



MEMORANDUM CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: October 22, 2012

SUBJECT: Work Session for October 22, 2012

- 1) **5:00 p.m. (15 min) – Outside Agency Funding Distribution.** The fiscal year 2012/2013 budget includes \$15,000 to be allocated to "outside agencies." The money has traditionally been awarded to agencies that provide social services to the Tualatin community. Staff solicited proposals; attached are the responses and requests. Also attached is a spreadsheet with information from past years.
- 2) **5:15 p.m. (30 min) – Transportation System Plan Update.** On September 20th, the City hosted a Transportation Summit which presented the culmination of the work of the Transportation Task Force throughout 2012. At tonight's work session, staff will present a summary of the summit. At the summit, there was discussion regarding the need for some additional traffic analysis; we will discuss this additional analysis tonight, along with the next steps and schedule.
- 3) **5:45 p.m. (45 min) – Linking Tualatin Project Update and Next Steps.** The purpose of tonight's work session item is to discuss next steps in the Linking Tualatin project as a result of Council feedback at the August 13th work session, and changes in the Southwest Corridor Plan schedule.
- 4) **6:30 p.m. (15 min) – Comments to Metro Regarding Grimm's Fuel.** Grimm's Fuel is going through the Metro process for renewal of their solid waste facility license / yard debris composting facility. Metro has solicited comments from us; attached is a draft letter. Comments are due to Metro right away.
- 5) **6:45 p.m. (10 min) - Council Meeting Agenda Review, Communications & Roundtable.** This is an opportunity for the Council to review the agenda for the October 22, 2012 Council meeting and take the opportunity to brief the rest of the Council on any issues of mutual interest.



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Maureen Smith, Deputy City Recorder
Sara Singer, Deputy City Manager

DATE: 10/22/2012

SUBJECT: Outside Agencies Allocation of Funds for FY 2012/13

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to review the funding requests from Outside Agencies for the current fiscal year and provide direction on award amounts.

EXECUTIVE SUMMARY:

Tualatin opened its grant process in late August, 2012. A letter of invitation was e-mailed to all organizations that received funding in FY 2011-12. Information on submitting an application was available on our website to all interested organizations. The deadline for receiving applications was Friday, October 12, 2012. The FY 2012-13 budget has set aside \$15,000 for outside agencies grants.

Applications received by the City of Tualatin for the current fiscal year are copied and enclosed for Council's review.

RECOMMENDATION:

Council provides direction on the allocation of funds, then staff will disburse funds accordingly. If Council does not provide direction, the funds will remain in the budget.

Attachments: [A - Requests for Funding 2012/13](#)
[B - Past Year's Requests/Disbursements](#)
[C - Applications Received](#)

Outside Agencies Funding Requests FY 2012-2013

Organization	Amount Requested	% of Tualatin Residents Served in 2011/12	Target Population	Summary / Specific Request
The Caring Closet <i>(a program of The Foundation for Tigard-Tualatin Schools)</i>	\$2,500	35% <i>(approx 600 Tualatin children)</i>	Disadvantaged students that attend any Tualatin School in the district. In addition to low income, may be referred due to homelessness, domestic violence, fire or other damage to home & belongings.	Cover cost of providing clothing, personal hygiene items and bedding for children in need that attend Tualatin/Tigard schools
Community Action Organization	\$5,000	6% <i>(approx. 100 Tualatin residents)</i>	Provide comprehensive set of programs/services aimed at assisting low-income Tualatin residents increase & maintain income security & housing stability. Provide emergency rent assistance to residents that have received a 72-hour eviction notice.	Supplement Emergency Rent Assistance for Tualatin residents ensuring an additional 10 households. 90% of funds will be invested back into the community in the form of rent assistance payments made directly to landlords.
Good Neighbor Center	\$3,000	2.5% <i>(fluctuates depending on position on the waiting list or assigned to other shelters)</i>	Homeless families from Tualatin and throughout Washington County	General operating support. Experiencing ongoing decline in federal & state support for social services, & a still-weak economy impacts donations received.
Mask and Mirror Community Theatre	\$1,500 <i>(w/add'l in-kind use of city facilities of up to \$1,000 rental value on available basis)</i>	53% <i>(over 700 from Tualatin in attendance at theatre events & activities)</i>	Children to senior citizens by providing quality entertainment and cultural enlightenment to the community; targeting, but not limited to, families.	Theatre events will benefit the community by providing entertainment, education, community social & creative opportunities & community service.
Sexual Assault Resource Center	\$1,000	200 Tualatin residents <i>(Services equally available to all cities in Washington Co)</i>	Survivors of sexual assault regardless of whether reported & or how long since post assault. Objective is to stabilize and regain control of their lives.	Support general operating expenses, and help cover prorated cost of Exec Director salary ensuring oversight of 24/7 crisis support services.
Tigard-Tualatin Family Resource Center	\$4,500	36% <i>(720 estimated Tualatin families)</i>	Tigard-Tualatin School District families as well as parents with children 0-5 that will eventually enter into the school district	To supplement grant from Washington County Commission on Children & Families to fund additional staff hours and provide outreach to schools at Back to School nights, Community Resource Fairs, other events
Tualatin School House Pantry	\$4,000	1,537 Tualatin families each month	Low-income and homeless families, primarily Tualatin residents. Provide food to anyone from service area that asks for assistance.	Support cost of food purchases such as milk, chicken, dry goods & diapers for children.
TOTAL REQUESTED	\$21,500			

OUTSIDE AGENCIES REQUESTS & DISBURSEMENTS 2009/10 TO 2012/13

	2009/10		2010/11		2011/12		2012/13
City Donation Amount	\$15,000		\$15,000		\$15,000		\$15,000
Total Requested (from agencies)	\$22,500		\$22,500		\$25,500		\$21,500
	REQUEST	RECEIVED	REQUEST	RECEIVED	REQUEST	RECEIVED	REQUEST
Caring Closet					\$5,000	\$1,000	\$2,500
Community Action Organization	\$3,000	\$2,000	\$3,000	\$2,000	\$5,000	\$2,000	\$5,000
Domestic Violence Resource Ctr	\$3,000	\$2,000	\$3,000	\$2,000	\$3,000	\$2,000	<i>(no request rec'd)</i>
Good Neighbor Center	\$3,000	\$2,000	\$3,000	\$2,000	\$3,000	\$2,000	\$3,000
Mask & Mirror Theatre (new)							\$1,500
Sexual Assault Resource Center	\$2,000	\$1,000	\$2,000	\$1,000	<i>(no request rec'd)</i>	\$0	\$1,000
Tigard-Tualatin Family Resource Ctr	\$5,500	\$4,000	\$5,500	\$4,000	\$4,000	\$4,000	\$4,500
Tualatin School House Food Pantry	\$5,000	\$4,000	\$5,000	\$4,000	\$4,000	\$4,000	\$4,000

Submission information

Form: Outside Agency Funding Request Form

Submitted by Visitor

Tuesday, October 9, 2012 - 15:20

50.53.70.5

Agency Name:

Caring Closet, A Program of the Tigard Tualatin School District

Address:

6960 SW Sandburg Street

City:

Tigard

State:

Oregon

Zip Code:

97223

Contact Name:

Marilyn Hassmann

Telephone Number:

503-603-1576

Email Address:

mhassmann@ttsd.k12.or.us

Request:

\$2,500

What is the request for?:

The Tigard-Tualatin School District is submitting this request for \$2,500 to provide funding for its Caring Clothes Closet.

While the Caring Closet receives many garments as donations, we are frequently critically low in supplies of certain items. We would like to purchase high-need, high-demand clothing items such as new and gently used blue jeans, new and gently used coats and tennis shoes.

Additionally, the Caring Closet would like to purchase new items that are of a more personal nature including undergarments, socks, sleeping bags and personal hygiene items such as shampoo, soap and deodorant.

Describe the agency's mission:

The Caring Closet is a supplemental clothing resource for low income students attending school in the Tigard-Tualatin School District who are observed by school staff as being in need of clothing and shoes, including an increasing number of homeless students. For a child in school, it is hard to succeed when your clothes or shoes don't fit or you lack basic personal hygiene. The goal of the program is to help

students in need feel good about the clothes they wear to school, minimize insecurity, enhance their school experience, and boost their educational success.

What group of citizens in Tualatin does your organization target?:

The Caring Closet serves disadvantaged students who attend any Tualatin school in the Tigard-Tualatin School District. In addition to low income, students may be referred to the Caring Closet due to homelessness, domestic violence, fire or other damage to home and belongings and other case by case circumstances.

What types of services will be provided in the funding request year?:

Needy students in kindergarten through grade 12 are referred to the Caring Closet by a school counselor or teacher. The parents are contacted and a private appointment is arranged to come and "shop" for free school clothes and supplies. To promote self-esteem, the Caring Closet is arranged with shelves and racks so students can pick items and feel like they are shopping. Each child receives: 2 pants, 5 shirts, 1 new pair of tennis shoes, 3 new underwear, 3 new pair of socks, 1 coat, 1 sweatshirt, 1 pajama, hat, gloves, scarf, hygiene items, and school supplies, towels, bedding or sleeping bag as needed. Children are allowed 2 visits to the Caring Closet per school year.

