**Equity Committee Planning Group**

**Session 5**

**Date:** Tuesday, October 4

**Time:** 6:00pm – 8:00pm

**Location:** Tualatin City Services, 10699 SW Herman Rd or via Zoom

<https://us02web.zoom.us/j/89274164777?pwd=dHE1NFU4VTdhUWY4YmExRHR5aTRiZz09>

\*Arrive 15 minutes early to network, grab dinner, and settle in

1. **Welcome** **6:00 – 6:05pm**

 Review Agenda, Ground Rules, & Minutes Co-Chair Sacco

Objectives:

* Adopt minutes from the 9/13/22 meeting

1. **Ice Breaker**  **6:05 - 6:15pm**

Betsy Rodriguez Ruef

 Objectives:

* Get to know each other
* Establishing connections
1. **Recommendation 6:15 – 7:15pm**

Betsy Rodriguez Ruef & Megan George

Objectives:

* Review Small Group Summary and “Like” Chart Papers
* Small groups to each prep and facilitate discussion for one of the items
* Compile final recommendation
1. **Areas of Focus & Removing Barriers Brainstorm 7:15 – 7:45pm**

Co-Chair Hillier & Co-Chair Sacco

Objectives:

* Brainstorm areas of focus for permanent committee using pre-seeded list
* Brainstorm ways to remove barriers from people who may be interested in participating in permanent committee
1. **Council Presentation 7:45 – 7:55pm**

Betsy Rodriguez Ruef

Objectives:

* Identify volunteers to present on November 14 (suggested one representative from each small group)
1. **Wrap Up 7:55 – 8:00pm**

 Co-Chair Hillier

 Objectives:

* Reflect on today’s agenda

Ground Rules

* Treat everyone with respect
* Listen with an open mind
* Be open to different ideas
* Take turns speaking and flip your name tent to signal you would like to speak
* Step up and step back
* Signal consensus with thumbs up/down vote
* Speak up, even if you disagree with the majority
* Assume good intent
* Call someone in… not out
* Be curious
* Remember conflict is okay and seek rationale for clarity
* Respect people’s boundaries and know your own
* Avoid side conversations