



## STAFF REPORT CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** 11/23/2015

**SUBJECT:** Consideration of Approval of the Minutes for the City Council Regular Meeting of November 9, 2015

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### ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the City Council Regular Meeting of November 9, 2015.

### RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

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**Attachments:** City Council Meeting Minutes of November 9, 2015



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR  
NOVEMBER 9, 2015**

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Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Frank Bubenik;  
Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Councilor Wade Brooksby

Staff City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker;

Present: Community Services Director Paul Hennon; Deputy City Recorder Nicole Morris;  
Information Services Manager Lance Harris; Teen Program Specialist Julie  
Ludemann; Assistant City Manager Alice Cannon; Management Analyst II Kelsey  
Lewis; Management Analyst II Zoe Monahan; Public Works Director Jerry Postema

**A. CALL TO ORDER**

Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:01 p.m.

**B. ANNOUNCEMENTS**

**1. Tualatin Youth Advisory Council Update for November 2015**

Members of the Tualatin Youth Advisory Council (YAC) presented a PowerPoint on their latest activities and upcoming events. The YAC participated in the West Coast Giant Pumpkin Regatta by running the concessions stand and craft areas. The annual Haunted House was held and brought in double the number of participants over last year. YAC will be participating in the Starry Nights and Holiday Lights event on December 4. They will be working as elves with Santa and helping to make cards for soldiers.

**2. New Employee Introduction- David Valenzuela, Community Services Officer**

Police Chief Kent Barker introduced Community Services Officer David Valenzuela. The Council welcomed him.

**3. New Employee Introduction- Maya Benham, Legal Assistant**

City Attorney Sean Brady introduced Legal Assistant Maya Benham. The Council welcomed her.

**4. New Employee Introduction- Chris Reeves, Utility Technician I**

Public Works Director Jerry Postema introduced Utility Technician Chris Reeves. The Council welcomed him.

**C. CITIZEN COMMENTS**

*This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

None.

**D. CONSENT AGENDA**

*The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.*

MOTION by Council President Monique Beikman, SECONDED by Councilor Joelle Davis to adopt the consent agenda.

Aye: Mayor Lou Ogden, Council President Monique Beikman, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Councilor Wade Brooksby (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting of October 12 and 26, 2015
2. Consideration of Approval of a New Liquor License Application for Starbucks Coffee #14371

**E. SPECIAL REPORTS**

1. Tualatin Area Aging Task Force and Ride Connection Update

Susan Noack, Chair of the Tualatin Area Aging Task Force, presented an update on the task force's activities. She presented the group's mission statement and highlighted goals including transportation for seniors and safe pathways. The task force is working with AARP to define the needs of seniors in the community and working on an Aging in Place plan for the community.

Alex Page, Service Specialist at Ride Connection, stated the mission of the organization is to link accessible, responsive transportation with community needs. He has been working with the Aging Task Force in Tualatin to help find volunteers to give rides in the area. More information on how to volunteer for Ride Connection is on their website.

Mayor Ogden encouraged citizens to volunteer for Ride Connection.

**F. GENERAL BUSINESS**

*If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

1. Consideration of **Resolution No. 5259-15** Authorizing the City Manager to Enter into an Intergovernmental Agreement with the City of Hillsboro and the Tualatin Valley Water District for a Temporary Connection to the 124th Avenue Pipeline

Public Works Director Jerry Postema presented a resolution for an Intergovernmental Agreement (IGA) between the City of Hillsboro, the Tualatin Valley Water District (TVWD) and the City of Tualatin for a temporary connection of the 124th Avenue pipeline for the purpose of filling and flushing of the transmission lines until the main line is flowing potable water to Hillsboro and TVWD. He stated the sole purpose of the line is to sell water and not receive water.

Councilor Bubenik asked for clarification that the pipe will only flow in one direction. Director Postema stated water will only be flowing to Hillsboro and TVWD. He added assurances including a backflow preventer and a meter will be placed on the pipe to prevent water from flowing back into the City of Tualatin. In 2026 when TVWD has completed the pipe the connection will be removed and sealed, leaving a gap between the two systems.

Councilor Grimes asked about the size of the pipe. Director Postema stated his recommendation is that a 12 inch pipe be installed. The larger pipe would allow for the potential of an emergency connection to be installed.

Councilor Truax stated the City's current water supply will not allow for the expected growth in the area. He stated this pipe would provide the opportunity to have a pipe installed in the right-of-way along 124<sup>th</sup> avenue before it is constructed. The pipe is a good future site for a potential emergency connection.

**PUBLIC COMMENT**

None.

MOTION by Council President Monique Beikman, SECONDED by Councilor Ed Truax to adopt **Resolution No. 5259-15** authorizing the City Manager to enter into an Intergovernmental Agreement with the City of Hillsboro and the Tualatin Valley Water District for a temporary connection to the 124th Avenue pipeline.

Aye: Mayor Lou Ogden, Council President Monique Beikman, Councilor Frank Bubenik, Councilor Joelle Davis, Councilor Nancy Grimes, Councilor Ed Truax

Other: Councilor Wade Brooksby (Absent)

MOTION CARRIED

**G. ITEMS REMOVED FROM CONSENT AGENDA**

*Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.*

**H. COMMUNICATIONS FROM COUNCILORS**

Council President Beikman attended the Washington County Coordinating Committee in which four grant requests for the Opportunity Fund were granted. She noted the fund has around one million dollars left.

Councilor Bubenik stated Tualatin's America's Best Community (ABC) Committee submitted its semi-finalist proposal for judging. The group will hear back in January if they will be moving on in the competition. Councilor Bubenik thanked the committee for all their hard work during this process.

Councilor Bubenik stated he attended the Veteran's Breakfast and the Mitch Charter School Student Talent Show, and both events were a success.

Mayor Ogden was approached by a group interested in a sister city relationship with the City. He asked if the Council was interested in having a presentation on the subject at a future work session. Council consensus was reached to not pursue the item.

**I. ADJOURNMENT**

Mayor Ogden adjourned the meeting at 8:00 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor