



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR MARCH  
26, 2018**

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Present: Mayor Lou Ogden; Councilor Frank Bubenik; Council President Joelle Davis;  
Councilor Nancy Grimes; Councilor Paul Morrison; Councilor Robert Kellogg

Absent: Councilor Jeff DeHaan

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele;  
Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy  
City Recorder Nicole Morris; Maintenance Services Division Manager Clayton  
Reynolds; Library Manager Jerianne Thompson; Parks and Recreation Manager Rich  
Mueller; IS Director Bates Russell

**A. CALL TO ORDER**

Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:03 p.m.

**B. ANNOUNCEMENTS**

1. Arbor Week Presentation, Awards and Proclamation Declaring April 1-7, 2018 as Arbor Week

Parks and Recreation Manager Rich Mueller presented materials for Arbor Week April 1-7, 2018. Tualatin Parks Advisory Committee Vice-Chair Valerie Pratt presented activities for Arbor Week including a poster contest, Arbor Week proclamation, and Tree City events.

Mayor Ogden presented the 5<sup>th</sup> Grade Poster Contest winners with their awards.

Council President Davis read the proclamation declaring April 1-7, 2018 as Arbor Week in the City of Tualatin.

2. Proclamation Declaring Mike Perez as Tualatin's Employee of the Year

City Manager Sherilyn Lombos announced Mike Perez as Tualatin's 2017 Employee of the Year. City Manager Lombos highlighted Mr. Perez's achievements. Mayor Ogden read the proclamation declaring Mr. Perez as Tualatin's 2017 Employee of the Year. Mr. Perez accepted the proclamation.

3. Proclamation Declaring April 2-6, 2018 as National Community Development Week in the City of Tualatin

Councilor Bubenik declared April 2-6, 2018 as National Community Development Week in the City of Tualatin.

4. Tualatin Library Foundation Vine2Wine 2018

Tualatin Library Foundation member Wayne Welch announced the Vine2Wine event to be held on April 21, at the Tualatin Library. Tickets are \$45 per person and available on the foundations website or at the Library. Member Welch explained how the funds raised from the event are distributed throughout the community.

**C. CITIZEN COMMENTS**

*This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

None.

**D. CONSENT AGENDA**

*The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.*

MOTION by Council President Joelle Davis, SECONDED by Councilor Nancy Grimes to adopt the consent agenda.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Councilor Jeff DeHaan (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Session and Regular Meeting of February 26, 2018
2. Consideration of Approval of 2018 Liquor License Renewals-Late Submittals
3. Consideration of Approval of a New Liquor License Application for Union Wine Company
4. Consideration of **Resolution No. 5359-18** Authorizing the City of Tualatin to Apply for and Accept a Local Government Grant from the Oregon Parks and Recreation Department for the Ibach Park Playground Renovation
5. Consideration of **Resolution No. 5361-18** to Authorize the City Manager to Execute an Intergovernmental Agreement (IGA) with Washington County to Administer the City of Tualatin Transient Lodging Tax

6. Consideration of **Resolution No. 5360-18** Establishing a Youth Liaison to the Budget Committee
7. Annual Report for the Tualatin Planning Commission

**E. SPECIAL REPORTS**

1. Annual Report of the Tualatin Park Advisory Committee

Parks and Recreation Manager Rich Mueller and Tualatin Parks Advisory Committee (TPARK) Chair Dennis Wells presented the TPARK 2017 annual report. Chair Wells acknowledged committee members and staff for their hard work on the committee. The role of TPARK was reviewed. This year the committee made recommendations and suggestions on the Parks and Recreation Master Plan update, Parks and Recreation Month, the Tualatin Heritage Center Annual Report, Ice Age Tonquin Trail Easement Acquisitions, and the Arbor Week Proclamation. TPARK's 2018 action plan includes fulfilling their prescribed duties, helping with the master plan update, supporting continued development of parks and recreation programs and facilities, and continuing to assist in development on greenway trails. Chair Wells provided a list of recommendations for the Council from the committee.

Mayor Ogden thanked the committee for their dedication and hard work.

**F. GENERAL BUSINESS**

*If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

1. Consideration of Recommendations from the Council Committee on Advisory Appointments

MOTION by Council President Joelle Davis, SECONDED by Councilor Frank Bubenik to approve the recommendations.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Councilor Jeff DeHaan (Absent)

MOTION CARRIED

**G. COMMUNICATIONS FROM COUNCILORS**

Council Kellogg congratulated Mayor Ogden on receiving the Tualatin Chamber of Commerce Lifetime Achievement Award.

Mayor Ogden spoke to the upcoming ballot measure.

**H. ADJOURNMENT**

Mayor Ogden adjourned the meeting at 7:51 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Joelle Davis / Lou Ogden, Mayor *Pro Tem*  
Joelle Davis