



City of Tualatin

TUALATIN CITY COUNCIL

Monday, SEPTEMBER 11, 2017

JUANITA POHL CENTER

8513 SW Tualatin Road

Tualatin, OR 97062

WORK SESSION begins at 5:00 p.m.

BUSINESS MEETING begins at 7:00 p.m.

Mayor Lou Ogden

Council President Joelle Davis

Councilor Robert Kellogg

Councilor Paul Morrison

Councilor Jeff DeHaan

Councilor Frank Bubenik

Councilor Nancy Grimes

Welcome! By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified a time for your comments on its agenda, following Announcements, at which time citizens may address the Council concerning any item not on the agenda or to request to have an item removed from the consent agenda. If you wish to speak on a item already on the agenda, comment will be taken during that item. Please fill out a Speaker Request Form and submit it to the Recording Secretary. You will be called forward during the appropriate time; each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City website at www.tualatinoregon.gov/meetings, the Library located at 18878 SW Martinazzi Avenue, and on file in the Office of the City Manager for public inspection. Any person with a question concerning any agenda item may call Administration at 503.691.3011 to make an inquiry concerning the nature of the item described on the agenda.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact Administration at 503.691.3011. Notification thirty-six (36) hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Council meetings are televised *live* the day of the meeting through Washington County Cable Access Channel 28. The replay schedule for Council meetings can be found at www.tvctv.org. Council meetings can also be viewed by live *streaming video* on the day of the meeting at www.tualatinoregon.gov/meetings.

Your City government welcomes your interest and hopes you will attend the City of Tualatin Council meetings often.

PROCESS FOR LEGISLATIVE PUBLIC HEARINGS

A **legislative** public hearing is typically held on matters which affect the general welfare of the entire City rather than a specific piece of property.

1. Mayor opens the public hearing and identifies the subject.
2. A staff member presents the staff report.
3. Public testimony is taken.
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When the Council has finished questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *deny*, or *continue* the public hearing.

PROCESS FOR QUASI-JUDICIAL PUBLIC HEARINGS

A **quasi-judicial** public hearing is typically held for annexations, planning district changes, conditional use permits, comprehensive plan changes, and appeals from subdivisions, partitions and architectural review.

1. Mayor opens the public hearing and identifies the case to be considered.
2. A staff member presents the staff report.
3. Public testimony is taken:
 - a) In support of the application
 - b) In opposition or neutral
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When Council has finished its questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *approve with conditions*, or *deny the application*, or *continue* the public hearing.

TIME LIMITS FOR PUBLIC HEARINGS

The purpose of time limits on public hearing testimony is to provide all interested persons with an adequate opportunity to present and respond to testimony. All persons providing testimony **shall be limited to 3 minutes**, subject to the right of the Mayor to amend or waive the time limits.

EXECUTIVE SESSION INFORMATION

An Executive Session is a meeting of the City Council that is closed to the public to allow the City Council to discuss certain confidential matters. An Executive Session may be conducted as a separate meeting or as a portion of the regular Council meeting. No final decisions or actions may be made in Executive Session. In many, but not all, circumstances, members of the news media may attend an Executive Session.

The City Council may go into Executive Session for certain reasons specified by Oregon law. These reasons include, but are not limited to: ORS 192.660(2)(a) employment of personnel; ORS 192.660(2)(b) dismissal or discipline of personnel; ORS 192.660(2)(d) labor relations; ORS 192.660(2)(e) real property transactions; ORS 192.660(2)(f) information or records exempt by law from public inspection; ORS 192.660(2)(h) current litigation or litigation likely to be filed; and ORS 192.660(2)(i) employee performance of chief executive officer.



OFFICIAL AGENDA OF THE TUALATIN CITY COUNCIL MEETING FOR SEPTEMBER 11, 2017

- A. CALL TO ORDER**
Pledge of Allegiance
- B. ANNOUNCEMENTS**
1. Tualatin Youth Advisory Council Update for September 2017
- C. CITIZEN COMMENTS**
This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.
- D. CONSENT AGENDA**
The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.
1. Consideration of Approval of the Minutes for the Work Session and Regular Meeting of August 28, 2017
- E. SPECIAL REPORTS**
1. Update on Programs and Activities Offered This Summer by the City of Tualatin and Partners, and a Preview of Fall Programs.
2. Vision Action Network Presentation
- F. COMMUNICATIONS FROM COUNCILORS**
- G. ADJOURNMENT**

City Council Meeting

Meeting Date: 09/11/2017

ANNOUNCEMENTS: Tualatin Youth Advisory Council Update

ANNOUNCEMENTS

Tualatin Youth Advisory Council Update for September 2017

A. YAC Update

September 11, 2017

Tualatin Youth Advisory Council

Youth Participating in Governance

- 8 movies
- 1,300 people
- Raised nearly \$1,000 for NLC trip



West Coast Giant Pumpkin Regatta

- Saturday, October 21
- Crafts, pumpkin carving, pumpkin bowling, facepainting
- Proceeds help fund NLC trip in March!



Haunted House



- October 25-28
- Van Raden Community Center

Other Activities

- New member recruitment through September
- Park After Dark nights begin September 15
- Parks and Recreation Master Plan Focus Group





STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Nicole Morris, Deputy City Recorder

DATE: 09/11/2017

SUBJECT: Consideration of Approval of the Minutes for the Work Session and Regular Meeting of August 28, 2017

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the Work Session and Regular Meeting of August 28, 2017.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: [City Council Work Session Minutes of August 28, 2017](#)
[City Council Regular Meeting Minutes of August 28, 2017](#)



Present: Mayor Lou Ogden; Councilor Frank Bubenik; Council President Joelle Davis; Councilor Paul Morrison; Councilor Jeff DeHaan; Councilor Robert Kellogg

Absent: Councilor Nancy Grimes

Staff City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele;

Present: Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Recorder Nicole Morris; Assistant to the City Manager Tanya Williams; Assistant City Manager Alice Cannon; Management Analyst II Zoe Monahan; IS Director Bates Russell; Human Resources Director Stacy Ruthrauff

CALL TO ORDER

Mayor Ogden called the meeting to order at 5:04 p.m.

1. *Economic Development Update.*

Assistant City Manager Alice Cannon and Economic Development Manager Melinda Anderson presented an update on Economic Development activities. Manager Anderson provided an update on employment and wage growth. She spoke to statistics and economic indicators noting the City is showing a strong economy with good growth. Manager Anderson has been working with local businesses to assist them with development. There is approximately 100,000 square feet of new industrial constructions and an additional 458,000 square feet in various stages of planning. She also stated there are 740 industrial zoned acres in the city with 83 acres in 6 separate parcels that can still be built on. Manager Anderson spoke to industry impacts and new business in the area, noting Tualatin has seen 127 new businesses this year.

Councilor Bubenik asked about the permitting and food beverage guide that has been created. He asked if would be translated into Spanish. Manager Anderson stated they could look into that as an option.

Councilor Kellogg asked why the administration support services category had such significant growth. Manager Anderson stated she did not have specifics but could research it further.

Councilor Kellogg asked how all the industrial growth is impacting traffic in the area. Manager Cannon stated it has a significant impact due to the job creation.

2. *Tualatin's Housing Inventory.*

Assistant City Manager Alice Cannon and Jerry Johnson of Johnson Economics Consulting presented information on Tualatin's Housing Inventory. Manager Cannon stated one of Council's goals is to address housing in the area and this analysis is the first step in exploring the goal. Mr. Johnson presented facts and figures on housing inventory, pricing, vacancy rates, and regulated affordable housing in the city.

Mayor Ogden asked how Tualatin compared to other parts of the region. Mr. Johnson stated Tualatin aligns with the other higher end suburban areas and is not out of alignment with other similar jurisdictions.

Council President Davis asked if there were statistics on who lives and works in Tualatin. Mr. Johnson stated that statistic was out of scope for this study.

Councilor Bubenik asked what year the numbers were based off of. Mr. Johnson stated figures were used from the fourth quarter of 2016.

Mayor Ogden asked what the top drivers for affordable housing creation are. Mr. Johnson stated accelerated permitting and financing of system development charges provide significant value to those types of projects.

Mayor Ogden asked what kind of environment is needed for a developer to sell affordable housing and make good returns. Mr. Johnson stated it is important to allow developers to cut lot sizes and adjust SDC rates.

3. Council Rules.

Mayor Ogden asked if the footnotes for the Charter had been updated. City Attorney Brady stated the footnotes had been updated with the Charter references per the Council's request.

Council President Davis requested to have Mayor Ogden submitted his comments in writing to the sub-committee for review and integration.

Mayor Ogden stated he would like to see the document reduced in size and in more general terms.

Councilor Morrison stated he feels the current document doesn't make it any easier to interpret the charter.

Council President Davis stated the document is to outline how the Council operates and is very similar to other legislative bodies.

Council consensus was reached that Council members will provide written feedback to the sub-committee for prioritization. Further discussion on the Council Rules will be held on September 11, 2017.

4. Climate Mayors Project.

Councilor DeHaan joined the meeting at 6:37 p.m.

Mayor Ogden asked what tangible local level action participation would offer, if the Council had to adopt the goals of the Paris Climate Agreement, and who would be the representative for the Council on the monthly calls.

Council President Davis stated joining starts the conversation about potential activities the Council could participate in to support reductions in climate change. She added that joining is not an obligation to anything but in turn a chance to participate and facilitate discussions on the topic.

Councilor Kellogg stated he is in support of joining.

City Manager Lombos stated she spoke with the City of Milwaukie and Hood River. Both have joined and neither has adopted a resolution.

Councilor DeHaan stated he is in support of joining.

Councilor Morrison stated greenhouse gas emissions is not currently a city goal and is not a priority for him at this time.

Council consensus was reached to place the item on tonight's agenda for a vote.

5. Council Meeting Agenda Review, Communications & Roundtable.

Council discussed the proclamation request for the Bicentenary of Birth of Bahauallah. The request was denied for lack of consensus.

ADJOURNMENT

The work session adjourned at 7:05 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Lou Ogden, Mayor



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR AUGUST 28, 2017

Present: Mayor Lou Ogden; Councilor Frank Bubenik; Council President Joelle Davis;
Councilor Paul Morrison; Councilor Jeff DeHaan; Councilor Robert Kellogg

Absent: Councilor Nancy Grimes

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele;
Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy
City Recorder Nicole Morris; Assistant to the City Manager Tanya Williams; Assistant
City Manager Alice Cannon; IS Director Bates Russell; Management Analyst II Sou
Souvanny

A. CALL TO ORDER

Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:05 p.m.

B. ANNOUNCEMENTS

1. New Employee Introduction- Building Inspector I James Davis

Assistant City Manager Alice Cannon introduced Building Inspector James Davis.
The Council welcomed him.

C. CITIZEN COMMENTS

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None.

D. CONSENT AGENDA

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MOTION by Councilor Frank Bubenik, SECONDED by Council President Joelle Davis to adopt the consent agenda.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Councilor Nancy Grimes (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Session and Regular Meeting of August 14, 2017

E. SPECIAL REPORTS

1. Tualatin Valley Fire District Annual Report

Tualatin Valley Fire and Rescue (TVFR) District Fire Chief Mike Duyck presented an annual update for the fire district. He covered emergency response and communication statistics for 2016 noting calls have risen 47% since 2012. Chief Duyck also spoke to EMS integration within the department, the hazardous materials team in Tualatin, and the verified responders program. In addition he provided an update on community partnerships including service to Newberg and surrounding areas. Upcoming activities for TVFR include bond refinancing, capital improvements and apparatus purchases, WCCCA 911 upgrades, and updated strategic planning.

Councilor Bubenik asked if the mobile integrated health care was funded. Chief Duyck stated they are looked at federal funding mechanisms to potentially create a more stable source of funding for this program.

Councilor DeHaan asked about the departments current insurance rating. Chief Duyck stated the department is currently being evaluated. The department currently carries a two rating, with one being the highest rating possible.

2. FY 2016-17 Annual Report of the Tualatin Arts Advisory Committee

Tualatin Arts Advisory Committee (TAAC) Vice-Chair Kristin Erikson presented the annual report. Vice-Chair Erikson stated the role of the committee is to stimulate private and public support for programs and activities in the arts, encourage greater opportunities for recognition of arts in Tualatin, and to strive to ensure excellence in the public arts collection. The committee produces four primary art programs a year including ArtSplash, Concerts on the Commons, ArtWalk, and the Visual Chronicle. Partnerships with the Tualatin Heritage Center, Mask and Mirror Community Theatre, and Tualatin Valley Symphony all supported arts in the community this year. TAAC completed improvements to the Lazy River Sculpture this year. TAAC action plan for the next year includes continuing to produce art events and programs and incorporate the Public Art Plan into the Parks and Recreation Master Plan Update.

Mayor Ogden complimented the committee on another successful year of work.

F. COMMUNICATIONS FROM COUNCILORS

Councilor Kellogg encouraged citizens to donate to help victims of Hurricane Harvey.

MOTION by Councilor Robert Kellogg, SECONDED by Councilor Frank Bubenik to table the discussion regarding the Climate Mayors Project.

Aye: Councilor Frank Bubenik, Councilor Robert Kellogg

Nay: Mayor Lou Ogden, Council President Joelle Davis, Councilor Jeff DeHaan, Councilor Paul Morrison

Other: Councilor Nancy Grimes (Absent)

MOTION Failed

MOTION by Council President Joelle Davis, SECONDED by Councilor Jeff DeHaan to join the Climate Mayors Project.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Jeff DeHaan, Councilor Robert Kellogg

Nay: Mayor Lou Ogden, Councilor Paul Morrison

Other: Councilor Nancy Grimes (Absent)

MOTION CARRIED

G. ADJOURNMENT

Mayor Ogden adjourned the meeting at 7:41 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Lou Ogden, Mayor

City Council Meeting

Meeting Date: 09/11/2017

SPECIAL REPORTS: Summer Programs Review and Fall Programs Preview

Submitted For: Sherilyn Lombos, City Manager

SPECIAL REPORTS

Update on Programs and Activities Offered This Summer by the City of Tualatin and Partners, and a Preview of Fall Programs.

A. Summer Programs 2017

A. Summer Programs 2017

City of Tualatin

Summer Programs Recap and Fall Preview 2017



Tualatin Public Library



New online reading log options!

3,000+ books given away

Weekly outreach at Summer Lunch site

Great participation by all ages

Revamped Summer Teen Volunteer program!



Summer Reading at the Commons

Summer Reading fosters human development through promoting literacy & education, increases cultural unity, and creates a sense of place.



Summer Camp 2017



6 weeks, 24 sessions for ages 4-11
52 kids per day, 1,560 total
6,723 hours!



Teen Adventure Camp

9 weeks, 18 sessions
24 teens per day, 648 total
4,860 hours





CONCERTS ON THE COMMONS

8 concerts
Over 7,500 attendees (up over 15%)
16 sponsors





MOVIES ON THE COMMONS



8 movies
1,300 people
8 sponsors





ART splash

3 days, 52 artists

Live music

Kids' art tent

Chalk it Up

2,500 people



Teen Volunteers



TEAM Tualatin 71 volunteers, 2,057 service hours

Library 37 volunteers, 940 hours

Tualatin Youth Advisory Council

18 volunteers, 350 hours



Police

National Night Out

20 neighborhood
events

GREAT Camp

Gang Resistance
Education and Training

Four weeks with 212
students



Juanita Pohl

Summer Programs

Over 3,300 participants in fitness, enrichment,
travel, and wellness programs

Nearly 4,500 meals served



Recreation Partners

Tualatin Crawfish Festival

Music, food, contests, and activities

Tualatin Heritage Center

Ongoing programs and events

Browns Ferry Park

Kayak & canoe rentals

Willowbrook Arts Camp

36th Summer

Tigard-Tualatin Summer Lunch Program

Community Park, Atfalati Park, Tualatin Public Library

YMCA and Skyhawks Camps



Facility Rentals

250 picnic shelter rentals,
over 7,000 people

550 sports field
reservations



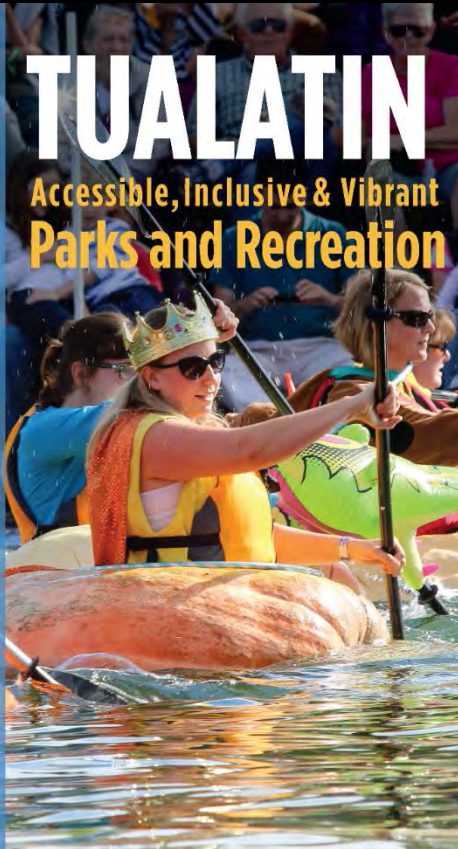
Parks & Recreation Master Plan



TUALATIN

Accessible, Inclusive & Vibrant
Parks and Recreation

WHAT WILL
TUALATIN'S
PARKS LOOK
LIKE IN
20
YEARS?



SHARE YOUR IDEAS! TAKE THE
PARKS & RECREATION SURVEY

<http://bit.ly/TualatinParks>

Complete the survey for a
chance to win a \$100 gift card!

- **Over 900 people** have participated in pop-up activities.
- **Over 8,000 emails** have been sent about the online survey.
- **Approximately 500 people** have taken the survey.
- **Twenty three** attended the first Project Advisory Committee Meeting.

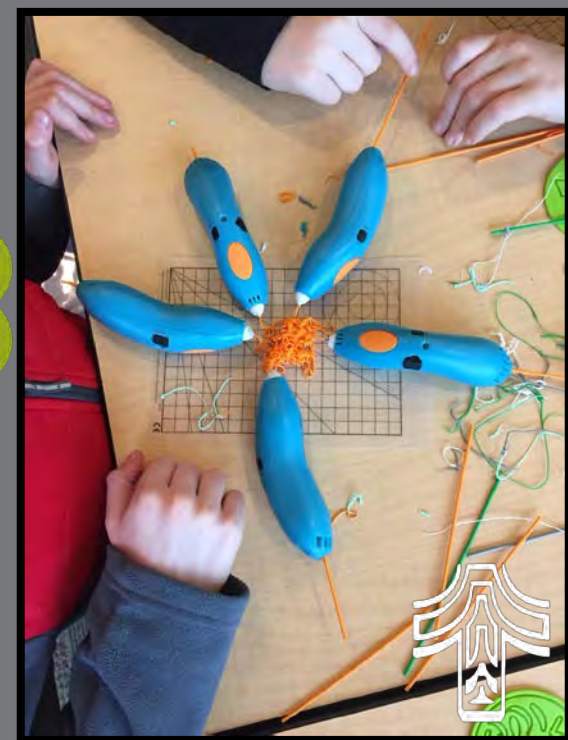
*As of August 31, 2017



Tualatin Library

Fall Preview

One Thousand Books Before Kindergarten launch
Homework Help at the library and online with Brainfuse
Schools' Out Makerspace



Tualatin Library

Fall Preview



Hispanic Heritage Month
Adulting 101 Series
Music Programs



Washington County
Cooperative Library Services



Volunteer Services

Fall Preview



Put Down Roots in Tualatin

Tree planting season October - May
Brown's Ferry Park, Tualatin Community Park,
Tualatin River Greenway Trail

Fall Volunteer Programs at the Library

Spruce up the Library
Tween Takeover
Teen Volunteer Club



Juanita Pohl Center

Fall Preview



Active Aging Week

September 25 - 29

Commit to be Fit!

September 6 - November 17

Veterans' Recognition

Breakfast

Thursday, November 9



Tualatin Youth Advisory Council's

Haunted House

October 25, 26, 27, 28

\$4 youth, \$5 adult



West Coast Giant Pumpkin Regatta

Saturday, October 21, 2017



City of Tualatin

Summer Programs Recap and Fall Preview 2017



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CONCERTS ON THE COMMONS

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16 sponsors





MOVIES ON THE COMMONS



8 movies
1,300 people
8 sponsors



The logo for 'ART splash' features the word 'ART' in large, white, serif capital letters. Below it, the word 'splash' is written in a smaller, purple, lowercase sans-serif font. The text is set against a background of abstract, watercolor-style splashes in shades of blue, green, and yellow.

3 days, 52 artists
Live music
Kids' art tent
Chalk it Up
2,500 people



Teen Volunteers



TEAM Tualatin 71 volunteers, 2,057 service hours

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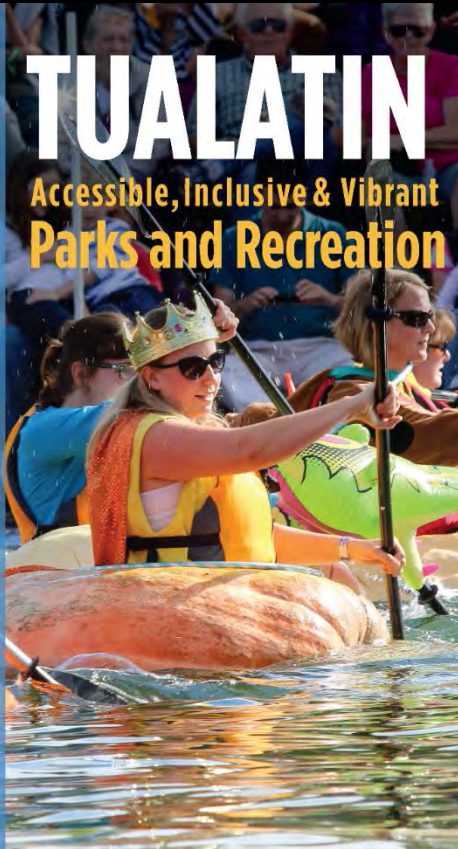
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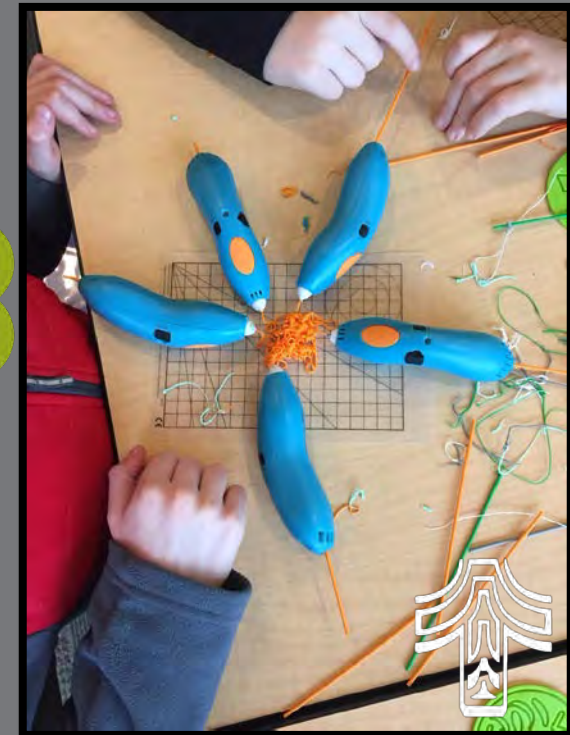
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\$4 youth, \$5 adult



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Saturday, October 21, 2017



City Council Meeting

Meeting Date: 09/11/2017

SPECIAL VAN Presentation

REPORTS:

Submitted For: Sherilyn Lombos, City Manager

SPECIAL REPORTS

Vision Action Network Presentation

PowerPoint

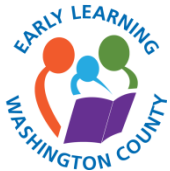


Investing in people.

Improving livability.

Building a strong future for Washington County.

Who Are We?



Our Common Agenda

We all prosper when each of us has the chance to succeed and contribute to the vitality of our community.

Three Essentials



Our Common Agenda

Many people in Washington County do not have these essential resources.

Our Common Agenda

Washington County



Over 60,000 people living at or below the [federal poverty level](#) (far below [self-sufficiency](#) income).



Over 26,000 people working full-time making < \$25,000/year.



18,000 children living in poverty - a [65% increase](#) from 2000 to 2015.

Our Common Agenda

Tualatin

Poverty rate	12%
Children under 5 in poverty	18%
All children in poverty	17%
Seniors in poverty	7%

Three Essentials

Workers can't afford rent

\$19.64

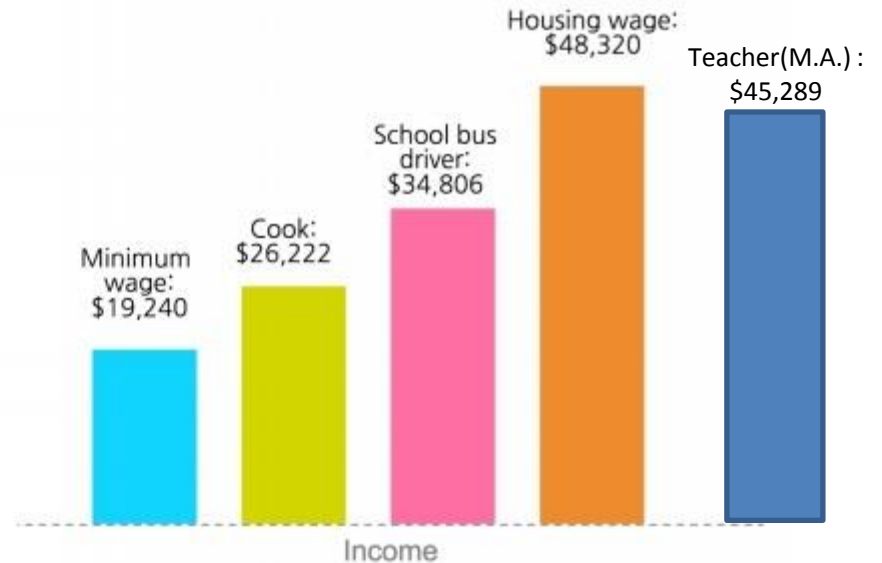


Mean renter wage



Number of hours per week at minimum wage needed to afford a 2 bedroom apartment

A household must earn at least \$48,320 to afford a 2 bedroom apartment at fair market rent.



Three Essentials



2,200 +

Washington County students who
have experienced homelessness
in the 2015-16 school year

* Oregon Housing Alliance – Washington County

Three Essentials

- Access to job training is limited



Three Essentials

- Access to early learning is limited



Our Common Agenda

Investments in essential resources
benefits us all.

Affordable housing supports learning.

..... **Low income kids living in a stable, affordable home are more likely to:**

Thrive in school → Attend college → Earn more as adults



Affordable housing boosts economy.

Building 100 affordable rental homes generates:



\$11.7 million in local income



\$2.2 million in taxes and other revenue for local governments



161 local jobs in the first year alone

www.ourhomes-ourvoices.org



OUR HOMES, OUR VOICES

Educated workforce benefits us all.

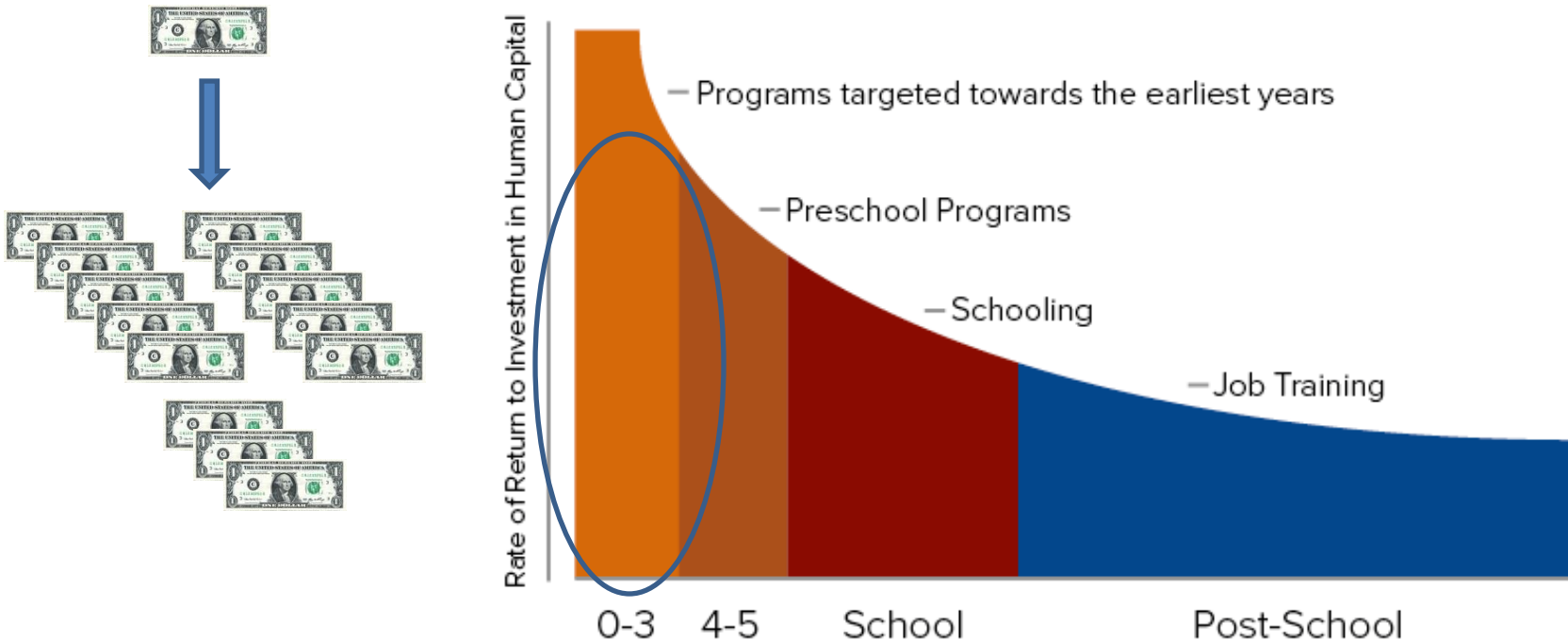


IN THE PAST 12 MONTHS, did anyone in this household receive Food Stamps or a Food Stamp benefit card?

- Yes
- No

Early learning pays big dividends.

Investments in earliest years = greatest ROI



Source: Heckman and LaFontaine (2007)

* James Heckman; HighScope Perry Pre-school Study

Thrives' Strategy

- Increase return on investment by building on what works using a comprehensive approach
 - More families enjoy stable housing
 - More adults have career-track employment
 - More kids are ready for school

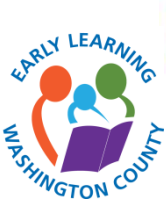
Thrives' Strategy

- What we're doing now:
 - Leveraging the strengths of what works today
 - Raising awareness of key community leaders
 - Engaging our county, cities and businesses
 - Identifying new resources the community needs

We need your support!

- Let's align our priorities
- Let's work together on short-term projects
- Let's share resources
- Let's spread the word to your constituents

Let's realize a vision where...





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Building a strong future for Washington County.