How many Tualatin residents will be served?:

The Caring Closet expects to serve 600 Tualatin children.

What percentage of your program is dedicated to service in Tualatin?:

Approximately 35%

In addition to serving low income students, the Caring Closet provides students in the District with volunteer and service opportunities and fulfillment of high school volunteer hours.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here:

Tualatin:

Last year received \$1,000, This year request \$2,500

Tigard:

Last year received \$5,000, This year request \$5,000

Please submit your budget information:

cc ttsd financial stmt and budget.docx

Please submit your Board information:

cc ttsd 2011-12 board members to post.doc

Please submit a copy of your 501(c)3 cert.:

cc ttsd district tax exempt letter1.pdf

Other Attachments:

caring_closet_budget_2012-2013.xls

Source URL (retrieved on 2012-10-10 11:59): <http://www.tualatinoregon.gov/node/13634/submission/618>



Tigard - Tualatin School District 23J
Larry Hibbard Administration Center
6960 SW Sandburg Street
Tigard, Oregon 97223
503-431-4000 • fax 503-431-4047
www.ttsd.k12.or.us

September 28, 2012

To Whom It May Concern:

The Caring closet is part of the Tigard-Tualatin School District. Its purpose is to provide the clothing, shoes, and personal hygiene items students need to be able to come to school each day, ready to learn.

Sincerely,

Roger D. Rada
Superintendent

BOARD OF DIRECTORS – 2011 - 2012

TIGARD-TUALATIN SCHOOL DISTRICT 23J

Hibbard Administration Center

6960 SW Sandburg St.

Tigard, OR 97223

Phone: 503-431-4000 Fax: 503-431-4047

<u>Position #</u>	<u>Director</u>	<u>Year Elected</u>	<u>Term Ends</u>
1	Dr. Barry Albertson 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.albertson@ttsd.k12.or.us (H) 503-590-5445	2009	2013
2	Robert (Bob) Smith 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.smith@ttsd.k12.or.us (H) 503-590-2477	2011	2015
3	Dana Terhune (Vice Chair) 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.terhune@ttsd.k12.or.us (H) 503-803-0767	2009	2013
4	Jill Zurschmeide 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.zurschmeide@ttsd.k12.or.us (H) 503-486-5435	2007	2015
5	Maureen Wolf (CHAIR) 6960 SW Sandburg Street Tigard, OR 97223 email address: boardmember.wolf@ttsd.k12.or.us (H) 503-579-0001	2009	2013

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: April 4, 2003

Person to Contact:

Ms. Regina Parker 31-07403
Customer Service Specialist

Tigard School District 23J
6960 SW Sandburg St.
Tigard, OR 97223-8039

Toll Free Telephone Number:

8:00 A.M. to 6:30 P.M. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

93-0572833

Dear Sir or Madam:

This responds to your request dated March 3, 2003, for information concerning your organization's federal tax status.

Our records indicate that your organization may be a governmental instrumentality or a political subdivision of a state.

No provision of the Internal Revenue Code imposes a tax on the income of governmental units (such as states and their political subdivisions). Therefore, it has been the position of the Service that income of governmental units is not generally subject to federal income taxation. If, however, an entity is not itself a governmental unit (or an "integral part" thereof), its income will be subject to tax unless an exclusion or exemption applies.

One exclusion is provided by section 115(1) of the Code, which excludes from gross income:

- (A) income derived from the exercise of any essential governmental function,
and
- (B) income accruing to a state or political subdivision.

Your organization's income may not be subject to tax, either because the organization is a governmental unit (or an "integral part" thereof), or because the income is excluded under section 115. In addition, your organization may also be eligible to receive charitable contributions, which are deductible for federal income, estate, and gift tax purposes. Also, your organization is probably exempt from many federal excise taxes.

Your organization may obtain a letter ruling on its status under section 115, following the procedures specified in Rev. Proc. 2001-1 or its successor.

Your organization may also qualify for exemption from federal income tax as an organization described in section 501(c)(3) of the Code. If the organization is an entity separate from the state, county, or municipal government, and if it does not have powers or purposes inconsistent with exemption (such as the power to tax or to exercise enforcement of regulatory powers), your organization would qualify under section 501(c)(3). To apply for exemption, complete Form 1023 and pay the required user fee.

Tigard School District 23J
93-0572833

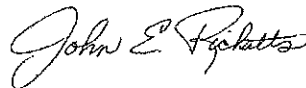
Sometimes governmental units are asked to provide proof of their status as part of a grant application. If your organization is applying for a grant from a private foundation, the foundation may be requesting certain information from your organization because of the restrictions imposed by the Code on such foundations. One such restriction imposes a tax on private foundations that make any "taxable expenditures." Under section 4945(d) and (h) of the Code, "taxable expenditures" include (1) any grant to an organization (unless excepted), unless the foundation exercises "expenditure responsibility" with respect to the grant; and (2) any expenditure for non-charitable purposes. Under section 4942 of the Code, private foundations must also distribute certain amounts for charitable purposes each year--"qualifying distributions"--or incur a tax on the undistributed amount. "Qualifying distributions" include certain amounts paid to accomplish charitable purposes.

Private foundation grants to governmental units for public or charitable purposes are not taxable expenditures under these provisions, regardless of whether the foundation exercises "expenditure responsibility." Under section 53.4945-5(a)(4)(ii) of the Foundation and Similar Excise Tax Regulations, expenditure responsibility is not required for grants for charitable purposes to governmental units (as defined in section 170(c)(1) of the code). Similarly, grants to governmental units for public purposes are "qualifying distributions", under section 53.4942(a)-3(a) of the regulations; and, if they are for charitable purposes, will not be taxable expenditures, under section 53.4945-6(a) of the regulations. Most grants to governmental units will qualify as being for charitable (as well as public) purposes.

Because of these restrictions, some private foundations require grant applicants to submit a letter from the Service determining them to be exempt under section 501(c)(3) and classified as a non-private foundation. Such a letter, or an underlying requirement that a grantee be a public charity, is not legally required to be relieved from the restrictions described above, when the prospective grantee is a governmental unit and the grant is for qualifying (public or charitable) purposes.

We believe this general information will be of assistance to your organization. This letter, however, is not a ruling and may not be relied on as such. If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

Caring Closet Budget Sept. 2012 -Aug. 2013

	2012-2013 budget		
Income			
Unsolicited Donations*	6,500		
Solicited Donations**	20,000		
<u>Total Income</u>	26,500		
Expenses ***			
Shoes			
Clothing		16,000	see table
Personal Hygiene		1,600	see table
Office Supplies		400	see table
Sundries		650	
Volunteer Support		400	
Misc. Expenses		200	
<u>Total Expenses</u>		3500	
		22,750	
Net Income			3,750

Per child avg. cost	Forecast 1600 children served
Shoes \$10.00	\$16,000.00
Clothes \$1.00	\$ 1,600.00
Hygiene \$0.25	\$400.00
\$11.25 per child	\$18,000.00 total

** Caring Closet has one paid employee: Program Director 20 hrs/week. This expense is paid by the Tigard Tualatin School District.
 ** Building and facility expenses for the Caring Closet are paid by the Tigard Tualatin School District.

- *Major unsolicited donors:
- St. Anthony Church/St. Vincent de Paul
 - NW Mortgage Group
 - Consolidated Supply Company
 - Knights of Columbus Tigard Chapter
 - Macerich
 - Tualatin High School ASB and various clubs
 - Tigard High School German Club and various clubs
 - Tigard Rotary Breakfast Club
 - St. James Episcopal Church
 - Catalyst Partnerships
- **Major solicited donors:
- City of Tigard
 - Reser Family Foundation
 - Graco Foundation
 - Target
 - City of Tualatin

Audited Financial Statement – 2011

TIGARD-TUALATIN SCHOOL DISTRICT 23J

Hibbard Administration Center

6960 SW Sandburg St.

Tigard, OR 97223

Phone: 503-431-4000 Fax: 503-431-4047

Due to the large size of this document, please refer to the following link to the Audited Financial Statement for 2011

<http://www.ttsd.k12.or.us/district/business/cafr/2011>

Adopted Budget 2012 – 2013

TIGARD-TUALATIN SCHOOL DISTRICT 23J

Hibbard Administration Center

6960 SW Sandburg St.

Tigard, OR 97223

Phone: 503-431-4000 Fax: 503-431-4047

Due to the large size of this document, please refer to the following link to the Adopted Budget for 2012-2013:

<http://www.ttsd.k12.or.us/district/business/budgets>



CARING CLOSET

On the campus of Tigard High School (503)603-1576
9000 SW Durham Rd., Tigard, Or 97223

For a child in school, it's hard to succeed when you're hungry or your clothes and shoes don't fit. Every day, children of low-income working families in the Tigard-Tualatin School District fall through the cracks of the social service system. Their parents have jobs, but they can't afford adequate food, clothing and school supplies for their children. Children suffer most during tough economic times.

