



MEMORANDUM CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: MARCH 28, 2016

SUBJECT: Work Session for March 28, 2016

6:00 p.m. (10 min) – Recommendations for 2015 Outstanding Volunteers. The annual Volunteer Recognition Event is scheduled for Monday, April 11. This year the event includes a reception at the Juanita Pohl Center prior to the City Council meeting and then the awards for Outstanding Volunteer will be presented in four different categories (youth, adult, group, and lifetime) at the City Council Meeting. The nominations will be discussed at tonight's work session along with the recommendations from the selection committee.

6:10 p.m. (40 min) – 2017-2021 Capital Improvement Plan The City's Capital Improvement Plan (CIP) establishes and prioritizes funding for projects such as master plans, development of new infrastructure, improvements to existing infrastructure, and facilities including vehicles and information technology. Council will review and comment on the plan tonight which will be incorporated into the upcoming 2016-2017 budget process.

6:50 p.m. (10 min) – Council Meeting Agenda Review, Communications & Roundtable. Council will review the agenda for the March 28th City Council meeting and brief the Council on issues of mutual interest. Included in the packet is a request to the Council for a Proclamation.



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

FROM: Janet Newport, Human Resources Manager

DATE: 03/28/2016

SUBJECT: Recommendations for 2015 Outstanding Volunteers

ISSUE BEFORE THE COUNCIL:

The recommendations for the City of Tualatin volunteer awards for 2015. The nominations are as follows: Adult Category – Alan Feinstein, Joan Hornburg, Randy Ito and Kate Lanman. Youth Category - Emily Carl, Gisselle Franco Correa, Azucena Javier and Angel Ramirez. Group Category – Tualatin High School Key Club. Lifetime Achievement – Thea Wood.

POLICY CONSIDERATIONS:

The selection committee was made up of Jackie Konen, Jace Rode, Margaret Gunther, Emily Antonelli, Zoe Monahan and Councilor Frank Bubenik who reviewed the nominations and ranked them on the following criteria:

1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin.
2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community.
3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems.
4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort.

RECOMMENDATION:

Staff will discuss the award recommendations from the Outstanding Volunteer Selection Committee at the work session.

Attachments:



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Alice Cannon, Assistant City Manager

FROM: Jeff Fuchs, City Engineer

DATE: 03/28/2016

SUBJECT: 2017 - 2021 Capital Improvement Plan (CIP) Update

ISSUE BEFORE THE COUNCIL:

Staff will provide an update to Council regarding the 2017 - 2021 Capital Improvement Plan (CIP).

EXECUTIVE SUMMARY:

The City's Capital Improvement Plan (CIP) establishes and prioritizes funding for projects such as master plans, development of new infrastructure, improvements to existing infrastructure, and facilities such as vehicles and information technology.

The CIP promotes efficient use of the City's limited financial resources and assists in coordinating public and private development. In addition, the CIP planning process provides a valuable means of coordinating development of facilities and infrastructure.

Projects in the CIP are grouped in categories identified as Utilities, Transportation, Facilities & Equipment, Parks & Recreation, and Technology. Each project is identified by the following criteria: meets health and safety concerns, supports Council goals, meets a regulatory requirement, considers service delivery need, includes outside funding or partnerships, or implements a Master Plan improvement.

The CIP process evolves and is refined each year. This year's CIP format is similar to previous years with additional information added to the project worksheets. The most notable changes are those made to individual projects.

Attachments: [CIP PowerPoint 17-21](#)



Capital Improvement Plan

2017 - 2021



City of Tualatin

March 28, 2016

Project Categories



**FACILITIES
EQUIPMENT**

**PARKS
RECREATION**

TECHNOLOGY

TRANSPORTATION

UTILITIES

CIP Priorities

Health & Safety

Coordination (cost savings)

Regulatory requirements

Council goals

Master Plans

Service Delivery



Funding Sources

System Development Charges

Water Rates

Wastewater Rates

Storm Rates

Road Maintenance Rates

Gas Taxes

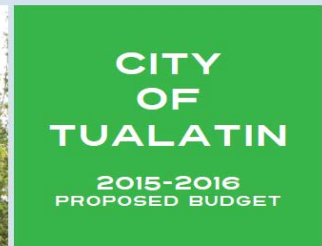
General Fund

Grants and Donations



2016/2017 CIP

Facilities & Equip.	\$ 333,000
Parks and Rec.	\$ 42,000
Technology	\$ 147,000
Transportation	\$ 4,004,000
Utilities	\$ 1,990,000
CIP Total	\$ 6,516,000



