



# TUALATIN CITY COUNCIL

Monday, JANUARY 9, 2017

**JUANITA POHL CENTER**

**8513 SW Tualatin Road**

**Tualatin, OR 97062**

**WORK SESSION** begins at 6:30 p.m.

**BUSINESS MEETING** begins at 7:00 p.m.

**Tualatin Development Commission Meeting** to directly follow business meeting

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**Mayor Lou Ogden**

**Councilor Jeff DeHaan**

**Councilor Frank Bubenik**

**Councilor Joelle Davis**

**Councilor Nancy Grimes**

**Councilor Robert Kellogg**

**Councilor Paul Morrision**

**Welcome!** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified a time for your comments on its agenda, following Announcements, at which time citizens may address the Council concerning any item not on the agenda or to request to have an item removed from the consent agenda. If you wish to speak on a item already on the agenda, comment will be taken during that item. Please fill out a Speaker Request Form and submit it to the Recording Secretary. You will be called forward during the appropriate time; each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City website at [www.tualatinoregon.gov/meetings](http://www.tualatinoregon.gov/meetings), the Library located at 18878 SW Martinazzi Avenue, and on file in the Office of the City Manager for public inspection. Any person with a question concerning any agenda item may call Administration at 503.691.3011 to make an inquiry concerning the nature of the item described on the agenda.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact Administration at 503.691.3011. Notification thirty-six (36) hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Council meetings are televised *live* the day of the meeting through Washington County Cable Access Channel 28. The replay schedule for Council meetings can be found at [www.tvctv.org](http://www.tvctv.org). Council meetings can also be viewed by live *streaming video* on the day of the meeting at [www.tualatinoregon.gov/meetings](http://www.tualatinoregon.gov/meetings).

Your City government welcomes your interest and hopes you will attend the City of Tualatin Council meetings often.

## PROCESS FOR LEGISLATIVE PUBLIC HEARINGS

A **legislative** public hearing is typically held on matters which affect the general welfare of the entire City rather than a specific piece of property.

1. Mayor opens the public hearing and identifies the subject.
2. A staff member presents the staff report.
3. Public testimony is taken.
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When the Council has finished questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *deny*, or *continue* the public hearing.

## PROCESS FOR QUASI-JUDICIAL PUBLIC HEARINGS

A **quasi-judicial** public hearing is typically held for annexations, planning district changes, conditional use permits, comprehensive plan changes, and appeals from subdivisions, partitions and architectural review.

1. Mayor opens the public hearing and identifies the case to be considered.
2. A staff member presents the staff report.
3. Public testimony is taken:
  - a) In support of the application
  - b) In opposition or neutral
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When Council has finished its questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *approve with conditions*, or *deny the application*, or *continue* the public hearing.

## TIME LIMITS FOR PUBLIC HEARINGS

The purpose of time limits on public hearing testimony is to provide all provided all interested persons with an adequate opportunity to present and respond to testimony. All persons providing testimony **shall be limited to 3 minutes**, subject to the right of the Mayor to amend or waive the time limits.

## EXECUTIVE SESSION INFORMATION

An Executive Session is a meeting of the City Council that is closed to the public to allow the City Council to discuss certain confidential matters. An Executive Session may be conducted as a separate meeting or as a portion of the regular Council meeting. No final decisions or actions may be made in Executive Session. In many, but not all, circumstances, members of the news media may attend an Executive Session.

The City Council may go into Executive Session for certain reasons specified by Oregon law. These reasons include, but are not limited to: ORS 192.660(2)(a) employment of personnel; ORS 192.660(2)(b) dismissal or discipline of personnel; ORS 192.660(2)(d) labor relations; ORS 192.660(2)(e) real property transactions; ORS 192.660(2)(f) information or records exempt by law from public inspection; ORS 192.660(2)(h) current litigation or litigation likely to be filed; and ORS 192.660(2)(i) employee performance of chief executive officer.



## OFFICIAL AGENDA OF THE TUALATIN CITY COUNCIL MEETING FOR JANUARY 9, 2017

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**A. CALL TO ORDER**  
Pledge of Allegiance

**B. ANNOUNCEMENTS**

1. Swear-In Newly Elected Councilors
2. Council President Selection
3. Update on the Tualatin Youth Advisory Council's activities for January
4. Proclamation Declaring January 10-16, 2017 as Future Business Leaders of America Week in the City of Tualatin

**C. CITIZEN COMMENTS**

*This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

**D. CONSENT AGENDA**

*The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.*

1. Consideration of Approval of the Minutes for the Regular Meeting of December 12, 2016
2. Consideration of Recommendations from the Council Committee on Advisory Appointments
3. Consideration of **Resolution No. 5305-17** Canvassing Results of the General Election Held in the City of Tualatin, Washington and Clackamas Counties, Oregon on November 8, 2016
4. Consideration of the System Development Charge (SDC) Annual Reports on Sewer, Storm, Water, and the Transportation Development Tax for Fiscal Year 2015/2016

5. Consideration of **Resolution No. 5307-17** Prohibiting Parking on Portions of SW Hazelbrook Road

**E. GENERAL BUSINESS**

*If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

**F. ITEMS REMOVED FROM CONSENT AGENDA**

*Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.*

**G. COMMUNICATIONS FROM COUNCILORS**

**H. ADJOURNMENT**

## **City Council Meeting**

**Meeting Date:** 01/09/2017

**ANNOUNCEMENTS:** Tualatin Youth Advisory Council  
Update

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### **ANNOUNCEMENTS**

Update on the Tualatin Youth Advisory Council's activities for January

### **SUMMARY**

n/a

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A. YAC Update

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January 9, 2017

# *Tualatin Youth Advisory Council*

*Youth Participating in Governance*

# About Us...



- ◎ 19 members
  - 3 Seniors
  - 7 Juniors
  - 4 Sophomores
  - 1 Freshman
  - 4 Eighth Grade
- ◎ 11 female / 8 male
- ◎ General weekly meeting
- ◎ Weekly subcommittee meetings
- ◎ Average member contributes 85 hours/year

# *YAC Goals*

- ⦿ Advise City Council on issues that affect youth
- ⦿ Provide primary communication link for youth to government
- ⦿ Identify and advocate for the needs of youth
- ⦿ Carry out events and activities for youth

*We work throughout the year to meet these goals*



# *Project FRIENDS*

- Day-long anti-bullying workshop for 5<sup>th</sup> grade students
- Curriculum researched and designed by YAC members
- Scheduled for May, 2017



## **City Council Meeting**

**Meeting Date:** 01/09/2017

**ANNOUNCEMENTS:** Proclamation Declaring January  
10-16, 2017 as Future Business  
Leaders of America Week in the  
City of Tualatin

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### **ANNOUNCEMENTS**

Proclamation Declaring January 10-16, 2017 as Future Business Leaders of America Week in  
the City of Tualatin

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Proclamation

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# Proclamation

## *Declaring January 10-16, 2017 as Future Business Leaders of America Week in the City of Tualatin*

WHEREAS Future Business Leaders of America (FBLA) is a nonprofit educational organization whose first chapter was established in Johnson City, Tennessee in 1942 and has grown to encompass over 250,000 members nationwide; and

WHEREAS FBLA promotes high school students to experience the world of business through the key pillars of service, education and progress that reflect the social, professional, and community service experience provided; and

WHEREAS FBLA helps develop vocational and career supportive competencies and promotes civic and personal responsibility; and

WHEREAS the Tualatin High School FBLA club is the largest club at Tualatin High School and is one of the largest FBLA clubs in the state of Oregon; and

WHEREAS the Tualatin High School FBLA members attend the State Business Leadership Conference, bringing home ten Chapter of the Year awards in the last 16 years as a testament to superior community involvement and participation of members in competitions and business activities; and

WHEREAS recent community service has included raising over to \$1,400 for March of Dimes for Doernbecher's Children's Hospital and designing a campus-wide food drive to provide a complete Thanksgiving meal for 12 families in Tualatin High School; and

WHEREAS members of the Tualatin High School FBLA club have received national attention for over the past 20 years by placing in the top ten for their business competitions in the National Leadership Conference.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that:

The Tualatin High School Future Business Leaders of America club is commended on their achievements, service, and community involvement and that the week of January 10-16, 2017 is declared FUTURE BUSINESS LEADERS OF AMERICA Week.

INTRODUCED AND ADOPTED this 9<sup>th</sup> day of January, 2017.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_

Mayor

ATTEST:

BY \_\_\_\_\_

City Recorder



# STAFF REPORT

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** 01/09/2017

**SUBJECT:** Consideration of Approval of the Minutes for the Regular Meeting of December 12, 2016

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### **ISSUE BEFORE THE COUNCIL:**

The issue before the Council is to approve the minutes for the Regular Meeting of December 12, 2016 .

### **RECOMMENDATION:**

Staff respectfully recommends that the Council adopt the attached minutes.

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**Attachments:** City Council Regular Meeting Minutes of December 12, 2016



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR DECEMBER 12, 2016

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Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele;

Present: Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Recorder Nicole Morris; Assistant to the City Manager Tanya Williams; Assistant City Manager Alice Cannon; Parks and Recreation Manager Rich Mueller; City Engineer Jeff Fuchs; Project Engineer Dominique Huffman; Associate Planner Charles Benson; Public Works Director Jerry Postema

### A. CALL TO ORDER

Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:02 p.m.

### B. ANNOUNCEMENTS

#### 1. Tualatin Youth Advisory Council's Activities for December

Members of the Youth Advisory Committee (YAC) presented a PowerPoint on their latest activities and upcoming events. Starry Nights and Holiday Lights was held on December 2. YAC members helped with arts and crafts, cards to Santa, and letters to the Troops. The first Park After Dark event was held with 40 people attending. The next Park After Dark is planned for December 16. Upcoming activities include preparation for Project FRIENDS and the YAC Holiday Party.

#### 2. Tualatin City Council Unity Statement

Councilor Joelle Davis read the Tualatin City Council Unity Statement.

### C. CITIZEN COMMENTS

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Horizon Christian High School DECA (Distributive Educations Clubs of America) group came to promote their Financial Literacy Promotion project. The project is set to focus on public education in the area of finance. Outreach will include a College Debt Seminar to be held on January 5.

Mayor Ogden read a proclamation declaring January 5, 2017 as Financial Literacy Awareness Day in the City of Tualatin. The DECA group accepted the proclamation.

Tualatin Valley Water District Commissioner Richard Burke presented Councilor Truax with a plaque for his service on the Willamette Water River Collation Group. He thanked him for years of dedication and service to the group.

#### **D. CONSENT AGENDA**

*The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.*

MOTION by Council President Monique Beikman, SECONDED by Councilor Ed Truax to adopt the consent agenda.

Aye: Mayor Lou Ogden, Council President Monique Beikman, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax  
MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Session and Regular Meeting of November 28, 2016
2. Consideration of **Resolution Number 5304-16** Authorizing an Agreement Between the City of Tualatin and the Tualatin Riverkeepers for Management and Operations of the Louis Walnut House
3. Consideration of the Parks System Development Charge (SDC) Annual Report for Fiscal Year 2015/2016

#### **E. GENERAL BUSINESS**

*If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

1. Consideration of extending the end date of **Ordinance No. 1393-16** Temporarily Allowing Mobile Food Units to Operate in the City of Tualatin

Planning Manager Aquilla Hurd-Ravich stated staff is continuing to gather feedback from citizens, restaurants, and the industry in general. There is a workshop planned for the second week in January. The proposed ordinance tonight will allow staff more time to complete the work the Council has requested.

PUBLIC COMMENT

None.

COUNCIL DELIBERATION/DISCUSSION

None.

MOTION by Council President Monique Beikman, SECONDED by Councilor Ed Truax for first reading by title only.

Aye: Mayor Lou Ogden, Council President Monique Beikman, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

MOTION CARRIED

MOTION by Council President Monique Beikman, SECONDED by Councilor Ed Truax for second reading by title only.

Aye: Mayor Lou Ogden, Council President Monique Beikman, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

MOTION CARRIED

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman to adopt Ordinance No. 1393-16 temporarily allowing mobile food units to operate in the City of Tualatin.

Aye: Mayor Lou Ogden, Council President Monique Beikman, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

MOTION CARRIED

**2. Consideration of Resolution No. 5302-16 Adopting the December 2016 Update to the Public Works Construction Code**

City Engineer Jeff Fuchs and Project Engineer Dominique Huffman presented the Public Works Construction Code (PWCC) Update. Engineer Fuchs presented background on the PWCC stating it is set of standards to ensure work is consistent and includes items like design standards, specifications, and standard drawings. It was noted the PWCC was last updated in February 2013. Staff will take a new approach to updating the PWCC with achievable quarterly updates, coordination with all departments, and coordination with contractors and developers when needed.

Engineer Fuchs stated tonight's proposed updates include revisions to curb ramps, sidewalks, street name signs, and other miscellaneous cleanup. Reasons for these updates included making street name signs consistent with state and national standard and making curb ramps and sidewalks consistent with federal ADA



requirements. Engineer Fuchs briefly reviewed the specific revisions for the updates. Future updates to the PWCC include driveway standards, pavement design, street light standards, asbestos pipe disposal, stormwater standards, and other ADA updates.

Councilor Bubenik asked if the street light standards revision would be based off recommendations from the LED project. Engineer Fuchs stated it would be. Councilor Bubenik also asked if the Sagert Farms project would have to follow the new standards. Engineer Fuchs stated it would depend on how fast they move the project along. Public Works Director Postema added if Sagert Farms installed their lighting at the current standards the process to switch them to LED is fairly inexpensive.

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman to adopt Resolution No. 5302-16 adopting the December 2016 update to the Public Works Construction Code.

Aye: Mayor Lou Ogden, Council President Monique Beikman, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax  
MOTION CARRIED

**3. Consideration of Resolution No. 5303-16 Appointing to Fill a Vacant Council Position**

Mayor Ogden stated interviews were held to fill the vacancy. Eight applications were received and seven were interviewed on Thursday, December 8. He noted the Council has not convened since that date and there have been no discussions or deliberations on the topic.

Council began a secret ballot vote.

Results:

Vote One: 3-Jeff DeHaan 3-Travis Evans

Vote Two: 3-Jeff DeHaan 3-Travis Evans

Vote Three: 4-Jeff DeHaan 2-Travis Evans

Mayor Ogden stated this was not a easy decision and encouraged all citizens to find ways to commit time and get involved in their local government.

MOTION by Council President Monique Beikman, SECONDED by Councilor Ed Truax to adopt Resolution No. 5303-16 appointing to fill a vacant council position.

Aye: Mayor Lou Ogden, Council President Monique Beikman, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax  
MOTION CARRIED

**4. Swear-in Newly Appointed City Councilor**

City Manager Lombos swore in City Councilor Jeff DeHaan.



**5. Proclamation Request**

Council consensus was reached to approve the Future Business Leaders of America proclamation request. The proclamation will be put on the January 9 Council meeting agenda.

**6. Recognition of Outgoing Councilors**

Mayor Ogden recognized each outgoing Councilor with a plaque and proclamation. Councilors individually provided words of gratitude.

**F. COMMUNICATIONS FROM COUNCILORS**

None.

**G. ADJOURNMENT**

Mayor Ogden adjourned the meeting at 8:25 p.m.

Sherilyn Lombos, City Manager

\_\_\_\_\_ / Nicole Morris, Recording Secretary

\_\_\_\_\_ / Lou Ogden, Mayor



# STAFF REPORT

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** 01/09/2017

**SUBJECT:** Consideration of Recommendations from the Council Committee on Advisory Appointments

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### ISSUE BEFORE THE COUNCIL:

Consideration of appointments to the Tualatin Library Advisory Committee, Core Area Parking District Board, Architectural Review Board, and the Tualatin Tomorrow Advisory Committee.

### RECOMMENDATION:

Staff recommends the City Council approve the recommendations from the Council Committee on Advisory Appointments (CCAA).

### EXECUTIVE SUMMARY:

The CCAA met and interviewed citizens interested in participating on City advisory committees. The Committee recommends appointing the following individuals:

<b><i>Individuals</i></b>	<b><i>Board</i></b>	<b><i>Term</i></b>
Nicholas Schiller	Tualatin Library Advisory Committee	New Appointment Term Expiring 10/31/19
Mohamed Dezay	Tualatin Library Advisory Committee-Student	New Appointment Term Expiring 10/31/17
Ed Casey	Tualatin Tomorrow Advisory Committee	Re-appointment Term Expiring 1/31/20
Alice Galloway Neely	Tualatin Tomorrow Advisory Committee	New Appointment Term Expiring 1/31/20
Daniel Bauchhuber	Tualatin Tomorrow Advisory Committee	New Appointment Term Expiring 1/31/20
John Bartholomew	Tualatin Tomorrow Advisory Committee	Re-appointment Term Expiring 1/31/20
Angela Niggli	Architectural Review Board	New Appointment Term Expiring 6/30/19

Heidi Kindle	Core Area Parking District Board	New Appointment Term Expiring 12/31/19
Gary Haberman	Core Area Parking District Board	Re-appointment Term Expiring 12/31/19
Ryan Miller	Core Area Parking District Board	Re-appointment Term Expiring 12/31/19

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**Attachments:**



# STAFF REPORT

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** 01/09/2017

**SUBJECT:** Consideration of **Resolution No. 5305-17** Canvassing Results of the General Election Held in the City of Tualatin, Washington and Clackamas Counties, Oregon on November 8, 2016

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### ISSUE BEFORE THE COUNCIL:

The issue before the Council is to adopt a resolution canvassing results of the General Election held on November 8, 2016.

### RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached resolution canvassing results of the General Election held in the City of Tualatin, Washington and Clackamas Counties, Oregon on November 8, 2016.

### EXECUTIVE SUMMARY:

On November 8, 2016, a general election was held for three Council positions, Measure 34-247 Charter Term Limit, and Measure 34-253 Marijuana Tax:

		Total No. of Votes
<u>COUNCIL Position 2:</u>	Sonya Ambuehl	3146
	Paul Morrison	6444
<u>COUNCIL Position 4:</u>	Robert Kellogg	7798
<u>COUNCIL Position 6:</u>	Joelle Davis	7488
<u>MEASURE 34-247:</u>	Yes- 8442	No-4226
City of Tualatin Charter Term Limit		
<u>MEASURE 34-253:</u>	Yes- 9786	No-3127
City of Tualatin Marijuana Tax		

Certified results have been received from Washington and Clackamas Counties and are on file in the Office of the City Recorder.

**FINANCIAL IMPLICATIONS:**

There are no financial impacts associated with this item.

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**Attachments:**    Canvass of Votes  
                          Resolution No 5305-17



# WASHINGTON COUNTY OREGON

REC'D  
CITY OF TUALATIN

DEC 01 2016

MAYOR\_COUNCIL\_POLICE\_ADM  
FINANCE\_COMM DEV\_LEGAL\_OPER  
COMM SVCS\_ENG & BLDG\_LIBRARY

November 29, 2016

City Manager  
City of Tualatin  
18880 SW Martinazzi Ave  
Tualatin OR 97062

Enclosed you will find a copy of the Abstract of Votes for City of Tualatin relating to the General Election held on November 8, 2016.

Sincerely,

Mickie Kawai  
Elections Manager

MK/tk

Department of Assessment & Taxation, Elections Division

3700 SW Murray Blvd. Suite 101 Beaverton OR 97005 Phone: 503/846-5800 Fax: 503/846-5810

Statement of Votes Cast by Contests  
November 8, 2016 General Election  
All Precincts, All Districts, All Contests  
Official Final

Page: 89  
2016-11-28  
11:34:14

Total Ballots Cast: 273702, Registered Voters: 341315, Overall Turnout: 80.19%  
143 precincts reported out of 143 total

**City of Tualatin Council Pos 2 (Vote for 1)**

Precinct	Ballots Cast	Reg. Voters	Total Votes	Sonya Ambuehl		Paul Morrison		Write-in		Over Voted Ballots	Under Votes
Precinct 394	248	322	147	63	42.86%	81	55.10%	3	2.04%	0	101
Precinct 420	3098	3882	2258	781	34.59%	1459	64.61%	18	0.80%	0	840
Precinct 423	2952	3918	2089	805	38.54%	1253	59.98%	31	1.48%	2	861
Precinct 428	1306	1716	937	361	38.53%	568	60.62%	8	0.85%	1	368
Precinct 433	2074	2470	1510	458	30.33%	1040	68.87%	12	0.79%	0	564
Precinct 436	2094	2369	1591	391	24.58%	1188	74.67%	12	0.75%	0	503
Total	11772	14677	8532	2859	33.51%	5589	65.51%	84	0.98%	3	3237



Statement of Votes Cast by Contests  
November 8, 2016 General Election  
All Precincts, All Districts, All Contests  
Official Final

Page: 90  
2016-11-28  
11:34:14

Total Ballots Cast: 273702, Registered Voters: 341315, Overall Turnout: 80.19%  
143 precincts reported out of 143 total

**City of Tualatin Council Pos 4 (Vote for 1)**

Precinct	Ballots Cast	Reg. Voters	Total Votes	Robert E Kellogg		Write-in	Over Voted Ballots	Under Votes
Precinct 394	248	322	130	129	99.23%	1	0.77%	118
Precinct 420	3098	3882	1790	1754	97.99%	36	2.01%	1308
Precinct 423	2952	3918	1769	1732	97.91%	37	2.09%	1183
Precinct 428	1306	1716	801	783	97.75%	18	2.25%	505
Precinct 433	2074	2470	1197	1167	97.49%	30	2.51%	877
Precinct 436	2094	2369	1266	1248	98.58%	18	1.42%	828
Total	11772	14677	6953	6813	97.99%	140	2.01%	4819





Statement of Votes Cast by Contests  
November 8, 2016 General Election  
All Precincts, All Districts, All Contests  
Official Final

Page: 91  
2016-11-28  
11:34:14

Total Ballots Cast: 273702, Registered Voters: 341315, Overall Turnout: 80.19%  
143 precincts reported out of 143 total

**City of Tualatin Council Pos 6 (Vote for 1)**

Precinct	Ballots Cast	Reg. Voters	Total Votes	Joelle Davis	Write-in	Over Voted Ballots	Under Votes
Precinct 394	248	322	129	127 98.45%	2 1.55%	0	119
Precinct 420	3098	3882	1690	1642 97.16%	48 2.84%	0	1408
Precinct 423	2952	3918	1735	1698 97.87%	37 2.13%	0	1217
Precinct 428	1306	1716	784	768 97.96%	16 2.04%	0	522
Precinct 433	2074	2470	1155	1126 97.49%	29 2.51%	0	919
Precinct 436	2094	2369	1211	1191 98.35%	20 1.65%	0	883
Total	11772	14677	6704	6552 97.73%	152 2.27%	0	5068



Statement of Votes Cast by Contests  
November 8, 2016 General Election  
All Precincts, All Districts, All Contests  
Official Final

Page: 157  
2016-11-28  
11:34:16

Total Ballots Cast: 273702, Registered Voters: 341315, Overall Turnout: 80.19%  
143 precincts reported out of 143 total

**34-247 City of Tualatin Charter Term Limit (Vote for 1)**

Precinct	Ballots Cast	Reg. Voters	Total Votes	Yes		No		Over Voted Ballots	Under Votes
Precinct 394	248	322	205	168	81.95%	37	18.05%	0	43
Precinct 420	3098	3882	2927	1897	64.81%	1030	35.19%	0	171
Precinct 423	2952	3918	2761	1948	70.55%	813	29.45%	1	190
Precinct 428	1306	1716	1218	899	73.81%	319	26.19%	0	88
Precinct 433	2074	2470	1951	1240	63.56%	711	36.44%	0	123
Precinct 436	2094	2369	1979	1225	61.90%	754	38.10%	0	115
Total	11772	14677	11041	7377	66.81%	3664	33.19%	1	730



Statement of Votes Cast by Contests  
November 8, 2016 General Election  
All Precincts, All Districts, All Contests  
Official Final

Page: 158  
2016-11-28  
11:34:16

Total Ballots Cast: 273702, Registered Voters: 341315, Overall Turnout: 80.19%  
143 precincts reported out of 143 total

**34-253 City of Tualatin MJ Tax (Vote for 1)**

Precinct	Ballots Cast	Reg. Voters	Total Votes	Yes	No	Over Voted Ballots	Under Votes
Precinct 394	248	322	229	147 64.19%	82 35.81%	0	19
Precinct 420	3098	3882	2966	2184 73.63%	782 26.37%	0	132
Precinct 423	2952	3918	2809	2004 71.34%	805 28.66%	0	143
Precinct 428	1306	1716	1236	885 71.60%	351 28.40%	0	70
Precinct 433	2074	2470	1985	1522 76.68%	463 23.32%	0	89
Precinct 436	2094	2369	2019	1684 83.41%	335 16.59%	0	75
Total	11772	14677	11244	8426 74.94%	2818 25.06%	0	528



# Canvass Results Report

November 8, 2016 General Election

Run Time: 1:33 PM

Run Date: 11/21/2016

## Clackamas County

### General Election

11/8/2016

Page 122

## Official results

Registered Voters

217768 of 269156 = 80.90 %

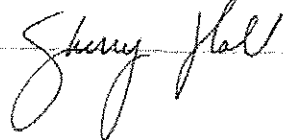
Precincts Reporting

119 of 119 = 100.00 %

### City of Tualatin, Council Position 2 - Vote for One

Precinct	Sonya Ambuehl	Paul Morrison	Cast Votes	Overvotes	Undervotes	Write-in	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
251	0	0	0	0	6	0	6	6	7	85.71 %
252	287	855	1142	0	594	13	1749	1749	1978	88.42 %
<b>Totals</b>	<b>287</b>	<b>855</b>	<b>1142</b>	<b>0</b>	<b>600</b>	<b>13</b>	<b>1755</b>	<b>1755</b>	<b>1985</b>	<b>88.41 %</b>

CERTIFIED COPY OF THE ORIGINAL  
SHERY HALL COUNTY CLERK

By 

Canvass Results Report  
November 8, 2016 General Election  
Run Time: 1:33 PM  
Run Date: 11/25/2016

Clackamas County

General Election

11/8/2016

Page 123

Official results  
Registered Voters  
217760 of 269156 = 80.90 %  
Precincts Reporting  
119 of 119 = 100.00 %

City of Tualatin, Council Position 4 - Vote for One

Precinct	Robert E Kellogg	Cast Votes	Overtotes	Undertotes	Write-In	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
251	0	0	0	6	0	6	6	7	85.71 %
252	985	985	0	745	19	1749	1749	1978	88.42 %
Totals	985	985	0	751	19	1755	1755	1985	88.41 %

CERTIFIED COPY OF THE ORIGINAL  
CLACKAMAS COUNTY CLERK

By Sherry Hall

Canvass Results Report  
November 8, 2016 General Election  
Run Time: 1:33 PM  
Run Date: 11/25/2016

Clackamas County

General Election

11/8/2016

Page 124

Official results  
Registered Voters  
217760 of 269156 - 80.90 %  
Precincts Reporting  
119 of 119 - 100.00 %

City of Tualatin, Council Position 6 - Vote for One

Precinct	Joelle Davis	Cast Votes	Overvotes	Undervotes	Write-in	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
251	0	0	0	6	0	6	6	7	85.71 %
252	936	936	0	787	26	1749	1749	1978	88.42 %
Totals	936	936	0	793	26	1755	1755	1985	88.41 %

CERTIFIED COPY OF THE ORIGINAL  
CLACKAMAS COUNTY CLERK

*Sherry Hall*

Canvass Results Report

November 8, 2016 General Election

Run Time 1:33 PM

Run Date 11/25/2016

Clackamas County

General Election

11/8/2016

Page 231

Official results

Registered Voters

217760 of 269156 = 80.90 %

Precincts Reporting

119 of 119 = 100.00 %

Measure 34-247, City of Tualatin

Precinct	YES	NO	Cast Votes	Overvotes	Undervotes	Write-in	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
251	4	0	4	0	2	0	6	6	7	85.71 %
252	1061	562	1623	0	126	0	1749	1749	1978	88.42 %
Totals	1065	562	1627	0	128	0	1755	1755	1985	88.41 %

VERIFIED COPY OF THE ORIGINAL  
CLACKAMAS COUNTY CLERK

*Sherry Hall*

## Ret Date: 10/25/2016

## Page 232

100 of 119 = 100.00 %

Sherry Hall



RESOLUTION NO. 5305-17

RESOLUTION CANVASSING RESULTS OF THE GENERAL ELECTION  
HELD IN THE CITY OF TUALATIN, WASHINGTON AND CLACKAMAS  
COUNTIES, OREGON ON NOVEMBER 8, 2016

WHEREAS a General Election was held on November 8, 2016 in the City of Tualatin, Washington and Clackamas Counties, Oregon wherein voters of the City balloted for the election of three Councilors, Measure 34-247 Charter Term Limit, and Measure 34-253 Marijuana Tax; and

WHEREAS there is on file in the Office of the City Recorder, certified election results filed by the County Clerks of Washington and Clackamas Counties and it is necessary that the Council canvass the results of said election; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

**Section 1.** The Council hereby finds that the following summary constitutes a true and accurate statement of the election results:

<u>COUNCIL Position 2:</u>	Sonya Ambuehl	3146
	Paul Morrison	6444
<u>COUNCIL Position 4:</u>	Robert E Kellogg	7798
<u>COUNCIL Position 6:</u>	Joelle Davis	7488
<u>MEASURE 34-247</u>	Yes- 8442	No-4226
City of Tualatin Charter Term Limit		
<u>MEASURE 34-253:</u>	Yes- 9786	No-3127
City of Tualatin Marijuana Tax		

**Section 2.** This resolution is effective upon adoption.

Adopted by the City Council this 9th Day of January, 2017.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
Mayor

APPROVED AS TO FORM

ATTEST:

BY \_\_\_\_\_  
City Attorney

BY \_\_\_\_\_  
City Recorder



# STAFF REPORT

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Kelsey Lewis, Management Analyst II  
Jeff Fuchs, City Engineer

**DATE:** 01/09/2017

**SUBJECT:** Consideration of the System Development Charge (SDC) Annual Reports on Sewer, Storm, Water, and the Transportation Development Tax for Fiscal Year 2015/2016

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### ISSUE BEFORE THE COUNCIL:

The Council will review the System Development Charge (SDC) reports for FY 2015/2016 and consider staff recommendations.

### RECOMMENDATION:

Staff recommends that Council accept the attached reports.

### EXECUTIVE SUMMARY:

Council established the current SDCs for Sewer, Storm, and Water in 1991 and the Transportation Development Tax (TDT) in 2010. The attached report fulfills the requirement of ORS 223.311 to provide an annual accounting of the SDCs and to recommend any changes to the SDC Chapter of the Tualatin Municipal Code.

The Parks SDC annual report is presented separately by the Community Services Department.

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**Attachments:** A- FY 2015/16 SDC Reports for Sewer, Storm, Water and TDT

**CITY OF TUALATIN**  
**SEWER SYSTEM DEVELOPMENT CHARGE (SDC) REPORT**  
Annual Report for Fiscal Year 2015/16

**Introduction**

According to Tualatin Municipal Code, Chapter 2-6-060, System Development Charges (SDCs) for each type of capital improvement provided by the City may be created and shall be established by resolution of the Council. The Sewer SDC fee was established by intergovernmental agreement with Clean Water Services in which the City collects the revenue, remitting 96% to Clean Water Services and retaining 4%. The fee is based on projected needs of the system and the portion of the system's projected needs that were attributable to growth in the City which placed an additional demand on the sewer system.

**Purpose**

The purpose of this report is to fulfill the requirements of ORS 223.311, which requires an annual accounting of SDCs to be performed, and to recommend any changes in the Sewer SDC as adopted by the City of Tualatin.

**Revenue**

During the period of this report (July 1, 2015 to June 30, 2016) the City of Tualatin collected \$1,509,432.11 in Sewer SDC fees. Interest earned on the SDC fees was \$26,012.33.

**Credits**

No credits were used towards the payment of Sewer SDC in fiscal year 2015/16.

**Expenditures**

The Sewer SDC fees were determined by the Clean Water Services methodology and retained in the Sewer Development (Sewer SDC) Fund. Any unspent funds are available to be used on projects in the next fiscal year and will become part of the beginning fund balance.

Projects funded in fiscal year 2015/16 by the Sewer SDC revenues were as follows:

1. Sewer Master Plan Update	\$15,372.50
2. Transfer to General Fund (Costs associated with management of Sewer SDC)	\$5,030.00

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Total Expenditures	\$20,402.50
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**Recommendation**

It is recommended the Council accept this report and have the City Engineer continue to monitor issues that may arise and review their impact on the Sewer SDCs. No change to methods, procedures or fees as outlined in Tualatin Municipal Code is recommended at this time.

**CITY OF TUALATIN**  
**STORM SYSTEM DEVELOPMENT CHARGE (SDC) REPORT**  
Annual Report for Fiscal Year 2015/16

**Introduction**

According to Tualatin Municipal Code, Chapter 2-6-060, System Development Charges (SDCs) for each type of capital improvement provided by the City may be created and shall be established by resolution of the Council. In 1991, the Storm SDC fee was established in Resolution 2666-91, adopting the methodology used by Clean Water Services (then called United Sewerage Services). It is based on projected needs of the system and the portion of the system's projected needs that were attributable to growth in the City which placed an additional demand on the storm drain system.

**Purpose**

The purpose of this report is to fulfill the requirements of ORS 223.311, which requires an annual accounting of SDCs to be performed, and to recommend any changes in the Storm SDC as adopted by the City of Tualatin.

**Revenue**

During the period of this report (July 1, 2015 to June 30, 2016) the City of Tualatin collected \$117,713.75 in storm quantity fees and \$24,169.50 in storm quality fees for a total of \$141,883.25 in Storm SDC fees. Interest earned on the SDC fees was \$3,477.46.

**Credits**

No credits were used towards the payment of Storm SDCs in fiscal year 2015/16.

**Expenditures**

The Storm SDC fees were determined by the Clean Water Services methodology and retained in the Storm Development (Storm SDC) Fund. Any unspent funds are available to be used on projects in the next fiscal year and will become part of the beginning fund balance.

No funds were spent in Fiscal Year 2015/16 with Storm SDC revenues.

**Recommendation**

It is recommended the Council accept this report and have the City Engineer continue to monitor issues that may arise and review their impact on the Storm SDCs. No change to methods, procedures or fees as outlined in Municipal Code is recommended at this time.

**CITY OF TUALATIN**  
**WATER SYSTEM DEVELOPMENT CHARGE (SDC) REPORT**  
Annual Report for Fiscal Year 2015/16

**Introduction**

In 1991, the City of Tualatin adopted Ordinance 833-91, which established a System Development Charge (SDC) for connection to the City of Tualatin water system. This SDC fee was based on projected needs of the system and the portion of the system's projected needs that were attributable to growth in the City which placed an additional demand on the water system.

An update to the Water SDC Methodology was approved on December 8, 2003. Beginning February 1, 2005 and each February 1st thereafter, the water SDC automatically increased according to the Engineering News Record Construction Cost Index. These provisions are incorporated into the Tualatin Municipal Code Section 2-06.

**Purpose**

The purpose of this report is to fulfill the requirements of ORS 223.311, which requires an annual accounting of SDCs to be performed, and to recommend any changes in the Water SDC as adopted by the City of Tualatin.

**Revenue**

During the period of this report (July 1, 2015 to June 30, 2016) the City of Tualatin collected \$296,188.00 in Water SDC fees in accordance with Ordinance 833-91. Interest earned on the SDC fees was \$4062.20.

**Credits**

No credits were used towards the payment of Water SDCs in fiscal year 2015/16.

**Expenditures**

The Water SDC fees were determined by the ordinance methodology and retained in the Water Development (Water SDC) Fund. Any unspent funds are available to be used on projects in the next fiscal year and will become part of the beginning fund balance.

Projects funded in fiscal year 2015/16 by the Water SDC revenues were as follows:

<b>Project Description</b>	<b>SDC Amount</b>
1. C2 Reservoir Construction (Frobase Road)	\$320,000.00
<hr/>	
Total Expenditures	\$320,000.00

### **Recommendation**

It is recommended the Council accept this report and have the City Engineer continue to monitor issues that may arise and review their impact on the Water SDCs. No change to methods, procedures or fees as outlined in Ordinance 833-91 is recommended at this time.

**CITY OF TUALATIN**  
**TRANSPORTATION DEVELOPMENT TAX (TDT) REPORT**  
Annual Report for Fiscal Year 2015/16

**Introduction**

In 2010, the City of Tualatin adopted Ordinance 1301-10, which established a Transportation Development Tax (TDT) for which all development must pay to help fund transportation projects in the City of Tualatin. This is a direct adoption of Washington County's TDT and applies throughout the City, whether in Washington or Clackamas County. It is incorporated into the Tualatin Municipal Code in 2-8, Transportation Development Tax.

**Purpose**

The purpose of this report is to fulfill the requirements of ORS 223.311, which requires an annual accounting of system development charges to be performed (the TDT being a kind of system development charge), and to recommend any changes in the TDT as adopted by the City of Tualatin.

**Revenue**

During the period of this report (July 1, 2015 to June 30, 2016) the City of Tualatin collected \$1,490,710.58 in TDTs for Washington County and \$129,670.06 for Clackamas County for a total of \$1,620,380.64 in accordance with Ordinance 1301-10. Interest earned on the TDTs was \$51,312.98.

**Credits**

Credits in the amount of \$242,897.00 were used towards the payment of TDTs in Fiscal Year 2015/16.

**Expenditures**

The TDTs were determined by the ordinance methodology and retained in the Transportation Development Tax Fund. Any unspent funds are available to be used on projects in the next fiscal year and will become part of the beginning fund balance.

No funds were spent in Fiscal Year 2015/16 with TDT revenues.

**Recommendation**

It is recommended the Council accept this report and have the City Engineer continue to monitor issues that may arise and review their impact on the TDT. No change to methods, procedures or fees as outlined in Ordinance 1301-10 is recommended at this time.





# STAFF REPORT

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Jeff Fuchs, City Engineer

**DATE:** 01/09/2017

**SUBJECT:** Consideration of Resolution No. 5307-17 Prohibiting Parking on Portions of SW Hazelbrook Road

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### ISSUE BEFORE THE COUNCIL:

Consideration of Resolution No. 5307-17, prohibiting parking on portions of SW Hazelbrook Road.

### RECOMMENDATION:

Consider Resolution 5307-17 to prohibit parking at designated locations on eastbound SW Hazelbrook Road.

### EXECUTIVE SUMMARY:

Tualatin Municipal Code (TMC) 8-3-030 provides that subject to state laws, the City Council shall exercise all municipal traffic authority for the City by resolution except those powers specifically and expressly delegated.

Consistent with TMC 8-3-030, this resolution prohibits parking along portions of the eastbound lane on SW Hazelbrook Road between Pacific Highway (99W) and SW 115th Avenue. Specifically, parking will be prohibited in the eastbound direction between Pacific Highway (99W) and a location approximately 600-ft west of SW 115<sup>th</sup> Avenue. Parking will also be prohibited in the eastbound direction immediately west of SW 115<sup>th</sup> Avenue.

On July 11, 2016 and on October 10, 2016, City staff briefed Council on parking issues along SW Hazelbrook Road in response to complaints received from residents. Drivers on SW Hazelbrook Road have complained that at certain times of the day, primarily evenings and weekends, vehicles parked along both sides of the roadway encroach into the traveled way, making it difficult for vehicles to pass through this area safely.

### OUTCOMES OF DECISION:

The City will install No Parking signs along portions of SW Hazelbrook Road between Pacific Highway and SW 115<sup>th</sup> Avenue. Parking will still be allowed in the westbound direction except where currently signed no parking. Parking will also be allowed in the eastbound direction along the straight segment of roadway west of SW 115th Avenue except where noted above.

**FINANCIAL IMPLICATIONS:**

Funds necessary to install nine no parking signs are included in the 2016/2017 Annual Budget in the Road Operating Fund as part of the Neighborhood Transportation Solutions Program.

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**Attachments:**    Res No. 5307-17 Hazelbrook Rd no parking  
                         Exhibit B - No Parking Signing Plan

RESOLUTION NO. 5307-17

A RESOLUTION PROHIBITING PARKING ON PORTIONS OF SW HAZELBROOK ROAD

WHEREAS, Tualatin Municipal Code (TMC) 8-3-030 provides that subject to state laws, the City Council shall exercise all municipal traffic authority for the City by resolution except those powers specifically and expressly delegated; and

WHEREAS, the City Council has decided to prohibit parking along a portion of Hazelbrook Road.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

**Section 1.** No person may stop, stand, or park a vehicle on SW Hazelbrook Road between Pacific Highway (99W) and SW 115<sup>th</sup> Avenue at any place where a traffic control device prohibits stopping, standing, or parking.

**Section 2.** The City Manager, or the City Manager's designee, is authorized to determine locations and placement of any traffic control device to prohibit stopping, standing, or parking to carry out the provisions of Section 1 of this resolution.

**Section 3.** This resolution is effective upon adoption.

Adopted by the City Council this 9<sup>th</sup> day of January, 2017.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
Mayor

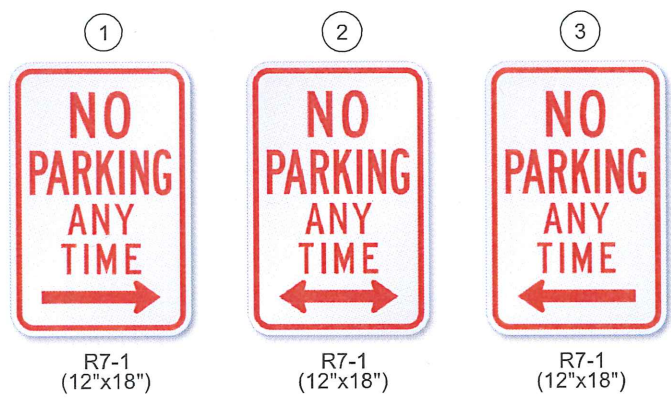
APPROVED AS TO FORM

ATTEST:

BY \_\_\_\_\_  
City Attorney

BY \_\_\_\_\_  
City Recorder





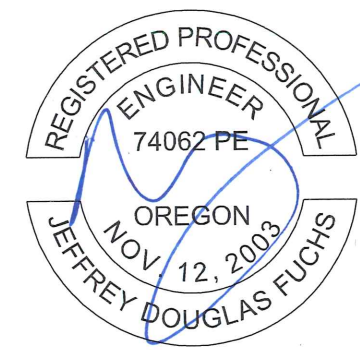
**GENERAL NOTES:**

- 1. Engineer will mark sign post locations prior to installation of sign posts and associated signs.
- 2. Install signs per manufacturer's recommendations. See Sheet 2 for Standard Drawing 516 "Street Sign Post".



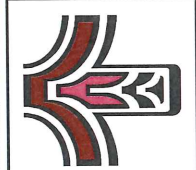
ATTENTION  
Oregon law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0001 through 952-001-0090. You may obtain copies of the rules by calling the center.

NOTE: The telephone number for the Oregon Utility Notification Center is (503) 232-1987.



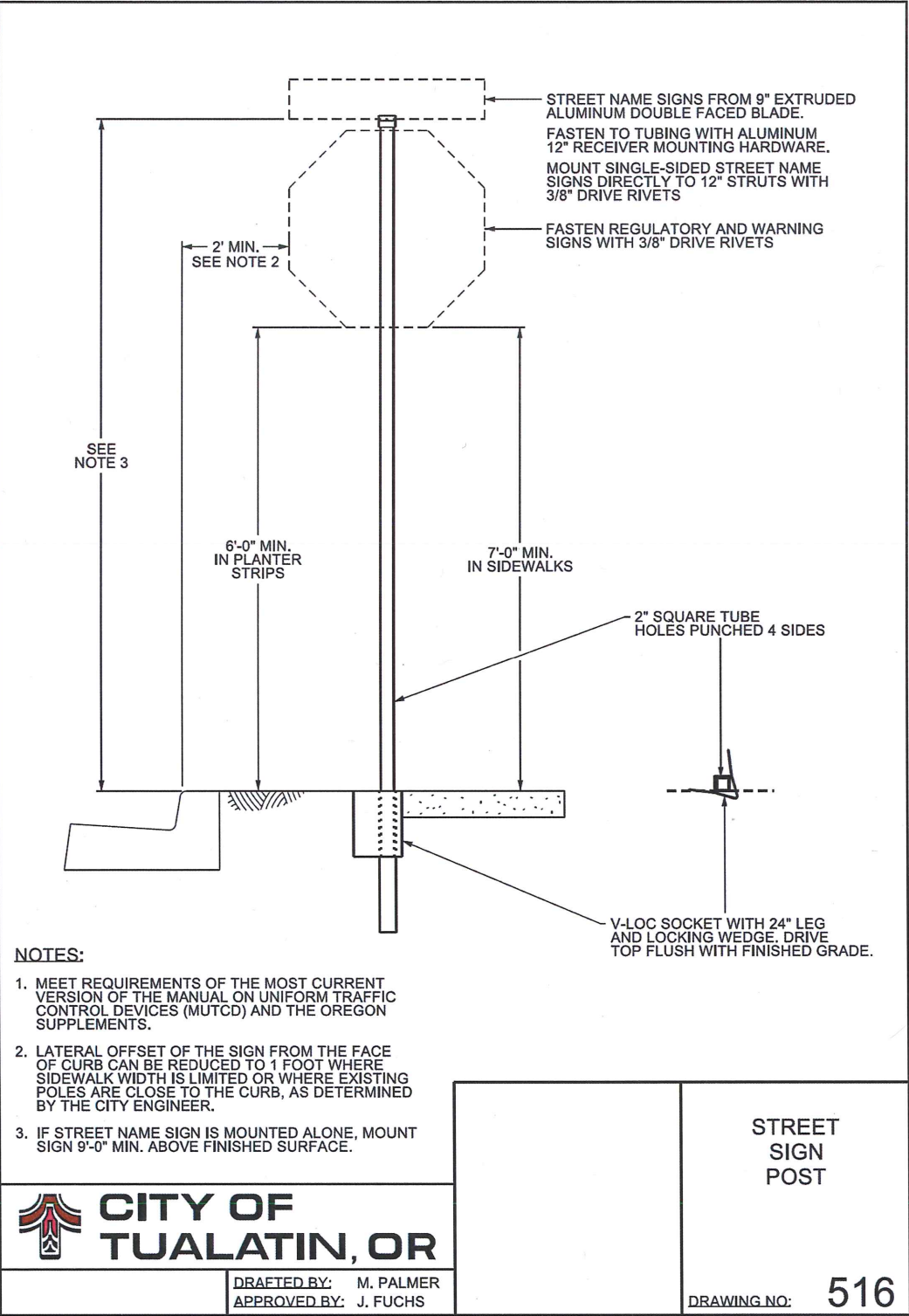
RENEWALS:

**CITY OF TUALATIN**  
18880 SW MARTINAZZI AVENUE, TUALATIN, OR 97062



Hazelbrook Road No Parking Signage		No Parking Signing Plan	
PROJECT NAME		SHEET TITLE	
1 OF 2		SHEET	





RENEWS:

**CITY OF TUALATIN**  
18880 SW MARTINAZZI AVENUE, TUALATIN, OR 97062



Hazelbrook Road No Parking Signage		Signing Details	
PROJECT NAME			
SHEET TITLE			