



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR
AUGUST 12, 2013**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker;

Present: Assistant City Manager Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Parks and Recreation Manager Carl Switzer; Engineering Manager Kaaren Hofmann; Maintenance Services Division Manager Clayton Reynolds; Senior Planner Will Harper; Public Works Director Jerry Postema

A. CALL TO ORDER

Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:03 p.m.

B. ANNOUNCEMENTS

1. Representative Parrish Recognizes Tualatin's Centennial Anniversary

Representative Julie Parrish congratulated the people of Tualatin on its 100th year centennial. She read into the record and presented a plaque for House Concurrent Resolution 19 recognizing the historic occasion in Tualatin. The resolution was co-sponsored by herself and Senator Richard Devlin.

2. Centennial Celebration Update

Parks and Recreation Manager Carl Switzer and Centennial Committee member Loyce Martinazzi updated the Council on the centennial celebrations. Manager Switzer announced the centennial commemorative coin and stated that it will be on sale next week. Ms. Martinazzi invited everyone to an encore presentation of "You Are There!" this Sunday, August 18.

Councilor Beikman thanked Manager Switzer, the Centennial Committee, the Operations crew, and the Tualatin police officers for participating in the Crawfish Festival.

3. YAC Update for August 2013

Members of the Youth Advisory Committee (YAC) presented a PowerPoint on their latest activities and upcoming events. Tualapalooza was held as part of the Crawfish Festival with around 300 people in attendance. New member recruitment is underway. Applications are due September 27. Upcoming events include movies on the commons, the Pumpkin Regatta, and National League of Cities Conference.

4. Tualatin Tomorrow Vision Plan Update

Deputy City Manager Sara Singer shared the Tualatin Tomorrow website and encouraged citizens to visit the online idea forum.

C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Linda Moholt, Tualatin Chamber of Commerce Director, thanked the Council for their participation in the Crawfish Festival. She noted that they are excited to pass on the running of the festival and look forward to many more successful festivals in the future.

Ryan Miller, Miller Insurance, announced that the Tualatin School House Pantry had received a \$2,000 grant through Safeco Insurance Make Things Happen grant program. They are now in the running to receive a \$10,000 grant, but need the help of Tualatin citizens to go online and vote for the pantry at www.safecoinsurance.com/makethingshappen.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will first ask staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, 1) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

MOTION by Council President Monique Beikman, SECONDED by Councilor Nancy Grimes to approve the consent agenda.

Vote: 6 - 0 MOTION CARRIED

1. Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting on July 22, 2013
2. Consideration of Approval of a New Liquor License Application for King Estate Winery
3. Consideration **Resolution No. 5159-13** Awarding the Bid for the Operations Warehouse and Related Site Work to TS Gray Construction and Authorizing the Mayor and City Manager to Execute the Contract

4. Consideration of **Resolution No. 5161-13** Awarding the Bid for the SW Boones Ferry Road Waterline Project and authorizing the Mayor and City Manager to Execute the Contract
5. Consideration of Authorization for the Mayor to Sign an Addendum to the Basalt Creek Intergovernmental Agreement (IGA)
6. Consideration of **Resolution No. 5162-13** Authorizing the City Manager to Execute Contracts for Commissions of Public Art at Tualatin Commons Park and the Library to Commemorate Tualatin's 100th Anniversary of Incorporation

E. SPECIAL REPORTS

1. Quarterly Financial Update

Finance Director Don Hudson presented the quarterly financial report for the fourth quarter of fiscal year 2012-13. Revenue and expenditures are low in a couple areas but will increase as monies continue to come in and be recorded for this quarter. Unspent expenditures for items such as the centennial art, that has yet to be commissioned, will be carried forward. This quarter bar code technology for evidence in the police department was purchased, the Tualatin Tomorrow update kicked off, and the city honored its volunteers at the annual Volunteer Appreciation event. Several capital improvement projects were completed including the 86th and Cherokee water lines and the Joshua Street sewer repair. The FY 13-14 budget in brief was sent out in the August newsletter. The fiscal health update is looking good as the PERS reform passed the legislature. The savings from the reforms will be set aside for PERS reserves in the future.

Mayor Ogden asked if the expected higher PERS rate is included in the FY 15-16 model. Director Hudson stated that the model does include the increase in that fiscal year.

F. PUBLIC HEARINGS – Legislative or Other

G. PUBLIC HEARINGS – Quasi-Judicial

1. Petition Requesting Annexation of Property at 17905 SW Pacific Hwy. (Tax Map 2S15C, Tax Lot 2200) and Withdrawing the Territory from the Washington County Enhanced Sheriff Patrol District and the County Urban Road Maintenance District (ANN-13-01)

Mayor Ogden opened the expedited annexation hearing. He read the rules of the hearing in accordance with ORS 107.763(5) and (6) and ORS 197.796(3)(b).

Senior Planner Will Harper, Planning Manager Aquilla Hurd-Ravich, and Assistant City Manager Alice Rouyer presented the petition for annexation for the Estate of Loretta Garcia. Planner Harper presented the petition noting that there are currently four existing structures on the property. When annexed this property will be in the General Commercial Planning District and non-conforming properties will have to be brought into compliance upon redevelopment. The property will be withdrawn from the Washington County Enhanced Sheriff Patrol District and the Urban Road Maintenance District if the annexation is approved.

Keith Benjamin, representing the Estate of Loretta Garcia and Executor Daniel Garcia, requested that the Council direct staff to draft the ordinance for the annexation of the property.

PUBLIC COMMENT

None

COUNCIL QUESTIONS

None

COUNCIL DELIBERATIONS

None

MOTION by Council President Monique Beikman, SECONDED by Councilor Frank Bubenik to direct staff to prepare an ordinance granting ANN-13-01 and remove the property known as Tax Lot 2200 on Washington County Assessor's Map 2S1 15C located at 17905 SW Pacific Hwy and withdrawing the territory from the Washington County Enhanced Sheriff Patrol District and the County Urban Road Maintenance District.

Vote: 6 - 0 MOTION CARRIED

H. GENERAL BUSINESS

1. Consideration of **Resolution No. 5160-13** Authorizing Execution of an Annexation Agreement With the Estate of Loretta Garcia to Govern Annexation of .62 Acres of Land Located at 17905 SW Pacific Hwy (Tax Map 2S1 15C Tax Lot 2200)

Senior Planner Will Harper, Planning Manager Aquilla Hurd-Ravich, and Assistant City Manager Alice Rouyer presented the resolution that would authorize execution of an Annexation Agreement with the Estate of Loretta Garcia. Planner Harper presented the petition noting that there are currently four existing structures on the property. When annexed this property will be in the General Commercial Planning District and non-conforming properties will have to be brought into compliance upon redevelopment. The owner agreed to remove the existing pole sign prior to submitting an Architectural Review for any redevelopment on the property or prior to December 31, 2015, whichever occurs first.

Keith Benjamin, representing the Estate of Loretta Garcia and Executor Daniel Garcia, stated that the estates' request for annexation is to increase the

marketability of the property.

PUBLIC COMMENT

None

COUNCIL QUESTIONS

Councilor Grimes asked for clarifications regarding the non-conforming uses. Planner Harper stated that all of the buildings will not have to be brought into conformance until they are redeveloped but the pole sign is on a timeline.

Councilor Davis asked if the surrounding properties had been or if there were plans to have them annexed. Planner Harper stated that they are currently not annexed and there have been inquiries but no pre-applications have been received.

Mayor Ogden asked how it was determined that this property would be part of the General Commercial Planning District. Planner Harper stated that it has been designated this way based on the Tualatin Plan Map.

COUNCIL DELIBERATIONS

None

MOTION by Council President Monique Beikman, SECONDED by Councilor Joelle Davis to approve Resolution No. 5160-13 authorizing execution of an annexation agreement with the Estate of Loretta Garcia to govern annexation of .62 acres of land located at 17905 SW Pacific Hwy (Tax Map 2S1 15C Tax Lot 2200).

Vote: 6 - 0 MOTION CARRIED

I. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

J. COMMUNICATIONS FROM COUNCILORS

Councilor Bubenik read and submitted a statement regarding the Nyberg Rivers Master Plan into the record.

K. ADJOURNMENT

Mayor Ogden adjourned the meeting at 8:17 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor