



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR SEPTEMBER 24, 2018

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Present: Councilor Frank Bubenik; Council President Joelle Davis; Councilor Nancy Grimes;  
Councilor Paul Morrison; Councilor Robert Kellogg

Absent: Mayor Lou Ogden; Councilor Jeff DeHaan

Staff Present: City Attorney Sean Brady; Finance Director Don Hudson; Deputy City Recorder  
Nicole Morris; Library Manager Jerianne Thompson; City Engineer Jeff Fuchs;  
Management Analyst II Nic Westendorf

### A. CALL TO ORDER

Pledge of Allegiance

Council President Davis called the meeting to order at 7:00 p.m.

### B. ANNOUNCEMENTS

#### 1. New Employee Introduction- Hayden Ausland, Engineering Associate

Public Works Director Jeff Fuchs introduced Engineering Associate Hayden Ausland. The Council welcomed him.

### C. CITIZEN COMMENTS

*This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

Grace Lucini asked for clarification on meeting noticing for projects involving the Basalt Creek area. She noted Council gave direction at a prior meeting to ensure notices are being sent. Ms. Lucini stated she received notification the listserv for Basalt Creek will no longer be providing notification. In addition, she noted the Basalt Creek website and calendar are not being updated. She requested clarification on how future outreach will be conducted since prior methods are being discontinued.

Kathy Holland announced the Rubber Duck Raffle on behalf of the Tualatin Community Police Foundation. She stated tickets are available on their website and the drawing will be held on October 20.

**D. CONSENT AGENDA**

*The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.*

MOTION by Councilor Paul Morrison, SECONDED by Councilor Frank Bubenik to adopt the consent agenda.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Jeff DeHaan (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Session of August 13, 2018 and Regular Meeting of September 10, 2018

**E. SPECIAL REPORTS**

1. Verizon Information on Small Cellular Technology

Public Works Director Jeff Fuchs and Management Analyst Nic Westendorf presented information on small cellular technology. Director Fuchs introduced Kim Allen, Wireless Policy Group Consultant for Verizon Wireless. Ms. Allen presented Verizon's Small Cell Program. She briefly explained what a small cell is and the need for them. She noted they are used to increase capacity to the system and allow for faster download speeds, fewer disruptions, and help connection problems. These types of devices are placed in right of ways to help with coverage gaps in terrain and high capacity areas. Examples of different types of small cell placement were shared and included pole placements, light standards, wireless poles, and strand mounts.

Ms. Allen spoke to concerns with the draft standards. She stated it is against safety standards to have flush mounted devices. They have to be mounted six inches from the pole to meet standards. In addition she addressed concerns with the proposed two panel maximum. She noted 4G service will have two panels, when speeds are increased to 5G they will have to add an additional panel. It was proposed the Council consider a volume metric size limit instead of a panel maximum.

Councilor Morrison asked about the proposal for small cells in Portland. He asked if all three large carriers agreed to the same standards. Ms. Allen stated they all agreed to general designs they could adhere to.

Council President Davis asked about the potential for volume metric standards. Director Fuchs stated staff would be back on October 22 with proposed standards and fees for Council consideration.

Ms. Allen requested the council consider changing the current proposed setbacks from 100ft on traffic poles. She noted there is no interference with traffic signals from the devices.

Councilor Kellogg asked when the cells are deployed in congested areas how far apart they are. Ms. Allen stated it is typically about one cell per block.

Councilor Kellogg asked about competition for space amongst carriers. Ms. Allen stated there is enough room for buildout for all providers due to different placements needs for coverage.

Councilor Kellogg asked if the cells would be deployed in both commercial and residential. Ms. Allen stated they would be.

Councilor Kellogg asked if there is currently any large scale deployment in Oregon. Ms. Allen stated there is not as they are mostly in Washington at this time.

Councilor Kellogg asked what fees are being charged in Washington. Ms. Allen spoke to the fee structure in Washington noting most do not have fees for use in the right of ways. Councilor Kellogg asked what Verizon paid Portland for their pilot program. Ms. Allen stated she was unsure of the fee.

Councilor Bubenik asked if Ms. Allen sees the bunching up of carriers as a potential problem due to the topography of the area. Ms. Allen stated there are enough poles for different placements amongst carriers.

Council President Davis asked how many cities in Oregon are having this same discussion. Ms. Allen stated they are having discussions with several dozen cities. Verizon is making a major effort with all cities in the greater Portland area. Council President Davis asked if only Verizon was having these discussions. Ms. Allen stated all three carriers are presenting information.

Council President Davis asked what the potential for our area of needing wireless only poles would be. Ms. Allen stated the preference of carriers is to place on existing poles to help keep costs down and not clutter the right of way.

Council President Davis asked how it is determined where cells go. Ms. Allen stated it is a customer driven process.

Councilor Bubenik asked how this would affect the replacement of older street lights to LED technology. Director Fuchs stated he would speak to PGE and bring information back.

Council President Davis asked how long, if approved, it would take to rollout the technology. Ms. Allen stated it depends.

Drew Thatcher, consultant for Ms. Allen, presented information on radiofrequency exposures. He stated the concern of exposures to radiofrequency from small cells is the same as FM radio waves. He spoke to the basis of radiofrequency standards noting they are in place to protect everyone on a continuous bases with no concern. He shared typical typical radiofrequency exposures and comparisons

amongst different devices. Mr. Thatcher spoke to interferences with small cells. He explained carriers have license frequencies they have to stay in. It was noted small cells do not interfere with other devices as they are on different frequencies.

Councilor Bubenik asked how the standards compare to Europe and Canada. Mr. Thatcher stated the US standards are the same as 60 other countries in the world.

Councilor Kellogg asked if two carriers could be on the same pole. Ms. Allen stated carriers cannot co-locate due to limitations of the cells and the load on the poles.

## 2. FY 2017-18 Annual Report of the Tualatin Arts Advisory Committee

Tualatin Arts Advisory Committee (TAAC) Member Mason Hall presented the annual report. Member Hall stated the role of the committee is to stimulate private and public support for programs and activities in the arts, encourage greater opportunities for recognition of arts in Tualatin, and to strive to ensure excellence in the public arts collection. The committee produces programs such as ArtSplash, ArtWalk, the Visual Chronicle, and other public arts and cultural programs like concerts. The committee fosters partnerships with the Tualatin Heritage Center and other community organizations that support arts in the area. The committee supported the Living Room Gallery to showcase and support local artist. This year the committee installed new wayfinding signs for the ArtWalk, administered the collections management program, and explored funding for art programs. TAACs action plan for the next year includes continuing to produce art events and programs and realigning program goals and performance measures to reflect recommendations made by TAAC in the Master Plan.

Councilor Bubenik asked how often the Living Room Gallery is turned over. Member Hall stated it is turned over quarterly.

Councilor Morrison thanked the committee for their time and efforts over the past year.

## F. COMMUNICATIONS FROM COUNCILORS

Councilor Kellogg thanked the Tualatin Historical Society for the fundraising event they held. He noted the event was a success.

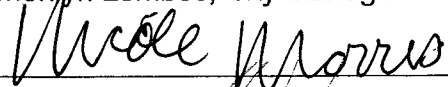
Councilor Bubenik thanked the Portland Water Bureau for the tour of Bullrun. He stated it was enlightening to see how much work goes into getting water to Tualatin.

Councilor Morrison stated the Tualatin High School TSO will be hosting Art in the Burbs on October 13-14 at Tualatin High School.

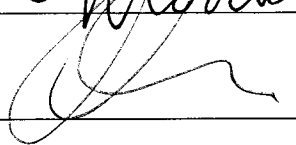
## G. ADJOURNMENT

Council President Davis adjourned the meeting at 8:12p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Lou Ogden, Mayor