



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR NOVEMBER 12, 2019

Present: Mayor Frank Bubenik, Councilor Bridget Brooks, Councilor Robert Kellogg  
Councilor Paul Morrison, Councilor Maria Reyes, Councilor Valerie Pratt

Absent: Council President Nancy Grimes

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### **Call to Order**

Mayor Bubenik called the meeting to order at 7:08 p.m.

### **Pledge of Allegiance**

### **Announcements**

#### 1. Update on the Tualatin Youth Advisory Council's Activities for November, 2019

Members of the Youth Advisory Committee (YAC) presented an update on their recent activities and upcoming events. Members participated in the West Coast Giant Pumpkin Regatta where they helped with pumpkin decorating, bowling, and face painting. Upcoming events and activities include participation in Starry Nights and Holiday Lights, Project FRIENDS planning, and YAC issue prioritization.

#### 2. Eagle Scout Recognition for David Olson and Bo Dickson

Volunteer Specialist Jackie Konen introduced Eagle Scouts Bo Dickson and David Olson. Eagle Scout Dickson and Olson were awarded the honor of Eagle Scout for replacing split rail fencing at the Indian Meadows Greenway. Mayor Bubenik congratulated both Eagle Scouts on receiving the honor and presented them with plaques of appreciation.

#### 3. New Employee Introduction- Josh Kaplan, Police Services Technician

Police Chief Bill Steele introduced Police Services Technician Josh Kaplan. The Council welcomed him.

### **Public Comment**

None.

### **Consent Agenda**

Motion to adopt the consent agenda made by Councilor Kellogg, Seconded by Councilor Brooks.  
Voting Yea: Mayor Bubenik, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

**MOTION PASSED**

1. Consideration of Approval of the Work Session and Regular Minutes of October 28, 2019
2. Consideration of Approval of a New Liquor License Application for Basics Market - Tualatin

### **Special Reports**

1. Small Business Week Proclamation

Mayor Bubenik read the proclamation declaring November 30, 2019 as Small Business Saturday in the City of Tualatin.

Linda Moholt, Tualatin Chamber of Commerce Director, accepted the proclamation and spoke to the benefits of buying local and participating in Small Business Saturday.

2. Quarterly Financial Report

Finance Director Don Hudson presented a quarterly financial report. He stated the city received three awards from the Government Financial Officer's Association for Excellence in Financial Reporting, Achievement in Popular Annual Financial Reporting, and Distinguished Budget Presentation. He spoke to budget actual trends for expenditures and revenues in the building, road utility fee, core area parking, and sewer operating funds. Director Hudson spoke to the fiscal health model noting the city is in a positive position. The Quarter End Investment Report was presented to the Council. He stated the City's investment policy requires quarterly investment reports come to the Council and include earning yields, a holding report, a transactions report, a weighted average maturity, and a compliance report. Accounts to be reported on include the Core Investment Fund, 2018 Bond Proceeds Fund, and the Liquidity Fund. He stated the city is in compliance with all benchmarks. He spoke to declining interest rates and yields for all accounts.

Councilor Morrison asked what the rate is for the transportation bond. Director Hudson stated he would have to follow-up via email to the Council.

Councilor Pratt asked what the city pays the investment advisers. Director Hudson stated it is a percentage of the portfolio.

Councilor Brooks congratulated staff on the awards they received.

### **Council Communications**

The Council discussed committee assignments and assigned members.

Councilor Morrison stated there was a Town Hall meeting held on the I-205 project tonight and he requested a staff summary on the meeting. Councilor Morrison stated there was a Tualatin-Times article on the Western Oregon Dispensary where they stated they paid \$400,000 in tax revenue to the city. He followed up on that figure and the city's budget only reflects \$160,000. Councilor Morrison announced State Representatives will be hosting a Town Hall on January 8 to discuss legislation on vaping.

Councilor Pratt stated she attended the Ibach CIO meeting, the Meals on Wheels Grant Luncheon, and the East Washington County Democrats meeting. Councilor Pratt asked if the City was interested in following up on a Kind City Proclamation as requested by Jonathan Crane

at the last council meeting. Councilor Kellogg stated Mr. Crane is working on a proclamation to bring forward to the Council in the future.

Councilor Brooks stated she attended the following meetings and events: Meals on Wheels Grant Luncheon, the Council Committee on Advisory Appointments, the annual Tualatin Heritage Center Luncheon, the Veteran's Breakfast, and she spoke on a panel at the East Washington County Democrats meeting.

Councilor Kellogg stated he attended the Veteran's Breakfast and the Cub Scout Flag Ceremony at the Winona Cemetery. Councilor Kellogg stated he attended the SW Corridor Steering Committee meeting where the funding gap has been reduced to \$90 million. He stated their next meeting will be on December 16 where they will choose a final route that will be sent as part of the Final Environmental Impact Study.

Councilor Reyes stated she attend the Meals on Wheels Grant Luncheon and spoke on the panel at the East Washington County Democrats meeting.

Mayor Bubenik stated he attended the following meetings and events and provided brief recaps on each: the Meals on Wheels Luncheon, met with Rachel Duke of CEPA on affordable housing in Basalt Creek, met with Mayor Knapp on Basalt Creek and the Stafford Area, attended Congresswoman Bonamici's event at the Juanita Pohl Center on the Dignity and Aging Act, the Veteran's Breakfast, and the Washington County Mayors Lunch.

**Adjournment**

Mayor Bubenik adjourned the meeting at 8:13 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Frank Bubenik, Mayor