000	-	-	-	-
Transfers & Reimbursements	355,943	6,151	6,766	7,003	7,003
Land Acquisition	-	-	-	-	-
Fund Projects	-	-	100,000	100,000	100,000
Capital Outlay	-	-	100,000	100,000	100,000
Contingency	-	-	175,185	315,173	315,173
Contingencies & Reserves	-	-	175,185	315,173	315,173
Local Improvement District	<u>355,943</u>	<u>6,151</u>	<u>334,451</u>	<u>474,676</u>	<u>474,676</u>

CAPITAL DEVELOPMENT: INFRASTRUCTURE RESERVE

The Infrastructure Reserve Fund is a “savings account” for infrastructure replacement to fund projects for which yearly revenues are insufficient. The City needs to accumulate funds over several years to construct large infrastructure projects.

Due to the relative newness of the City’s sewer system there is currently a small need for capital projects to rehabilitate the sewer system; therefore, the funds are accumulating. It is estimated by 2024, \$36,000,000 will be needed.

The Road Operating/Gas Tax Fund is required by Oregon Revised Statutes (ORS) to set aside 1% of State Gas Tax annually to be used for footpath and bike trail projects in the City. In addition, the ORS requires that if this money is not used, it may be set aside for up to ten years. The average amount is about \$10,000 per year. By putting the unspent money into a Reserve Fund, it can accumulate and provide funding for large projects.

The Storm Drain/SDC Fund is accumulating funds for Endangered Species Act (ESA) and total Maximum Daily Load (TMDL) projects that may be required in the future.



HIGHLIGHTS OF 2008/2009

- Funds were transferred back to Storm Drain/SDC Fund to use on 24” storm drain line in Bridgeport Village area
- Funds were transferred back to Sewer Operating Fund for use on two projects that were not in 08/09 Budget:
 - » New sewer line in 124th Avenue
 - » New sewer line in Seneca Street
- A portion of the savings from the Sewer Operating Fund were loaned to the General Fund to purchase the new phone system

GOALS FOR 2009/2010

- Receive funds transferred from the Sewer Operating Fund to be used on capital projects in future years.
- Receive 1% of the State gas tax revenue from the Road Operating/Gas Tax Fund. The funds must be used for footpath and bike trail projects within ten years.
- Receive funds transferred from the Storm Drain/SDC Fund to be used on capital projects in future years.

City of Tualatin
FY 2009 - 2010
Infrastructure Reserve
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Transfer - Road Gas Tax	-	-	-	-	-
Transfer - Storm Drain	700,000	250,000	300,000	-	-
Transfers & Reimbursements	700,000	250,000	300,000	-	-
Future Years Projects	-	-	2,072,733	2,311,667	2,311,667
Future Years Projects	-	-	74,693	84,848	84,848
Future Years Project	-	-	311,660	76,143	76,143
Contingencies & Reserves	-	-	2,459,086	2,472,658	2,472,658
Infrastructure Reserve	<u>700,000</u>	<u>250,000</u>	<u>2,759,086</u>	<u>2,472,658</u>	<u>2,472,658</u>

CAPITAL DEVELOPMENT: CITY CENTER REMODEL FUND

This fund was created in 2006-07 with a supplemental budget. The fund was created to account for costs related to modifications of City offices in conjunction with the library-remodeling project. The scope of work includes the replacement and/or relocation of City offices displaced by the Library expansion and an addition to the north side of the City office part of the building to add expanded space of the Engineering & Building Department.



City of Tualatin
FY 2009 - 2010
City Center Remodel Fund
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Equipment & Furnishings	51,870	63,367	-	-	-
Projects Administration	20,922	61,930	-	-	-
Projects Professional Svc	113,585	21,334	-	-	-
Projects Construction	134,754	780,908	-	-	-
Fund Projects	3,420	-	-	-	-
Non Fixed Assets Costs	2,208	-	-	-	-
Capital Outlay	326,760	927,539	-	-	-
Contingency	-	-	-	-	-
Contingencies & Reserves	-	-	-	-	-
City Center Remodel Fund	<u><u>326,760</u></u>	<u><u>927,539</u></u>	<u>-</u>	<u>-</u>	<u>-</u>

CAPITAL DEVELOPMENT: LIBRARY IMPROVEMENT FUND

The purpose of this fund is to account for construction of an addition and remodel of the library. Funding is through a General Obligation Bond measure approved by voters in November 2004, the Central Urban Renewal Project Fund, the General Fund and interest.

Project construction is complete.



City of Tualatin
FY 2009 - 2010
Library Improvements Fund
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Dedicated Lines	1,161	12,698	-	-	-
Consultants	67,661	-	-	-	-
Materials & Services	68,822	12,698	-	-	-
Transfer - Parks Improv	35,660	-	-	-	-
Transfer - Leveton Proj	-	-	-	-	-
Transfers & Reimbursements	35,660	-	-	-	-
Equipment & Furnishings	4,651	716,726	-	-	-
Projects Administration	112,366	148,212	-	-	-
Projects Professional Svc	763,483	349,627	-	-	-
Projects Construction	749,421	6,021,886	-	-	-
Fund Projects	-	-	488,313	-	-
Capital Outlay	1,629,921	7,236,450	488,313	-	-
Library Improvements Fund	<u>1,734,403</u>	<u>7,249,148</u>	<u>488,313</u>	<u>-</u>	<u>-</u>

CAPITAL DEVELOPMENT: PARKS IMPROVEMENT

The purpose of this fund is to account for construction of park improvements. Funding is through a General Obligation Bond measure approved by voters in November 2004. Work has been completed.



City of Tualatin
FY 2009 - 2010
Library/Parks Improvement
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Office Supplies	-	-	-	-	-
Materials & Services	-	-	-	-	-
Projects Administration	6,852	857	-	-	-
Projects Professional Svc	58,461	(6,911)	-	-	-
Projects Construction	488,173	3,260	-	-	-
Fund Projects	1,253	-	13,578	-	-
Non Fixed Assets Costs	-	-	-	-	-
Capital Outlay	554,738	(2,794)	13,578	-	-
Library/Parks Improvement	<u>554,738</u>	<u>(2,794)</u>	<u>13,578</u>	<u>-</u>	<u>-</u>



Tualatin Development Commission

Revenue Summary
Expenditure Summary

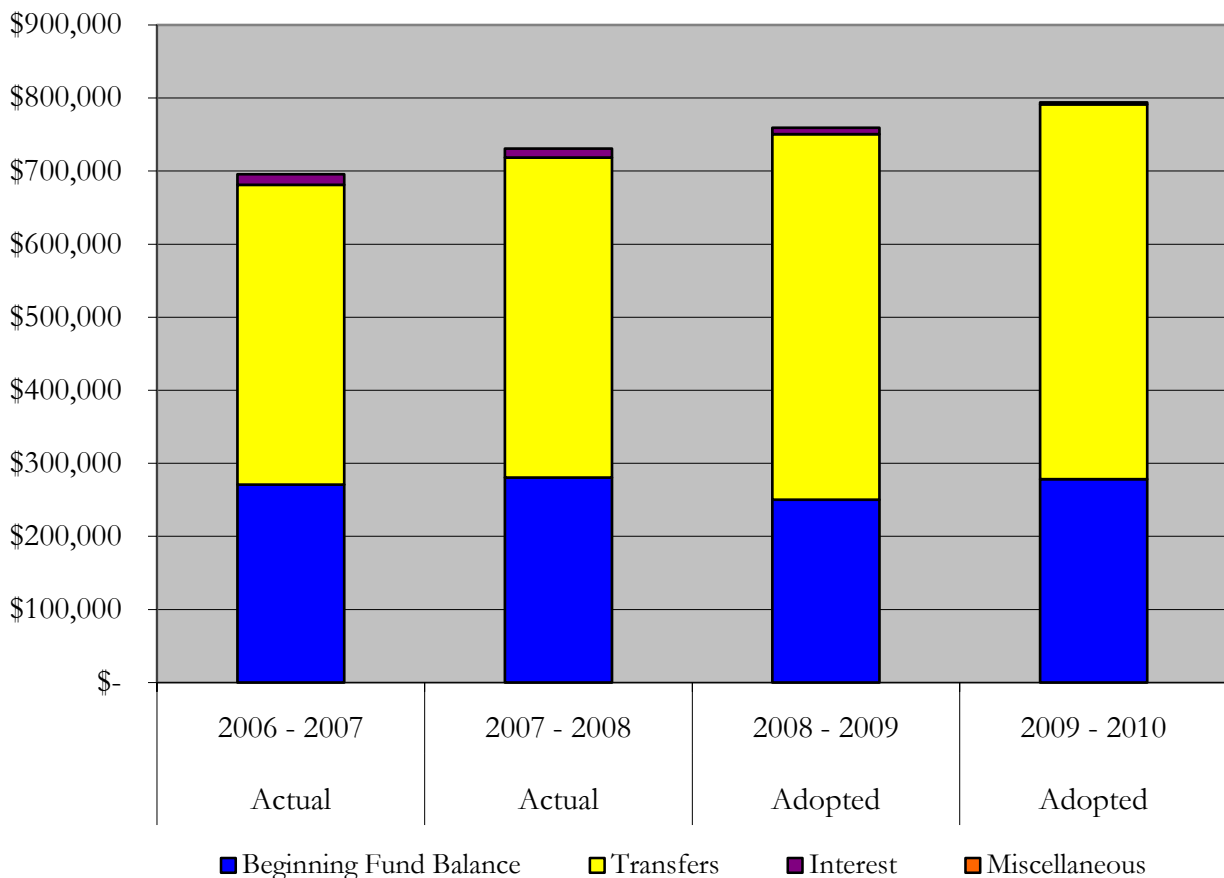
Economic Development
Central Urban Renewal
Projects

Central Urban Renewal
Bonds

Leveton Tax Increment
District Projects

Leveton Tax Increment
District Bonds

Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Economic Development Revenue



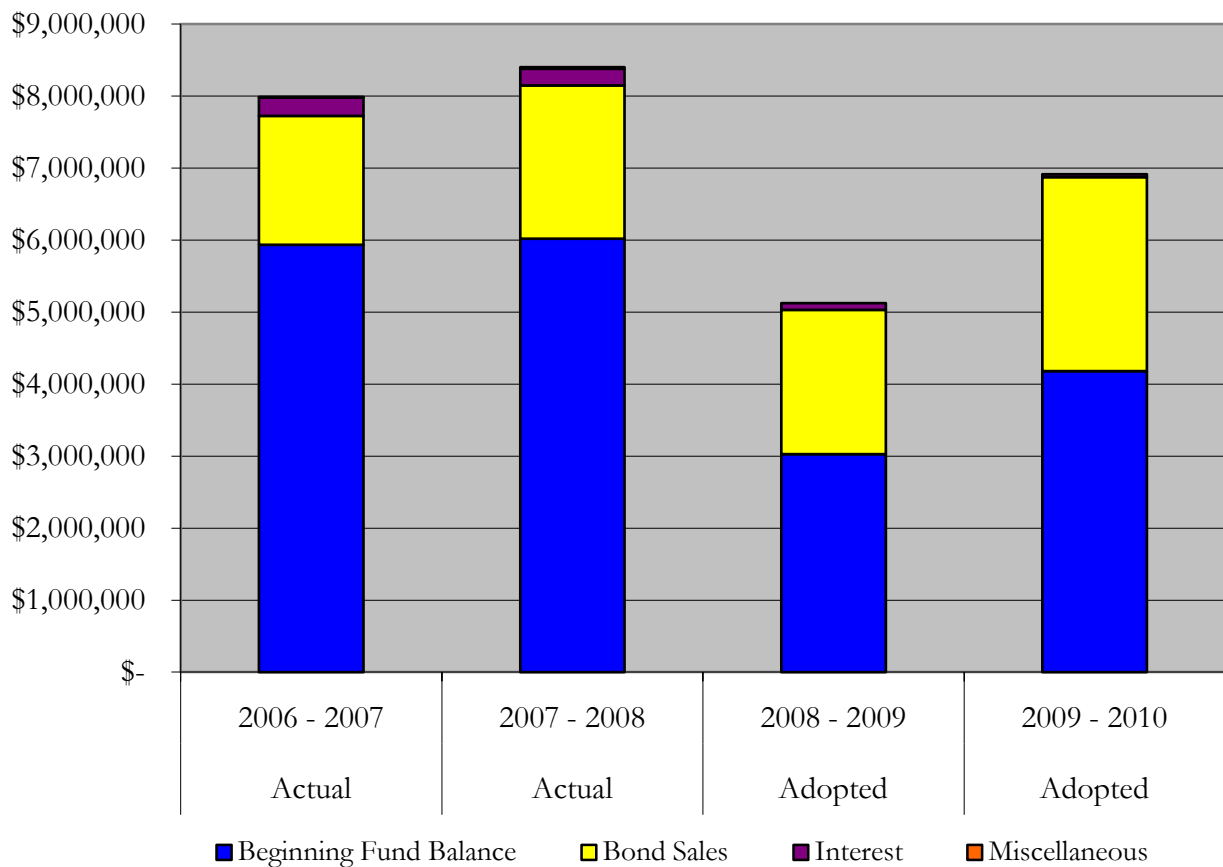
REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 270,934	\$ 280,517	\$ 250,396	\$ 278,527
Transfers	\$ 410,080	\$ 438,000	\$ 500,000	\$ 512,775
Interest	\$ 14,611	\$ 12,177	\$ 8,764	\$ 2,785
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 695,625	\$ 730,694	\$ 759,160	\$ 794,087

City of Tualatin
FY 2009 - 2010
Urban Redevelopment Admin
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	270,934	280,517	250,396	278,527	278,527
Beginning Fund Balance	270,934	280,517	250,396	278,527	278,527
Interest on Investments	14,718	12,411	8,764	2,785	2,785
Interest	14,718	12,411	8,764	2,785	2,785
CURD Projects	206,060	218,000	255,000	267,775	267,775
Leveton Projects	204,020	220,000	245,000	245,000	245,000
Transfers & Reimbursements	410,080	438,000	500,000	512,775	512,775
Other Misc Income	(107)	(235)	-	-	-
Other Revenue	(107)	(235)	-	-	-
Urban Redevelopment Admin	<u>695,625</u>	<u>730,694</u>	<u>759,160</u>	<u>794,087</u>	<u>794,087</u>

Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Central Urban Renewal District Projects Revenue



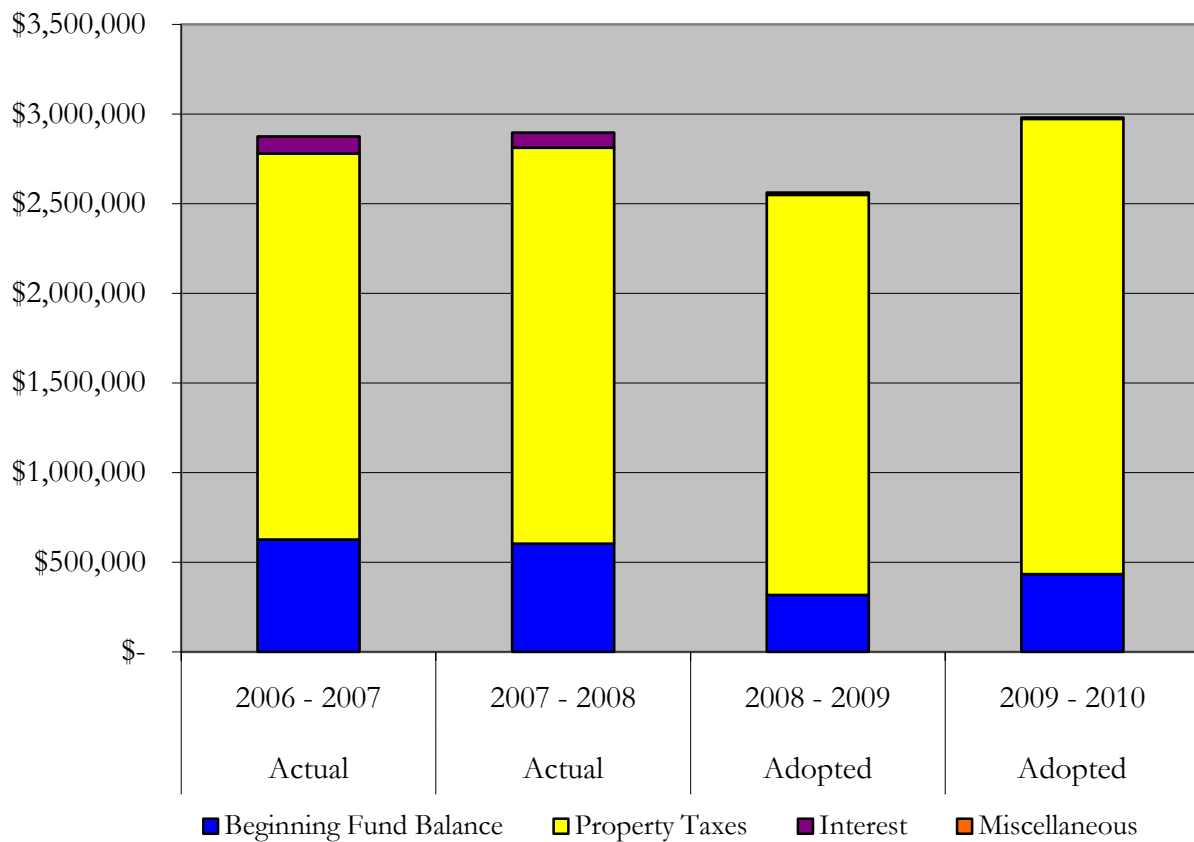
REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 5,933,793	\$ 6,018,092	\$ 3,026,775	\$ 4,180,754
Bond Sales	\$ 1,793,021	\$ 2,130,000	\$ 2,003,703	\$ 2,694,395
Interest	\$ 255,368	\$ 234,076	\$ 94,737	\$ 40,618
Miscellaneous	\$ 271	\$ 22,195	\$ -	\$ -
Total Revenues	<u>\$ 7,982,453</u>	<u>\$ 8,404,363</u>	<u>\$ 5,125,215</u>	<u>\$ 6,915,767</u>

City of Tualatin
FY 2009 - 2010
CURD Projects Fund
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	5,933,793	6,018,092	3,026,775	4,061,754	4,180,754
Beginning Fund Balance	5,933,793	6,018,092	3,026,775	4,061,754	4,180,754
Interest on Investments	255,368	234,076	94,737	40,618	40,618
Interest	255,368	234,076	94,737	40,618	40,618
Land Sale Proceeds	-	-	-	-	-
Transfer - Core Area Pkg	-	-	-	-	-
Transfer - Road SDC	-	-	-	-	-
Transfers & Reimbursements	-	-	-	-	-
Other Misc Income	271	22,195	-	-	-
Other Revenue	271	22,195	-	-	-
Long Term Debt	1,793,021	2,130,000	2,003,703	2,694,395	2,694,395
Sales of Bonds/Other Financing	1,793,021	2,130,000	2,003,703	2,694,395	2,694,395
CURD Projects Fund	<u>7,982,453</u>	<u>8,404,363</u>	<u>5,125,215</u>	<u>6,796,767</u>	<u>6,915,767</u>

Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Central Urban Renewal District Bonds Revenue



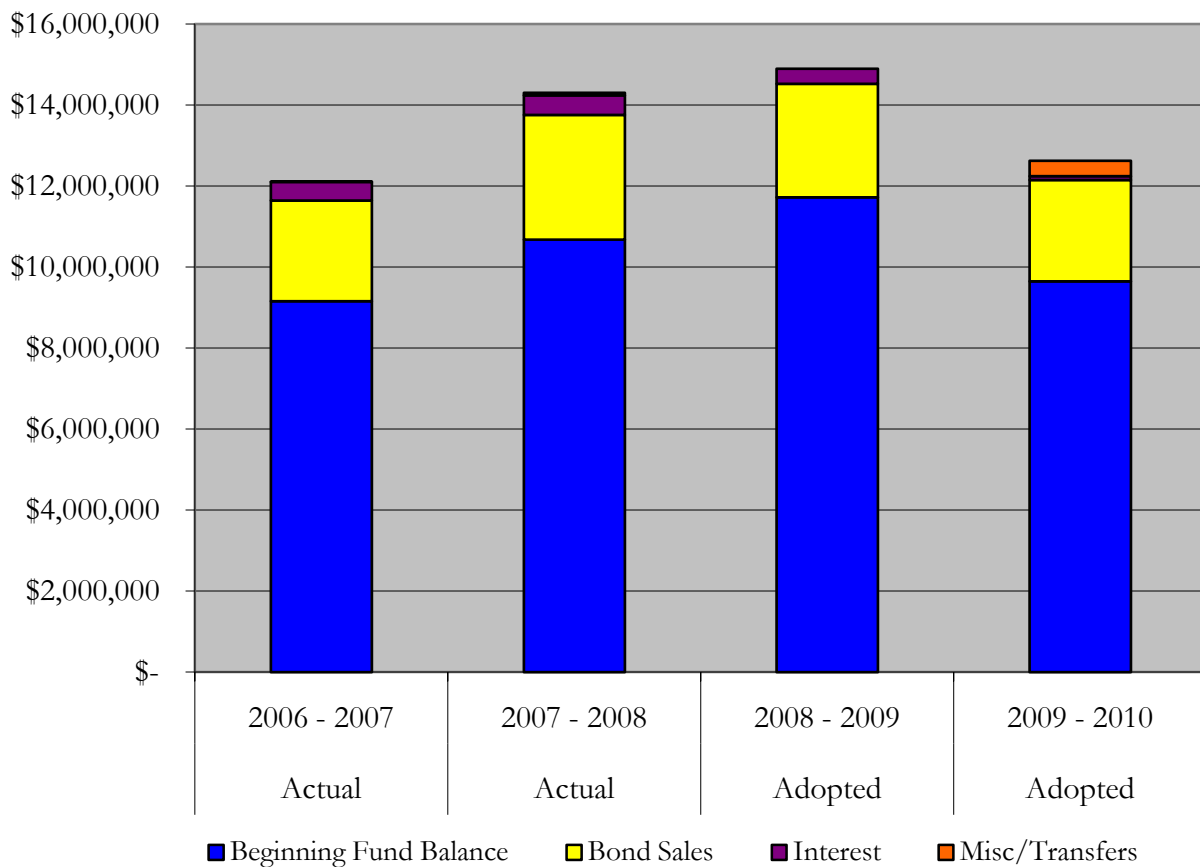
REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 625,316	\$ 603,775	\$ 317,293	\$ 433,693
Property Taxes	\$ 2,155,328	\$ 2,208,899	\$ 2,231,402	\$ 2,540,000
Interest	\$ 94,248	\$ 83,439	\$ 13,905	\$ 7,137
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 2,874,892	\$ 2,896,113	\$ 2,562,600	\$ 2,980,830

City of Tualatin
FY 2009 - 2010
Central Urban Bond
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	625,316	603,775	317,293	433,693	433,693
Beginning Fund Balance	625,316	603,775	317,293	433,693	433,693
Current Year	2,122,852	2,163,885	2,191,402	2,500,000	2,500,000
Prior Year	32,476	45,015	40,000	40,000	40,000
Property Taxes	2,155,328	2,208,899	2,231,402	2,540,000	2,540,000
Interest on Investments	89,956	78,255	11,105	4,337	4,337
Washington County	3,728	4,538	2,500	2,500	2,500
Clackamas County	564	646	300	300	300
Interest	94,248	83,439	13,905	7,137	7,137
Central Urban Bond	<u>2,874,892</u>	<u>2,896,113</u>	<u>2,562,600</u>	<u>2,980,830</u>	<u>2,980,830</u>

Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Leveton District Projects Revenue



REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 9,161,439	\$ 10,680,663	\$ 11,722,908	\$ 9,648,935
Bond Sales	\$ 2,485,173	\$ 3,080,000	\$ 2,800,000	\$ 2,504,909
Interest	\$ 454,117	\$ 477,650	\$ 374,952	\$ 89,211
Misc/Transfers	\$ 760	\$ 65,495	\$ -	\$ 386,428
Total Revenues	<u>\$ 12,101,489</u>	<u>\$ 14,303,808</u>	<u>\$ 14,897,860</u>	<u>\$ 12,629,483</u>

City of Tualatin

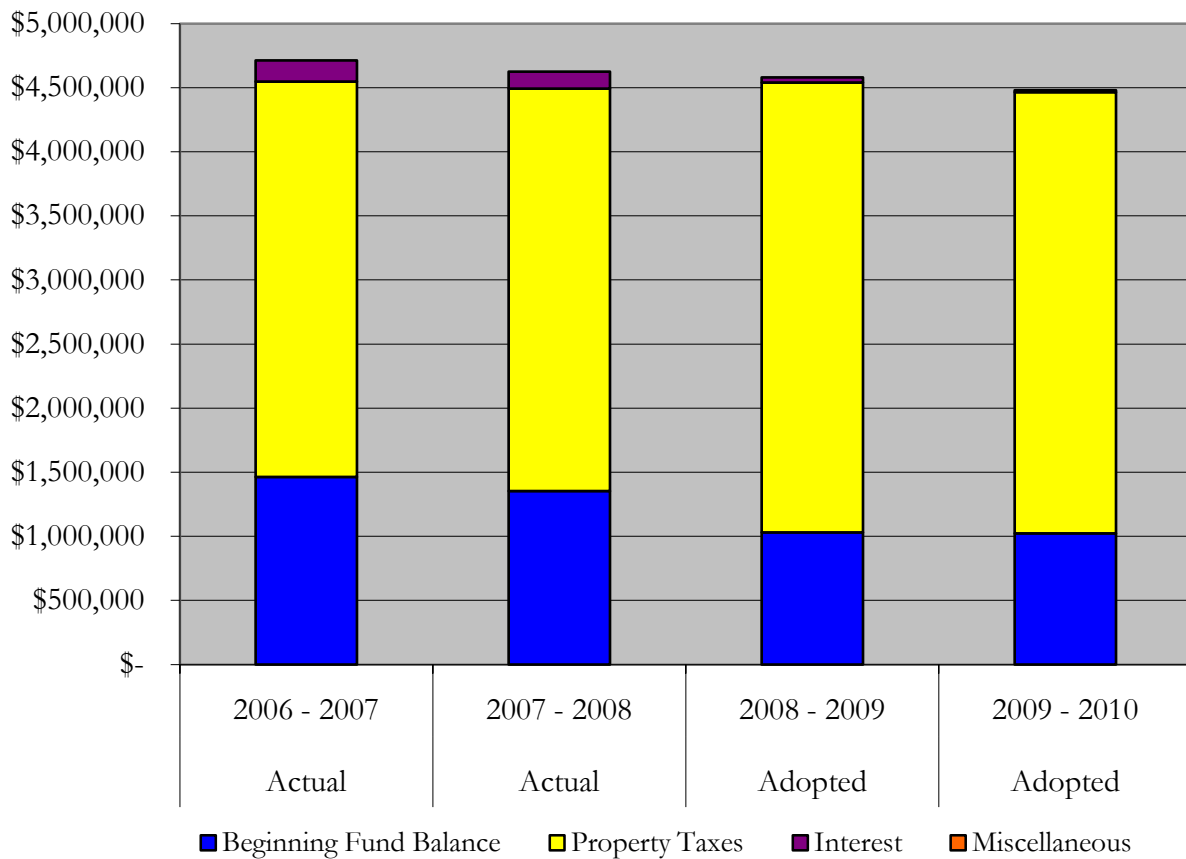
FY 2009 - 2010

Leveton Project

Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	9,161,439	10,680,663	11,722,908	8,921,095	9,648,935
Beginning Fund Balance	9,161,439	10,680,663	11,722,908	8,921,095	9,648,935
Interest on Investments	454,117	477,650	374,952	89,211	89,211
Interest	454,117	477,650	374,952	89,211	89,211
Transfer from Rd Utility	-	64,395	-	-	-
Transfer from Rd Gas Tax	-	-	-	386,428	386,428
Transfer - Library Improv	-	-	-	-	-
Transfers & Reimbursements	-	64,395	-	386,428	386,428
Other Misc Income	760	1,100	-	-	-
Other Revenue	760	1,100	-	-	-
Long Term Debt	2,485,173	3,080,000	2,800,000	2,504,909	2,504,909
Sales of Bonds/Other Financing	2,485,173	3,080,000	2,800,000	2,504,909	2,504,909
Leveton Project	<u>12,101,490</u>	<u>14,303,808</u>	<u>14,897,860</u>	<u>11,901,643</u>	<u>12,629,483</u>

**Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Leveton District Bonds Revenue**



REVENUE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Beginning Fund Balance	\$ 1,464,114	\$ 1,353,908	\$ 1,031,097	\$ 1,022,150
Property Taxes	\$ 3,082,982	\$ 3,137,765	\$ 3,509,670	\$ 3,444,000
Interest	\$ 165,237	\$ 133,948	\$ 40,188	\$ 13,722
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 4,712,333	\$ 4,625,621	\$ 4,580,955	\$ 4,479,872

City of Tualatin
FY 2009 - 2010
Leveton Bond
Revenue

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Beginning Fund Balance	1,464,114	1,353,908	1,031,097	1,022,150	1,022,150
Beginning Fund Balance	1,464,114	1,353,908	1,031,097	1,022,150	1,022,150
Current Year	3,035,660	3,073,256	3,464,670	3,399,000	3,399,000
Prior Year	47,322	64,510	45,000	45,000	45,000
Property Taxes	3,082,982	3,137,765	3,509,670	3,444,000	3,444,000
Interest on Investments	160,102	128,056	36,088	10,222	10,222
Washington County	4,299	4,953	3,500	3,000	3,000
Clackamas County	836	939	600	500	500
Interest	165,237	133,948	40,188	13,722	13,722
Leveton Bond	<u>4,712,333</u>	<u>4,625,622</u>	<u>4,580,955</u>	<u>4,479,872</u>	<u>4,479,872</u>

TUALATIN DEVELOPMENT COMMISSION: ECONOMIC DEVELOPMENT

The Economic Development Administration Division is responsible for daily management of the urban renewal agency of the City of Tualatin, which includes administering the Central Urban Renewal District and Leveton Tax Increment District plans. The division is responsible for preparation of reports for Tualatin Development Commission meetings; marketing activities to retain and recruit businesses into the two urban renewal districts; facilitating internal permit processes between departments; compiling and providing economic information on the City; cooperating with other economic development agencies in the region and the state; and representing the City at regional economic development forums. Revenues for this fund consist of transfers from the Central and Leveton District's project funds.



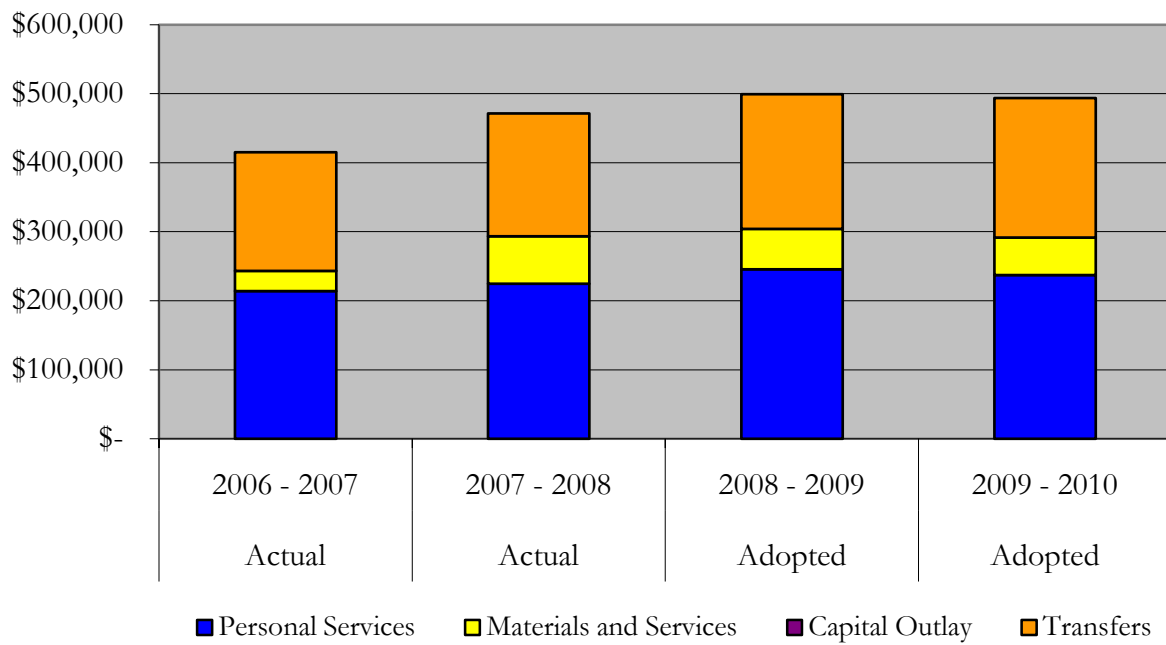
HIGHLIGHTS OF 2008/2009

- Partnered with the Chamber of Commerce to plan WES grand opening and WES week events.
- Partnered with the Chamber of Commerce in organizing the Commuter Task Force.
- Began work on a film/motion picture ordinance for the City.
- Participated in regional economic development initiatives.
- Represented the City on the Economic Gardening Committee of the Regional Partners.

GOALS FOR 2009/2010

- Facilitate weekly development review meetings on current and pending private development and public capital projects.
- Promote involvement and engagement in urban renewal programs. (Council Goal 3, #6)
- Evaluate the feasibility of enterprise zones. (Council Goal 3, #3)
- Identify grant opportunities for various Community Development enhancement activities.
- Work with businesses on transit issues.

Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Economic Development Expenditures



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ 214,136	\$ 224,583	\$ 245,346	\$ 237,077
Materials and Services	\$ 29,260	\$ 69,017	\$ 58,584	\$ 54,301
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 171,712	\$ 177,722	\$ 195,494	\$ 202,336
Contingencies & Reserves	\$ -	\$ -	\$ 259,736	\$ 300,373
Total Expenditures	\$ 415,108	\$ 471,322	\$ 759,160	\$ 794,087

City of Tualatin
FY 2009 - 2010
Urban Redevelopment Admin
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Full Time	127,952	136,242	147,187	145,902	145,902
Part Time	18,486	16,960	19,849	19,696	19,696
Overtime	406	659	882	875	875
Employee Benefits	-	-	-	-	-
FICA	10,838	11,546	12,604	12,737	12,737
WC Insurance & Tax	483	381	302	355	355
Pension	23,319	23,752	25,878	20,802	20,802
Insurance	32,554	35,043	38,644	36,710	36,710
Fitness Program	99	-	-	-	-
Salaries & Benefits	214,136	224,583	245,346	237,077	237,077
Office Supplies	694	945	1,200	1,200	1,200
Printing & Postage	1,355	1,437	1,400	7,200	7,200
Photographic Supplies	-	-	320	320	320
Uniforms & Safety Equip	-	-	100	100	100
Medical & Other Testing	-	-	100	100	100
Cell Phones	678	431	690	656	656
Fax	265	238	314	-	-
Network/Online	-	30	40	-	-
Recording Fees	713	-	1,060	1,600	1,600
Office Equip & Furniture	148	412	300	100	100
Computer Equip & Software	-	9,031	400	100	100
Personal Computer/Laptop	-	3,066	1,200	1,600	1,600
Audit & State Filing Fee	378	6,100	6,500	8,300	8,300
Consultants	124	-	2,000	2,000	2,000
Insurance	1,873	1,784	1,800	1,850	1,850
Tri-Met Employee Tax	286	1,486	1,125	1,190	1,190
Conferences & Meetings	492	2,418	3,100	1,600	1,600
Membership Dues	6,015	9,134	9,950	9,400	9,400
Publication,Rpt,Ref Matl	170	170	210	210	210
Staff Training	140	-	900	900	900

City of Tualatin
FY 2009 - 2010
Urban Redevelopment Admin
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Administrative Expense	456	504	700	700	700
Economic Develop Expense	13,254	29,119	20,000	10,000	10,000
Advertising-Informational	1,050	1,242	2,700	2,700	2,700
Advertising-Recruitment	-	-	300	300	300
Advertising Promotional	-	326	500	500	500
Equipment Rental	1,170	1,144	1,460	1,460	1,460
R & M - Equipment	-	-	215	215	215
Materials & Services	29,260	69,017	58,584	54,301	54,301
Reimburse - General Fund	171,712	177,722	195,494	202,336	202,336
Transfers & Reimbursements	171,712	177,722	195,494	202,336	202,336
Contingency	-	-	259,736	300,373	300,373
Contingencies & Reserves	-	-	259,736	300,373	300,373
Urban Redevelopment Admin	<u>415,108</u>	<u>471,322</u>	<u>759,160</u>	<u>794,087</u>	<u>794,087</u>

TUALATIN DEVELOPMENT COMMISSION: CENTRAL URBAN RENEWAL PROJECTS

This fund carries out projects in the Central Urban Renewal District (CURD), which comprises 327.48 acres of the Tualatin Town Center. The fund receives revenue primarily from the CURD Bond Fund and sales of Tualatin Development Commission (TDC) owned land. These revenues are used for projects in furtherance of the Central Urban Renewal District Plan.



