

What does the status of my application mean?

RECEIVED The City of Tualatin has received your application/submittal and a staff member

will contact you either with corrections, or that it's ready for pick up when

complete.

IN REVIEW Your permit is currently in review.

WAIT FOR APPL RSPNS Staff is waiting for an applicant response. Staff has notified the applicant of

missing information, corrections, etc and the application is on hold pending

additional information from the applicant.

WAIT OUTSIDE REVIEW Staff is required to contact multiple outside agencies depending on the type of

project. The fire department, Clean Water Services, testing agencies, or

consultants are examples of outside reviews. The application is on hold pending

additional information from an outside source.

PREP FOR ISSUANCE The plans examiner has completed their review. Additional paperwork must be

prepared, fees must be double checked and calculated, other internal departments may need to sign off, or there could be an issue with licensing. Please wait for staff to contact you with any issues that arise, or wait for a

"Ready to Issue" status before picking up your permit.

READY TO ISSUE Your permit is ready to pick up and permit fees are all calculated.

ISSUED The permit has been issued and the contractor or owner is approved to start

construction.

FINALED This permit is final and closed. No additional inspections are required and the

work is approved.

EXPIRED No activity has been performed on this permit in over 180 days. This permit is

expired as per Oregon State Building Codes.

WITHDRAWN No activity has been performed, the job has been cancelled, and the permit has

been withdrawn by the applicant.

VOID This permit has been canceled.

CERTIFICATE ISSUED This permit is final and closed, no additional inspections are required, the work

is approved, and a Certificate of Occupancy has been issued.

ONLINE SUBMITTED This permit has been submitted to the City online by the applicant.

