



STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Nicole Morris, Deputy City Recorder

DATE: 04/11/2016

SUBJECT: Consideration of Approval of the Minutes for the Work Session and Regular Meeting of March 28, 2016

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the Work Session and Regular Meeting of March 28, 2016.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: City Council Work Session Minutes of March 28, 2016
City Council Regular Meeting Minutes of March 28, 2016



Present: Mayor Lou Ogden; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Ed Truax

Absent: Council President Monique Beikman; Councilor Nancy Grimes

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Recorder Nicole Morris; Police Captain Mark Gardner; Assistant to the City Manager Tanya Williams; Assistant City Manager Alice Cannon; City Engineer Jeff Fuchs; Human Resources Director Janet Newport

CALL TO ORDER

Mayor Ogden called the meeting to order at 6:02 p.m.

1. **Recommendations for 2015 Outstanding Volunteers.**

Human Resources Director Janet Newport presented nominations for the 2015 Volunteer of the Year awards. A nomination committee met and reviewed the nominations presented tonight. The Council agreed on award recipients.

Director Newport invited the Council to attend the Volunteer Appreciation Reception on April 11, 5:30 pm, at the Juanita Pohl Center.

2. **2017-2021 Capital Improvement Plan.**

Assistant City Manager Alice Cannon and City Engineer Jeff Fuchs presented the 2017-2021 Capital Improvement Plan (CIP). Assistant City Manager Cannon stated projects are broken into five project categories including facilities equipment, parks and recreation, technology, transportation, and utilities. Projects are prioritized by staff based on the following criteria: health and safety, coordination with other agencies (cost savings), satisfies regulatory requirements, supports council goals, and implements master plans. Funding sources for these projects include system development charges, water, wastewater, storm, and road maintenance rates, gas taxes, the general fund, and grants and donations. Engineer Fuchs covered funding and the project list by category.

Councilor Davis asked about the ITS Traffic Camera Installation projects locations. Engineer Fuchs stated the locations are slated for the downtown area and will feed into the County wide system. Councilor Davis asked what the funding source was. Engineer Fuchs stated the project is a City improvement to help manage overall traffic.

Councilor Davis stated she is disappointed with the timing off the Herman Road

widening project. She would like staff to further research grant opportunities to help improve safety in the area. Engineer Fuchs stated the goal of the funding this year is to be able to better understand the project so staff can be more successful when pursuing grants.

Councilor Bubenik stated Citizen Involvement Organization Presidents had approached him about advocating for more funding in the Neighborhood Transportation Solutions program. City Manager Lombos stated the concern with increasing funding is staff capacity to handle more projects.

Councilor Truax stated the program has not been in existence for very long but there is plenty of evidence of projects throughout the CIP that are neighborhood projects that show their concerns have been taken seriously.

Mayor Ogden asked if LED Retrofit Lighting projects would be City wide. City Manager Lombos stated it currently is only for Community Park but the Public Works Department is working with PGE to see what options are available City wide.

Mayor Ogden asked why there was such a significant bump in vehicle replacement this coming year. City Manager Lombos explained all city vehicles are on a 20 year replacement schedule and the funding meets the needs of the schedule for the year.

Mayor Ogden asked about the Tualatin High School Synthetic Field Replacement funding. City Manager Lombos explained the School District will fund the project up front but the City will ultimately be responsible for half the funding per the bond measure.

Mayor Ogden asked for a list of funding sources for specific projects in future CIP's.

3. *Council Meeting Agenda Review, Communications & Roundtable.*

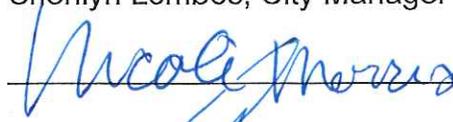
Council consensus was reached to add the proclamation request for Construction Safety Week to the next agenda.

Councilor Davis provided the Council with a updated on the Washington County Consolidated Communications Agency. She stated the agency has taken on Newberg Police and Fire Departments as well as Washington County Fire District 2. Membership fees for 2016-17 were announced at the meeting at the City will see a 0.7% increase. The agency is further exploring partnerships in Columbia and Yamhill county. Councilor Davis announced she was elected as 2nd Vice Chair of the committee for the next year.

ADJOURNMENT

The work session adjourned at 7:13 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor