



STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Nicole Morris, Deputy City Recorder

DATE: 01/26/2015

SUBJECT: Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting of December 8, 2014

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the City Council Work Session and Regular Meeting of December 8, 2014.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: City Council Work Session Minutes of December 8, 2014
City Council Regular Meeting Minutes of December 8, 2014



OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR DECEMBER 8, 2014

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Nancy Grimes; Councilor Ed Truax.

Absent: Councilor Joelle Davis

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker; Finance Director Don Hudson; Deputy City Manager Sara Singer; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Economic Development Manager Ben Bryant; Management Analyst II Zoe Monahan

CALL TO ORDER

Mayor Ogden called the meeting to order at 5:15 p.m.

1. *Election Process Update.*

City Attorney Sean Brady presented a draft ordinance to update the City's election process. He noted the ordinance was drafted at the request of Council. Attorney Brady outlined the City's current initiative process, which is based on current state law. In addition to following state law the City has an ordinance allowing the City to draft explanatory statements for the voter pamphlet. Attorney Brady outlined the draft ordinance including Council referrals of measures, proposal of initiative and referendums by electors, signature requirements, filing periods for signatures, clarifications on election dates, and a double majority vote.

Mayor Ogden asked what the filing periods for signatures and elections dates for Washington and Clackamas Counties are. Attorney Brady stated he would have to do further research and report back.

Council President Beikman stated she is not interested in having a double majority vote included in the ordinance. Council consensus was to not pursue double majority.

Mayor Ogden asked if the Council was interested in accepting electronic signatures. Councilor Grimes requested to know which cities accept them. City Attorney Brady stated he would research which cities accept electronic signatures and report back.

Mayor Ogden asked the Council if they were in favor of the shortened time frame for signature gathering. Council consensus was to shorten the time frame.

Mayor Ogden asked the Council if they were interested in not allowing measures to be put on special elections and forwarded to only general elections. Council

requested further information on how other cities are handling restricting special elections.

Mayor Ogden requested the draft ordinance be presented to the Citizen Involvement Organizations at their meetings in April for feedback.

2. *Water Supply Financial Evaluation Update.*

Public Works Director Jerry Postema and Consultant Nicki Posos of HDR presented the City water supply financial evaluation. Ms. Posos stated her main goal in this evaluation is to focus on maintaining a reliable supply of water into the future for the City. She explained the City currently receives water from the City of Portland Bull Run Watershed and Columbia River South Shore Well Field. In addition to water from the City of Portland the City has its own aquifer storage and recovery and emergency interconnections with Lake Oswego, Tigard, Sherwood, and Wilsonville. The City is currently projected to require additional water supply within the next ten years. Ms. Posos spoke to water supply developments currently happening in the region that could potentially provide opportunities to benefit the City. Four supply options are being evaluated for this study.

Mayor Ogden asked if running pipe down Boones Ferry was being considered. Ms. Posos stated this is not being evaluated due to the expense of having to pump water.

Ms. Posos stated the evaluation will include information on both rate impacts and other criteria to help the city identify a path to move forward. The financial evaluation will focus on comparing projected rates over the next 30 years. Other factors besides rates being considered are resilience of system, water supply redundancy, and water quality. Short-term supply options will also be evaluated and considered. Next steps for this project include a presentation of long-term supply results to be presented late January.

Councilor Bubenik asked how the evaluation will consider community feedback in regards to water supply. Ms. Posos stated that information will be drawn from public surveys done by Metro. Director Postema added that citizen input will also be included in the evaluation stage.

Mayor Ogden asked about the use of Willamette River water in an emergency. Councilor Truax stated that our charter allows for the Council to vote on this option in case of an emergency.

3. *Economic Development Strategic Plan Progress Update.*

Economic Development Manager Ben Bryant presented a progress report on the Economic Development Strategic Plan. Manager Bryant recapped the plan strategies. He spoke to economic growth in the area including the creation of over 1200 new jobs and 107 new business licenses. To work toward strategy one: business retention, expansion and recruitment, the City has been participating with the Chamber of Commerce on business walks, to date they have met with over 50 local businesses. Manager Bryant has been working with companies to assist with site readiness for new developments. The City currently has several new

development projects including the Koch Corporate Center, Hedges Business Park, SW Industrial Park, Tualatin Business Park, and the Leveton Commons. Manager Bryant has also been working to help fill existing buildings and market Tualatin's assets through state leads, updating the website, and working with brokers to attract companies for new development. Next steps include continuing to work on business retention, expansion, and recruitment and begin to focus on business climate and competitive position by identifying code and process changes and assisting business startups.

Mayor Ogden asked how the City receives state leads. Manager Bryant stated that he works with Business Oregon and Greater Portland Inc. to stay informed.

Councilor Brooksby asked about the process for identifying code changes and improving processes. Manager Bryant stated staff has begun compiling step by step lists of processes and then feedback will be solicited from applicants.

4. *Update on the SW Corridor Planning Efforts.*

Assistant City Manager Alice Cannon and Management Analyst Zoe Monahan presented an update on the Southwest Corridor Plan including funding and public involvement efforts. Manager Cannon stated the steering committee met and a new process was unveiled for the project. She explained the committee decided to keep the study local and take the next 18 months to work on the draft environmental impact study. They will be using a shared investment strategy to develop the preferred package which can be incorporated into the federal draft environmental study. She noted Metro's plan is to focus on one part of the corridor at a time.

Mayor Ogden stated this approach allows for a local conversation and public outreach at a higher level and steers away from a detailed level analysis that the federal study would require.

Council President Beikman stated she is satisfied with the new approach and believes it will result in a better overall outcome.

5. *Tualatin River Greenway Trail Gap Completion Project – Update on the Preliminary Design Phase.*

Community Services Director Paul Hennon presented an update on the Tualatin River Greenway Trail Gap Completion project. He stated the project is at the end of the preliminary design phase and final design should be ready in February. A way finding grant for \$30,000 through Metro has been added to this project. This grant will add additional signage along the trail. The City is continuing to work with ODOT to complete design work on the crossing for under I-5. The project is expected to be completed next fall. More information regarding the project and the current status can be found on the City's website.

Councilor Truax asked about the status of the trail connection that runs through the RV Park. Director Hennon stated the owner has been in meetings with the City and plans to submit an application for apartments this winter with potential construction

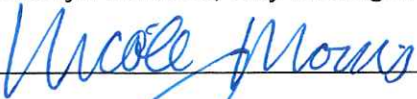
to start next summer.


Council Meeting Agenda Review, Communications & Roundtable.

ADJOURNMENT

The work session adjourned at 7:01 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor