



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR JUNE
27, 2016**

Present: Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis;
Councilor Nancy Grimes; Councilor Ed Truax

Absent: Mayor Lou Ogden; Council President Monique Beikman

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Community Services
Director Paul Hennon; Finance Director Don Hudson; Deputy City Recorder Nicole
Morris; Maintenance Services Division Manager Clayton Reynolds; Police Captain
Mark Gardner; Assistant to the City Manager Tanya Williams; Library Manager
Jerianne Thompson; Human Resources Director Janet Newport; Public Works
Director Jerry Postema

A. CALL TO ORDER

Pledge of Allegiance

Councilor Truax called the meeting to order at 7:03 p.m.

B. ANNOUNCEMENTS

1. New Employee Introduction- Library Assistant Mariah Reeves

Community Services Director Paul Hennon introduced Library Assistant Mariah
Reeves. The Council welcomed her.

C. CITIZEN COMMENTS

*This section of the agenda allows anyone to address the Council regarding any issue not on the
agenda, or to request to have an item removed from the consent agenda. The duration for each
individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers
will be referred to City staff for follow-up and report at a future meeting.*

None.

D. CONSENT AGENDA

*The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone
who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish
to request an item to be removed from the consent agenda you should do so during the Citizen
Comment section of the agenda. The matters removed from the Consent Agenda will be considered
individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire
Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is
then voted upon by roll call under one motion.*

MOTION by Councilor Nancy Grimes, SECONDED by Councilor Joelle Davis to adopt the consent agenda.

Aye: Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Mayor Lou Ogden (Absent), Council President Monique Beikman (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Session and Regular Meeting of June 13, 2016
2. Consideration of **Resolution No. 5279-16** Approving and Authorizing the Provision of Workers' Compensation Insurance Coverage to Volunteers of the City of Tualatin and Repealing Resolution No. 5244-15
3. Consideration of **Resolution No. 5283-16** Amending Water, Sewer and Surface Water Management Rates Inside the City of Tualatin and Rescinding Resolution 5241-15
4. Consideration of **Resolution No. 5282-16** Authorizing Changes to the Adopted 2015-2016 Budget
5. Consideration of **Resolution No. 5287-16** Authorizing an Intergovernmental Agreement Between the City of Durham and the City of Tualatin for the Performance of Police Services within the City of Durham's Boundaries
6. Consideration of **Resolution No. 5280-16** Authorizing Personnel Services Updates for Non-Represented Employees and for Tualatin for Fiscal Year 2016-17

E. SPECIAL REPORTS

1. Tualatin Valley Fire and Rescue State of the District Presentation by Fire Chief Mike Duyck

Tualatin Valley Fire and Rescue (TVFR) District Fire Chief Mike Duyck presented an annual update for the fire district. He covered emergency response and communication statistics for 2015 noting calls have risen 45% since 2011. Chief Duyck also spoke to the success of the mobile integrated health program, upcoming firefighter recruitment, and new regional partnerships.

Councilor Davis thanked TVFR for their outstanding service in the City. She expressed excitement about their expansion into the eastside of Tualatin.

F. PUBLIC HEARINGS – *Legislative or Other*

1. Consideration of **Resolution No. 5285-16** Adopting the City of Tualatin Budget for the Fiscal Year Commencing July 1, 2016, Making Appropriations, Levying Ad-Valorem Taxes, and Categorizing the Levies

Finance Director Don Hudson presented the fiscal year 2016–17 Budget. The Budget Advisory Committee approved the proposed budget on May 31, 2016. The total of the Fiscal Year 2016-17 Budget is \$84,133,510. The tax rate of \$2.2665 per \$1,000 taxable assessed value, with \$975,000 to be levied for bonded debt is included in the budget. The budget is a fiscally prudent budget with a positive ongoing alignment.

Director Hudson presented proposed changes to the budget approved by the Budget Advisory Committee noting all amendments are related to projects in the General Fund and Parks Development Fund that were not completed during FY 2015-2016, as originally planned. He stated the Council can change the budget by 10% in each fund as they see fit.

PUBLIC COMMENT

None.

COUNCIL QUESTIONS/DELIBERATION

None.

MOTION by Councilor Joelle Davis, SECONDED by Councilor Nancy Grimes to adopt **Resolution No. 5285-16** Adopting the City of Tualatin Budget for the Fiscal Year Commencing July 1, 2016, Making Appropriations, Levying Ad-Valorem Taxes, and Categorizing the Levies

Aye: Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Mayor Lou Ogden (Absent), Council President Monique Beikman (Absent)

MOTION CARRIED

G. GENERAL BUSINESS

If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

1. Consideration of **Ordinance No. 1395-16** Relating to the Road Utility and Amending Tualatin Municipal Code Chapter 3-4

Finance Director Don Hudson presented an ordinance related to the road utility fee. He stated in 1987-88, the City developed a pavement management plan for purposes of determining the costs of maintaining City streets. In 1989, the City Council commissioned a study to examine the various funding options available to the City for road maintenance. The report recommended the City establish a utility based revenue source so as to best address citizen desires for equity, revenue stability and flexibility. The City Council adopted an Ordinance in April 1990 setting the road utility fee. The rates have not been changed since the ordinance took effect. With costs of the program increasing an analysis of the program was done. The first recommendation of the analysis is to account for the inflationary impacts on the maintenance costs by indexing the road utility fee. The index chosen was the Engineering News Record Construction Cost Index for Seattle, Washington, which is the same index, used for the indexing of the Water and Parks System

Development Charges. The category rates are proposed to be updated using this index and will begin on July 1, 2017.

Director Hudson stated the analysis also determined placing a lien on delinquent properties is not practical, but rather handling a delinquent road utility fee in the same manner as other delinquent utility charges is the best option. The ordinance tonight proposes a change to reflect handling of delinquent accounts the same way in which other utility accounts are managed.

Councilor Truax hopes when the analysis is complete staff will return with a ten year plan to catch the City up to current standards. Public Works Director Postema stated staff will be back in three to five months with the completed ten year recommendations and any potential rate increases.

PUBLIC COMMENT

None.

COUNCIL QUESTIONS/DELIBERATIONS

Councilor Grimes asked about the significant rate increase for non-residential groups. Director Hudson stated it only affects four accounts, all of which are city property, and was a typo in the original ordinance.

Councilor Bubenik asked if all utility delinquencies are handled by the same person. Director Hudson stated one staff member handles all the billings and delinquencies for the City.

MOTION by Councilor Joelle Davis, SECONDED by Councilor Nancy Grimes for first reading by title only.

Aye: Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Mayor Lou Ogden (Absent), Council President Monique Beikman (Absent)

MOTION CARRIED

MOTION by Councilor Joelle Davis, SECONDED by Councilor Nancy Grimes for second reading by title only.

Aye: Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Mayor Lou Ogden (Absent), Council President Monique Beikman (Absent)

MOTION CARRIED

MOTION by Councilor Joelle Davis, SECONDED by Councilor Nancy Grimes to adopt Ordinance No. 1395-16 relating to the road utility and amending Tualatin Municipal Code Chapter 3-4.

Aye: Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Mayor Lou Ogden (Absent), Council President Monique Beikman (Absent)

MOTION CARRIED

2. Consideration of **Ordinance No. 1394-16** Establishing a Core Area Parking District (CAPD) Tax Rate of \$155.34 for Fiscal Year 2016-17

Finance Director Don Hudson presented an ordinance to establish the Core Area Parking District (CAPD) tax rate for fiscal year 2016-17. The Core Area Parking Board and staff are recommending the tax rate remain at the current rate of \$155.34 for the upcoming year. The rate is multiplied by the number of parking spaces each tenant is estimated to need within the district. With the current tax rate, the total estimated revenue for the District is \$55,000.

PUBLIC COMMENT

None.

COUNCIL QUESTIONS/DELIBERATIONS

Councilor Bubenik asked if when the results of ADA Survey and Inspection are returned if the City will be responsible for paying for the upgrades. Public Works Director Jerry Postema stated the results will go through the Core Area Parking Board who will make a recommendation to Council to potentially raise the tax to cover the cost.

MOTION by Councilor Joelle Davis, SECONDED by Councilor Nancy Grimes for first reading by title only.

Aye: Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Mayor Lou Ogden (Absent), Council President Monique Beikman (Absent)

MOTION CARRIED

MOTION by Councilor Joelle Davis, SECONDED by Councilor Frank Bubenik for second reading by title only.

Aye: Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Mayor Lou Ogden (Absent), Council President Monique Beikman (Absent)

MOTION CARRIED

MOTION by Councilor Joelle Davis, SECONDED by Councilor Frank Bubenik to adopt Ordinance No. 1394-16 establishing a Core Area Parking District (CAPD) tax rate of \$155.34 for fiscal year 2016-17.

Aye: Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Mayor Lou Ogden (Absent), Council President Monique Beikman (Absent)

MOTION CARRIED

H. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

I. COMMUNICATIONS FROM COUNCILORS

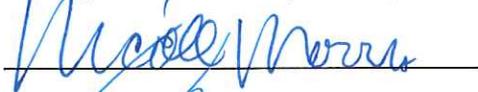
Councilor Davis announced 911 communications is preparing to launch text to 911 starting August 1.

Councilor Bubenik thanked the Police Department for holding a great retirement event for now retired Police Chief Kent Barker.

J. ADJOURNMENT

Councilor Truax adjourned the meeting at 7:48 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Lou Ogden, Mayor