



STAFF REPORT CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Nicole Morris, Deputy City Recorder

DATE: 12/09/2013

SUBJECT: Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting of November 25, 2013

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the City Council Work Session and Regular Meeting of November 25, 2013

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: City Council Work Session Minutes of November 25, 2013
City Council Meeting Minutes of November 25, 2013



**OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR
NOVEMBER 25, 2013**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker; Assistant City Manager Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Engineering Manager Kaaren Hofmann; Management Analyst Ben Bryant

CALL TO ORDER

Mayor Ogden called the meeting to order at 5:00 p.m.

1. *Oregon Passenger Rail Project Update.*

Management Analyst Ben Bryant presented an update on the Oregon Passenger Rail project. He explained the project is in the stages of evaluating preliminary alternatives. Alternatives are being narrowed using the evaluation criteria based on the prioritized goals and objectives for the project. Potential alignments from the screening completed in January 2013 were discussed. Potential alignments and remaining options from the last screening conducted during the summer of 2013 were presented. The next steps for the project include meetings of the Corridor Forum and the Leadership Council in December where they will discuss which projects should be removed from further study.

Councilor Brooksby asked about the value proposition to users, specifically in relation to travel times and increased ridership.

Mayor Ogden asked about the weighting of scoring in terms of mobility. Analyst Bryant stated the scores are based on goals for the entire corridor. He said he would provide additional information to Council regarding the methodology for scoring and weighting the alternatives

Councilor Davis stated upgrading the freight railways is a losing proposition and she is opposed to a plan that suggests this. She would like to see this project be high speed railway as initially proposed and have its own dedicated track.

2. *Economic Development Action Plan Update.*

Assistant City Manager Alice Rouyer presented the Economic Development Action Plan update. She briefed the Council on the history and original goals of the plan. The plan update is currently in the data gathering phase. The existing plan is being reviewed, demographic and economic data is being evaluated, and Business Industry Clusters are being developed. This information will help to give the plan guidance and direction. Next steps include forming an Economic Strategy Committee that will draft goals and actions for the plan. Proposed members of the group were presented. Committee meetings will start in January.

3. *Seneca Street Extension & Council Building Follow-up*

Deputy City Manager Sara Singer and Engineering Manager Kaaren Hofmann presented follow up information regarding the Seneca Street Extension and Council Building. Deputy City Manager Singer presented the short-term research as directed by Council at the last work session. The decision deadline on the Seneca Street extension is January 13, 2014 and is based on the developer's timeline for construction. Parking at the existing Council Building, Library, and City Offices currently has 103 spaces, without a replacement building and depending on the design of the street the site would have 74-84 spaces.

Engineering Manager Hofmann presented the construction costs for the Seneca Street extension. She noted that CenterCal's cost to construct the street now will be about \$360,000 after Transportation Development Tax (TDT) credits. The City's cost to construct the street in 5 years is estimated to be \$1,634,969.

Mayor Ogden asked how these figures were reached. Manager Hofmann stated that CenterCal's numbers were provided in their application and the City's cost estimate assumes 3% inflation for each year plus additional design, construction and project management costs.

Engineering Manager Hofmann presented information on conducting an additional traffic analysis to look at alternatives to the construction of Seneca Street. The city contacted three firms and requested informal quotes. Two firms responded each with a four week turnaround time and ranged in cost from \$5,000 to \$8,500.

Mayor Ogden asked what would be included in the analysis. Manager Hofmann stated the analysis would include alternatives addressing vehicular and pedestrian safety, and the cost and benefits for each alternative.

Councilor Brooksby wants to be sure the real improvements of options are included in the analysis.

Councilors Davis and Brooksby asked clarifying questions regarding parking.

Council consensus was reached to conduct the additional traffic analysis. This information will be presented at the January 13th Work Session.

4. *Connect Oregon V Grant*

Community Services Director Paul Hennon briefed the Council on a Connect Oregon V Grant that was submitted to complete the Tualatin River Greenway Trail. The application was due today and grant awards will be made in August 2014. If the city is successful in receiving this grant construction would be completed by November 2015. Director Hennon presented information regarding the cost of completion and funding partners including CenterCal properties and Washington County Major Streets and Transportation Improvement Plan (MSTIP).

5. Council Meeting Agenda Review, Communications & Roundtable.

Mayor Ogden noted that Resolution No. 5173-13 amending the Tualatin Fee Schedule would be removed from the consent agenda for further discussion. The Vision Action Network update would be removed from tonight's meeting and presented at a future date to be determined.

Councilor Bubenik went through training for the Washington County Policy Advisory Board (PAB). The board will begin reviewing applications after the first of the year.

ADJOURNMENT

The work session adjourned at 6:21p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor