



MEMORANDUM CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: March 23, 2015

SUBJECT: Work Session for March 23, 2015

5:30 p.m. (60 min) – Financial Analysis of Water Supply Options. Council will hear a presentation and engage in a discussion about the financial impact and comparison of options for maintaining a reliable supply of water into the future.

6:30 p.m. (10 min) – City Facilities Study Update. Staff will present information regarding this study including an update from the last open house, Task Force progress and next steps.

6:40 p.m. (10 min) – Council Advance Debrief. Council and staff will conduct a short debrief of the January 9 and 10, 2015 City Council Advance, including agreements, priorities and next steps.

6:50 p.m. (5 min) – Council Meeting Agenda Review, Communications & Roundtable. Council will review the agenda for the March 23rd City Council meeting and brief the Council on issues of mutual interest.



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Jerry Postema, Public Works Director

DATE: 03/23/2015

SUBJECT: Water Supply Financial Evaluation Results

ISSUE BEFORE THE COUNCIL:

In December 2014, staff and the consultant HDR, presented the City's water supply financial evaluation update. The focus of this presentation is on the financial impact of maintaining a reliable supply of water into the future for the City and getting Council input.

EXECUTIVE SUMMARY:

The City's current water supply comes from the Portland Bull Run Watershed and the Columbia South Shore Well Field. In addition the City has its own Aquifer Storage and Recovery system and emergency interconnections with Lake Oswego, Tigard, Sherwood and Wilsonville.

In December of 2014, Council was presented with other water supply developments within the region and the possible benefits to the City. There was also discussion on the cost impacts and other criteria associated with each water source. The financial evaluation will compare projected costs for these water sources over the next 30 years.

RECOMMENDATION:

Staff will be presenting to Council the long-term financial evaluation results for consideration.

Attachments: [PowerPoint](#)

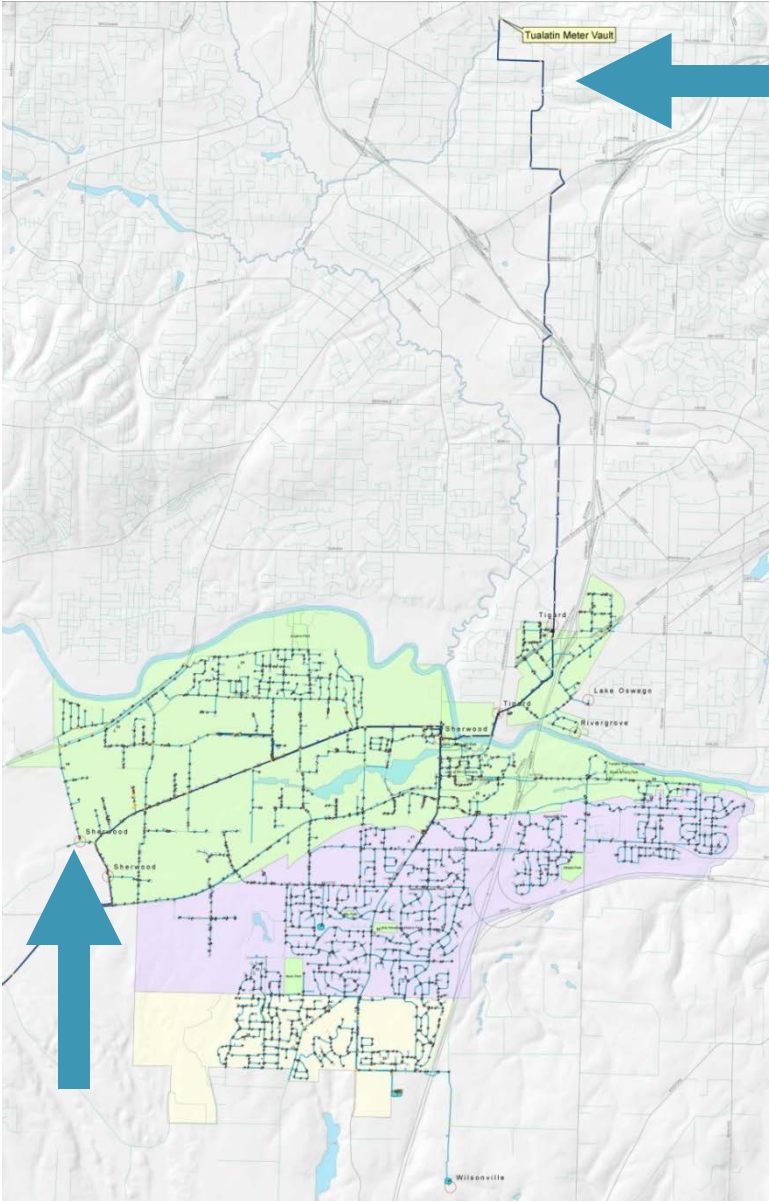


City of Tualatin

City of Tualatin
WATER SUPPLY
FINANCIAL EVALUATION

March 23, 2015

Today we will be sharing results of the financial evaluation of available water supply options

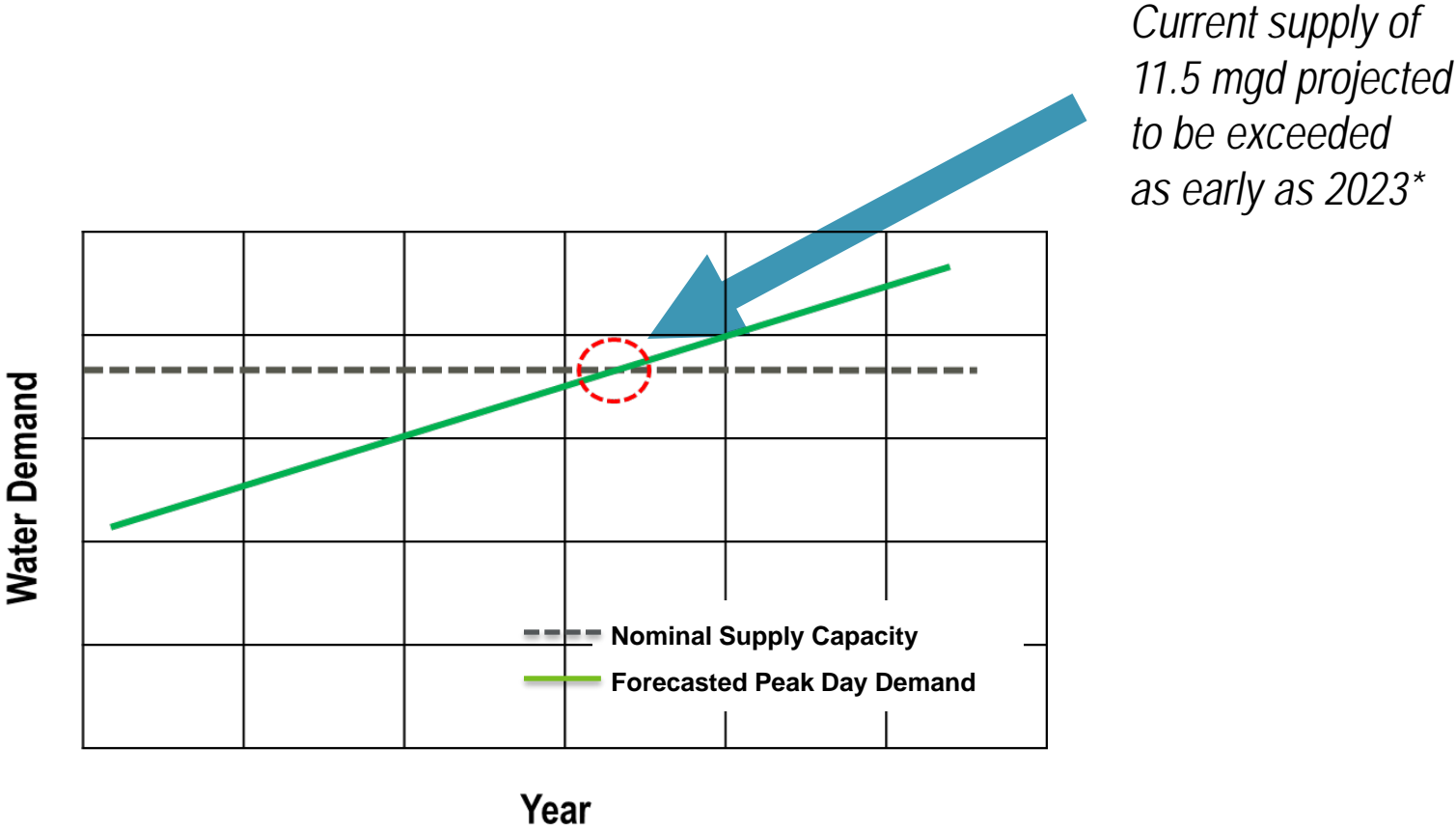


Continuation or expansion of the Portland Supply

Willamette Supply (either via the Sherwood Pipeline or the Willamette Water Supply Program)

Note: Supply options include Tualatin's existing ASR supply

The City is projected to require additional water supply within the next 10 years



*Note: Based on demand forecast from 2013 Water Master Plan (Addendum)

The following slides show the financial comparison between Portland and the Willamette River Water Sources

Over a 30-year period, what are the potential rate implications of those options?

All rate projections presented today are intended to show relative impacts only; they are not intended to represent actual future rates.

The findings from this analysis rely on numerous assumptions

- Options dependent on partnerships with other agencies
- Portland rate structure is very complex
- Relied on reasonable and best information available within the period and scope of the study

1

We started by comparing expansion of the Portland supply to switching to the Willamette River

Supply	Description
1. Expansion of Portland Supply	Includes leasing additional capacity in the Washington County Supply Line from another agency
2. Switch to Willamette supply via the Sherwood Pipeline	Includes purchasing capacity in the Sherwood pipeline and expanding the existing Willamette Water Treatment Plant.

*Tualatin's total available capacity from Washington County Supply Line is 10.8 mgd
Both scenarios assume continued usage of the City's ASR well (~0.7 mgd)*

We included both “higher” and “lower” estimates of future Portland supply costs

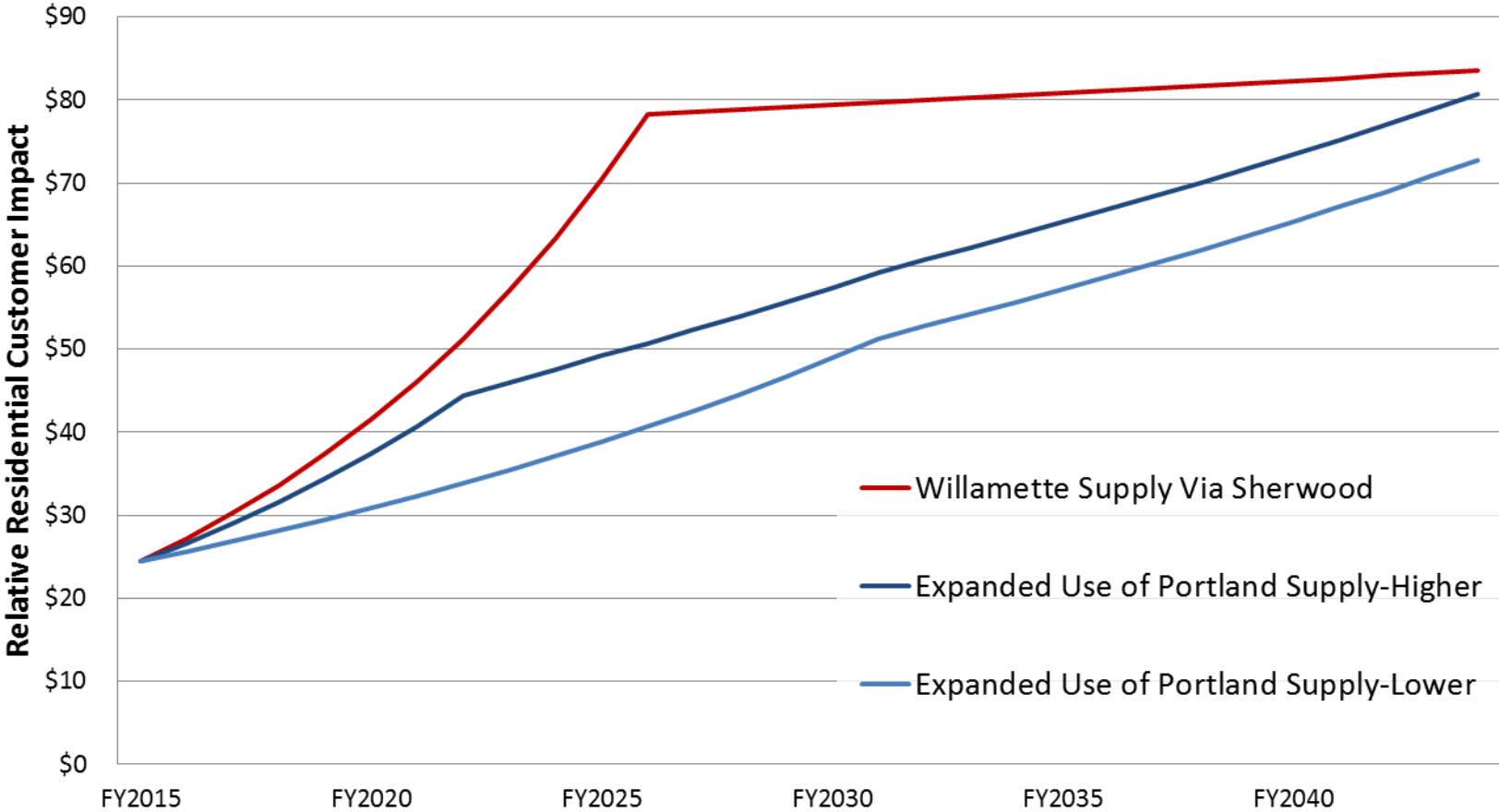
Component	Assumption
Additional capital cost shares for major projects in 5-year CIP <i>(Powell Butte; Kelly Butte Reservoirs; and Conduit Improvements)</i>	Higher based on high allocation to wholesalers Lower based on low allocation to wholesalers as provided by the City
Future UV treatment	Higher assumes implementation in 2020 Lower assumes no UV treatment

Projections take into account reduced usage of the Portland supply by Tualatin Valley Water District and the City of Tigard; assume available capacity in the Washington County Supply Line.

This analysis has several limitations

- Supply needs and associated infrastructure costs are specific to City of Tualatin
- Portland capital investments are uncertain after the 5-year Capital Improvement Program
- Portland may make additional investments to rehabilitate aging infrastructure, leading to higher rate than shown in this projection

Within the limitations of this analysis, Portland Supply rates were estimated to be lower than the Willamette Supply option over the 30-year period



Information presented is based on relative rate increases only and is not intended as a projection of actual future rates.

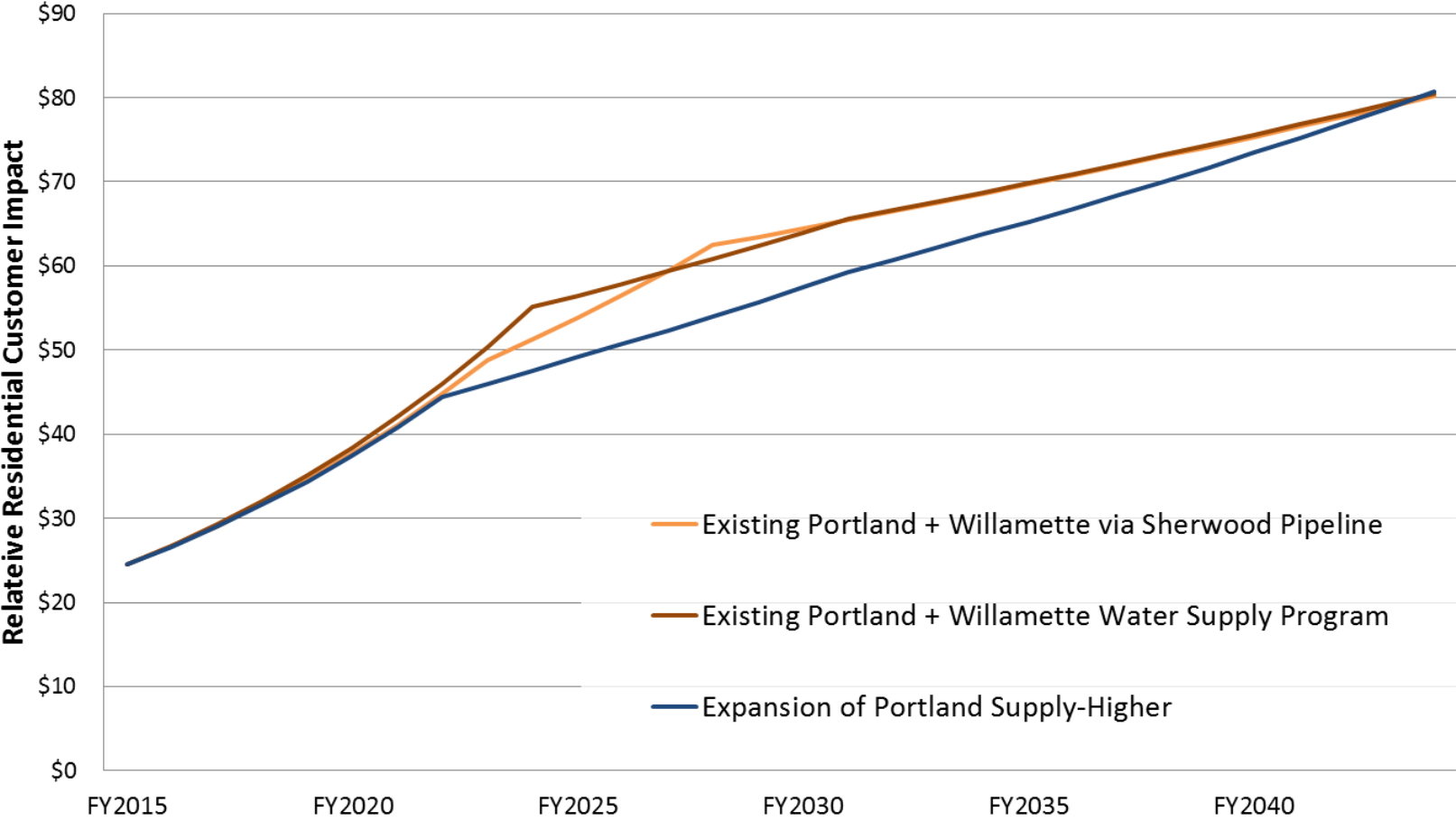
2

We then evaluated hybrid options, where we maximized use of the existing Portland supply then expanded to the Willamette

Supply	Description
3A. Maximize use of existing Portland Supply + use Sherwood Pipeline for additional supply needs	Continue use of Portland indefinitely; purchase incremental needed capacity in Sherwood pipeline and Willamette Water Treatment Plant.
3B. Maximize use of existing Portland Supply + participate in Willamette Water Supply Program for additional supply needs	Continue use of Portland indefinitely; purchase incremental needed capacity in Willamette Water Supply Program.

Both scenarios assume continued usage of the City's ASR well; and include the "higher" Portland costs

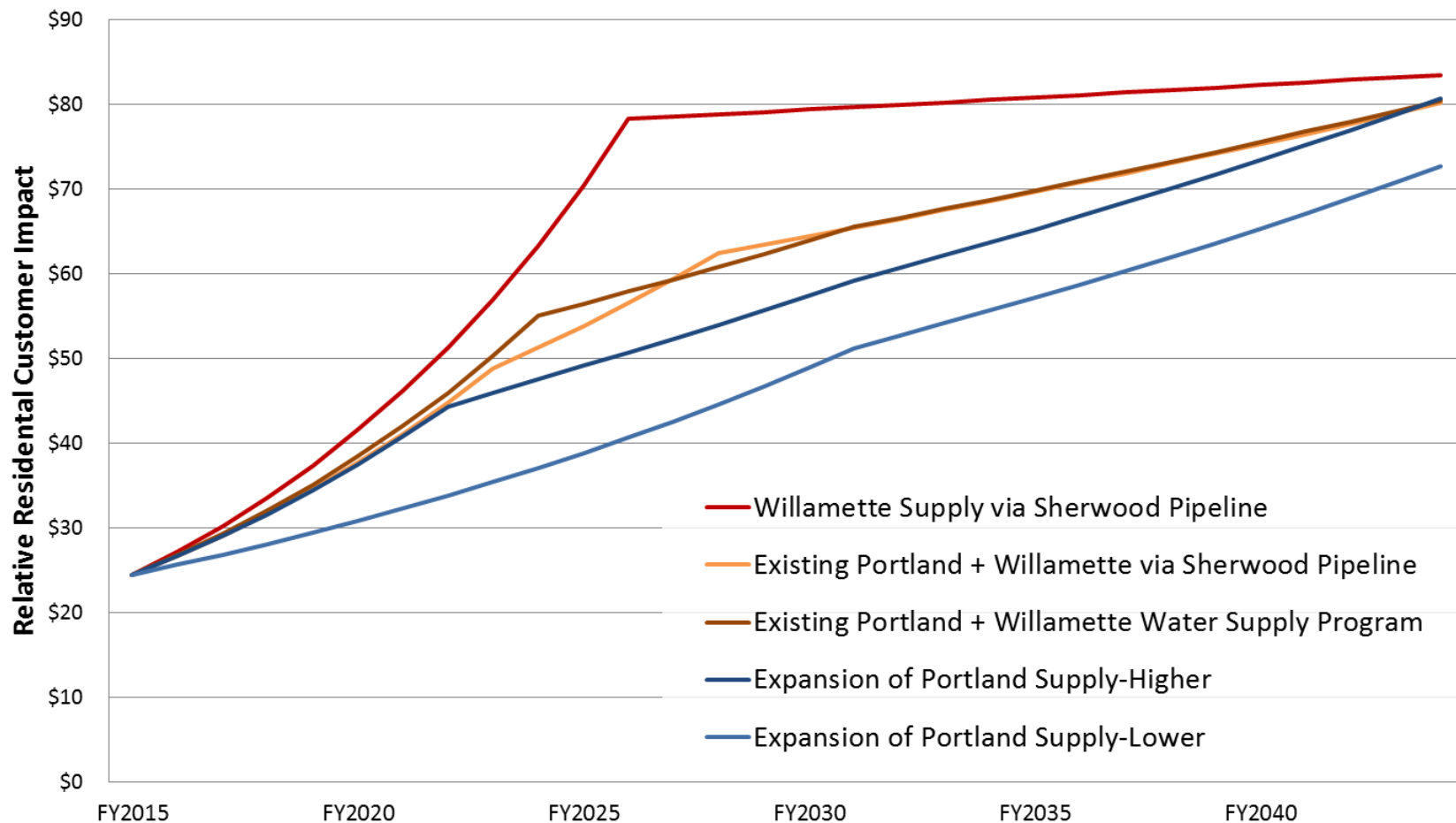
Within the limitations of this analysis, Portland Supply was estimated to have similar relative rates to the hybrid options by the end of the 30-year analysis period



Information presented is based on relative rate increases only and is not intended as a projection of actual future rates.

Overall Conclusion:

Depending on future Portland investments, there is the potential for any of the evaluated options to have the lowest relative rates by the end of the 30-year period



Information presented is based on relative rate increases only and are not a projection of actual future rates.

Questions?



STAFF REPORT

CITY OF TUALATIN

City Council Work Session

Meeting Date: 03/23/2015

Subject: City Facilities Study Update

Through: Sherilyn Lombos, Administration

Power Point

city facility assessment task force meeting #4



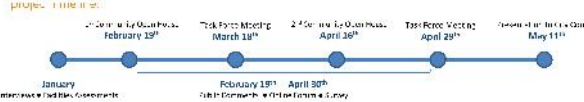
March 18, 2015

YOST GRUBE HALL
ARCHITECTURE

community workshop

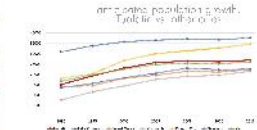
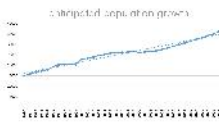


FEBRUARY/MARCH 2015



are we READY?

Tualatin has seen steady growth over the past 20+ years, and we expect this trend to continue in the future. The City wants to be ready to serve the community as the population grows and changes.



building A: City Center, Police, Fire, Public Works, Library, Senior Center, Community Center, City Office

building B: City Office

building C: City Office

building D: City Office

building E: City Office

building F: City Office

building G: City Office

building H: City Office

building I: City Office

building J: City Office

building K: City Office

building L: City Office

building M: City Office

building N: City Office

building O: City Office

building P: City Office

DID YOU KNOW?

It costs the City about **\$14,000** each year in staff time to set up and take down equipment for Council Meetings and Municipal Court. **volunteers** who work each month in addition to the regular Library staff.



what do we NEED?

Through meetings with staff, one-on-one research on industry standards and best practices, YGCI research, and one-on-one meetings with staff, we have identified several needs:

- The average age of the City's buildings is **40 years**
- The Library checks in **1,270 items** each day
- The Library has over **100 volunteers** who work each month in addition to the regular library staff

AREA & STAFF summary

AREA	STAFF	STAFF	STAFF	STAFF	STAFF
AREA 1	STAFF 1	STAFF 2	STAFF 3	STAFF 4	STAFF 5
AREA 2	STAFF 6	STAFF 7	STAFF 8	STAFF 9	STAFF 10
AREA 3	STAFF 11	STAFF 12	STAFF 13	STAFF 14	STAFF 15
AREA 4	STAFF 16	STAFF 17	STAFF 18	STAFF 19	STAFF 20
AREA 5	STAFF 21	STAFF 22	STAFF 23	STAFF 24	STAFF 25

AREA	STAFF	STAFF	STAFF	STAFF	STAFF
AREA 1	STAFF 1	STAFF 2	STAFF 3	STAFF 4	STAFF 5
AREA 2	STAFF 6	STAFF 7	STAFF 8	STAFF 9	STAFF 10
AREA 3	STAFF 11	STAFF 12	STAFF 13	STAFF 14	STAFF 15
AREA 4	STAFF 16	STAFF 17	STAFF 18	STAFF 19	STAFF 20
AREA 5	STAFF 21	STAFF 22	STAFF 23	STAFF 24	STAFF 25

why does this matter to YOU?

This study is important for several reasons. First, the City must maintain its infrastructure from roads to buildings, and this requires a lot of money. We want to make sure our buildings are safe, accessible and well-maintained, so we can continue to provide the high-quality services expected by our customers. Second, the community spaces and public program spaces in our facilities are there for everyone to use and enjoy, and we want to be sure we are meeting the community's needs. And finally, the City is always looking for ways to use our resources, and these are staff services that come from being in so many different locations. These facilities are owned by our citizens and are used for building to do business, and by City staff who are separated from each other and are unable to be in one place by the way they are working in a central location. Finally, this community identified the need for the Tualatin Town Square Plaza to look at the City's land and additional community gathering spaces, and this is a chance to study all of the alternatives and hear what the community wants.



Note: Building M is a 1.5 miles away and is not shown on this map.

CITY SERVICES: where do I go?

Tualatin City staff is located in seven buildings around town, and so are your services. You can check out the directory on the map above. Tualatin is studying these buildings to assess their current conditions, identify space needs for the next 20 years, and make sure City services are being provided in the most efficient way possible. The City Facilities Study is looking at places for City services, as well as assessing community gathering spaces, what is an active community with many clubs, groups, programs and volunteers, and these groups use public spaces to hold meetings, events and activities. This study is looking for about space needs and ways to improve our public spaces.

what do we HAVE?

We have **39,251** usable square feet throughout the buildings being looked at in this study. **21,181** square feet of this space includes the library, which leaves **18,070** square feet for City services. The City's new Yost Grube Hall (YGH) is scheduled to hold us look at the conditions of these spaces and see what the City will need over the next 20 years.

Building Area Summary	Area	Area
City Office	21,181 square feet	21,181 square feet
Community Center	1,922 square feet	1,922 square feet
City Office (New Building)	1,572 square feet	1,572 square feet
City Office (Old Building)	7,912 square feet	7,912 square feet
City Office	2,852 square feet	2,852 square feet
City Office	912 square feet	912 square feet
Total	39,251 square feet	39,251 square feet

COMMUNITY SERVICES building

The building appears to have been constructed in the 1940s or 1950s and is in poor condition. It is located in the 1990s.

Recommendations based on YGCI observations:

- Replace roof and gutters.
- Replace windows and doors.
- Replace siding.
- Replace insulation.
- Replace electrical and plumbing.
- Replace HVAC system.
- Replace floor and ceiling.
- Replace paint.
- Replace landscaping.
- Replace parking lot.
- Replace accessibility features.
- Replace security features.
- Replace fire safety features.
- Replace energy efficiency features.
- Replace sustainability features.
- Replace smart building features.
- Replace green building features.
- Replace LEED certification features.
- Replace other green building features.

INFORMATION SERVICES space

The facility is a single-story building that is in poor condition. It is located in the 1990s.

Recommendations based on YGCI observations:

- Replace roof and gutters.
- Replace windows and doors.
- Replace siding.
- Replace insulation.
- Replace electrical and plumbing.
- Replace HVAC system.
- Replace floor and ceiling.
- Replace paint.
- Replace landscaping.
- Replace parking lot.
- Replace accessibility features.
- Replace security features.
- Replace fire safety features.
- Replace energy efficiency features.
- Replace sustainability features.
- Replace smart building features.
- Replace green building features.
- Replace LEED certification features.
- Replace other green building features.

LAFKY house

The house is a single-family residence that is in poor condition. It is located in the 1990s.

Recommendations based on YGCI observations:

- Replace roof and gutters.
- Replace windows and doors.
- Replace siding.
- Replace insulation.
- Replace electrical and plumbing.
- Replace HVAC system.
- Replace floor and ceiling.
- Replace paint.
- Replace landscaping.
- Replace parking lot.
- Replace accessibility features.
- Replace security features.
- Replace fire safety features.
- Replace energy efficiency features.
- Replace sustainability features.
- Replace smart building features.
- Replace green building features.
- Replace LEED certification features.
- Replace other green building features.

LIBRARY city offices

The City's main portion of the existing building appears to have been constructed in the 1950s and is in poor condition. It is located in the 1990s.

Recommendations based on YGCI observations:

- Replace roof and gutters.
- Replace windows and doors.
- Replace siding.
- Replace insulation.
- Replace electrical and plumbing.
- Replace HVAC system.
- Replace floor and ceiling.
- Replace paint.
- Replace landscaping.
- Replace parking lot.
- Replace accessibility features.
- Replace security features.
- Replace fire safety features.
- Replace energy efficiency features.
- Replace sustainability features.
- Replace smart building features.
- Replace green building features.
- Replace LEED certification features.
- Replace other green building features.

POLICE building

The building is a police station that is in poor condition. It is located in the 1990s.

Recommendations based on YGCI observations:

- Replace roof and gutters.
- Replace windows and doors.
- Replace siding.
- Replace insulation.
- Replace electrical and plumbing.
- Replace HVAC system.
- Replace floor and ceiling.
- Replace paint.
- Replace landscaping.
- Replace parking lot.
- Replace accessibility features.
- Replace security features.
- Replace fire safety features.
- Replace energy efficiency features.
- Replace sustainability features.
- Replace smart building features.
- Replace green building features.
- Replace LEED certification features.
- Replace other green building features.

SENECA building

The building appears to have been constructed in the 1950s and is in poor condition. It is located in the 1990s.

Recommendations based on YGCI observations:

- Replace roof and gutters.
- Replace windows and doors.
- Replace siding.
- Replace insulation.
- Replace electrical and plumbing.
- Replace HVAC system.
- Replace floor and ceiling.
- Replace paint.
- Replace landscaping.
- Replace parking lot.
- Replace accessibility features.
- Replace security features.
- Replace fire safety features.
- Replace energy efficiency features.
- Replace sustainability features.
- Replace smart building features.
- Replace green building features.
- Replace LEED certification features.
- Replace other green building features.

POILL SENIOR center

The building was constructed in 1992. It is in poor condition. It is located in the 1990s.

Recommendations based on YGCI observations:

- Replace roof and gutters.
- Replace windows and doors.
- Replace siding.
- Replace insulation.
- Replace electrical and plumbing.
- Replace HVAC system.
- Replace floor and ceiling.
- Replace paint.
- Replace landscaping.
- Replace parking lot.
- Replace accessibility features.
- Replace security features.
- Replace fire safety features.
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- Replace sustainability features.
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- Replace green building features.
- Replace LEED certification features.
- Replace other green building features.

idea

City staff typically spend up to **3 hours each week** commuting to and from different buildings for meetings.

how do I get INVOLVED?

From February 19 - April 30, the City will gather input from the community. You can use a survey, use our online form, #YouInTualatin, www.yostgrubehall.com, or join us at a Community Open House to learn more and share your input. Help us envision the future.

SHARE your INPUT!

- Community Open House on April 16 at 6:30 pm
- Surveys available at City public centers, the Library and www.tualatin.gov/hell.com
- #YouInTualatin on the forum is a way to share your ideas or alternate ideas, visit www.tualatin.gov/hell.com
- Email your comments to isington@ci.tualatin.or.us

