



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: August 26, 2013

SUBJECT: Work Session for August 26, 2013

6:00 p.m. (25 min) – Tualatin Tomorrow Vision Update. Members of the Tualatin Tomorrow Advisory Committee along with the project consultant will brief the City Council on progress of the vision update and ask for Council direction and feedback.

6:25 p.m. (10 min) – Allocation of Outside Agency Grants. The fiscal year 2013/2014 budget includes \$15,000 to be allocated to outside agencies. The money has traditionally been awarded to agencies that provide social services to the Tualatin community. Staff solicited proposals; attached are the responses and requests. Also attached is a spreadsheet with information from past years.

6:35 p.m. (10 min) – Tonquin Quarry Application. An application has been filed for approval of an aggregate mining operation in Clackamas County known as the Tonquin Quarry. Staff is asking Council for direction about whether to submit comments to Clackamas County regarding this application. A very similar application was submitted in 2010 that the City commented on.

6:45 p.m. (10 min) – Council Meeting Agenda Review, Communications & Roundtable. This is the opportunity for the Council to review the agenda for the August 26th City Council meeting and take the opportunity to brief the rest of the Council on any issues of mutual interest.



STAFF REPORT

CITY OF TUALATIN

City Council Work Session

Meeting Date: 08/26/2013

Subject:

Attachments

Tualatin Tomorrow Vision Plan Update Presentation



TUALATIN
TOMORROW

**TUALATIN
TOMORROW
VISION AND
STRATEGIC ACTION
PLAN
UPDATE**

City Council Work Session – August 26, 2013

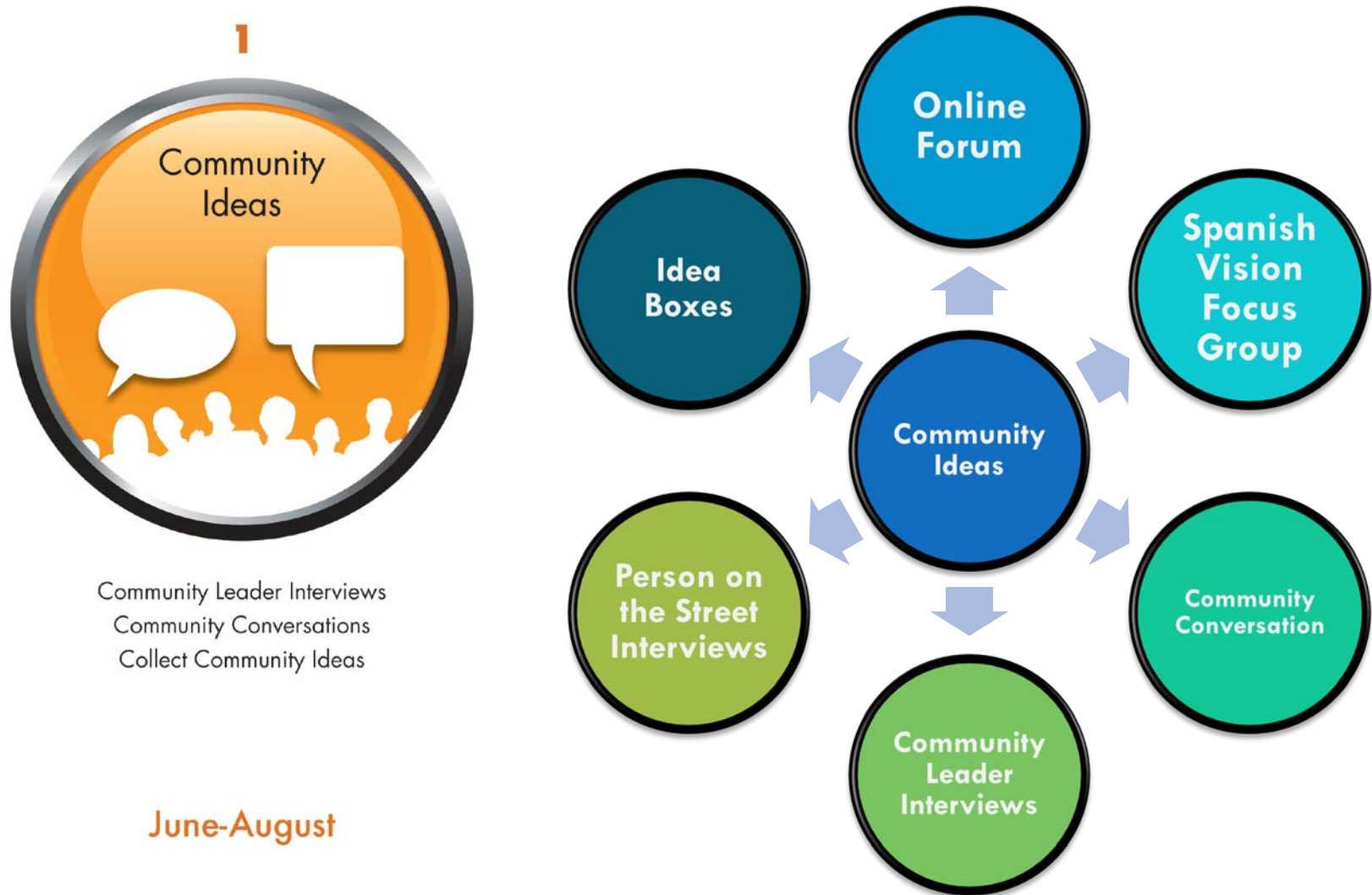
Vision Plan Update, in a Nutshell

- Don't reinvent the wheel. Just make it better.
- The Vision is constant. It's a community-driven snapshot of the future.
- Focus areas are constant. They're how we think about and organize our mobilization approach.
- The Action Plan is fluid. Programs and projects need to adapt to changing times and technology.
- The Action Plan should reflect contemporary values and priorities.

Project Approach Recap



Step 1: Community Ideas



Idea Collection: Sources

- Recent plans and studies
- Snapshot e-blast
- TTAC “person on the street” interviews
- Idea boxes in high visitation locations
- Spanish Storytime
- Spanish vision focus group
- Online idea forum
- Business leader interviews
- Community group presentations
- School-based flyer inserts
- City staff focus groups



Emerging Themes

- Traffic, but with emphasis on bicycle and pedestrian enhancement; better transit access and frequency
- Continued focus on engaging diverse populations; overall increase in volunteer participation rates
- Outreach to youth (hazing, drugs, opportunities)
- Combating poverty, housing affordability, nutrition
- Clean-up and beautification
- Sustainability
- Events, programming and public facilities
- Public safety – gang prevention, activities for youth

Step 2: Action Planning

2



Public Forums
Surveys
Theme Team Meetings
Community Review & Prioritization

September-October
2013



Why Theme Teams?

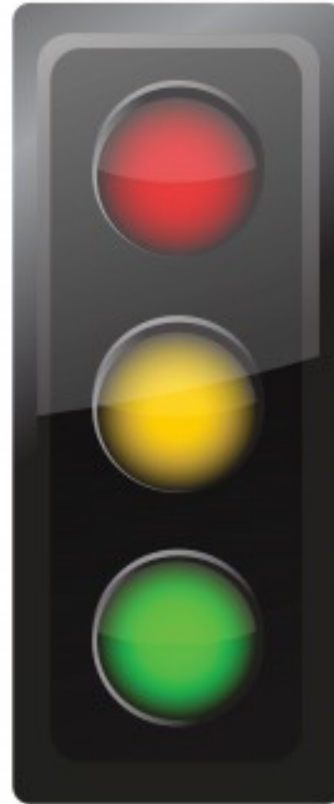
- Integrate topical experts, interested citizens
- Distill community ideas, develop action proposals
- Build rapport and ownership with future partners
- Create realistic, implementable range of actions
- Ensure transparency and buy-in

Step 3: Final Action Plan Update

3



Recruit Partners
Complete Plan
City Council Review



IDEA
PLAN
ACTION

November-December

Council Questions

1. Who else should we try to engage (and how)?
2. What ideas, projects or opportunities do you hope to see the community pursue in the years ahead?
3. What would you like to be able to say about the Vision Action Plan update (process or product) once it's complete?



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Nicole Morris, Deputy City Recorder
Sara Singer, Deputy City Manager

DATE: 08/26/2013

SUBJECT: Outside Agencies Allocation of Funds for FY 2013/14

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to review the funding requests from Outside Agencies for the current fiscal year and provide direction on award amounts.

EXECUTIVE SUMMARY:

The City of Tualatin opened the grant process on July 1, 2013. A letter of invitation was e-mailed to all organizations that received funding in FY 2012-13, as well as other potentially interested parties. Information on submitting applications was available on the website. The deadline for receiving applications was Thursday, August 1, 2013. The FY 2013/14 budget has set aside \$15,000 for outside agencies grants.

RECOMMENDATION:

It is recommended that Council provide direction on the allocation of funds. If Council does not provide direction, the funds will remain in the budget.

Attachments: A - Requests for Funding 2013/14
B - Past Year's Requests/Disbursements
C - Applications Received

Outside Agencies Funding Requests FY 2013-2014

Organization	Amount Requested	% of Tualatin Residents Served in 2012/13	Target Population	Summary / Specific Request
The Caring Closet (<i>a program of The Foundation for Tigard-Tualatin Schools</i>)	\$5,000	37.5% (<i>approx 600 Tualatin children</i>)	Children in Tualatin Schools who qualify for free and reduced price lunch program or whose families are in financial crisis and are referred by a school staff member.	Cover cost of providing clothing and personal hygiene items for children in need that attend Tualatin/Tigard schools
Community Action Organization	\$5,000	5% (<i>approx. 68 Tualatin residents</i>)	Provide comprehensive set of programs/services aimed at assisting low-income Tualatin residents increase & maintain income security & housing stability. Provide emergency rent assistance to residents that have received a 72-hour eviction notice.	Supplement Emergency Rent Assistance for Tualatin residents eliminating conditions of poverty and creates opportunities to thrive.
Good Neighbor Center	\$3,000	1% (<i>fluctuates depending on position on the waiting list or assigned to other shelters</i>)	Homeless families from Tualatin and throughout Washington County	General operating support. Private and business donations are not where they were five years ago, magnifying the importance of ongoing governmental support.
Domestic Violence Resource Center	\$5,000	5-10% (<i>382 Tualatin residents</i>)	Adults, teens, and children (male and female) who are in imminent danger of family or interpersonal violence or dealing with the consequences of having had family violence in their lives.	Supplement general fund budget. These funds will be restricted and pay for direct services only.
Sexual Assault Resource Center	\$1,000	85 Tualatin residents (<i>Services equally available to all cities in Washington Co</i>)	Survivors of sexual assault regardless of whether reported & or how long since post assault. Objective is to stabilize and regain control of their lives.	Support general operating expenses, and help cover prorated cost of Exec Director salary ensuring oversight of 24/7 crisis support services.
Tigard-Tualatin Family Resource Center	\$4,500	38% (<i>760 estimated Tualatin families</i>)	Tigard-Tualatin School District families as well as parents with children 0-5 that will eventually enter into the school district. The target within this group is low-income families.	To supplement grant from Washington County Commission on Children & Families to fund additional staff hours and provide outreach to schools at Back to School nights, Community Resource Fairs, other events
Tualatin School House Pantry	\$4,000	72% (<i>1,276 Tualatin families</i>)	Low-income and homeless families, primarily Tualatin residents. Provide food to anyone from service area that asks for assistance.	Support cost of food purchases for key cooking ingredients which are not regularly donated.
Tigard- Tualatin Compassion Clinic	\$1,500	100% of the program is targeted to the Tigard-Tualatin School District	Uninsured low income citizens including, but not limited to, senior citizens, uninsured working poor, the unemployed, immigrants, homeless and others who do not have the means to access medical and dental services.	Fund dental supplies used, including amalgam, local anesthetic, bibs, and non-reusable materials needed.
TOTAL REQUESTED	\$29,000			

OUTSIDE AGENCIES REQUESTS & DISBURSEMENTS 2009/10 TO 2012/13

	2010/11		2011/12		2012/13		2013/14
City Donation Amount	\$15,000		\$15,000		\$15,000		\$15,000
Total Requested (<i>from agencies</i>)	\$22,500		\$25,500		\$21,500		\$29,000
	REQUEST	RECEIVED	REQUEST	RECEIVED	REQUEST	RECEIVED	REQUEST
Caring Closet			\$5,000	\$1,000	\$2,500	\$2,000	\$5,000
Community Action Organization	\$3,000	\$2,000	\$5,000	\$2,000	\$5,000	\$2,000	\$5,000
Domestic Violence Resource Ctr	\$3,000	\$2,000	\$3,000	\$2,000	<i>(no request submitted)</i>	\$0	\$5,000
Good Neighbor Center	\$3,000	\$2,000	\$3,000	\$2,000	\$3,000	\$2,000	\$3,000
Sexual Assault Resource Center	\$2,000	\$1,000	<i>(no request submitted)</i>	\$0	\$1,000	\$1,000	\$1,000
Tigard-Tualatin Compassion Clinic (<i>new</i>)							\$1,500
Tigard-Tualatin Family Resource Ctr	\$5,500	\$4,000	\$4,000	\$4,000	\$4,500	\$4,000	\$4,500
Tualatin School House Food Pantry	\$5,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000

Submission #2579

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #2579

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Tuesday, August 6, 2013 - 10:43

24.21.182.55

Agency Name: The Caring Closet

Address: 6960 SW Sandburg Street

City: Tigard

State: Oregon

Zip Code: 97223

Contact Name: Marilyn Hassmann

Telephone Number: 503-603-1576

Email Address: mhassmann@ttsd.k12.or.us

Request: We are requesting \$5,000 for the 2013-14 school year. to purchase shoes, socks, underwear and hygiene items for the needy children k-12 in the Tigard-Tualatin School district.

What is the request for?: The monies will be to purchase shoes, socks, underwear and hygiene items for the needy children k-12 in the Tigard-Tualatin School district.

Describe the agency's mission: The Caring Closet's mission is to keep kids in school by providing clean, appropriate and adequately fitting clothing and shoes for the lowest income students. We believe that for a child in school, it is hard to succeed, or even attend school, when your shoes and clothes don't fit or you don't have any at all.

The Caring Closet has been able to support Tualatin's most needy school children for the past 14 years by providing shoes, clothes, underwear, coats, blankets, hygiene items, and emergency supplies at no charge. With current economic conditions being so difficult, the Caring Closet has seen a dramatic increase in the number of students desperate for our services, some of whom are homeless or near-homeless Tualatin residents.

The Caring Closet is located on the campus of Tigard High School. The school district generously permits us to use a portable building, complete with power and computer support, and provides a small amount of funding for a part-time coordinator. Hundreds of concerned citizens donate gently used clothing and conduct clothing drives to support our mission. All other funding to provide for the nearly 1600 children the Caring Closet will serve this year comes from private donors, local churches and businesses and charitable foundation grants.

What group of citizens in Tualatin does your organization target?: The target population for the Caring Closet is the number of children in Tualatin schools who qualify for Free and Reduced Price Lunch Program or whose families are in financial crisis and are referred by a school staff member. Almost all of the children and families that use the Caring Closet have fallen through the cracks of the social service system and they receive little or no other support. Some of the reasons students need our services:

- low income
 - joblessness
 - domestic violence
 - homelessness
 - fire/water damage to home
- & belongings

What types of services will be provided in the funding request year?: If we receive a \$5000 grant, the Caring

Submission #2579

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Closet can clothe over 400 local needy children. Needy students in kindergarten through grade 12 are referred to the Caring Closet free school clothes program by a school counselor or teacher. The parents are contacted and a private appointment is arranged to come and "shop" for free school clothes. To promote self esteem, the Caring Closet is arranged with shelves and racks so students can pick items and feel like they are shopping. Each referred child receives: 2 pants, 5 shirts, 1 new pair of shoes, 3 new underwear, 3 new pair of socks, 1 coat, 1 sweatshirt, 1 pajama, hat, gloves, scarf, hygiene items, and school supplies, towels, bedding, or sleeping bag as needed. We make the most of every dollar you grant to the Caring Closet. Nearly 100% of the money donated to the Caring Closet will go right back to needy children in our community thanks to our tremendous buying power. This is possible because Caring Closet operating expenses are covered by the Tigard Tualatin School District and most of the items we provide to children are donated to the Caring Closet by local citizens. Still there are some items that the Caring Closet must purchase including new underwear and socks, hygiene items, and shoes, which are the largest expense in our very small and limited budget.

How many Tualatin residents will be served?: Of the 1600 children that the Caring Closet will serve this year, it is estimated that 600 live within Tualatin.

What percentage of your program is dedicated to service in Tualatin?: The Caring Closet is 100% dedicated to children in Tigard Tualatin school district. We operate from a portable building located on the campus of Tigard High School and are proud to have the support of hundreds of citizens and businesses in Tualatin. The Caring Closet enlists the help of over 30 regularly scheduled volunteers to carry out its mission every week. The Caring Closet encourages the next generation of Tualatin residents to be compassionate and civic-minded. We support local kids who serve their community by providing Eagle Scout projects, fulfillment of high school volunteer hours and service club projects. The Caring Closet holds two district-wide events each year. Stuff the Bus Clothing Drive is held in April. Hundreds of student ambassadors throughout Tualatin schools learn about the Caring Closet, collect clothing donations and stuff 2 actual school buses for delivery to the Caring Closet. Drive-By Can and Bottle Drive takes place in October. Students district-wide collect pop cans and water bottles and donate the money raised to the Caring Closet.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here:

Received in Budgeted in Requested in
Government FY 2010-11 FY 2011-12 FY 2012-13

Tigard \$0 \$5,000 \$5,000
Tualatin \$0 \$1,000 \$?
\$ \$ \$

Please submit your budget information: [caring_closet_budget_2012-2013.xls](#)

Please submit your Board information: [caring_closet_board_members.doc](#)

Please submit a copy of your 501(c)3 cert.: [cc_ttsd_district_tax_exempt_letter1.pdf](#)

Other Attachments:

Source URL (retrieved on 2013-08-06 10:52): <http://www.tualatinoregon.gov/node/13634/submission/2579>

Caring Closet Budget Sept. 2012 -Aug. 2013

Income

Unsolicited Donations*	
Solicited Donations**	
<u>Total Income</u>	

Expenses ***

Shoes	16,000	see table
Clothing	1,600	see table
Personal Hygiene	400	see table
Office Supplies	650	
Sundries	400	
Volunteer Support	200	
Misc. Expenses	3500	
<u>Total Expenses</u>	<u>22,750</u>	

Net Income

3,750

2012-2013
budget

6,500
20,000
26,500

Per child avg. cost	Forecast 1600 children served
Shoes \$10.00	\$16,000.00
Clothes \$1.00	\$ 1,600.00
Hygiene \$0.25	\$400.00
\$11.25 per child	\$18,000.00 total

** Caring Closet has one paid employee; Program Director 20 hrs/week. This expense is paid by the Tigard Tualatin School District.
** Building and facility expenses for the Caring Closet are paid by the Tigard Tualatin School District.

*Major unsolicited donors:

St. Anthony Church/St. Vincent de Paul
NW Mortgage Group
Consolidated Supply Company
Knights of Columbus Tigard Chapter
Macerich
Tualatin High School ASB and various clubs
Tigard High School German Club and various clubs
Tigard Rotary Breakfast Club
St. James Episcopal Church
Catalyst Partnerships

**Major solicited donors:

City of Tigard
Reser Family Foundation
Graco Foundation
Target
City of Tualatin

BOARD OF DIRECTORS – 2011 - 2012

TIGARD-TUALATIN SCHOOL DISTRICT 23J

Hibbard Administration Center

6960 SW Sandburg St.

Tigard, OR 97223

Phone: 503-431-4000 Fax: 503-431-4047

<u>Position #</u>	<u>Director</u>	<u>Year Elected</u>	<u>Term Ends</u>
1	Dr. Barry Albertson 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.albertson@ttsd.k12.or.us (H) 503-590-5445	2009	2013
2	Robert (Bob) Smith 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.smith@ttsd.k12.or.us (H) 503-590-2477	2011	2015
3	Dana Terhune (Vice Chair) 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.terhune@ttsd.k12.or.us (H) 503-803-0767	2009	2013
4	Jill Zurschmeide 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.zurschmeide@ttsd.k12.or.us (H) 503-486-5435	2007	2015
5	Maureen Wolf (CHAIR) 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.wolf@ttsd.k12.or.us (H) 503-579-0001	2009	2013

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: April 4, 2003

Tigard School District 23J
6960 SW Sandburg St.
Tigard, OR 97223-8039

Person to Contact:

Ms. Regina Parker 31-07403
Customer Service Specialist

Toll Free Telephone Number:

8:00 A.M. to 6:30 P.M. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

93-0572833

Dear Sir or Madam:

This responds to your request dated March 3, 2003, for information concerning your organization's federal tax status.

Our records indicate that your organization may be a governmental instrumentality or a political subdivision of a state.

No provision of the Internal Revenue Code imposes a tax on the income of governmental units (such as states and their political subdivisions). Therefore, it has been the position of the Service that income of governmental units is not generally subject to federal income taxation. If, however, an entity is not itself a governmental unit (or an "integral part" thereof), its income will be subject to tax unless an exclusion or exemption applies.

One exclusion is provided by section 115(1) of the Code, which excludes from gross income:

- (A) income derived from the exercise of any essential governmental function,
and
- (B) income accruing to a state or political subdivision.

Your organization's income may not be subject to tax, either because the organization is a governmental unit (or an "integral part" thereof), or because the income is excluded under section 115. In addition, your organization may also be eligible to receive charitable contributions, which are deductible for federal income, estate, and gift tax purposes. Also, your organization is probably exempt from many federal excise taxes.

Your organization may obtain a letter ruling on its status under section 115, following the procedures specified in Rev. Proc. 2001-1 or its successor.

Your organization may also qualify for exemption from federal income tax as an organization described in section 501(c)(3) of the Code. If the organization is an entity separate from the state, county, or municipal government, and if it does not have powers or purposes inconsistent with exemption (such as the power to tax or to exercise enforcement of regulatory powers), your organization would qualify under section 501(c)(3). To apply for exemption, complete Form 1023 and pay the required user fee.

Tigard School District 23J
93-0572833

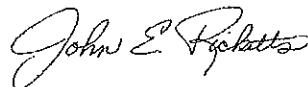
Sometimes governmental units are asked to provide proof of their status as part of a grant application. If your organization is applying for a grant from a private foundation, the foundation may be requesting certain information from your organization because of the restrictions imposed by the Code on such foundations. One such restriction imposes a tax on private foundations that make any "taxable expenditures." Under section 4945(d) and (h) of the Code, "taxable expenditures" include (1) any grant to an organization (unless excepted), unless the foundation exercises "expenditure responsibility" with respect to the grant; and (2) any expenditure for non-charitable purposes. Under section 4942 of the Code, private foundations must also distribute certain amounts for charitable purposes each year--"qualifying distributions"--or incur a tax on the undistributed amount. "Qualifying distributions" include certain amounts paid to accomplish charitable purposes.

Private foundation grants to governmental units for public or charitable purposes are not taxable expenditures under these provisions, regardless of whether the foundation exercises "expenditure responsibility." Under section 53.4945-5(a)(4)(ii) of the Foundation and Similar Excise Tax Regulations, expenditure responsibility is not required for grants for charitable purposes to governmental units (as defined in section 170(c)(1) of the code). Similarly, grants to governmental units for public purposes are "qualifying distributions", under section 53.4942(a)-3(a) of the regulations; and, if they are for charitable purposes, will not be taxable expenditures, under section 53.4945-6(a) of the regulations. Most grants to governmental units will qualify as being for charitable (as well as public) purposes.

Because of these restrictions, some private foundations require grant applicants to submit a letter from the Service determining them to be exempt under section 501(c)(3) and classified as a non-private foundation. Such a letter, or an underlying requirement that a grantee be a public charity, is not legally required to be relieved from the restrictions described above, when the prospective grantee is a governmental unit and the grant is for qualifying (public or charitable) purposes.

We believe this general information will be of assistance to your organization. This letter, however, is not a ruling and may not be relied on as such. If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

Submission #2497

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #2497

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Wednesday, July 17, 2013 - 14:09

50.202.212.158

Agency Name: Community Action

Address: 1001 SW Baseline St

City: Hillsboro

State: Oregon

Zip Code: 97123

Contact Name: Katherine Galian

Telephone Number: 503-693-3294

Email Address: kgalian@caowash.org

Request: Community Action respectfully requests \$5,000 to be used as emergency rental assistance funds for residents of Tualatin that are facing eviction from their housing as a result of a temporary inability to afford their rent. In program year 12-13, Community Action provided \$9,500 of assistance to 19 Tualatin households preventing 68 residents from becoming homeless.

What is the request for?: Families experiencing a temporary financial crisis receive up to \$500 to prevent eviction and are connected to other services to help further stabilize their family. One-time, emergency assistance to prevent eviction can save families from facing court fees, credit damage and emotional turmoil that make it more difficult to recover from a financial set-back. The Emergency Rental Assistance program serves low-income families who have received a 72 hour eviction notice for non-payment of rent and are at risk of losing their housing. Currently, 46% of all Washington County renters pay 30% or more of their income for their housing costs (US Census, American Community Survey). Paying a disproportionate amount of income for housing costs makes families more vulnerable to becoming homeless. One unexpected expense or illness can set into motion a series of events that endangers the self-sufficiency that many families work hard to maintain. The Emergency Rental Assistance program is a cost effective approach to addressing homelessness, stabilizing communities and helping families maintain their self-sufficiency.

Describe the agency's mission: Community Action leads the way to eliminate conditions of poverty and creates opportunities for people and communities to thrive. To this end, Community Action provides an array of services for families in Tualatin and throughout Washington County.

What group of citizens in Tualatin does your organization target?: The emergency rent assistance program serves low-income Tualatin residents that have received a 72 hour eviction notice for non-payment of rent.

What types of services will be provided in the funding request year?: Community Action will continue to provide a comprehensive set of programs and services aimed at assisting low-income Tualatin residents increase or maintain self-sufficiency.

How many Tualatin residents will be served?: The emergency rent assistance program will serve approximately 25 households or 65 individuals

What percentage of your program is dedicated to service in Tualatin?: Approximately 5% of all services provided in FY 12-13 were provided to Tualatin residents.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: State of Oregon - \$56,840

City of Hillsboro - \$10,000

City of Beaverton - \$30,000

City of Tigard - \$6,000

City of Forest Grove - \$4,300

Please submit your budget information: [budget.xlsx](#)

Submission #2497

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Please submit your Board information: [13-14_roster_-_bd_members_-_contact_by_sector.xlsx](#)

Please submit a copy of your 501(c)3 cert.: [irs_501c3_letter_2010.pdf](#)

Other Attachments:

Source URL (retrieved on 2013-07-22 10:16): <http://www.tualatinoregon.gov/node/13634/submission/2497>

Community Action

Emergency Rental Assistance 13-14 Adopted Budget

	Total Cost	City of Tualatin	State of Oregon	EFSP	City of Hillsboro	City of Beaverton	City of Tigard	City of Forest Grove	Private donations
Staffing, 1FTE	\$57,322		\$57,322						
Recognition	\$500								\$500
Client Expenses	\$172,975	\$4,500		\$88,175	\$9,000	\$30,000	\$5,400	\$3,900	\$32,000
Administration	\$12,608	\$500	\$5,059	\$1,799	\$1,000	\$0	\$600	\$400	\$3,250
Total Cost	\$243,405	\$5,000	\$62,381	\$89,974	\$10,000	\$30,000	\$6,000	\$4,300	\$35,750

Emergency Rental Assistance 12-13 Actual Expenditures

	Total Cost	City of Tualatin	State of Oregon	EFSP	City of Hillsboro	City of Beaverton	City of Tigard	City of Forest Grove	Private donations	United Way	Washington County
Staffing, 1FTE	\$54,322		\$54,322								
Client Expenses - Rent	\$282,325	\$1,800		\$102,646	\$5,000	\$30,000	\$5,400	\$3,783	\$28,623	\$70,073	\$35,000
Administration	\$24,415	\$200	\$5,432	\$2,076	\$500		\$600	\$420	\$3,180	\$7,007	\$5,000
Total Cost	\$361,062	\$2,000	\$59,754	\$104,722	\$5,500	\$30,000	\$6,000	\$4,203	\$31,803	\$77,080	\$40,000



Board of Directors 2013-2014 Roster

NAME	AFFILIATION	**	ADDRESS	PHONE - WORK	FAX	PHONE - HOME	E-MAIL	DATE BEGAN	TERM ENDS
1 Ann Barr-Gillespie	Pacific University	PR	190 SE 8th Ave, Ste 230 Hillsboro, OR 97123	(503) 352-7372			barr-gillespie@pacu.edu	9/12	14
2 Leda I. Garside	Sahul Services Clinical Nurse Manager / Tuahly HealthCare	PR	324 SE 9th Ave, Ste E Hillsboro, OR 97123	(503) 681-4290	(503) 681-4086	(503) 635 8879 (503) 209-5588 cell	leda.garside@Tuahly.org pgarside@ohmca.net	6/09	15
3 Nancy Ford	NW Regional Education. Svc Dist	PR	5825 Ray Circle Hillsboro, OR 97124	(503) 614-1251	(503) 614-1619	(503) 690-6024	nancy@nwred.k12.or.us	12/11	14
4 Richard Odell	Chief of Staff	PR	500 ne Multnomah, Ste 100 Portland, OR 97232-2099	(503) 813-3277 (503) 449-5479 cell	(503) 813-3889		richard.m.odell@kfp.org	05/10	15
5 Ronald Sarazin	Olympic Performance, Inc	PR	PO Box 3137 Wilsonville, OR 97070-3137	(503) 682-0900 (971) 235 1442 cell	(503) 682-0888	(503) 682-0831	Ron@123wpk.com	1/02	16
6 Scott Gardner	Project Manager, Financial Systems Projct., PGE	PR	2138 SE 61st Place Hillsboro, OR 97123	(503) 464-7762 (503) 680-4549 cell	(503) 464-7006	(503) 642 2426	scott.gardner@pge.com sfgardner@gmail.com	6/08	16
7 Denny Doyle	Mayor City of Beaverton	PU	PO Box 4755 Beaverton, OR 97076	(503) 526-2481	(503) 526-2571		doyle@cityofbeaverton.or.us	03/12	14
8 Greg Malinowski	County Commissioner	PU	155 N First Ave, Ste 300 Hillsboro, OR 97124	(503) 846-6081	(503) 359-1575	(503) 367-1983	Greg_Malinowski@co.washington.or.us	6/01	16
9 Jerry Willey	Mayor City of Hillsboro	PU	150 East Main Street Hillsboro, OR 97123	(503) 681-6219 522-5777 cell	(503)		jerry.willey@hillsboro-oregon.gov	04/12	15
10 Margaret Doherty	State Representative	PU	9370 SW Martha Tigard, OR 97224	(503) 986-1435		(503) 986-1435 (503) 330-7863 cell	rep.margaret.doherty@state.or.us	9/10	14
11 Tom Hughes	President Metro Council	PU	600 NE Grand Avenue Portland, OR 97232-2376	(503) 797-1889 (503) 327-5356 cell	(503) 797-1793	(503) 648-9098	tom.hughes@oregonmetro.gov tomahughes@portland.net	6/01	15
12									
13 Dana Galaxy	Community Representative	LI	5053 SW 174 th Place Beaverton, OR 97007	(503) 531-4187	(816) 382-4671	(503) 848 0470	dankalke@usa.com	10/04	16
14 José Rivera	Executive Director Centro Cultural	LI	PO Box 708 Cornelius, OR 97113	(503) 992-1556	(503) 357-0183	(503) 484-7789 cell	rivera@centrocultural.org	9/08	14
15 Leonor Garcia	Community Representative	LI	9305 SW Maplewood Dr Tigard, OR 97223	(503) 352-4609			proardlemon@yaho.com	3/2012	15
16 Leslea Smith	Regional Director Oregon Law Center	LI	230 NE Second Ave, Suite F Hillsboro, OR 97124-3089	(503) 640-4115 (503) 214-1375	(503) 648-0513	(503) 640-8362 (503) 984-6124 cell	leslea@oregonlawcenter.org	2/01	16
17 Lynn Baker	Virginia Garcia Memorial Health Center	LI	17930 SW Jay St Alsea, OR 97006	(503) 359-8516	(503) 359-8516	(503) 642-2284 (503) 708-9066 cell	lbaker@vgnhc.org		14
18 Maria Peña	PC Representative	LI	5920 SW Erickson Ave, Apt 17 Beaverton, OR 97005			(503) 619-5158		11/12	15

* Official designating members

* Centro Cultural

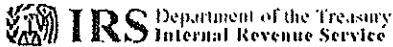
* HS Policy Council

6/99

researching -->

** CV = Committee Volunteer, LI = Low Income Sector, PR = Private sector, PU = Public Sector

updated 06/17/2013



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667582
Jan. 25, 2010 LTR 4168C E0
93-0554941 000000 00

00018010
BODC: TE

COMMUNITY ACTION ORGANIZATION
1001 SW BASELINE ST
HILLSBORO OR 97123-3822



016039

Employer Identification Number: 93-0554941
Person to Contact: Mr. Miller
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 13, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in April 1974.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Submission #2549

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #2549

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Tuesday, July 30, 2013 - 16:37

67.51.235.90

Agency Name: Domestic Violence Resource Center

Address: PO Box 484

City: Hillsboro

State: Oregon

Zip Code: 97123

Contact Name: Sara Wade

Telephone Number: 503 640 5352 xt 302

Email Address: saraw@dvrc-or.org

Request: DVRC is requesting \$5000. to fund direct services provided to individuals and families impacted by domestic violence (DV).

What is the request for?: The requested funding will be a supplement to DVRC's general fund budget. These funds will be restricted and pay for direct services only.

Describe the agency's mission: DVRC's mission is to empower all individuals and families to have safe and healthy relationships.

What group of citizens in Tualatin does your organization target?: With the requested funding, DVRC will provide services to adults, teens and children (male and female) who are in imminent danger of family or interpersonal violence or dealing with the consequences of having had family violence in their lives. Most recently, the CDC estimated that between 25% and 27% of women have experienced DV. The number is twice as high for women between the ages of 18 and 28. While our services are available to all who experience DV, we are particularly interested in reaching out to younger women and to the Hispanic Community.

What types of services will be provided in the funding request year?: The following services will be provided: support and advocacy during the protective order process (restraining orders, stalking orders, elderly & disabled orders); information & referral to other supportive agencies; safety planning to help reduce chance of personal harm; individual and group counseling; 24-hr crisis phone line; shelter. DVRC operates the only confidential DV shelter in Washington County. Known as Monika's House, our shelter does not discriminate based on gender, age or sexual preference.

How many Tualatin residents will be served?: 382 That's $\$5000 / 382 = \13.09 per person per year

What percentage of your program is dedicated to service in Tualatin?: Depending on the program, between 5% and 10% of those we serve live in Tualatin. According to the 2012 US Census, 13598 women lived in Tualatin. If 1 out of 4 women have experienced DV, approx. 3400 Tualatin women are survivors of domestic violence. Some experts estimate that as many as 1 out of 4 children under the age of 18 have witnessed DV and suffer the consequences. With 3459 children under the age of 18 living in Tualatin, as many as 865 could have been witness to DV. Unfortunately, we are seeing just the tip of the iceberg.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: City of Tigard requested \$5500.00, received \$5000.00 for FY 2013-14

City of Hillsboro requested 5000.00, received %5000.00 for FY 2012-13. Hillsboro funding request for 2013-14 is not yet available.

Please submit your budget information: [balance_sheet_as_of_7-30-13.xlsx](#)

Please submit your Board information: [board_roster_7-1-13.xlsx](#)

Please submit a copy of your 501(c)3 cert.: [irs_501c3_designation.pdf](#)

Other Attachments:

Submission #2549

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Source URL (retrieved on 2013-07-31 08:26): <http://www.tualatinoregon.gov/node/13634/submission/2549>

1:47 PM
07/30/13
Accrual Basis

Domestic Violence Resource Center, Inc.

Balance Sheet

As of June 30, 2013
Jun 30, 13

ASSETS

Current Assets

Checking/Savings

10005 · Columbia Community Bank 6545 36,882.35

10010 · Petty Cash

10011 · Shelter Petty Cash 655.02

10012 · RO Petty Cash 100.00

Total 10010 · Petty Cash 755.02

10050 · Columbia Community Bank MMA4455 0.35

10060 · Investments - Merrill Lynch 2,008.00

Total Checking/Savings 39,645.72

Accounts Receivable

11000 · Accounts Receivable 43,050.41

11200 · Pledges Receivable 5,256.80

Total Accounts Receivable 48,307.21

Other Current Assets

13000 · Prepaid Expenses 917.15

13500 · GiftCards Client Assistance 1,614.40

Total Other Current Assets 2,531.55

Total Current Assets 90,484.48

Fixed Assets

15000 · Land 89,000.00

15050 · Automobile 3,560.00

15100 · Building 464,267.98

15110 · Building Improvement 4,395.01

15120 · Shelter Furniture&Fixtures 32,138.80

15200 · Office Computer&Equipment 55,193.48

17100 · Accumulated Depreciation -404,614.43

Total Fixed Assets 243,940.84

Other Assets

19000 · Deposits 2,019.00

Total Other Assets 2,019.00

TOTAL ASSETS 336,444.32

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

1:47 PM
07/30/13
Accrual Basis

Domestic Violence Resource Center, Inc.

Balance Sheet

As of June 30, 2013
Jun 30, 13

20000 · Accounts Payable	<u>7,300.00</u>
Total Accounts Payable	7,300.00
Other Current Liabilities	
24500 · Wages Payable	4,781.40
26000 · Retirement Funds Payable	542.08
26100 · Accrued Vacation Payable	<u>6,697.55</u>
Total Other Current Liabilities	<u>12,021.03</u>
Total Current Liabilities	<u>19,321.03</u>
Total Liabilities	19,321.03
Equity	
31500 · Temp. Restricted Net Assets	463,289.51
32000 · Unrestricted Net Assets	-143,797.99
Net Income	<u>-2,368.23</u>
Total Equity	<u>317,123.29</u>
TOTAL LIABILITIES & EQUITY	<u>336,444.32</u>

DVRC 2012-2013 Board of Directors

	position	first	last	phone 1	fax	email 1	email 2	address 1	city	state	zip	biz
1	1	At-large	Noel	Eck	503 999 9499	noel@sdsmt.net		6128 N Denver Ave	Portland	OR	97127	Intel
3	2	At-large	Kim	Marshall	503 201 2631	kmarshall8108@yahoo.com		23658 SW Redfern Dr	Sherwood	OR	97140	Tigard Farmers Market Comprehensive Revenue Solutions
5	3	At-large	Tanya	Richards	503 356 5776	trichards@comprevenuesolutions.com		18645 SW Farmington #126	Beaverton	OR	97007	
4	4	At-large	Amie	Krieger	503 846 3408	amie_krieger@co.washington.or.us		16300 Timber Rd. East	Vernonia	OR	97064	WA Co District Attorney
5	5	At-large	Healther	Burdett	503 894 2706	hburdette3@gmail.com		14151 Conway Drive	Oregon City	OR	97045	Independent Living Program
6	6	At-large	Bria	Woodworker	206 229 9135	brialynn0823@gmail.com		14800 NW Cornell Road, Apt 13J	Portland	OR	97229	seeking employment
	Staff	Sara	Wade	206 890 4823	503 906 1223	saraw@dvrc-or.org		180 E. Main St, Ste 200	Hillsboro	OR	97123	DVRC

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: December 27, 2001

Domestic Violence Resource Center, Inc
P.O. Box 494
Hillsboro, OR 97123-0494

Person to Contact:
Ms. Smith #31-07262
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 9:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
93-0665804

Dear Sir or Madam:

This is in response to the Amendment to your organization's Articles of Incorporation, filed with the state on March 01, 2001. We have updated our records to reflect the name change as indicated above.

Our records indicate that a determination letter issued in October 1977 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Domestic Violence Resource Center, Inc
93-0665804

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

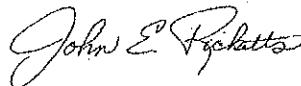
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

A handwritten signature in cursive script that reads "John E. Ricketts".

John E. Ricketts, Director, TE/GE
Customer Account Services

Domestic Violence Resource Center
Proposed 2013-2014 Budget
June 19, 2013

REVENUE			COUNSELING	ADVOCACY	SHELTER		AGENCY		NOTES
Fundraising			\$ 40,000.00	\$ 40,000.00			\$ 86,000.00		
Individual Donations								\$ 20,000.00	
Business								\$ 14,000.00	
Church/Civic Organizations								\$ 8,000.00	
United Way			\$ 3,000.00	\$ 3,000.00				\$ 6,000.00	
Foundations								\$ 28,000.00	
Events								\$ 10,000.00	
								\$ 86,000.00	
DHS-Advocates				\$ 81,361.00			\$ 81,361.00		
EHA (monthly)					\$ 23,922.00		\$ 23,922.00		
DHS (monthly)			\$ 3,211.00	\$ 49,995.00	\$ 28,155.00		\$ 81,361.00		
CIP (monthly)			\$ 46,848.00				\$ 46,848.00		
SHAP (monthly)					\$ 40,020.00		\$ 40,020.00		
ODSVS (annual)			\$ 4,630.00	\$ 18,788.00			\$ 23,418.00		
ODSVS (one time)			\$ 28,123.00				\$ 28,123.00		
ROSALA							\$ -		
ESG (Qrtly)					\$ 10,000.00		\$ 10,000.00		
VOCA (Qrtly)					\$ 37,688.00		\$ 37,688.00		
VAWA (Qrtly)			\$ 8,236.00	\$ 8,236.00			\$ 16,472.00		
OCADSV (onetime only)			\$ 450.00	\$ 450.00	\$ -		\$ 900.00		
EFSP (onetime only)					\$ 8,650.00		\$ 8,650.00		
Tigard				\$ 5,000.00			\$ 5,000.00		
Hillsboro				\$ 5,000.00			\$ 5,000.00		
WashCty Shelter Mtnc					\$ 15,000.00		\$ 15,000.00		
WashCty Levy					\$ 260,579.00		\$ 260,579.00		
YAIP-Fed Grant			\$ 19,500.00		\$ 2,500.00		\$ 22,000.00		
Jobs Plus				\$ 6,240.00			\$ 6,240.00		
Community Action Pass-Through				\$ 10,000.00			\$ 10,000.00		
							\$ 808,582.00		
TOTAL REVENUE			\$ 153,998.00	\$ 228,070.00	\$ 426,514.00	\$ 808,582.00			
			19%	28%	53%				
EXPENSES		SALARY/WAGE	COUNSELING	ADVOCACY	SHELTER		AGENCY		
Salary/Wage									
	ED 1FTE	\$ 74,160.00	\$ 24,700.00	\$ 24,700.00	\$ 24,700.00		\$ 74,100.00		
	Operations Dir 1FTE	\$ 48,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00		\$ 48,000.00		
	Clinical Director 1FTE	\$ 48,000.00	\$ 48,000.00				\$ 48,000.00		
	Shelter Director 1FTE	\$ 48,000.00			\$ 48,000.00		\$ 48,000.00		
	Admin. Asst .6FTE	\$ 18,158.00	\$ 6,052.00	\$ 6,052.00	\$ 6,052.00		\$ 18,156.00		
	Program Asst .5FTE	\$ 18,345.00	\$ 9,173.00	\$ 9,173.00			\$ 18,346.00		
	MANAGEMENT								\$ 254,602.00
	Counselor/bi-lingual .5FTE	18.27/hr	\$ 19,000.00				\$ 19,000.00		
	COUNSELING								\$ 19,000.00
	Advocate/bi-lingual 1FTE	14.70/hr		\$ 30,576.00			\$ 30,576.00		
	Advocate/msters 1FTE	14.70/hr		\$ 30,576.00			\$ 30,576.00		
	Advocate/bi-lingual/dhs .8FTE	14.70/hr		\$ 28,026.00			\$ 28,026.00		
	Advocate/dhs/ 1FTE	14.50/hr		\$ 30,160.00			\$ 30,160.00		
	COMM. ADVOCACY								\$ 138,338.00
	Shelter Advocate/1.0	14.65/hr			\$ 30,472.00		\$ 30,472.00		
	Shelter Child. Advocate/msters .5FTE	14.65/HR			\$ 15,236.00		\$ 15,236.00		
	Shelter weekend Advocate/masters 1FTE	14.70/hr			\$ 30,576.00		\$ 30,576.00		
	Residential Support 1FTE	10.50/hr			\$ 21,840.00		\$ 21,840.00		
	Residential Support .75FTE	10.50/hr			\$ 16,380.00		\$ 16,380.00		
	On call				\$ 14,400.00		\$ 14,400.00		
	Background checks		\$ 650.00	\$ 200.00	\$ 975.00		\$ 1,825.00		
	SHELTER								\$ 130,729.00
Salary Subtotal			\$ 123,575.00	\$ 175,463.00	\$ 224,631.00		\$ 523,669.00		
Benefits		25%	\$ 30,893.75	\$ 43,865.75	\$ 56,157.75		\$ 130,917.25		
Salary/Benefits Total			\$ 154,468.75	\$ 219,328.75	\$ 280,788.75		\$ 654,586.25		

Domestic Violence Resource Center
Proposed 2013-2014 Budget
June 19, 2013

OPERATIONS									
Legal and Accounting			\$ 2,400.00	\$ 2,400.00	\$ 2,400.00		\$ 7,200.00		
Payroll Service			\$ 960.00	\$ 960.00	\$ 960.00		\$ 2,880.00		
Rent/Occupancy (Incl Storage)			\$ 19,800.00	\$ 19,800.00			\$ 39,600.00		
Insurance			\$ 4,000.00	\$ 4,000.00	\$ 4,000.00		\$ 12,000.00		
Interest Expense			\$ 200.00	\$ 200.00	\$ 200.00		\$ 600.00		
Supplies			\$ 3,500.00	\$ 2,000.00	\$ 3,350.00		\$ 8,850.00		
Small Equipm(Water and Shredding)			\$ 1,089.00	\$ 1,089.00	\$ 1,089.00		\$ 3,267.00		
Internet/Telephone			\$ 3,200.00	\$ 3,200.00	\$ 3,200.00		\$ 9,600.00		
Technology			\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		\$ 6,000.00		
Utilities/Security-Shelter					\$ 10,316.00		\$ 10,316.00		
Repairs-Shelter					\$ 5,540.00		\$ 5,540.00		
Auto Expenses					\$ 6,660.00		\$ 6,660.00		
Printing/Postage/Bank Fees			\$ 666.00	\$ 666.00	\$ 666.00		\$ 1,998.00		
Copier Rental			\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		\$ 6,000.00		
Conferences, Meetings, Training			\$ 2,000.00	\$ 5,000.00	\$ 5,000.00		\$ 12,000.00		
Mileage			\$ 300.00	\$ 1,000.00	\$ 600.00		\$ 1,900.00		
Client Assistance			\$ 100.00	\$ 700.00	\$ 1,000.00		\$ 1,800.00		
Gifts and Awards			\$ 150.00				\$ 150.00		
Dues and subscriptions			\$ 750.00	\$ 500.00	\$ 3,257.00		\$ 4,507.00		
Passthrough payments				\$ 10,000.00			\$ 10,000.00		
Fundraising Expense							\$ -		
Operations Total			\$ 43,115.00	\$ 55,515.00	\$ 52,238.00		\$ 150,868.00		
TOTAL EXPENSE			\$ 197,583.75	\$ 274,843.75	\$ 333,026.75		\$ 805,454.25		
Proportion of total expense			24.5%	34.1%	41.3%		100.0%		
Proportion of total revenue			19%	28%	53%				
Change in Net Income			\$ (43,585.75)	\$ (46,773.75)	\$ 93,487.25		\$ (805,454.25)		

Domestic Violence Resource Center, Inc. Profit & Loss Budget Performance

June 2013

Ordinary Income/Expense	Jun 13	Budget	Jul '12 - Jun 13	YTD Budget	Annual Budget
Income					
41000 · Fundraising Income					
41015 · Event Revenue	0.00		3,585.00	0.00	0.00
41020 · SBE Revenue	0.00		232.50		
Total 41000 · Fundraising Income	0.00		3,817.50	0.00	0.00
43400 · Direct Public Support					
43420 · Business Contributions	300.00		12,025.50	0.00	0.00
43430 · Church Contributions	100.00		4,838.75		
43440 · Civic Organization Contribution	0.00		5,497.50	0.00	0.00
43450 · Individ Contributions	2,262.12		35,656.53	0.00	0.00
Total 43400 · Direct Public Support	2,662.12		58,018.28	0.00	0.00
44800 · Indirect Public Support					
44820 · United Way, CFC Contributions	0.00		5,673.70		
Total 44800 · Indirect Public Support	0.00		5,673.70		
45000 · Foundation Grants					
45011 · Meyer Memorial Trust	0.00		0.00	0.00	0.00
45012 · Rosala-Legal Aid	0.00		3,265.00	0.00	0.00
45000 · Foundation Grants - Other	500.00		7,000.00	0.00	0.00
Total 45000 · Foundation Grants	500.00		10,265.00	0.00	0.00
46000 · Federal Grants					
46010 · FEMA Shelter Grant	0.00		8,657.00		
46020 · YIG Grant	0.00		33,697.41	0.00	0.00
Total 46000 · Federal Grants	0.00		42,354.41	0.00	0.00
46200 · State Grants					
46210 · ESG Grant	4,521.79		10,521.47	0.00	0.00
46215 · VOCA Grant	9,422.00		37,688.00	0.00	0.00

Domestic Violence Resource Center, Inc.
Profit & Loss Budget Performance
June 2013

	Jun 13	Budget	Jul '12 - Jun 13	YTD Budget	Annual Budget
46222 · VAWA	4,118.25		16,473.00	0.00	0.00
46230 · DHS Outreach	7,382.00		73,820.00	0.00	
46240 · EHA Hispanic & Shelter Grant	1,872.41		24,341.33	0.00	0.00
46245 · DHS - MLT	1,338.00		16,056.00	0.00	0.00
46250 · DHS - CFAA	3,096.00		37,152.00	0.00	0.00
46255 · DHS - FV	2,345.00		28,140.00	0.00	0.00
46260 · Children Who Witness Grant	3,904.00		46,848.51	0.00	0.00
46265 · SHAP Grant	3,988.75		44,665.41	0.00	0.00
46268 · OCADSV	545.50		1,534.00		
46270 · ODSVS	0.00		51,541.00	0.00	0.00
Total 46200 · State Grants	42,533.70		388,780.72	0.00	0.00
46400 · County Grants					
46415 · Washington County Levy	0.00		252,990.00	0.00	0.00
Total 46400 · County Grants	0.00		252,990.00	0.00	0.00
46600 · City Grants					
46611 · City of Bvrtn-Social Service	0.00		0.00	0.00	0.00
46615 · City of Tigard Grant	0.00		5,500.00	0.00	0.00
46620 · City of Tualatin Grant	0.00		0.00	0.00	0.00
46625 · City of Hillsboro Grant	0.00		5,500.00	0.00	0.00
Total 46600 · City Grants	0.00		11,000.00	0.00	0.00
46999 · Washington Cty-Shelter Maintena	0.00		15,000.00	0.00	0.00
Total Income	45,695.82		787,899.61	0.00	0.00
Expense					
61000 · Personnel Costs					
61010 · Salaries	44,144.25		465,189.40		
61020 · Workers' Benefit Fund	726.76		2,160.57		
61030 · Employee Benefits	12,792.13		63,103.53		
61040 · Payroll Tax Expense	4,350.14		51,516.92		

Domestic Violence Resource Center, Inc. Profit & Loss Budget Performance June 2013

	Jun 13	Budget	Jul '12 - Jun 13	YTD Budget	Annual Budget
61050 · Background Checks	0.00		1,573.00		
61000 · Personnel Costs - Other	0.00		0.00	0.00	0.00
Total 61000 · Personnel Costs	62,013.28		583,543.42	0.00	0.00
62100 · Contract Services	390.00		9,033.13	0.00	0.00
62110 · Audit	7,300.00		7,300.00	0.00	0.00
62115 · Advertising	0.00		70.00		
62117 · Automobile Expenses	0.00		2,820.04		
62120 · Bank Fees	12.73		147.85	0.00	0.00
62130 · Legal & Accounting Fees	200.00		11,610.66	0.00	0.00
62140 · Payroll Service	775.00		3,029.99	0.00	0.00
62150 · Supplies	774.48		8,764.51	0.00	0.00
62160 · Computers & Internet	0.00		1,535.89	0.00	0.00
62170 · Client Assistance	204.60		644.65	0.00	0.00
62175 · Pass Through Funds	0.00		10,000.00		
62180 · Gifts and Awards	0.00		157.25	0.00	0.00
62190 · Telecommunications	1,791.87		16,701.08	0.00	0.00
62200 · Postage & Delivery	353.40		1,147.57	0.00	0.00
62210 · Utilities	952.39		8,961.70	0.00	0.00
62220 · Security	0.00		242.00	0.00	0.00
62230 · Insurance	2,887.81		17,263.85	0.00	0.00
62240 · Repairs & Maintenance	48.00		4,215.84	0.00	0.00
62250 · Conference, Meetings, Training	0.00		4,338.73		
62260 · Dues and Subscriptions	0.00		820.35	0.00	0.00
62280 · Equipment Rental	0.00		3,618.44	0.00	0.00
62290 · Small Equipment & Furniture	0.00		3,116.02	0.00	0.00
62300 · Printing & Copying	262.34		8,498.19	0.00	0.00
62310 · Travel/Mileage	859.15		2,312.78	0.00	0.00
62320 · Occupancy	3,337.00		53,357.99	0.00	0.00
62325 · Moving Expenses	0.00		720.71		
62330 · Fundraising Expense	0.00		466.00		
62340 · Depreciation Expense	-464.00		24,148.31	0.00	0.00

Domestic Violence Resource Center, Inc. Profit & Loss Budget Performance

June 2013

	Jun 13	Budget	Jul '12 - Jun 13	YTD Budget	Annual Budget
62400 · Interest Expense	0.00		1,702.86		
70000 · Ask My Client	0.00		50.00		
Total Expense	81,698.05		790,339.81	0.00	0.00
Net Ordinary Income	-36,002.23		-2,440.20	0.00	0.00
Other Income/Expense					
Other Income					
50000 · Other Income					
50005 · Interest Income	-111.00		-89.13		
50010 · Fee for Service	0.00		81.10		
50020 · Miscellaneous Income	0.00		80.00		
Total 50000 · Other Income	-111.00		71.97		
Total Other Income	-111.00		71.97		
Net Other Income	-111.00		71.97		
Net Income	-36,113.23		-2,368.23	0.00	0.00

Submission #2547

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #2547

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Tuesday, July 30, 2013 - 15:31

71.237.137.31

Agency Name: Good Neighbor Center

Address: 11130 SW Greenburg Road

City: Tigard

State: Oregon

Zip Code: 97223

Contact Name: Jack Schwab

Telephone Number: 503-443-6084

Email Address: jschwab@goodneighborcenter.org

Request: \$3,000.00

What is the request for?: This request is for general operating support for our shelter. Although the economy is beginning to recover, private and business donations are not where they were five years ago. That magnifies the importance of ongoing governmental support such as we have enjoyed from the City of Tualatin.

Describe the agency's mission: The mission of the Good Neighbor Center is to provide safe, emergency housing with supportive and empowering services for families. We have been helping homeless families since 2000. With nine bedroom units, a dining room, day room, fenced outside yard and commercial kitchen, we can house between 70-95 families annually.

What group of citizens in Tualatin does your organization target?: Homeless families from Tualatin and throughout Washington County.

What types of services will be provided in the funding request year?: Although our primary mission is to provide emergency food and shelter, we are dedicated to helping families find permanent housing. We strongly believe in "giving a hand up, not a handout." This philosophy of promoting self-sufficiency can be seen through offered services, including case management, housing and employment resources, and educational programs for children and adults.

How many Tualatin residents will be served?: In the last fiscal year ending June 30 we served 1 adult and 3 children from Tualatin.

What percentage of your program is dedicated to service in Tualatin?: Due to the forced mobility of homeless families, it can be difficult to determine where they are "from." We use last permanent zip code as the default indicator. Only one family, representing 1% of the 91 families we served in 2012-13 had a Tualatin zip code. Last year it was 2.4% and fluctuates from year to year depending on how families are assigned among the three shelters in Washington County.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: Government Body Last Year This Year

Washington County Serial Levy \$251,163 \$258,698 Secured

State Housing Assistance Program 42,416 42,416 Secured

Federal Emergency Solutions Grant 41,600 20,000 Secured

HUD Housing Stabilization Grant 30,289 30,289 Requested

Washington County CDBG Grant O 10,460 Secured

City of Beaverton CDBG Grant 8,000 10,000 Secured

City of Tigard 15,000 15,000 Secured

City of Tualatin 2,000 3,000 Requested

Submission #2547

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Please submit your budget information: [budget_submittal.xlsx](#)

Please submit your Board information: [board_roster.docx](#)

Please submit a copy of your 501(c)3 cert.: [501c3.docx](#)

Other Attachments:

Source URL (retrieved on 2013-07-31 08:24): <http://www.tualatinoregon.gov/node/13634/submission/2547>

Good Neighbor Center

Operating Budget 2013-14

	2012-13 Year End	2013-14 Budget
<u>REVENUE</u>		
Washington County Levy	251,163.00	258,698.00
WA Co Maintenance Funds	15,000.00	15,000.00
Roof Grant (CDBG)	30,052.00	0.00
ESG (County/CAO)	20,000.00	20,000.00
ESG (EFSP/CAO)	21,600.00	0.00
SHAP (CAO/State)	42,416.00	42,416.00
HUD Grant	30,289.00	30,289.00
CDBG Grant	0.00	10,460.00
City of Beaverton (CDBG)	8,000.00	10,000.00
City of Tigard	15,000.00	15,000.00
City of Tualatin	2,000.00	2,000.00
Private Donations	67,351.00	75,000.00
Foundation Grants	17,305.00	25,000.00
Fundraising Events	15,704.00	25,000.00
Children's Program Grants	7,865.00	12,000.00
<i>Sydney Webb Fund</i>	100.00	0.00
<i>Miscellaneous Income</i>	0.00	0.00
Interest Income	37.00	100.00
Designated Use Donations	3,500.00	4,000.00
Other Income	3,327.00	2,500.00
Health Care Credit	3,203.00	3,500.00
Online Donations	2,255.00	3,000.00
TOTAL REVENUE	556,167.00	553,963.00
<u>EXPENSE</u>		
Wages	315,168.00	332,000.00
Payroll Taxes	37,694.00	37,000.00
Medical/Dental/Life Ins.	37,272.00	46,000.00
IRA Retirement Plan	4,760.00	7,900.00
Sub-Total Personnel	394,894.00	422,900.00
Business/Property/Liability Ins.	5,513.00	5,200.00
Worker's Compensation Ins.	9,806.00	9,500.00
Auto Insurance	1,448.00	1,500.00
Director & Officer Ins.	2,200.00	2,200.00
Sub-Total Insurance	18,967.00	18,400.00
Shelter Food Needs	0.00	500.00
Children's Program	61.00	1,600.00
Equipment lease	2,613.00	2,620.00
Offsite Storage	399.00	500.00

Client Assistance Expense	1,994.00	2,000.00
Transition Housing Assistance	1,824.00	2,000.00
Drug Testing	1,580.00	1,600.00
Sub-Total Program	8,471.00	10,820.00

Heat	3,758.00	5,000.00
Electricity	8,201.00	8,500.00
Water/Sewer	5,853.00	5,500.00
Refuse	3,564.00	3,600.00
Telephone / Internet	7,123.00	7,000.00
Floor Care	2,063.00	2,500.00
Roof Replacement	30,052.00	0.00
County Maintenance Funds	14,192.00	15,000.00
Facility Maintenance	2,001.00	5,000.00
Sub-Total Facility	76,807.00	52,100.00

Financial Audit/Tax Returns	9,820.00	9,500.00
Office Supplies	1,229.00	1,600.00
Office Equipment	0.00	2,500.00
Bookkeeping Service	4,657.00	4,500.00
Bank Charges	435.00	350.00
Automotive Expenses	750.00	1,500.00
Licenses & Taxes	243.00	250.00
Dues & Subscriptions	286.00	300.00
Training	890.00	1,000.00
Travel & Reimbursement	2,132.00	3,000.00
Sub-Total Administration	20,442.00	24,500.00

Volunteer Recognition	12.00	150.00
Staff Recognition	1,773.00	2,000.00
Sub-Total Volunteer	1,785.00	2,150.00

Printing	3,322.00	3,800.00
Postage	1,715.00	2,500.00
Advertising	441.00	250.00
Website/IT/Media	337.00	500.00
Fundraising Expense	1,860.00	2,500.00
Sub-Total Mktg & Development	7,675.00	9,550.00

Designated Use-Expense	3,500.00	4,000.00
Other Expense	2,720.00	1,500.00
Sub-Total Other	6,220.00	5,500.00

TOTAL EXPENSE	535,261.00	545,920.00
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NET INCOME	20,906.00	8,043.00
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East Washington County Shelter Partnership Council, Inc.
dba Good Neighbor Center
Board of Directors 2013-14

<u>Name/Address</u>	<u>Affiliation</u>	<u>Term Ends</u>
<u>Officers</u>		
Ellen Sutton, Chair 13326 SW Shore Drive Tigard, OR 97223 (917) 697-9847 (cell) suttonellen@yahoo.com	Attorney-at-Law	6/30/2014
Steve Schmitt, Vice Chair 23431 SW Pine St. Sherwood, Oregon 97140 (503) 281-0055 (work) srs@bisnett.com	The Berry Group Insurance - CLU	6/30/2014
Marian Dunlap, Secretary 15657 SW Summerfield Ln. Tigard, OR 97224 (503) 639-9703 (home) wdunlapm@frontier.com	Special Education Educator Retired	6/30/2014
Jennifer Sheasgreen, Treasurer 10300 SW Greenburg Rd., Suite 465 Tigard, OR 97223 (503) 208-2169 (work) (503) 720-1388 (cell) jsheasgreen@doralbankusa.com	Doral Healthcare Finance Managing Director	6/30/2015
<u>Directors</u>		
Kathy Kendall Johnston 13536 SW 61 st Ave. Portland, OR 97219 (503) 943-8004 (work) kathy.kendall.johnston@gmail.com	University of Portland Director of Foundation Development	6/30/2014
Bruce Kaiser 8860 SW McDonald Ave Tigard, OR 97224 (503) 639-0318 (home) abkaiser@comcast.net	Lake Oswego School District Retired Administrator	6/30/2014

<u>Name/Address</u>	<u>Affiliation</u>	<u>Term Ends</u>
Craig Lundskog 9865 SW Iowa Dr. Tualatin, OR 97062 (503) 718-3134 (cell) craig@fought.org	Fought and Company CFO/Controller	6/30/2014
Steve Metzger 16147 SW Palermo Lane Tigard, OR 97223 (503) 336-0227 (home) (404) 394-7710 (cell) smetzger@biamp.com	BIAMP Chief Executive Officer	6/30/2014
Jim Strickler 14677 SW 106th Ave. Tigard, Oregon 97224 (503) 547-4697 (cell) jim.p.strickler@gmail.com	Blue Bird Transfer Vice President	6/30/2014
Dean Williams 13285 SW Yale Pl Tigard, OR 97223 (503) 708-8537 (cell) deanw353@gmail.com	Washington Trust Bank Retired	6/30/2014
Marty Wine 13688 SW Hall Blvd. #2 Tigard, OR 97223 (206) 419-8081 (cell) mlwine38@gmail.com	City of Tigard City Manager	6/30/2014

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 19 2004

EAST WASHINGTON COUNTY SHELTER
PARTNERSHIP COUNCIL INC
11130 SW GREENBURG RD
TIGARD, OR 97223-5433

Employer Identification Number:

93-1269989

DLN:

17053269739054

Contact Person:

ERIC J BERTELSEN

ID# 31323

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated JANUARY 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

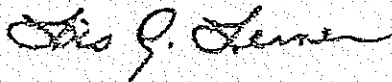
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern Time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Submission #2587

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #2587

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Wednesday, August 7, 2013 - 15:34

50.45.192.208

Agency Name: Sexual Assault Resource Center aka SARC

Address: 4900 SW Griffith Drive, Suite 100

City: Beaverton

State: Oregon

Zip Code: 97005

Contact Name: Erin Ellis

Telephone Number: 503-626-9100

Email Address: sarc@sarcoregon.org

Request: \$1000 in financial assistance.

What is the request for?: SARC is requesting financial assistance to support our general operating expenses. This particular proposal would help to cover the prorated cost of the Executive Director's salary ensuring effective oversight of our 24-hour crisis support services.

Describe the agency's mission: The mission of the Sexual Assault Resource Center (SARC) of Washington County is to promote social justice by eliminating sexual violence in our community through education, support & advocacy.

What group of citizens in Tualatin does your organization target?: SARC's free and confidential services are available to survivors of sexual assault regardless of whether or not they have reported to law enforcement and no matter how long post assault. Survivors' friends and family are equally encouraged to access services as well. The primary objective is to help survivors stabilize and regain control of their lives so they may return to a functioning and meaningful life with as few trauma responses as possible. Residents have the opportunity to build skills that help them remain productive at work, school, and in their communities as well as engage in family or intimate relationships that are healthy and satisfying.

What types of services will be provided in the funding request year?: The Sexual Assault Resource Center was established in 1977 to help women, men, and teens that have been sexually assaulted. We operate a 24-hour crisis line to provide immediate assistance to all callers who may be requesting crisis counseling, information, and referrals. Volunteer advocates also respond in person to all calls from law enforcement and hospitals to provide crisis intervention and support to survivors during the forensic exam and law enforcement interviews. The Center also provides advocates for court accompaniment and any additional case related meetings as well. A detailed list of services is listed below:

24-hour Crisis Line

SARC operates a 24-hour crisis line staffed with highly trained advocates who provide crisis intervention, peer support, information and referral.

Hospital Accompaniment

SARC provides accompaniment to the many hospitals within both Washington and Multnomah Counties when we are contacted by law enforcement, hospital personnel, or the survivor / family or friends. The trained advocate on call is there to provide support and accompany the survivor through the evidence exam and law enforcement interview. We also provide support if the survivor chooses not to report but needs to go to the hospital to be checked out physically for injuries and receive medications as appropriate.

Clothing

When a survivor goes to the hospital for a forensic exam, their clothing may be held as evidence. With the help of donations and grants SARC is able to stock all hospitals in Washington County with T-shirts, sweats, and

Submission #2587

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

underwear for the survivor's comfort and self-respect.

Case Management

The elements of case management include notification of victim rights, assistance in filing for Crime Victim's Compensation, screening for an appropriate support group, and referrals to counseling resources geographically convenient for the survivor. Additional elements includes confirmation that all follow-up medical attention has been addressed or scheduled if necessary, assistance in identifying or maneuvering through ancillary social services, accompaniment to any case related meetings or restraining/stalking order hearings, as well as emotional support.

Counseling Program

Individual counseling is available for uninsured adolescents and adults, both male and female, who otherwise would have no access to mental health services. Sessions can be conducted in both English and Spanish

Support Group

We run twelve-week long psycho-educational support groups three times a year for adult female survivors offering participants education, coping skills, validation and new choices to continue their recovery process.

School Education Program

An education specialist is committed to providing a comprehensive nine-week sexual assault prevention curriculum within the high schools of the Portland-Metro area. Alternative schools, youth groups and activity centers are also included.

Latina Services

A three-pronged approach to ensuring that Spanish-speaking survivors of sexual assault have the access to culturally appropriate services they require following a victimization through the use of Catholic Charities bilingual crisis line; increasing civic engagement of Latino leaders to help address the issue of violence; as well as the use of bilingual / bicultural volunteer case managers to help with the intervention and support.

Minor Victims of Human Trafficking

24-hour in-person crisis intervention and advocacy is available for juveniles who have been picked up by the police on the suspicion of being prostituted by a pimp or "enforcer". Case management and long-term support is provided while working with law enforcement and child protective services to help make a comprehensive safety plan for the adolescent as they are exiting the very violent world of domestic human trafficking.

How many Tualatin residents will be served?: Approximately 85.

What percentage of your program is dedicated to service in Tualatin?: Our services are equitably available to all of the cities within Washington County.

Sexual assault is a pressing public health issue and when overlooked produces dire consequences. This type of crime is an act of profound violence subjecting victims to the most intrusive and humiliating acts of control producing not only physical but psychological trauma. According to the National Victim Center approximately one third of survivors develop rape-related post-traumatic stress disorder - repeatedly re-experiencing their ordeal via flashbacks, frightening memories or nightmares. Sexual assault survivors are at higher risk for developing eating disorders, panic attacks, sleep disorders, low self-esteem, and depression as well as substance abuse. In addition they are 13-times more likely than non-victims to have attempted suicide. According to the Center for Disease Control, one in six women in the US will become the victim of an attempted or completed rape sometime in her life. Alarming Oregon's rate is one in four. 2012 Census data tells us there is a population of 10,018 females over the age of 18 in Tualatin. Statistically .85% or 5 of them will experience some level of sexual violence within a 12-month period (Oregon Behavioral Risk Factor Surveillance Survey). We know that negative victim impact from sexual assault is substantially reduced when victims are believed, protected and adequately supported. Paramount is the assurance that these services are always accessible whether or not the survivor chooses to report to law enforcement and no matter how long post assault they seek assistance.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: Entity: FY 2012-13 FY 2013-14

City of Tigard \$6000 \$6000

Submission #2587

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

City of Beaverton \$8000 \$8000

City of Hillsboro \$8000 \$8000

Oregon Domestic & Sexual Violence Services \$51,362 \$51,362

City of Portland \$102,742 \$102,000

Multnomah County \$109,257 \$109.257

Please submit your budget information: [financials_2011-12_12-13.pdf](#)

Please submit your Board information: [2013_bod.doc](#)

Please submit a copy of your 501(c)3 cert.: [irs_lod.jpg](#)

Other Attachments:

Source URL (retrieved on 2013-08-07 16:05): <http://www.tualatinoregon.gov/node/13634/submission/2587>

**Sexual Assault Resource Center
Schedule of Functional Expenses
For the Year Ended September 30, 2012**

	Program Services	Management and General	Fundraising	Total
Salaries & wages	\$ 350,700	\$ 97,669	\$ 27,123	\$ 475,492
Employee benefits	33,950	5,192	799	39,941
Payroll taxes	38,406	5,874	904	45,184
Accounting	-	3,364	-	3,364
Subcontractors	19,540	-	-	19,540
Advertising	1,227	188	29	1,444
Office expenses	7,543	1,154	177	8,874
Information technology	1,290	197	31	1,518
Occupancy	33,010	5,049	776	38,835
Travel	18,308	2,800	431	21,539
Insurance	4,794	733	113	5,640
Client assistance	26,184	-	-	26,184
Telephone expenses	24,310	-	-	24,310
Training expenses	6,364	-	-	6,364
Copier expenses	3,863	591	91	4,545
Depreciation	4,009	605	114	4,728
Disposal of assets	-	197	-	197
Other expenses	10,815	1,654	257	12,726
TOTAL EXPENSES	\$ 584,313	\$ 125,267	\$ 30,845	\$ 740,425

[illegible]

Board of Directors 2013

<i>Member</i>	<i>Dates of Service</i>	<i>Board Position</i>	<i>Profession</i>
Debra Dority, JD	Fall 2011 to Present	Chair Governance Committee	Oregon Law Center, Hillsboro Branch Staff Attorney 523-520-0645
Eleanor Laws, JD	Summer 2012	Vice Chair Governance Committee	Social Security Administration Administrative Judge 707-347-6052
Abbey Hendricks	Fall 2009 to Present	Secretary Governance Committee	Multnomah County Human Resource Manager 303-718-9298
Tim Roberts, Captain	Summer 2012	Governance Committee	Beaverton Police Department Beaverton, OR 503-793-2121
Heidi Pollard, RN	Summer 2012	Development Committee	OHSU Labor & Delivery Nurse 619-920-4078
Olivia Hipes	February 2012	Finance Committee	Radiology Practice Director of Finance 503-888-8426
Tyler Reimann	February 2012	Finance Committee	Central City Concern CPA 503-590-7013
Gretchen Keebler	February 2012	Finance Committee	Moss Adams Accountant 310-625-5397



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 024822
Mar. 24, 2009 LTR 4168C
93-0800739 000000 00 000
0001
BODC: TE

SEXUAL ASSAULT RESOURCE CENTER
4900 SW GRIFFITH DR STE 100
BEAVERTON OR 97005-4649



08505

Employer Identification Number: 93-0800739
Person to Contact: April Howard
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Mar. 13, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in May 1991, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Submission #2591

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #2591

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Thursday, August 8, 2013 - 12:58

72.11.91.218

Agency Name: Tigard Tualatin Compassion Clinic

Address: c/o 18040 SW Alexander St

City: Beaverton

State: Oregon

Zip Code: 97006

Contact Name: Dardanel Robinson

Telephone Number: 503-219-3815

Email Address: drobinson@cosgravelaw.com

Request: \$1500. We would also welcome city volunteers and any displays in the Social Services fair for the attendees including, but not limited to, representatives from the fire department or other city agencies that assist the economically challenged portion of the Tigard Tualatin School District.

What is the request for?: This amount would fund the dental supplies used, including amalgam, local anesthetic, bibs, and non-reusable materials needed. The equipment used is provided through Compassion Connect.

Describe the agency's mission: We try to provide free medical, dental, chiropractic, vision (including glass), physical therapy, immunizations, hair cuts and access to social services to as many uninsured low income people as possible during the clinic without respect to race, religion or other status.

What group of citizens in Tualatin does your organization target?: We target the uninsured low income citizens including, but not limited to, senior citizens on Medicare without dental insurance, uninsured working poor, the unemployed, immigrant population, homeless and others who do not have the means to access medical and dental services. Even under the new Obamacare people will still not have access to dental insurance and care.

What types of services will be provided in the funding request year?: In addition to the free clinic, we receive referrals for uninsured low income who need care through the Tigard Tualatin School District and we attempt, through our network of volunteers, to obtain treatment for them as needed. We also provide haircuts, a free lunch, and sign-up as many people as possible for additional services during the clinic.

How many Tualatin residents will be served?: 300 dental, 85 medical, 45 vision, 45 chiropractic, 45 physical therapy, 40 podiatric, 50 haircuts, several hundred immunization

What percentage of your program is dedicated to service in Tualatin?: 100% of our program is targeted to the population of the Tigard-Tualatin School District.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: The State of Oregon provides free immunizations at the clinic. The City of Tigard also assists each year. The Tigard-Tualatin School District provides Tigard High School for us to use during the clinic, and we also have a referral desk through the Tigard-Tualatin School District.

Please submit your budget information: [compassion_connect_basic_organizational_2012_budget.docx](#)

Please submit your Board information: [compassion_board.docx](#)

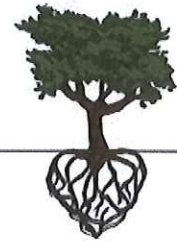
Please submit a copy of your 501(c)3 cert.: [compassion_irs_tax_id.pdf](#)

Other Attachments: [2012_medical_flyer_generic.pdf](#)

Source URL (retrieved on 2013-08-08 14:21): <http://www.tualatinoregon.gov/node/13634/submission/2591>

Compassion Connect

UNITING TO SERVE. JOHN 17:23



Compassion Connect Basic Organizational 2012 Budget

Income

General Donations:	\$ 54,000
Fundraising/Banquet/Corporate Gifts:	\$ 60,500
Grants	\$ 55,000
Compassion Clinic Contributions	\$ 62,000
Other Programs: Abolition Now:	\$40,000

Total Funds (Income) \$ 271,500

Expenses:

Operating Expense:	\$11,000
Salaries/Payroll *	\$63,648
US Programs:	\$169,000
Development: Website/Tools	\$18,000

Total Expenses \$ 250,648

Gary Tribbett

President

The joy of Gary Tribbett's life comes from his wife of nearly four decades. That joyful partnership in life and ministry has blessed them with two incredible daughters, their amazing husbands and seven awesome grandchildren.

To love and serve Jesus is the passion of Gary's heart. Jesus' plan to bring grace to people from all walks of life motivates his life and career as a pastor of Clear Creek Community Church, where he has served since its foundation in 1994. God's preparation for Gary's ministry includes twenty-five years in electronics, process control technology and management. He holds a Bachelor of Science in Biblical Literature and Master of Divinity degree from Multnomah University and has a Doctor of Ministry from Western Seminary.

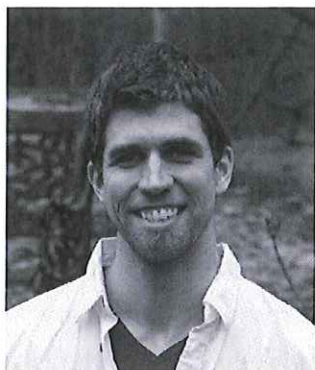
For Gary, ministry is God at work in the world through the one Church. He believes that Christians should work together in harmony, because divine strength builds the kingdom of God one soul at a time. As a visionary, this philosophy is foundational for Gary as he looks for every opportunity to advance God's grace in the world.



Milan Homola

Executive Director

Milan and his wife, Tara, moved to Portland to attend Multnomah University and have since fallen in love with the Pacific Northwest. They came from the midwest. In the fall of 2005, God put it on Milan's heart to work with Gary Tribbett and Clear Creek Community Church. They had a shared value of seeing the churches work together to serve.



Sean Parkin

"Young Fellowship" Partner

Sean has lived in the Portland metro area for his entire life. He recently graduated from Concordia University –Portland with a B.A. in Secondary Education with an endorsement in Social Studies and a minor in Business Administration. He has been involved in high school youth ministry at his church for the past 4 years and has coached basketball for the YMCA for the same period of time. Sean is currently serving as a Young Fellow through Portland Leadership Foundation whose goal is to strengthen and develop leadership for the spiritual and social renewal of the city. Young Fellows live at the Hillside House for one year exercising hospitality to a wide range of guests, while working full time for a local non-profit. His responsibilities at Compassion Connect include functioning as small project manager, conducting research for Compassion Clinics, establishing internal policies, as well as assisting in the development of Abolition Now program initiatives. He's excited about serving alongside with Compassion Connect in fostering Christ-centered relationships with both churches and individuals

Sara Williams

Public Health Intern

Sara is a native Oregonian going on her final year of college at Tulane University in New Orleans where she studies Public Health and Psychology. This is her second summer interning with Compassion Connect and she is so excited to have the opportunity to work with us again. She hopes her work this summer help further the love of Jesus in her community.

Dr. Constant Lu

Volunteer Director of Dental



Stephanie Kensinger

Volunteer Abolition Now Director

Stephanie is a passionate leader from Good Shepherd Community Church in Oregon. The issue of human trafficking in Portland was brought to her attention in 2010. Since then, she has felt called to raise awareness and collaborate with organizations and churches in order to set God's beloved free. She enjoys nothing more than playing soccer, going on "adventure walks" and attending Timbers games with her amazing family.



Kate Wilkins, Linda Tribbett, Marie Sanford

Volunteer Adorned in Grace Directors

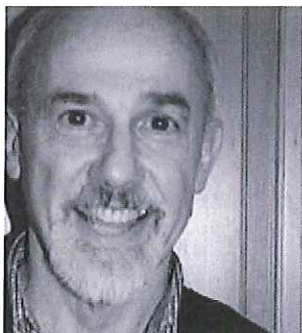
Kate Wilkins, Linda Tribbett and Marie Sanford are the "Energizer Bunnies" of the Adorned in Grace ministry. Linda happened into the connection between wedding dresses and anti-human trafficking when she and her husband, Gary, brought a beautiful young woman out of a life of exploitation and into their home, eventually helping her with her own wedding celebration. After



Chuck Bomar

Board Member

Chuck has been in local church ministry for over 15 years. He moved to Portland in 2008 to plant and pastor Colossae Church. He is also a founder of CollegeLeader.org and has authored five books and numerous other resources to equip church leaders to further the Gospel. This mission takes him all over the country to train leaders and speak at conferences. He and his wife, Barbara, have three girls.



Dr. Roger Trautmann

Board Member

Dr. Trautmann is the Director of Mentored Ministry, M.Div./Chaplaincy Track Coordinator, Associate Professor of Pastoral Ministries, and Director of Student Ministries at Multnomah University in Portland. He is married, has three adult children, and a whole group of grandkids. He spent many years as a pastor in both California and Washington. Along the way he became involved with a ministry that develops pastors in Africa, and has since gone every year for more than 13 years to teach Bible with African pastors. He is a lifelong learner and strong discipler of the next generation.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 31 2008

COMPASSION CONNECT INC
PO BOX 808
FAIRVIEW, OR 97024

Employer Identification Number:
26-2304524
DLN:
17053161335048
Contact Person:
DALE T SCHABER ID# 31175
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b) (1) (A) (vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 27, 2008
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2012
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c) (3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c) (3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c) (3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

2012 TIGARD COMPASSION CLINIC

WHAT WHO WHEN WHERE

The Compassion Clinic is a one day health clinic offering **medical, dental, and vision** assistance to those in need in the Tigard and Tualatin areas.

We are looking for **medical and dental professionals (especially physicians and dentists)** who are willing to donate their time and service for this one day event.