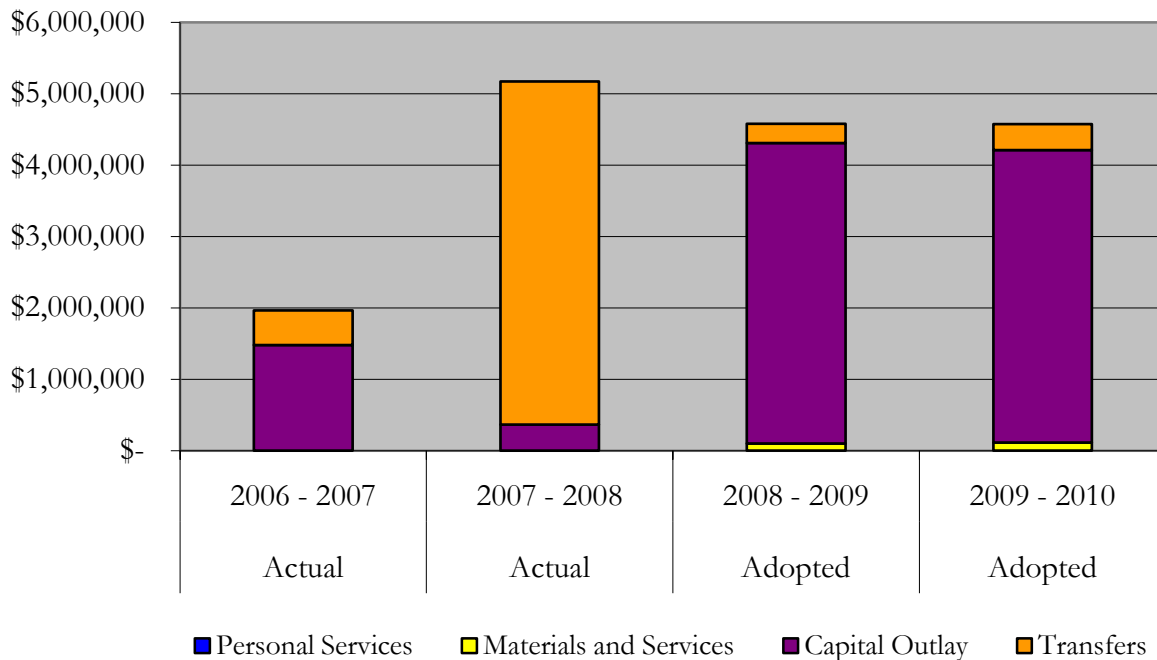
HIGHLIGHTS OF 2008/2009

- Completed the Tualatin commuter rail station.
- Started design of the Tualatin-Sherwood Road landscape improvements.
- Continued environmental monitoring and testing of the former Hanagan gas station site and Robinson Crossing project.
- Evaluated options for the East Commons improvements.
- Evaluated the maximum indebtedness for the Central Urban Renewal District.

GOALS FOR 2009/2010

- Design or construct identified 2009/2010 Central Urban Renewal District projects. (Council Goal 2)

Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Central Urban Renewal District Projects Expenditures



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 4,662	\$ 963	\$ 100,562	\$ 111,000
Capital Outlay	\$ 1,476,042	\$ 362,742	\$ 4,211,670	\$ 4,099,000
Transfers	\$ 483,657	\$ 4,808,350	\$ 266,000	\$ 367,775
Contingencies & Reserves	\$ -	\$ -	\$ 546,983	\$ 2,337,992
Total Expenditures	\$ 1,964,361	\$ 5,172,055	\$ 5,125,215	\$ 6,915,767

City of Tualatin
FY 2009 - 2010
CURD Projects Fund
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Printing & Postage	-	26	-	-	-
Consultants	4,662	938	100,000	40,000	110,000
Grounds & Landscaping	-	-	562	1,000	1,000
Materials & Services	4,662	963	100,562	41,000	111,000
Reimburse - Engineering	10,000	20,350	11,000	100,000	100,000
Transfer - Library Improv	200,000	4,570,000	-	-	-
Transfer - Park Devel	67,597	-	-	-	-
Transfer - Economic Devel	206,060	218,000	255,000	267,775	267,775
Transfers & Reimbursements	483,657	4,808,350	266,000	367,775	367,775
Land Acquisition	-	-	-	-	-
Land Improvements	410	-	-	-	-
Projects Administration	5,500	13	-	-	-
Projects Professional Svc	263,390	74,034	-	-	-
Projects Construction	1,206,706	288,695	-	-	-
Fund Projects	-	-	4,211,670	4,050,000	4,099,000
Non Fixed Assets Costs	35	-	-	-	-
Capital Outlay	1,476,042	362,742	4,211,670	4,050,000	4,099,000
Contingency	-	-	300,000	100,000	100,000
General Account Reserve	-	-	246,983	2,237,992	2,237,992
Contingencies & Reserves	-	-	546,983	2,337,992	2,337,992
CURD Projects Fund	<u>1,964,361</u>	<u>5,172,055</u>	<u>5,125,215</u>	<u>6,796,767</u>	<u>6,915,767</u>

TUALATIN DEVELOPMENT COMMISSION: CENTRAL URBAN RENEWAL BONDS

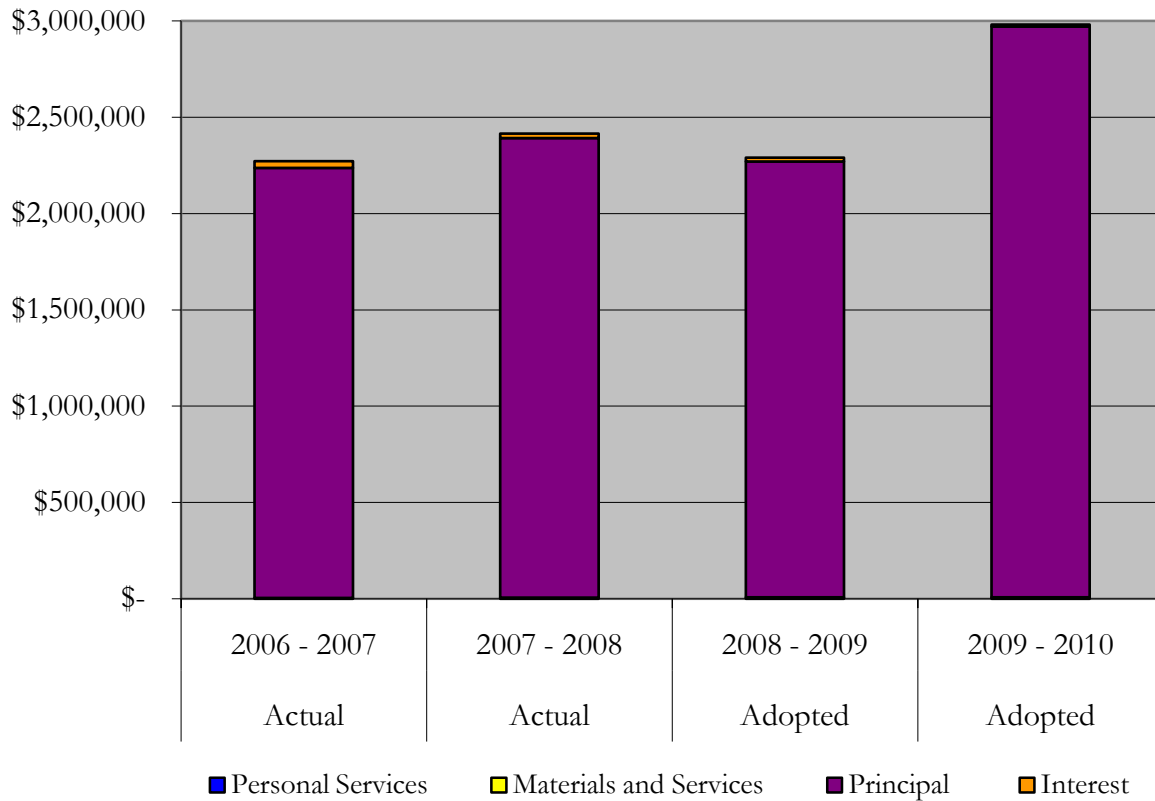
The Central Urban Renewal District Bond Fund receives tax increment revenues for the Central Urban Renewal District. Expenditures are for indebtedness of the District.

HIGHLIGHTS OF 2008/2009

- Paid all debt on time.



Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Central Urban Renewal District Bonds Expenditures



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 3,980	\$ 6,251	\$ 7,200	\$ 7,200
Principal	\$ 2,233,021	\$ 2,385,000	\$ 2,263,703	\$ 2,964,395
Interest	\$ 34,116	\$ 24,179	\$ 18,665	\$ 9,235
Contingencies & Reserves	\$ -	\$ -	\$ 273,032	\$ -
Total Expenditures	\$ 2,271,117	\$ 2,415,430	\$ 2,562,600	\$ 2,980,830

City of Tualatin
FY 2009 - 2010
Central Urban Bond
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Bond Registration & Exp	3,980	6,251	7,200	7,200	7,200
Materials & Services	3,980	6,251	7,200	7,200	7,200
Principal 2004 Refunding	195,000	-	-	-	-
Principal 2004 Project	245,000	255,000	260,000	270,000	270,000
CURD Subord Principal	1,793,021	2,130,000	2,003,703	2,694,395	2,694,395
Principal	2,233,021	2,385,000	2,263,703	2,964,395	2,964,395
Interest 2004 Refunding	2,340	-	-	-	-
Interest 2004 Project	31,415	23,943	16,165	8,235	8,235
CURD Subord Interest	361	237	2,500	1,000	1,000
Interest	34,116	24,179	18,665	9,235	9,235
General Account Reserve	-	-	273,032	-	-
Contingencies & Reserves	-	-	273,032	-	-
Central Urban Bond	<u>2,271,117</u>	<u>2,415,430</u>	<u>2,562,600</u>	<u>2,980,830</u>	<u>2,980,830</u>

TUALATIN DEVELOPMENT COMMISSION: LEVETON TAX INCREMENT DISTRICT PROJECTS

This fund carries out projects in the Leveton Tax Increment District (LTID), which comprises 380.3 acres in the western industrial area of Tualatin. The fund receives revenue primarily from the LTID Bond Fund. These revenues are used for projects in furtherance of the Leveton Tax Increment Plan.



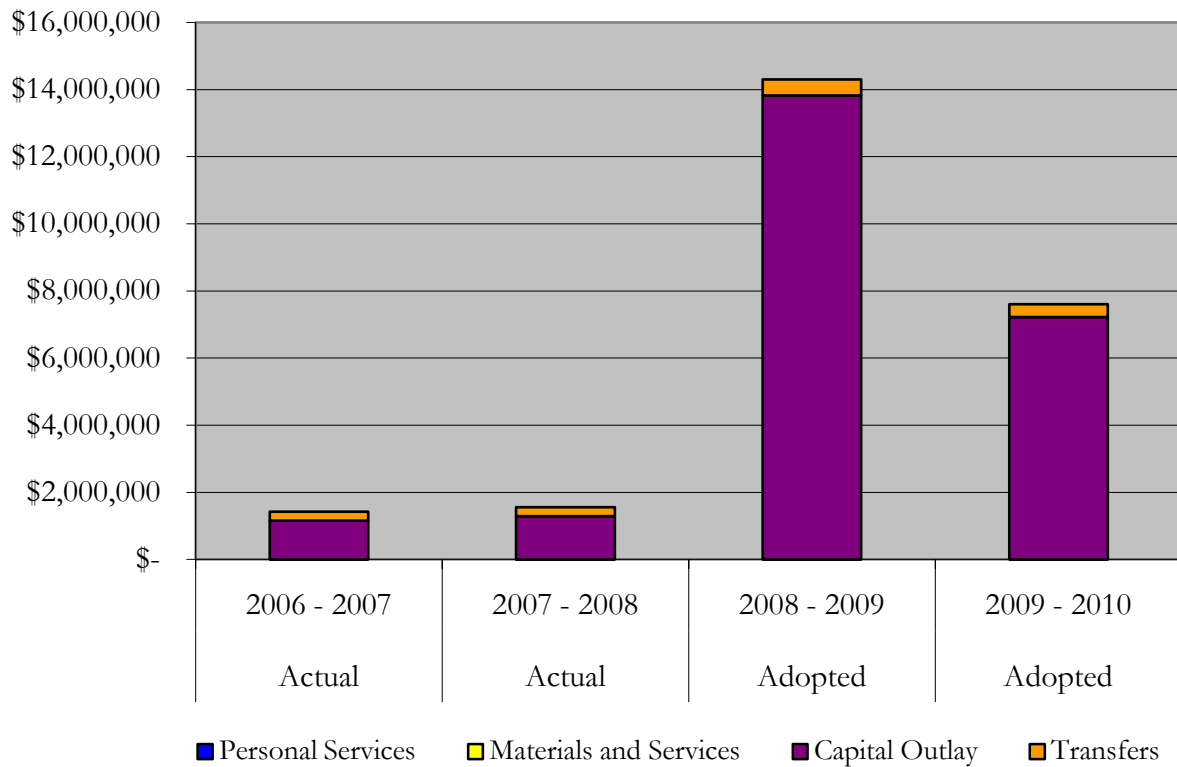
HIGHLIGHTS OF 2008/2009

- Completed the design and started construction on the SW Herman Road improvement project from SW 108th Avenue to SW 124th Avenue.
- Completed the design and acquired right-of-way for the Leveton Drive extension project including SW 130th Avenue and SW 128th Avenue.
- Completed SW 124th Avenue from SW Myslony Street to SW Tualatin-Sherwood Road.
- The Commission directed terminating tax increment collection in fiscal year 2009/2010.

GOALS FOR 2009/2010

- Complete improvements of Herman Road from SW 108th Avenue to SW 124th Avenue.
- Start construction of the Leveton Drive Extension including SW 128th and SW 130th to 99W.
- Start construction of Cummins Drive from SW 128th to Cipole Road.
- Begin coordination on termination of tax increment collection.
- Begin wetland monitoring and reporting for 124th Ave.

Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Leveton District Projects Expenditures



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 2,807	\$ 2,127	\$ 10,000	\$ 10,000
Capital Outlay	\$ 1,153,361	\$ 1,290,843	\$ 13,810,000	\$ 7,213,250
Transfers	\$ 264,658	\$ 266,596	\$ 483,230	\$ 383,015
Contingencies & Reserves	\$ -	\$ -	\$ 594,630	\$ 5,023,218
Total Expenditures	\$ 1,420,826	\$ 1,559,567	\$ 14,897,860	\$ 12,629,483

City of Tualatin
FY 2009 - 2010
Leveton Project
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Consultants	2,807	2,127	10,000	10,000	10,000
Leveton Projects	-	-	-	-	-
Materials & Services	2,807	2,127	10,000	10,000	10,000
Reimburse - Engineering	11,536	28,096	238,230	138,015	138,015
Transfer - City Center	49,102	18,500	-	-	-
Transfer - Economic Devel	204,020	220,000	245,000	245,000	245,000
Transfers & Reimbursements	264,658	266,596	483,230	383,015	383,015
Land Acquisition	499,236	499,660	-	-	-
Projects Administration	2,266	5,456	-	-	-
Projects Professional Svc	341,666	649,841	-	-	-
Projects Construction	305,670	135,887	-	-	-
Fund Projects	-	-	13,810,000	6,485,410	7,213,250
Non Fixed Assets Costs	4,523	-	-	-	-
Capital Outlay	1,153,361	1,290,843	13,810,000	6,485,410	7,213,250
Contingency	-	-	300,000	400,000	400,000
General Account Reserve	-	-	294,630	4,623,218	4,623,218
Contingencies & Reserves	-	-	594,630	5,023,218	5,023,218
Leveton Project	<u>1,420,826</u>	<u>1,559,567</u>	<u>14,897,860</u>	<u>11,901,643</u>	<u>12,629,483</u>

TUALATIN DEVELOPMENT COMMISSION: LEVETON TAX INCREMENT DISTRICT BONDS

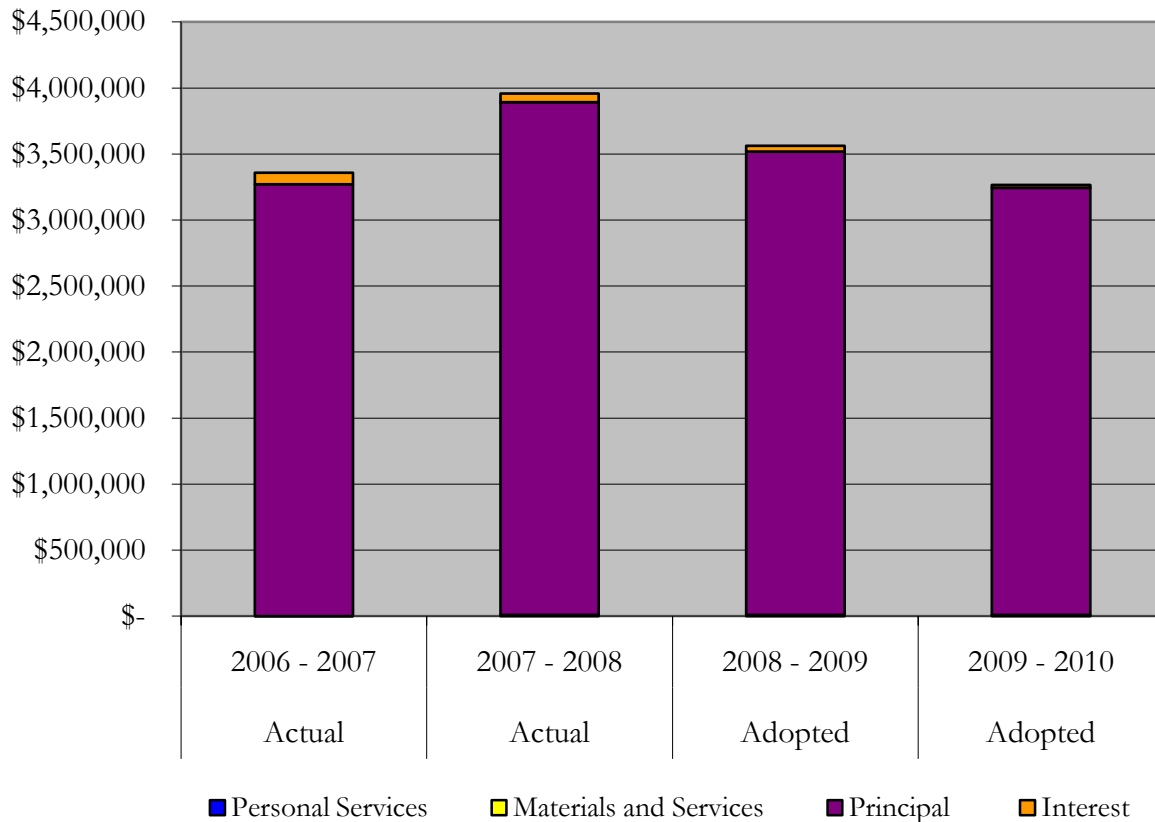
The Leveton Tax Increment District Bond Fund receives tax increment revenues for the Leveton Tax Increment District. Expenditures are for indebtedness of the District.

HIGHLIGHTS OF 2008/2009

- Paid all debt on time.



Tualatin Development Commission
Fiscal Year 2009 - 2010
Adopted Budget
Leveton District Bonds Expenditures



EXPENDITURE SUMMARY

	Actual 2006 - 2007	Actual 2007 - 2008	Adopted 2008 - 2009	Adopted 2009 - 2010
Personal Services	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ 5,364	\$ 8,152	\$ 9,000	\$ 9,000
Principal	\$ 3,265,173	\$ 3,885,000	\$ 3,510,000	\$ 3,234,909
Interest	\$ 87,888	\$ 65,275	\$ 43,760	\$ 21,670
Contingencies & Reserves	\$ -	\$ -	\$ 1,018,195	\$ 1,214,293
Total Expenditures	<u>\$ 3,358,425</u>	<u>\$ 3,958,427</u>	<u>\$ 4,580,955</u>	<u>\$ 4,479,872</u>

City of Tualatin
FY 2009 - 2010
Leveton Bond
Expenditures

Account Description	Actual FY 06-07	Actual FY 07-08	Adopted FY 08-09	Approved FY 09-10	Adopted FY 09-10
Bond Issuance Costs	4,970	6,160	-	-	-
Bond Registration & Exp	394	1,992	9,000	9,000	9,000
Materials & Services	5,364	8,152	9,000	9,000	9,000
Principal 2004 Refunding	110,000	115,000	-	-	-
Leveton Subord Principal	2,485,173	3,080,000	2,800,000	2,504,909	2,504,909
Intermed. Principal 2003	670,000	690,000	710,000	730,000	730,000
Principal	3,265,173	3,885,000	3,510,000	3,234,909	3,234,909
Interest 2004 Refunding	6,188	3,163	-	-	-
Leveton Subord Interest	500	342	2,000	500	500
Intermed. Interest 2003	81,200	61,770	41,760	21,170	21,170
Interest	87,888	65,275	43,760	21,670	21,670
Bond Indenture Reserve	-	-	774,313	773,705	773,705
General Account Reserve	-	-	243,882	440,588	440,588
Contingencies & Reserves	-	-	1,018,195	1,214,293	1,214,293
Leveton Bond	<u>3,358,425</u>	<u>3,958,427</u>	<u>4,580,955</u>	<u>4,479,872</u>	<u>4,479,872</u>