



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR FEBRUARY 11, 2019

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**Present** Mayor Frank Bubenik, Council President Joelle Davis, Councilor Paul Morrison, Councilor Robert Kellogg, Councilor Maria Reyes, Councilor Bridget Brooks

**Absent** Councilor Nancy Grimes

**Staff Present** City Manager Sherilyn Lombos; City Attorney Sean Brady, Police Chief Bill Steele, Finance Director Don Hudson, Planning Manager Aquilla Hurd-Ravich, Deputy City Recorder Nicole Morris, Teen Program Specialist Julie Ludemann, City Engineer Jeff Fuchs, IS Director Bates Russell, Planning Manager Steve Koper

### **A CALL TO ORDER**

Pledge of Allegiance

Mayor Bubenik called the meeting to order at 7 01 p m

### **B. ANNOUNCEMENTS**

#### **1 New Employee Introduction- Lauren Gonzalez, Permit Coordinator**

Community Development Director Aquilla Hurd-Ravich introduced Permit Coordinator Lauren Gonzalez. The Council welcomed her

#### **2 Update on the Tualatin Youth Advisory Council's Activities for February 2019**

Recreation Supervisor Julie Ludemann presented the Tualatin Youth Advisory Committee (YAC) update. She stated three members of YAC will be attending the National League of Cities conference where they will participate in leadership development, civic engagement, and networking with other youth committees. The YAC is planning their annual Project FRIENDS event to be held on May 17. Members will be working on updating and designing curriculum. Supervisor Ludemann stated members attended City Day at the Oregon State Capitol and plan to attend the Oregon Youth Summit on February 22.

### **C PUBLIC COMMENT**

*This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

None

**D. CONSENT AGENDA**

*The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.*

MOTION by Council President Joelle Davis, SECONDED by Councilor Paul Morrison to adopt the consent agenda

Aye Mayor Frank Bubenik, Council President Joelle Davis, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Councilor Nancy Grimes (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Session and Regular Meeting of January 28, 2019
2. Consideration of **Resolution No. 5420-19** Updating Certain Sections of the Public Works Construction Code

**E. SPECIAL REPORTS**

- 1 Quarterly Financial Report

Finance Director Don Hudson presented a quarterly financial report. He spoke to budget actual trends for expenditures and revenues in the building, road utility fee, road operating, and water operating funds. Director Hudson stated the budget planning process kicked off on January 15 and all items are due from staff on March 1. He stated staff will be coming to Council on April 15 for a work session on policy discussion. Final Budget adoption is slated for June 24. Director Hudson presented the Popular Annual Financial Report. The goal of the report is to provide simplified information from the comprehensive budget document. Director Hudson spoke to the fiscal health model noting the city is in a good position.

Councilor Kellogg asked why revenues were up in the building fund. Director Hudson stated it is due to the quantity of permits they have received.

Councilor Kellogg asked what the assumed growth is on the fiscal health model. Director Hudson stated a conservative 2% increase in revenue is assumed.

**F. COMMUNICATIONS FROM COUNCILORS**

Councilor Brooks stated she attended her Neighborhood Readiness meeting. She noted 70% of people are interested in emergency preparedness specifically in relation to water. She stated it is recommended that households have 14 gallons of water per person stored.

Councilor Kellogg noted he attended the same meeting.

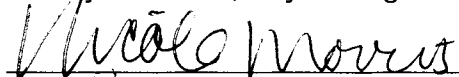
Mayor Bubenik stated he will be absent for the March 11 meeting.

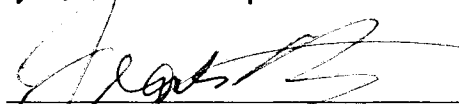
Mayor Bubenik encouraged citizens to attend the SW Corridor meeting on February 21 at the Tigard Library where they will be discussing potential routes.

**G ADJOURNMENT**

Mayor Bubenik adjourned the meeting at 7:26 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Frank Bubenik, Mayor