The Caring Closet helps these children by providing:

- Gently used school clothing and coats
- New Shoes
- Backpacks and school supplies
- New underwear and socks
- Basic hygiene products (such as shampoo, toothpaste, toothbrushes, bar soap or towels)
- Emergency Bedding – blankets and sheets- **TWIN SIZE SHEETS NEEDED!**

Children receive support after being referred by their school.

Each year the Caring Closet serves hundreds of children – about 1550 last year. This year, we expect even more! Regardless of finances, children sprout up over the summer and the school clothes that fit in June are often too small when school begins in September. Fall is the time of greatest need.

You can help by:

- Volunteer to help at the Closet
- Donate clean, gently used children's clothing
- Donate packages of new underwear and socks
- Donate new school supplies
- Donate basic hygiene products (such as shampoo, toothpaste, toothbrushes, bar soap or towels)
- OR Providing financial support

**Donations or
Shopping
Weds./Thurs.
By Appointment
Only
503.603.1576**

IF YOUR FAMILY NEEDS HELP: (or if you know a child who needs help)

To schedule an appointment, a child must be referred by the school. Referrals can be made by counselors or staff at ANY of the schools in the Tigard-Tualatin School District. The counselor or staff will e-mail the Caring Closet and provide student name and phone number with the referral. If a family has children in more than one school, a referral from ONE school will cover all students.

****The Caring Closet will contact families to make a personal shopping appointment.****

CARING CLOSET VOLUNTEER AND INFORMATION FORM

Helping Hands with a Heart for Kids

PLEASE CONTACT ME

Name (please print) First _____ Last _____

Address: _____ City: _____ Zip: _____

Phone: _____ e-mail: _____

- I wish to volunteer at the Caring Closet, contact me so I can learn how.
- I would like to be a Caring Closet liaison for _____ school.
- I would like to schedule a presentation on the Caring Closet for my friends, church group, professional or civic organization, or other group.
- Please include me on the list for news and updates.
 prefer e-mail update prefer regular mail update either format
- Please contact me about how my business can partner with the Caring Closet and Caring Community Fund.
(Financial contribution, volunteering as a group, donating useable products, etc.)
- Other _____

CARING CLOSET DONATION FORM

\$20 \$50 \$100 Other \$ _____

All donations are 100% tax-deductible. Federal Tax ID # 93-0572833

Name (please print) _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Make checks payable to: **CARING CLOSET**

Mail address 6960 SW Sandburg St.

Attn: Caring Closet

Tigard, OR 97223

Contact Us: (503) 603-1576 caringcloset@ttsd.k12.or.us

www.thecaringcloset.org

Federal Tax ID # 93-0572833

The Closet is located on the campus of Tigard High School. 503-603-1576



While the closet is open to receive donations of gently used clothing items, other items must be purchased.

We need your help to have new socks, new underwear, and new shoes for the hundreds of students we plan to serve this year.

Won't you join with us and **Have a Heart for Kids?**

Thank You!

Submission information

Form: Outside Agency Funding Request Form

Submitted by Visitor

Tuesday, October 9, 2012 - 16:50

75.148.83.217

Agency Name:

Community Action

Address:

1001 SW Baseline St

City:

Hillsboro

State:

Oregon

Zip Code:

97123

Contact Name:

Renee Bruce

Telephone Number:

503-693-3260

Email Address:

rbruce@caowash.org

Request:

Community Action respectfully requests \$5,000 to be used as emergency rental assistance for residents of the City of Tualatin that are facing eviction from their housing as a result of a temporary inability to afford their rent. In program year 11-12, Community Action provided \$15,000 of emergency assistance to 30 households, keeping 101 children, women and men in their homes. Families experiencing a temporary financial crisis receive up to \$500 to prevent their eviction and are assessed for eligibility for other services to further stabilize their family. The Emergency Rental Assistance program is a cost effective approach to addressing homelessness, stabilizing communities and helping families maintain their self-sufficiency.

What is the request for?:

The \$5,000 requested would supplement the emergency rent assistance available for residents of Tualatin ensuring that an additional 10 households will receive assistance. 90% of the funds will be invested directly back into the Tualatin community in the form of rent assistance payments made directly to landlords on the client's behalf.

Describe the agency's mission:

Community Action leads the way to eliminate conditions of poverty and creates opportunities for people and communities to thrive.

What group of citizens in Tualatin does your organization target?:

The Emergency Rent Assistance program Services serves low-income Tualatin residents that have received a 72 hour eviction notice.

What types of services will be provided in the funding request year?:

Community Action will continue to provide a comprehensive set of programs and services aimed at assisting low-income Tualatin residents increase and maintain income security and housing stability.

How many Tualatin residents will be served?:

The Emergency Rent Assistance Program will serve approximately 100 Tualatin Residents.

What percentage of your program is dedicated to service in Tualatin?:

Approximately 6% of all Emergency Rent Assistance is provided to residents of Tualatin.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here:

Community Action is also requesting funds from Washington County, City of Beaverton, City of Hillsboro, City of Tigard, City of Sherwood, and City of Forest Grove to support the Emergency Rent Assistance program.

Please submit your budget information:

[2013 budget.xlsx](#)

Please submit your Board information:

[2012-13 bd member list.pdf](#)

Please submit a copy of your 501(c)3 cert.:

[irs 501c3 letter 2010.pdf](#)

Other Attachments:

[11-12 city stats with direct - tualatin.pdf](#)

Source URL (retrieved on 2012-10-10 12:00): <http://www.tualatinoregon.gov/node/13634/submission/621>



2012-2013 BOARD OF DIRECTORS

EXECUTIVE COMMITTEE

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Vice-Chair: Ronald Sarazin, President, Olympic Performance
Treasurer: Scott Gardner, Project Manager, Financial Systems Project, PGE
Secretary: Dana Galaxy, Community Representative
At-Large: Leslea S. Smith, Regional Director, Oregon Law Center
At Large: Richard M. Odell, Dir of Communications & Assistant to the Pres,
Kaiser Permanente

BOARD MEMBERS

Ann E. Barr-Gillespie, Vice Provost and Executive Dean, Pacific University
Denny Doyle, Mayor, City of Beaverton
Dick Schouten, County Commissioner
Jerry Willey, Mayor, City of Hillsboro
Joelle Davis, City Councilor, Tualatin
Kevin Aguirre, District Manager, Oregon Dept of Human Services
Leda Garside, Clinical Services Manager for ¡Salud!
Leonor Garcia, Head Start Policy Council
Lou Ogden, Mayor, City of Tualatin
Lynn Baker, Manager, Virginia Garcia Memorial Health Center, *for Centro Cultural*
Margaret Doherty, State Representative
Nancy M. Ford, Director, E.I./Early Childhood Special Education, NW Regional ESD
Yesenia Rojas, Community Representative

Community Action

Emergency Rental Assistance 12-13 Adopted Budget

	Total Cost	City of Tualatin	Federal EFSP	State of Oregon	Washington County	City of Hillsboro	City of Beaverton	City of Tigard	City of Forest Grove	United Way	Private donations
Staffing, 1FTE	\$57,322			\$57,322							
Recognition	\$500										\$500
Client Expenses	\$238,275	\$4,500	\$88,175		\$35,000	\$4,500	\$30,000	\$5,400	\$2,700	\$36,000	\$32,000
Administration	\$12,008	\$500	\$1,799	\$5,059	\$0	\$500	\$0	\$600	\$300	\$0	\$3,250
Total Cost	\$308,105	\$5,000	\$89,974	\$62,381	\$35,000	\$5,000	\$30,000	\$6,000	\$3,000	\$36,000	\$35,750

Emergency Rental Assistance 11-12 Actual Expenditures

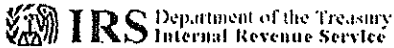
	Total Cost	City of Tualatin	State of Oregon	Federal EFSP	City of Hillsboro	City of Beaverton	City of Tigard	City of Sherwood	City of Forest Grove	United Way	Private donations
Staffing, 1FTE	\$52,543		\$52,543								
Recognition	\$755										\$755
Client Expenses - Rent	\$226,307	\$1,800		\$49,382	\$4,500	\$40,000	\$5,400	\$1,800	\$5,607	\$81,068	\$36,750
Administration	\$16,136	\$200	\$5,254	\$1,008	\$500	\$4,000	\$600	\$200	\$623	\$0	\$3,751
Total Cost	\$295,741	\$2,000	\$57,797	\$50,390	\$5,000	\$44,000	\$6,000	\$2,000	\$6,230	\$81,068	\$41,256

**Community Action
Service Statistics
July 1, 2011 - June 30, 2012**

Tualatin

PROGRAMS	NUMBER SERVED	VALUE
Child Care Resource & Referral: Connecting families with child care and enhancing the quality of care		
Training for Child Care Providers and Teachers	Participants	45
	Training Hours	360
		\$17,521
Intel Family Child Care Network	Providers	0
	Direct	
		\$0
Child Care Referrals	Referral Calls	41
	Households Assisted	19
		\$4,102
Energy & Emergency Rent Assistance: Helping families stay warm and housed		
Energy Assistance	Individuals	988
	Households	314
	Direct	\$149,735
		\$193,012
Emergency Rent Assistance	Individuals	101
	Households	30
	Direct	\$15,000
		\$16,501
Head Start: Comprehensive early childhood programs preparing children for educational success		
Head Start	Children	46
	Households	43
		\$393,754
Housing & Homeless Services: Promoting housing stability and sheltering families in times of crisis		
Support Services	Individuals	5
	Households	1
		\$1,873
Housing Placement & Short Term Rent Assistance	Individuals	3
	Households	1
	Direct	2,678
		\$3,774
Rent Well Tenant Education	Individuals	3
		\$264
Homeless Children's Services	Children	9
		\$1,102
Emergency Shelter	Individuals	14
	Households	3
	Bednights	518
		\$57,447
Food Assistance	Food boxes	0
		\$0
Information & Referral		
Calls to 211 Info	Individuals	842
		\$4,256
Opening Doors: Helping women to have healthy babies and strengthening parenting skills		
Referrals and Linkages	Individuals	43
		\$162,296
Comprehensive Prenatal Support	Individuals	4
		\$15,097
Comprehensive Parenting Support	Households	10
		\$28,823
Weatherization: Keeping families safe and warm, and reducing energy costs		
Electricity Conservation	Housing Units	5
	Individuals	9
	Households	5
	Direct	\$258
		\$7,246
Comprehensive Weatherization	Housing Units	1
	Individuals	5
	Households	1
	Direct	\$11,443
		\$14,972
Energy Education	Individuals	23
	Households	7
		\$1,895
Community Involvement		
Volunteerism	Individuals	133
	Hours	1,131
		\$24,634

Individuals served (duplicated)	1,308
Service Requests	434
Referral Only contacts	883
Total value	\$948,569



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667582
Jan. 25, 2010 LTR 4168C E0
93-0554941 000000 00

00018010
BODC: TE

COMMUNITY ACTION ORGANIZATION
1001 SW BASELINE ST
HILLSBORO OR 97123-3822



016039

Employer Identification Number: 93-0554941
Person to Contact: Mr. Miller
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 13, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in April 1974.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Submission information

Form: Outside Agency Funding Request Form

Submitted by Visitor

Monday, October 8, 2012 - 15:51

98.246.40.119

Agency Name:

Good Neighbor Center

Address:

11130 SW Greenburg Road

City:

Tigard

State:

Oregon

Zip Code:

97223

Contact Name:

Jack Schwab

Telephone Number:

503-443-6084

Email Address:

jschwab@goodneighborcenter.org

Request:

\$3,000

What is the request for?:

This request for general operating support. We are experiencing an ongoing decline in federal and state support for social services. At the same time, a still-weak economy continues to impact discretionary giving by private business and individuals. But the need for shelter is greater than ever.

Describe the agency's mission:

The Good Neighbor Center (GNC) is a 9 bedroom family homeless shelter with a 36 bed capacity that annually provides emergency shelter for 75-95 families. For the past 12 years our mission has been to provide safe, emergency housing with supportive and empowering services for families. We empower families to overcome barriers and move into stable housing.

What group of citizens in Tualatin does your organization target?:

Homeless families from Tualatin and throughout Washington County.

What types of services will be provided in the funding request year?:

Although our first objective is to provide food and shelter to homeless families, we believe in “giving a hand up, not a hand out” through services that include case management, assistance with housing and employment needs, weekly Life Skills and Rent Well classes, and education advocacy.

How many Tualatin residents will be served?:

In FY2011-2012, we served 3 adults and 3 children from Tualatin

What percentage of your program is dedicated to service in Tualatin?:

In FY 2011-2012, we served 122 adults and 132 children overall from 80 families. The percentage of Tualatin families this year was 2.4%. The percentage in 2010-2011 was 8%. The numbers fluctuate depending on how families are positioned on the county-wide waiting list and whether a family is assigned to our shelter or one of the other two that serve Washington County.

