



STAFF REPORT CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Nicole Morris, Deputy City Recorder

DATE: 02/23/2015

SUBJECT: Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting of February 9, 2015

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the City Council Work Session and Regular Meeting of February 9, 2015.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: City Council Work Session Minutes of February 9, 2015
City Council Meeting Minutes of February 9, 2015



OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR FEBRUARY 9, 2015

Present: Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis;
Councilor Nancy Grimes; Councilor Ed Truax

Absent: Mayor Lou Ogden; Council President Monique Beikman

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker;
Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy
City Manager Sara Singer; Deputy City Recorder Nicole Morris; Information Services
Manager Lance Harris; Assistant City Manager Alice Cannon; Parks and Recreation
Manager Rich Mueller; Public Works Director Jerry Postema

CALL TO ORDER

Councilor Truax called the meeting to order at 6:02 p.m.

1. Tualatin River Keepers Update.

Mike Skuja, Executive Director of Tualatin Riverkeepers, presented their yearly update. Several education, recreation, and restoration programs were held over the year. Programs included youth summer camps, boat rentals, and a reforestation project along the river. An Urban Forestry Summit was held in November and was a success. The Riverkeepers are now working with college professors to help build awareness around the river and bring citizens together.

2. ***City Facilities Study Update.***

Deputy City Manager Sara Singer presented and update on the City Facilities Study. The Civic Facilities Assessment Task Force met and were presented with the initial findings of the assessment and space requirements analysis. Deputy City Manager Singer stated all facts and numbers are preliminary in this report and are still be checked by staff. The facility assessment observations for the Lafky House, Community Services Building, City Offices at Seneca, Information Services, Council Space, City Offices/Library, and the Municipal Court were presented.

Councilor Grimes asked about deed restrictions on some of the properties. City Attorney Brady explained after a preliminary review there are no deed restrictions that would prohibit certain uses. City Manager Lombos noted research is still being conducted to verify there are no additional restrictions; if there are additional findings will be presented at a later date.

Deputy City Manager Singer discussed constraints and restrictions from the assessment. Items included finance and bond restrictions, existing structures not supporting vertical additions, renovations requiring upgrades to current codes,

community park use agreements, and general lack of community meeting spaces.

The staff needs and program assessment was presented. Definitions and area standards were presented as a baseline for the discussion. The current useable area summary was compared with the projected needs useable area summary. Benchmarks such as future population were used to project growth.

Public outreach will occur February thru April. A open house will be held on February 19 were the online forum #TualatinTownHall will be launched. Newsletter articles will drive people to share their ideas and input via the forum. A survey and fact sheet will be distributed. A follow-up open house will be held April 16. Recommendations from the task force will come to Council in May.

City Manager Lombos emphasized numbers presented tonight are still preliminary and staff will be working internally and with outside organizations to finalize the assessment.

Councilor Davis would like to ensure information from other cities is presented at the open house as a comparison of how other new facilities have come together.

Councilor Grimes spoke to the usable area summary. She noted including the library in the space is confusing and should be removed all together for the future needs assessment.

Councilor Grimes asked about the ongoing maintenance plans for current facilities in need of repair. City Manager Lombos stated some upgrades for certain facilities is included in the Capital Improvement Plan.

3. *Tualatin River Greenway Trail Project Update.*

Community Services Director Paul Hennon presented an update on the Tualatin River Greenway Trail Gap Completion project. He stated the project is 75% through the design phase.

Councilor Truax asked about completion of the portion of the trail through the RV Park. Director Hennon explained the owner of the property is planning to complete the trail and is currently working on completing their building applications.

Director Hennon noted there will be four different overlooks to the Tualatin River included in the design of the trail. The trail will include interpretive signage with five different themes. The project is currently scheduled to go to bid in April with construction starting in Summer and Fall of 2015.

Councilor Grimes asked about lighting under the Interstate 5 portion. Director Hennon stated they will be using LED lighting to illuminate the area.

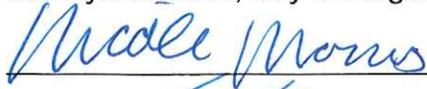
Councilor Davis asked about the potential of finding artifacts as the trail is being constructed. Director Hennon stated based on archeological studies in the area they are not anticipating finding any artifacts but contractors are aware of how to handle such a find.

4. ***Council Meeting Agenda Review, Communications & Roundtable.***

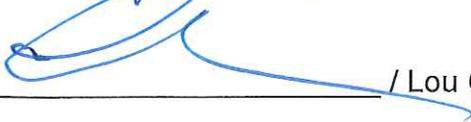
ADJOURNMENT

The work session adjourned at 6:52 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Lou Ogden, Mayor