



## STAFF REPORT CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** 10/12/2015

**SUBJECT:** Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting of September 14, 2015

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### ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the City Council Work Session and Regular Meeting of September 14, 2015.

### RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

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**Attachments:** City Council Work Session Minutes of September 14, 2015  
City Council Meeting Minutes of September 14, 2015



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR SEPTEMBER 14, 2015

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Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Councilor Joelle Davis

Staff City Manager Sherilyn Lombos; City Attorney Sean Brady; Community Services  
Present: Director Paul Hennon; Deputy City Manager Sara Singer; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Teen Program Specialist Julie Ludemann; Police Captain Mark Gardner; Pohl Center Supervisor Matt Saviello; Assistant City Manager Alice Cannon; Library Manager Jerianne Thompson; Human Resources Director Janet Newport; Library Public Services Manager Sarah Jesudason

### A. CALL TO ORDER Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:01 p.m.

### B. ANNOUNCEMENTS

#### 1. Tualatin Youth Advisory Council Update for September 2015

Members of the Tualatin Youth Advisory Council (YAC) presented a PowerPoint on their latest activities and upcoming events. The YAC is now accepting applications for new members through September 25. YAC participated in 9 Movies on the Commons events throughout the summer. The proceeds for the sale of concessions at the events will help send YAC members to the National League of Cities Conference. YAC is currently preparing for the West Coast Giant Pumpkin Regatta and Haunted House in October. Planning for the Van Raden Teen Center is underway.

#### 2. League of Oregon Cities "If I Were Mayor" Statewide Student Contest Winner Announcement

Recreation Supervisor Julie Ludemann announced Emma Patton as the 2nd place state wide winner of the "If I Were Mayor" contest. Mayor Ogden congratulated Ms. Patton and presented her with an award on behalf of the League of Oregon Cities.

#### 3. Proclamation Declaring the City of Tualatin a Purple Heart City

Councilor Grimes read the proclamation declaring the City of Tualatin a Purple Heart City. The Military Order Chapter 72 accepted the proclamation.

4. Proclamation Declaring September 19, 2015 as Distraction Free Driving Awareness Day

Councilor Brooksby read the proclamation declaring September 19, 2015 as Distraction Free Driving Awareness Day. Richard Roach, Director of AT&T, thanked the Council for their leadership on such a important issue. Mr. Roach asked all citizens of Tualatin to take the distraction free driving pledge at [www.itcanwait.com](http://www.itcanwait.com).

5. A Proclamation Declaring October 2, 2015 as National Manufacturing Day in the City of Tualatin

Councilor Bubenik read the proclamation declaring October 2, 2015 as National Manufacturing Day in the City of Tualatin.

6. Proclamation Declaring October 11-17, 2015 as Community Action Week

Jerralynn Ness, Executive Director of Community Action, presented an update on the organization. She stated Community Action is celebrating its 50th anniversary. The organization has had a long standing relationship with Tualatin and its residents. Ms. Ness thanked the Council for contributions to the organization over the years. Those contributions have been used to leverage additional grant dollars and the organization is thankful for the assistance. Ms. Ness announced her retirement from the organization and stated Renee Bruce has been selected as her replacement and will begin in January.

Ms. Ness presented Mayor Ogden with Emeritus Board status for his service to the organization over the last 17 years. Mayor Ogden accepted the award and thanked the organization. He stated there is a tremendous need in the community and Community Action has filled that need by helping lift people from poverty.

Mayor Ogden read the proclamation declaring October 11-17, 2015 as Community Action Week in the City of Tualatin.

**C. CITIZEN COMMENTS**

*This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

Tanner and Ammon Hall, owners of the Hawaiian Shaved Ice food truck, requested Council update the ordinance relating to mobile food truck units. They would like them allowed within the city limit. Mayor Ogden explained the process for an ordinance change and referred them to work with City Manager Lombos on starting the process.

Councilor Brooksby and Truax supported the request and requested it be added to a future work session for further discussion.

**D. CONSENT AGENDA**

*The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.*

MOTION by Council President Monique Beikman, SECONDED by Councilor Nancy Grimes to adopt the consent agenda.

Aye: Mayor Lou Ogden, Council President Monique Beikman, Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Nancy Grimes, Councilor Ed Truax

Other: Councilor Joelle Davis (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting of August 24, 2015
2. Consideration of Approval of a New Liquor License Application for Industry
3. Consideration of Approval of a New Liquor License Application for Sushi Train
4. Consideration of **Resolution No. 5249-15** Authorizing Application and Acceptance of a Community Development Block Grant to Design and Renovate the Kitchen at the Juanita Pohl Center
5. Consideration of **Resolution No. 5250-15** Authorizing an Intergovernmental Agreement among the Tri-County Metropolitan Transportation District of Oregon, the City of Portland and the City of Tualatin for Transit Police Services
6. Consideration of **Resolution No. 5252-15** Ratifying a Collective Bargaining Agreement Between the City of Tualatin and the Tualatin Employees Association and Authorizing the City Manager to Execute the Agreement
7. Consideration of **Resolution No. 5251-15** Authorizing Personnel Services Updates for Non-Represented Employees for Fiscal Year 2015-16

**E. SPECIAL REPORTS**

1. Community Action Update  
  
Update provided under item B.6.
2. Summer Programs Review and Fall Programs Preview

Recreation Supervisor Julie Ludemann and Public Services Manager Sarah Jesudason presented the 2015 summer recap and fall preview. The summer reading program at the library proved to be successful once again with over 3 million minutes read by participants. Summer reading at the Commons hosted events June through August with over 2,000 attendees. The summer camp program hosted 400 kids ages four through high school. Concerts and Movies on the Commons ran July through August and were equally as successful as prior years. ArtSplash was held in July and allowed 37 artists to showcase their work. Teen volunteers participated in TEAM Tualatin, assisted in the library, and served on the Youth Advisory Council. The Police Department held National Night Out in August and hosted 216 middle school students in the Gang Resistance Education and Training (GREAT) Camp. Recreation partners over the summer included the Tualatin Crawfish Festival, Tigard-Tualatin School District free lunch program, Tualatin Heritage Center, Browns Ferry Park Kayak and Canoe Rentals, Willowbrook Arts Camps, and the Farmers Market.

Upcoming fall activities at the Library include Make It for Teens, STEM after-school program, bilingual Saturday story time, Hispanic Heritage Month, and new music programs. The Juanita Pohl Center will be hosting the 3rd annual Oktoberfest and 3rd Annual Veterans' Recognition Breakfast. Community Services will be hosting the West Coast Giant Pumpkin Regatta and the YAC Haunted House. Look for more information about all of these events on the city's website.

### **3. Active Aging Week Presentation**

Juanita Pohl Center Supervisor Matt Saviello and Candice Kelly presented information on Active Aging Week to be held September 27-October 3, 2015. The goal of Active Aging Week is to provide older adults the means to experience activities and exercise in a safe, friendly and fun atmosphere. Ms. Kelly recapped the schedule of activities of the week with the highlight being Oktoberfest on Friday October 2. Supervisor Saviello noted the center will now refer to itself as the Active Aging Center.

### **F. ITEMS REMOVED FROM CONSENT AGENDA**

*Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.*

### **G. COMMUNICATIONS FROM COUNCILORS**

None.


### **H. ADJOURNMENT**

Mayor Ogden adjourned the meeting at 8:20 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Lou Ogden, Mayor