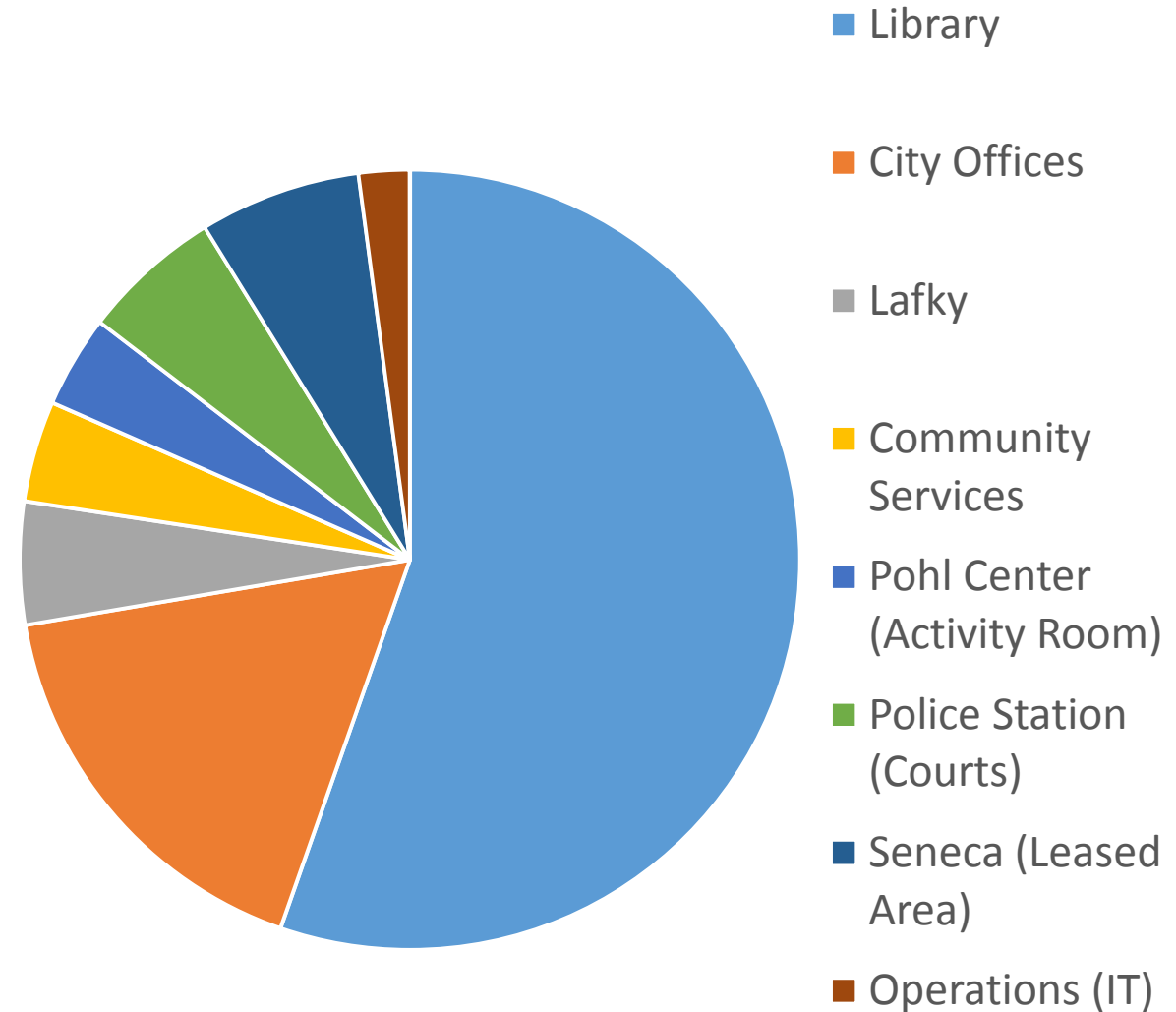
community workshop



staff needs and program assessments

City of Tualatin Useable Area Summary

Library	21,181 square feet
City Offices	6,478 square feet
Lafky	1,950 square feet
Community Services	1,600 square feet
Pohl Center (Activity Room)	1,462 square feet
Police Station (Courts)	2,210 square feet
Seneca (Leased Area)	2,560 square feet
Operations (IT)	810 square feet
Total Useable Area	38,251 square feet



staff needs and program assessments

DEPARTMENT/ FUNCTION	STAFF QUANTITY				AREA				NOTES
	2015	2017	2020	2025	2015	2017	2020	2025	
Administration- City Managers Office	5	5	6	7	1,799	1,820	1,955	2,038	
Administration- Human Resources	3	5	6	7	884	1,050	1,134	1,217	
Finance	9	10	11	12	2,587	2,670	2,753	2,915	
Finance- Municipal Courts	4	5	6	6	2,015	2,098	2,181	2,181	
Legal	2	2	2	2	650	650	650	650	
Information Services	3	4	4	4	780	863	863	863	
Community Development	23	24	26	34	5,195	5,351	5,517	6,261	
Community Services- Parks & Recreation	7	7	8	9	2,153	2,153	2,236	2,319	
Community Services- Library	27	31	33	33	31,730	32,063	32,230	32,230	
Common Areas	0	0	0	0	7,020	7,020	7,020	7,020	
SUBTOTAL STAFF	83	93	102	114	54,813	55,739	56,540	57,694	SUBTOTAL USABLE AREA

	2015	2017	2020	2025	2015	2017	2020	2025	
TOTAL STAFF	56	62	69	81	23,083	23,676	24,310	25,464	TOTAL USABLE AREA
					25,391	26,043	26,741	28,011	TOTAL GROSS BUILDING AREA (+10%)

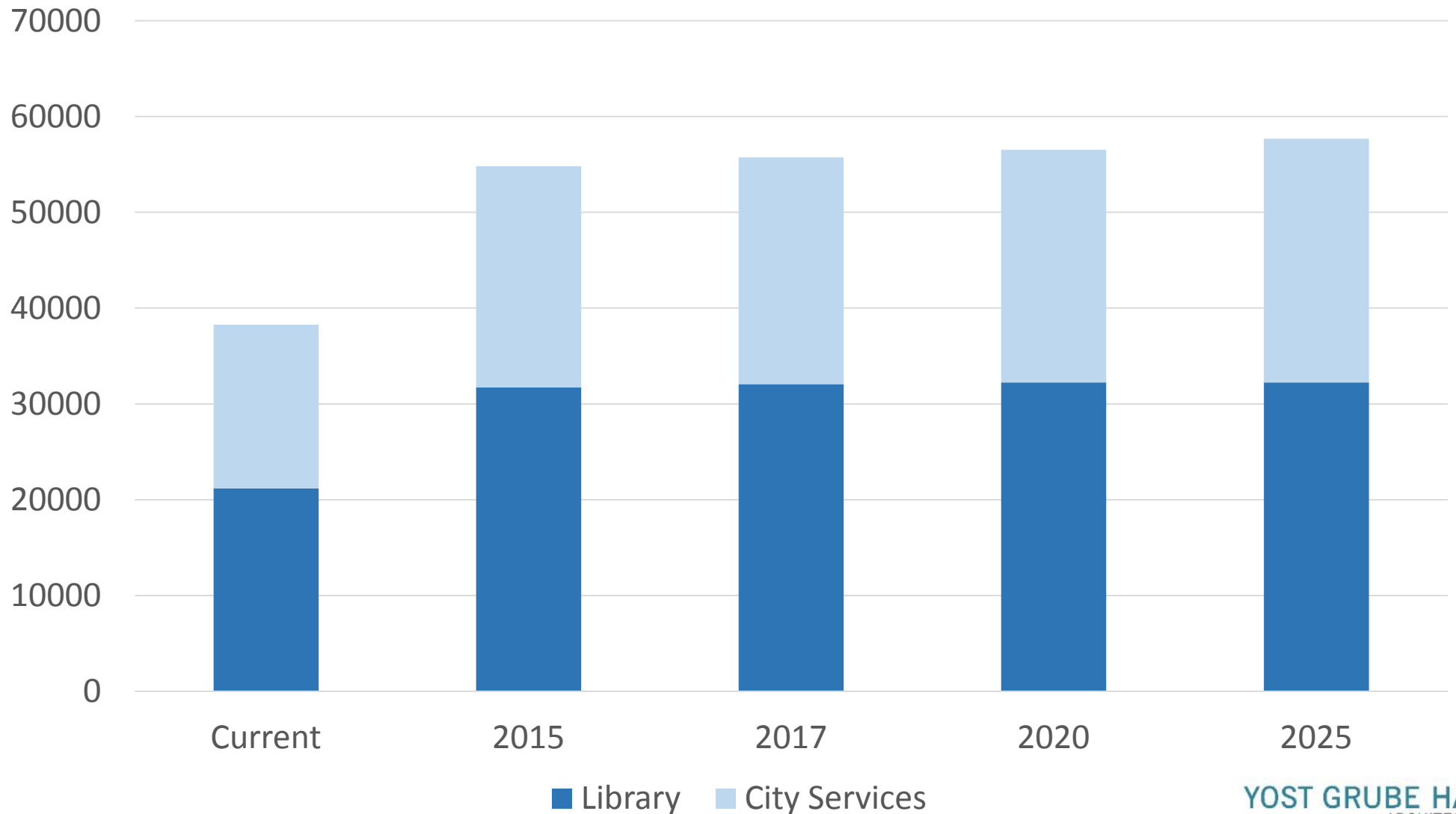
69 70 72 76 Parking Count Required
 13 13 13 14 Bike Parking Count Required

	2015	2017	2020	2025	2015	2017	2020	2025	
LIBRARY TOTAL STAFF	27	31	33	33	31,730	32,063	32,230	32,230	TOTAL USABLE AREA
					34,903	35,270	35,453	35,453	TOTAL GROSS BUILDING AREA (+10%)

87 88 89 89 Parking Count Required
 52 53 53 53 Bike Parking Count Required

staff needs and program assessments

Useable Area



adjacency requirements

	Admin.		Finance		Info. Services	Community Development					Comm. Services		Operations	Common Areas					
	Office of the City Manager	Human Resources	Finance	Municipal Courts		Information Services	GIS	Assistant City Manager	Economic Development	Planning	Buildings	Engineering		Parks & Recreation	Library	Entry Lobby/ Public Access	Department's Public Service Counter	Council Chambers/ Court Room	Conference Rooms
Office of the City Manager	Grey						Yellow	Yellow										Yellow	
Human Resources		Grey	Orange																
Finance		Orange	Grey	Yellow											Red				
Municipal Courts			Yellow	Grey										Blue	Red	Red		Red	
Legal	Yellow	Orange			Grey														
Information Services					Grey														
GIS						Grey			Red	Red	Red								
Assistant City Manager	Yellow						Grey	Red	Red	Red	Red							Yellow	
Economic Development	Yellow							Red	Red	Red	Red							Yellow	
Planning						Red	Red	Red	Grey	Red	Red							Yellow	
Buildings						Red	Red	Red	Red	Grey	Red							Yellow	
Engineering						Red	Red	Red	Red	Grey								Yellow	
Parks & Recreation											Grey								
Library												Grey							
Operations													Grey						
Entry Lobby/ Public Access				Blue										Grey					
Department's Public Service Counter			Red	Red					Red	Red	Red				Grey			Red	
Council Chambers/ Court Room				Red												Grey		Red	
Conference Rooms	Yellow	Yellow	Yellow				Yellow	Yellow	Yellow	Yellow	Yellow								
Executive Session Room/ Jury Room				Red												Red			

- Critical Adjacency
- Close Proximity
- Desirable Adjacency
- Keep Separate
- Neutral/ No Adjacency

public outreach activities update

- Fact Sheet
- Surveys
- #TualatinTownHall
- Tualatin Life
- Tualatin Today
- E-News
- Website
- Social Media
- Briefings to Advisory Committee Meetings
- Briefings to Citizen Involvement Organizations
- Spanish Outreach Efforts
- YGH Conditions Assessment and Space Requirements Report on Website
- Display Boards in Library
- Coverage in Oregonian
- Open House in February



preliminary survey results

1. Which City facilities have you visited in the past 6 months?

Library 34%	Police 11%	Municipal Court 2%
JPC 21%	Meeting Rooms 11%	
City Offices 15%	Other 5%	

2. How would you rate the quality of Tualatin's City Facilities

Good 33%	Inadequate 22%	Adequate 10%
Other 22%	Excellent 14%	

3. How would you rate the accessibility of City services?

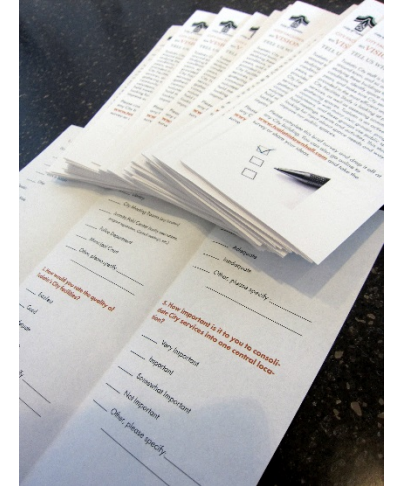
Good 33%	Inadequate 15%	Other 14%
Adequate 31%	Excellent 8%	

4. How important is it to consolidate City services into a central location?

Very Important 37%	Important 17%	Other 9%
Not Important 20%	Somewhat Important 17%	

5. How important is it to you for the City to provide more community gathering or meeting space?

Very Important 39%	Somewhat Important 13%	Other 4%
Important 33%	Not Important 11%	



#TualatinTownHall preliminary results



TOTAL TRAFFIC

Unique Visitors



325

Page Views



1,356

YOUR AVERAGE PARTICIPANT IS...

Female



50 Years Old

Living in these Postal Codes:
97062, 97219, 97007

Demographic information may not be provided on 100% of participants.

SHARING

 4 Facebook	 1 Google+
 0 Twitter	 2 Email
 0 LinkedIn	Top Shared Item http://www.tualatint

what's next for public involvement?

- Open house on April 16 to share information about alternatives
- Spanish outreach efforts
- Post information about alternatives, and push people to share their input
- Updates to:
 - **City Council**
 - **CIOs in April**
 - **Others?**

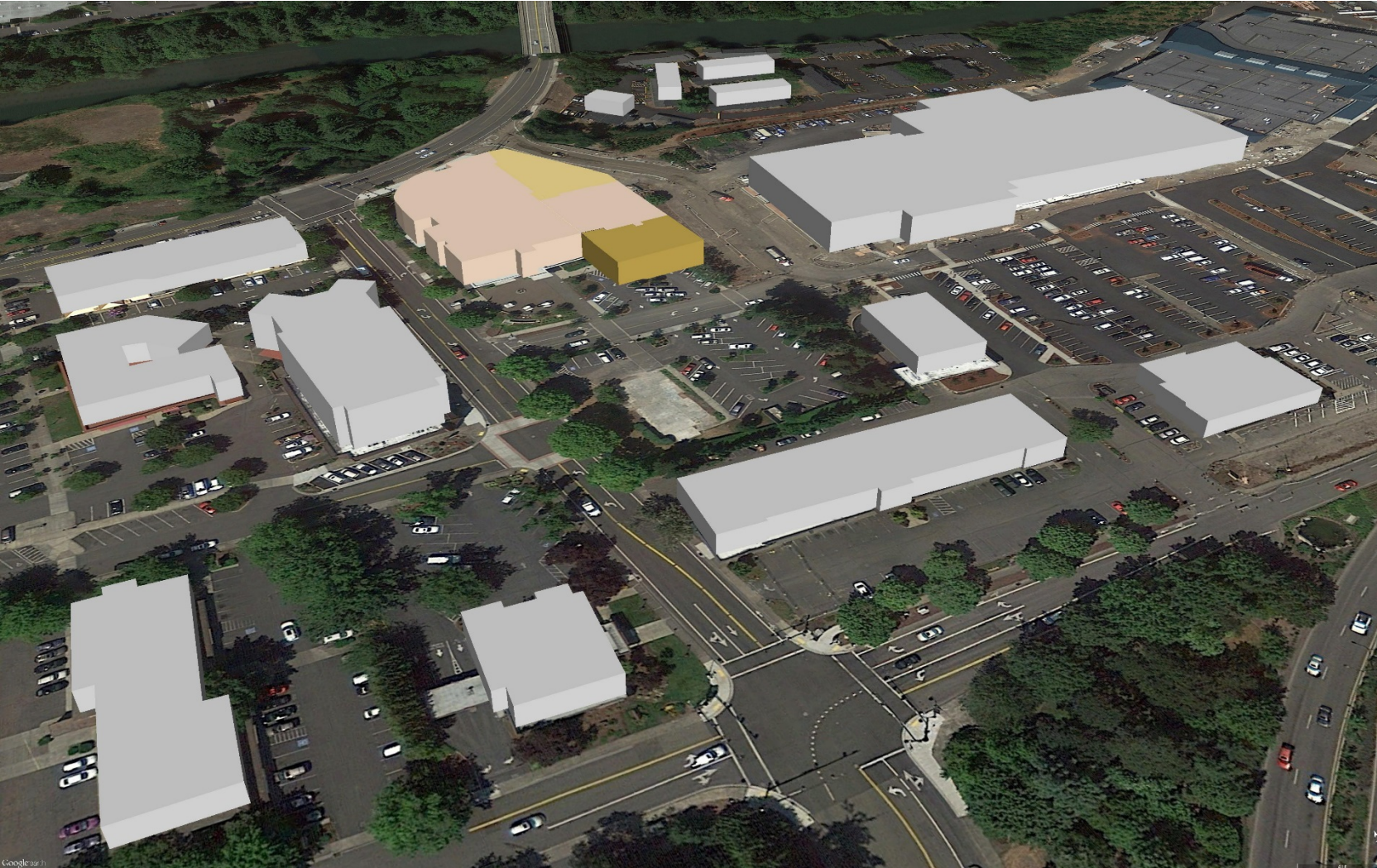
preliminary options

- 1. Library: expand current facility
- 2. Purchase of Aspen Place, OR Nurses Association building
- 3. Build new City Hall facility near Police Department



*Other buildings occupied by City staff, but not included in this diagram include the Operations facilities which includes Information Services staff and the Public Works department.

preliminary option 1a & 1b



- Existing Library Total Area: 21,181 sf
- City services currently occupy 6,478 sf
- Library Total Area in 2025 projections: 32,453 sf
- Total Area provided with north expansion: 35,000 sf
- Total Area provided with south expansion: 32,770 sf

preliminary option 1a & 1b

- Current facility expansion north or south compromises available parking
- Expansion north relocates service entry
- Current facility designed as 1-story structure

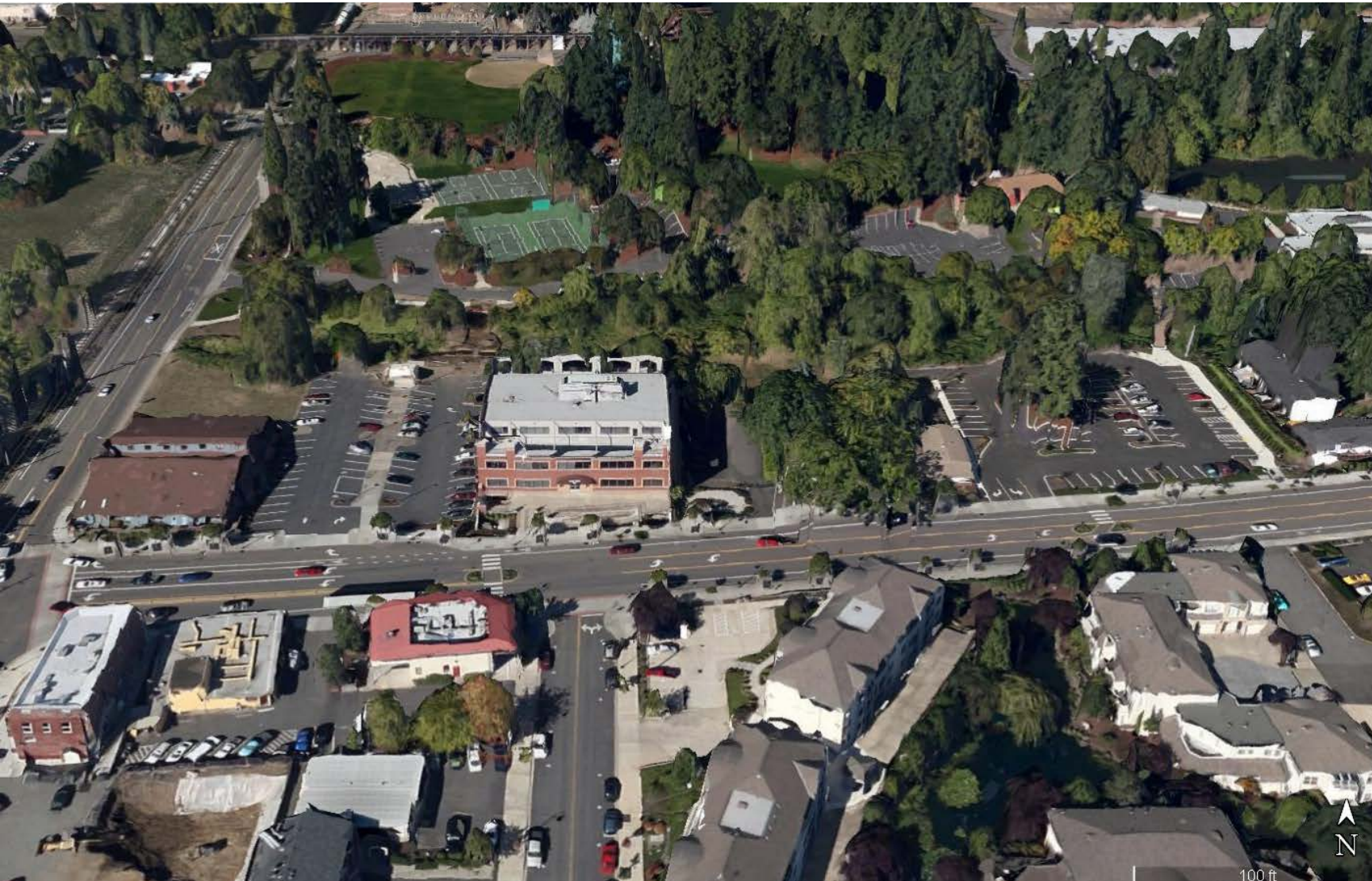


preliminary option 1c

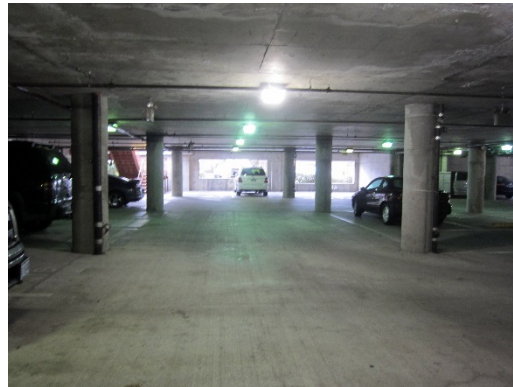


- Total Area provided with new 2-story addition: 32,500 sf
- No impact on existing parking
- Preserves service entry location

preliminary option 2



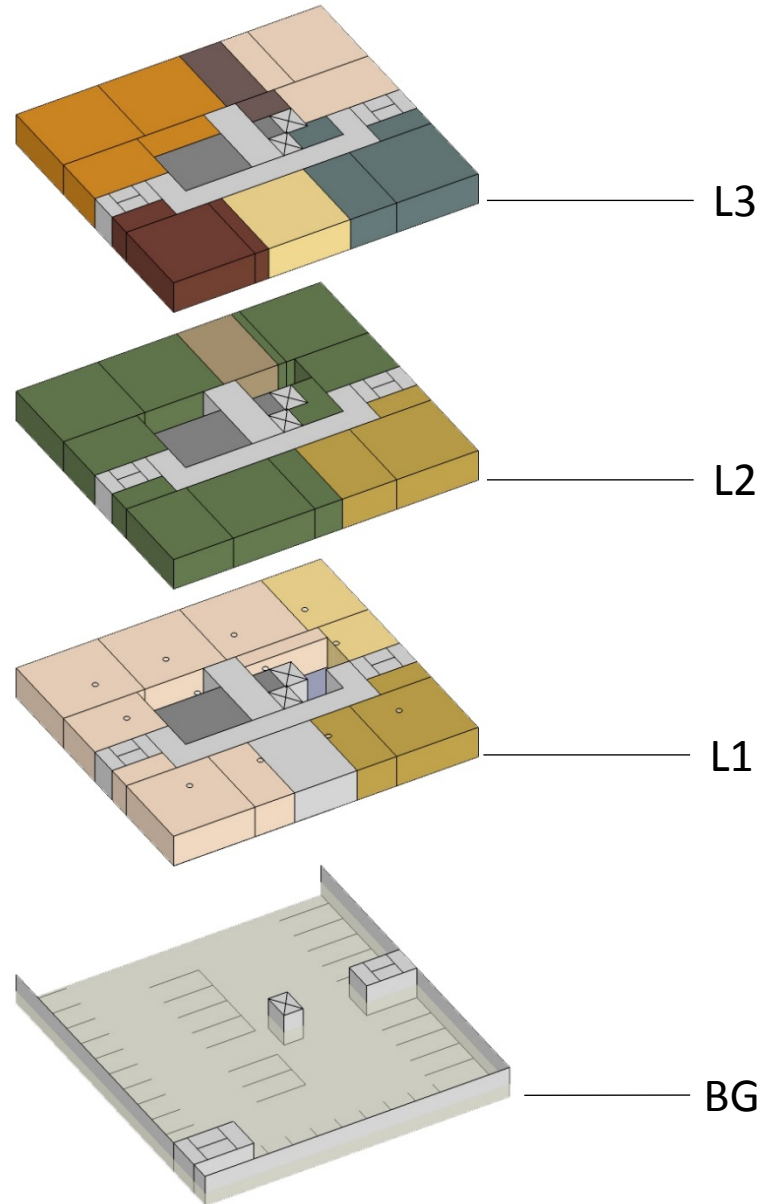
- Located in the center of downtown Tualatin
- Easy vehicular access
- In close proximity to public transportation
- Located in the Core Area Parking District
- Public Parking on both sides of the building
- Building is in 100 year flood plain



preliminary option 2

- Highly visible
- Building offers approximately 26,014 sf of rentable area
- City Hall Total Area in 2025 projections: 28,000 sf
- Potential to expand 1,986 sf into 3rd floor deck

preliminary option 2



- All functions requiring public access cannot be accommodated on ground floor
- May require substantial modification to existing building support areas
- Column spacing does not allow for Council Chamber to be without visual obstructions

Legend:

Finance	Legal
Finance- Municipal Courts	Information Services
Community Development	Community Services- Parks & Recreation
Common Areas	Building Support
Administration- City Managers Office	Circulation
Administration- Human Resources	

preliminary option 3



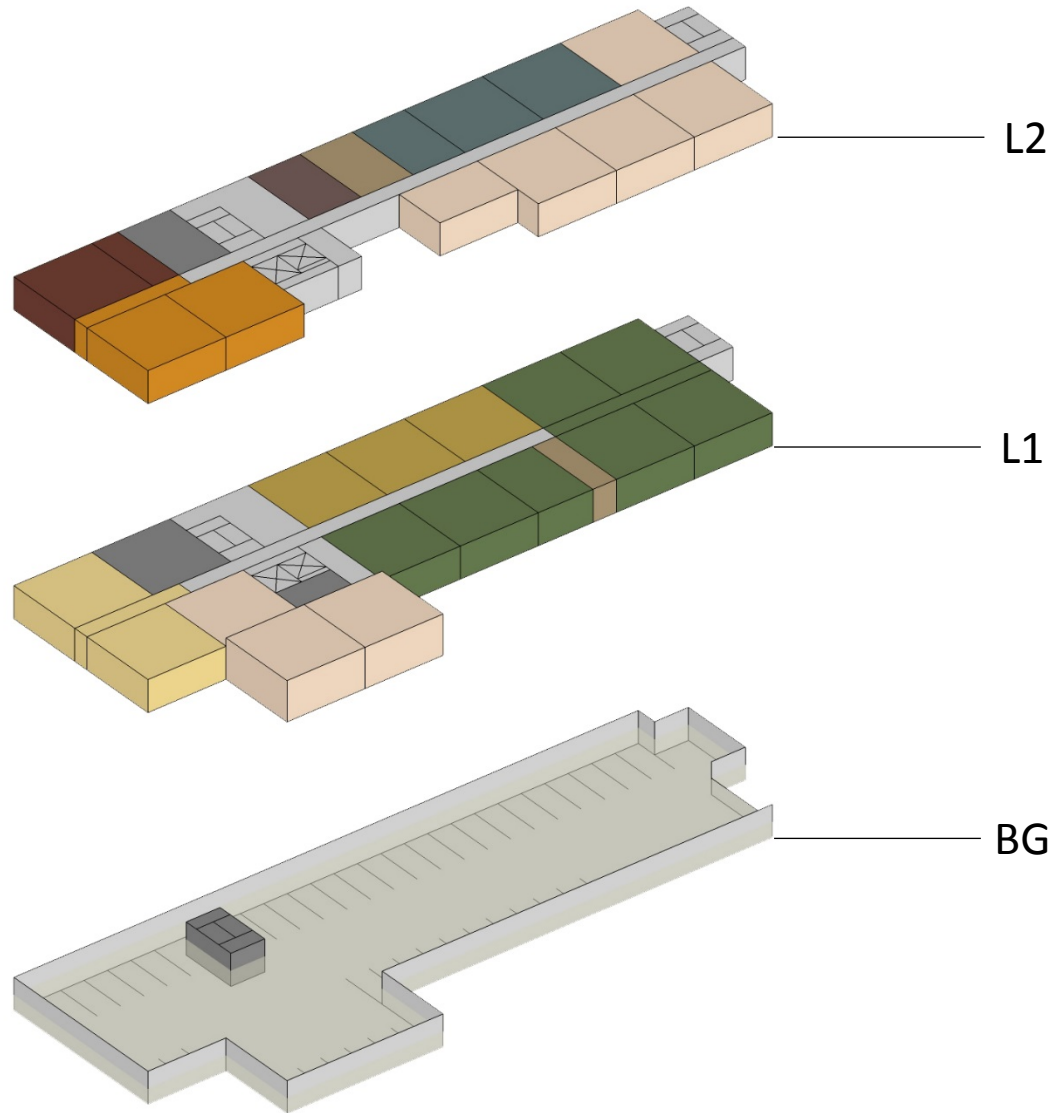
- City Hall Total Area in 2025 projections 28,000 sf
- Total Area provided for all new construction: 31,160 sf
- Site is 192,738 sf: 21,180 sf Police Facility, 9,400 sf Brown property
- Parking Requirements in 2025 projections: 76 car and 14 bike parking spots
- Building is in 100 year flood plain

preliminary option 3

- Takes advantage of current Police Facility
- Optimized wetland views and solar orientation
- Does not front a major public street
- Pedestrian and bicycle access is not as convenient
- Will require noise mitigation



preliminary option 3

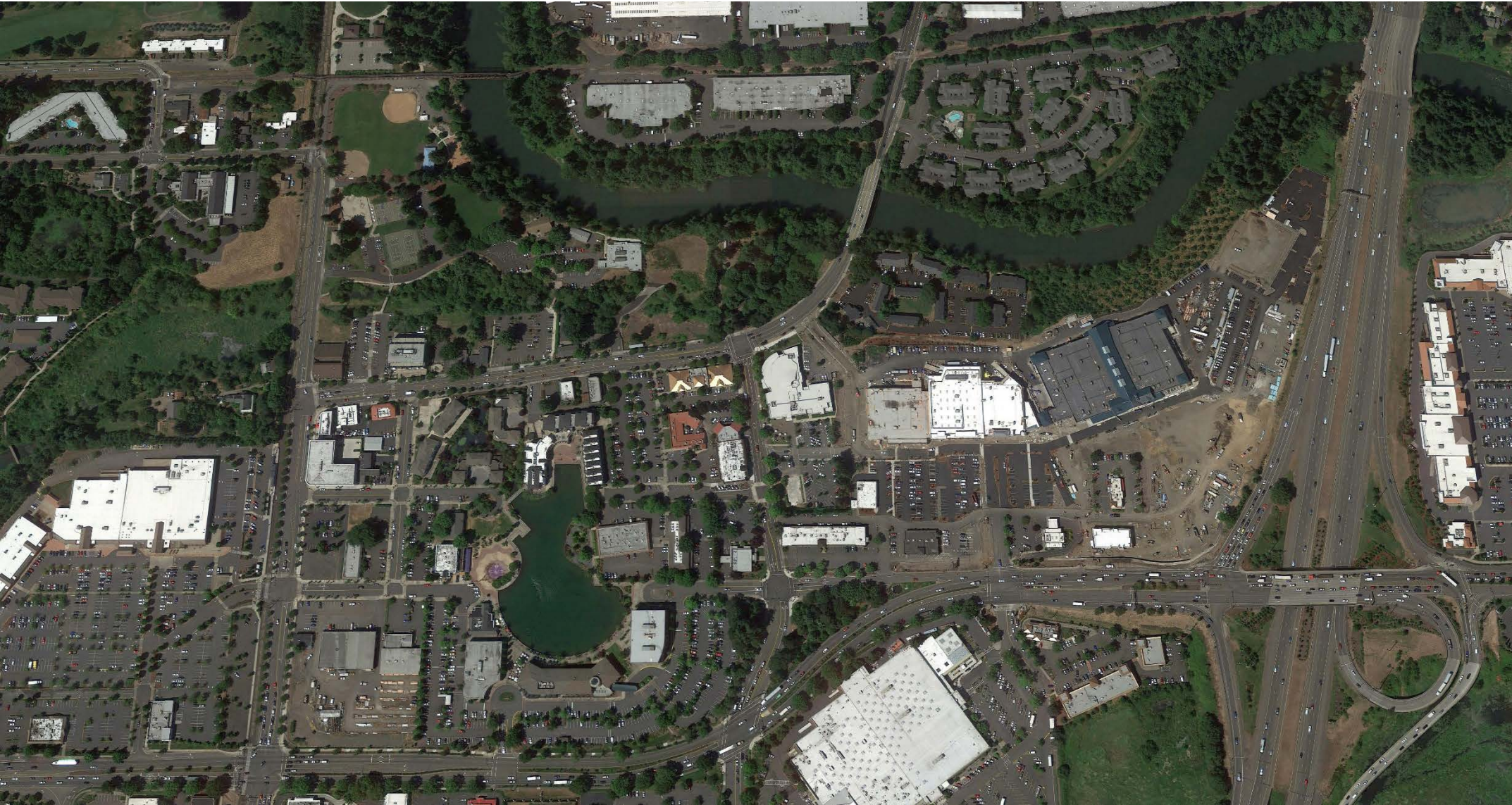


- All functions requiring public access can be accommodated on ground floor
- Can accommodate all necessary building support areas
- Provides Council Chamber without visual obstructions
- New constructions allows building to be designed to specifically meet City standards and requirements

Legend:

Finance	Legal
Finance- Municipal Courts	Information Services
Community Development	Community Services- Parks & Recreation
Common Areas	Building Support
Administration- City Managers Office	Circulation
Administration- Human Resources	

additional options to investigate?





STAFF REPORT

CITY OF TUALATIN

City Council Work Session

Meeting Date: 03/23/2015

Subject: Council Advance Debrief

Through: Sherilyn Lombos, Administration

PowerPoint

Council Advance 2015

- January 9 & 10
- Opportunity to:
 - Reaffirm vision
 - Set priorities for coming years
 - Think about how to maximize effectiveness (Council and staff)

Priorities for Next 2 Years

- Basalt Creek
- Development Code Review
- Local Transit
- Marijuana
- Transit
- Water Supply
- Parks Master Plan
- Town Hall

Framing Process

- SCOPE of the project
- SCHEDULE, deadlines, date certain
- KEY CONSIDERATIONS, constraints
- PRE-MORTUM
- Community INVOLVEMENT considerations

Decision-Making Process

1. Start with project FRAMING (in a work session)
2. Conduct public INVOLVEMENT activities
3. Review POLICY ALTERNATIVES (in a work session)
4. Public TESTIMONY (in a Council meeting)
5. Council DECISION (separate Council meeting)

Began formation of a CREDIMUS

- In seeking additional public input, or sending an issue back for more research, we will ask ourselves if the additional information or feedback will influence the decision
- We will strive to honor the steps of the Decision-Making process
- We will honor and respect our City staff's time, schedule, research and recommendations

What's Next

- Working on incorporating the framing process
- Working on the identified 8 priorities (plus more)
- Reminder placemat being developed:
 1. Priorities
 2. Framing Process
 3. Decision-Making Process
 4. Credimus