



MEMORANDUM CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: August 25, 2014

SUBJECT: Work Session for August 25, 2014

5:00 p.m. (40 min) – Update on the Regulation of Marijuana Dispensaries. Following the amendment of Ordinance No. 1368-14, which is a temporary measure to prohibit medical marijuana dispensaries licensed by the State of Oregon to locate in Tualatin with a sunset clause of May 1, 2015, the City Council requested staff return with a public involvement plan for gathering public input regarding medical marijuana dispensaries in Tualatin. Additionally, it was requested to provide updates on any state action pertaining to recreational marijuana. Staff will present a draft public involvement plan for Council consideration and discussion, as well as an update on pending litigation regarding these facilities in Oregon, a summary of other Oregon cities' regulations, and a summary of the November ballot measure regarding recreational marijuana dispensaries.

5:40 p.m. (40 min) – Basalt Creek Project Update. Preliminary findings of the existing conditions inventory and land capacity analysis were presented at the Joint Tualatin/Wilsonville City Council Work Session on July 16. Since then, staff has worked with the consultant team to complete the existing conditions inventory and report, and to refine the land capacity analysis as a basis for developing alternative land use scenarios. Tonight's presentation focuses on the draft findings about infrastructure and transportation, as well as the land capacity analysis, to prepare for an in-depth discussion, led by the project team, at the September 8 th Council work session.

6:20 p.m. (10 min) – Outside Agencies Allocation of Funds for 2014/15. The 2014/15 budget set aside \$30,000 for outside agency grants. The grant process was opened on July 1, 2014; a letter of invitation was emailed to all organizations that received funding in 2013/14 and information on submitting applications was available on the website. Attached are the submitted applications, along with a spreadsheet that shows past history of allocation.

6:30 p.m. (15 min) – Invitation to Participate in Mayors' Institute on City Design. Mayor Ogden has received an invitation to participate in the Mayors' Institute on City Design (MICD) at a conference in November 2014. Staff will provide background on the MICD and some ideas for a potential Tualatin case study to present at the conference.

6:45 p.m. (10 min) – Council Meeting Agenda Review, Communications & Roundtable.
Council will review the agenda for the August 25th City Council meeting and brief the Council on issues of mutual interest.



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Sara Singer, Deputy City Manager

DATE: 08/25/2014

SUBJECT: Medical and Recreational Marijuana Dispensaries

ISSUE BEFORE THE COUNCIL:

Following the amendment of Ordinance No. 1368-14, which is a temporary measure to prohibit medical marijuana dispensaries licensed by the State of Oregon to locate in Tualatin with a sunset clause of May 1, 2015, the City Council requested staff return with a public involvement plan for gathering public input regarding medical marijuana dispensaries in Tualatin. Additionally, it was requested to provide updates on any state action pertaining to recreational marijuana. Staff will present a draft public involvement plan for Council consideration and discussion, a summary of other Oregon cities' regulations, and a summary of the November ballot measure regarding recreational marijuana dispensaries.

DISCUSSION:

Summary of Other Cities Regulations

Many jurisdictions around the country have adopted ordinances to restrict marijuana dispensaries. Sample ordinances have been included as attachments to this staff report to provide the Council with examples of the varying types of regulations.

City of Happy Valley Zoning Regulations Pertaining to Medical Marijuana Dispensaries: Attachment A
Kern County, California Time, Place and Manner Ordinance: Attachment B
City of San Diego Time, Place and Manner Ordinance: Attachment C

There are many unresolved legal questions at this time regarding how state regulations for marijuana production, processing, wholesaling and retailing uses would affect any regulations the City may adopt for marijuana dispensaries. However, some cities have moved forward with adopting regulations. Attached to this report is a matrix showing the cities in Oregon which have passed regulations pertaining to medical marijuana dispensaries (See Attachment D). The information in this matrix was provided by the League of Oregon Cities (June 2014), and has been updated to reflect any updated information available.

Public Involvement Plan for Input on Medical Marijuana Dispensaries

Staff has prepared a draft public involvement plan to gather public input regarding medical

marijuana dispensaries in Tualatin. This plan was developed following the Council's input from the March 24, 2014 Council Work Session. In addition, staff has researched how other cities have approached their communities to gather input on this issue. The goals of the plan include:

1. Inform stakeholders about the project.
2. Listen to stakeholder concerns and priorities.
3. Work with stakeholders to ensure their concerns and priorities are directly reflected in the alternatives considered.
4. Provide feedback for how public input influenced the decisions.

The draft public involvement plan is included in this report as Attachment E. The draft plan includes possible questions for the Council to consider as part of the community surveying effort. These questions relate to the different types of restrictions other cities have implemented as part of their regulatory approach. Some of the time, place and manner restrictions/requirements include:

- Marijuana Clubs (no co-location with dispensaries)
- No manufacturing of extracts or oils
- 1,000 foot buffer from residential zones
- 1,000 foot buffer from parks and playgrounds
- No mobile facilities
- No drive-through facilities
- Limitations on hours
- No visible security bars
- Requirement of enhanced lighting
- Distance from major thoroughfares
- Away from daycares
- Limited signage
- In a stand-alone building
- In an office park
- Above the ground floor

Staff is proposing the following schedule for conducting the public involvement activities regarding marijuana dispensaries:

Public Meetings October 1 – November 7, 2014

Survey Available October 1 – November 7, 2014

Summary Report Prepared by November 14th

Results Presented to City Council at November 24, 2014 Meeting

Recreational Marijuana Update

Currently, recreational marijuana dispensaries are prohibited in Oregon. New Approach Oregon (a pro-marijuana advocacy group) collected enough signatures to place the Control, Regulation and Taxation of marijuana and Industrial Hemp Act on the November 2014 ballot as Measure 91. The City Attorney has prepared a summary of the measure which is attached to this staff report as Attachment F.

While it may be prudent to wait until November for the results of the ballot measure to consider policy direction on marijuana dispensaries, the public outreach process requires additional time to have a draft policy prepared in advance of the May 1, 2015 sunset of the existing ordinance.

16.25.010 Industrial districts.

A. Purpose.

1. Employment Center (EC). The purpose of the Employment Center (EC) District is to provide for a mix of employment opportunities, located where they are accessible by a variety of transportation modes, including transit services and safe and convenient pedestrian connections. These areas provide sites suitable for business and office parks, campus and light industrial uses, professional and corporate offices, medical offices and clinics, tech/flex businesses, creative arts and services, technical/vocational schools and other related businesses. Building types range from large single user campuses, multiple tenant business parks to multistory mixed-use buildings. Quality design and a connected and walkable character of the surrounding environment will be provided. Housing is allowed when combined in vertical mixed-use buildings.

2. Industrial Campus (IC). Pursuant to Metro's Urban Growth Management Functional Plan Title 4 for Regionally Significant Industrial Areas (RSIA) the purpose of the Industrial Campus District is to provide a ready supply of developable industrial land for the City of Happy Valley and the southeast metropolitan area. It seeks to promote economic development, job creation, sustainable businesses and green building practices, jobs-housing balance, land optimization and freight mobility by preserving large contiguous areas for industrial clusters near existing and planned residential areas and transportation corridors. In order to protect the viability and integrity of industrial land, this district is not intended for residential use and shall allow only limited retail and commercial components. The Industrial Campus District is intended to be a mix of, but not limited to, the following industries:

- a. Green building products and design;
- b. Advanced materials;
- c. Medical devices;
- d. Specialized software applications;
- e. Forestry and agricultural biotechnology;
- f. Nanotechnology;
- g. Recreational equipment/recreation technology;
- h. Corporate headquarters;
- i. Professional services;
- j. Specialty food processing;
- k. Transportation equipment/technology;
- l. Logistics.

B. Permitted Uses. Table 16.25.010-1 identifies the land uses that are allowed in the EC and IC Districts.

Table 16.25.010-1 Industrial (EC, IC) Permitted Uses

Land Use	EC	IC
Residential		
Pre-existing dwellings. Preexisting dwellings may be allowed to remodel or expand and shall not be subject to the provisions of Chapter 16.72	P	P
Home occupations in pre-existing dwellings	P	P
New residential uses	p ¹	X
Commercial—Retail		
Commercial day care	C	C
Entertainment, major event	X	X
Hotels	C	X
Indoor health and recreation facilities, such as racquetball court, gymnasiums, health and exercise spas, swimming pools, and similar uses and associated facilities	C	C
Outdoor recreation, commercial	X/C ⁹	X
Parking lot (when not an accessory use)	X	C/X ⁷
Quick vehicle servicing or vehicle repair	C	P
Retail sales	p ²	p ³
Commercial service	p ²	p ³
Self-service storage	X	P/X ⁷
Medical marijuana dispensaries ¹⁰	C	C
Commercial—Office		
Offices	P	p ⁴
Industrial ⁵		
Industrial services—Fully enclosed	P	P
Industrial services—Not enclosed	C	P
Manufacturing and production and fabrication and assembly—Fully enclosed	P	P
Manufacturing and production and fabrication and assembly—Not enclosed	C	P
Research and development activities and laboratories—Fully enclosed	P	P
Research and development activities and laboratories—Not fully enclosed	C	P
Repair, finishing and testing—Fully enclosed	P	P
Repair, finishing and testing—Not fully enclosed	C	P
Distribution activities and warehousing and freight movement	p ⁶	p ⁸
Waste-related	X	C/X ⁷
Helipads or heliports ¹¹	P	P
Wholesale activities	p ²	p ³

Institutional		
Basic utilities	P	P
Colleges	C ²	X
Institutional uses; educational institutes and trade schools; art, music, or dance studios; radio and television studios, excluding transmission towers	C ²	C
Public parks and open space—Pedestrian amenities	P	P
Public parks and open space—Parks and recreation facilities	C	P
Public parks, usable open space	P	P
Churches, synagogues, temples or places of worship Library, post office, community center, etc.	C ²	X
Public and private schools (includes commercial day care, dancing and music schools)	C ²	X
Other		
Agriculture—Animals, when an existing use as of May 5, 2009	P	P
Agriculture—Animals, when accessory to a permitted industrial use	X	P
Agriculture—Animals, when new use	X	X
Agriculture—Nurseries and similar horticulture (See also wholesale and retail uses)	C	P
Buildings and structures exceeding the height limits in Table 16.25.010-2	C	C
Mining	X	C/X ⁷
Radio frequency transmission facilities—Within height limit of district	P	P
Radio frequency transmission facilities—Exceeds height limit (freestanding or building-mounted facilities)	C	C
Rail lines and utility corridors	P	P
Temporary uses (limited to “P” and “C” uses), per Section 16.69.010	C	C
Transportation facilities (operation, maintenance, preservation, and construction in accordance with the City’s Transportation System Plan)	P	P
Wireless telecommunication facilities: wireless telecommunication facilities are subject to the requirements of Section 16.44.020 (Wireless Communications Facilities)	P/C	P/C
Any accessory use or structure, not otherwise prohibited, that the Planning Official or designee finds to be customarily accessory and incidental to a permitted use	P	P
Any use that the Planning Official or designee finds to be similar to one or more of those specified above	P/C	P/C

NOTES:

¹ Residential uses on upper floors of mixed use buildings are permitted.

² New single or multiple retail, commercial services, or institutional buildings shall not exceed thirty thousand (30,000) square feet gross leasable area on a single lot or parcel or contiguous lots or parcels. For the purposes of this limitation, parcels or lots separated by only a transportation right-of-way are considered to be contiguous. The use of any building, structure or land that was existing on or before July 17, 2012 or which was a legal use at the time of annexation may continue and may expand to add up to twenty (20) percent more floor area and ten (10) percent more land area on a site.

³ Uses are subject to the following limitations:

a. New uses:

1. No single store, branch, agency or other outlet shall exceed three thousand (3,000) square feet in area (including buildings and outdoor storage and sales areas); and

2. On sites with multiple outlets, the cumulative area dedicated to these uses shall not exceed twenty thousand (20,000) square feet (including buildings and outdoor storage and sales areas);

b. Existing uses and buildings: Notwithstanding subsection (a) above, the use of any building, structure or land that was existing on or before July 17, 2012 or which was a legal use at the time of annexation may continue and may expand to add up to twenty (20) percent more floor area and ten (10) percent more land area on a site.

⁴ Permitted as an accessory use—Executive and administrative offices must relate to the operation of the industrial use and may not exceed forty (40) percent of the total gross floor area.

⁵ If not fully enclosed, must be located more than two hundred (200) feet from residential districts and petroleum storage and refining.

⁶ Permitted as an accessory use—May not exceed twenty (20) percent of the total site area.

⁷ Use is prohibited within the Rock Creek Employment Center Subdistrict as defined in Section 16.25.010(G).

⁸ Within the Rock Creek Employment Center Subdistrict as defined in Section 16.25.010(G), use is permitted only as an accessory use—May not exceed twenty (20) percent of the total site area.

⁹ Outdoor recreation facilities without permanent buildings are allowed as a conditional use within the EC zone.

¹⁰ Medical marijuana distribution facilities are subject to the following conditions:

a. Shall be registered as a business or have filed a pending application to register as a business with the Office of the Secretary of State;

b. Shall not be located within one thousand (1,000) feet of the real property comprising a public or private elementary, secondary or career school attended primarily by minors;

c. Shall not be located within one thousand (1,000) feet of another medical marijuana facility; and

d. Shall install a security system, including a video surveillance system, alarm system and safe; and

e. Shall test for pesticides, mold and mildew and the processes by which usable marijuana and immature marijuana plants that test positive for pesticides, mold or mildew must be returned to the registry identification cardholder, the cardholder's designated primary caregiver or the cardholder's registered grower.

¹¹ Subject to applicable FAA rules and regulations.

C. Conditional Uses Approval Criteria.

1. Conditional uses may be allowed subject to review pursuant to Chapter 16.64 (Conditional Use). In addition to the criteria for approval listed in that chapter, conditional uses in the EC and IC Districts shall be reviewed against the following criteria:

a. If a service-related use, buildings shall have existing employment or industrial users as their primary market;

b. Uses shall not undermine the ability of the district to retain and attract employment and industrial uses; and

c. Uses shall not create substantial use incompatibilities or significantly alter the overall industrial campus character of the area based on the existing proportion of industrial to non-

D. Additional General Provisions for the Employment Center and Industrial Campus Districts.

1. The procedures and application requirements under Chapter 16.62 (Design Review) and Chapter 16.48 (Industrial Design Standards) shall apply to all development in the EC and IC Districts. If language within these sections conflicts with specific requirements and standards of the districts, the standards within the design review and general site design standards chapters shall prevail.

E. Development Standards. The development standards in Table 16.25.010-2 apply to all uses, structures, buildings, and development within the EC and IC Districts.

Table 16.25.010-2 Development Standards for EC and IC Districts

Standard	EC	IC
Residential density (maximum)	NA	NA
Lot size (minimum)	None	None ¹
Lot width (minimum)	None	None
Lot depth (minimum)	None	None
Lot coverage, including all impervious surfaces (maximum)	85%	75%
Open space (minimum)	15%	15%
Landscaping (minimum)	The requirements of Chapter 16.42 apply, including the screening provisions of Section 16.42.060(G). In addition, the approval authority may require landscaping, fences, walls or other buffering that exceed the landscaping standards when it finds that more or different buffering is necessary to mitigate adverse noise, light, glare, and/or aesthetic impacts to adjacent properties	
Building setbacks (minimum):		
Front	10 ft.	10 ft.
Rear (abutting a nonresidential district)	10 ft.	20 ft.
Rear (abutting a residential district)	20 ft.	20 ft.
Side	0 ft./10 ft. ²	0 ft./20 ft. ²
Building setbacks (maximum)		
Front	None	None
Rear	None	None
Side	None	None
Building height (maximum)	45 ft.	45 ft.
NOTES:		
¹ Lots or parcels larger than fifty (50) acres may be divided into smaller lots and parcels pursuant to a master		

Attachment A: City of Happy Valley Zoning Regulations Pertaining to Medical Marijuana Dispensaries
plan approved by the City so long as the resulting division yields at least one lot or parcel of at least fifty (50) acres in size.

² The minimum required side and rear building setbacks shall be increased by one-half foot for each foot by which building height exceeds twenty (20) feet. Zero lot lines are allowed along interior side lot lines where both parcels are within the EC or IC zones subject to approval by the building official and Clackamas fire district.

F. Trip Limitation Requirement. The standards in this subsection apply to all development proposed within the subarea identified on Figure 16.25.010-1 as subject to the trip limitation requirement.

1. The cumulative total p.m. peak hour trips for the subarea shall not exceed two hundred seventeen (217) trips except as permitted by subsection (F)(3).
2. Development applications within the subarea shall include a trip generation estimate demonstrating that proposed development will not cause the subarea to exceed two hundred seventeen (217) total cumulative p.m. peak hour trips.
3. The trip limitation of two hundred seventeen (217) p.m. peak hour trips may be exceeded if an applicant can demonstrate that there are funded transportation projects in the area to accommodate the additional trips or if a subsequent traffic analysis shows that additional traffic will not have a significant effect on the transportation system.

G. Rock Creek Employment Center Subdistrict. The boundaries of the Rock Creek Employment Center Subdistrict are shown on Figure 16.25.010-1.

Figure 16.25.010-1 Rock Creek Employment Center Subdistrict

CHAPTER 19.120**MEDICAL MARIJUANA DISPENSARIES****SECTIONS:**

- 19.120.010 PURPOSE AND APPLICATION**
- 19.120.020 DEFINITIONS**
- 19.120.030 LOCATION REQUIREMENTS**
- 19.120.040 DEVELOPMENT AND PERFORMANCE STANDARDS**
- 19.120.050 SITE DEVELOPMENT PLAN – REQUIRED**
- 19.120.060 SITE DEVELOPMENT PLAN – APPLICATION CONTENTS**
- 19.120.070 SITE DEVELOPMENT PLAN – REVIEW AND APPROVAL**
- 19.120.080 SITE DEVELOPMENT PLAN – DENIAL AND APPEAL**
- 19.120.090 SITE DEVELOPMENT PLAN – REVOCATION**
- 19.120.100 TIME LIMIT ON DEVELOPMENT APPROVAL**
- 19.120.110 PENALTIES FOR VIOLATION**
- 19.120.120 SEVERABILITY**
- 19.120.130 AMENDMENT AND REPEAL**

19.120.010 PURPOSE AND APPLICATION

The purpose of this Chapter is to regulate the location, operation, and establishment of Medical Marijuana Dispensaries, in order to promote the health, safety, and general welfare of the citizens of the County. Medical Marijuana Dispensaries have serious secondary effects on the community. These secondary effects include, but are not limited to the following: criminal activity, loitering, increased traffic, noise, litter and a loss of trade for other business located nearby by interference. If not properly regulated, Medical Marijuana Dispensaries are harmful to the welfare of the surrounding community and its residents and can constitute a public nuisance.

Medical Marijuana Dispensaries shall not be established in any zone district other than the M-2 PD (Medium Industrial – Precise Development Combining District) and M-3 PD (Heavy Industrial – Precise Development Combining District) Districts. Medical Marijuana Dispensaries must be fully compliant with all requirements of Chapter 19.80 (Special Development Standards). The establishment of a Medical Marijuana Dispensary in the County that is not in full compliance with the provisions of this Title is hereby prohibited and is declared a public nuisance and is subject to abatement under Chapter 8.44 and administrative penalties under Chapter 8.54. No permit or any other applicable license or entitlement for use shall be approved or issued by any County personnel endorsing the establishment of a Medical Marijuana Dispensary within the County.

19.120.020 DEFINITIONS

For purposes of this Chapter, these words and phrases shall be defined as follows:

- A. "County" means the County of Kern or the unincorporated area of the County of Kern as required by the context.

- B. "Marijuana" shall have the same definition as in California Health and Safety Code Section 11018 as it now reads or as amended.
- C. "Medical Marijuana" means marijuana used for medical purposes in accordance with California Health and Safety Code Sections 11362.5 et seq.
- D. "Cultivate" or "Cultivation" is the planting, growing, harvesting, drying, processing, or storage of one or more marijuana plants or any part thereof in any location.
- E. "Medical Marijuana Dispensary" or "Dispensaries" means any operation, including a store-front facility or structure, mobile facility, or delivery service, wherein medical marijuana is made available, sold, offered for sale, given, distributed, traded, cultivated for, or otherwise provided to primary caregivers or qualified patients, as defined by this Chapter.

"Medical Marijuana Dispensary" or "Dispensaries" shall not include the following uses, as long as the location of such uses are otherwise regulated by code or applicable law: (i) a clinic licensed pursuant to Chapter 1 of Division 2 of the California Health and Safety Code; (ii) a health care facility licensed pursuant to Chapter 2 of Division 2 of the California Health and Safety Code; (iii) a residential care facility for persons with chronic life-threatening illness licensed pursuant to Chapter 3.01 of Division 2 of the California Health and Safety Code; (iv) a residential care facility for the elderly licensed pursuant to Chapter 3.2 of Division 2 of the California Health and Safety Code; and (v) a residential hospice or a home health agency licensed pursuant to Chapter 8 of Division 2 of the California Health and Safety Code, as long as any such use complies strictly with applicable law including, but not limited to, California Health and Safety Code Section 11362.7 et seq.
- F. "Primary caregiver" shall have the same definition as in California Health and Safety Code Section 11362.7 et seq. as it now reads or as amended.
- G. "Qualified patient" shall have the same definition as California Health and Safety Code Section 11362.7 et seq. as it now reads or as amended.

19.120.030 LOCATION REQUIREMENTS

- A. In addition to the zone district restrictions, Medical Marijuana Dispensaries shall not be located within one (1) mile of the following whether or not located within the County:
 - 1. Any public or private school;
 - 2. Any publicly or privately operated daycare center;
 - 3. Any park owned or maintained by a public entity; and
 - 4. Church, chapel, or other recognized place of worship.
- B. Medical Marijuana Dispensaries shall not be located within one (1) mile of any other Medical Marijuana Dispensary. In the event that two Medical Marijuana Dispensaries are within one (1) mile of each other, the Medical Marijuana Dispensary that has submitted a compliant

and complete site development plan pursuant to this Chapter that has been approved by the Planning Director in writing will be deemed first in time.

- C. The distances specified in this Section shall be measured in a straight line, without regard to intervening structures, from the nearest point of the building in which the proposed or existing Medical Marijuana Dispensary is established to the nearest property line of a use or zoning district listed above.

19.120.040 DEVELOPMENT AND PERFORMANCE STANDARDS

- A. Medical Marijuana Dispensaries compliant with all other provisions of this Title must operate under the following conditions and restrictions:
1. No marijuana shall be smoked, ingested, or otherwise consumed on the premises of a Medical Marijuana Dispensary. The term "premises" includes the actual building, as well as any accessory structures, parking lot or parking area(s), walks or other immediate surroundings.
 2. No edible products containing marijuana shall be distributed or sold by or on the premises of the Medical Marijuana Dispensary.
 3. No person under the age of eighteen (18) shall be permitted on the premises of the Medical Marijuana Dispensary unless he or she is qualified patient or primary caregiver and is accompanied by a parent or legal guardian.
 4. No Medical Marijuana Dispensary shall conduct or engage in the sale of any product, good, or service other than medical marijuana.
 5. No Medical Marijuana Dispensary shall engage in the manufacture or processing of marijuana in violation of California Health and Safety Code Section 11379.6.
 6. No Medical Marijuana Dispensary shall operate between the hours of 8:00 p.m. and 10:00 a.m.
 7. No alcohol shall be consumed, made available, sold, offered for sale, given, distributed, traded, or otherwise provided to primary caregivers or qualified patients on the premises of the Medical Marijuana Dispensary.
- B. The following performance standards shall apply to all Medical Marijuana Dispensaries:
1. Medical Marijuana Dispensaries shall not be located in any temporary or portable structure.
 2. Medical Marijuana Dispensaries shall not include a private patio or café seating on or appurtenant to its premises.
 3. Trash dumpsters shall be enclosed by a screening enclosure so as not to be accessible to the public.

4. Off-street parking shall be provided at the ratio of one parking space per two hundred and fifty (250) square feet of gross floor area and as specified in Chapter 19.82.
5. The entire exterior grounds, including the parking lot and landscaped areas, shall be lighted in such a manner that all areas are clearly visible at all times during business hours.
6. Signage shall conform to the requirements of Chapter 19.84 and shall not contain pictorial representations, indicate or advertise the presence or availability of medical marijuana.
7. All entrances to a Medical Marijuana Dispensaries shall be clearly and legibly posted by a notice indicating that minors are prohibited from entering the premises.
8. No residential structure or any other nonconforming structure shall be converted for use as a Medical Marijuana Dispensary.

19.120.050 SITE DEVELOPMENT PLAN – REQUIRED

No Medical Marijuana Dispensary shall be established, change or altered until an application for a Medical Marijuana Dispensary site development plan review has been submitted to and approved by the Planning Director in accordance with the procedures set out in this Chapter.

19.120.060 SITE DEVELOPMENT PLAN – APPLICATION CONTENTS

An application for site development plan review shall include the following:

- A. Name and address of applicant.
- B. Name(s) and address(es) of the property owner(s).
- C. Assessor's parcel number(s).
- D. Legal description of the property.
- E. A site development plan drawn at the scale specified by the Planning Director, which includes the following information:
 1. Topography and proposed grading.
 2. The width, location, and names of surrounding streets.
 3. The location, dimensions, ground floor area, and uses of all existing and proposed buildings and structures on the subject property.
 4. Proposed landscaping.
 5. Streets and parking areas.

6. Signs, including location, size, and height.
 7. Proposed dedications and improvements in accordance with applicable subdivision improvement standards for the area.
 8. Location, height, and material of walls and fences.
 9. Other specified uses of the property.
 10. North arrow and scale.
- F. A narrative description of the proposed development, including the following:
1. Acreage or square footage of the property.
 2. Height, ground floor area, and total floor area of each building.
 3. Building coverage expressed as a percent of the total area of the property.
 4. Area of land devoted to landscaping and/or open space usable for recreation purposes and its percentage of the total land area.
 5. Method of sewage disposal.
 6. Water supply, both domestic and fire.
 7. Proposed on-site drainage facilities.
 8. Methods of flood control, where appropriate.
- G. A narrative description of the nature of the proposed use or development and an explanation of how the proposed Medical Marijuana Dispensary will satisfy the applicable requirements set forth in Sections 19.120.020 through 19.120.040 of this Chapter.
- H. Signatures or letter of consent from all property owners.

19.120.070 SITE DEVELOPMENT PLAN – REVIEW AND APPROVAL

- A. An applicant for a Medical Marijuana Dispensary pursuant to this Chapter shall submit an application to the Planning Director in the format and number of copies specified by the Planning Director. The application shall contain all the information specified for the application in accordance with this Chapter.
- B. The Planning Director shall inform the applicant either verbally or in writing within seven (7) calendar days of receipt that the application is complete or that additional information is needed to complete the application.

- C. Within seven (7) calendar days of determining the application is complete, the Planning Director shall approve the plan if he/she determines that the proposed use or development standards meets the development standards and conditions specified in the applicable section or sections of this Title or deny the plan if he/she determines that the proposed use or development does not meet the standards and conditions specified in the applicable section or sections of this Title.

19.120.080 SITE DEVELOPMENT PLAN – DENIAL AND APPEAL

If the Planning Director denies a plan pursuant to this Chapter, the applicant may appeal such action to the Board of Supervisors.

- A. The applicant may file with the Planning Director a notice of appeal to the action of the Planning Director indicating the basis of appeal within seven (7) calendar days of such action.
- B. The Board of Supervisors shall consider the appeal within thirty (30) days of the filing of such appeal. No public hearing or notice shall be required.
- C. The Board of Supervisors may reverse or affirm the action of the Planning Director. The action of the Board shall constitute a ministerial action and shall be based solely on whether or not the proposed use or development meets the development standards and conditions specified in or established pursuant to the applicable section or sections of this Title.

19.120.090 SITE DEVELOPMENT PLAN – REVOCATION

Any site development plan approval issued pursuant to this Chapter may be revoked by the official or decision-making body that originally approved the plan by the same procedure under which the approval was issued for any of the following causes:

- A. That any term or condition of the plan has not been complied with.
- B. That the property or portion thereof subject to the plan is used or maintained in violation of any statute, ordinance, law, or regulation.
- C. That the use for which the plan was granted has been so exercised as to be detrimental to the public health or safety or as to constitute a nuisance.

19.120.100 TIME LIMIT ON DEVELOPMENT APPROVAL

Any site development Plan approved pursuant to this Chapter shall expire one (1) year after the date of approval, except where building permits have been issued for construction authorized under the approved plot plan, in which case the approved plot plan shall expire after the construction has been completed or on the date building permits are cancelled.

19.120.110 PENALTIES FOR VIOLATION

- A. Any person or responsible party violating any of the provisions of this Chapter shall be guilty of a misdemeanor and subject to a maximum penalty of six (6) months imprisonment in county jail or a fine of one thousand dollars (\$1,000). Violators shall also be subject to any

other enforcement remedies, including but not limited to those available to the County under Chapter 19.114 of this Title, any applicable State or federal statute, or other lawful power the County may possess.

- B. Each day a violation is allowed to continue and every violation of the Chapter shall constitute a separate violation and shall be subject to all remedies.
- C. In the event any civil suit or action is brought by the County to enforce the provisions of this Chapter, the person responsible for such violation shall be liable to the County for costs of the suit, including, but not limited to, attorney's fees.

19.120.120 SEVERABILITY

If any part of this Chapter is for any reason held to be invalid, unlawful, or unconstitutional, such invalidity, unlawfulness, or unconstitutionality shall not affect the validity, lawfulness, or constitutionality of any other part of this Chapter.

19.120.130 AMENDMENT OR REPEAL

This Chapter may be amended or repealed at any time by the Board of Supervisors without having to seek approval of the voters of the County.

ORDINANCE NUMBER O-_____ (NEW SERIES)

DATE OF FINAL PASSAGE _____

AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 3, DIVISION 1 OF THE SAN DIEGO MUNICIPAL CODE BY AMENDING SECTION 113.0103; AMENDING CHAPTER 12, ARTICLE 6, DIVISION 3 BY AMENDING SECTION 126.0303; AMENDING CHAPTER 13, ARTICLE 1, DIVISION 2 BY AMENDING SECTION 131.0222, TABLE 131-02B; AMENDING CHAPTER 13, ARTICLE 1, DIVISION 3 BY AMENDING SECTION 131.0322, TABLE 131-03B; AMENDING CHAPTER 13, ARTICLE 1, DIVISION 4 BY AMENDING SECTION 131.0422, TABLE 131-04B; AMENDING CHAPTER 13, ARTICLE 1, DIVISION 5 BY AMENDING SECTION 131.0522, TABLE 131-05B; AMENDING CHAPTER 13, ARTICLE 1, DIVISION 6 BY AMENDING SECTION 131.0622, TABLE 131-06B; AMENDING CHAPTER 14, ARTICLE 1, DIVISION 6 BY ADDING A NEW SECTION 141.0614 AND RENUMBERING THE CURRENT SECTION 141.0614 TO 141.0615; AMENDING CHAPTER 15, ARTICLE 1, DIVISION 1 BY AMENDING SECTION 151.0103; AMENDING CHAPTER 15, ARTICLE 2, DIVISION 3 BY AMENDING SECTION 152.0312; AMENDING CHAPTER 15, ARTICLE 3, DIVISION 3 BY AMENDING SECTIONS 153.0309 AND 153.0310; AMENDING CHAPTER 15, ARTICLE 6, DIVISION 3 BY AMENDING SECTION 156.0308, TABLE 156-0308-A; AMENDING CHAPTER 15, ARTICLE 14, DIVISION 3 BY AMENDING SECTION 1514.0305, TABLE 1514-03J; AMENDING CHAPTER 15, ARTICLE 17, DIVISION 3 BY AMENDING SECTIONS 1517.0301 AND 1517.0302; AND AMENDING CHAPTER 15, ARTICLE 19, APPENDIX A, ALL RELATED TO MEDICAL MARIJUANA CONSUMER COOPERATIVES.

WHEREAS, in 1996 the people of the State of California passed Proposition 215, the Compassionate Use Act, that allows the use of marijuana for medical purposes when recommended by a physician and excludes from criminal prosecution the patient and the primary caregiver, as defined; and

WHEREAS, in 2003, the State of California enacted Senate Bill 420, the Medical Marijuana Program Act (MMPA), which established requirements for the issuance of voluntary identification cards; provided a defense to criminal charges related to the cultivation, possession, sale, or storage of medical marijuana; prohibited the distribution of marijuana for profit; exempted from prosecution qualified patients and designated primary caregivers who associate to collectively or cooperatively cultivate marijuana for medical purposes; required the Attorney General to issue guidelines for the security and non-diversion of medical marijuana; and allowed cities to adopt and enforce laws consistent with the MMPA; and

WHEREAS, under federal law, the possession, transfer, or sale of marijuana remains a criminal act; and

WHEREAS, all powers not delegated by the United States Constitution to the United States nor prohibited by it to the states are reserved to the states or the people, pursuant to the Tenth Amendment of the United States Constitution; and

WHEREAS, in the State of California, zoning is a local matter exercised by the cities pursuant to the police powers set forth in article XI, section 7 of the California Constitution; and

WHEREAS, the City Council now desires to exercise its police powers solely to provide for the zoning of medical marijuana consumer cooperatives in such a manner as to limit the impact on the City generally and residential neighborhoods in particular; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That Chapter 11, Article 3, Division 1, of the San Diego Municipal Code is amended by amending section 113.0103, to read as follows:

§113.0103 Definitions

Medical marijuana consumer cooperative means a facility where marijuana is transferred to qualified patients or primary caregivers in accordance with the

Compassionate Use Act of 1996 and the Medical Marijuana Program Act, set forth in California Health and Safety Code sections 11362.5 through 11362.83.

A medical marijuana consumer cooperative shall not include clinics licensed by the State of California pursuant to Chapters 1, 2, 3.01, 3.2, or 8 of Division 2 of the California Health and Safety Code.

MHPA through Mining Waste [No change in text.]

Minor-oriented facility means any after school program, teen center, club for boys and/or girls, children's theater, children's museum, or other establishment where the *primary use* is devoted to people under the age of 18.

Mobilehome through Planned Urbanized Communities [No change in text.]

Playground means any outdoor *premises* or grounds owned or operated by the City that contains any play or athletic equipment used or intended to be used by any person less than eighteen (18) years old.

Premises to Yard [No change in text.]

Section 2. That Chapter 12, Article 6, Division 3, of the San Diego Municipal Code is amended by amending section 126.0303, to read as follows:

§126.0303 When a Conditional Use Permit Is Required

An application for the following types of uses in certain zones may require a Conditional Use Permit. To determine whether a Conditional Use Permit is required in a particular zone, refer to the applicable Use Regulation Table in Chapter 13. The decision process is described in Section 126.0304.

(a) Conditional Use Permits Decided by Process Three

Agricultural equipment repair shops through Major transmission, relay, or communication switching station [No change in text.]

Medical marijuana consumer cooperatives

Museums through *Wireless communication facilities* (under circumstances described in Section 141.0420) [No change in text.]

(b) through (c) [No change in text.]

Section 3. That Chapter 13, Article 1, Division 2, of the San Diego Municipal Code is amended by amending section 131.0222, Table 131-02B, to read as follows:

§131.0222 Use Regulations Table for Open Space Zones

The uses allowed in the open space zones are shown in Table 131-02B.

Legend for Table 131-02B

[No change in text.]

**Table 131-02B
Use Regulations Table of Open Space Zones**

Use Categories/Subcategories [See Section 131.0112 for an explanation and descriptions of the Use Categories, Subcategories, and Separately Regulated Uses]	Zone Designator	Zones				
	1st & 2nd >>	OP-		OC-	OR ⁽¹⁾ -	OF ⁽¹¹⁾ -
	3rd >>	1-	2-	1-	1-	1-
	4th >>	1	1	1	1	2
Open Space through Commercial Services, Separately Regulated Commercial Services Uses, Massage Establishments, Specialized Practice [No change in text.]		[No change in text.]				
<i>Medical Marijuana Consumer Cooperatives</i>		-	-	-	-	-
Commercial Services, Separately Regulated Commercial Services Uses, Nightclubs & Bars over 5,000 square feet in size through Signs, Separately Regulated Signs Uses: Theater Marquees [No change in text.]		[No change in text.]				

Footnotes for Table 131-02B [No change in text.]

Section 4. That Chapter 13, Article 1, Division 3, of the San Diego Municipal Code is amended by amending section 131.0322, Table 131-03B, to read as follows:

§131.0322 Use Regulations Table for Agricultural Zones

The uses allowed in the agricultural zones are shown in Table 131-03B.

Legend for Table 131-03B

[No change in text.]

**Table 131-03B
Use Regulations Table of Agricultural Zones**

Use Categories/Subcategories [See Section 131.0112 for an explanation and descriptions of the Use Categories, Subcategories, and Separately Regulated Uses]	Zone Designator	Zones			
	1st & 2nd >>	AG		AR	
	3rd >>	1-		1-	
	4th >>	1	2	1	2
Open Space through Commercial Services, Separately Regulated Commercial Services Uses, Massage Establishments, Specialized Practice [No change in text.]	[No change in text.]				
<i>Medical Marijuana Consumer Cooperatives</i>	-		-		
Commercial Services, Separately Regulated Commercial Services Uses, Nightclubs & Bars over 5,000 square feet in size through Signs, Separately Regulated Signs Uses, Theater Marquees [No change in text.]	[No change in text.]				

Footnotes for Table 131-03B [No change in text.]

Section 5. That Chapter 13, Article 1, Division 4, of the San Diego Municipal Code is amended by amending section 131.0422, Table 131-04B, to read as follows:

§131.0422 Use Regulations Table for Residential Zones

The uses allowed in the residential zones are shown in the Table 131-04B.

Legend for Table 131-04B

[No change in text.]

Legend for Table 131-05B

[No change in text.]

**Table 131-05B
Use Regulations Table for Commercial Zones**

Use Categories/Subcategories	Zone Designator	Zones								
		CN ⁽¹⁾ -			CR-		CO-		CV-	
[See Section 131.0112 for an explanation and descriptions of the Use Categories, Subcategories, and Separately Regulated Uses]	1st & 2nd >>	1-			1-	2-	1-		1-	
	3rd >>	1	2	3	1	1	1	2	1	2
	4th >>	1	2	3	1	1	1	2	1	2
Open Space through Commercial Services, Separately Regulated Commercial Services Uses, Massage Establishments, Specialized Practice [No change in text.]		[No change in text.]								
<i>Medical Marijuana Consumer Cooperatives</i>		-	-	C	-	-	-	-	-	-
Commercial Services, Separately Regulated Commercial Services Uses, Nightclubs & Bars over 5,000 square feet in size through Signs, Separately Regulated Signs Uses, Theater Marquees [No change in text.]		[No change in text.]								

Use Categories/Subcategories [See Section 131.0112 for an explanation and descriptions of the Use Categories, Subcategories, and Separately Regulated Uses]	Zone Designator	Zone																
	1st &> 2nd>>	CC-																
	3rd >>	1-			2-			3-			4-			5-				
	4th >>	1	2	3	1	2	3	4	5	1	2	3	4	5	1	2	3	4
Open Space through Commercial Services, Separately Regulated Commercial Services Uses, Massage Establishments, Specialized Practice [No change in text.]		[No change in text.]																
<i>Medical Marijuana Consumer Cooperatives</i>		-	C			-	-			-			-					
Commercial Services, Separately Regulated Commercial Services Uses, Nightclubs & Bars over 5,000 square feet in size through Signs, Separately Regulated Signs Uses, Theater Marquees [No change in text.]		[No change in text.]																

Footnotes to Table 131-05B [No change in text.]

Section 7. That Chapter 13, Article 1, Division 6, of the San Diego Municipal Code is amended by amending section 131.0622, Table 131-06B, to read as follows:

§131.0622 Use Regulations Table for Industrial Zones

The uses allowed in the industrial zones are shown in the Table 131-06B.

Legend for Table 131-06B

[No change in text.]

Table 131-06B
Use Regulations Table for Industrial Zones

Use Categories/ Subcategories [See Section 131.0112 for an explanation and descriptions of the Use Categories, Subcategories, and Separately Regulated Uses]	Zone Designator	Zones							
	1st & 2nd >>	IP-		II-			IH-		IS-
	3rd >>	1-	2-	1-	2-	3-	1-	2-	1-
	4th >>	1	1	1	1	1	1	1	1
Open Space through Commercial Services, Separately Regulated Commercial Services Uses, Massage Establishments, Specialized Practice [No change in text.]		[No change in text.]							
<i>Medical Marijuana Consumer Cooperatives</i>		-	-	-	-	C	-	-	C
Commercial Services, Separately Regulated Commercial Services Uses, Nightclubs & Bars over 5,000 square feet in size through Signs, Separately Regulated Signs Uses, Community Entry Signs [No change in text.]		[No change in text.]							
Neighborhood Identification <i>Signs</i>		[No change in text.]							
Comprehensive Sign Program through Theater <i>Marquees</i> [No change in text.]		[No change in text.]							

Footnotes to Table 131-06B [No change in text.]

Section 8. That Chapter 14, Article 1, Division 6, of the San Diego Municipal Code is amended by adding a new section 141.0614 and by renumbering the current section 141.0614 to section 141.0615, to read as follows:.

§141.0614 Medical Marijuana Consumer Cooperatives

Medical marijuana consumer cooperatives may be permitted with a Conditional Use Permit decided in accordance with Process Three in the zones indicated with a “C” in the Use Regulations Tables in Chapter 13, Article 1 (Base Zones), subject to the following regulations.

- (a) *Medical marijuana consumer cooperatives* shall maintain the following minimum separation between uses, as measured between *property lines*, in accordance with Section 113.0225:
- (1) 1,000 feet from *public parks, churches*, child care centers, *playgrounds*, libraries owned and operated by the City of San Diego, *minor-oriented facilities*, other *medical marijuana consumer cooperatives*, residential care facilities, or schools.
- For purposes of this section, school means any public or private institution of learning providing instruction in kindergarten or grades 1 to 12, inclusive, but does not include any private school in which education is primarily conducted in private homes.
- (2) 100 feet from a residential zone.
- (b) Consultations by medical professionals shall not be a permitted *accessory use* at a *medical marijuana consumer cooperative*.
- (c) Lighting shall be provided to illuminate the interior of the *medical marijuana consumer cooperative*, facade, and the immediate surrounding area, including any *accessory uses*, parking lots, and adjoining sidewalks. Lighting shall be hooded or oriented so as to deflect light away from adjacent properties.
- (d) Security shall be provided at the *medical marijuana consumer cooperative* which shall include operable cameras, alarms, and a security guard. The security guard shall be licensed by the State of California and be present on the *premises* during business hours.

- (e) *Signs* shall be posted on the outside of the *medical marijuana consumer cooperative* and shall only contain the name of the business, limited to two colors.
- (f) The name and emergency contact phone number of an operator or manager shall be posted in a location visible from outside of the *medical marijuana consumer cooperative* in character size at least two inches in height.
- (g) The *medical marijuana consumer cooperative* shall operate only between the hours of 7:00 a.m. and 9:00 p.m., seven days a week.
- (h) The use of vending machines which allow access to medical marijuana except by a responsible person, as defined in San Diego Municipal Code Section 42.1502, is prohibited. For purposes of this Section, a vending machine is any device which allows access to medical marijuana without a human intermediary.
- (i) A permit shall be obtained as required pursuant to Chapter 4, Article 2, Division 15.
- (j) A Conditional Use Permit for a *medical marijuana consumer cooperative* shall expire no later than five (5) years from the date of issuance.

§141.0615 Nightclubs and Bars over 5,000 Square Feet in Size

[No change in text.]

Section 9. That Chapter 15, Article 1, Division 1, of the San Diego Municipal Code is amended by amending section 151.0103, to read as follows:

§151.0103 Applicable Regulations

- (a) [No change in text.]

- (b) The following regulations apply in all planned districts:
- (1) through (7) [No change in text.]
 - (8) Medical marijuana consumer cooperative regulations contained in Section 141.0614, when that use is specifically allowed by the Planned District Ordinance.

Section 10. That Chapter 15, Article 2, Division 3, of the San Diego Municipal Code is amended by amending section 152.0312, to read as follows:

§152.0312 Subdistrict D Permitted Uses

- (a) through (b) [No change in text.]
- (c) Medical marijuana consumer cooperatives are permitted in accordance with Section 141.0614.
- (d) All uses except off-street parking, outdoor dining facilities, signs and the storage and display of those items listed in Section 152.0405(b) (Outdoor Display, Operation and Storage) shall be operated entirely within enclosed buildings or walls or fences as required in Section 152.0405.

Section 11. That Chapter 15, Article 3, Division 3, of the San Diego Municipal Code is amended by amending sections 153.0309 and 153.0310, to read as follows:

§153.0309 Employment Center (EC)

- (a) Permitted Uses
No building, improvement or portion thereof shall be erected, constructed, converted, established, altered or enlarged; nor shall any lot or premises be used except for one or more of the following purposes:
 - (1) through (10) [No change in text.]

- (11) Medical marijuana consumer cooperatives are permitted in accordance with Section 141.0614.
- (12) The following manufacturing uses only when secondary and supportive to the primary manufacturing use of the premises:
 - (A) through (D) [No change in text.]
- (13) The following uses and classes of uses shall be prohibited from locating in the Employment Center Zone:
 - (A) through (F) [No change in text.]
- (14) The following manufacturing uses shall be prohibited:
 - (A) through (H) [No change in text.]
 - (b) through (c) [No change in text.]

§153.0310 Special Use Area (SP)

- (a) [No change in text.]
- (b) Permitted Uses

The following uses are permitted in the Special Use Area:

- (1) through (11) [No change in text.]
- (12) Medical marijuana consumer cooperatives are permitted in accordance with Section 141.0614.
- (13) Any other use, including accessory uses, which the Planning Commission may find, in accordance with Process Four, to be similar in character to the uses enumerated above and consistent with the purpose and intent of this zone. The adopted resolution embodying such findings shall be filed in the office of the City Clerk.

(c) through (d) [No change in text.]

Section 12. That Chapter 15, Article 6, Division 3, of the San Diego Municipal Code is amended by amending section 156.0308, Table 156-0308-A, to read as follows:

§156.0308 Base District Use Regulations

(a) through (b) [No change in text.]

Table 156-0308-A: CENTRE PLANNED DISTRICT USE REGULATIONS																
LEGEND: P = Permitted by Right; C = Conditional Use Permit Required; -- = Use Not Permitted; L = Limited Use; N = Neighborhood Use Permit Required; S = Site Development Permit Required; MS = Main Street; CS= Commercial Street; E= Employment Overlay																
Use Categories/ Subcategories	C	NC	ER	BP	WM ⁷	MC	RE	I ⁷	T ⁷	PC	PF ¹⁰	OS	CC ⁷	Additional Regulations	<i>MS/CS & E Overlays</i>	
Public Park/ Plaza/Open Space through Commercial Services, Maintenance & Repair [No change in text.]	[No change in text.]															
Medical Marijuana Consumer Cooperatives	-	-	-	-	C	-	-	C	C	-	-	-	C	§141.0614		
Commercial Services, Off- Site Services through Other Use Requirements, Outdoor Activities [No change in text.]	[No change in text.]															

Footnotes to Table 156-0308-A [No change in text.]

Section 13. That Chapter 15, Article 14, Division 3, of the San Diego Municipal Code is amended by amending section 1514.0305, Table 1514-03J, to read as follows:

§1514.0305 Commercial Zones (MV-CO, MV-CV, MV-CR)

(a) through (b) [No change in text.]

Legend for Table 1514-03J

[No change in text.]

**Table 1514-03J
Commercial Zones Use Table**

COMMERCIAL	MV-CO	MV-CV	MV-CR
Accessory Uses through Medical appliance sales [No change in text.]	[No change in text.]		
Medical marijuana consumer cooperatives	CUP ³	CUP ³	CUP ³
COMMERCIAL , Music Stores through COMMERCIAL , Wholesaling or warehousing of goods and merchandise, provided that the floor area occupied for such use per establishment does not exceed 5,000 sq. ft. For automobile dealership, the area shall not exceed 15,000 sq. ft. [No change in text.]			
Any other use which the Planning Commission may find, in accordance with Process Four, to be similar in character to the uses, including accessory uses, enumerated in this section and consistent with the purpose and intent of this planned district. The adopted resolution embodying such finding shall be filed in the office of the City Clerk. [No change in text.]			

Footnotes Table 1514-03J

(1) through (2) [No change in text.]

(3) When the multiple use option is utilized, medical marijuana consumer cooperatives are prohibited.

(2) through (4) [No change in text.]

(c) through (l) [No change in text.]

Section 14. That Chapter 15, Article 17, Division 3 of the San Diego Municipal Code is amended by amending sections 1517.0301 and 1517.0302, to read as follows:

§1517.0301 Permitted Uses

(a) Industrial Subdistrict

No building or improvement or portion thereof shall be erected, constructed, converted, established or enlarged, nor shall any premises be used except for one or more of the following purposes:

(1) through (9) [No change in text.]

(10) Medical marijuana consumer cooperatives

Medical marijuana consumer cooperatives are permitted in accordance with Section 141.0614.

(b) Commercial Subdistricts

(1) through (7) [No change in text.]

(8) Medical marijuana consumer cooperatives are permitted in accordance with Section 141.0614.

§1517.0302 Otay International Center Precise Plan Subdistrict

In the Otay International Center Precise Plan Subdistrict identified on Map Drawing No. C-680.2, the property development regulations as set forth within the Otay International Center Precise Plan shall apply, and no building or improvement or portion thereof, shall be erected, constructed, converted, established, altered or enlarged, nor shall any premises be used except for one or more of the land uses permitted on the parcel by the Precise Plan, except that medical marijuana consumer cooperatives are permitted in accordance with Section 141.0614.

Section 15. That Chapter 15, Article 19, of the San Diego Municipal Code is amended by amending Appendix A, to read as follows:

Appendix A: Uses

Legend: P = Permitted
 - = Not Permitted
 L = Subject to Limitations
 C = Conditional Use Permit in accordance with Chapter 12, Article 6, Division 3
 SP = Special Permit
 Special Permit for Alcohol Sales and Distribution - See Appendix C

Permitted Uses	Residential Zones		Commercial Zones			Industrial Zones	
	SF	MF	1	2	3	I-1	I-2
Residential through Commercial Establishments engaged in the Retail, Wholesale, Service or Office Uses for the following unless otherwise indicated: Medical Appliance Sales [No change in text.]							
Medical Marijuana Consumer Cooperatives	-	-	C	C	C	C	-
Commercial Establishments engaged in the Retail, Wholesale, Service or Office Uses for the following unless otherwise indicated: Motor Vehicle, Parts and Accessories, Retail Sale of New Items Only through The following business and professional establishments: Addressing and Secretarial Services [No change in text.]	[No change in text.]						
Any other use which the Planning Commission may find to be similar in character or compatible to the uses permitted in the specific zone or zones. The adopted resolution embodying such finding shall be filed in the Office of the City Clerk. Any other use allowed with a Conditional Use Permit decided in accordance with Process Five as identified in Section 151.0401(f) (General Provisions). [No change in text.]	[No change in text.]						

Footnotes for Appendix A: Uses [No change in text.]

Section 16. That a full reading of this ordinance is dispensed with prior to its passage, a written or printed copy having been available to the City Council and the public prior to the day of its passage.

Section 17. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage, except that the provisions of this ordinance applicable inside the Coastal Overlay Zone, which are subject to California Coastal Commission jurisdiction as a City of San Diego Local Coastal Program amendment, shall not take effect until the date the

California Coastal Commission unconditionally certifies those provisions as a local coastal program amendment.

Section 18. That if the Otay Mesa Planned District Ordinance, San Diego Municipal Code Chapter 15, Article 15 is repealed, that repeal shall prevail over the amendments set forth in Section 14 of this Ordinance.

Section 19. That if Ordinance No. O-20312, which is available for review at the Office of the City Clerk, which amended the San Diego Municipal Code relating to the Barrio Logan Community Plan Update, and which will be suspended at the time of this ordinance's anticipated effective date, is made effective upon a vote of the People at the Citywide Primary Election to be held on June 3, 2014, those amendments shall prevail over the provisions of this Ordinance, where the two conflict. In addition, if Ordinance No. O-20312 is approved, medical marijuana consumer cooperatives shall be shown as not permitted in Table 131-04B, zone RT-1-5, and Table 131-05B, zones CN-1-4, CC-3-6, CC-4-6, and CC-5-6, because residential uses will be allowed in those zones, and shall be shown as allowed with a Conditional Use Permit in Table 131-05B, zones CO-2-1 and CO-2-2.

APPROVED: JAN I. GOLDSMITH, City Attorney

By

Shannon M. Thomas
Deputy City Attorney

SMT:als
02/06/14
Or.Dept:DSD
Doc. No. 557668_6

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of _____.

ELIZABETH S. MALAND
City Clerk

By _____
Deputy City Clerk

Approved pursuant to Charter section 265(i):

(date)

TODD GLORIA, Council President

City	Moratorium or Ban	Notes
Adair Village	Yes	Passed on 5-0 vote April 1
Adams	Yes	Dated 04/09/2014; Ord. #244
Amity	Yes	Council passed moratorium on April 2
Arlington	Yes	4/9/14 - Unanimous vote
Ashland	Yes	Officially enacted with 2nd reading April 15
Athena	Yes	Has notified OHA
Aumsville	Yes	Enacted at April 14th meeting.
Baker City	Yes	Passed on 04/08/14
Bandon	Yes	04/14/14 - Passed their second moratorium.
Banks	Yes	In place for 1 year
Bay City	Yes	In place for 6 months
Beaverton	Yes	6 month moratorium in place; 2nd reading on new ordinance April 22; passage expected on moratorium through 12/31/14
Boardman	Yes	Council passed ordinance April 15
Brownsville	Yes	Approved a 1 year moratorium on March 25th. Adopted moratorium language and have filed it with the OHA.
Canby	Yes	Approved moratorium April 30
Cannon Beach	Yes	Passed 6-month moratorium on 4/23
Canyonville	Yes	04/21/14 - Adopted the moratorium with a unanimous vote.
Carlton	Yes	04/14/14 - Passed a moratorium with a unanimous vote.
Cascade Locks	Yes	Passed moratorium on 5-1 vote April 25.
Central Point	Yes	Adopted moratorium as an emergency clause on 04/10/14
Chiloquin	Yes	Passed moratorium, dated 04/29/14; Ord. #515
Clatskanie	Yes	Adopted on 7-0 vote April 2
Coburg	Yes	Passed on 04/08/14
Columbia City	Yes	Passed March 20
Coos Bay	Yes	04/15/14 - Passed a 1 year moratorium with a unanimous vote.
Coquille	Yes	04/14/14 - Passed a moratorium with a unanimous vote.
Cornelius	Yes	04/07/14 - Passed a moratorium with a unanimous vote.
Creswell	Yes	04/21/14 - Passed a 1 year moratorium with a 5-1 vote.
Culver	Yes	April 21, 2014
Dallas	Yes	
Damascus	Yes	City adopted a moratorium through 05/01/15 on 04/21/14 with four votes in favor and two opposed.
Dayton	Yes	180 days
Depoe Bay	Yes	At the April 15, 2014 regular City Council meeting, Depoe Bay City Council adopted ordinance enacting a moratorium to May 1, 2015.
Detroit	Yes	Emergency

City	Moratorium or Ban	Notes
Donald	Yes	4/8/14 - Passed with a 6-0 vote.
Drain	Yes	4/14/2014 - Passed a moratorium with a unanimous vote.
Dundee	Yes	Dated 04/24/14; Ord. #530-2014
Dunes City	Yes	Dated 04/29/14; Ord. #227
Durham	Yes	Dated 04/22/14; Ord. #257-14
Eagle Point	Yes	Approved March 24 on 6-1 vote.
Echo	Yes	04/17/14 - Passed a moratorium with a 4-2 vote.
Elgin	Yes	Dated 04/28/14; Ord. Title 17, Chapter 17.40.140
Elkton	Yes	4/10/14 - 1 year moratorium
Enterprise	Yes	04/14/14 - Passed a moratorium.
Estacada	Yes	04/14/14 - Passed a moratorium with a 4-1 vote.
Fairview	Yes	Passed emergency ord. on 4/16
Falls City	Yes	
Florence	Yes	1 year
Forest Grove	Yes	Approved April 28.
Gates	Yes	Passed 4/17 on 5-0 vote.
Gearhart	Yes	04/30/14 - Voted for the moratorium 3-2.
Gervais	Yes	Passed ordinance April 3
Gladstone	Yes	1 year moratorium that was passed on 04/08/14 with a unanimous vote.
Gold Beach	Yes	Dated 04/22/14; Ord. #652
Gold Hill	Yes	Enacted 4/22/14
Grants Pass	Yes	Approved unanimously April 2
Grass Valley	Yes	Dated 04/27/14; Ord. #2014-4
Gresham	Yes	Approved 4/15
Halsey	Yes	04/08/14 - 1 year moratorium
Happy Valley	Yes	Passed 4/15 on 4-0 vote. Passed a time, place and manner ordinance.
Harrisburg	Yes	Passed on March 26, 2014.
Heppner	Yes	04/14/14 - Passed a moratorium with a unanimous vote.
Hermiston	Yes	Instituted a ban prior to the passage of SB 1531 and maintains that status.
Hillsboro	Yes	April 15 passed 1-year moratorium. Considering time, place and manner land use regulations including 1,000 foot buffer around residential zones and parks with playgrounds, in addition to the state requirements.
Hood River	Yes	Enacted on 4/14
Hubbard	Yes	Passed April 8
Ione	Yes	Dated 04/08/14; Ord. #1 2014
Irrigon	Yes	Dated 04/18/14; Ord. #226-14

City	Moratorium or Ban	Notes
Island City	Yes	04/14/14 - The city council voted unanimously for the moratorium at the recommendation of Mayor Dale De Long. The moratorium will be in place through May 2015.
Jacksonville	Yes	04/15/14 - Passed an outright ban of medical marijuana dispensaries at the council meeting. The council chose to go beyond the moratorium with a permanent ban so it doesn't expire unless we change the ordinance.
Jefferson	Yes	Jefferson passed the 1-yr. moratorium ordinance April 29th, and is effective today, with a 4 -1 vote, and 1 Councilor absent.
John Day	Yes	04/22/14 - Passed an ordinance declaring a moratorium.
Jordan Valley	Yes	Dated 04/08/14; Ord. #184
Joseph	Yes	04/03/14 - Passed the moratorium with a 5-0 vote.
Junction City	Yes	1 year
Keizer	Yes	On April 7th, councilors unanimously agreed to extend the moratorium from its original Aug. 6 date to May 1, 2015.
King City	Yes	Adopted a moratorium on March 5, 2014 and will amend it April 15 to reflect the changed dates.
La Pine	Yes	The City of La Pine adopted on April 23rd with a 4-0 vote.
Lafayette	Yes	4/10/14 - 1 year moratorium
Lake Oswego	Yes	Pass moratorium 4/15 through May 1, 2015
Lakeside	Yes	Has notified OHA
Lakeview	Yes	04/29/14 - Passed a moratorium.
Lebanon	Yes	4/9/14 - 1 year moratorium. Unanimous vote.
Lexington	Yes	Dated 04/08/14; Ord. #40804
Lincoln City	Yes	Approved limited moratorium April 28. Lincoln City Council voted a moratorium on SOME of our commercial property (mostly the mixed use) until January 1. The regular general commercial zones do not have a moratorium.
Long Creek	Yes	Dated 04/10/14; Ord. #100
Lowell	Yes	The City passed the moratorium on April 22nd.
Lyons	Yes	Moratorium was enacted on 4/22/14 with a unanimous decision.
Madras	Yes	The Madras City Council adopted Ordinance No. 858, which places a moratorium on Medical Marijuana Facilities, during their regularly scheduled City Council meeting on Tuesday, April 22, 2014 by a unanimous vote of 6/0.
Manzanita	Yes	Dated 04/15/14; Ord. #14-03
Maupin	Yes	Dated 04/23/14; Ord. #296
Medford	Yes	Medford City Council enacted a ban on dispensaries.
Merrill	Yes	

City	Moratorium or Ban	Notes
Mill City	Yes	City Council passed the moratorium on April 8. In March the council passed an ordinance that tightens its business license code with language recommended by the city Planning Commission involving "modification to the business license code to include the statement that no business license will be issued to a business that violates local, state or federal law."
Milwaukie	Yes	Voted 4/15 to extend moratorium to 4/30/15
Molalla	Yes	Adopted moratorium on March 26th.
Monmouth	Yes	
Moro	Yes	Dated 04/01/14; Ord. #259
Mt. Angel	Yes	Passed on 4/7/14
Mt. Vernon	Yes	Dated 04/29/14; Ord. #04-29-14-01
Myrtle Creek	Yes	
Nehalem	Yes	04/14/14 - Passed a moratorium with a unanimous vote.
Newberg	Yes	4-2 vote passes moratorium on 4/7/14
Newport	Yes	04/14/14 -Approved a 1 year moratorium.
North Bend	Yes	6 months
North Plains	Yes	Adopted a moratorium until May 2015.
North Powder	Yes	Dated 04/30/14; Ord. #2014-1
Nyssa	Yes	Adopted 3/26; Effective until May 1, 2015.
Oakridge	Yes	04/22/14 - Passed a moratorium on its second try unanimously. 1 year ban .
Ontario	Yes	Emergency - 1 year
Oregon City	Yes	Short term ban in effect; 1-year moratorium approved April 2
Pendleton	Yes	1 year moratorium passed on April 1st.
Philomath	Yes	04/15/14 - Passed a moratorium with a unanimous vote.
Phoenix	Yes	Will give final approval to extend 4 month moratorium on 4/29/14
Port Orford	Yes	Passed 4/17/14 on 5-1 vote.
Powers	Yes	City of Powers adopted the 1-year moratorium on April 22 by unanimous vote. The Council expressed their need to enact the moratorium to allow time to explore regulatory options available to the city, with the willingness to rescind the ordinance at a later date if those options were available.
Prineville	Yes	1-year moratorium
Rainier	Yes	Adopted 4/21/14
Redmond	Yes	Approved April 1 on 6-1 vote
Reedsport	Yes	Passed April 8th. 1 year moratorium. Unanimous vote.
Rivergrove	Yes	Adopted at April council meeting.
Rockaway Beach	Yes	Dated 4-30-2014; Ord. 14-424

City	Moratorium or Ban	Notes
Rogue River	Yes	Passed on March 27, 2014.
Roseburg	Yes	1 year moratorium
Rufus	Yes	04/09/14 - 1 year moratorium
Salem	Yes	The Salem City Council held a hearing on April 14th on a moratorium ordinance. Second reading on the ordinance was conducted yesterday, April 28th, and it is now in effect. The vote at second reading was 8-0.
Sandy	Yes	Unanimously passed moratorium via emergency ordinance April 7
Scappoose	Yes	04/21/14 - Passed a moratorium with a unanimous vote.
Scio	Yes	Passed 4/14/14
Seaside	Yes	04/14/14 - Passed a moratorium with a unanimous vote.
Shady Cove	Yes	Passed a 4 month moratorium on March 6 and will consider a one-year moratorium on April 3rd.
Sheridan	Yes	Approved a 1 year moratorium on April 7th. A copy of the ordinance was mailed to the Oregon Health Authority on April 9th. A copy was emailed on April 11th and it has been received.
Sherwood	Yes	Repealed 150 day moratorium on a 7-0 vote April 1; enacted moratorium in compliance with SB 1531
Siletz	Yes	Dated 04/14/14; Ord. #196
Silverton	Yes	Passed a moratorium on 04/07/14.
Sisters	Yes	Passed temporary moratorium 3/27 on 5-0 vote. Possible Measure in November to let voters decide.
Sodaville	Yes	04/17/14 - Passed a moratorium.
St. Helens	Yes	Approved April 2
St. Paul	Yes	
Stanfield	Yes	04/15/14 - Adopted the model moratorium from the LOC with a unanimous vote.
Stayton	Yes	04/07/14 - The council voted unanimously to implement the state-allowed one year moratorium.
Sublimity	Yes	enacted 4/14
Sutherlin	Yes	04/14/14 - Passed a moratorium with a 4-3 vote.
Talent	Yes	Approved moratorium April 2
The Dalles	Yes	Enacted on 4/14
Tigard	Yes	Approved moratorium through 2014 in February; approved extension to 5/1/15 on 4/22/14. Considering time, place and manner land use regulations with buffers from residential and parks zones, limiting hours of operations.
Tillamook	Yes	Dated 04/18/14; Ord. #1287
Troutdale	Yes	Unanimous approval on 4/22/14

City	Moratorium or Ban	Notes
Tualatin	Yes	Adopted a moratorium with a sunset clause of December 31, 2014. Voted 4/28 on ordinance extending that sunset to May 1, 2015
Turner	Yes	Council decision on 4/10
Ukiah	Yes	Dated 04/08/14; Ord. #48
Umatilla	Yes	Approved one-year moratorium April 2
Vale	Yes	Has notified OHA
Vernonia	Yes	Dated 04/21/14; Ord. #894
Warrenton	Yes	Passed a moratorium on first reading and will finalize in 8 days.
West Linn	Yes	04/14/14 - Passed a 1 year moratorium with a unanimous vote.
Weston	Yes	Dated 04/09/14; Ord. #109
Wilsonville	Yes	Adopted unanimously on 4/16
Winston	Yes	04/21/14 - Passed a 1 year moratorium with a 4-1 vote.
Wood Village	Yes	4/08/14 - 1 year moratorium
Woodburn	Yes	Approved moratorium ordinance (4-0 vote) March 24;
Yamhill	Yes	Dated 04/09/14; Ord. #0-502
Yoncalla	Yes	Dated 04/08/14; Ord. #419
Oakland	Pending	On 4/17 council delayed vote to next meeting on 4/29
Albany	No	4/22/14 - Voted 4-3 against moratorium.
Astoria	No	Astoria City Manager Pro Tem Brett Estes said that the City of Astoria will not pass an ordinance imposing a moratorium on marijuana dispensaries.
Bend	No	
Brookings	No	
Cave Junction	No	Council voted 4/14 to seek federal ruling; Business license code includes "must comply with state & federal law";
Condon	No	
Corvallis	No	Corvallis City Council will not be acting to place a moratorium on medical marijuana dispensaries. The first dispensary has opened and at least two more are schedule to open in the next month in the City.
Cottage Grove	No	City Council rejected an ordinance April 14th that would have enacted a moratorium on the operation of medical marijuana dispensaries in the community.
Eugene	No	
Fossil	No	
Idanha	No	
Independence	No	

City	Moratorium or Ban	Notes
Klamath Falls	No	On a 3-2 vote, council implemented regulations instead of a moratorium.
La Grande	No	La Grande City Council voted NOT to impose a moratorium, April 28, 3-2 with one Councilor absent—would have been a 3-3 tie anyway.
McMinnville	No	Considering time, place and manner land use regulations with buffers around schools and 1,000 feet buffer around public buildings (library, pools, and community center).
Millersburg	No	Amended the Land Use Dev. Code to add the words "and no use shall be permitted that is in violation of State or Federal Law."
Milton-Freewater	No	
Portland	No	Considering time, place and manner land use regulations with buffers around schools, playground, parks and daycares, and additional security features (lighting, etc.)
Portland	No	
Scotts Mills	No	No action scheduled by council.
Springfield	No	Will go back to the council within 6 months to explore how to regulate issues regarding time, place and manner.
Sweet Home	No	On a 4-3 vote did not pass on third reading.
Tangent	No	
Union	No	
Veneta	No	
Willamina	No	
Yachats	No	

Public Involvement Plan: Marijuana Dispensaries Outreach

- I. **Project Description:** The public will provide input on a set of Council questions related to the medical marijuana dispensaries.
- II. **Expected Outcomes:** The expected outcomes/work product for this project includes community input on the questions developed by the City Council to help inform the policy making process regarding marijuana dispensaries.
- III. **Specific Focus Areas:** The Council has expressed the project will be informed by the input gathered through the public involvement process. The public will be provided background information on the topic and will be asked to provide input on the following questions:
 1. If given a choice would you be ok having a medical marijuana dispensary in Tualatin?
 2. Measure 91 will be on the November ballot to approve recreational marijuana in the State of Oregon. Would you support allowing recreational marijuana dispensaries in Tualatin?
 3. The state already has some restrictions on where a medical marijuana dispensary can locate, if marijuana dispensaries were to locate in Tualatin, what, if any, additional restrictions would you advise be put on them:
 - a. Away from parks
 - b. Limited hours of operations
 - c. Away from homes
 - d. Away from major thoroughfares
 - e. Away from daycares
 - f. No drive-through facilities
 - g. No co-location with marijuana clubs
 - h. No manufacturing of extracts or oils
 - i. No mobile facilities
 - j. Away from places where minors congregate
 - k. Other?
 4. If a marijuana dispensary complies with all of the restrictions, should they still need to come before the City Council for review and approval (as a conditional use)?
 5. Is there a marijuana dispensary that you have seen which made these businesses acceptable? What characteristics make it ok?
 - a. No visible bars on windows
 - b. Limited signage
 - c. Enhanced Lighting
 - d. Looks like a regular pharmacy
 - e. Smoke shop
 - f. Stand alone building
 - g. In an office park
 - h. On the ground floor
 - i. Above the ground floor
 - j. Other?
 6. Are there other comments you wish to share regarding marijuana dispensaries in Tualatin?

Project Methodology: Staff and the community will review the background information regarding medical marijuana and dispensaries. Input will be gathered regarding medical marijuana dispensary regulations. Based on the analysis presented by staff regarding state regulations and the options available for additional regulation, the community will identify their priorities and issues of concern. The stakeholders will consider the questions from the Council and provide input on these items in addition to any other open input they wish to provide.

IV. Level of Public Participation & Public Participation Goals: The Council is seeking public feedback on medical marijuana dispensaries in Tualatin. The public is being directly engaged to provide input on their priorities and concerns. The process should ensure that issues, aspirations and concerns are consistently understood and considered. Public information and outreach will be provided, and there will also be information relayed back to council to provide for two-way communication. The goals for the outreach include:

1. Inform stakeholders about the project
2. Listen to stakeholder concerns and priorities
3. Work with stakeholders to ensure that their concerns and priorities are directly reflected in the alternatives considered
4. Provide feedback for how public input influenced the decisions

V. Stakeholders:

1. Citizen Involvement Organizations
2. City Advisory Committees
3. Residents
4. Business Community
5. Tualatin Together
6. Public Safety Agencies
7. Others?

VI. Schedule of Participation Activities:

Public Meetings October 1 – November 7, 2014

Survey Available October 1 – November 7, 2014

Summary Report Prepared by November 14th

Results Presented to City Council at November 24, 2014 Meeting

Publicity/Outreach Tools will include:

1. Consistent staff presentations to the CIOs and Advisory Committees
2. Dedicated web page with links to pertinent information with a place to submit public comment
3. Fact Sheet
4. Electronic survey to reach others unable to attend the meetings
5. Press release regarding outreach opportunities
6. Assist CIOs with neighborhood meeting notifications and coordination (mailings)
7. Report from CIOs and Advisory Committees regarding their input, level of participation in meeting (attendance or electronic comments), and if a formal position was taken.

Submitted to the City by November 10th in preparation for the November 25th Council Meeting.

8. Notice to the community when public discussions/decisions are scheduled (website, social media, press release, FlashAlert)

VII. The Feedback Loop: The public involvement plan will ensure distribution of public input to decision makers, followed by information regarding the decisions and outcomes back to the public at-large to demonstrate how comments and concerns have been recorded and understood and accurately communicated. It will also show the public how their input has been translated and how it influenced the outcome.

The report will compile feedback from these groups including how many people attended each CIO/Advisory Committee meeting, a majority/minority report from the meeting, and any other viewpoints or priorities discussed at the meeting.

VIII. Evaluation: Staff will use evaluation as an ongoing tool to assess and improve the public involvement plan as the project moves forward, including the following strategies:

1. Informal feedback
2. Questionnaire/surveys
3. End of project evaluation to see if goals are met

Recreational Marijuana Measure Summary

The Measure is modeled on Oregon's Liquor Control laws. The Measure would authorize the Oregon Liquor Control Commission (OLCC) to regulate and administer licenses for the sale of recreational marijuana through state-licensed retail establishments.

Marijuana Providers

The Measure would authorize several different types of marijuana providers, which are required to be licensed through OLCC. These licenses are:

- Production License for the manufacture, planting, cultivation, growing, or harvesting of marijuana.
- Processor License for the processing, compounding, or conversion of marijuana into marijuana products or extracts;
- Wholesale License for the receipt, keeping, storage, and delivery of marijuana; and
- Retail License for the retail sale of marijuana to the public.

All licenses and licensees would be subject to administrative regulations by OLCC.

Homegrown Marijuana

The Measure would allow people to grow their own marijuana. However, the Measure would prohibit the growing of marijuana in public view. The Measure would also prohibit homegrown extracts from being produced or kept. Under the Measure, homegrown marijuana cannot be sold to others.

Marijuana Purchasers

The Measure would require purchasers to be at least 21 years of age. The Measure would authorize OLCC to limit by administrative rule the amount of marijuana that can be purchased by a person at any one time. The Measure would allow any person over the age of 21 to possess up to the following amounts without state criminal sanction:

- one ounce of usable marijuana in a public place;
- eight ounces of usable marijuana;
- sixteen ounces of marijuana products in solid form;
- seventy-two ounces of marijuana products in liquid form;
- once ounce of marijuana extracts

Tax

The Measure would tax marijuana upon the sale of marijuana by a marijuana producer. The Measure proposes the following rates:

- \$35 per ounce on all marijuana flowers;
- \$10 per ounce on all marijuana leaves; and
- \$5 per immature marijuana plant

The tax adjusts each biennium according to a cost-of-living index.

Distribution of Tax Revenue

Under the measure, the revenue generated from the tax on marijuana would be distributed as follows:

- 10% to Cities
 - Before July 1, 2017, the 10% would be divided between all cities based upon population;
 - After July 1, 2017, the 10% would be divided between those cities with licensed facilities and be based upon the number of licenses located in each city
- 40% to the Common School Fund;
- 20% to the Mental Health Alcoholism and Drug Services Account;
- 15% to the State Police Account;
- 10% to Counties based on the same formula as cities; and
- 5% to the Oregon Health Authority for alcohol and drug abuse prevention.

Local Regulations

The Measure would place control of recreational marijuana at the state level. The Measure contains an explicit preemption provision that provides that any local ordinances or charter provisions that conflict with the Measure are “supersede[d] and repeal[ed].”

The Measure would allow local regulations of reasonable time, place, and manner restrictions on the “nuisance aspects” of marijuana retailers if the city makes findings that the “establishment would cause adverse effects.” The Measure makes clear that the regulation provisions in the Measure regarding “nuisance aspects” are in addition to, and not in lieu of, the authority granted to local jurisdictions under the Oregon Constitution, local charters, and Oregon statutes.

The Measure would also provide a “Local Option” for a local community to prohibit recreational marijuana. This Local Option is modeled after the alcohol local option that is currently available for cities to prohibit alcohol establishments. The Measure would require a marijuana Local Option to be adopted through the initiative process. Under the Measure, if at least 10 percent of the electors of a city sign the petition to exercise the Local Option, a measure to prohibit marijuana is placed on the ballot before city voters at the next State General Election. If the Local Option measure passes, recreational marijuana would then be prohibited from being sold within the jurisdiction. A jurisdiction that exercises the Local Option would forego receiving any tax revenues collected at the state level from marijuana.

A local jurisdiction cannot prevent personal use of marijuana items purchased at a licensed outlet. Therefore, while a Local Option could prohibit the establishment of marijuana producers, processors, wholesalers, and retailers, it cannot prohibit local residents from purchasing marijuana elsewhere and using it in a jurisdiction that exercised the Local Option.

Operative Date

The Operative Date for the Measure and for the OLCC implementing regulations would be July 1, 2015.

Marijuana Dispensaries

City Council
Work Session
August 25, 2014



Overview

- Other Cities' Marijuana Dispensary Regulations
- Public Involvement Plan Review
- Recreational Marijuana – Measure 91 Summary
- Schedule for Outreach and Next Steps

Other Cities Regulations

- Cities have implemented regulations including:
 - Banning medical marijuana dispensaries
 - Regulating the time, place and manner
- League of Oregon Cities has compiled information regarding cities with bans and moratoriums (See Attachment D)

Time, Place and Manner Restrictions

Restrictions on the time, place and manner of dispensaries vary. Some examples include:

- Marijuana Clubs (no co-location with dispensaries)
- No manufacturing of extracts or oils
- 1,000 foot buffer from residential zones
- 1,000 foot buffer from parks and playgrounds
- No mobile facilities
- No drive-through facilities
- Limitations on hours
- No visible security bars
- Requirement of enhanced lighting
- Distance from major thoroughfares
- Away from daycares
- Limited signage
- In a stand-alone building
- In an office park
- Above the ground floor

Public Involvement Plan

Goals:

1. Inform stakeholders about the project.
2. Listen to stakeholder concerns and priorities.
3. Work with stakeholders to ensure their concerns and priorities are directly reflected in the alternatives considered.
4. Provide feedback for how public input influenced the decisions.



Survey Questions

- If given a choice would you be ok having a medical marijuana dispensary in Tualatin?
- Measure 91 will be on the November ballot to approve recreational marijuana in the State of Oregon. Would you support allowing recreational marijuana dispensaries in Tualatin?

Survey Questions Cont...

- The state already has some restrictions on where a medical marijuana dispensary can locate, if marijuana dispensaries were to locate in Tualatin, what, if any, additional restrictions would you advise be put on them:
 - Away from parks
 - Limited hours of operations
 - Away from homes
 - Away from major thoroughfares
 - Away from daycares
 - No drive-through facilities
 - No co-location with marijuana clubs
 - No manufacturing of extracts or oils
 - No mobile facilities
 - Away from places where minors congregate
 - Other?

Survey Questions Cont...

- If a marijuana dispensary complies with all of the restrictions, should they still need to come before the City Council for review and approval (as a conditional use)?
- Is there a marijuana dispensary that you have seen which made these businesses acceptable? What characteristics make it ok?
 - No visible bars on windows
 - Limited signage
 - Enhanced Lighting
 - Looks like a regular pharmacy
 - Smoke shop
 - Stand alone building
 - In an office park
 - On the ground floor
 - Above the ground floor
 - Other?

Survey Questions Cont...

- Are there other comments you wish to share regarding marijuana dispensaries in Tualatin?

Recreational Marijuana

- Currently prohibited by state and federal law.
- Measure 91 will be on the November ballot
- Summary of the proposed regulations included in Attachment F.

Schedule and Next Steps

- **Public Meetings:** October 1 – November 7
- **Survey Available:** October 1 – November 7
- **Summary Report Prepared:** November 14
- **Results of Public Outreach Presented:**
November 24

Council Discussion & Questions





MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Cindy Hahn, Associate Planner
Aquilla Hurd-Ravich, Planning Manager

DATE: 08/25/2014

SUBJECT: Basalt Creek Concept Plan - Project Update

ISSUE BEFORE THE COUNCIL:

Tonight's presentation focuses on providing regional context for industrial use in Basalt Creek, reviewing draft findings about existing conditions for infrastructure and transportation in the planning area, and understanding the methodology behind the land capacity analysis. Council will receive a more detailed presentation by the project team at the September 8 Work Session.

EXECUTIVE SUMMARY:

Preliminary findings of the existing conditions inventory and land capacity analysis were presented at the Joint City Council Work Session on July 16. Since then, staff has worked with the consultant team to complete the existing conditions inventory and report, and to refine the land capacity analysis as a basis for developing alternative land use scenarios. Tonight's presentation focuses on the draft findings about infrastructure and transportation, as well as the land capacity analysis, to prepare for an in-depth discussion, lead by the project team, at an individual City Council Work Session on September 8; Wilsonville City Council will hold a similar Work Session on September 15.

NEXT STEPS

Three primary decision points for the Joint City Council remain:

- December 2014: Preferred Land Use Scenario
- Spring 2015: Jurisdictional Boundary
- Fall 2015: Final Concept Plan

In preparation for the Joint City Council Work Session in December, staff will present Basalt Creek project updates to City Council in September, October, and November.

Attachments: [A. Presentation](#)



Project Update

Tualatin City Council

Work Session

August 25, 2014

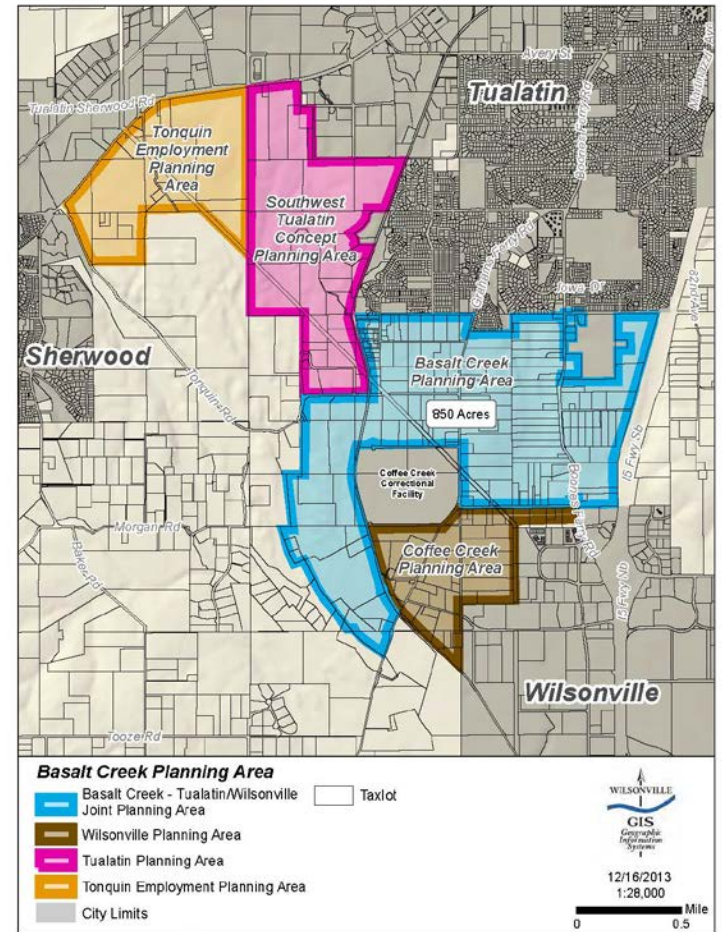


Discussion Topics

- Regional Context
- Draft Findings about Existing Conditions
- Land Capacity Analysis

Regional Context

- 2004 UGB Expansion - Metro Council:
 - Identified industrial land need of 1,180 acres
- Other industrial areas added in 2002
- Types of industrial use identified:
 - warehouse and distribution
 - general industrial
 - tech/flex

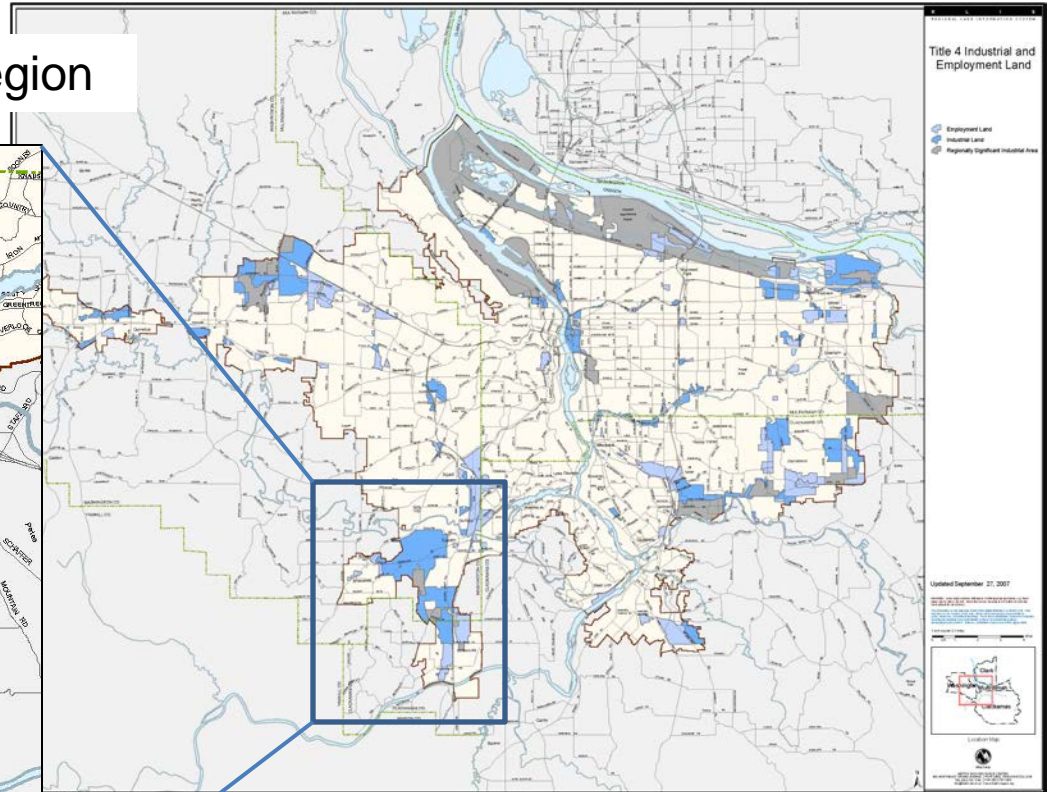
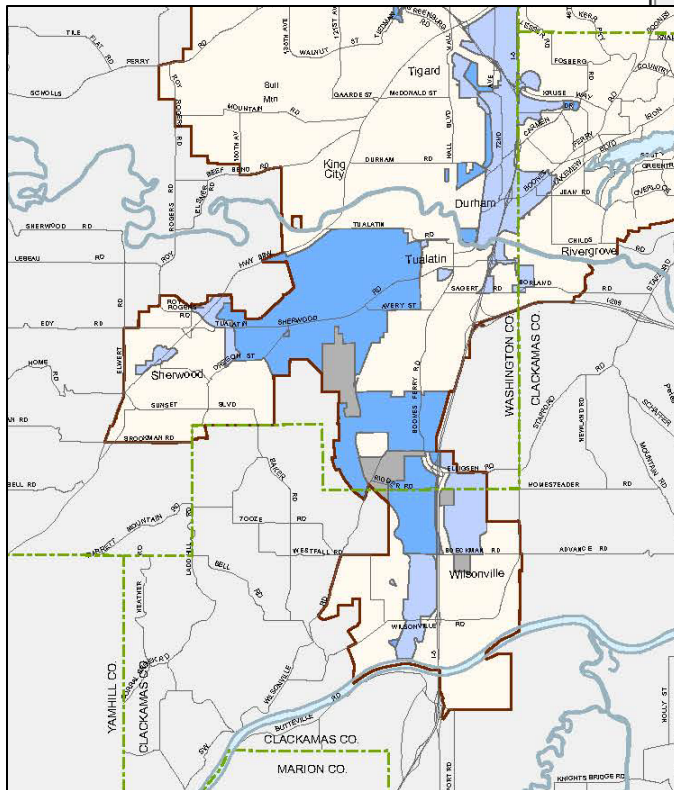


History & Regional Context

- **City and Citizen Concerns:**
 - Industrial and residential compatibility
 - Preserve opportunity for 1-5/99W Connector alignment
- **In response Metro Council:**
 - Extended timeline to identify Connector alignment
 - Connector to serve as buffer between residential land to the north and industrial land to south
 - Northern portion less suitable for industrial; southern portion more suitable

Regional Context

Industrial Land throughout Region



Land for industrial employment is priority for Basalt Creek area

Draft Existing Conditions

- Draft Findings:
 - Infrastructure
 - Transportation

Draft Findings - Stormwater

System	Does system planning include Basalt Creek?	Is there adequate capacity for Basalt Creek development?
Stormwater	<p><u>Tualatin:</u> Current Stormwater Master Plan does not plan for Basalt Creek. Master Plan will be updated following approval of Concept Plan.</p> <p><u>Wilsonville:</u> Stormwater Master Plan (2012) does not plan for Basalt Creek but identifies a regional detention facility to serve the area (long-term project).</p>	<p><u>Tualatin:</u> Connections are available. Stormwater currently flows by gravity from south Tualatin to Wilsonville; this is expected to occur for the Basalt Creek area as well.</p> <p><u>Wilsonville:</u> Connections are available. Existing conveyance systems need to be evaluated for capacity based on the preferred land use scenario for Basalt Creek.</p>

Draft Findings - Wastewater

System	Does system planning include Basalt Creek?	Is there adequate capacity for Basalt Creek development?
Wastewater	<p><u>Tualatin:</u> Sanitary Sewer Master Plan (update is underway) does not plan for the Basalt Creek area. Master Plan will be updated following approval of Concept Plan.</p> <p><u>Wilsonville:</u> Sanitary Sewer Collection System Master Plan (2014) analyzes a range of flows from the Basalt Creek area to determine needed improvements.</p>	<p><u>Tualatin:</u> Connections are available. Existing conveyance systems need to be evaluated for capacity based on the preferred land use scenario for Basalt Creek. Pumping would be required to lift flows from the Basalt Creek area into the existing gravity system.</p> <p><u>Wilsonville:</u> Connections are available. Existing conveyance systems need to be evaluated for capacity based on the preferred land use scenario for Basalt Creek. Conveyance system may need upsizing to accommodate flows.</p>

Draft Findings - Water

System	Does system planning include Basalt Creek?	Is there adequate capacity for Basalt Creek development?
Water	<p><u>Tualatin:</u> Water Master Plan (2013) does not plan for Basalt Creek. Master Plan will be updated following approval of Concept Plan.</p> <p><u>Wilsonville:</u> Water System Master Plan (2012) does not plan for Basalt Creek.</p>	<p><u>Tualatin:</u> Connections are available. Water could be provided from the City's distribution systems, but supply will be deficient by 2039 without additional demand from Basalt Creek area. City Council will review water supply status every three years. Conveyance systems need to be evaluated based on the preferred land use scenario to determine whether adequate pressure exists to meet emergency water demands in higher elevations within the Basalt Creek area. Booster pumping capacity may be needed to meet emergency demand.</p> <p><u>Wilsonville:</u> Connections are available. Water could be provided from the City's distribution systems and ability exists to add capacity to the City's water treatment plant to serve the Basalt Creek area. Conveyance systems need to be evaluated based on the preferred land use scenario to determine whether adequate pressure exists to meet emergency water demands in higher elevations within the Basalt Creek area. Booster pumping capacity may be needed to meet emergency demand.</p>

Draft Findings - Transportation

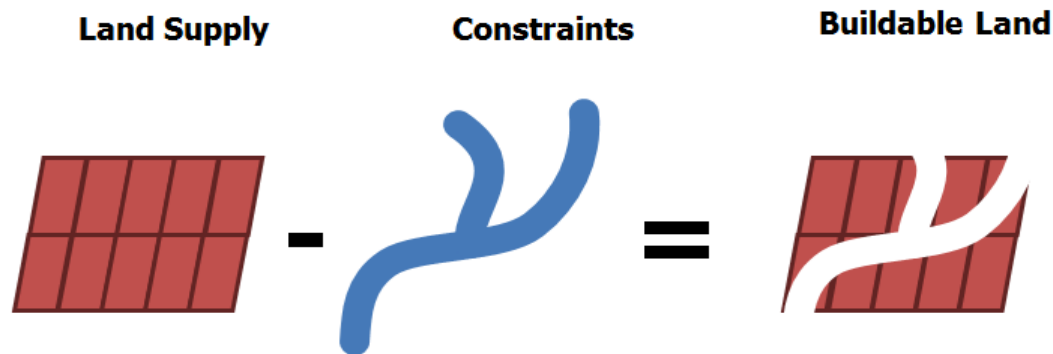
System	Does system planning include Basalt Creek?	Is there adequate capacity for Basalt Creek development?
<p>Pedestrian and Bicycle, Transit, Motor Vehicle</p>	<p><u>Tualatin</u>: Transportation System Plan Update (2013) considers Basalt Creek.</p> <p><u>Wilsonville</u>: Transportation System Plan (2013) considers Basalt Creek.</p> <p><u>Transportation Refinement Plan</u>: Determines major connections within Basalt Creek area.</p>	<p>Local connections and improvements need to be identified and evaluated based on the preferred land use scenario for Basalt Creek.</p> <p>Intersection spacing on East-West Connector is limited to Grahams Ferry and Boones Ferry Roads. Any additional north-south roadway or pedestrian/bicycle crossings would need to be grade-separated.</p>

Discussion

- Questions or comments?

Land Capacity Analysis

- Combines constraints with land supply

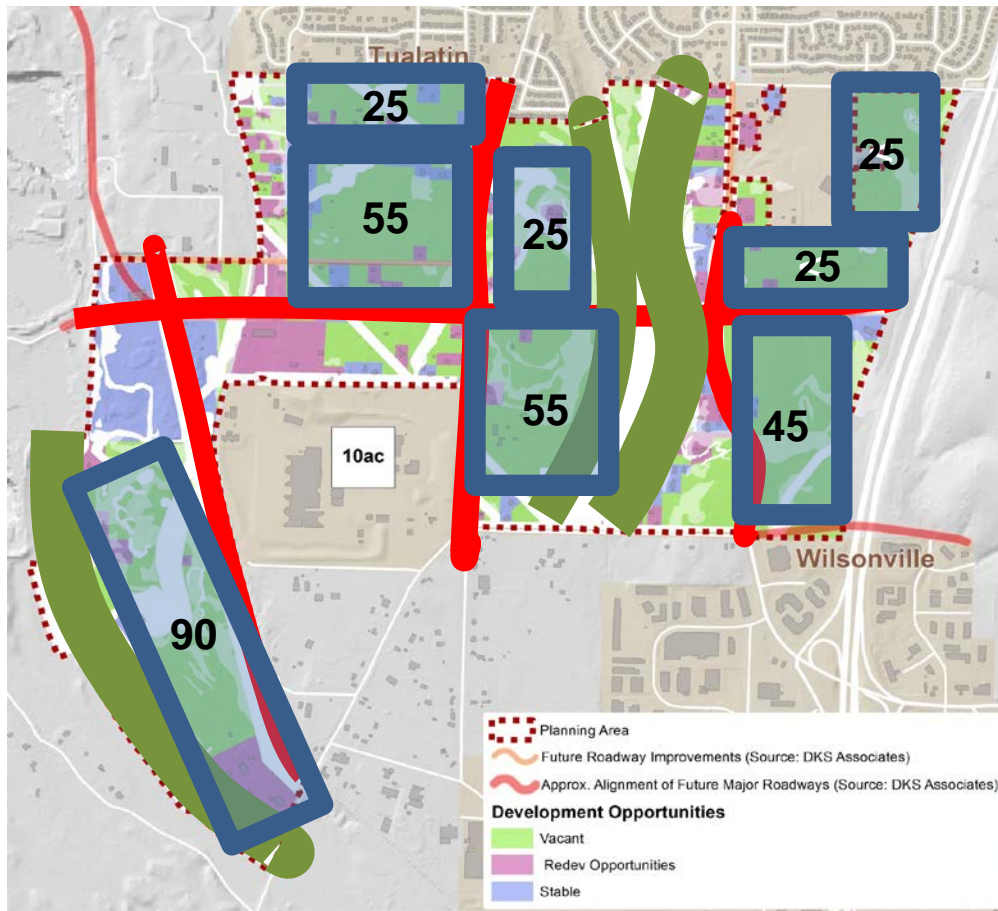


- Existing land supply
 - Vacant
 - Redevelopable
 - Stable

- Constraints
 - Hard constraints
 - Physical
 - Regulatory and manmade
 - Soft constraints

Buildable Land
Areas suitable for development

Land Capacity Analysis



Land Supply	Total	Constrained	Buildable Land
Vacant	596	179	417
Redevelopable	117	35	82
Stable	134	40	94
Total	847	254	593

25

Approximate acres

Discussion

- Questions or concerns?

Three Decision Points Throughout Project

- Joint Council decisions:
 - Preferred Scenario
 - December 2014
 - Jurisdictional boundary
 - Spring 2015
 - Final Concept Plan
 - Fall 2015

Prep for Preferred Scenario

- **August 25th:**
 - Draft Findings – Existing conditions
 - Land capacity analysis
- **September 8th:**
 - Land capacity analysis
 - Preliminary development programs
- **October:**
 - Discussion of alternative land use scenarios
- **November:**
 - Refined land use scenarios
 - Draft findings on infrastructure to serve scenarios

Discussion



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Nicole Morris, Deputy City Recorder
Sara Singer, Deputy City Manager

DATE: 08/25/2014

SUBJECT: Outside Agencies Allocation of Funds for FY 2014/15

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to review the funding requests from Outside Agencies for the current fiscal year and provide direction on award amounts.

EXECUTIVE SUMMARY:

The City of Tualatin opened the grant process on July 1, 2014. A letter of invitation was e-mailed to all organizations that received funding in FY 2013-14. Information on submitting applications was available on the website. The deadline for receiving applications was Friday, August 1, 2014. The FY 2014/15 budget has set aside \$30,000 for outside agencies grants.

RECOMMENDATION:

It is recommended that Council provide direction on the allocation of funds. If Council does not provide direction, the funds will remain in the budget.

Attachments: A - Requests for Funding 2013/14
B- Past Years Requests/ Disbursements
C - Applications Received

Outside Agencies Funding Requests FY 2014-2015

Organization	Amount Requested	% of Tualatin Residents Served in 2013/14	Target Population	Summary / Specific Request
The Caring Closet <i>(a program of The Foundation for Tigard-Tualatin Schools)</i>	\$5,000	<i>52% (approx 900 Tualatin children)</i>	Children in Tualatin Schools who qualify for free and reduced price lunch program or whose families are in financial crisis and are referred by a school staff member	Cover cost of providing clothing and personal hygiene items for children in need that attend Tualatin/Tigard schools
Community Action Organization	\$5,000	<i>6% (approx. 75 Tualatin residents)</i>	Provide comprehensive set of programs/services aimed at assisting low-income Tualatin residents increase & maintain income security & housing stability. Provide emergency rent assistance to residents that have received a 72-hour eviction notice.	Supplement Emergency Rent Assistance for Tualatin residents eliminating conditions of poverty and creates opportunities to thrive.
Good Neighbor Center	\$5,000	2.5% (2 families out of 80 families served by the program this last year)	Homeless families from Tualatin and throughout Washington County	General operating support. Private and business donations are not where they were five years ago, magnifying the importance of ongoing governmental support.
Domestic Violence Resource Center	\$1,000	<i>3.5% (382 Tualatin residents)</i>	Adults, teens, and children (male and female) who are in imminent danger of family or interpersonal violence or dealing with the consequences of having had family violence in their lives	Funds will be used to support the continuum of care and wrap around services for survivors of domestic violence and those at risk of domestic violence.
Neighbors Nourishing Communities	\$2,000	90% of garndes are from Tualatin, produce is sent to Tualatin Food Pantry which serves 63% of the population	Tualatin residents that are willing to donate 20% of their resulting produce for low-income families. The produce is donated to the Tualatin School House Pantry, which serves over 1,200 families.	Request will assist in increasing the amount of seed and nursery supplies to provide more plants to more gardners. Will also assist the purchase of tools for low-income
Sexual Assault Resource Center	\$1,000	approx. 100 Tualatin residents <i>(Services equally available to all cities in Washington Co)</i>	Survivors of sexual assault regardless of whether reported & or how long since post assault. Objective is to stabilize and regain control of their lives.	Support general operating expenses, and help cover prorated cost of Exec Director salary ensuring oversight of 24/7 crisis support services.
Tigard-Tualatin Family Resource Center	\$7,483	<i>37% (740 estimated Tualatin families)</i>	Tigard-Tualatin School District families as well as parents with children 0-5 that will eventually enter into the school district. The target within this group is low-income families.	To supplement funds for the receptionist position.
Tualatin School House Pantry	\$3,000	<i>63% (1,213 Tualatin families)</i>	Low-income and homeless families, primarily Tualatin residents. Provide food to anyone from service area that asks for assistance.	Support cost of food purchases for key cooking ingredients which are not regularly donated.
Tigard- Tualatin Compassion Clinic	\$1,500	100% of the program is targeted to the Tigard-Tualatin School District (1200 Tualatin and Tigard Residents)	Uninsured low income citizens including, but not limited to, senior citizens, uninsured working poor, the unemployed, immigrants, homeless and others who do not have the means to access medical and dental services	To purchase supplies and equipment for the clinic.
TOTAL REQUESTED	\$30,983			

OUTSIDE AGENCIES REQUESTS & DISBURSEMENTS 2011/12 TO 2014/15

	2011/12		2012/13		2013/14		2014/15	
City Donation Amount	\$15,000		\$15,000		\$15,000		\$30,000	
Total Requested (from agencies)	\$25,500		\$21,500		\$29,000		\$30,983	
	REQUEST	RECEIVED	REQUEST	RECEIVED	REQUEST	RECEIVED	REQUEST	RECEIVED
Caring Closet	\$5,000	\$1,000	\$2,500	\$2,000	\$5,000	\$2,000	\$5,000	
Community Action Organization	\$5,000	\$2,000	\$5,000	\$2,000	\$5,000	\$2,000	\$5,000	
Domestic Violence Resource Ctr	\$3,000	\$2,000	<i>(no request submitted)</i>	\$0	\$5,000	\$1,000	\$1,000	
Good Neighbor Center	\$3,000	\$2,000	\$3,000	\$2,000	\$3,000	\$1,000	\$5,000	
Neighbors Nourishing Communities <i>(new)</i>							\$2,000	
Sexual Assault Resource Center	<i>(no request submitted)</i>	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
Tigard-Tualatin Compassion Clinic					\$1,500	\$1,500	\$1,500	
Tigard-Tualatin Family Resource Ctr	\$4,000	\$4,000	\$4,500	\$4,000	\$4,500	\$4,000	\$7,483	
Tualatin School House Food Pantry	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$3,000	\$3,000	

Submission #4983

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #4983

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Thursday, July 31, 2014 - 12:38

66.154.210.206

Agency Name: The Caring Closet

Address: 9000 SW Durham Rd

City: Tigard

State: Oregon

Zip Code: 97223

Contact Name: Rose Money

Telephone Number: 503-603-1576

Email Address: rmoney@ttsd.k12.or.us

Request: \$5,000

What is the request for?: The monies will be used to purchase shoes, socks, underwear and hygiene items for the children in need, k-12, of the Tigard-Tualatin School District.

Describe the agency's mission: The Caring Closets mission is to keep kids in school by providing clean, appropriate and adequately fitting clothing and shoes for low income students. We believe that for a child in school, it is harder to succeed, or even attend school, when your shoes and clothes don't fit or if you have only a few garments to choose from.

What group of citizens in Tualatin does your organization target?: Tigard-Tualatin children k-12.

What types of services will be provided in the funding request year?: We will be providing clothes, shoes, hygiene products, coats and bedding for children in our community.

How many Tualatin residents will be served?: Approximately 900 kids

What percentage of your program is dedicated to service in Tualatin?: Approximately 52% of our services were provided to Tualatin during the 2013-14 school year.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: City of Tigard

Please submit your budget information: [the_caring_closet_inc_exp_2014-2015.xls](#)

Please submit your Board information: [the_cc_ttsd_2011-12_board_members_to_post.doc](#)

Please submit a copy of your 501(c)3 cert.: [cc_ttsd_district_tax_exempt_letter1.pdf](#)

Other Attachments:

Source URL (retrieved on 2014-07-31 13:55): <http://www.tualatinoregon.gov/node/13634/submission/4983>

Caring Closet Projected Budget Sept. 2014 -Aug. 2015

Projected Income	_____	2014-2015 budget \$ 20,000.00	_____
Projected Income ***	_____	\$ 28,500.00	_____

Per child avg. cost	Forecast 1900 children served
Shoes \$12.00	\$22,800.00
Clothes \$2.00	\$ 3,800.00
Hygiene \$1.00	\$1,900.00
	\$15.00 per child
	\$28,500.00 total

** Caring Closet has one paid employee: Program Director 20 hrs/week. This expense is paid by the Tigard Tualatin School District.
 ** Building and facility expenses for the Caring Closet are paid by the Tigard Tualatin School District.
 *** This net income does not reflect the carry over balance of existing income. However, we anticipate a 20% increase in need for next year.

