



OFFICIAL MINUTES BUDGET ADVISORY COMMITTEE MEETING FOR MAY 12, 2015

Present: Candice Kelly, Roger Mason, Nancy Grimes, Dan Gaur, Terri Ward, Lou Ogden, Frank Bubenik, Paul Morrison, Robert Kellogg, Joelle Davis,

Absent: Monique Beikman, Ed Truax, Wade Brooksby

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Information Services Manager Lance Harris; Parks Maintenance Manager Tom Steiger; Maintenance Services Division Manager Clayton Reynolds; Police Captain Mark Gardner; Street/Sewer/Storm Division Manager Bert Olheiser; Economic Development Manager Ben Bryant; Assistant City Manager Alice Cannon; Library Manager Jerianne Thompson; Management Analyst II Kelsey Lewis; Parks and Recreation Manager Rich Mueller; City Engineer Jeff Fuchs; Recording Secretary Colleen Resch; Human Resources Director Janet Newport; Program Coordinator Lisa Thorpe; Accounting Supervisor Matthew Warner; Court Administrator Courtney Cox; Water Division Manager Mick Wilson; Police Lieutenant Greg Pickering; Water Division Manager Andrew Degner; Public Works Director Jerry Postema

A CALL TO ORDER

The Budget Advisory Committee meeting was called to order at 6:07 p.m.

B WELCOME AND INTRODUCTIONS

C ELECT COMMITTEE CHAIR

MOTION by Joelle Davis, SECONDED by Nancy Grimes to nominate Terri Ward as committee chair.

Vote: 10 - 0 MOTION CARRIED

D APPROVAL OF MINUTES

This item was forwarded to the next meeting.

- 1 Consideration of Minutes from the Budget Advisory Committee Meeting of May 28, 2014

E MEETING AGENDA AND MATERIALS

- 1 Review Fiscal Year 2014-2015

City Manager Sherilyn Lombos presented a PowerPoint and gave an overview of the City organization, events and accomplishments that occurred this past fiscal year.

2 Deliver Budget Message and Distribute Proposed Fiscal Year 2015-2016 Budget

A break was taken from 7:03 p.m. to 7:13 p.m.

Finance Director Don Hudson presented a PowerPoint on the Fiscal Year 2015-16 Budget Message. He started by recapping events from the past year including the Nyberg Rivers development, the Eddyline Apartments and the Marquis Assisted Living. He commented on the status of the Big 3 Software Project and stated the project will be 2/3 complete by the end of the fiscal year.

Director Hudson stated the proposed Fiscal Year 2015-16 Budget is \$82,196,390 which is an 8.95% increase. He noted some of the increase is attributed to the Tualatin River Greenway Project. He said the Tualatin Development Commission Fiscal Year 2015-16 Budget has decreased by 1.48%.

Director Hudson said the revenues are stable and overall the revenues are increasing by 9.7% with the inclusion of the grant money for Tualatin River Greenway Project. He highlighted a few of the revenue sources and said rate increases will be discussed at the next budget meeting. He commented on the increase in property taxes due to the growth in assessed value.

Director Hudson reviewed the expenditures and said staff used the premise to maintain service levels, look for savings and efficiencies, limit growth in materials and services and align with City Council goals when developing their budgets. He said the City Council met in January and identified the following priority projects: Basalt Creek, City Hall/Town Hall, Development Code Review, Local Transit, Marijuana, Parks Master Plan, Regional Transit and Water Supply. He said a number of these goals are programmed into the proposed budget. Overall, expenditures are increasing by 15.3%, which includes the Tualatin River Greenway expenditures. He said if you do not consider this project, expenditures are increasing 4.5%. He noted that some of the increases are due to contractual obligations that staff does not have control over. He updated the committee on PERS legislation and said the impacts are still unknown.

Director Hudson covered projects in the Capital Outlay Fund which include the Tualatin River Greenway project, replacement vehicles, shelter for the dog park, fencing along the greenways and library self-check machines. He noted debt service is going down due to an improved rating and a positive outlook.

Director Hudson distributed the proposed FY 2015/16 budget and a summary of last year's questions. Overall the proposed budget meets current level services, addresses City Council goals and is stable. He noted any questions regarding this year's budget could be emailed to him.

3 Discussion of Fiscal Year 2015-2016 Budget

Director Hudson proceeded with an overview of the smaller funds including the Science and Technology Scholarship Fund, Core Area Parking Fund, and the Local Improvement District Fund. Debt Services Funds were also reviewed and included the General Obligation Bond, Bancroft Bond and Enterprise fund, along with the Capital Development Funds. The Water, Sewer, Storm Drain, Road and Transportation Development Tax Funds were reviewed. The Tualatin Development Commission (TDC) Funds were reviewed including the Central Urban Renewal and Leveton Projects.

4 Discuss Second Budget Committee Agenda

The meeting concluded with a brief discussion of the agenda for the next budget meeting on May 27th.

F OTHER ISSUES

G ADJOURNMENT

Chair Ward adjourned the meeting at 7:49 p.m.

Sherilyn Lombos, City Manager

 Recording Secretary