

CLACKAMAS COUNTY

CANDIDATE'S STATEMENT FOR COUNTY VOTERS' PAMPHLET

ELECTION DATE: _____	<input type="checkbox"/> Original Statement <input type="checkbox"/> Amended Statement
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Name of Candidate (as it will appear on ballot)	Party affiliation or Non-Partisan Office	E-Mail
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Telephone (home)	Telephone (work)	Fax Number
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Filing for the Office of *(include District, Position or Zone Number, if applicable)*

This information furnished by *(Name of Candidate or Committee as it should appear in voters' pamphlet)*

Attached is the statement for the candidate listed above; included is the candidate's:

Required information (see Page 2)

- Occupation (whether paid or unpaid), or the word "None"
- Occupational Background
- Educational Background, or the word "None"
- Prior Governmental Experience

Optional Information (see Page 3)

Statement(s) of Endorsement, if applicable (number filed: _____)

Photograph

NOTE: Language which violates any provision of ORS 251.415 will be excluded from the voters' pamphlet.

By signing this document, I hereby state:

- That all information provided by me on this form (CCE-36) including my occupation, educational and occupational background and prior governmental experience, is true to the best of my knowledge;
- I am the author of this statement (ORS 251.415);
- I have read and understand the instructions for submitting this candidate statement; and
- The photograph I have provided, if any, is less than four (4) years old.

_____ Signature of Candidate or agent on behalf of Candidate	_____ Date Signed
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Phone Number of Agent *(if applicable)*

WARNING: Supplying false information on this form may result in conviction of a felony with a fine of up to \$100,000 and/or imprisonment for up to five years. (ORS 260.715).

FOR OFFICE USE ONLY

Staff Initials _____	Photograph: <input type="checkbox"/> One	Statements of Endorsement:
Cash or Check Number _____	<input type="checkbox"/> Not Submitted	<input type="checkbox"/> Yes # _____
Receipt Number _____	<input type="checkbox"/> Name of Candidate on back of photo	<input type="checkbox"/> No
Word / Number Count Total _____		

NAME OF CANDIDATE:

REQUIRED INFORMATION

(Maximum **325** hand-counted words/numbers for Required & Optional Information excluding headings already printed.)
NOTE: This information is a matter of public record and may be published or reproduced.

Occupation (Present Employment – Paid or Unpaid)

Occupational Background (Previous Employment – Paid or Unpaid)

Educational Background (schools attended - use attachment if needed)

Complete name of school – <u>no acronyms</u>	Last grade level completed	Diploma/Degree/Certificate (AA, BA, BS, MA, PhD, etc.)	Course of study (optional)

Prior Governmental Experience (Elected or Appointed)

NAME OF CANDIDATE:

OPTIONAL INFORMATION

(Maximum **325** hand-counted words/numbers for Required & Optional Information excluding headings already printed.)
Note: This information is a matter of public record and may be published or reproduced.

REQUIRED AND OPTIONAL INFORMATION WORD/NUMBER COUNT TOTAL (325 word/number limit)_____

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INSTRUCTIONS FOR SUBMITTING CANDIDATE'S STATEMENT

GENERAL INFORMATION

1. The completed form (CCE-36), photograph, appropriate filing fee and Statement(s) of Endorsement (if applicable) must be received and date/time stamped by an employee of the County Elections Division, 1710 Red Soils Ct., Ste. 100, Oregon City OR 97045 no later than 5:00 p.m. on candidate's statements filing deadline day. **The postmark does not count.** Any forms received after 5:00 p.m. on the filing deadline day, or deposited in the Elections Division's outdoor drop box, will be rejected.
2. A candidate may submit an amended statement or different photograph until 5:00 p.m. on the filing deadline day. If you choose to submit an amended statement, you must submit a completed candidate's statement form (CCE-36) with the box "Amended Statement" marked. No additional fee will be required.
3. The Candidate's Statement shall be typewritten or printed legibly on standard 8½" x 11" white paper, or on the form contained in CCE-36.
4. The signature of the candidate or an authorized agent on behalf of the candidate must appear on form CCE-36.
5. At the time of filing, each candidate for nomination or election to the following offices shall pay the appropriate fee for space in the county voters' pamphlet:

An office to which a salary or other compensation beyond expenses is attached	\$100.00
An office with no salary or other compensation beyond expenses	\$25.00 (Special Districts)

If the candidate is running for nomination or election to a **city or county office**, they shall pay the following fee for space in the county voters' pamphlet, based on active electors in the electoral district:

a. Districts with fewer than 1,000 voters within the county	\$25.00
b. Districts with 1,000-9,999 voters within the county	\$50.00
c. Districts with 10,000-49,999 voters within the county	\$100.00
d. Districts with 50,000 or more voters within the county	\$300.00

6. A refund may be requested by the person who paid the filing fee no later than the last day for filing the Candidate's Statement. When a refund is made, the statement will not be printed in the Voters' Pamphlet.
7. The Candidate's Statement (CCE-36) **will not** be returned for proofreading after it has been filed. Statements will appear in the voters' pamphlet as submitted. **We do not correct spelling or grammar.**
8. Voters' Pamphlets are prepared county by county. If your name will appear on the ballot in more than one county, and you wish to have your Candidate's Statement in more than one county Voters' Pamphlet, you must contact each county for information.

REQUIRED AND OPTIONAL INFORMATION

1. Use words and numbers only; bullet points, underlining and bold type are acceptable; charts or graphics **may not** be used. (Please note: bullets are counted as words.)
2. The combined total word/number count for "Required and Optional Information" must not exceed 325 hand-counted words / numbers, excluding the eight words in the headings of "Required Information". The entire statement (including the photograph) must fit within 30 square inches of space (one column). **If a statement exceeds the word/number count or depth, the county clerk shall edit the statement to ensure compliance, and shall inform the candidate when this happens.** This editing (if necessary) will be done by means of eliminating **whole** sentences at the end of the statement. Endorsements will not be eliminated. Note that name / title / organization on an endorsement form counts toward the 325 words.
3. "Required Information" can include both paid and unpaid experience. **You do NOT need to include in your information the words "paid" or "not paid".**
4. Do not use acronyms, other than those commonly understood (e.g., USA, FBI, CBS, GED, IRS), in the "Required Information" portion of the statement.
5. In the "Required Information", use semi-colons to separate items such as jobs, organizations, dates, etc.

6. The word "None" must be used in any section of the "Required Information" if the candidate does not have any relevant information for that section. The word "None" shall count as part of the word/number count.
7. No italics may be used except when identifying publications. If italic text is used improperly, it will be changed to plain text.
8. If any material violates the provisions of ORS 251.415, the material in violation will be rejected. The County Clerk will notify the candidate of the rejection, if possible, and the candidate may revise the statement only to the extent necessary to bring it into compliance with ORS 251.415.
9. Quotes from published sources may be used. A quotation must have been disseminated to the public prior to its inclusion in the statement and must be identified by its source (such as the name of the newspaper in which it appeared) and date of publication. The source and date of publication information will be included in your overall word/number count. Examples of identifying the source of a quote:

David Jones, *The Oregonian*, 4/22/01
 Bob Dole, *Time Magazine*, 7/7/87
 Paul Smith, *Mayor Smith's Website*, 10/16/01

10. An endorsement by an individual or an organization may be included if the "Statement of Endorsement" (CCE-25) is attached. If a "Statement of Endorsement" is required but not received, the endorsement will be removed from the statement. (See "Statement of Endorsement" CCE-25 for instructions.) The County Clerk will edit the Candidate's Statement, if necessary, to ensure the name / title / organization of endorser is represented in the statement exactly as it appears on the Statement of Endorsement. Note that name / title / organization on an endorsement form counts toward the 325 words.

PHOTOGRAPH (ORS 251.075)

1. A photograph is optional. It is recommended that you submit one 5" x 7" black and white photo. The photo will be scanned and reduced to the standard Voters' Pamphlet size. Alternately, a digital file in a standard file format (.tif or .jpg) may be submitted, on disk or as an attachment to an e-mail message (elections@co.clackamas.or.us). If the photograph submitted is in a format different from those recommended above, the quality of reproduction may be affected.
2. The photograph must be **less than four years old**.
3. The photograph must show **only** the face and shoulders of the candidate; no hands, and nothing below the shoulders.
4. The background of the photograph must be plain (untextured, light gray background is recommended). Materials such as paneling, wallpaper, windows, textured walls, bookcases, flags and plants will be cropped or eliminated.
5. In the photograph, a candidate may **not** wear clothing or jewelry which may be construed as showing membership in any organization (e.g., uniform, judicial robe, hat, lapel pin, etc). Photographs that do not meet these requirements will be cropped or altered.
6. The candidate's name must be written on the back of the photograph in the upper left corner.

If you have any questions, call the Elections Division at 503.655.8510.

**Clackamas County Elections Division
 1710 Red Soils Ct., Ste. 100
 Oregon City, OR 97045
 Telephone: 503.655.8510
 FAX: 503.655.8461**