Facility & Equipment Projects



Facilities and Equipment	FY16/17
City Wide LED Lighting Retrofit	\$44,000
Core Area Parking: Green, White, Blue Lot Maintenance	\$13,000
Police Station Carpet Replacement	\$40,000
Police Station Parking Lot Maintenance	\$19,000
Vehicles	\$217,000
Total	\$333,000



Five Year CIP – Facilities and Equipment

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
FACILITIES AND EQUIPMENT					
Citywide: LED Lighting - TCP, Commons, Ops, PD	44,000	0	0	0	0
Community Services Admin Roof Replacement	0	50,000	0	0	0
Core Area Pkg Maintenance: Green/White/Blue Lots	13,000	0	0	25,000	43,000
Lafky House: Replace Roof	0	42,000	0	0	0
Library Furnishing Replacement	0	64,000	66,000	0	0
Operations: Covered Parking Structure for Trucks	0	0	0	0	411,000
Operations: Public Parking Lot Expansion	0	53,000	0	0	0
Operations: Warehouse and Public Lot Slurry Seal	0	51,000	0	0	0
Police Station: Carpet Replacement	40,000	0	0	0	0
Police Station: HVAC Unit Replacements	0	31,000	32,000	33,000	34,000
Police Station: Outside Rock Walkway	0	11,000	0	0	0
Police Station: Parking Lot Maintenance Repair	19,000	0	0	0	0
Police Station: Roof Maintenance -Topcoat Granular	0	33,000	0	0	0
Vehicles	217,000	515,000	522,000	865,000	78,000
TOTAL FACILITIES & EQUIPMENT	333,000	850,000	620,000	923,000	566,000

Community Services Projects



Parks and Recreation	FY16/17
Community Park LED Lighting Retrofit – Courts	\$20,000
Juanita Pohl Center Furniture Replacement	\$8,000
Van Raden Center Plumbing Repairs	\$14,000
Total	\$42,000



Five Year CIP – Parks and Recreation

PARKS & RECREATION	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
Atfalati Park Tennis Court Reconstruction	0	0	0	170,000	0
Community Park: North Drive Aisle/Boat Ramp Repair		95,000	0	0	0
Community Park: LED Retrofit Lighting - Courts	20,000	0	0	0	0
Ibach Park Playground Improvements	0	107,000	0	0	0
Juanita Pohl Center: Furniture Replacement	8,000	23,000	24,000	25,000	0
Juanita Pohl Center: Kitchen Design & Renovation	0	217,000	0	0	0
Juanita Pohl Center: Parking Lot	0	0	0	0	68,000
Juanita Pohl Center: Roof	0	0	118,000	0	0
Public Arts Plan	0	16,000	0	0	0
Saum Creek Trail Improvements	0	32,000	0	0	0
Tualatin Commons Fountain Tile Repair	0	64,000	0	0	0
Tualatin High School Synthetic Field Replacement	0	533,000	0	0	0
Van Raden Comm Center & CSAD : Exterior Paint	0	15,000	0	0	0
Van Raden Comm Center: Plumbing	14,000	0	0	0	0
Van Raden Comm Center: Replace Flooring	0	13,000	0	0	0
Van Raden Comm Center: Replace Roof	0	53,000	0	0	0
Van Raden Comm Center: Window Replacement	0	28,000	0	0	0
TOTAL PARKS & RECREATION	42,000	1,196,000	142,000	195,000	68,000

Technology Projects



Technology	FY16/17
Citywide Computer Server Replacement	\$20,000
Citywide Microsoft, Adobe, & Other License Updates	\$82,000
Electronic Content Management System Analysis	\$15,000
Library Technology Replacement	\$30,000
Total	\$147,000

Five Year CIP – Technology



TECHNOLOGY	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
Citywide: Computer Server Replacement	20,000	64,000	33,000	23,000	70,000
Citywide: Microsoft Office, Adobe & Other Licenses	82,000	0	0	0	0
Citywide: Network Switches Replacement	0	85,000	0	0	0
Citywide: Phone System Upgrade or Replacement	0	160,000	0	0	0
Electronic Content Management System	15,000	96,000	0	0	0
Library Self-Check Machine	0	37,000	0	0	0
Library Technology Replacement	30,000	21,000	0	0	0
TOTAL TECHNOLOGY	147,000	463,000	33,000	23,000	70,000

Transportation Projects



Transportation	FY16/17
65 th Ave at Sagert Traffic Signal	\$409,000
105 th /Blake/108 th Design Alignment Analysis	\$160,000
Borland Road: Fill in Sidewalk Gaps	\$50,000
Herman Rd Widen: Tualatin Rd to Teton (R3)	\$50,000
I-5 Southbound Off-Ramp: Move Guardrail	\$50,000
ITS Traffic Camera Installation	\$50,000
Myslony Bridge	\$3,165,000
Neighborhood Traffic Solutions	\$80,000
Traffic Signal Detection Upgrades	\$25,000
Transit Stop Improvements near the WES Station	\$15,000
Total	\$4,054,000

Five Year CIP – Transportation



TRANSPORTATION	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
65th Ave at Sagert St: Add Traffic Signal	409,000	290,000	0	0	0
105th/Blake/108th: Design Alignment	160,000	0	0	0	0
Borland Road/PGE Fill in Sidewalk Gaps	50,000	0	0	0	0
Boones Ferry Rd Sidewalks (R12)	0	336,000	0	0	0
Herman Rd Widen: Tualatin Rd to Teton (R3)	50,000	0		0	275,000
I-5 South Off-Ramp at Nyberg: Remove guardrail	50,000	0	0	0	0
ITS Traffic Camera Installation	50,000	0	0	0	0
Myslony Bridge: west of 112th Ave	3,165,000	0	0	0	0
Neighborhood Transportation Solutions	80,000	80,000	80,000	80,000	80,000
Traffic Signal Detection Upgrades	25,000	0	0	0	0
Transit Stop Improvements	15,000	0	0	0	0
TOTAL TRANSPORTATION	4,054,000	706,000	80,000	80,000	355,000

Storm Water Projects



Storm Utility	FY16/17
Grahams Ferry /Ibach: Upgrade Storm Outfall	\$80,000
Nyberg Creek at Martinazzi	\$200,000
Storm Water Master Plan and Rate Study	\$205,000
Waterford Water Quality Facility	\$70,000
Total	\$555,000

Five Year CIP – Storm Water



UTILITIES - STORM	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
89th Ave/TSR Install Storm Outfall	0	112,000	0	0	0
125th Ct/Herman Rd: Upgrade/Install Storm Outfall	0	64,000	165,000	0	0
Grahams Ferry Rd/Ibach St: Upgrade Storm Outfall	80,000	128,000	0	0	0
Manhasset Storm System	0	0	0	0	150,000
Nyberg Creekt at Martinazzi Ave Outfall	200,000	0	0	0	0
Sequoia Ridge Water Quality Facility	0	0	110,000	0	0
Storm Master Plan and Rate Study Update	205,000	0	0	0	0
Sweek Dr/Emery Zidell Pond B: Rehab WQF	0	107,000	0	0	0
Waterford Water Quality Facility	70,000	0	0	0	0
TOTAL UTILITIES - STORM	555,000	411,000	275,000	0	150,000

Water Projects



Water Utility	FY16/17
63 rd N of Boones Ferry Rd: Replace Water Lines	\$100,000
124 th Street Interconnect	\$22,000
Blake to 115 th Street: Install New 12" Water Line	\$200,000
Myslony/112 th St Loop Water Line System	\$460,000
I-5 Off-Ramp Water Line Relocation	\$47,000
Water Master Plan & Rate Study	\$115,000
Water Reservoir A2 Mixers & Chemical Feed System	\$51,000
Water Reservoirs C1 and C2 Completion	\$400,000
Total	\$1,395,000

Five Year CIP – Water



	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
UTILITIES - WATER					
63rd N of Boones Ferry Rd: Replace AC lines (P1)	100,000	0	0	0	0
124th Street Interconnect	22,000	0	0	0	0
B Level Pump Station and Lines (PS1)	0	320,000	922,000	1,149,000	0
Blake to 115th: Install New 12" WaterLine Pipe (P2)	200,000	213,000	0	0	0
Myslony St/112th Ave Intersection: loop system (P3)	460,000	0	0	0	0
Water Mains: Replace Aging Lines (P1)	0	0	0	114,000	0
Water Main Relocate: I-5 South Off Ramp at Nyberg	47,000	0	0	0	0
Water Reservoirs: A1, Exterior/Interior Paint/Clean	0	675,000	0	0	0
Water Reservoirs: A2, Interior Paint/Clean	0	0	330,000	0	0
Water Reservoirs: A2, Mixers & Chemical Feed Sys	51,000	0	0	0	0
Water Reservoirs: B2, Interior Painting & Cleaning	0	0	0	568,000	0
Water Reservoirs: B2, Exterior	0	125,000	0	0	0
Water Reservoirs: New C2 and C1 Coating (R1)	400,000	0	0	0	0
TOTAL UTILITIES - WATER	1,395,000	1,333,000	1,252,000	1,831,000	0

Sewer Projects

Sewer Utility

FY16/17

65th Ave/Nyberg Trunk Line Study

\$20,000

Sewer Master Plan and Rate Study

\$20,000

Total

\$40,000



Five Year CIP – Wastewater



UTILITIES - SEWER	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
65th Ave/Nyberg Trunk Line	20,000	0	0	0	0
Sewer Master Plan and Rate Study Update	20,000	0	0	0	0
TOTAL UTILITIES - SEWER	40,000	0	0	0	0

CIP SCHEDULE

- July 2015 CIP kick-off with City Staff
- Sept 2015 Review Projects with CIO Officers
- March 2016 Review Draft CIP with
 - TPARK
 - Planning Commission
- March 2016 CIP to Council

16/17 Budget
July

Jan.
17/21 CIP



CIP Update





STAFF REPORT

CITY OF TUALATIN

City Council Work Session

Meeting Date: 03/28/2016

Subject: Council Communications

Through: Sherilyn Lombos, Administration

Request



CITY OF TUALATIN

APPLICATION TO REQUEST A PROCLAMATION

18880 SW MARTINAZZI AVE • TUALATIN, OR 97062

PHONE 503.691.3011

Requests for City Proclamations should be submitted four weeks prior to the requested Council Meeting date. The City Council meets the 2nd and 4th Monday of each month unless otherwise noted. For specific meeting dates, please visit the City of Tualatin website at www.tualatinoregon.gov.

Topic & Purpose of Proclamation:

Construction Industry Safety Week

Individual, Agency, or Organization Sponsoring the Proclamation:

Safe Build Alliance safebuildalliance.com

Local Resident Attending Council Meeting to Receive Proclamation:

Bill Kalapsa 503 318-2341
Name Phone

Note: There is a limit of two proclamations per City Council meeting and selection is made in the order requests are received. Please indicate an alternative meeting date for the event the preferred date is unavailable. While the City does its best to recognize citizen needs, we retain the right to decide if the proclamation will be issued or not.

Preferred City Council Meeting Date Requested: 4/11 ~~03~~ ⁰⁴ 4/25/16

Alternate City Council Meeting Date: 4/25/16

Requested By: William Kalapsa 503 318-2341
Name Phone

3951 N OVERLOOK BLVD William.Kalapsa@libertymutual.com
Address PORTLAND, OR 97227 Email

Please attach a draft copy of your one page proclamation to this application or check the box if the proclamation will be the same as the previous year. Wording will be the same as the previous year.

Return the completed form to: City of Tualatin, Attn: Deputy City Recorder, 18880 SW Martinazzi Ave, Tualatin OR, 97062 or via email to nmorris@ci.tualatin.or.us.

For Official Use Only:

Date Request Received	_____
Approved	Not Approved
Date Proclaimed	_____

Whereas, construction is vital to our strong local economy yet remains one of the most dangerous professions; and

Whereas, the nature of the industry is fluid with craftspeople moving from firm to firm and project to project; and

Whereas, with proper planning, communication and controls, it is possible to eliminate injuries and incidents from construction sites; and

Whereas, no innovation in safety should be proprietary in order to send every worker across the region home safely after every shift; and

Whereas, local private and public owners in **Portland** have been national leaders in construction safety and have the opportunity to demonstrate leadership once again; and

Whereas, a diversity of stakeholders will enrich the dialogue and accelerate the adoption of best practices; and

Whereas, SafeBuild Alliance, a local non-profit advocating Zero Incidents through Collaboration has encouraged all members of the building community to share and learn in safety from one another; and

Whereas, every day should include a focus on safety, a coordinated annual event across the region serves to heighten awareness;

Now, therefore, I, **_____**, Mayor of the City of **_____** do hereby proclaim May 1-7 2016 to be:

Construction Industry Safety Week

in **City, State** and encourage all residents to observe this week