The clinic will take place on **Saturday, October 13th, 2012** from **7:30 am - 3 pm.**

Tigard High School
9000 SW Durham Rd.
Tigard, OR 97224



LAST YEAR'S CLINIC STATS

Dental patients served: **120**

Medical patients served: **106**

Foot-care: **38**

Vision: **47**

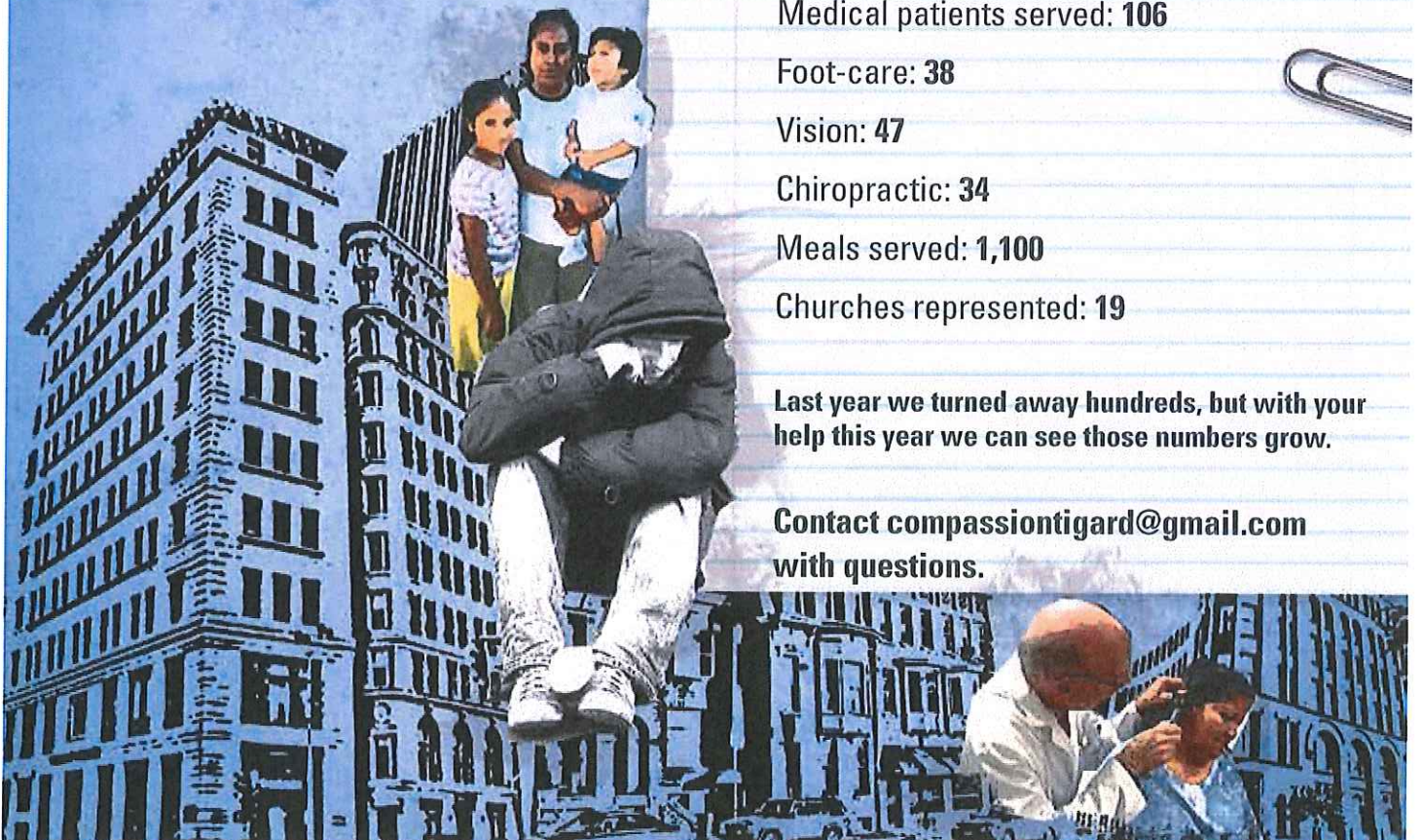
Chiropractic: **34**

Meals served: **1,100**

Churches represented: **19**

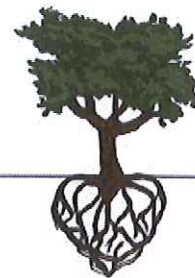
Last year we turned away hundreds, but with your help this year we can see those numbers grow.

Contact compassiontigard@gmail.com with questions.



Compassion Connect

UNITING TO SERVE. JOHN 17:23



Data Report for Compassion Clinics 2011

2011 numbers as of 11/30/2011 (17 Collaborative Communities)

Dental App. = 2,011 (408 outside of Oregon/SW Washington)

Medical App. = 1,608 (363 outside Oregon/SW Washington)

Volunteers = 4,802 (700 outside Oregon/SW Washington)

Churches = 399* (31 outside Oregon/SW)

Total Financial Value = **\$1,294,481.64** (\$197,990 outside Oregon/SW Washington)

Change in Number of People seen in medical and dental from 2009-2011

Medical Total 2009: 510

Dental Total 2009: 667

Medical Total 2010: 949

Dental Total 2010: 1,346

Medical Total 2011: 1,608

Dental Total 2011: 2,011

Oregon/SW Washington

Compassion Mini-Clinic Gresham, OR Winter/Spring 2010/2011

Medical	53 (avg \$75)	\$3,975
Hair Cuts	64 (avg \$12)	\$ 768
Foot Care	50 (avg \$75)	\$3,750
Volunteers	20 x 3hrs x 5 events x \$21.37/hr	\$6,411
Churches	5	
Total Cash Value		\$14,904

Volunteers	250 x 6hrs x \$21.37/hr	\$32,055.00
Churches	14	
Total Cash Value		\$85,835

Downtown Compassion 7/9

Dental	94 (avg \$160.00)+ 2 Cerec Crowns (\$1,800)	\$15,040 + \$3,600
Medical	150 (avg \$75)	\$11,250
Immunizations		
Chiropractic	(avg \$65)	
Vision	40 (avg\$110) + 30 glasses (\$25)	\$4,400 + \$750
Hair Cuts	85 (avg \$12)	\$1,020
Heart & Sole Shoe Ministry	269 Pairs of Shoes (avg \$30)	\$8,070
Personal Care Items	300 guests (avg \$5)	\$1,500
Bicycle Repair	15 Bikes repaired (avg \$50)	\$750
Pet Crating and Spay/Neuter Registrations	12 dogs for crating 5 S/N Registrations (2 cats, 3 dogs)	\$1,500 for S/N
Meals Served	1,470 (avg \$3)	\$4,410
Volunteers	483 x 6 hrs x \$21.37/hr	\$61,930.26
Churches	76 Churches + 54 Community Organizations (Missions, Ministries, Hospitals, etc.) = 130	
Total Cash Value		\$114,220.26

Canby Cares Day 7/16/2011

Dental	98 (avg \$160.00)	\$15,680
Medical	72 (avg \$75)	\$5,400
Chiropractic	75(avg \$65)	\$4,875
Vision	84 (avg\$110)	\$9,240
Meals Served	1000(avg \$3)	\$3,000
Volunteers	280 x 6hrs x \$21.37/hr	\$35,901.60
Churches Represented	12	
Total Cash Value		\$74,096.60

Compassion Ridgefield September 10th 2011

Dental	84 (avg \$160.00)+6 Cerec Crowns (\$1,800)	\$27,480
Medical	50 (avg \$75)	\$3,750
Footcare	2 (avg \$75)	\$150.
Chiropractic	23 (avg \$65)	\$1,495
Vision	26 (avg \$110)	\$2,860
Hair Cuts	30 (avg \$12)	\$360
Heart & Sole Shoe Ministry	33 Pairs of Shoes (avg \$30)	\$360
Gift Bags for Guests	200 x \$30	\$6,000
Flowers for Guests	200 x \$6	\$1,200
Meals Served	600 (avg \$3)	\$1,800
Volunteers	290 x 6 hrs x \$21.37/hr	\$37,183.80
Churches	4 Churches	
Total Cash Value		\$82,638.80

Compassion Vancouver East September 24th 2011

Dental	186 (avg \$160.00)	\$29,760
Medical	66 (avg \$75)	\$4,950
Footcare	11 (avg \$75)	\$825
Chiropractic	50 (avg \$65)	\$3,205
Hair Cuts	50 (avg \$12)	\$600
Heart & Sole Shoe Ministry	73 pairs of boots (avg \$60)	\$9,480
Facials	80 (avg \$65)	\$5,200
Family Photos	57 (avg \$40)	\$2,280
Resumes Written	12 (avg \$30)	\$360
Meals Served	1,000 (avg \$3)	\$3,000
Volunteers	400 x 6 hrs x \$21.37/hr	\$51,288.00
Churches	49	
Total Cash Value		\$110,948.00

Compassion Cherry Park 11/5/2011

Dental	108 (avg \$160.00) + 4 crowns (\$1800)	\$24,480
Medical	42 (avg \$75)	\$3,150
Chiropractic	30 (avg \$65)	\$1,950
Vision	32 (avg \$110)	\$3,520
Meal	550 (\$10 served by Olive Garden)	\$5,500
Volunteers	250x 6hrs x \$21.37/hr	\$32,055
Churches	20	
Total Cash Value		\$70,655

Central Washington and Arizona

Compassion Queen Creek, AZ 4/09/2011

Dental	133 (avg \$160.00)	\$21,280
Medical	47 (avg \$75)	\$3,525
Vision Screenings	103 (avg \$110)	\$11,330
Hair Cuts	59 (avg \$12)	\$708
Breakfast	800 (\$1.50)	\$1,200
Meals Served	1106 (avg \$3)	\$3,318
Volunteers	300 x 6hrs x \$21.37/hr	\$38,466.00
Churches	19	
Total Cash Value		\$79,827

Compassion Yakima I 5/7/2011

Dental	200 (avg \$160.00)	\$32,000
Medical	88 (avg \$75)	\$6,600
Hair Cuts	100 (avg \$12)	\$1,200
Meals Served	1200 (avg \$3)	\$3,600
Volunteers	200 x 6hrs x \$21.37/hr	\$25,644.00
Churches	5	

Nicole J. Morris

From: Dardie E. Robinson [drobinson@cosgravelaw.com]
Sent: Thursday, August 08, 2013 12:58 PM
To: Nicole J. Morris; Sara Singer
Subject: Compassion Tigard
Attachments: Data Report for Compassion Clinics 2011 (2).docx

Here's the data for 2011 on the various clinics across the area. Below is the data for Tigard Tualatin for last year. We are hoping to exceed that number. I tried to upload this but it looked like it didn't go.

Here are the final counts for the different services offered at Compassion Tigard 2012:

Dental: 291
General medical: 80
Foot care: 23
Chiropractic: 40
Vision: 39

In 2011 we had 298 appointments between ALL the areas. In 2012 we had 473.

Dardie E. Robinson - Paralegal
Cosgrave Vergeer Kester LLP
500 Pioneer Tower
888 SW Fifth Avenue
Portland, OR 97204

p: 503.323.9000 | **d:** 503.219.3815
f: 503.323.9019 | **w:** [Bio](#) | [Email](#) | [LinkedIn](#)

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Scanned by Mimecast. Email certified safe by CVK.

Submission #2521

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #2521

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Monday, July 22, 2013 - 15:31

66.154.209.16

Agency Name: Tigard-Tualatin Family Resource Center

Address: C/O Durham Center, 8040 SW Durham Road

City: Tigard

State: Oregon

Zip Code: 97224

Contact Name: Catherine West

Telephone Number: 503-603-1588

Email Address: cwest@ttsd.k12.or.us

Request: \$4,500

What is the request for?: The request is to supplement the grant received by the Washington County Commission on Children & Families in order to fund staff hours and to provide outreach to schools at Back to School nights, Head Start parent meetings and other events. The grant would also be used to supplement donation funds paying for such items as hygiene products, transportation and prescription assistance, volunteer-led class materials, and office supplies not covered by the grant from the Commission on Children & Families.

Describe the agency's mission: The Tigard-Tualatin Family Resource Center is a school-based family resource center that provides social, educational and health services to the community. The Center's mission is to build the community's capacity to support its children and families through pooling resources and coordinating services for children and families at the community level. The Center's goal is to help families become more self-sufficient and to increase successful family relationships to the school district and community.

The Family Resource Center is viewed as a model for assuring families feel comfortable seeking the kinds of information, resources and support services that all citizens need at various times. It provides service by acting as a connection point for families seeking information, referrals, and on-site social services. It supports families that struggle everyday to provide for basic needs such as food, clothing, dental, medical and mental health needs.

What group of citizens in Tualatin does your organization target?: The Tigard-Tualatin Family Resource Center targets Tigard-Tualatin School District families as well as parents with children 0-5 years old that will eventually enter into the school district. The target population within this group is low-income families and others with community resource needs.

What types of services will be provided in the funding request year?: Center staff will continue to connect families with needed community resources including counseling and employment services, domestic violence and government assistance programs, emergency food, holiday assistance, legal help, medical and dental care, shelters and housing, youth programs and more. Center staff helped to coordinate churches and civic groups that sponsored over 600 families including 1,700 children who received food and toys this past holiday season. Coordination of Medical Teams International mobile dental clinics will continue so that children and adults without dental insurance have access to care. There were 68 appointments provided to Tigard-Tualatin School District children on the dental clinics last year.

The center will also continue to coordinate volunteer-led English classes for adults, provide use of office equipment for job search, and give out basic-needs items and scholarships for children to participate in after school activities. In addition, two out stationed Healthy Kids Outreach & Enrollment specialists will continue to help families to enroll children in the Oregon Health Plan so that they have access to preventative and ongoing medical, dental and mental health coverage. Last year they helped approximately 400 children to get enrolled.

How many Tualatin residents will be served?: An estimated 760 Tualatin families will be served.

Submission #2521

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

What percentage of your program is dedicated to service in Tualatin?: Approximately 38% of the Tigard-Tualatin Family Resource Center's operation is dedicated to service in Tualatin.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: City of Tigard \$6,500

Washington County Commission on Children & Families \$75,386

Please submit your budget information: [project_resource_12-13.xlsx](#)

Please submit your Board information: [steering_com_members.doc](#)

Please submit a copy of your 501(c)3 cert.: [ttsd_tax_exempt_letter.pdf](#)

Other Attachments:

Source URL (retrieved on 2013-07-22 15:48): <http://www.tualatinoregon.gov/node/13634/submission/2521>

Adopted Budget 12/13

Major Revenue Sources		Beginning Balance	Major Expenditure Categories					Ending Balance	
Washington County Commission on Children & Families		\$75,386		Full Payroll	% Commission	% Donation	Total		
				Receptionist 0.5 FTE	15675.37	5029.91	10645.46	15675.37	
				Fringe Roll-Up	10735.25	3596.31	7138.94	10735.25	
					26410.62	8,626.22	17,784.40	26,410.62	
				Social Services Facilitator 0.75 FTE	37225	37225	0.00	37,225.00	
				Fringe Roll-Up	29534.78	29534.78	0.00	29,534.78	
				66759.78	66759.78	0.00	66,759.78		
			Grand Total	93170.4	75,386.00	17,784.40	93,170.40	\$0	
Tigard-Tualatin School District In-Kind Contribution Estimated Value		\$49,788	Space, Custodial, Administrative, Technical support					\$0	
Novellus		\$25,874	Holiday sponsorships, Extracurricular activity scholarships, Mobile dental clinics, Bus tickets, Gas vouchers, Food gift cards, Fomula, Diapers, Hygiente items, Direct-service staff hours					\$1,395 (earmarked scholarships)	
City of Tigard		\$6,500	Direct-service staff hours, Mobile dental clinics, Basic needs assistance, Extracurricular activity scholarships					\$0	
City of Tualatin		\$4,000	Direct-service staff hours, Mobile dental clinics, Basic needs assistance, Extracurricular activity scholarships					\$0	
Community Donations In-Kind Estimated Value		\$59,453	Hygiene products, Food, Clothing, Books, Household goods, Toys					\$0	
Community Donations (cash)		\$1,136	Furniture vouchers, Hygiene products, English class supplies					\$0	
Total Cash Revenue		\$112,896						\$1,395	
Total In-Kind Revenue		\$109,241						\$0	
Total Cash & In-kind		\$222,137						\$1,395	

Adopted Budget 11/12

Major Revenue Sources	Beginning Balance	Major Expenditure Categories					Projected Ending Balance
Washington County Commission on Children & Families	\$75,386		Receptionist 0.5 FTE Fringe Roll-Up 23898.04	Full Payroll 12507.64 11390.4 23898.04	% Commission 3469.81 3159.7 6,629.51	% Donation 9037.83 8230.7 17,268.53	Total 12507.64 11390.4 23,898.04
Tigard-Tualatin School District In-Kind Contribution Estimated Value	\$49,788		Social Services Facilitator 0.75 FTE Fringe Roll-Up 68756.5	38537.25 30219.25 68756.5	38537.25 30219.25 68756.5	0.00 0.00 0.00	38,537.25 30,219.25 68,756.50
Lam Research	\$32,144		Grand Total	92654.54	75,386.01	17,268.53	92,654.54
City of Tigard	\$6,500		Space, Custodial, Administrative, Technical support				
City of Tualatin	\$4,000		Direct-service staff hours, Extracurricular activity scholarships, Furniture Vouchers, Bus tickets, Gas vouchers, Food gift cards, Fomula, Diapers, Hygiente items				\$915 for holiday assistance
City of Tualatin Employees Donated a Dollar Program	\$1,182						
Community Donations In-Kind Contribution Estimated Value to date	\$53,175		Direct-service staff hours, Basic needs assistance				
Community Donations (cash)	\$2,582		Baby items, Hygiene products, Food, Clothing, Books, Household goods				\$0
Total Cash Revenue	\$121,794		Furniture vouchers, Hygiene products, English class supplies				\$0
Total In-Kind Revenue	\$102,963						\$915
Total Cash & In-kind	\$224,757						\$915

Tigard-Tualatin Family Resource Center Steering Committee

Name	Occupation	Program	Phone	Address/ Emails
Ana Abrego & Becky Padron	Outreach & Enrollment Workers	Healthy Kids	503-753-8446 503-572-5264	c/o Durham Center 8040 SW Durham Road Tigard, OR 97224 aabrego@tttsd.k12.or.us rpadron@tttsd.k12.or.us
Betty Merrit	Program Coordinator	Washington County Commission on Children & Families	503-846-4547	111 SE Washington Street, MS 6 Hillsboro, OR 97123-4029 Betty_Merrit@co.washington.or.us
Catherine West	Director	Tigard-Tualatin Family Resource Center	503-603-1588	c/o Durham Center 8040 SW Durham Road Tigard, OR 97224 cwest@tttsd.k12.or.us
Chuck Bomar	Pastor	Colossae Church	503-477-4475	12176 SW Garden Place Tigard, OR 97223 chuck@colossaechurch.org
Karen Twain	Director of Alternative Programs	Tigard-Tualatin School District	503-431-4588	8040 SW Durham Road Tigard, OR 97224 ktwain@tttsd.k12.or.us
Ken Pacioni	Retired Vice President	Lam Research (Formerly Novellus)	503-685-8345	11155 SW Leveton Drive Tualatin, OR 97062 kpacioni@yahoo.com
Lou Ogden	Mayor	City of Tualatin	503-692-0163	21040 SW 90 th Avenue Tualatin, OR 97062 lou@louogden.com
Veronica Collier	Receptionist	Tigard-Tualatin Family Resource Center	503-603-1585	c/o Durham Center 8040 SW Durham Road Tigard, OR 97224 vcollier@tttsd.k12.or.us
Shannon Davis	Parent Volunteer	Tigard-Tualatin School District	971-279-0730	14894 SW 109 th Avenue Tigard, OR 97224 s.davis-n-fam@hotmail.com



Tigard - Tualatin School District 23J
Larry Hibbard Administration Center

6960 SW Sandburg Street
Tigard, Oregon 97223
503-431-4000 • fax 503-431-4047
www.ttsd.k12.or.us

March 30, 2012

**RE: Tax exemption status for Tigard-Tualatin School District 23J and
each of its schools**

Tigard-Tualatin School District 23J and its schools is a political subdivision of the State of Oregon. As such, it is a "governmental unit" as defined in Sections 170(b)(1)(A)(v) and 170(c)(1) of the Internal Revenue Code of 1986, as amended ("IRC"), and is not a private foundation by virtue of IRC Section 509(a)(1).

Governmental units are not required to have a tax exemption determination letter under IRC Section 501(c)(3), but are automatically tax exempt under IRC Section 115. Therefore, this letter is furnished to you in lieu of a federal tax exemption determination letter.

The Taxpayer Identification Number for Tigard-Tualatin School District 23J is 93-0572833.

Sincerely,

Elizabeth Michels

Controller

Tigard-Tualatin School District 23J

Submission #2548

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Submission #2548

Submission information

Form: [Outside Agency Funding Request Form](#)

Submitted by Visitor

Tuesday, July 30, 2013 - 15:56

71.59.129.50

Agency Name: Tualatin School House Pantry

Address: 3550 SW Borland Rd

City: Tualatin

State: Oregon

Zip Code: 97062

Contact Name: Tracy Smith

Telephone Number: 503.783.0721

Email Address: tracy@schoolhousepantry.org

Request: Tualatin School House Pantry would like to request a \$4,000 grant.

What is the request for?: Tualatin School House Pantry would be honor to receive a \$4,000 grant. TSHP is committed to supplying healthy foods for healthy families. This means we purchase, with donated funds, key cooking ingredients which are not regularly donated (most donations are food that comes in cans, so non-canned items and perishable donations are slim). These include items such as fresh milk, eggs, meat, flour, sugar & salt. You may not realize that we spend \$1,500 a month on milk alone! With serving anywhere from 550-700 families each month, depending on time of year, we end up supplementing our food donations to fill in the gaps of what is donated. A quick glance at our budget will show you just how much we spend on these essential core cooking items. Your assistance can enable us to continue purchasing these items. In the past 3 1/2 years we have doubled the number of families we are serving. We have able to achieve this by the incredible support of our local community.

Describe the agency's mission: The mission of Tualatin Schoolhouse Pantry is to provide emergency food to qualified households in a welcoming environment. As a part of the Oregon Food Bank, we also share in their mission to eliminate hunger and its root causes because we believe that no one should go hungry. We operate with a volunteer staff that is dedicated to serving others.

To the best of our ability we target healthy foods which would in turn, build healthy families.

What group of citizens in Tualatin does your organization target?: TSHP targets low income families from Tualatin, Durham, West Linn, Lake Oswego & Wilsonville. (We focus on Tualatin but, as supply allows, are helping our neighboring communities who are unable to supply a full 5 day supply of food due to lack of a food bank, limit hours or limited space). Many of these are seniors, disable and those temporarily misplaced due to job loss.

What types of services will be provided in the funding request year?: TSHP provides a 5-7 day supply of emergency food once per calendar month. In addition to clients regular food box, we also host a once a month Harvest Share Event where we give out 6-7 pallets of fresh produce. TSHP also host 1-2 dental vans a month in partnership with Medical Teams International. This is a free service to clients who are in pain(tooth related) and have no insurance. This is a huge need as we have over 90 clients on our waiting list (often a 3 month wait).

How many Tualatin residents will be served?: 1,276 families from Tualatin in 2012 and 73 homeless with no address at least once. This is over 5,000 different people!

What percentage of your program is dedicated to service in Tualatin?: 72 percent of the 1,873 families served in 2012 were homeless or from the city of Tualatin. These families can visit monthly, so up to 12 visits per year.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here: We do not have any additional funding from a government organization. (The \$500 government grant listed in our budget is a goal even though we do not have a lead on a grant to meet this goal at this time).

Please submit your budget information: [2013operating_budgettshp.pdf](#)

Submission #2548

Published on The City of Tualatin, Oregon Official Website (<http://www.tualatinoregon.gov>)

Please submit your Board information: [pantry_board_2013.pdf](#)

Please submit a copy of your 501(c)3 cert.: [tshp_irs_501c3.pdf](#)

Other Attachments:

Source URL (retrieved on 2013-07-31 08:23): <http://www.tualatinoregon.gov/node/13634/submission/2548>

TUALATIN SCHOOL HOUSE PANTRY BOARD

2013

Mike Shiffer-Retired IT Project Manager. Community Affiliations: Elder at Tualatin Presbyterian Church, Program Coordinator for youth program at Coffee Creek Correctional Facility, Bout Scout Troop Leader,

Linda Moholt- CEO of Tualatin Chamber of Commerce. Community Affiliations: Rotary Member, Tualatin United Methodist Church volunteer, Co-Chair for Regatta Run

Arlene Hornschuch- Retired School Teacher. Community Affiliations: Volunteer Coordinator TSHP

Matt Bratschi- CPR Publicity CEO.

Duane McCreery- Independent Agent with AFLAC. Community Affiliations: "Chemo Pal" with children's Cancer Assoc. of Portland.

Faith Carter- Rolling Hills Community Church Community & Global Ministries Director. Community Affiliations: Coffee Creek Correctional Facility Mentor, Washington County Severe Weather Shelter Coordinator, Bridgeport elementary volunteer, essential health Care Clinic Volunteer

Cheryl Dorman- Branch Manager West Coast Bank. Community Affiliations: Tualatin Rotary, Tualatin Chamber of Commerce

Terri Holland- Independent Development Professional. Community Affiliations: Member Willamette Valley Dev Association, volunteer Tualatin Presbyterian Church

1	TSHP Operating Budget 2013	
2		2013 Budget
3	INCOME	
4	CONTRIBUTIONS	
5	Individual Contributions (4010)	\$55,000
6	Business Contributions (4012)	\$30,000
7	Svc Org Contributions (4014)	\$500
8	Religious Org Contributions (4018)	\$5,000
9	Local Govt Contributions (4020)	\$500
10	School Org Contributions (4016)	\$500
11	Thanksgiving meat contributions	\$1,000
12	GRANTS	
13	City of Tualatin (4540)	\$4,000
14	via Oregon Food Bank (OFB credits)	\$4,000
15	Rotary (dental van)	\$5,800
16	Other grants	\$3,000
17	OTHER INCOME	
18	From reserves (projected income shortage)	\$40,900
19	Interest (5310)	\$0
20	TOTAL INCOME	\$150,200
21	EXPENSE	
22	Food and Services for Clients	
23	Fresh milk (8114)	\$20,000
24	OFB Food Share Costs (8112)	\$48,000
25	Eggs (8115)	\$500
26	Sugar (8121)	\$3,500
27	Chicken (8133)	\$2,000
28	Other food (8116)	\$2,000
29	Holiday turkey give-a-way (8117)	\$3,500
30	Diapers (8113)	\$3,000
31	Laundry detergent	\$1,500
32	Other non food items for clients	\$1,000
33	Birthday in a Bag (3150 + 8127)	\$2,500
34	Dental van fee frm reserve (3140)	\$5,800
35	Dental van fee (8126)	\$0
36	Operating Expenses	
37	Pantry supplies (8110)	\$3,500
38	Pantry fixtures/equipment (8155 + 8160)	\$3,000
39	Office supplies (8111)	\$1,000
40	IT Equipment & licenses (8165 + 8166)	\$1,500
41	Bottle Water Service (8118)	\$400
42	Telephone and internet fees (8130)	\$500

43	Occupancy Expenses	
44	Building Lease / Improvements (8210+8156)	\$7,500
45	Personnel / Volunteer Expense	
46	Volunteer expense (8122 + 8123)	\$500
47	Staff salary (7220 + 7251)	\$24,000
48	Payroll expenses (7244 + 7250)	\$4,800
49	Volunteer recognition (8545)	\$2,000
50	Administrative Expenses	
51	Insurance (8520)	\$3,000
52	Marketing & promotion (8570 + 8320)	\$500
53	Postage and mailing costs (8140)	\$500
54	Printing and copying (8170)	\$200
55	Board expense (8191 + 8670)	\$1,000
56	Fund Raising Expense (7510)	\$500
57	Subscriptions/Mbrshps (7540 + 8530)	\$500
58	Other Expenses	
59	Other expense (8167 + 8192 + 8124)	\$2,000
60	TOTAL EXPENSE	\$150,200
61	NET INCOME	\$0

Reserve balance 06/30/13

\$102,725

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 16 2008

TUALATIN SCHOOL HOUSE PANTRY
PO BOX 248
TUALATIN, OR 97062

Employer Identification Number:
20-2253741

DLN:
17053210335008

Contact Person:
RENEE RAILEY NORTON ID# 31172

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Public Charity Status:
170(b)(1)(A)(vi)

Form 990 Required:
Yes

Effective Date of Exemption:
October 31, 2007

Contribution Deductibility:
Yes

Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



STAFF REPORT

CITY OF TUALATIN

City Council Work Session

Meeting Date: 08/26/2013

Subject: Tonquin Quarry Application

Through: Sherilyn Lombos, Administration

Attachments

Attachment A-Staff Memo, August 7, 2013

Attachment B- CUP Comment Letter, Oct 28, 2010



MEMORANDUM

CITY OF TUALATIN

TO: Aquilla Hurd-Ravich, Planning Manager

FROM: Cindy Hahn, Associate Planner

DATE: August 7, 2013

SUBJECT: Tonquin Quarry (aka Poole Quarry)

Applicant:

The applicant is Tonquin Holdings, LLC. They have applied for an aggregate mining operation in Clackamas County, Oregon.

Site Description:

The property is 34.52-acres composed of two tax lots (T3SR1W Section 4A Lots 100 & 102) zoned RRFF-5, rural residential farm forest – 5 acres. It is located south of SW Tonquin Road, west of SW Morgan Road. The property was approved for surface mining by Clackamas County in 1981 but was never mined by the property owner. Development of the site as currently proposed is expected to begin in 2014 and anticipated to be open and operational in 2015.

Procedural Background:

The Applicant filed a Conditional Use Permit (CUP) application in 2010 with Clackamas County requesting approval to develop an aggregate quarry on the property. The County held a public hearing on the CUP application on October 28, 2010 and held the record open thereafter. On February 22, 2011, the County Hearings Officer approved the CUP application, subject to conditions. The decision was appealed to the Land Use Board of Appeals (LUBA). LUBA remanded the decision for further consideration of three limited issues and the Court of Appeals affirmed LUBA's decision. The Applicant has not initiated the remand proceedings for the CUP application.

On April 18, 2013, the Applicant and County staff met at a pre-application meeting to discuss the application, which is nearly identical to the proposal in the previous CUP application. County staff provided preliminary feedback on the proposal.

Application and Hearing Schedule:

The applicant has applied for:

- A Post-Acknowledgement Plan Amendment (PAPA) to the Clackamas County Comprehensive Plan to designate the property a Goal 5 significant mineral and

aggregate resource site in Chapter III, Table III-02 of the Plan. (File No. Z0287-13-CP)

- A zoning map amendment to apply a Mineral and Aggregate Overlay (MAO) to the property and the surrounding 1,500 foot impact area. (File No. Z0288-13-Z)
- A Mineral & Aggregate Overlay District Site Plan Review for the proposed mining operations. (File No. A0289-13-MAR)

The hearing schedule is as follows:

- **September 16**, 6:30 pm, Clackamas County Planning Commission (a staff report will be available seven days prior to the hearing)
- **October 16**, 9:30 am, Clackamas County Board of Commissioners

Aggregate Resource Evaluation and Significance Determination:

The aggregate resource evaluation and significance determination shows that at least 7.55 million in-place cubic yards (9.5 million in-place tons) of basalt aggregate resources are estimated to be present within the Grande Ronde basalts underlying the property. The report demonstrates that the mining area meets the significance criteria in OAR 660-023-180(3)(a) and (3)(d). The site exceeds the quantity criteria of 2 million tons required in OAR 660-023-0180(a) for sites in the Willamette Valley.

The provisions of OAR 660-023-0180 supersede local plan and land use regulations and apply directly to the application.

Transportation Impact Analysis and Recommendations:

The Transportation Impact Analysis found the following about site-generated traffic:

- During the peak season, the site is expected to generate approximately 450 daily trips (225 inbound and 225 outbound). Of these, approximately 390 trips will be made by trucks (195 inbound trucks and 195 outbound trucks).
- During the peak season, the site is expected to generate approximately 45 trips during the weekday a.m. peak hour (25 in, 20 out) and 30 trips during the weekday p.m. peak hour (10 in, 20 out).
- It is estimated that 80% of the trips will travel east on SW Tonquin Road (towards I-5) and the remaining 20% will travel west (towards OR 99W). No site-generated traffic will travel south of the site on SW Morgan Road.

The Transportation Impact Analysis made the following recommendations to mitigate potential traffic impacts:

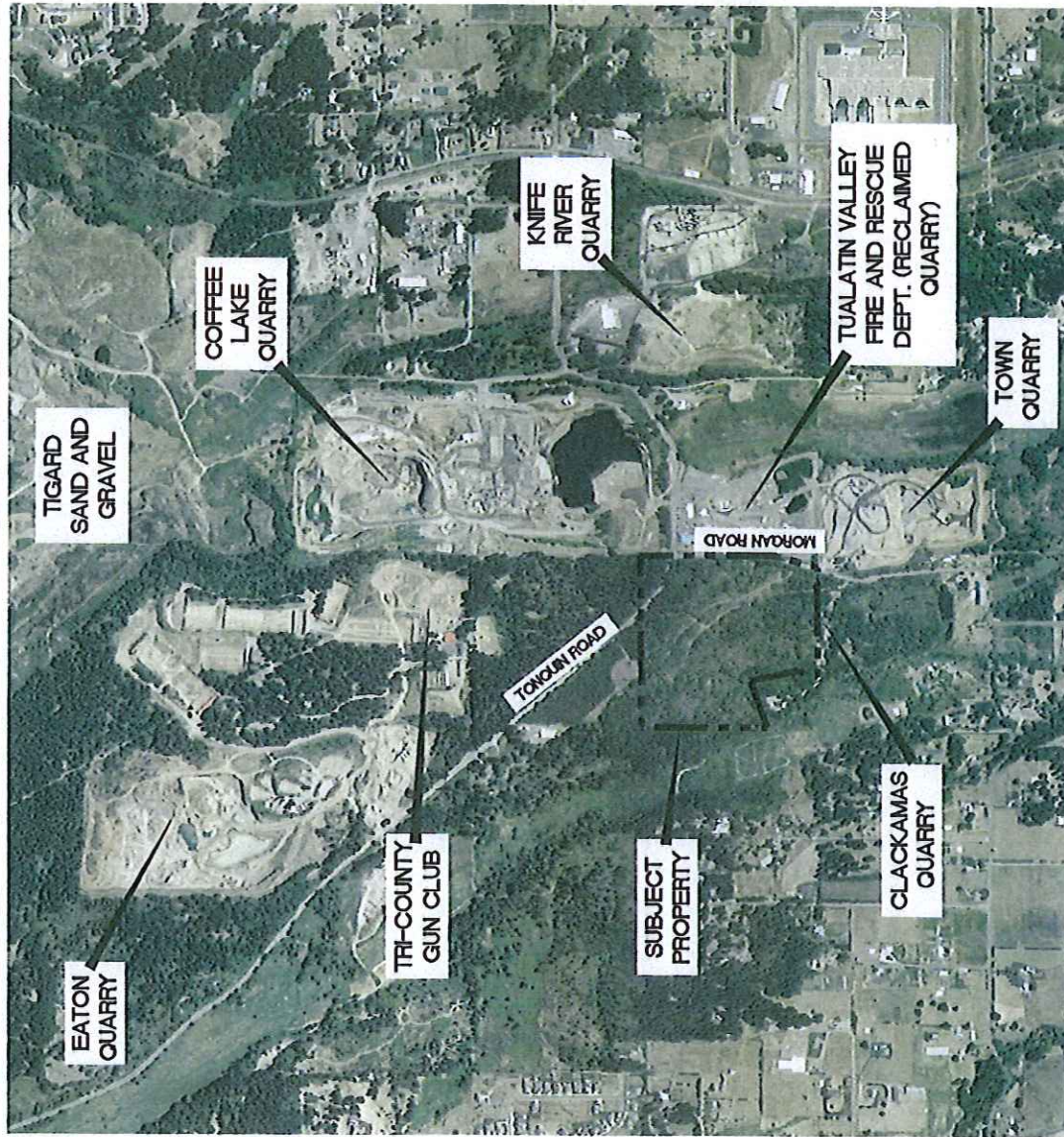
- Addition of a westbound left-turn lane at the SW Tonquin Road/SW Morgan Road intersection is recommended as a potential safety enhancement. During the previous land use application process for the proposed site, Washington County staff had agreed to a condition in which the applicant would contribute a proportional contribution towards the future construction of the left-turn lane. The

transportation consultant recommends a similar condition of approval be imposed as part of the requested post-acknowledgement plan amendment.

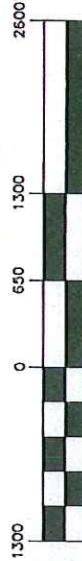
- Pavement markings should be added on SW Morgan Road at the approach to the SW Tonquin Road intersection to provide defined lane lines, stop bars, and pavement arrows. A more detailed investigation of the recommended striping plan should be completed as part of the final design efforts.
- The existing trees, shrubs, roadside embankment slopes, and other obstructions along both SW Tonquin Road and SW Morgan Road within the area shown on Figures 13 and 14 should be cleared and/or modified to provide the required sight distance at the study intersections.

Attachments: Figure 2. Tonquin Quarry Site & Surroundings
Figure 13. Recommended Intersection Sight Distance: SW Tonquin Road/SW Morgan Road Intersection
Figure 14. Recommended Intersection Sight Distance: Proposed Driveway on SW Morgan Road

Drawing Name: J:\2382-001\13\Ergh\CAD\DWG\Exhibits\238201GEO_FIG2.dwg Apr 15, 2013 - 1:30pm - dmh



GRAPHIC SCALE



(IN FEET)
1 IN = 1300 FT

TONQUIN QUARRY SITE AND SURROUNDING PROPERTIES

FIGURE 2

DATE 04/13
DRAWN BY MLJ
CHECKED BY BEM
REVISIONS
JOB NO. 2382-001

KUPER CONSULTING LLC
ENGINEERING GEOLOGY CONSULTANTS
TIGARD, OREGON (503)638-9722
HELENA, MONTANA (406)475-3244

WESTLAKE
CONSULTANTS INC.

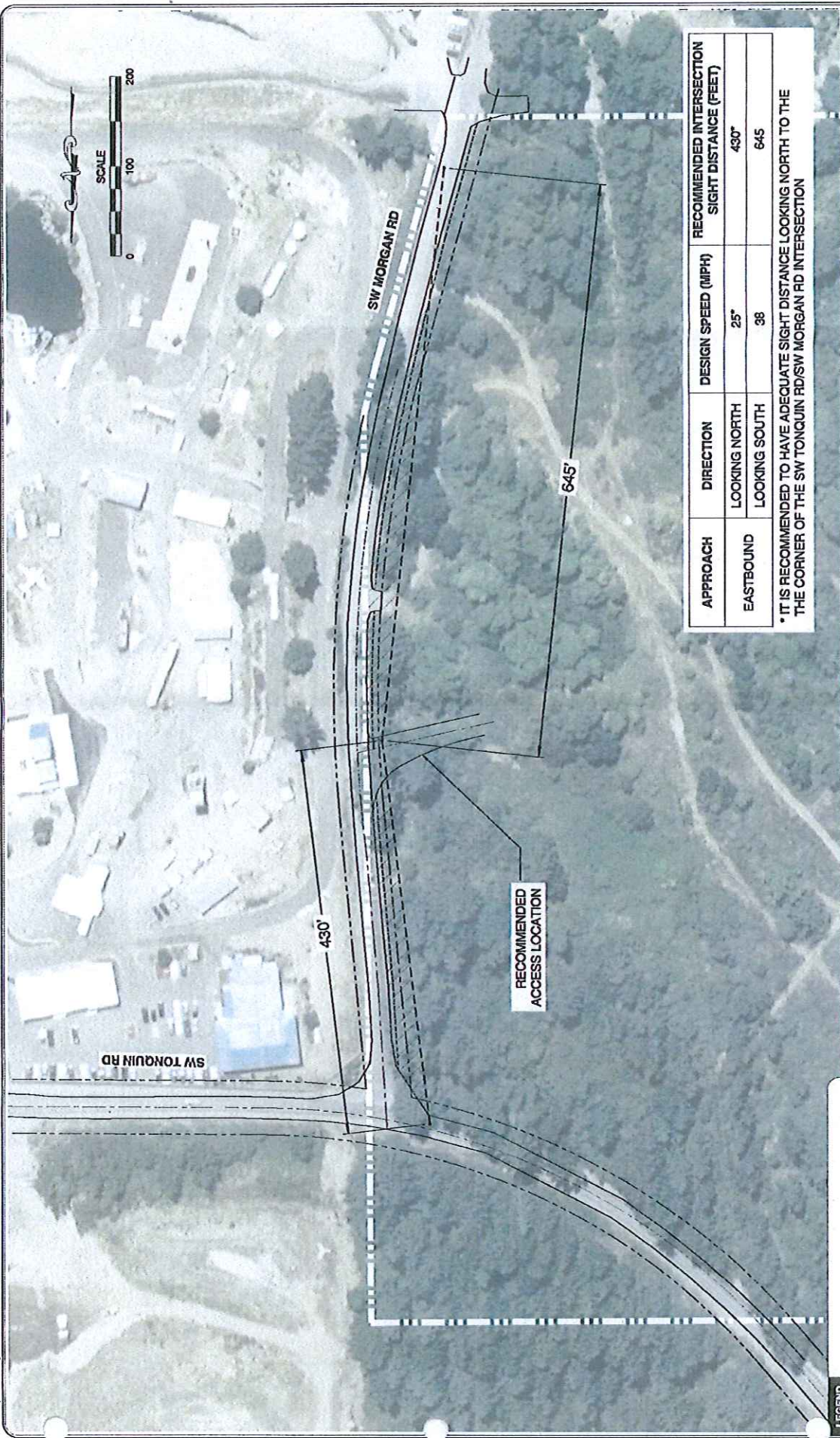
ENGINEERING ♦ SURVEYING ♦ PLANNING

PACIFIC CORPORATE CENTER
1515 S.W. SOUTHWEST PARKWAY, SUITE 150 (503) 684-0652
TIGARD, OREGON 97224 FAX (503) 684-0157

238201GEO_FIG2.DWG



APPROACH	DIRECTION	DESIGN SPEED (MPH)	RECOMMENDED INTERSECTION SIGHT DISTANCE (FEET)
NORTHBOUND	LOOKING WEST	45	761
	LOOKING EAST	45	761



APPROACH	DIRECTION	DESIGN SPEED (MPH)	RECOMMENDED INTERSECTION SIGHT DISTANCE (FEET)
EASTBOUND	LOOKING NORTH	25	430
	LOOKING SOUTH	38	645

* IT IS RECOMMENDED TO HAVE ADEQUATE SIGHT DISTANCE LOOKING NORTH TO THE CORNER OF THE SW TONGUE RD/SW MORGAN RD INTERSECTION

RECOMMENDED INTERSECTION SIGHT DISTANCE: PROPOSED DRIVEWAY ON SW MORGAN ROAD CLACKAMAS COUNTY, OREGON

AREA TO BE CLEARED FOR SIGHT DISTANCE

LEGEND

KITTELSON & ASSOCIATES, INC.
TRANSPORTATION ENGINEERING / PLANNING



City of Tualatin

www.ci.tualatin.or.us

October 28, 2010

Clackamas County Hearings Officer
c/o Ms. Sandy Ingalls
Clackamas County Planning Division
150 Beaver Creek Road
Oregon City, OR 97045

RE: CONDITIONAL USE PERMIT APPLICATION FOR AGGREGATE MINING
OPERATION – TONQUIN HOLDINGS LLC; FILE NO. Z0326-10-C

Dear Hearings Officer:

The City of Tualatin has reviewed the application and supporting materials submitted by Tonquin Holdings LLC for a Conditional Use Permit (CUP) for an aggregate mining operation on 35.5 acres at the intersection of SW Tonquin and SW Morgan Roads in Clackamas County (T3S R1W S04A TL 100 & 102 WM). The City also has reviewed the Clackamas County Zoning and Development Ordinance with respect to Conditional Use Criteria and Procedure.

The City Council has discussed the application and potential impacts on our citizens at three (3) work sessions. Since learning of this extremely complex project we have been and continue to be seriously concerned about the project's impacts as well as the quality and extent of analysis that was completed by the applicant. We, therefore, have requested a continuance of this hearing for a period of approximately ten (10) weeks or until after January 1, 2011 to allow us additional time in which to further assess the application and the extent of impacts on our City from the proposed mining operation, and to prepare our comments on the application.

It is our preliminary assessment that the proposed project does not meet Conditional Use Criteria B and D for several reasons, which are discussed below. In addition, we have comments in the areas of transportation system improvements and aquifer storage and recovery, also discussed in detail in the latter sections of this letter.

Conditional Use Criterion B: The characteristics of the site are suitable for the proposed use considering size, shape, location, topography, existence of improvements and natural features.

Criterion B is not met with respect to natural features, specifically due to impacts on the Tonquin Geologic Area and on-site wetlands, as discussed below.

Natural Features: Tonquin Geologic Area

Page 7 of the CUP Application discusses the geology of the project area as being characterized by "hard, basalt rock that is an essential material used in roadbeds and other construction projects". Further, page 33 of the CUP Application states:

"According to Map III-2 of the CCCP entitled "Scenic & Distinctive Resource Areas," the County has not designated any significant natural terrain features or topographical elements on the Property such as floodplains, scenic areas, distinctive resource areas, unique or natural features, or viewpoints."

Page 2 of the Aggregate Resource Evaluation prepared by Kuper Consulting LLC for the project indicates that "the ridgeline to the southwest and the topography on the site are associated with the Post-Missoula Flood geomorphic surfaces described by Allen & Burns (2009) and are locally referred to as the Tonquin Scablands. The Poole Quarry Property is situated at the western margin of the Tonquin Scablands area according to Allen & Burns (2009)." There is no mention in the application itself about the Tonquin Geologic Area (Tonquin Scablands) or potential impacts on this area.

Metro's New Look Natural Landscape Features Inventory (February 2007) identifies Significant Natural Landscape Features that represent an integral component of the region's future urban form. As stated in the inventory report:

"The preservation, and in some cases restoration of these landscape features will ensure that the region's citizens will continue to have quick access to nature and trails, scenic vistas and views that define the region, while providing for the protection of fish and wildlife habitat and air and water quality."

The Tonquin Geologic Area is identified as a Significant Natural Landscape Feature in the inventory. Scientific data findings for the area include that "the area supports high quality natural resources that are unique to the region"; that "diverse habitat types (oak woodland, madrone woodland, ash and oak forested wetlands, emergent wetlands, rock outcrops and kolk ponds) exist within close proximity to each other offering excellent opportunities for wildlife and education"; and that "the wetland habitats along Rock Creek and Coffee Lake Creek support many important species of migratory and residential wildlife and wetland plants". The goals for the Tonquin Geologic Area include:

- Protect unique geologic features that provide valuable wildlife habitat, and
- Acquire additional lands needed for a future regional trail corridor connecting Wilsonville to Tualatin.

Aggregate mining of the subject site, which would result in removal of high quality natural resources unique to the region, diverse habitat types, and wetlands, would not be consistent with the goals for the Tonquin Geologic Area and would not result in

preservation of this significant natural landscape feature. Further, removal of these natural features would not be consistent with Conditional Use Criterion B.

Conditional Use Criterion B is not met.

Natural Features: Wetlands

Page 21 of the CUP Application states that there are "three (3) small wetlands" delineated on the subject site and indicates that they "will either be retained and preserved with required buffers or mined through, subject to the Applicant first obtaining appropriate permits from the Department of State Lands (DSL) and the U.S. Army Corps of Engineers (Corps) and implementing of any required mitigation measures." The application further states "these wetlands are not associated with a river or stream corridor". According to the Wetland Delineation Report prepared by Terra Science, Inc., the wetlands "are generally in good condition with only scattered areas of non-native or invasive weeds and little to no disturbance".

The plans submitted with the CUP Application clearly show the wetlands being mined through. With the exception of small portions of Wetlands A and B, which are contiguous with off-site wetlands, of which small parts are retained in the site perimeter setbacks, the majority of the three wetlands are shown as being excavated as the mining operation progresses through the subject site. Removal of these natural features would not be consistent with the goals for the Tonquin Geologic Area nor would their removal be consistent with Conditional Use Criterion B.

Conditional Use Criterion B is not met.

Conditional Use Criterion D: The proposed use will not alter the character of the surrounding area in a manner that substantially limits, impairs or precludes the use of surrounding properties for the primary uses allowed in the underlying zoning district.

Criterion D is not met with respect to impacts on surrounding properties, and noise, vibration, and transportation impacts, as discussed below.

Primary Use vs. Conditional Use: Impact on Surrounding Properties

Page 23 of the CUP Application states that the proposed project "will not alter the character of the surrounding area for four (4) primary reasons. Two reasons address existing uses, stating that the character of the area is already defined by significant mining operations and rural uses that have developed alongside these uses, and the primary uses allowed on surrounding properties, which include rural residential, conservation and recreation, farm and forestry, and utility facilities, are, by their nature, compatible with an aggregate mining operation. The other two reasons address impacts, stating that potential impacts are minimal and that the few anticipated impacts will be fully mitigated, and that the general conditions proposed in the application will protect off-site properties from potential impacts.

The primary uses allowed in the RRFF-5, as identified in Section 309.03 of the Clackamas County Zoning and Development Ordinance, are clearly "rural", non-urban, low density, farm and forest related uses including:

- one detached single-family dwelling, residential home, or manufactured dwelling;
- current employment of land for general farm uses...;
- the propagation or harvesting of a forest product;
- public and private conservation areas and structures for the conservation of water, soil, forest, or wildlife habitat resources;
- fish and wildlife management programs;
- public and private parks, campgrounds, playgrounds, recreational grounds, hiking and horse trails, pack stations, corrals, stables, and similar casual uses provided that such uses are not intended for the purpose of obtaining a commercial profit;
- bus shelters under the ownership and/or control of a city, county, state, or municipal corporation, subject to Section 823;
- utility carrier cabinets, subject to Section 830; and
- wireless telecommunication facilities listed in Subsection 835.04, subject to Section 835.

The area surrounding the subject site in Clackamas County is likewise zoned RRFF-5, with two small pockets of Farm/Forest 10-Acre (FF-10), which allows similar uses but requires a larger minimum lot size of 10 acres. Although extensive mining is occurring to the east and north of the subject site (in Washington County), these operations generally are not present to the south or west of SW Tonquin Road or to the west of SW Morgan Road where rural residential and farm uses predominate. Further, within the City of Tualatin to the north and east, existing use is and future use is anticipated to be predominantly residential. Conflict already exists between ongoing mining operations in the area and residents within the City of Tualatin. In the future, it is anticipated that the new aggregate mining operation and its impacts will only exacerbate this situation. Based on past experience, even when the character of the area includes significant mining operations and other uses have developed alongside these uses, both existing and new residents are extremely sensitive to impacts of any new projects that may be proposed and generally opposed to projects that will negatively affect the quality or character of their living environment. In this sense, the City does not agree that the proposed project "will not alter the character of the surrounding area" and would argue, instead, that the proposal is inconsistent with Conditional Use Criterion D.

Conditional Use Criterion D is not met.

Noise Impacts: Scope of Assessment

Page 11 of the CUP Application discusses noise and indicates that Kerrie G. Standlee, P.E., of Daly-Standlee & Associates, Inc. (DSA), the project noise consultant, in his best professional judgment has stated that the proposed project will "operate within acceptable State Department of Environmental Quality (DEQ) noise parameters, subject to appropriate mitigation."

A review of the Noise Study prepared by DSA shows that all ambient measurement locations of existing noise levels and prediction locations for expected future noise levels are south and west of the proposed project site. The nearest residences within the City of Tualatin, in the vicinity of SW Cowlitz Street and SW Marilyn Road, are located 0.8 mile northeast of the subject site. By comparison, these residences are approximately 0.7 to 0.8 mile east of the Tri-County Gun Club and 0.4 to 0.7 mile southeast of the Tigard Sand & Gravel quarrying operation. Gunshots fired at the gun club and back-up alarms, rock crushing, and clanging of truck tailgates are clearly audible from these same residences. Existing residents in the Basalt Creek Concept Planning Area, south of SW Helenius Road and east of SW Tonquin Loop, which is within the City's urban growth boundary, are even closer to (within 0.6 mile of) the proposed mining operation. Therefore, it is of concern to the City that the proposed project will add additional noise within 0.6 to 0.8 mile of existing and future sensitive receptors and that noise measurements were not taken, nor were noise predictions made for the north and east sides of the proposed project site. Excessive noise that may impair the use of the surrounding properties for their primary intended use, which in this case is residential, would not be consistent with Conditional Use Criterion D.

Conditional Use Criterion D is not met.

Vibration Impacts: Need for Neighbor Coordination

Page 26 of the CUP Application discusses vibration associated with blasting stating: "blasting will occasionally occur in order to break up the rock for processing. ...the Quarry operator will coordinate with affected neighbors to determine the type and amount of notice they prefer. ...Maintenance of setbacks, buffers, and existing natural features such as the ridgeline will further mitigate the impacts of blasting activities on off-site properties." Page 6 of the Site Specific Blasting Plan prepared by Explosive Technical Services, Inc., indicates:

"Prior to the start of blasting operations..., neighbors residing within 1,500' of the quarry property will be contacted and informed of commencement. The quarry will sponsor a public information forum for the neighbors residing within 500' of the quarry boundary prior to the start of blasting. Should any neighbors within this 500' distance indicate that they would like to have a 3rd party preblast inspection of their residence prior to the start of blasting operations, the operators will make these surveys available to them at no cost."

Residents in southwest Tualatin are within 0.1 to 0.7 mile northeast, east and southeast of the Tigard Sand & Gravel quarrying operation. Any resident who requests to be on the notice list is notified when blasting is scheduled by Tigard Sand & Gravel. Often a resident will request notification because the blasting vibration can be felt at their residence. Therefore, it is of concern to the City that the proposed project will add an explosive vibration source within 0.8 mile of sensitive receptors in the City who may be affected, yet the residents as well as the City will not be notified when blasting is scheduled. Excessive vibration that may impair the use of the surrounding properties for their primary intended use, which is residential, would not be consistent with Conditional Use Criterion D.

Conditional Use Criterion D is not met.

Transportation Impacts: Volume of Trucks on SW Tonquin Road

Page 24 of the CUP Application discusses estimated site-generated trips. These are shown in Table 5 on page 26 of the Transportation Impact Analysis (TIA) prepared by Kittelson & Associates, Inc. Estimated average peak season daily site-generated trips include 450 trips of which 390 (195 inbound and 195 outbound) are expected to be trucks. Of the total, 80%, or 360 (312 trucks) average peak season daily site-generated trips are expected to travel eastbound on SW Tonquin Road to I-5. Spread over a normal 12-hour weekday operation of 6:00 AM to 7:00 PM, Monday-Friday, this translates to an average of approximately 30 trips per hour, of which 27 trips per hour would be truck trips, traveling on SW Tonquin Road between the proposed project site and I-5. The exception to this average estimate is during the Weekday AM Peak Hour and Weekday PM Peak Hour when 36 trips (28 trucks) and 24 trips (12 trucks), respectively, would be expected to travel on SW Tonquin Road between SW Morgan Road and I-5.

Table 3 on page 17 of the TIA shows existing average peak season daily traffic volumes. For SW Tonquin Road these include 3,300 eastbound, 3,240 westbound, and 6,540 total trips. With respect to future traffic volumes, pages 24-25 of the TIA states:

"A review of the daily traffic volume tables from Washington County shows that traffic volumes on SW Tonquin Road have been fluctuating in the past five years without a consistent growth pattern. After consulting with Washington [County] staff, it was agreed that no growth rate need be applied to the existing traffic volumes (adjusted for peak seasons) to estimate the build-out year background traffic volumes. Because there are no in-process developments and no anticipated growth, the year 2011 background traffic conditions are expected to remain the same as the year 2010 existing traffic conditions."

First, the City questions the use of the year 2011 as the build-out year for the proposed mining operation. Even if one assumes that the quarry begins operation in 2011, the proposal is for the mining operation to continue for 15-20 years (roughly until 2026-2031), hence one would think that a build-out year further in the future than 2011 would be considered in the analysis.

Second, simply because traffic volumes have been fluctuating in the past five years without a consistent growth pattern on SW Tonquin Road is not sufficient justification for determining that no growth rate need be applied to the existing traffic volumes to estimate the build-out year background traffic volumes. Growth has been occurring in Sherwood, Tualatin, Wilsonville and surrounding areas. Concept planning is occurring in the Tonquin Employment Area, Southwest Tualatin Concept Planning Area, and Basalt Creek Planning Area. This growth and development contributes traffic to SW Tonquin Road and other roads in the vicinity of the subject site and cannot be ignored when analyzing traffic volumes and patterns in the area.

Finally, if one compares the 360 (312 trucks) average peak season daily site-generated trips expected to travel eastbound on SW Tonquin Road to I-5 with the 3,300 existing eastbound trips, which are expected to remain the same at project build-out, site-generated trips represent approximately 10.9% of the existing and future volume of eastbound trips. Although this volume of truck trips would not be expected to substantially limit, impair or preclude the use of surrounding properties for the primary uses allowed in the underlying zoning district, it does represent a noticeable increase in truck volume, which would have an effect on the rural character of the area, particularly between SW Morgan Road and I-5 where 80% of the trips are expected to travel. Such an effect would not be consistent with Conditional Use Criterion D.

Conditional Use Criterion D is not met.

Transportation System Improvements

SW 124th Avenue Right-of-Way

Page 40 of the CUP Application mentions the proposed driveway to access the northern 1.5 acres of the subject site, which will be from the north side of SW Tonquin Road. The driveway location is shown on the site plan in Appendix A, Plate III of the application. The intention is for this driveway to serve as the northern leg of the SW Tonquin Road / SW Morgan Road 4-way intersection. SW Tonquin Road is an arterial road under Washington County jurisdiction. The site plan in Appendix A, Plate III shows a potential support-building, temporary equipment storage, and a gravel parking area centrally located on the 1.5-acre portion of the subject site.

The extension of SW 124th Avenue from SW Tualatin-Sherwood Road to SW Tonquin Road is an important component of the Alternative 7 option for implementing the I-5 to 99W Connector system. As envisioned by the City of Tualatin and Washington County, SW 124th Avenue would intersect SW Tonquin Road opposite SW Morgan Road as the northern leg of a 4-way intersection. This project is listed on the Metro 2035 RTP Project List with a time period of 2008-2017, which conflicts with the proposed aggregate mining timeframe of 2026-2031 (starting in 2011, with a mining life of 15-20 years). The City is concerned that the proposed project, particularly placement of buildings and facilities on the 1.5-acre portion of property north of SW Tonquin Road, would interfere with right-of-way acquisition, subsequent construction of the SW 124th Avenue extension, and intersection improvements at SW 124th Avenue / SW Tonquin Road / SW Morgan Road.

The City expressed this concern to Matt Wellner, representative of the applicant Tonquin Holdings LLC. In a memorandum dated October 8, 2010 (Attachment A), the applicant addressed this concern with the following response:

"All development associated with the proposed quarry is now limited to the south side of Tonquin Road. No development or mining activity is proposed within the existing 1.5 acre tract found north of Tonquin Road. Our original mining plan proposed development of a small storage and maintenance facility at this northerly location. After discussion with your staff, it became evident that this support facility represented possible conflicts

for the future construction of 124th Avenue. Issues were also identified for the potential future realignment of Tonquin Road further to the north. In order to avoid these potential conflicts, we have elected to eliminate the proposed storage and maintenance facility at this location. Except for vegetation clearing to address sight distance, our current application is being amended to eliminate all quarry related development north of Tonquin Road. This adjustment should address any concerns with the planning of transportation facilities at the future intersection of 124th and Tonquin."

This change to the application would satisfy the City's concerns with respect to SW 124th Avenue right-of-way acquisition.

Southern Arterial

Location of the subject site at the intersection of SW Tonquin and SW Morgan Roads is also of concern with respect to implementation of the Southern Arterial portion of Alternative 7 of the I-5 to 99W Connector system. Although the Southern Arterial is not on the financially constrained project list (the list of projects that would be eligible for federal funding) in Metro's 2035 RTP and there are numerous project conditions that would have to be met before the Southern Arterial could move forward, the City of Tualatin supports this component of Alternative 7 as an alternative to SW Tualatin-Sherwood Road for providing a connection between Highway 99W and I-5, particularly for industrial truck and freight traffic. The City is concerned that approving the subject site for aggregate mining activity for the next 15-20 years would preclude right-of-way acquisition and subsequent construction of the Southern Arterial within the anticipated 2018-2025 timeframe.

The City expressed this concern to Matt Wellner, representative of the applicant Tonquin Holdings LLC. In a memorandum dated October 8, 2010 (Attachment A), the applicant addressed this concern with the following response:

"The Alternative 7 map for the I-5/99W connector identifies a southern corridor alignment that crosses the subject property. This corridor identifies a wide swath of area where planning for a 4 to 5 lane arterial roadway can be focused. Ultimately, we estimate that this arterial roadway will have a right-of-way width of approximately 100 feet. As reported on the projects website (i5to99w.org) construction of the southern arterial is not anticipated to begin until 2026. The proposed quarry has an anticipated mining life of 15 to 20 years based upon market conditions. Given what we know of current phasing plans, the proposed quarry is likely to be in its latter stages of development when construction of the southern arterial commences.

Proposed mining and reclamation activities will be performed based upon a predictable phasing plan that commences in the north and over time moves to the south. Given appropriate notification, phasing plans can be adjusted in order for mining and reclamation to occur more quickly at a specific location. Our ultimate reclamation plans identify filling of the quarry back to elevations appropriate for future development, or close to street grade."

The City continues to have concerns despite these assurances by the applicant that the proposed mining project will not be a hindrance to the timing and completing of the Southern Arterial.

Aquifer Storage and Recovery

Tualatin's Aquifer Storage and Recovery System (ASR System) is located about 1.25 miles northeast of the proposed project site. (See Attachment B for more detailed discussion of this issue.) The City is concerned that proposed quarry dewatering potentially may affect our ASR well by diminishing our ability to recover all of the injected water if the water bearing zones for the ASR well are intercepted by quarry excavation or are in other ways connected to the quarry. Conversely, the applicant is concerned about additional water seeping or draining into the proposed project site and desires to be a good neighbor and not impact the City's ASR well.

Although both consultants (the City's and the applicant's) anticipate very little chance of a potential conflict, due to the quarry's proposed avoidance of water-bearing zone 4, there is still a need to better define the relationship between the geology at the ASR site and the proposed quarry site. This will help assure that there are no impacts either on the ASR well or the quarry. The recommended future actions on pages 25 and 26 of the Hydrogeologic Evaluations, Tonquin Holdings LLC Property, Clackamas County, Oregon dated June 7, 2010, prepared by Shannon & Wilson Inc. call for additional testing and geologic evaluation of water-bearing zone 4 when deep wells are drilled. The City supports those recommendations. These need to be included in the conditions of approval. Additional testing would be chemical testing of the rock in the water-bearing zones to better understand the water-bearing zone connections between the ASR well and quarry.

In summary, based on our preliminary assessment of the application and supporting materials, the City concludes that Conditional Use Criteria B and D are not met and, therefore, ask that the Conditional Use Permit be denied.

Thank you for the opportunity to comment.

Sincerely,



Lou Ogden
Mayor

clh

cc: Sherilyn Lombos, City Manager
Aquilla Hurd-Ravich, Acting Planning Manager

- Attachments:
- A. October 8, 2010 Memorandum to Mayor Lou Ogden from Tonquin Holdings LLC (Matt Wellner)
 - B. October 25, 2010 Memorandum to Mayor Lou Ogden and Members of the City Council from City Engineer Mike McKillip

October 8, 2010

To: Mayor Lou Ogden (City of Tualatin)

From: Tonquin Holdings, LLC (Matt Wellner)

Re: Clackamas County Quarry Application – Morgan and Tonquin Road

Mayor Ogden,

As you are aware, our organization is currently pursuing a Conditional Use approval with Clackamas County for placement of an aggregate mining facility at the intersection of Tonquin Road and Morgan Road. The proposed operation is approximately 8/10^{ths} of a mile from the Tualatin city limits. The attached document entitled "Discussion of Mining Plan and Impact Mitigation" has been provided as a summary of our proposed operation. It details our intensive site analysis, outlines several elements of our mining plan, discusses potential impacts, and points to mitigation measures that have been implemented to offset those impacts.

We have begun circulating this document to neighbors and interested parties, including multiple homeowners within the Hedges Park and Lake Forest communities. Although this document does not address all issues, it does provide a clear summary on a number of key issues of concern. Two specific transportation issues that this document does not address have been discussed within this cover letter.

1. 124th Avenue Extension

Discussion: All development associated with the proposed quarry is now limited to the south side of Tonquin Road. No development or mining activity is proposed within the existing 1.5 acre tract found north of Tonquin Road. Our original mining plan proposed development of a small storage and maintenance facility at this northerly location. After discussion with your staff, it became evident that this support facility represented possible conflicts for the future construction of 124th Avenue. Issues were also identified for the potential future realignment of Tonquin Road further to the north. In order to avoid these potential conflicts, we have elected to eliminate the proposed storage and maintenance facility at this location. Except for vegetation clearing to address sight distance, our current application is being amended to eliminate all quarry related development north of Tonquin Road. This adjustment should address any concerns with the planning of transportation facilities at the future intersection of 124th and Tonquin.

Kittelson and Associates generated the transportation analysis for both the proposed quarry and the Southwest Tualatin Concept Plan. Pertaining to the addition of quarry related trips and potential impacts to future Tonquin/Morgan/124th intersection improvements, Kittelson states, "As shown in the traffic impact analysis, the proposed quarry site would add approximately 30 new peak hour trips to the future Tonquin/124th/Morgan intersection, with the predominant movements being the northbound right-turn (15 new p.m. peak hour trips) and the westbound left-turn (10 new

p.m. peak hour trips). Although we haven't conducted a quantitative analysis, we anticipate that planned future improvements at this intersection would accommodate the quarry trips without triggering the need for additional improvements." Of note, it is highly likely that trips generated by the proposed quarry will act as replacement trips for other quarries impacting the current Tonquin/Morgan intersection that are nearing their end of aggregate production.

2. I-5/99W Connection

Discussion: The Alternative 7 map for the I-5/99W connector identifies a southern corridor alignment that crosses the subject property. This corridor identifies a wide swath of area where planning for a 4 to 5 lane arterial roadway can be focused. Ultimately, we estimate that this arterial roadway will have a right-of-way width of approximately 100 feet. As reported on the projects website (i5to99w.org) construction of the southern arterial is not anticipated to begin until 2026. The proposed quarry has an anticipated mining life of 15 to 20 years based upon market conditions. Given what we know of current phasing plans, the proposed quarry is likely to be in its latter stages of development when construction of the southern arterial commences.

Proposed mining and reclamation activities will be performed based upon a predictable phasing plan that commences in the north and over time moves to the south. Given appropriate notification, phasing plans can be adjusted in order for mining and reclamation to occur more quickly at a specific location. Our ultimate reclamation plans identify filling of the quarry back to elevations appropriate for future development, or close to street grade.

For projects like the I-5/99W connector, it is important that we preserve mining activities in the Tonquin Road area. Many of the existing mines in this area are in late stages of production. Aggregate mining activities in the Tonquin Road area will provide the key components necessary to construct the connector project. The proposed quarry can and will be a tremendous benefit to the construction of the southern arterial. Regardless of where the I-5/99W connector is located, or when it is built, approval of the proposed quarry does not in any way jeopardize the future construction of this important regional transportation component.

We hope that the information found herein helps to answer many of questions that you might have. For any remaining issues of concern, please feel free to contact me at (503) 597-7100. At your convenience, we would greatly appreciate the opportunity to meet and discuss the proposed operation further.

Sincerely,



Matt Wellner

October 1, 2010

To: Interested Parties

From: Tonquin Holdings, LLC (Matt Wellner)

Re: Discussion of Mining Plan and Impact Mitigation

In 2007, we purchased the 35 acres generally found at the southwest corner of Morgan Road and Tonquin Road. In late 2008, we began our investigation into the presence (quantity and quality) of an aggregate resource on site. Prior to proceeding with our initial aggregate exploration, we assessed the site's highest and best use. That assessment considered existing uses in the general area as well as land use regulations pertaining to the subject property.

Given the presence of mining activity in the immediate vicinity, we anticipated there being a substantial reserve under the site. Our quantity assessment identified an aggregate resource far exceeding State Goal 5 criteria for permitting of a mining operation. The quality assessment clearly showed that the aggregate reserve met the base rock specifications set by the Oregon Department of Transportation (ODOT). Furthermore, the evaluation showed that the resource was found very close to surface elevation, which is of critical importance to the feasibility of any parcel being considered for aggregate mining. These assessment factors are a vital first step in the identification of an appropriate location for mining of aggregate material.

From the onset of our decision to push forward with permitting, we identified as our top priority the need to thoroughly understand and reasonably address potential impacts stemming from an aggregate mining operation at this location. Aggregate mining has clearly been identified as an appropriate activity in this part of the region. Although mining and industrial activities have coexisted with other uses for decades, we immediately recognized that this in no way reduced the need to properly address anticipated impacts.

Our consulting team was chosen based upon their extensive knowledge and years of experience in the mining industry. Their background has provided us with the resources needed to identify and address critical concerns at the forefront. In addition, we have met with and are continuing to engage nearby property owners and other area stakeholders to receive their feedback on our proposal. We will continue to address as many of those concerns as reasonably feasible.

Our Conditional Use application, in review at Clackamas County, has extensively addressed issues pertaining to transportation, groundwater, noise, blasting, dust, environmental and other areas of critical importance. Herein, we have attempted to summarize these key issues of concern and have provided detail on some of our proposed methods of mitigation.

MINING AND OUR REGIONAL GROWTH

Aggregate mining has been ongoing in this part of the region for more than 30 years. The importance of this activity is evident. The need for accessible high quality rock grows as our population increases. Over the next 20 years, Metro, which coordinates our regional land use

planning, has forecasted a substantial growth in population, which translates into infrastructure, housing, and employment needs. Regardless of how we choose to address this population increase, maintaining our access to affordable building materials is of utmost importance; ensuring affordability is largely influenced by local accessibility. There are tremendous public and private benefits associated with preserving our local access to construction related materials.

EXISTING CONDITIONS

Aggregate mining has expanded in this part of the region for obvious reasons. The presence of high quality material found close to the surface is one. Another is the fact that this area is highly accessible to numerous growing communities found in Washington, Clackamas and Yamhill counties. The remaining lifespan of most of these existing aggregate facilities is generally unknown, but anticipated to be in the range of 5 to 10 years. The 2010 periodic review for the C.C. Meisel quarry states, "The expected remaining life of the mining use is projected at up to three to five years, depending upon the economy and need."

In tandem with mining activities, other industrial uses have expanded over time. The Tri-County Gun Club is found adjacent to the northern boundary of the subject site. Immediately adjacent to the site's east boundary is a Tualatin Valley Fire and Rescue training facility, which is sited on a reclaimed quarry. Of note, the Coffee Creek Correctional Facility is located approximately .60 miles to the east of the subject site.

Mining and industrial development in this area has remained constant. Admittedly, urban and rural residential development has moved closer over time. Residential developers, builders and home buyers have made the conscious decision to locate in proximity to mining activities in the past, and will continue to do so in the future. For years, urban and rural residential uses have successfully coexisted with mining and industrial uses in this area. These uses can continue to coexist in the future with proper planning and the implementation of appropriate mitigation measures.

Long term planning in the general vicinity includes the identification of Urban Reserve areas immediately to the north and east of the subject site, which are anticipated to be largely focused on industrial and commercial uses. Concept planning projects include the Southwest Tualatin Concept Plan immediately adjacent to the east, and the Tonquin Employment Area Plan found north of the Tri-County Gun Club. Both of these plans will ensure that future development in this area will continue to be largely industrial in nature.

PLANNING FOR QUARRY OPERATIONS

The development of a mining plan started with a thorough analysis of the potential worst case scenario impacts generated by the proposed operation. For each study that was performed the highest potential for impact was considered. For example, our acoustical analysis assumed the highest possible noise generation during the quietest hour of the quietest day. Once that analysis was complete, we began to implement design and mitigation measures that not only addressed local, State and Federal criteria, but that in many instances actually exceeded the requirements applicable to the proposed quarry. As a newly permitted operation, this quarry will be subject to current standards. In general, other mining and industrial uses in the area are "grandfathered" and

not subject to many of the same high standards that our operation must comply with; noise, ground and surface water regulations are prime examples.

Found below is a brief discussion of several key issues of concern. This discussion focuses on elements within the mining plan that have been developed to mitigate potential impacts.

NOISE:

The proposed quarry will be held to a substantially more stringent noise standard than any of the other active quarry operations found in this area. This heightened level of control is a result of two factors; the grandfathering of other quarry operations in the area under the DEQ noise regulations, and self imposed limitations placed upon the mining plan. Existing quarries in the area are provided the "maximum allowable" noise standard set by DEQ as a result of being grandfathered in as an existing noise source when the regulations were developed. This grandfathering allows the existing quarry operations to generate noise at levels more than 10dB above what this quarry will be allowed under DEQ standards. Furthermore, we have developed a mining plan that will generate no more than a 5dB increase over existing ambient noise levels, rather than the 10dB increase actually allowed under the DEQ standard.

Compliance with our 5dB increase in ambient noise limitation will be achieved through the use of a series of noise control measures that include: the construction of berms at specific locations, the positioning of crushing equipment at specific locations on site during the life of the quarry, the use of Polyurethane Screens on crushing equipment at higher elevations, and the application of up close barriers for drilling activities at specific locations. Although not necessary to comply with our 5dB standard, we will voluntarily self impose the use of Broadband Backup Alarms for all industrial vehicles used on-site, which will fully address worker safety while providing a substantial reduction to noise related impacts. Broadband Backup Alarms and Polyurethane Screens are two examples of advances in technology that set this proposal apart from other nearby mining operations.

DUST:

Concerns here largely revolve around dust generated by crushing equipment and that carried by trucks leaving the mining operation. Mitigation measures have been proposed to address both of these concerns. Rock crushing equipment will be fitted with spray bars to control dust emanating from aggregate production. In order to address vehicle related dust, a water truck will be used to keep interior access roads within 300 feet of the quarry entrance/exit dust free. A truck wheel wash will also be implemented at the quarry exit as a supplemental mitigation measure. Furthermore, this operation will be required to comply with DEQ air quality standards.

TRANSPORTATION:

Our transportation analysis represents a conservative estimation of the total trips generated by proposed quarry operations. As previously discussed, this analysis took into account a worst case scenario, based upon a highest potential annual production, measured during the busiest time of the year. A seasonal adjustment was added to truck trip estimates to take into account peak production, which would occur during the summer months. This conservative analysis assumed the following:

- A truck entering the quarry = 1 truck trip
- That same truck leaving the quarry = 1 truck trip
- Total daily truck loads = 130 trucks per day
- Total daily truck trips entering/leaving = 260 trips per day
- Applied seasonal adjustment worst case = x 1.5
- Total seasonally adjusted truck trips = 390 trips per day
- Total daily trips attributed to employees/visitors, not trucks = 60 trips
- Daily truck trips split between single and double load = 50/50

We have been careful to estimate average daily trips in an extremely conservative manner. Rock production will vary from year to year, and we have estimated a maximum production which may only occur at a few windows in time during the quarry's life span. In general, it takes several years to develop an aggregate operation into a highly productive facility and to establish its place in the market. While this new operation is in its infancy, other quarries in the area will continue to deplete their aggregate reserves. It is highly likely that the trips generated by this operation will act as a replacement of, rather than an addition to quarry related trips in the area, as other aggregate reserves reach depletion.

As previously discussed, our regional growth is reliant upon local access to construction related materials. Aggregate is the most widely used construction building material in Oregon. Delivery distance has a huge impact on the cost of material and longer delivery distances result in an increased production of truck related vehicle emissions. Preservation of local access to aggregate will result in fewer truck miles traveled, reduced greenhouse gas emissions, and less wear on roads.

Transportation related mitigations for the proposed quarry will include improvements along the site's frontage on Morgan Road, striping and channelization at the Tonquin/Morgan intersection, appropriate sight distance clearing, potential dedication of right-of-way on Morgan Road, intersection illumination and payment of a substantial transportation SDC to Clackamas County.

BLASTING:

In concert with development of a mining plan, a significant amount of detail has gone into the development of a blasting plan. This plan has been designed to ensure compliance with DEQ standards pertaining to blasting. In addition, a number of elements have been included in the plan to address, at the forefront, potential concerns of neighboring property owners.

Open communication is the first step in ensuring that impacts related to blasting are properly mitigated. For neighboring residents that have chosen to participate, our blasting plan includes a notification system. Neighbors will be notified by telephone and/or email communication 24 hours prior to a blast taking place. Pre-blast signals will then be made at the quarry 5 minutes and 1 minute prior to the blast. As outlined in the plan, neighbors within the immediate vicinity of the quarry operation will be offered the opportunity to participate, at no cost to them, in a third-party inspection of their property prior to the start of blasting. This inspection will clearly document current conditions prior to commencement of blasting. Participating residents will receive a copy of their individual inspection report upon completion.

Modern blasting practices are carefully designed to be neighbor friendly and not to be threatening in any way. Blasting will be performed by an outside specialist and not by the quarry operator. Blasting will be restricted to the hours of 9:00 AM to 4:00 PM, Monday through Friday.

GROUNDWATER AND WELLS:

As part of our Conditional Use application, we have developed a thorough understanding of the existing groundwater conditions within and around the subject site. This understanding was developed, in general, through document research, phone interviews and measurements taken on-site. From information that has been collected we have identified the presence of multiple subsurface water bearing zones. Four of these zones have been influential in the design of the mining plan and the development of mitigation measures. Our first step was to identify the subsurface elevations for each of these water bearing zones. Our second step was to identify existing wells within the subject site's general vicinity and determine which water bearing zone each of those wells was drawing from. After developing this highly detailed model, we were able to identify potential impacts generated by the proposed operation to nearby wells, and strategize on how best to avoid or mitigate those impacts.

Very early on, we identified the importance of water bearing Zone #4 and developed our mining plan to avoid its interception. The ultimate bottom of the proposed quarry is dictated first by the depth of Zone #4. This self imposed limitation will eliminate potential impact to wells drawing from water at this depth. Throughout the life of the proposed quarry, constant on-site monitoring will take place in order to ensure that Zone #4 is clearly identified and mining activity ceases prior to interception.

Distance of existing wells from the subject property and the direction of groundwater flows were also key considerations in the development of our mining plan. For wells drawing from shallower zones, mitigation measures have been proposed to protect existing water supplies where potential impacts have been identified. The preservation of our neighbors' domestic water supply is of paramount importance. Our proposed methods of mitigation go the extra mile in addressing potential impacts. Furthermore, groundwater monitoring will be performed for the life of the quarry, and reporting to DOGAMI will be required at regular intervals. Any evidence of unmitigated impacts to groundwater quantity or quality as a result of proposed operations will be appropriately addressed.

ENVIRONMENTAL/AGRICULTURAL CONSIDERATIONS:

The most prominent environmental consideration is the fact that the acquisition area boundary for the Tualatin River National Wildlife Refuge is found immediately north of the subject site. The total identified Refuge acquisition area falls just short of 7,400 acres. The Refuge was created to protect and enhance wetland and wildlife habitat. The acquisition area boundary was established through an exhaustive environmental assessment. That assessment determined that acquisition of the subject property was not appropriate or necessary to accomplish the goals set forth by the US Fish and Wildlife Service. The 7,400 acre Refuge acquisition area does not include the subject property. We do recognize, however, that we must work hand-in-hand with the Refuge to ensure that our two uses remain compatible throughout the life of mining operations.

Our own environmental assessment has identified the existence of approximately 2.2 acres of wetland on our 35 acre site. Future impacts to existing wetland areas will be mitigated within a wetland bank, or if deemed appropriate, in cooperation with the Refuge. Existing vegetation has been heavily influenced by past logging. Very little marketable timber exists on-site today, and invasive species are prominent. For the subject property, vegetation clearing and tree removal is allowed by Clackamas County, without a permit. Other than the existing wetlands, no areas have been identified on site by Clackamas County for environmental conservation or protection.

The conflict between agriculture and mining is well known and ongoing. A recent (9-17-10) *Oregonian* article by Eric Mortenson states, "The Oregon Farm Bureau estimates 200 to 400 acres are lost each year to aggregate mining and considers it the most ominous land-use threat to farming." This threat to agriculture is clear evidence of why aggregate production in this part of the region must be preserved and protected. The subject site and surrounding areas are identified as "Exception Lands" that have been recognized by the Oregon Department of Agriculture as "Conflicted" or not suited for long term agricultural production.


HOURS OF OPERATION:

Mining is restricted to the hours of 7:00 AM to 6:00 PM Monday through Friday, and 8:00 AM to 5:00 PM on Saturday. Drilling and blasting are restricted to the hours of 9:00 AM to 4:00 PM Monday through Friday. Hauling and other activities may operate without restriction provided that applicable noise control standards are met. No mining, drilling, or blasting operations shall take place on Sundays or the following legal holidays: New Year's Day, Memorial Day, the Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. Furthermore, no drilling or blasting operations will take place on Saturdays.

We have attempted to summarize within this document some of the key issues of concern that have been raised in conversation by our neighbors and other interested parties. This document draws from information found in our Conditional Use submittal to Clackamas County. Our investigation and analysis has been thorough and we have been diligent in identifying and addressing potential impacts. Although this summary does not address all issues, it provides a general understanding on most of the critical elements. We hope that this summary is helpful for all interested parties, in establishing a better understanding of our proposal.

Please contact me at (503) 597-7100 with any questions regarding the information found herein.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt Wellner', followed by a horizontal line.

Matt Wellner
Tonquin Holdings, LLC



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Michael A. McKillip, City Engineer

DATE: October 25, 2010

SUBJECT: Tonquin Quarry and Aquifer Storage and Recovery

ISSUE BEFORE THE COUNCIL:

This memo addresses some concerns regarding Aquifer Storage and Recovery (ASR) that we would like Council to take into consideration and include in the Tonquin Quarry discussion.

BACKGROUND:

During review of the Tonquin Quarry application, the City of Tualatin identified a concern that proposed Quarry dewatering potentially may affect the City's Aquifer Storage and Recovery System, located about 1.25 miles northeast of the Tonquin Quarry site. Tualatin's concern is that Quarry dewatering activities may diminish the City's ability to recover all of the injected water if the water bearing zones for ASR are intercepted by Quarry excavation or are in other ways connected to the Quarry. Conversely, Tonquin Holdings is concerned about additional water seeping or draining into the Quarry and desires to be a good neighbor and not impact Tualatin's ASR well.

DISCUSSION:

On October 22, 2010, Tualatin staff and consultant met with Tonquin Holdings and its consultant to discuss Tualatin's concerns. The facts central to the discussion included the following:

- Based on the flow of groundwater in this area, the ASR site is up-gradient of the Tonquin Quarry (water flows towards the Quarry from the ASR site under ambient conditions).
- Tualatin's ASR well injects water into series of water-bearing zones located between approximate elevation of -130ft. msl and -600 msl.
- Tualatin desires to store approximately 90 million gallons of drinking water in this well for use in the summer months.

- The Tonquin Quarry is proposing to excavate to elevation -90ft to -100ft msl and not to intersect water-bearing zone 4 identified in their report. This is contained in the conditions of approval.
- The Tualatin Sportsman's Club (aka Tri County Gun Club) well, located northeast of the Tonquin Quarry site, responded to Tualatin's ASR operations. This well is open to basalt water-bearing zones down to an approximate elevation of 0ft msl.

Although both consultants (Tualatin's and Tonquin Holding's) anticipate very little chance of a potential conflict, due to the Quarry's proposed avoidance of water-bearing zone 4, there is still a need to better define the relationship between the geology at the ASR site and the Tonquin Quarry site. This will help assure that there are no impacts either on the ASR well or the Quarry. The recommended future actions on pages 25 and 26 of the Hydrogeologic Evaluations, Tonquin Holdings LLC Property, Clackamas County, Oregon dated June 7, 2010, prepared by Shannon & Wilson Inc. call for additional testing and geologic evaluation of water-bearing zone 4 when deep wells are drilled. Tualatin supports those recommendations. These need to be included in the conditions of approval. Additional testing would be chemical testing of the rock in the water-bearing zones to better understand the water-bearing zone connections between the ASR well and Quarry.

Tualatin and Tonquin Holdings agreed to share existing information and conduct additional tests on the existing drill cores and samples to begin to better understand the relationship between the ASR well and the Quarry. In the future when the deep wells are drilled, the data from this well will be shared.

RECOMMENDATION:

Tualatin recommends the additional condition of approval as follows:

If the application is approved Tonquin Holdings LLC will implement the recommendations in section 5, pages 25 and 26, of the Hydrogeologic Evaluation Report as soon as practicable. The results will be shared with Tualatin. Tualatin and Tonquin Holdings will work together to assure neither party is adversely impacted by the Quarry operations.

Attachments: A.

M/McK/Water/ASR/Tonquin Quarry Memo10252010_Work Session

C: Kaaren Hofmann, Aquilla Hurd-Ravich, Cindy Hahn

Walt Burt, Chris Augustine, Matt Wellner, Gary Peterson