



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR JUNE
25, 2018**

Present: Councilor Frank Bubenik; Council President Joelle Davis; Councilor Paul Morrison;
Councilor Jeff DeHaan; Councilor Robert Kellogg

Absent: Mayor Lou Ogden; Councilor Nancy Grimes

Staff City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele;
Present: Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Deputy City
Recorder Nicole Morris; Library Manager Jerianne Thompson; Management Analyst II
Kelsey Lewis; Parks and Recreation Manager Rich Mueller; City Engineer Jeff Fuchs;
Senior Planner Karen Fox; Parks and Recreation Director Ross Hoover; Human
Resources Director Stacy Ruthrauff

A. CALL TO ORDER

Pledge of Allegiance

Council President Davis called the meeting to order at 7:02 p.m.

B. ANNOUNCEMENTS

1. New Employee Introduction- Ross Hoover, Parks and Recreation Director

City Manager Lombos introduced Parks and Recreation Director Ross Hoover. The Council welcomed him.

C. CITIZEN COMMENTS

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Daniel Bauchuber presented questions on housing affordability. Council President Davis responded housing affordability is on the Councils priority list. She encouraged him to email the Council as his question are philosophical and each Councilor may have a different response.

Grace Lucini asked for clarifications on public involvement and how citizens would be noticed on land use decision that would affect the Basalt Creek area. She requested notice be provided on the Basalt Creek website, the Basalt Creek list serve, and written notice to property owners. She also expressed concerns regarding public access to the canyon via the Canyon Trail. She requested the location and map be removed from the concept plan and have a narrative put in its

place.

Susan Noack asked for Council support in her campaign to keep the Village Inn located in Tualatin. She submitted her proposal for the record.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

MOTION by Councilor Frank Bubenik, SECONDED by Councilor Robert Kellogg to adopt the consent agenda.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Nancy Grimes (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Regular Meeting of June 11, 2018
2. Consideration of **Resolution No. 5376-18** Authorizing Personnel Services Updates for Non-Represented Employees for Fiscal Year 2018-19
3. Consideration of **Resolution No. 5377-18** Authorizing the Sale of General Obligation Bonds and Refundings
4. Consideration of **Resolution No. 5378-18** Authorizing Changes to the Adopted 2017-2018 Budget
5. Consideration of **Resolution No. 5379-18** Amending the City of Tualatin Fee Schedule and Rescinding Resolution No. 5325-17
6. Consideration of **Resolution No. 5381-18** updating the Public Works Construction Code to create a Sidewalk/Driveway Approach Permit
7. Consideration of **Resolution No. 5382-18** Canvassing Results of the Election Held in the City of Tualatin, Washington and Clackamas Counties, Oregon on May 15, 2018
8. Consideration of **Resolution No. 5384-18** Granting Heritage Tree Status of Two Trees on City Property Located Along the Tualatin River Greenway Near the Nyberg Woods Trail Connection

E. PUBLIC HEARINGS – Legislative

1. Consideration of **Resolution No. 5380-18** Adopting the City of Tualatin Budget for the Fiscal Year Commencing July 1, 2018, Making Appropriations, Levying Ad-Valorem Taxes, and Categorizing the Levies

Finance Director Don Hudson presented the fiscal year 2018–19 budget. The Budget Advisory Committee approved the proposed budget on May 30, 2018. The total of the Fiscal Year 2018-19 Budget is \$96,134,475. The tax rate of \$2.2665 per \$1,000 taxable assessed value, with \$2,636,800 to be levied for bonded debt is included in the budget. The budget is a fiscally prudent budget with a positive ongoing alignment.

Director Hudson presented proposed changes stating the City Council has the ability to change the approved budget in each fund by no more than 10% of the total budget. The proposed changes to the 2018-19 budget approved by the Budget Advisory Committee are related to projects in the Water Operating, Park Development, Tualatin Science and Technology Scholarship, Road Operating, and the General Funds that were not completed during FY 2017-18, as originally planned and all fall within the set approval limits.

PUBLIC COMMENT

None.

MOTION by Councilor Robert Kellogg, SECONDED by Councilor Frank Bubenik to adopt Resolution No. 5380-18 adopting the City of Tualatin budget for the fiscal year commencing July 1, 2018, making appropriations, levying ad-valorem taxes, and categorizing the levies.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Nancy Grimes (Absent)

MOTION CARRIED

F. GENERAL BUSINESS

If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

1. Consideration of Recommendations from the Council Committee on Advisory Appointments

Council President Davis thanked everyone who interviewed for the position.

MOTION by Councilor Frank Bubenik, SECONDED by Councilor Paul Morrison to approve the appointment.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Nancy Grimes (Absent)

MOTION CARRIED

2. Consideration of **Ordinance No. 1410-18** Relating to Library Rules; Amending Tualatin Municipal Code Chapter 5-1 and Tualatin Municipal Code Section 5-10-010; and Adding New Provisions

Library Director Jerianne Thompson presented a proposed ordinance relating to Library Rules of conduct. She stated the ordinance would delete language regarding specific library rules and add language to establish the process for administrative rulemaking. This would allow the City Manager or designee to set rules. Additional changes include a process for administrative rule adoption, language about temporary and emergency rules, and replaces remedies with enforcement violations. Director Thompson stated a notice of the rule changes where posted for 30 days and public comments where accepted. The ordinance and draft rules where reviewed by the Tualatin Library Advisory Committee and they have recommended approval.

Council President Davis asked who would be responsible for setting fines and fees for the library. Director Thompson stated those fees are set by the County.

MOTION by Councilor Frank Bubenik, SECONDED by Councilor Jeff DeHaan for first reading by title only.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Nancy Grimes (Absent)

MOTION CARRIED

MOTION by Councilor Jeff DeHaan, SECONDED by Councilor Frank Bubenik for second reading by title only.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Nancy Grimes (Absent)

MOTION CARRIED

MOTION by Councilor Jeff DeHaan, SECONDED by Councilor Frank Bubenik to adopt Ordinance No. 1410-18 relating to library rules; amending Tualatin Municipal Code Chapter 5-1 and Tualatin Municipal Code Section 5-10-010; and adding new provisions.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Nancy Grimes (Absent)

MOTION CARRIED

G. COMMUNICATIONS FROM COUNCILORS

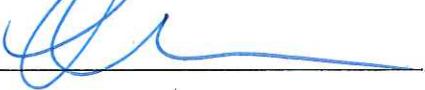
Council President Davis reminded citizens about fireworks regulation within the City limits. Police Chief Steele spoke to firework regulations and timeframes when fireworks can be lit.

H. ADJOURNMENT

Council President Davis adjourned the meeting at 7:39 p.m.

Sherilyn Lombos, City Manager


_____/ Nicole Morris, Recording Secretary


_____/ Lou Ogden, Mayor