BOARD OF DIRECTORS – 2011 - 2012

TIGARD-TUALATIN SCHOOL DISTRICT 23J

Hibbard Administration Center

6960 SW Sandburg St.

Tigard, OR 97223

Phone: 503-431-4000 Fax: 503-431-4047

<u>Position #</u>	<u>Director</u>	<u>Year Elected</u>	<u>Term Ends</u>
1	Dr. Barry Albertson 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.albertson@ttsd.k12.or.us (H) 503-590-5445	2009	2013
2	Robert (Bob) Smith 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.smith@ttsd.k12.or.us (H) 503-590-2477	2011	2015
3	Dana Terhune (Vice Chair) 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.terhune@ttsd.k12.or.us (H) 503-803-0767	2009	2013
4	Jill Zurschmeide 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.zurschmeide@ttsd.k12.or.us (H) 503-486-5435	2007	2015
5	Maureen Wolf (CHAIR) 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.wolf@ttsd.k12.or.us (H) 503-579-0001	2009	2013

July 2011

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: April 4, 2003

Person to Contact:

Ms. Regina Parker 31-07403
Customer Service Specialist

Toll Free Telephone Number:

8:00 A.M. to 6:30 P.M. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

93-0572833

Tigard School District 23J
6960 SW Sandburg St.
Tigard, OR 97223-8039

Dear Sir or Madam:

This responds to your request dated March 3, 2003, for information concerning your organization's federal tax status.

Our records indicate that your organization may be a governmental instrumentality or a political subdivision of a state.

No provision of the Internal Revenue Code imposes a tax on the income of governmental units (such as states and their political subdivisions). Therefore, it has been the position of the Service that income of governmental units is not generally subject to federal income taxation. If, however, an entity is not itself a governmental unit (or an "integral part" thereof), its income will be subject to tax unless an exclusion or exemption applies.

One exclusion is provided by section 115(1) of the Code, which excludes from gross income:

- (A) income derived from the exercise of any essential governmental function,
and
- (B) income accruing to a state or political subdivision.

Your organization's income may not be subject to tax, either because the organization is a governmental unit (or an "integral part" thereof), or because the income is excluded under section 115. In addition, your organization may also be eligible to receive charitable contributions, which are deductible for federal income, estate, and gift tax purposes. Also, your organization is probably exempt from many federal excise taxes.

Your organization may obtain a letter ruling on its status under section 115, following the procedures specified in Rev. Proc. 2001-1 or its successor.

Your organization may also qualify for exemption from federal income tax as an organization described in section 501(c)(3) of the Code. If the organization is an entity separate from the state, county, or municipal government, and if it does not have powers or purposes inconsistent with exemption (such as the power to tax or to exercise enforcement of regulatory powers), your organization would qualify under section 501(c)(3). To apply for exemption, complete Form 1023 and pay the required user fee.

Tigard School District 23J
93-0572833

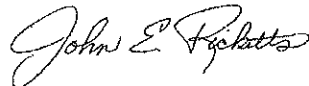
Sometimes governmental units are asked to provide proof of their status as part of a grant application. If your organization is applying for a grant from a private foundation, the foundation may be requesting certain information from your organization because of the restrictions imposed by the Code on such foundations. One such restriction imposes a tax on private foundations that make any "taxable expenditures." Under section 4945(d) and (h) of the Code, "taxable expenditures" include (1) any grant to an organization (unless excepted), unless the foundation exercises "expenditure responsibility" with respect to the grant; and (2) any expenditure for non-charitable purposes. Under section 4942 of the Code, private foundations must also distribute certain amounts for charitable purposes each year--"qualifying distributions"--or incur a tax on the undistributed amount. "Qualifying distributions" include certain amounts paid to accomplish charitable purposes.

Private foundation grants to governmental units for public or charitable purposes are not taxable expenditures under these provisions, regardless of whether the foundation exercises "expenditure responsibility." Under section 53.4945-5(a)(4)(ii) of the Foundation and Similar Excise Tax Regulations, expenditure responsibility is not required for grants for charitable purposes to governmental units (as defined in section 170(c)(1) of the code). Similarly, grants to governmental units for public purposes are "qualifying distributions", under section 53.4942(a)-3(a) of the regulations; and, if they are for charitable purposes, will not be taxable expenditures, under section 53.4945-6(a) of the regulations. Most grants to governmental units will qualify as being for charitable (as well as public) purposes.

Because of these restrictions, some private foundations require grant applicants to submit a letter from the Service determining them to be exempt under section 501(c)(3) and classified as a non-private foundation. Such a letter, or an underlying requirement that a grantee be a public charity, is not legally required to be relieved from the restrictions described above, when the prospective grantee is a governmental unit and the grant is for qualifying (public or charitable) purposes.

We believe this general information will be of assistance to your organization. This letter, however, is not a ruling and may not be relied on as such. If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

Submission #4935

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #4935

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Tuesday, July 22, 2014 - 16:58

50.202.212.158

Agency Name: Community Action

Address: 1001 SW Baseline St

City: Hillsboro

State: Oregon

Zip Code: 97123

Contact Name: Katherine Galian

Telephone Number: 503-693-3294

Email Address: kgalian@caowash.org

Request: Community Action respectfully requests \$5,000 to be used as emergency rental assistance for residents of Tualatin that are facing eviction from their housing as a result of a temporary inability to afford their rent.

What is the request for?: City of Tualatin funds will be used to provide emergency rent assistance to Tualatin residents who have received a 72-hour eviction notice for non-payment of rent. Assistance payments are made directly to landlords on the client's behalf and landlords must sign an agreement not to evict in order to receive payment. Families experiencing a temporary financial crisis receive up to \$500 to prevent eviction and are connected to other services to help further stabilize their family. One-time, emergency assistance to prevent eviction can save families from facing court fees, credit damage and emotional turmoil that make it more difficult to recover from a financial set-back. The Emergency Rent Assistance program serves low-income families who have received a 72 hour eviction notice for non-payment of rent and are at risk of losing their housing. Currently, 46% of all Washington County renters pay 30% or more of their income for their housing costs (US Census, American Community Survey). Paying a disproportionate amount of income for housing costs makes families more vulnerable to becoming homeless. One unexpected expense or illness can set into motion a series of events that endangers the self-sufficiency that many families work hard to maintain. The Emergency Rental Assistance program is a cost effective approach to addressing homelessness, stabilizing communities and helping families maintain their self-sufficiency.

In program year 13-14, Community Action provided \$12,500 in emergency assistance to 25 Tualatin households keeping 75 children, women and men in their homes.

Describe the agency's mission: Community Action leads the way to eliminate conditions of poverty and creates opportunities for individuals and communities to thrive. To this end, Community Action provides an array of services for families in Tualatin and throughout Washington County. In program year 13-14, Community Action provided \$12,500 in emergency assistance to 25 Tualatin households keeping 75 children, women and men in their homes.

What group of citizens in Tualatin does your organization target?: The Emergency Rent Assistance Program serves low-income Tualatin residents that have received a 72 hour eviction notice.

What types of services will be provided in the funding request year?: Community Action will continue to provide a comprehensive set of programs and services aimed at assisting low-income Tualatin residents to increase or maintain self-sufficiency.

How many Tualatin residents will be served?: 25 Households, approximately 75 individuals

What percentage of your program is dedicated to service in Tualatin?: In FY 13-14, Community Action provided emergency rent assistance to 416 households, 1,231 Individuals, County-wide. Tualatin residents represent approximately 6% of clients served by the program.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: Community Action receives funds from several State and local government sources:
State of Oregon

Submission #4935

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Received 13-14: \$62,381
Awarded 14-15: \$64,252

Washington County
Received 13-14: \$0
Awarded 14-15: \$35,000

City of Tigard
Received 13-14: \$6,000
Awarded 14-15: \$6,000

City of Beaverton
Received 13-14: \$20,000
Awarded 14-15: \$22,923

City of Forest Grove
Received 13-14: \$3,870
Requested 14-15: \$3,750

Please submit your budget information: [tualatin_budget.xlsx](#)

Please submit your Board information: [14-15_roster - bd_members - contact_by_sector.xlsx](#)

Please submit a copy of your 501(c)3 cert.: [irs_501c3_letter_2010.pdf](#)

Other Attachments:

Source URL (retrieved on 2014-07-23 08:19): <http://www.tualatinoregon.gov/node/13634/submission/4935>

Community Action

Emergency Rental Assistance 14-15 Adopted Budget

	Total Cost	City of Tualatin	State of Oregon	Washington County	EFSP	City of Hillsboro	City of Beaverton	City of Tigard	City of Forest Grove	Private donations
Staffing, 1FTE	\$57,322		\$57,827							
Client Expenses	\$179,598	\$4,500		\$35,000	\$78,400	\$5,000	\$22,923	\$5,400	\$3,375	\$25,000
Administration	\$12,500	\$500	\$6,425		\$1,600	\$500	\$0	\$600	\$375	\$2,500
Total Cost	\$249,420	\$5,000	\$64,252	\$35,000	\$80,000	\$5,500	\$22,923	\$6,000	\$3,750	\$27,500

Emergency Rental Assistance 13-14 Actual Expenditures

	Total Cost	City of Tualatin	State of Oregon	EFSP	City of Hillsboro	City of Beaverton	City of Tigard	City of Forest Grove	Private donations	United Way
Staffing, 1FTE	\$57,322		\$57,322							
Client Expenses - Rent	\$198,986	\$1,800		\$78,008	\$5,000	\$20,000	\$5,400	\$3,870	\$29,550	\$55,558
Administration	\$16,840	\$200	\$5,059	\$1,560	\$500		\$600	\$430	\$2,955	\$5,536
Total Cost	\$273,148	\$2,000	\$62,381	\$79,568	\$5,500	\$20,000	\$6,000	\$4,300	\$32,505	\$60,894

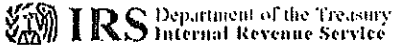


Board of Directors 2014-2015 Roster

NAME	AFFILIATION	**	ADDRESS	PHONE - WORK	FAX	PHONE - HOME	E-MAIL	DATE BEGAN	TERM ENDS
1 Ann Barr-Gillespie	Pacific University	PR	190 SE 8th Ave, Ste 230 Hillsboro, OR 97123	(503) 352-7372			lbarr-silgspe@pacifica.edu	9/12	17
2 Leda I. Garside	Sahadi Services Clinical Nurse Manager / Tuahly HealthCare	PR	324 SE 9th Ave, Ste E Hillsboro, OR 97123	(503) 681-4290	(503) 681-4086	(503) 635 8879 (503) 209-5588 cell	leda.garside@Tuahly.org lgarside@opmnsd.net	6/09	15
3 Nancy Ford	NW Regional Education Svc Dist	PR	5825 Ray Circle Hillsboro, OR 97124	(503) 614-1251	(503) 614-1619	(503) 690-6024	nford@nmred.k12.or.us	12/11	17
4 Richard Odell	Chief of Staff	PR	500 ne Multnomah, Ste 100 Portland, OR 97232-2099	(503) 813-3277 (503) 449-5479 cell	(503) 813-3889		richard.odell@epb.org	05/10	15
5 Ronald Sarazin	Olympic Performance, Inc	PR	PO Box 3137 Wilsonville, OR 97170-3137	(503) 682-0900 (971) 255 1442 cell	(503) 682-0888	(503) 682-0831	Ron@123worksflaw.com	1/02	16
6 Scott Gardner	Project Manager, Financial Systems Project, PGE	PR	2138 SE 61st Place Hillsboro, OR 97123	(503) 464-7762 (503) 680-4549 cell	(503) 464-7006	(503) 642-2426	scott.gardner@pge.com srgardner@gmail.com	6/08	16
7 Denny Doyle	Mayor City of Beaverton	PU	PO Box 4755 Beaverton, OR 97076	(503) 526-2481	(503) 526-2571		denny@ci.beaverton.or.us	03/12	17
8 Greg Malinowski	County Commissioner	PU	155 N First Ave, Ste 300 Hillsboro, OR 97124	(503) 846-8681	(503) 359-1575	(503) 367-1983	Greg_Malinowski@co.maliburngton.or.us	6/01	16
9 Jerry Willey	Mayor City of Hillsboro	PU	150 East Main Street OR 97123	(503) 681-6219 522-5777 cell	(503) 681-6232		jerry.willey@hillsboro-oregon.gov	04/12	15
10 Margaret Doherty	State Representative	PU	9370 SW Martha Tigard, OR 97224	(503) 986-1435		(503) 986-1435 (503) 330-7863 cell		9/10	17
11 Tom Hughes	President Metro Council	PU	600 NE Grand Avenue OR 97232-2376	(503) 797-1889 (503) 327-5356 cell	(503) 797-1793	(503) 648-9098	tom.hughes@oregonmetro.gov tomhughes@mtc15.com	6/01	15
12 Peter Taux	Mayor City of Forest Grove	PU	City Hall - PO Box 326 Forest Grove, OR 97116-0326	(503) 992-3200 (503) 351-4206	(503) 992-3207	(503) 357-6506	ptaux@forestgrove-or.gov		
13 Dana Galaxy	Community Representative	LI	5053 SW 174 th Place Beaverton, OR 97007	(503) 551-4187	(816) 382-4671	(503) 848 0470	dankalke@rea.com	10/04	16
14 José Rivera	Executive Director Centro Cultural	LI	PO Box 708 Cornelius, OR 97113	(503) 992-1556	(503) 357-0183	(503) 484-7789 cell	jerivera@centrocultural.org	9/08	17
15 Leonor Garcia	Community Representative	LI	9305 SW Maplewood Dr Tigard, OR 97223	(503) 352-4609			procedonmrg@yubla.com	3/2012	15
16 Leslea Smith	Regional Director Oregon Law Center	LI	230 NE Second Ave, Suite F Hillsboro, OR 97124-3089	(503) 640-4115 (503) 214-1375	(503) 648-0513	(503) 984-6124 cell	leslea@oregonlawcenter.org	2/01	16
17 Lynn Baker	Virginia Garcia Memorial Health Center	LI	17930 SW Jay St Aloha, OR 97006	(503) 359-8516	(503) 359-8516	(503) 708-9066 cell	lbaker@vghc.org		17
18 Marcy Gallegos	PC Representative	LI	670 NW 227th Ave Hillsboro, OR 97124	(503) 298-1146			marcy@journalofallies.com	11/13	15

* Official designating members
* Centro Cultural
* HS Policy Council

6/99
researching -->



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667582
Jan. 25, 2010 LTR 4168C E0
93-0554941 000000 00

00018010
BODC: TE

COMMUNITY ACTION ORGANIZATION.
1001 SW BASELINE ST
HILLSBORO OR 97123-3822



016039

Employer Identification Number: 93-0554941
Person to Contact: Mr. Miller
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 13, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in April 1974.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Submission #4867

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #4867

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Wednesday, July 9, 2014 - 09:24

67.51.235.90

Agency Name: Domestic Violence Resource Center

Address: PO Box 494

City: Hillsboro

State: Oregon

Zip Code: 97123

Contact Name: Kendra Moon

Telephone Number: (503) 640-5352

Email Address: kendram@dvrc-or.org

Request: \$1000. DVRC is not requesting in-kind services at this time.

What is the request for?: DVRC intends to use funds to support our continuum of care and wrap around services for survivors of domestic violence and those at risk of domestic violence.

Describe the agency's mission: Our mission is to empower individuals and families to have safe and healthy relationships, as we believe that is the best way to break the cycle of domestic violence. As domestic violence is largely systemic, and largely engrained in the family structure, our goal is to provide information and advocacy to all survivors of domestic violence, including their children. Our services are available to all survivors, regardless of gender identity, and are provided at no-cost to the survivor. All services are confidential.

What group of citizens in Tualatin does your organization target?: DVRC offers our services to men, women, and children (age 5+) who have experienced domestic violence. Because our services are available to all survivors at no cost, we are able to provide comprehensive, wrap around care to low income individuals and families, who might not otherwise have resources to access services. In addition, all our services are available in Spanish, and approximately 50% of DVRC full time staff members are bilingual/bicultural, which ensures we can provide culturally competent services to Hispanic/Latino survivors.

What types of services will be provided in the funding request year?: DVRC will continue to offer survivors a wide variety of services that focus on three main areas:

Prevention:

-DVRC provides training and presentations to community groups, civic organizations, faith based groups, and social service and law enforcement agencies regarding domestic violence, the impact of domestic violence, and how to access our services.

-We give presentations to teens about teen dating violence, and what a healthy relationship looks like.

Intervention:

-Individual and group counseling for all survivors of domestic violence

-Advocacy for petitioners filing for restraining orders. Our advocates assist with paper work, provide resources and referrals, and accompany survivors to court.

-Emergency shelter at Monika's House, which includes comprehensive case management, advocacy, resources, and referrals.

-A 24/7 crisis line

-Co-located advocates at Department of Human Services Self-Sufficiency offices to provide advocacy, resources, referrals, safety planning, and assistance applying for benefits.

-We follow up with clients after their services have ended to check on their progress and provide more resources if they are needed.

-We collaborate with law enforcement agencies and Washington County Public Health by providing training to officers and public health workers, and providing small, easily concealed booklets with our crisis line number and services for them to give to survivors who disclose domestic violence.

Submission #4867

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Empowerment:

- All advocates provide solid and accurate information that will allow survivors to make the best decisions for themselves and their families.
- Clients are encouraged to set their own goals, which empowers them to determine their best course of action, gives them power in their healing process, and restores their agency in their lives.
- All of our services are trauma-informed; we understand that survivors respond to trauma in different ways. We seek to create a space where survivors feel safe and empowered, and our services are founded on the idea that the best way for our services to avoid triggers and for survivors to be empowered is to collaborate with them in the healing process.

How many Tualatin residents will be served?: Approximately 3.5% of our clients reside in Tualatin

What percentage of your program is dedicated to service in Tualatin?: Our services are dedicated to all survivors in Washington County and beyond. Our protective order advocates assist the majority of petitioners filing for a restraining order in Washington County. Approximately 3.5% of our clients are Tualatin residents.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: Hillsboro-
\$5500 Requested
Tigard - \$5000 Funded

Please submit your budget information: [agency_budget_2012-13_actual_vs_2013-14_budget.xlsx](#)

Please submit your Board information: [board_roster_april_2014.xlsx](#)

Please submit a copy of your 501(c)3 cert.: [dvrcs_501c3_irs_designation.pdf](#)

Other Attachments:

Source URL (retrieved on 2014-07-10 09:06): <http://www.tualatinoregon.gov/node/13634/submission/4867>

Domestic Violence Resource Center, Inc.
Profit & Loss Budget vs. Actual
July 2012 through June 2013

	Jul '12 - Jun '13 Actuals	Jul '13 - Jun '14 Budget
Ordinary Income/Expense		
Income		
41000 - Fundraising Income	3,817.50	10,000.00
43400 - Direct Public Support	58,018.28	44,000.00
44800 - Indirect Public Support	5,873.70	6,000.00
45000 - Foundation Grants	10,265.00	26,000.00
46000 - Federal Grants	107,682.40	32,000.00
46200 - State Grants	395,559.97	360,375.00
46400 - County Grants	252,990.00	316,077.00
46800 - City Grants	11,000.00	10,000.00
46999 - Washington Cty-Shelter Maintena	15,000.00	15,000.00
Total Income	861,005.85	
Expense		
61000 - Personnel Costs	585,117.14	819,452.00
62100 - Contract Services	9,083.13	660,448.38
62110 - Audit	7,300.00	
62115 - Advertising	595.00	6,660.00
62117 - Automobile Expenses	2,820.04	
62120 - Bank Fees	147.85	12,168.00
62130 - Legal & Accounting Fees	11,610.66	2,880.00
62140 - Payroll Service	2,504.99	8,850.00
62150 - Supplies	8,814.51	6,000.00
62160 - Computers & Internet	1,525.89	1,800.00
62170 - Client Assistance	644.65	10,000.00
62175 - Pass Through Funds	10,000.00	150.00
62180 - Gifts and Awards	157.25	
62190 - Telecommunications	16,701.08	9,599.99
62200 - Postage & Delivery	1,147.57	10,316.00
62210 - Utilities	8,981.70	11,989.66
62220 - Security	242.00	5,940.00
62230 - Insurance	17,263.85	12,000.00
62240 - Repairs & Maintenance	4,215.84	4,507.00
62250 - Conference, Meetings, Training	4,213.73	6,000.00
62260 - Dues and Subscriptions	820.35	3,267.00
62280 - Equipment Rental	3,618.44	1,999.00
62290 - Small Equipment & Furniture	3,116.02	1,900.00
62300 - Printing & Copying	8,498.19	41,700.00
62310 - Travel/Mileage	2,302.68	
62320 - Occupancy	55,376.89	1,050.00
62325 - Moving Expenses	720.71	600.00
62330 - Fundraising Expense	465.00	818,456.33
62340 - Depreciation Expense	24,148.31	-13.33
62400 - Interest Expense	1,702.86	-13.33
Total Expense	793,797.43	
Net Ordinary Income	#VALUE!	
Other Income/Expense		
50000 - Other Income	71.97	
Total Other Income	71.97	
Net Other Income	71.97	
Net Income	#VALUE!	

DVRC 2014 -2015 Board of Directors
Apr-14

position	first	last	phone 1	phone 2	fax	email 1	email 2	address 1	city	state	zip	biz
Chair	Tanya	Richards	503 356 5776		503.784.9400	trichards@comprevenuesolutions.com		18645 SW Farmington #126	Beaverton	OR	97007	Comprehensive Revenue Solutions
Vice-Chair	Bria	Woodworker	206 229 9135			brialynn0823@gmail.com		14800 NW Cornell Road, Apt 13J	Portland	OR	97229	Life Works
Secretary	Amie	Krieger	503 846 3408		503 846 8707	amie_krieger@co.washington.or.us		16300 Timber Rd. East	Vernonia	OR	97064	WA Co District Attorney
Treasurer	Linda	Reed	503 828 6957			lindalreed2010@gmail.com		6412 N Villard Ave	Portland	OR	97217	Not for profit consultant
At-large	Noel	Eck	503 999 9499			noel@sdsmt.net		6128 N Denver Ave	Portland	OR	97127	Intel
At-large	Michele	Karaffa	503 846 3640	503 707 6764	503 846 4489	michele_karaffa@co.washington.or.us		266 W Main Street MS 68	Hillsboro	OR	97123	Public Health
At-large	Kathy	Proctor	503 352 0731		503 597 1325	kproctor@proctorlawpc.com		17933 NW Evergreen Parkway, Suite 111	Beaverton	OR	97006	attorney, private practice
At-large	Nikki	Hough	503 334 7016	503 208 6610		nicole@houghlawfirm.com		5370 SW Hall Court	Beaverton	OR	97005	Hough Law
Staff	Sara	Wade	206 890 4823		503 906 1223	saraw@dvrc-or.org		180 E. Main St, Ste 200	Hillsboro	OR	97123	DVRC

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: December 27, 2001

Person to Contact:
Ms. Smith #31-07262
Customer Service Representative

Domestic Violence Resource Center, Inc
P.O. Box 494
Hillsboro, OR 97123-0494

Toll Free Telephone Number:

8:00 a.m. to 8:30 p.m. EST

877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

93-0665804

Dear Sir or Madam:

This is in response to the Amendment to your organization's Articles of Incorporation, filed with the state on March 01, 2001. We have updated our records to reflect the name change as indicated above.

Our records indicate that a determination letter issued in October 1977 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Domestic Violence Resource Center, Inc
93-0665804

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

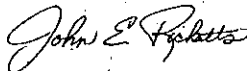
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

Submission #4966

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #4966

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Monday, July 28, 2014 - 12:23

71.237.137.31

Agency Name: Good Neighbor Center

Address: 11130 SW Greenburg Rd.

City: Tigard

State: Oregon

Zip Code: 97223

Contact Name: Jack Schwab

Telephone Number: 503-443-6084

Email Address: jschwab@goodneighborcenter.org

Request: \$5,000

What is the request for?: This request is for general operating support. We are experiencing much uncertainty about future federal and state support for social services, which magnifies the need for local support. Despite recent upticks in the economy, putting more people back to work, the shelter remains full and there is always a waiting list.

Describe the agency's mission: The Good Neighbor Center in Tigard has been helping homeless families since 2000. With nine bedroom units, a dining room, day room, fenced outside yard and commercial kitchen, our shelter can house between 70-95 families annually. In FY2013-14, we sheltered 80 families (133 adults and 154 children). We are the largest of the three family shelters in Washington County and the only one east of Hillsboro.

Our mission is to provide safe, emergency housing with supportive and empowering services for families. We strongly believe in "giving a hand up, not a handout." This philosophy of promoting self-sufficiency can be seen through offered services, including case management, housing and employment resources, and educational programs for children and adults.

What group of citizens in Tualatin does your organization target?: We serve homeless families from Tualatin and throughout Washington County.

What types of services will be provided in the funding request year?: Although our first objective is to provide shelter and food for homeless families, for many, the Good Neighbor Center is also the place where things turn around. We are a safe harbor; our families do not have to worry about where they are going to sleep and how to feed the kids. They can move from pure survival mode into a focus on the future.

Our case managers help families navigate past the shoals and reefs of bad credit and underemployment to access public benefits, real jobs, and housing. We currently have sixteen families in our subsidized housing programs. We offer Life Skills and Rent Well classes that help families attain self sufficiency. Our Student/Parent Advocate makes sure each child is attending school and accessing all the help we can offer in our Homework Club and Summer School.

All of these services are part of our general operating budget.

How many Tualatin residents will be served?: Two families, comprised of four adults and five children.

What percentage of your program is dedicated to service in Tualatin?: In the last fiscal year we served two families whose last know permanent zip code was from Tualatin. That was 2.5% of the 80 families served. It can sometimes be difficult to establish where a family has been living in the weeks prior to entering shelter, so we try to establish a last permanent zip code.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: Government Body Last Year This Year
Washington County Safety Levy \$258,698 \$266,459

Submission #4966

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

SHAP (State of Oregon) \$42,416 \$42,416
ESG (Federal) \$20,000 \$20,000
EFSP (Federal) \$21,660 0
HUD (Federal) \$30,289 \$31,618
City of Tigard \$15,000 \$15,000
City of Beaverton \$10,000 \$15,000

Please submit your budget information: [fy2014-15_budget.xlsx](#)

Please submit your Board information: [board_roster.docx](#)

Please submit a copy of your 501(c)3 cert.: [501c3.jpg](#)

Other Attachments:

Source URL (retrieved on 2014-07-28 13:04): <http://www.tualatinoregon.gov/node/13634/submission/4966>

Good Neighbor Center

Operating Budget 2014-15

	Revised Budget FY 2013-14	Actual FY 2013-14	Approved Budget FY 2014-15
REVENUE			
Washington County Levy	258,698.00	258,698.00	266,459.00
WA Co Maintenance Funds	15,000.00	15,000.00	15,000.00
ESG (EFSP/CAO)	21,660.00	21,534.00	0.00
ESG (County/CAO)	20,000.00	20,000.00	20,000.00
SHAP (CAO/State)	42,416.00	42,829.00	42,416.00
HUD Grant	30,289.00	29,812.31	31,618.00
CDBG Grant	10,460.00	10,460.00	10,460.00
City of Beaverton (CDBG)	10,000.00	12,000.00	15,000.00
City of Tigard	15,000.00	15,000.00	15,000.00
City of Tualatin	1,000.00	1,000.00	2,000.00
Private Donations	75,000.00	82,669.82	80,000.00
Foundation Grants	25,000.00	16,000.00	25,000.00
Fundraising Events	25,000.00	17,080.13	25,000.00
Children's Program Grants	12,000.00	4,124.00	10,000.00
Interest Income	100.00	238.28	150.00
Designated Use Donations	3,500.00	4,500.00	4,500.00
Other Income	2,500.00	4,618.25	3,000.00
Online Donations	3,000.00	3,046.24	3,000.00
Health Care Credit	1,596.00	1488.01	0.00
TOTAL REVENUE	572,219.00	560,098.04	568,603.00
EXPENSE			
Wages	341,000.00	343,407.16	347,000.00
Payroll Taxes	38,000.00	36,433.62	39,000.00
Penalties/Payroll Taxes	0.00	18.83	0.00
Medical/Dental/Life Ins.	46,000.00	47,509.61	48,500.00
IRA Retirement Plan	7,900.00	6,239.14	7,500.00
Sub-Total Personnel	432,900.00	433,608.36	442,000.00
Business/Property/Liability Ins.	5,400.00	6,541.56	5,750.00
Worker's Compensation Ins.	6,500.00	5,203.73	7,200.00
Director & Officer Ins.	2,200.00	2,254.00	2,200.00
Auto Insurance	1,100.00	1,114.00	1,100.00
Sub-Total Insurance	15,200.00	15,113.29	16,250.00
Shelter Food Needs	500.00	0.00	500.00
Children's Program	1,600.00	1,279.26	1,600.00
Equipment lease	2,620.00	2,736.92	2,850.00
Offsite Storage	500.00	413.63	500.00

Client Assistance Expense	2,000.00	1,909.54	2,000.00
Transition Housing Assistance	2,000.00	2,010.95	2,000.00
Drug Testing	1,600.00	785.00	1,600.00
Sub-Total Program	10,820.00	9,135.30	11,050.00
Heat	5,000.00	4,111.64	4,800.00
Electricity	8,500.00	7,897.45	8,000.00
Water/Sewer	5,500.00	5,624.17	5,500.00
Refuse	3,600.00	3,867.03	3,750.00
Telephone / Internet	7,000.00	7,313.37	7,000.00
Floor Care	2,500.00	1,987.70	2,500.00
County Maintenance Funds	15,000.00	4,758.25	15,000.00
Facility Maintenance	5,000.00	1,170.56	2,500.00
Sub-Total Facility	52,100.00	36,730.17	49,050.00
Financial Audit/Tax Returns	9,500.00	6,145.00	5,500.00
Office Supplies	1,600.00	2,274.32	2,000.00
Office Equipment	2,500.00	0.00	2,500.00
Bookkeeping Service	4,500.00	3,955.00	3,800.00
Bank Charges	350.00	225.00	250.00
Automotive Expenses	1,500.00	1,542.54	1,500.00
Licenses & Taxes	250.00	197.00	250.00
Dues & Subscriptions	300.00	310.00	600.00
Training	1,000.00	700.00	1,000.00
Travel & Reimbursement	3,000.00	2,244.40	2,500.00
Sub-Total Administration	24,500.00	17,593.26	19,900.00
Volunteer Recognition	150.00	215.90	200.00
Staff Recognition	2,000.00	1,092.40	1,200.00
Sub-Total Volunteer	2,150.00	1,308.30	1,400.00
Printing	3,800.00	3,045.37	3,500.00
Postage	2,500.00	2,360.49	2,400.00
Advertising	250.00	683.50	250.00
Fundraising Expense	2,500.00	1,775.00	2,500.00
Website/IT/Media	500.00	494.38	500.00
Sub-Total Mktg & Development	9,550.00	8,358.74	9,150.00
Designated Use-Expense	3,500.00	4,500.00	4,500.00
Other Expense	1,500.00	293.45	1,000.00
Sub-Total Other	5,000.00	4,793.45	5,500.00
TOTAL EXPENSE	552,220.00	526,640.87	554,300.00
NET INCOME	19,999.00	33,457.17	14,303.00

**East Washington County Shelter Partnership Council, Inc.
 dba Good Neighbor Center
 Board of Directors 2013-14**

<u>Name/Address</u>	<u>Affiliation</u>	<u>Term Ends</u>
<u>Officers</u>		
Ellen Sutton, Chair 13326 SW Shore Drive Tigard, OR 97223 (917) 697-9847 (cell) suttonellen@yahoo.com	Attorney-at-Law	6/30/2016
Steve Schmitt, Vice Chair 23431 SW Pine St. Sherwood, Oregon 97140 (503) 281-0055 (work) srs@bisnett.com	The Berry Group Insurance - CLU	6/30/2016
Marian Dunlap, Secretary 15657 SW Summerfield Ln. Tigard, OR 97224 (503) 639-9703 (home) wdunlapm@frontier.com	Special Education Educator Retired	6/30/2015
Jennifer Sheasgreen, Treasurer 10300 SW Greenburg Rd., Suite 465 Tigard, OR 97223 (503) 208-2169 (work) (503) 720-1388 (cell) jsheasgreen@triumphhf.com	Triumph Healthcare Finance Managing Director	6/30/2015
<u>Directors</u>		
Alexander Buchanan-Munro 3643 SW Logan St. Portland, OR 97219 (503) 718-9164 (work) alex.buchananmunro@biamp.com	Biamp Systems Chief Financial Acct.	6/30/2015
Mary Burns 18428 NW Chemeketa Ln. #1027 Portland, OR 97229 (503) 740-6504 (cell) mary.burns2@pcc.edu	Columbia Industries Administrative Assistant	6/30/2015

<u>Name/Address</u>	<u>Affiliation</u>	<u>Term Ends</u>
Kathy Kendall Johnston 13536 SW 61 st Ave. Portland, OR 97219 (503) 943-8004 (work) kathy.kendall.johnston@gmail.com	University of Portland Director of Foundation Development	6/30/2015
Bruce Kaiser 8860 SW McDonald Ave Tigard, OR 97224 (503) 639-0318 (home) abkaiser@comcast.net	Lake Oswego School District Retired Administrator	6/30/2016
Steve Metzger 16147 SW Palermo Lane Tigard, OR 97223 (503) 336-0227 (home) (404) 394-7710 (cell) smetzger@biamp.com	Biamp Systems Chief Executive Officer	6/30/2016
Jason Werts 9515 SW 151 st Ave. Beaverton, Oregon 97007 (503) 423-8862 (work) (503) 347-8862 (cell) jwerts@unitusccu.com	Unitus Community C. U. Chief Operating Officer	6/30/2016
Dean Williams 13285 SW Yale Pl Tigard, OR 97223 (503) 708-8537 (cell) deanw353@gmail.com	Washington Trust Bank Retired	6/30/2015
Marty Wine 4537 SW Arnold St. Portland OR 97219 (206) 419-8081 (cell) mlwine38@gmail.com	City of Tigard City Manager	6/30/2016

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date OCT 19 2004

Employer Identification Number:
93-1269989

DLN:

17053269739054

Contact Person:

ERIC J BERTELSEN

ID# 31323

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

170(b)(1)(A)(vi)

EAST WASHINGTON COUNTY SHELTER
PARTNERSHIP COUNCIL INC
11130 SW GREENBURG RD
TIGARD, OR 97223-5433

Dear Applicant:

Our letter dated JANUARY 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

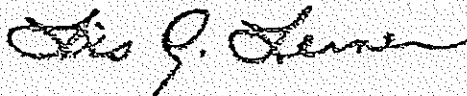
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Submission #5045

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #5045

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Wednesday, August 20, 2014 - 22:01

50.53.157.71

Agency Name: Neighbors Nourishing Communities

Address: 17660 SW Shawnee Trail

City: Tualatin

State: Oregon

Zip Code: 97062

Contact Name: Chad Darby

Telephone Number: 503.523.7142

Email Address: NeighborsNC@gmail.com

Request: Neighbors Nourishing Communities respectfully requests \$2,000 to continue to expand our local mission to provide healthy produce for low-income families and education on growing, cooking and preserving.

What is the request for?: The request will assist us in increasing the amount of seed and nursery supplies so we can provide more plants to more gardeners. Additionally it will help us purchase more tools for our low-income families that are gardening to raise some of their own food. NNC is striving to help low-income families find garden space, much of which we must rent from private community gardens. This request will help us rent more plots for families and help us to purchase supplies to build more garden beds where businesses will allow it. Lastly, this request may augment money we have been offered that would build a greenhouse. This will allow us to grow more of our own plant starts locally and may be used for educational programs and winter harvesting to give our families year-round access to fresh produce.

Describe the agency's mission: The mission of our organization is to 1)provide a mechanism for the growth and delivery of vegetables and other healthy produce to low-income families in and around Tualatin, 2)to educate Tualatin residents on gardening, cooking, and preserving nutritious foods, and 3) to develop a sense of community that will connect volunteer gardeners and low-income families across the socio-economic gap.

What group of citizens in Tualatin does your organization target?: We offer free plants and seeds to any Tualatin residents that are willing to donate 20% of their resulting produce for low-income families. We also provide the same supplies plus garden space and tools for low-income families seeking to grow some of their own foods. Our classes on gardening, cooking, and preserving have been open to all residents and advertised in the local paper. As a result, we've had residents that are neither gardeners nor low-income that have taken our cooking and preserving classes. Our produce this season has been donated to the Tualatin Schoolhouse Pantry, which serves over 1,200 families, most of which are from Tualatin. Currently we have 27 gardeners, nine of which are low-income families. Of those nine, seven are Latino. Our Latino families have enjoyed taking our classes with the other Tualatin residents and will even be teaching one of our cooking classes. We are very happy to see that we are bridging between ethnic groups in our community.

What types of services will be provided in the funding request year?: We will continue to provide free plants and seeds to any gardeners willing to help donate 20% of their produce for low-income families. As such, a greenhouse is a future need. We hope to expand our cooking and preserving classes since we are currently turning people away. We hope to build more raised beds with the help of local businesses so we can serve more low-income families directly with garden space and tools. This type of direct help ensures that these families will have produce throughout the growing season and perhaps beyond.

How many Tualatin residents will be served?: We hope to support 50 gardeners (20 low-income) and cycle up to 150 people through our classes.

What percentage of your program is dedicated to service in Tualatin?: 90% of our gardeners are from Tualatin. The produce donated to the Tualatin Schoolhouse Pantry is available to all visitors, 63% (I believe) of which are Tualatin residents.

Submission #5045

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: We are not seeking funds from any other government entities.

Please submit your budget information: [2015_budget.docx](#)

Please submit your Board information: [board_membership_of_neighbors_nourishing_communities.docx](#)

Please submit a copy of your 501(c)3 cert.: [501c3_cert.docx](#)

Other Attachments: [nnc_brochure.pdf](#)

Source URL (retrieved on 2014-08-21 08:26): <http://www.tualatinoregon.gov/node/13634/submission/5045>

Neighbors Nourishing Communities

Operating Budget 2014-2015

<u>Revenue</u>	2014	2015
Cash		
Resident Donations (cash)	\$698	\$1,300
Business Donations (cash)	\$250	\$500
City of Tualatin Grant	\$1,100	--
Other Grants	\$0	\$1,200
Total Cash Received	\$2,048	\$3,000
Donated Material		
S&H Landscape (soil)	\$255	\$255
Concentrates (nursery materials)	\$90	\$90
Al's Garden Center (free plants)	\$50	\$50
Paul Handy (bamboo stakes)	\$50	\$50
Skyline Farm (greenhouse space/water)	\$100	\$100
City of Tualatin (garden space- Jurgens Park)	\$300	\$300
Donna James (2014 end of season seeds)	\$1,200	--
Total Value of Cash and Donations	\$4,093	\$3,845
<u>Expense</u>		
Oregon Business Filing	\$50	\$50
Seeds	\$116	\$200
Community Garden Space Rental	\$100	\$250
Business Printing, Ink, Paper	\$52	\$100
Supplies for Cooking/Preserving Classes	\$152	\$250
Federal Exempt Status Filing (501c3)	\$400	\$0
Garden tools	\$15	\$75
Garden supplies (fertilizer, stakes, twine etc.)	\$0	\$50
Cold-weather garden materials	\$45	\$75
Raised bed materials for new gardens	\$0	\$200
Greenhouse/Rototiller	\$0	\$2,800
Total Expenses	\$930	\$4,050

Board Membership of Neighbors Nourishing Communities

Board Member Name	Board Position	Occupation	Address	Phone Number
Chad Darby	Director/Chairman	Air Quality Consultant/Engineer	17660 SW Shawnee Trail, Tualatin, OR 97062	503.523.7142
Robert Kellogg	Director	Attorney	9412 SW Arikara Drive, Tualatin, OR 97062	971.235.6908
Frank Bubenik	Director	IT Consultant	17445 SW 107th Ave., Tualatin, OR 97062	503.692.1544
Autumn Fisher	Director	Oregon Clinic Gastroenterology South Patient Care Coordinator	9329 SW Tonopah St., Tualatin, OR 97062	503.380.7710
Caitlin Blood	Director	Skyline Farm Manager	7306 N. Vancouver Ave., Portland, OR 97217	503.475.4271

Non-profit Status

Neighbors Nourishing Communities is a registered non-profit in the State of Oregon. Our application for 501(c)3 certification was accepted on August 19, 2014. We are currently awaiting approval.

Why are we doing this in Tualatin now?

While the population of Tualatin has grown only 18% in the last decade, it has seen the highest growth in the population of residents living below the poverty level of any Portland metro area (189%). With limited income, fresh produce is further out of reach for many families. At the same time, Tualatin has a shortage of community garden space with significant waiting lists for those that want to grow fresh produce. NNC was formed to get fresh produce to those that need a helping hand. We also encourage the growth of public and private community gardens that support those in need, either with no cost garden space or by encouraging community garden development that sets aside space for growing produce that is donated. Gardening is also a great community building activity. NNC hopes to help build bridges between all segments of the Tualatin community so that we can nourish one another.

Our Generous Business Support

- Winona Grange
- Skyline Farm & Meriwether's Restaurant
- Robert E. Kellogg, P.C.
- Tualatin Park Veterinary Clinic
- Columbia Bank
- S&H Bark and Landscape
- Al's Garden Center
- Tualatin Community Garden

A partnership of the residents, the businesses, and the City of Tualatin standing together against hunger and poor nutrition in our community.



Let's help make sure that those in our community that can't afford fresh nutritious produce are not left to go without. Together we can make a difference, one garden at a time.

NEIGHBORS NOURISHING COMMUNITIES

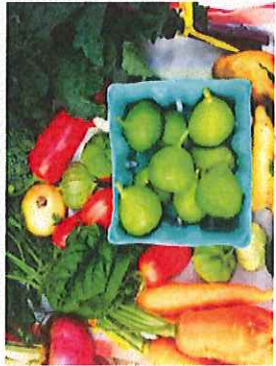
17660 SW Shawnee Trail
Tualatin, OR 97062

P 503-523-7142

E NeighborsNC@gmail.com

NEIGHBORS NOURISHING COMMUNITIES

A Non-profit Committed to Providing Healthy Produce, Education, and Fellowship



Let's Fight Poverty and Hunger Together

Neighbors Nourishing Communities (NNC)

What is NNC?

We're an Oregon non-profit grassroots organization whose mission is to provide nutritious produce to those in our community that cannot afford it. We're using a distributed farming model, much like the Victory Gardens of World War II. We accomplish our mission one of two ways. We provide home gardeners with all of their garden plants, seeds, and gardening instruction in exchange for 20% of their produce for low-income families. For low-income families that want to grow some of their own food, we additionally provide free community garden space and some tools. All of this is accomplished through a partnership of residents, businesses, and the City of Tualatin in a broad-based belief that all of our citizens should have a chance to thrive.

What's Involved in being a Gardening Neighbor?

Volunteer Neighbors can register January through May via the email address or phone number found on the back of this brochure. In April/May gardening classes are offered and between mid-April and mid-June plants and seeds are ready for pickup and transplanting. During the summer, classes are offered on making delicious wholesome foods with garden produce. In the growing season gardeners can deliver donated produce to designated organizations. Classes on food preservation take place in late summer. At the end of the growing season NNC will get volunteers together to celebrate with a final nutritious harvest dinner to celebrate a great year.

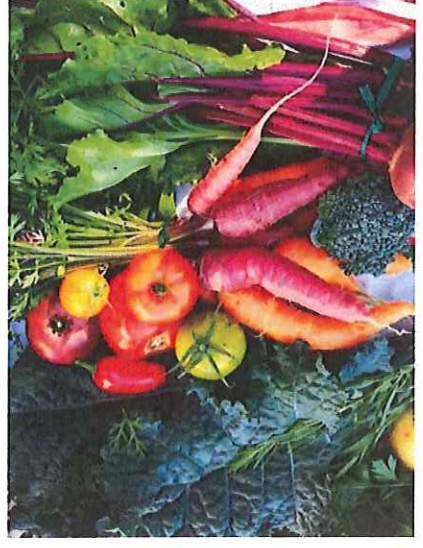
How Can Businesses Get Involved?

There are several opportunities for businesses to assist NNC with its mission. Local businesses can assist with any of the following:

- Providing discounts to our gardeners for tools and supplies
- Providing funding for seeds/soil/pots
- Providing community garden space for gardeners that lack a space of their own. Unused business properties are great.
- Encouraging employees to get involved.

Can Non-Gardeners Help?

There are many ways for non-gardeners to get involved. While the initial focus of NNC is to provide free plants, seed, and gardening education, NNC also strives to establish community gardens for those that need garden space, provide cooking and canning instruction, and raise funding for future growing seasons. We also need assistance with raising and distributing seedlings as well as seeds. If you would like to get involved in developing a community garden space, or in some other way, please contact us.



NNC Provides:

- Spring Gardening Classes
- Free Plants and Seed
- Summer Cooking/Preserving Classes
- Discounts at Area Merchants
- Community Fellowship/Garden Club

How Big Must My Garden Be?

There are no size requirements to become a gardening Neighbor for NNC. For those with gardens 50 square feet and larger we ask that you set aside 20% for plants that will produce food for area organizations and community members in need. However, if you only have a few patio planters and you're willing to grow one or more plants to produce donated produce, we encourage it. Our goal is to encourage Neighbors to grow wholesome produce for themselves as much as for those in need. However, NNC is providing plants and education for free so we hope that everyone will find a way to donate 20% or more of their vegetables. While we support the common practice of donating vegetables to your neighbors (who hasn't tried to offload some zucchini?) we are hoping your donated vegetables will make it to those that can't easily afford commercial produce.

Submission #5022

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #5022

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Tuesday, August 12, 2014 - 14:36

174.25.78.171

Agency Name: Sexual Assault Resource Center

Address: 4900 SW Griffith Drive, Suite 100

City: Beaverton

State: Oregon

Zip Code: 97005

Contact Name: Erin Ellis

Telephone Number: 503-626-9100

Email Address: sarc@sarcoregon.org

Request: \$1000 - cash

What is the request for?: SARC is requesting financial assistance to support our general operating expenses. This particular proposal would help to cover the prorated cost of the Executive Director's salary ensuring effective oversight of our 24-hour crisis support services.

Describe the agency's mission: The mission of the Sexual Assault Resource Center (SARC) of Washington County is to promote social justice by eliminating sexual violence in our community through education, support & advocacy.

What group of citizens in Tualatin does your organization target?: SARC's free and confidential services are available to survivors of sexual assault regardless of whether or not they have reported to law enforcement and no matter how long post assault. Survivors' friends and family are equally encouraged to access services as well. The primary objective is to help survivors stabilize and regain control of their lives so they may return to a functioning and meaningful life with as few trauma responses as possible. Residents have the opportunity to build skills that help them remain productive at work, school, and in their communities as well as engage in family or intimate relationships that are healthy and satisfying.

What types of services will be provided in the funding request year?: The Sexual Assault Resource Center was established in 1977 to help women, men, and teens that have been sexually assaulted. We operate a 24-hour crisis line to provide immediate assistance to all callers who may be requesting crisis counseling, information, and referrals. Volunteer advocates also respond in person to all calls from law enforcement and hospitals to provide crisis intervention and support to survivors during the forensic exam and law enforcement interviews. The Center also provides advocates for court accompaniment and any additional case related meetings as well. A detailed list of services is listed below:

24-hour Crisis Line

SARC operates a 24-hour crisis line staffed with highly trained advocates who provide crisis intervention, peer support, information and referral.

Hospital Accompaniment

SARC provides accompaniment to the many hospitals within both Washington and Multnomah Counties when we are contacted by law enforcement, hospital personnel, or the survivor / family or friends. The trained advocate on call is there to provide support and accompany the survivor through the evidence exam and law enforcement interview. We also provide support if the survivor chooses not to report but needs to go to the hospital to be checked out physically for injuries and receive medications as appropriate.

Clothing

When a survivor goes to the hospital for a forensic exam, their clothing may be held as evidence. With the help of donations and grants SARC is able to stock all hospitals in Washington County with T-shirts, sweats, and underwear for the survivor's comfort and self-respect.

Submission #5022

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Case Management

The elements of case management include notification of victim rights, assistance in filing for Crime Victim's Compensation, screening for an appropriate support group, and referrals to counseling resources geographically convenient for the survivor. Additional elements includes confirmation that all follow-up medical attention has been addressed or scheduled if necessary, assistance in identifying or maneuvering through ancillary social services, accompaniment to any case related meetings or restraining/stalking order hearings, as well as emotional support.

Counseling Program

Individual counseling is available for uninsured adolescents and adults, both male and female, who otherwise would have no access to mental health services. Sessions can be conducted in both English and Spanish

Support Group

We run twelve-week long psycho-educational support groups three times a year for adult female survivors offering participants education, coping skills, validation and new choices to continue their recovery process.

School Education Program

An education specialist is committed to providing a comprehensive nine-week sexual assault prevention curriculum within the high schools of the Portland-Metro area. Alternative schools, youth groups and activity centers are also included.

Latina Services

A three-pronged approach to ensuring that Spanish-speaking survivors of sexual assault have the access to culturally appropriate services they require following a victimization through the use of Catholic Charities bilingual crisis line; increasing civic engagement of Latino leaders to help address the issue of violence; as well as the use of bilingual / bicultural volunteer case managers to help with the intervention and support.

Minor Victims of Human Trafficking

24-hour in-person crisis intervention and advocacy is available for juveniles who have been picked up by the police on the suspicion of being prostituted by a pimp or "enforcer". Case management and long-term support is provided while working with law enforcement and child protective services to help make a comprehensive safety plan for the adolescent as they are exiting the very violent world of domestic human trafficking.

How many Tualatin residents will be served?: Approximately 100

What percentage of your program is dedicated to service in Tualatin?: Our services are equitably available to all of the cities within Washington County.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here:

City of Tigard \$6000/\$6000

City of Beaverton \$8000/\$8000

City of Hillsboro \$6000/\$6000

Oregon Domestic & Sexual Violence Services \$51,362/\$151,362

City of Portland \$102,742/\$152,742

Multnomah County \$109,257/\$109,257

Please submit your budget information: [comprehensive_2013-14_budget.xls](#)

Please submit your Board information: [2014_bod.doc](#)

Please submit a copy of your 501(c)3 cert.: [letter_of_determination_2002.pdf](#)

Other Attachments: [audited_financial_statements_1213.pdf](#)

Source URL (retrieved on 2014-08-12 14:45): <http://www.tualatinoregon.gov/node/13634/submission/5022>

SEXUAL ASSAULT RESOURCE CENTER

Budget Detail With Line Item Description & Justification

October 1, 2013 - September 30th, 2014

		Total Cost
Personnel		
Salaries	Wages for personnel who help to support the daily direct and administrative functions of the agency including stipends for experienced volunteers who help supervise the line after-hours.	\$541,196
Fringe	All staff who work a minimum of 20 hours per week are eligible for medical and vision coverage. Those who work 30 hour per week or more also receive dental, long-term disability and life insurance.	\$105,852
Sub-Total Personnel:		\$647,048
Services & Supplies		
Travel	Monthly reimbursement is available for staff who travel to work related meetings as well as regular visitations to clients in the community.	\$14,380
Training	Resources are allocated for all staff to attend local and national conferences which help to further their technical skills related to serving survivors of sexual assault.	\$2,099
Office Supplies	Various office supplies, including technology to support both facilities as well as food and water for monthly volunteer meetings and support groups. If resources are available then small gifts are also provided.	\$10,200
Postal Supplies	Regular mailing of annual appeals, survivor packets, bills, grants, and miscellaneous items.	\$3,240
Printing & Copying	Regular printing of letter head, envelopes, business cards, and various agency program brochures.	\$2,033
Communications	Monthly fees which cover the land lines, cell phones, internet, crisis line, toll free line, and answering service which all help to support communication with survivors. Security system is also included.	\$27,394
Equipment Rentals	Monthly rental fees for two copiers.	\$10,800
Sub-Total Services & Supplies:		\$70,146
Other Costs		
Rent	Monthly fees for a total of 3200 square feet split between the Beaverton office (2000) and the Ankeny office (1200).	\$44,498
Client Assistance	Various items and services available to assist survivors whose property may have been taken or damaged as a direct cause of the assault. Additional services may be funded that help to aid their recovery.	\$25,138
Audit Costs	Accounting fees and audits.	\$15,000
Insurance	Policies which cover our General Liability, Directors and Officers, Workers Compensation, and Terrorism.	\$5,200
Development	Rental costs, printing, catering, and miscellaneous purchases that are not covered by corporate sponsorship of any given event.	\$1,800
Memberships	The cost of posting job openings on various public sites as well as bank fees, on-line services for volunteer management and development efforts, and training organizations.	\$1,162
Sub-Total Other Costs:		\$92,798
TOTAL		\$809,992

Board of Directors 2014

<i>Member</i>	<i>Contact Info</i>	<i>Dates of Service</i>	<i>Board Position</i>	<i>Profession</i>
Debra Dority, JD		Fall 2011 to Present	Chair Governance Committee	Attorney Oregon Law Center
Eleanor Laws, JD	17814 Marylcreek Drive Lake Oswego, OR 97034 707-347-6052	Summer 2012 to Present	Vice Chair Governance Committee	Administrative Judge Social Security Administration
Tyler Riemann, CPA	503 590 7013	Spring 2012 to Present	Treasurer Finance Committee	CPA Central City Concern
Heidi Pollard-Herman, RN, MA, MSN	3601 SW River Parkway, #1014 Portland, OR 97239 619-920-4078	Summer 2012 to Present	Development Committee	Labor and Delivery Nurse OHSU
Tim Roberts	25180 NW Conway Drive Buxton, OR 97109 503-793-2121	Summer 2012 to Present	Governance Committee	Retired Police Captain Beaverton Police Department
Stacie Beckerman, JD	7420 NW Summitview Drive Portland, OR 97229 503-501-6895	November 2013 to Present	Governance Committee	Prosecutor US Attorney's Office
Sunyi Kim	2946 SE Franklin Street Portland, OR 97202 503-577-4070	November 2013 to Present	Development Committee	Project Manager Emerge Interactive
Deanna Seibold, MA	2451 SE Yamhill Street Portland, OR 97214 503-475-2653	November 2013 to Present	Development Committee	Capitol One

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: July 11, 2002

Person to Contact:
Pat Mahan 31-04019
Customer Service Representative

**Sexual Assault Resource Center
9450 SW Barnes Rd Ste 240
Portland, OR 97225**

Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756

Federal Identification Number:
93-0800739

Dear Sir or Madam:

This is in response to the amendment to your organization's Articles of Incorporation filed with the state on September 11, 2001. We have updated our records to reflect the name change as indicated above.

Our records indicate that a determination letter issued in May 1991 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Sexual Assault Resource Center
93-0800739

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

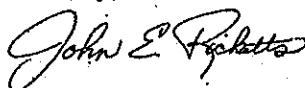
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

**SEXUAL ASSAULT RESOURCE CENTER
(An Oregon Nonprofit Corporation)**

Financial Statements

September 30, 2013 and 2012

With Independent Auditor's Report

SEXUAL ASSAULT RESOURCE CENTER
YEARS ENDED SEPTEMBER 30, 2013 AND 2012

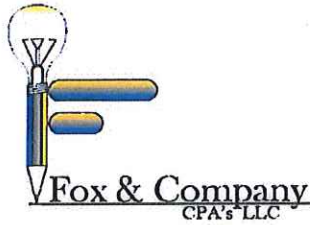
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Statement of Cash Flows	7
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Schedule of Functional Expenses	8

GEORGE FOX, CPA, JD, MANAGING PARTNER
TAMI MILLER, EA, PARTNER

LINDA DRYDEN, EA, LTP, SR. ACCOUNTANT
TRACI HARTLEY, SR. ACCOUNTANT
MARIANNA GERMANOVA, ACCOUNTANT
ROBERT MONG, EA, LTC, TAX ACCOUNTANT
JOHN LATHROP, CPA, TAX ACCOUNTANT
MELISSA DURRENT, ACCOUNTING INTERN

CHARLENE BAILEY, FIRM ADMINISTRATOR
ANGIE MENDEZ-OLESEN, ADMINISTRATIVE ASSISTANT



10818 NE COXLEY DRIVE, SUITE E
VANCOUVER, WA 98662

(360) 597-0400 MAIN
(360) 597-0401 FAX
INFO@CPAFOX.NET

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Sexual Assault Resource Center

We have audited the accompanying financial statements of Sexual Assault Resource Center (An Oregon Nonprofit Corporation) which comprise the statement of financial position as of September 30, 2013 and 2012, and the related statement of activities and changes in net assets and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the

financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Sexual Assault Resource Center as of September 30, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Functional Expenses on page 8 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Fox & Company CPAs, LLC

Fox & Company CPAs, LLC

Vancouver, WA

April 4, 2014

**Sexual Assault Resource Center
Statement of Financial Position
As of September 30, 2013 and 2012**

	2013			Total	2012
	Unrestricted	Temporarily Restricted	Permanently Restricted		
Assets					
Current assets					
Cash and cash equivalents	\$ 30,785	\$ -	\$ -	\$ 30,785	\$ 61,835
Grants receivable	-	394,018	-	394,018	273,730
Total current assets	30,785	394,018	-	424,803	335,565
Property & equipment					
Equipment	45,292	-	-	45,292	45,292
Less accumulated depreciation	(34,016)	-	-	(34,016)	(29,243)
Net property & equipment	11,276	-	-	11,276	16,049
Other assets					
Prepaid expenses	2,887	-	-	2,887	-
Security deposit	3,128	-	-	3,128	3,128
Total other assets	6,015	-	-	6,015	3,128
Total Assets	\$ 48,076	\$ 394,018	\$ -	\$ 442,094	\$ 354,742
Current Liabilities					
Accounts payable (see Note 8)	\$ 2,716	\$ -	\$ -	\$ 2,716	\$ 4,876
Payroll liabilities & accrued vacation (see Note 8)	39,098	-	-	39,098	27,280
Total Current Liabilities	41,814	-	-	41,814	32,156
Net Assets					
Beginning net assets	86,169	236,417	-	322,586	68,752
Prior period adjustments	11,208	-	-	11,208	66,536
Excess of support and revenue over expenses	(91,115)	157,601	-	66,486	187,298
Total Net Assets	6,262	394,018	-	400,280	322,586
Total Liabilities and Net Assets	\$ 48,076	\$ 394,018	\$ -	\$ 442,094	\$ 354,742

SEE THE INDEPENDENT AUDITOR'S REPORT AND THE ACCOMPANYING NOTES WHICH ARE AN
INTEGRAL PART OF THESE FINANCIAL STATEMENTS

Sexual Assault Resource Center
Statement of Activities and Changes in Net Assets
For the Years Ended September 30, 2013 and 2012

	2013			Total	2012
	Unrestricted	Temporarily Restricted	Permanently Restricted		
Revenues and Support:					
Donations	\$ 127,578	\$ -	\$ -	\$ 127,578	\$ 134,116
Grants	354,601	394,018	-	748,619	793,562
Sales	200	-	-	200	20
Interest income	12	-	-	12	25
Total revenues and support	482,391	394,018	-	876,409	927,723
Expenses					
Program services	406,542	222,330	-	628,872	584,313
Management & general	133,848	13,238	-	147,086	125,267
Fundraising	33,116	849	-	33,965	30,845
Total expenses	573,506	236,417	-	809,923	740,425
Increase in net assets	(91,115)	157,601	-	66,486	187,298
Prior period adjustments (see Note 8)	11,208	-	-	11,208	66,536
Net assets at beginning of year	86,169	236,417	-	322,586	322,586
Net assets at end of year	\$ 6,262	\$ 394,018	\$ -	\$ 400,280	\$ 322,586

SEE THE INDEPENDENT AUDITOR'S REPORT AND THE ACCOMPANYING NOTES WHICH ARE AN
INTEGRAL PART OF THESE FINANCIAL STATEMENTS
PAGE 6

**Sexual Assault Resource Center
Statement of Cash Flows
For the Years Ended September 30, 2013 and 2012**

	<u>2013</u>	<u>2012</u>
Cash flows from operating activities		
Increase in net assets	\$ 66,486	\$ 187,298
Adjustments to reconcile increase in net assets to cash provided by operating activities:		
Depreciation	4,773	4,728
Loss on disposal of assets	-	(197)
Decrease (increase) in:		
Grants receivable	(120,288)	(273,730)
Prepaid expenses	(2,887)	-
Increase (decrease) in:		
Accounts payable and accrued expenses	9,658	32,156
Prior period adjustment	11,208	66,536
Net cash provided (used) by operating activities	<u>(31,050)</u>	<u>16,791</u>
Cash, at beginning of year	<u>61,835</u>	<u>45,044</u>
Cash, at end of year	<u>\$ 30,785</u>	<u>\$ 61,835</u>

SEE THE INDEPENDENT AUDITOR'S REPORT AND THE ACCOMPANYING NOTES WHICH ARE AN
INTEGRAL PART OF THESE FINANCIAL STATEMENTS

PAGE 7

**Sexual Assault Resource Center
Statement of Functional Expenses
For the Years Ended September 30, 2013 and 2012**

2013

	Program Services	Management and General	Fundraising	Total	2012
Salaries & wages	\$ 393,695	\$ 107,853	\$ 29,680	\$ 531,228	\$ 475,492
Employee benefits	36,018	5,509	848	42,375	39,941
Payroll taxes	42,213	6,456	993	49,662	45,184
Stipends	6,185	-	-	6,185	-
Accounting	-	11,389	-	11,389	3,364
Subcontractors	2,995	-	-	2,995	19,540
Advertising	1,471	225	35	1,731	1,444
Office expenses	10,825	1,656	255	12,736	8,874
Information technology	-	-	-	-	1,518
Occupancy	33,932	5,190	798	39,920	38,835
Travel	13,902	2,126	327	16,355	21,539
Insurance	1,077	165	25	1,267	5,640
Client assistance	15,228	-	-	15,228	26,184
Telephone expenses	28,660	-	-	28,660	24,310
Training expenses	5,522	844	130	6,496	6,364
Copier expenses	6,801	1,040	160	8,001	4,545
Depreciation	4,064	615	94	4,773	4,728
Disposal of assets	-	-	-	-	197
Other expenses	26,284	4,018	620	30,922	12,726
TOTAL EXPENSES	\$ 628,872	\$ 147,086	\$ 33,965	809,923	\$ 740,425

SEE THE INDEPENDENT AUDITOR'S REPORT AND THE ACCOMPANYING NOTES WHICH ARE AN
INTEGRAL PART OF THIS SCHEDULE

PAGE 8

**Sexual Assault Resource Center
Notes to the Financial Statements
September 30, 2013 and 2012**

1. Summary of Significant Accounting Policies

Nature of Activities – Sexual Assault Resource Center (the “Organization”) is an Oregon Public Benefit Nonprofit Corporation with a state-wide support network providing a stand-alone rape crisis center whose mission is to promote social justice through education, advocacy and support to women. The Organization’s significant accounting policies are outlined below.

Advertising and Promotion – Advertising and promotional costs are charged to expense when they are incurred.

Basis of Accounting – The financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Therefore, revenues are recorded when earned and expenses are recorded when incurred.

Basis of Presentation – The Organization has adopted the provisions of Statement of Financial Accounting Standards (“SFAS”) No. 116, *Accounting for Contributions Received and Contributions Made*, and SFAS No. 117, *Financial Statements of Not-for-Profit Organizations*. Under these provisions, net assets and all balances and transactions are presented based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization, and changes therein, are classified and reported as follows:

- *Unrestricted Net Assets* – Net assets not subject to donor-imposed stipulations. The Board of Directors may designate unrestricted net assets for specific purposes or programs. Such Board-designated funds are presented as Unrestricted funds.
- *Temporarily Restricted Net Assets* – Net assets subject to donor-imposed stipulations that will be met either by actions of the Organization or the passage of time. These balances generally represent the unexpended portion of externally restricted contributions and any return earned thereon to be used for specific programs and activities as directed by donors or grantors.
- *Permanently Restricted Net Assets* – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization. Generally, the donors of these assets permit the Organization to use all or part of the income earned on related investments for general or specific purposes.

**Sexual Assault Resource Center
Notes to the Financial Statements
September 30, 2013 and 2012**

1. Summary of Significant Accounting Policies (Continued)

Revenues are reported as increases in unrestricted net assets unless the use of the related assets is limited by donor-imposed restrictions. Restricted contributions received in the same year that the restrictions are met are recorded as unrestricted contributions or grants. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments or other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets (that is, the donor-stipulated purpose has been fulfilled or the stipulated time period has elapsed) are reported as net assets released from restrictions which is a reclassification between the applicable classes of net assets.

It is the policy of the Organization to report gifts of land, property and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long lived assets with explicit restrictions specifying how the assets are to be used and gifts of cash or other assets that must be used to acquire long lived assets are recorded as restricted support. Absent explicit donor stipulations about how long lived assets must be maintained, the Organization reports expirations of donor restrictions and reclassifies the assets to an unrestricted account when the donated assets are placed in service.

Cash and Cash Equivalents – For purposes of the financial statements, the Organization considers all liquid investments having initial maturities of 90 days or less to be cash equivalents, unless donor-imposed restrictions limit their use to long-term purposes.

Conflict of Interest Policy – The Organization has adopted a conflict of interest policy where Board members must advise the Board of Directors of any direct or indirect interest in any transaction or relationship with the Organization, and not participate in discussions or decisions regarding any action affecting their individual, professional, or business interests. (see Note 7)

Contributions – Contributions, which include unconditional promises to give or pledges, are recognized as revenue in the period the promise was received by the Organization.

Conditional promises are not recognized as revenue until they become unconditional, which is defined as the condition or conditions upon which the promise depends are substantially met.

**Sexual Assault Resource Center
Notes to the Financial Statements
September 30, 2013 and 2012**

1. Summary of Significant Accounting Policies (Continued)

Contributions of capital assets without donor stipulations concerning the use of the assets are reported as revenues of the unrestricted net asset class. Contributions of cash or other assets with a donor stipulation that such funds be used to acquire capital assets are reported as revenues of the temporarily restricted net asset class. The restriction is considered released at the time of the acquisition of the capital asset.

Endowment Funds and Interpretation of Relevant Law – Under the Oregon *Uniform Prudent Management of Institutional Funds Act* (ORS Section 128.305 to Section 128.336) the Organization has adopted policies for expending or accumulating permanent endowment funds in order to preserve the fair value of the original gift as of the date of the gift, unless the donor explicitly requires or allows the gift to be used in a different manner. The preservation of the endowment fund's purchasing power is only one of several factors that are considered in managing and investing these funds in furtherance of the Organization's fiduciary duty to donors and others.

In compliance with the Organization's investment and spending policies, the Organization classifies as permanently restricted net assets (1) the original value of gifts donated to the permanent endowment, (2) subsequent gifts to the endowment, and (3) accumulations made pursuant to the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

Net earnings (realized and unrealized) on the investment of endowment assets are classified as permanently restricted until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence required by the *Uniform Prudent Management of Institutional Funds Act*, and until the funds are expended in a manner consistent with the purpose or time restrictions, if any, imposed by the donor. Any investment return classified as permanently restricted represents only those amounts required to be restricted permanently as a result of explicit donor requirements or in accordance with this policy of the Organization.

If endowment losses are incurred, or if appropriations are made from endowment funds that in either case would reduce the remaining balance of the fund below the fair value of the original gift, the portion of a donor-restricted endowment that is classified as permanently restricted is not reduced by the loss or the appropriation as the case may be. Rather, in accordance with SFAS No. 124, *Accounting for Certain Investments Held by Not-for-Profit Organizations*, the losses or appropriations reduce temporarily restricted net assets to the extent that donor-imposed temporary restrictions on net appreciation of the fund have not been satisfied before the loss or appropriation occurs. Any remaining loss or appropriation reduces unrestricted net assets.

**Sexual Assault Resource Center
Notes to the Financial Statements
September 30, 2013 and 2012**

1. Summary of Significant Accounting Policies (Continued)

In FY 2013, The Organization did not have any permanently restricted funds.

Functional Allocation of Expenses – The cost of providing various programs and other activities have been summarized on a functional basis in the Statements of Activities and Changes in Net Assets. A detailed presentation of functional expenses by type of expense is shown in the Statement of Functional Expenses. These costs have been allocated among various functions based on management's estimates of time and other factors.

Fundraising Activities – the Organization's fundraising activities include all expenses that are designed to increase fundraising for current and future Organization program service activities.

Income Taxes – The Organization is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code and analogous provisions of state law. The Organization derives its public charity status as an organization described in Section 170(b)(1)(A)(vi) of the Internal Revenue Code. The determination of tax exempt status is considered to be a tax position.

The Organization's policy is to evaluate the likelihood that its uncertain tax positions will prevail upon examination based on the extent to which those positions have substantial support within the Internal Revenue Code and Regulations, Revenue Rulings, court decisions, and other sources of authority and evidence. It is the opinion of the Organization's management that the Organization has no uncertain tax positions.

In-Kind Contributions – The Organization receives contributed services from volunteers who assist in fundraising and operations through their participation in a range of activities. In accordance with SFAS No. 116, the value of these volunteer services, which the Organization considers generally not practicable to estimate, has not been recognized in the accompanying financial statements. Significant services received, which create or enhance a non-financial asset or require specialized skills that the Organization would have purchased if not donated are recognized in the accompanying financial statements.

In-kind contributions of equipment and other materials are recorded where there is an objective basis upon which to value these contributions and where the contributions are an essential part of the Organization's activities. (see Note 5)

**Sexual Assault Resource Center
Notes to the Financial Statements
September 30, 2013 and 2012**

1. Summary of Significant Accounting Policies (Continued)

Inventories – The Organization maintains inventories of printed materials from time to time depending on the forecast needs of the Organization. Generally, printed materials that are expected to be consumed within 12 months of purchase are expensed when purchased. As of September 30, 2013 and 2012, the Organization had no inventory.

Investments – Under the provisions of SFAS No. 124, *Accounting for Certain Investments Held by Not-for-Profit Organizations*, investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair value in the statement of financial position. The Organization had no investments as of September 30, 2013 and 2012.

Management Activities – The Organization's management activities include all general, unassigned program management, general financial management, and other general management expenses that are not assigned to a particular program service activity.

Other Significant Accounting Policies – Other significant accounting policies are set forth in the financial statements and in the following notes.

Program Service Activities – The Organization's program activities include a 24-hour support line and in person crisis intervention, information and referral, case management and legal advocacy, emergency financial assistance, culturally specific support services for Latinas and commercially sexually exploited children, free individual and group mental health services, as well as a nine week school-based prevention education program. This includes working with affiliate organizations, providing direct and indirect support, and providing communication, outreach, and printed materials for direct and indirect distribution.

Revenue Recognition – All contributions and grants are considered available for unrestricted use unless specifically restricted by the donor. Other service revenues are recognized at the time the services are provided and the revenues are earned.

Use of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting periods. Actual results of operations may differ from these estimates.

**Sexual Assault Resource Center
Notes to the Financial Statements
September 30, 2013 and 2012**

1. Summary of Significant Accounting Policies (Continued)

Valuation – The Organization has adopted SFAS No. 157, *Fair Value Measurements*. No valuation adjustments were made as of September 30, 2013 and 2012, as the Organization believes any valuation adjustment would be immaterial. (see Note 6)

2. Cash and Cash Equivalents

Cash and cash equivalents consist of cash in deposit accounts at commercial banks in the United States. The accounts are insured by the FDIC. All balances were below the FDIC insurance limit as of September 30, 2013.

3. Property and Equipment

Purchased assets are carried at their historical cost. Donations of property and equipment are recorded at the assets estimated fair market value at the time of donation. Depreciation is generally calculated on a straight-line basis over the estimated useful lives of the respective assets. The useful lives are 5 years for most furniture, equipment and systems. Normal repair and maintenance costs are expensed as incurred.

The Organization accounts for the impairment of long-lived assets in accordance with SFAS No. 144, *Accounting for the Impairment of and Disposal of Long-Lived Assets*.

4. Restrictions and Limitations on Net Asset Balances

Temporarily Restricted Net Assets

At September 30, 2013 and 2012, The Organization had \$394,018 and \$236,417, respectively, in temporarily restricted net assets, consisting of cash of \$0 and \$56,042, respectively, and grants receivable of \$394,018 and \$180,375, respectively.

Permanently Restricted Net Assets

At September 30, 2013 and 2012, The Organization had no permanently restricted net assets.

5. In-Kind Contributions

The Organization has \$13,476 and \$4,532, respectively, of in-kind contributions of goods and services for the year ending September 30, 2013 and 2012.

**Sexual Assault Resource Center
Notes to the Financial Statements
September 30, 2013 and 2012**

6. Fair Value Measurements

Certain values in these financial statements are shown at fair value, including contributions and pledges receivable, certain financial investments, and receivables.

The fair value of an asset is the amount at which that asset could be bought or sold in a current transaction between willing parties, that is, other than in a forced or liquidation sale. The fair value of a liability is the amount at which the liability could be transferred in a current transaction between willing parties. Fair values are based on quoted market prices when available. When market prices are not available, fair value is generally estimated using a discounted cash flow analysis, incorporating current market inputs for similar financial instruments with comparable terms and credit quality.

All financial assets and liabilities carried at fair value have been classified, for disclosure purposes, based on a hierarchy defined by SFAS no. 157, *Fair Value Measurements*. The hierarchy gives the highest ranking to fair values determined using unadjusted quoted prices in active markets for identical assets and liabilities, and the lowest ranking to fair values determined using methodologies and models with unobservable inputs, as follows:

- *Level 1* – Values are unadjusted quoted prices for identical assets and liabilities in active markets accessible at the measurement date.
- *Level 2* – Inputs include quoted prices for similar assets or liabilities in active markets, quoted prices from those willing to trade in markets that are not active, or other inputs that are observable or can be corroborated by market data for the term of the instrument.
- *Level 3* – Certain inputs are unobservable (supported by little or no market activity) and significant to the fair value measurement. Unobservable inputs reflect the organization’s best estimate of what hypothetical market participants would use to determine a transaction price for the asset or liability at the measurement date.

At September 30, 2013, the following financial assets and liabilities are measured at fair value on a recurring basis:

	Level 1	Level 2	Level 3	Total
Cash & equivalents	\$ 30,784			\$ 30,784
Grants receivables			\$ 394,018	394,018
Security deposits			3,128	3,128
Total	\$ 30,784		\$ 397,146	\$ 427,930

**Sexual Assault Resource Center
Notes to the Financial Statements
September 30, 2013 and 2012**

6. Fair Value Measurements (Continued)

At September 30, 2012, the following financial assets and liabilities are measured at fair value on a recurring basis:

	Level 1	Level 2	Level 3	Total
Cash & equivalents	\$ 61,835		\$	61,835
Grants receivables		\$	273,730	273,730
Security deposits			3,128	3,128
Total	\$ 61,835	\$	276,858	\$ 338,693

7. Related Party Transactions

From time to time, the Organization may enter into transactions with individuals or entities that have a relationship to a member of the Board of Directors. These transactions, if any, are subject to the Organization's *Conflict of Interest Policy*, which requires Board approval of these transactions. All of these transactions would be recorded at cost or at the Organization's best estimate of fair value.

There were no related party transactions during the year ended September 30, 2013 and 2012.

8. Prior Period Adjustments

In 2013 and 2012, certain amounts are shown as prior period adjustments. The adjustments relate to expenses or grant related revenues that should have been recognized in a prior year. These adjustments resulted in an increase of \$11,208 and \$66,536 in 2013 and 2012, respectively, to unrestricted net assets.

Submission #4871

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #4871

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Thursday, July 10, 2014 - 13:49

72.11.91.218

Agency Name: Tigard Tualatin Compassion Clinic

Address: c/o 18040 SW Alexander St

City: Beaverton

State: Oregon

Zip Code: 97003

Contact Name: Dardanel Robinson

Telephone Number: 503-219-3815

Email Address: drobinson@cosgravelaw.com

Request: \$1500 to purchase supplies and equipment for the Tigard Tualatin Compassion Clinic's dental clinic to enable us to serve more low income people who have no dental insurance.

What is the request for?: To speed up sterilization of equipment and supplies for the clinic, which will allow us to serve even more patients.

Describe the agency's mission: We bring volunteer professionals and community members together to provide free medical and dental care, and access to additional services such as legal aid and employment services, to assist low income people of all ages. We do not discriminate - all care is administered on a first come, first serve basis and we treat as many people as we have supplies and equipment for. We also arrange for additional care for low income uninsured dental patients through the year based on referrals from the Tigard Tualatin School District's family resource center.

What group of citizens in Tualatin does your organization target?: We attempt to serve as many low income, uninsured people as possible in the Tigard Tualatin School District. We treat all ages and ethnicities and we provide care without regard for race, religion, sexual orientation or other issues.

What types of services will be provided in the funding request year?: Free medical, dental, chiropractic, podiatry, hair cuts and assistance with access to other services such as legal aid, employment referrals, clothing bank, the gleaners (fresh produce for low income), free diapers for infants and toddlers, and free lunch for all.

How many Tualatin residents will be served?: 1200 Tualatin and Tigard residents

What percentage of your program is dedicated to service in Tualatin?: We perform 22 clinics each year, the largest is the Tigard Tualatin clinic. 100% of our Tigard Tualatin clinic budget is for Tigard. The equipment is sterilized and reused at each clinic, but the supplies have to be purchased new for each clinic.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: City of Tigard \$10,000

City of Tualatin \$1,500

Please submit your budget information: [compassion_dental_basic_organizational_2012_budget.docx](#)

Please submit your Board information: [compassion_connect_board_of_directors.docx](#)

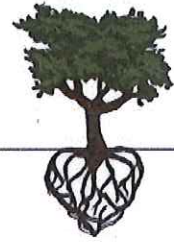
Please submit a copy of your 501(c)3 cert.: [compassion_irs_tax_id.pdf](#)

Other Attachments: [copy_of_tigard_compassion_patients_2012_redacted.xls](#)

Source URL (retrieved on 2014-07-10 13:54): <http://www.tualatinoregon.gov/node/13634/submission/4871>

Compassion Connect

UNITING TO SERVE, JOHN 17:23



Compassion Connect Basic Organizational 2012-13 Budget

Income

Compassion Clinic Contributions \$ 62,000

Expenses:

Compassion Clinic Expenses: \$59,000

Compassion Connect Board of Directors



Jim Savino

Chairman of the Board

Jim and his wife, Lynne, moved back to Portland after living overseas in the Netherlands for 11 years. They have been blessed with twin daughters, Alex and Katie. Time with his family is Jim's main priority which has been an interesting challenge since he has worked in the corporate world for more than 27 years. God brought him to Compassion Connect where he is serving as Chairman of the Board as well as serving elsewhere when needed.

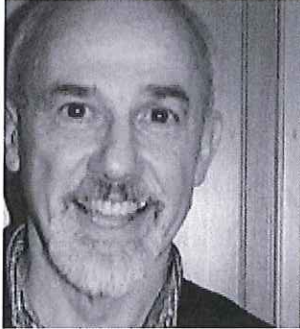


Chuck Bomar

Board Member

Chuck has been in local church ministry for over 15 years. He moved to Portland in 2008 to plant and pastor Colossae Church. He is also a founder of CollegeLeader.org and has authored

five books and numerous other resources to equip church leaders to further the Gospel. This mission takes him all over the country to train leaders and speak at conferences. Hé and his wife, Barbara, have three girls.



Dr. Roger Trautmann

Board Member

Dr. Trautmann is the Director of Mentored Ministry, M.Div./Chaplaincy Track Coordinator, Associate Professor of Pastoral Ministries, and Director of Student Ministries at Multnomah University in Portland. He is married, has three adult children, and a whole group of grandkids. He spent many years as a pastor in both California and Washington. Along the way he became involved with a ministry that develops pastors in Africa, and has since gone every year for more than 13 years to teach Bible with African pastors. He is a lifelong learner and strong discipler of the next generation.



Steve Rentz

Board Member

Steve Rentz completed his graduate degree in Organizational Leadership from Bethel University and has spent the past 10 years in varying consultant roles on a broad array of projects including employee engagement initiatives, brand & market research, public polling, and executive coaching. He's a fan of all things quantitative assessment and enjoys individual or group discussions around **Strengthsfinder**, **MBTI**, and the **Enneagram**. Steve currently lives in Minneapolis where he works to improve employee and guest experiences at a Fortune 50 company. He's also involved with Bethlehem Baptist Church and **Questscope**. Steve is an avid globe-trotter and continues to travel for work, friendship, and curiosity. Over the years the Middle East and Central America have become regular destinations.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 31 2008

COMPASSION CONNECT INC
PO BOX 808
FAIRVIEW, OR 97024

Employer Identification Number:
26-2304524
DLN:
17053161335048
Contact Person:
DALE T SCHABER ID# 31175
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 27, 2008
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2012
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

Submission #4931

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #4931

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Monday, July 21, 2014 - 16:40

66.154.210.65

Agency Name: Tigard-Tualatin Family Resource Center

Address: Tigard High School, 9000 SW Durham Road, Portable #716

City: Tigard

State: Oregon

Zip Code: 97224

Contact Name: Catherine West

Telephone Number: 503-603-1588

Email Address: cwest@ttsd.k12.or.us

Request: Cash amount: \$7,483

What is the request for?: The current request would supplement funds for the receptionist position. The Washington County Commission on Children & Families funded the center for almost 20 years but no longer exists. A video was made about TTFRC last school year as part of an effort to ensure another funding source so the center could stay open. The Tigard-Tualatin School District has agreed to fund the center with \$75,000 for school year 2014-15.

Included in the attached budget are \$12,565 received from the Washington County Department of Health & Human Services. This funding was a pocket of money left over from the Washington County Commission on Children & Families that is being used to keep TTFRC open during the summer. Around \$4,000 of these funds will also off set regular staff costs leaving a short fall of \$17,483 in staff costs for 2014-15. The higher amount of money being requested from the City of Tualatin and City of Tigard this year would cover the majority of this shortfall.

Describe the agency's mission: The Tigard-Tualatin Family Resource Center is a school-based center that provides social services to the local community. The Center's mission is to build the community's capacity to support its children and families through pooling resources and coordinating services for children and families at the community level. The Center's goal is to help families become more self-sufficient and to increase successful family relationships to the school district and community.

The Family Resource Center is viewed as a model for assuring families feel comfortable seeking the kinds of information, resources and support services that all citizens need at various times. It provides service by acting as a connection point for families seeking information, referrals, and on-site social services. It supports families that struggle everyday to provide for basic needs such as food, clothing, dental, medical and mental health needs.

What group of citizens in Tualatin does your organization target?: The Tigard-Tualatin Family Resource Center targets Tigard-Tualatin School District families as well as parents with children 0-5 years old that will eventually enter into the school district. The target population within this group is low-income families and others with community resource needs.

What types of services will be provided in the funding request year?: Center staff will continue to connect families with needed community resources including counseling and employment services, domestic violence and government assistance programs, emergency food, legal help, medical and dental care, shelters and housing, youth programs and more. Center staff helped to coordinate churches and civic groups that sponsored over 700 families who received food and toys this past holiday season. Coordination of Medical Teams International mobile dental clinics will continue so that children without dental insurance have access to care.

The center will also continue to coordinate volunteer-led English classes for adults, provide use of office equipment for job search, and give out basic-needs items and scholarships for children to participate in afterschool activities. In addition, an out-stationed Cover Oregon Outreach & Enrollment specialist will continue to help families enroll in

Submission #4931

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

the Oregon Health Plan so that they have access to preventative and ongoing medical, dental and mental health coverage. Last school year, the specialist helped 134 families including over 480 individuals to acquire health coverage.

How many Tualatin residents will be served?: An estimated 740 Tualatin families will be served in the funding request year.

What percentage of your program is dedicated to service in Tualatin?: Approximately 37% of the Tigard-Tualatin Family Resource Center's operation is dedicated to service in Tualatin.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: City of Tualatin: Received last year \$4,000/ Requested this year \$7,483
City of Tigard: Received last year \$6,500/ Requested this year \$9,000
Washington County Department of Health & Human Services: Received last year \$75,386/ Granted this year \$12,565
Tigard-Tualatin School District: Received last year \$0/ Receiving this year \$75,000

Please submit your budget information: [project_resource_.pdf](#)

Please submit your Board information: [steering_com_members.pdf](#)

Please submit a copy of your 501(c)3 cert.: [ttsd_tax_exempt_letter.pdf](#)

Other Attachments:

Source URL (retrieved on 2014-07-21 16:54): <http://www.tualatinoregon.gov/node/13634/submission/4931>

Tigard-Tualatin Family Resource Center Budget 2013-2014

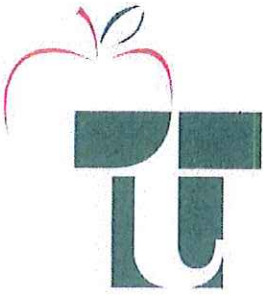
Major Revenue Sources	Beginning Balance	Major Expenditure Categories	Ending Balance
Washington County Department of Health & Human Services		Social Services Facilitator 0.75 FTE	\$40,166
		Fringe Roll-Up	\$33,840
	\$75,386	Grant Indirect Charges	\$1,380
Novellus/ Lam Research	\$24,757	Receptionist 0.5 FTE Salary \$13,141, Fringe Roll-up \$9,983, Additional Hours \$1,963, \$480 Grant Indirect Charges, Holiday Sponsorships, Extracurricular Activity Scholarships, Bus Tickets, Gas Vouchers, Food Gift Cards, Formula, Diapers & Other Supports to Local Families in Need	\$0
City of Tigard	\$6,500		
City of Tualatin	\$5,110		
Rainy Day Fund	\$10,338	Video about the Center \$7,250, Hygiene Items, Office Supplies, Printing	\$0
Tigard-Tualatin School District In-Kind Contribution Estimated Value	\$49,788	Space, Custodial, Administrative, Technical support	\$0
Community Donations In-Kind Estimated Value (to date)	\$47,239	Hygiene products, Food, Clothing, Books, Household goods, Toys	\$0
Community Donations Cash (to date)	\$994	Furniture vouchers, Hygiene products, English class supplies	\$0
Total Financial Revenue	\$123,085		\$0
Total In-Kind Revenue	\$97,027		\$0
Total Financial & In-kind	\$220,112		\$0

Tigard-Tualatin Family Resource Center Proposed Budget 2014-2015

Major Revenue Sources	Beginning Balance	Major Expenditure Categories	Ending Balance
Tigard-Tualatin School District	\$72,600	Social Services Facilitator 0.75 FTE Fringe Roll-Up	\$41,000 \$31,600 \$0
City of Tigard (proposed)	\$9,000		
City of Tualatin (proposed)	\$7,483		
Washington County Department of Health & Human Services	\$4,000		
Tigard-Tualatin School District	\$2,400	Receptionist 0.5 FTE	\$13,900
Community Donations Washington County	\$1,000	Fringe Roll-Up	\$9,983
Department of Health & Human Services	\$8,565	Staffing Costs of Additional Summer Hours	\$8,565
Tigard-Tualatin School District In-Kind Contribution Estimated Value	\$49,788	Space, Custodial, Administrative, Technical support	\$0
Community Donations In-Kind Estimated Value (To date)	\$60	Food	\$0
Community Donations Cash (To date)	\$0	As Donations Allow: Baby Formula, Bus Tickets, Co-pays for Mental Health Care, Diapers, Extracurricular Activity Scholarships, Food Gift Cards, Furniture & Gas Vouchers, Holiday Sponsorships, Hygiene Products	\$0
Total Financial Revenue	\$105,048		\$0
Total In-Kind Revenue	\$49,848		\$0
Total Financial & In-kind	\$154,896		\$0

**Tigard-Tualatin Family Resource Center
Steering Committee 2013-14**

Name	Occupation	Program	Phone	Address/ Emails
Andy McFarlane	Director of Alternative Programs	Tigard-Tualatin School District	503-431-4588	Family Resource Center 9000 SW Durham Road, Portable #716 Tigard, Oregon 97224 amcfarlane@ttsd.k12.or.us
Becky Padron	Outreach & Enrollment Worker	Cover Oregon/ Youth Contact	503-572-5264	Family Resource Center 9000 SW Durham Road, Portable #716 Tigard, Oregon 97224 rpadron@ttsd.k12.or.us
Betty Merritt	Program Coordinator	Washington County Department of Health & Human Services	503-846-4547	111 SE Washington Street, MS 6 Hillsboro, OR 97123-4029 Betty Merritt@co.washington.or.us
Catherine West	Director	Tigard-Tualatin Family Resource Center	503-603-1588	Family Resource Center 9000 SW Durham Road, Portable #716 Tigard, Oregon 97224 cwest@ttsd.k12.or.us
Justin Peterson	Associate Pastor	Colossae Church	503-477-4475	12176 SW Garden Place Tigard, OR 97223 justin@colossaechurch.org
Ken Pacioni	Retired Vice President	Lam Research (Formerly Novellus)	503-685-8345	11155 SW Leveton Drive Tualatin, OR 97062 kpacioni@yahoo.com
Lou Ogden	Mayor	City of Tualatin	503-692-0163	21040 SW 90 th Avenue Tualatin, OR 97062 lou@louogden.com
Veronica Collier	Receptionist	Tigard-Tualatin Family Resource Center	503-603-1585	Family Resource Center 9000 SW Durham Road, Portable #716 Tigard, Oregon 97224 vcollier@ttsd.k12.or.us



Tigard - Tualatin School District 23J
Larry Hibbard Administration Center
6960 SW Sandburg Street
Tigard, Oregon 97223
503-431-4000 • fax 503-431-4047
www.ttsd.k12.or.us

March 30, 2012

RE: Tax exemption status for Tigard-Tualatin School District 23J and each of its schools

Tigard-Tualatin School District 23J and its schools is a political subdivision of the State of Oregon. As such, it is a “governmental unit” as defined in Sections 170(b)(1)(A)(v) and 170(c)(1) of the Internal Revenue Code of 1986, as amended (“IRC”), and is not a private foundation by virtue of IRC Section 509(a)(1).

Governmental units are not required to have a tax exemption determination letter under IRC Section 501(c)(3), but are automatically tax exempt under IRC Section 115. Therefore, this letter is furnished to you in lieu of a federal tax exemption determination letter.

The Taxpayer Identification Number for Tigard-Tualatin School District 23J is 93-0572833.

Sincerely,

Elizabeth Michels
Controller
Tigard-Tualatin School District 23J

Submission #5001

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #5001

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Wednesday, August 6, 2014 - 15:40

75.148.85.225

Agency Name: Tualatin School House Pantry

Address: 3550 SW Borland Rd

City: Tualatin

State: Oregon

Zip Code: 97062

Contact Name: Tracy Smith

Telephone Number: 503.783.0721

Email Address: tracy@schoolhousepantry.org

Request: We are requesting a grant of \$3,000 to use to purchase needed food items.

What is the request for?: We use the majority of donated funds to purchase items which are rarely or not easily donated. The most costly of items are typically meat, milk and eggs. Other core food items such as flour, salt, sugar & oil are also purchased, preferably and often at a discounted rate. We typically spend \$1,500 per month on fresh milk alone to make sure each family receive a gallon with their once a month emergency food box.

Describe the agency's mission: The mission of Tualatin Schoolhouse Pantry is to provide emergency food to qualified households in a welcoming environment. As a part of the Oregon Food Bank, we also share in their mission to eliminate hunger and its root causes because we believe that no one should go hungry. We operate with a volunteer staff that is dedicated to serving others..

What group of citizens in Tualatin does your organization target?: We are targeting low-income families in need of emergency food. These families may be without work due to job loss, injury, age, illness or the like. Others who are under-employed also seek assistance.

What types of services will be provided in the funding request year?: We provide emergency food to qualified households once per calendar month. This then allows families in need to receive a 5-7 day emergency supply of food 12 times per year. In 2012 we had just over 712,000lb of food pass thru our doors and back out into our local community.

We also supply an emergency dental van which is free to clients who are in pain and have no insurance thanks in part to a grant from the Tualatin Rotary Club.

How many Tualatin residents will be served?: in 2013 we served 1,213 different families from Tualatin at least one time.

What percentage of your program is dedicated to service in Tualatin?: In 2013, 63% of the families we helped were from Tualatin and an additional 5.5% were homeless with no address listed.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: Some years we receive a grant from Washington County which range from \$500-\$1000.

Please submit your budget information: [2013_budget_actuals_123113.pdf](#)

Please submit your Board information: [pantry_board_2014.docx](#)

Please submit a copy of your 501(c)3 cert.: [tshp_irs.pdf](#)

Other Attachments:

Source URL (retrieved on 2014-08-06 15:57): <http://www.tualatinoregon.gov/node/13634/submission/5001>

TSHP Operating Budget / Actuals 12/31/2013 (100% of year completed) + Budget 2014

	2012 BUDGET AMT	2012 ACTUAL	2012 Act/Bud %	2013 BUDGET AMT	2013 ACTUAL 12/31/13	2013 Act/Bud %	2014 BUDGET AMT
INCOME							
CONTRIBUTIONS							
Individual Contributions (4010)	\$40,000	\$54,618	136.54%	\$55,000	\$69,014	125.48%	\$70,000
Business Contributions (4012)	\$30,000	\$27,592	91.97%	\$30,000	\$27,791	92.64%	\$30,000
Svc Org Contributions (4014)	\$5,000	\$337	6.74%	\$500	\$0	0.00%	\$500
Religious Org Contributions (4018)	\$10,000	\$5,122	51.22%	\$5,000	\$6,724	134.48%	\$7,000
Local Govt Contributions (4020)	\$1,000	\$0	0.00%	\$500	\$2,609	521.80%	\$2,000
School Org Contributions (4016)	\$5,000	\$54	1.08%	\$500	\$868	173.60%	\$1,000
Thanksgiving meat contributions	\$3,000	\$568	18.93%	\$1,000	\$250	25.00%	\$1,000
GRANTS							
City of Tualatin (4540)	\$4,000	\$4,000	100.00%	\$4,000	\$2,500	62.50%	\$2,500
via Oregon Food Bank (2012 estimated)	\$4,000	\$4,000	100.00%	\$4,000	\$4,554	113.85%	\$5,000
Rotary (dental van)	\$5,000	\$5,800	116.00%	\$5,800	\$5,800	100.00%	\$5,800
Other grants	\$5,000	\$0	0.00%	\$3,000	\$4,000	133.33%	\$4,000
Safeco Grant				\$0	\$12,000	n/a	\$0
OTHER INCOME							
From reserves	\$25,500	\$25,662	100.64%	\$40,900	\$0	0.00%	\$11,650
TOTAL INCOME **	\$137,500	\$127,753	92.91%	\$150,200	\$136,110	90.62%	\$140,450
EXPENSE							
Food and Services for Clients							
Fresh milk (8114)	\$20,000	\$16,519	82.60%	\$20,000	\$18,294	91.47%	\$20,000
OFB Food Share Costs (8112)	\$36,000	\$41,044	114.01%	\$48,000	\$33,649	70.10%	\$38,000
Eggs (8115)	\$1,800	\$186	10.33%	\$500	\$555	111.00%	\$500
Sugar (8121)	\$2,000	\$3,062	153.10%	\$3,500	\$2,468	70.51%	\$3,000
Chicken (8133)	\$2,000	\$1,591	79.55%	\$2,000	\$1,207	60.35%	\$1,500
Other food (8116)	\$3,000	\$1,625	54.17%	\$2,000	\$3,418	170.90%	\$3,500
Holiday turkey give-a-way (8117)	\$4,000	\$3,257	81.43%	\$3,500	\$4,841	138.31%	\$5,000
Diapers (8113)	\$3,000	\$2,704	90.13%	\$3,000	\$1,978	65.93%	\$2,500
Laundry detergent	\$1,200	\$1,270	105.83%	\$1,500	\$1,926	128.40%	\$2,000
Other non food items for clients	\$1,200	\$346	28.83%	\$1,000	\$428	42.80%	\$1,000
Birthday in a Bag (3150 + 8127)	\$2,000	\$2,405	120.25%	\$2,500	\$1,911	76.44%	\$2,500

TSHP Operating Budget / Actuals 12/31/2013 (100% of year completed) + Budget 2014

	2012 BUDGET AMT	2012 ACTUAL	2012 Act/Bud %	2013 BUDGET AMT	2013 ACTUAL 12/31/13	2013 Act/Bud %	2014 BUDGET AMT
34	\$3,600	\$3,600	100.00%	\$5,800	\$4,220	72.76%	\$5,800
35	\$2,400	\$1,200	50.00%	\$0	\$0	n/a	\$0
36							
37	\$3,000	\$3,257	108.57%	\$3,500	\$2,330	66.57%	\$3,000
38	\$5,000	\$2,966	59.32%	\$3,000	\$728	24.27%	\$1,500
39	\$1,000	\$875	87.50%	\$1,000	\$341	34.10%	\$750
40	\$1,500	\$1,538	102.53%	\$1,500	\$1,007	67.13%	\$1,000
41	\$400	\$325	81.25%	\$400	\$322	80.50%	\$400
42	\$500	\$452	90.40%	\$500	\$683	136.60%	\$800
43							
44	\$6,000	\$7,415	123.58%	\$7,500	\$6,000	80.00%	\$6,500
45							
46	\$1,500	\$0	0.00%	\$500	\$0	0.00%	\$500
47	\$20,000	\$20,235	101.18%	\$24,000	\$23,149	96.45%	\$26,000
48	\$4,200	\$3,465	82.50%	\$4,800	\$4,329	90.19%	\$5,000
49	\$2,500	\$1,074	42.96%	\$2,000	\$0	0.00%	\$2,000
50							
51	\$3,000	\$2,690	89.67%	\$3,000	\$2,811	93.70%	\$3,000
52	\$1,500	\$0	0.00%	\$500	\$0	0.00%	\$500
53	\$500	\$303	60.60%	\$500	\$294	58.80%	\$500
54	\$200	\$0	0.00%	\$200	\$0	0.00%	\$200
55	\$1,000	\$501	50.10%	\$1,000	\$549	54.90%	\$1,000
56	\$1,000	\$0	0.00%	\$500	\$51	10.20%	\$500
57	\$500	\$243	48.60%	\$500	\$225	45.00%	\$500
58							
59	\$2,000	\$1,405	70.25%	\$2,000	\$435	21.75%	\$1,500
60	\$137,500	\$125,553	91.31%	\$150,200	\$118,149	78.66%	\$140,450
61	\$0	(\$0)		\$0	\$17,961		\$0

Cash reserve balance 12/31/2013 = \$120,234

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 16 2008

TUALATIN SCHOOL HOUSE PANTRY
PO BOX 248
TUALATIN, OR 97062

Employer Identification Number:
20-2253741
DLN:
17053210335008
Contact Person:
RENEE RAILEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
October 31, 2007
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

TUALATIN SCHOOL HOUSE PANTRY BOARD

2014

Mike Shiffer-Retired IT Project Manager. Community Affiliations: Elder at Tualatin Presbyterian Church, Program Coordinator for youth program at Coffee Creek Correctional Facility, Bout Scout Troop Leader,

Linda Moholt- CEO of Tualatin Chamber of Commerce. Community Affiliations: Rotary Member, Tualatin United Methodist Church volunteer, Co-Chair for Regatta Run

Arlene Hornschuch- Retired School Teacher. Community Affiliations: Volunteer Coordinator TSHP

Matt Bratschi- CPR Publicity CEO.

Duane McCreery- Independent Agent with AFLAC. Community Affiliations: "Chemo Pal" with children's Cancer Assoc. of Portland.

Faith Carter- Rolling Hills Community Church Community & Global Ministries Director. Community Affiliations: Coffee Creek Correctional Facility Mentor, Washington County Severe Weather Shelter Coordinator, Bridgeport elementary volunteer, essential health Care Clinic Volunteer

Cheryl Dorman- Branch Manager West Coast Bank. Community Affiliations: Tualatin Rotary, Tualatin Chamber of Commerce

Terri Holland- Independent Development Professional. Community Affiliations: Member Willamette Valley Dev Association, volunteer Tualatin Presbyterian Church

Christan Marvin- High School student asked to represent Tualatin High School (our largest food drive partner) and our younger community.



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Alice Cannon, Assistant City Manager

DATE: 08/25/2014

SUBJECT: Mayors' Institute on City Design (MICD) - Tualatin Invitation to Participate

ISSUE BEFORE THE COUNCIL:

City Council will receive more information about an upcoming opportunity to participate in the Mayors' Institute on City Design.

DISCUSSION:

Mayor Ogden has received an invitation to participate in the Mayors' Institute on City Design (MICD) at a conference in November 2014. Staff will provide background on the MICD and some ideas for a potential Tualatin case study to present at the conference.

Attachments: [PowerPoint](#)



Mayors' Institute on City Design

City Council Work Session
August 25, 2012



Mayor's Institute on City Design

- Initiative of the National Endowment for the Arts in partnership with US Congress of Mayors and AIA.
- Trains and empowers Mayors to help transform their communities through design.
- Facilitates meetings with Mayors and design experts to identify solutions for challenging urban design problems.
- The mayor presents the issue and receives feedback from experts and peers.



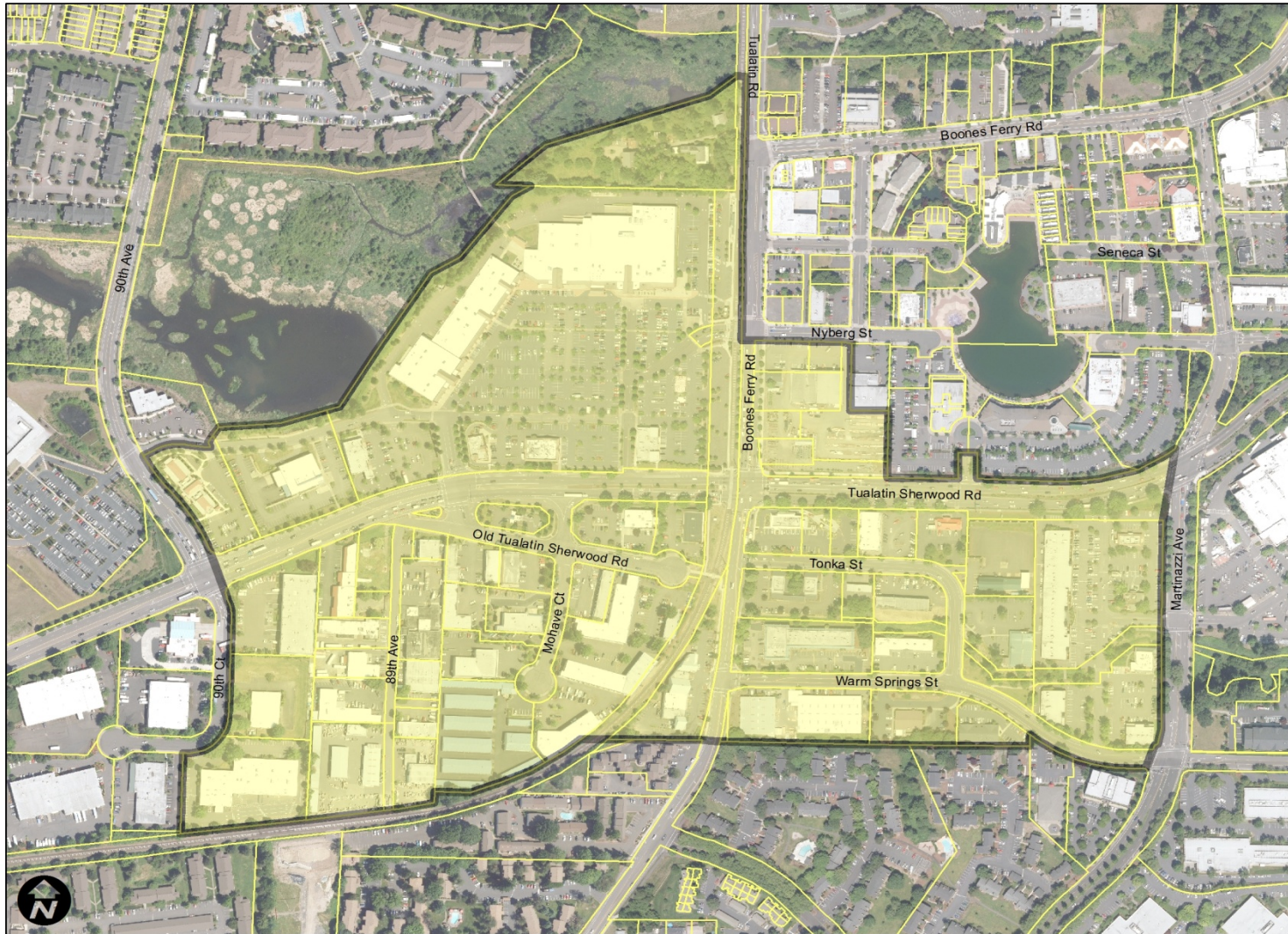
Tualatin Selected for MICD

- Mayor Ogden was selected to participate in the MICD.
- Preliminary site visit will take place on August 27
- MICD West will take place in November 12-14 in Los Angeles, CA

Potential Study Problem

- The southern and western edges of downtown have redevelopment potential
- Some sites in this area are facing barriers to redevelopment including zoning and access constraints.
- Tualatin's downtown area doesn't have a recognizable gateway on the western edge.
- Traffic congestion is and will continue to be a challenge.
- The City's investment in the Commons, WES line, the Community Park and nearby housing offer opportunity.

Potential Downtown Study Area



Questions?