Please note that the Homeless Management Information System only tracks a family's last known permanent address (zip code), instead of where they have been parking their car, doubled up with friends and relatives or staying in a motel with a voucher from a local church.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here:

Government Body	Last Year	This Year
Washington County Safety Levy	\$243,847	\$251,163
SHAP (State)	\$46,928	\$42,416
ESG (Federal)	\$22,050	\$10,000
City of Tigard	\$15,000	\$15,000
City of Beaverton	\$9,001	\$8,000

Please submit your budget information:

[fy2012-13_budget.xlsx](#)

Please submit your Board information:

[board_roster.docx](#)

Please submit a copy of your 501(c)3 cert.:

[501c3.docx](#)

Other Attachments:

Source URL (retrieved on 2012-10-10 11:48): <http://www.tualatinoregon.gov/node/13634/submission/604>

Good Neighbor Center

Operating Budget 2012-13

Adopted 6/26/12

	Budget <u>FY2012</u>	12 Months <u>FY2012</u>	Budget <u>FY 2013</u>	Notes
<u>REVENUE</u>				
Washington County Levy	243,847.00	248,915.41	251,163.00	
WA Co Maintenance Funds	15,000.00	15,000.00	15,000.00	
Roof Grant (CDBG)	0.00	0.00	29,000.00	
ESG (State/CAO)	22,050.00	22,418.73	10,000.00	
ESG (FEMA/CAO)	0.00	0.00	10,000.00	
SHAP (CAO/State)	46,928.00	46,614.15	42,416.00	
HUD Grant	31,300.00	26,823.39	30,289.00	
City of Beaverton (CDBG)	9,000.00	9,961.00	8,000.00	
City of Tigard	15,000.00	15,000.00	15,000.00	
City of Tualatin	2,000.00	2,000.00	2,000.00	
Private Donations	81,000.00	73,105.65	83,000.00	
Foundation Grants	25,000.00	11,000.00	25,000.00	
Fundraising Events	17,000.00	20,549.00	25,000.00	
Children's Program Grants	10,000.00	5,680.00	10,000.00	
<i>Sydney Webb Fund</i>	0.00	5,588.00	0.00	
<i>Miscellaneous Income</i>	0.00	2,141.40	0.00	
Interest Income	2,500.00	226.58	500.00	
Designated Use Donations	5,000.00	8,117.00	7,000.00	
Other Income	0.00	1,116.87	1,000.00	
Health Care Credit	0.00	4,907.00	5,000.00	
Online Donations	3,000.00	3,903.18	5,000.00	
TOTAL REVENUE	528,625.00	523,067.36	574,368.00	
<u>EXPENSE</u>				
Wages	308,000.00	353,709.88	330,000.00	
Payroll Taxes	32,000.00	38,636.73	34,000.00	
Medical/Dental/Life Insurance	52,500.00	59,868.28	42,000.00	
IRA Retirement Plan	7,000.00	6,609.00	7,000.00	
Sub-Total Personnel	399,500.00	458,823.89	413,000.00	
Business/Property/Liability Ins.	6,000.00	6,803.00	5,000.00	
Worker's Compensation Ins.	5,400.00	6,493.14	6,400.00	
Auto Insurance	0.00	1,403.00	1,400.00	
Director & Officer Ins.	1,500.00	0.00	2,100.00	
Sub-Total Insurance	12,900.00	14,699.14	14,900.00	
Shelter Food Needs	1,400.00	420.42	1,200.00	
Children's Program	5,000.00	2,453.66	2,500.00	
Adult Education Support	200.00	0.00	0.00	
Offsite Storage	2,100.00	1,991.07	600.00	

Client Assistance Expense	1,600.00	1,302.78	1,600.00
Transition Housing Assistance	5,000.00	854.00	2,500.00
Drug Testing	1,000.00	795.00	1,000.00
Sub-Total Program	16,300.00	7,816.93	9,400.00
Heat	8,000.00	5,188.49	7,000.00
Electricity	9,500.00	8,884.03	9,500.00
Water/Sewer	6,000.00	5,641.78	6,600.00
Refuse	5,000.00	5,843.67	4,000.00
Telephone / Internet	6,000.00	7,415.98	5,000.00
Floor Care	3,000.00	2,224.18	2,500.00
Roof Replacement	0.00	0.00	29,000.00
County Maintenance Funds	15,000.00	5,113.89	15,000.00
Facility Maintenance	7,500.00	7,698.68	9,000.00
Sub-Total Facility	60,000.00	48,010.70	87,600.00
Financial Audit/Tax Returns	8,200.00	11,150.00	9,000.00
Office Supplies	3,000.00	2,066.98	2,500.00
Office Equipment	4,000.00	2,998.52	4,000.00
Bookkeeping Service	4,500.00	4,333.25	4,500.00
Bank Charges	350.00	450.82	350.00
Automotive Expenses	1,500.00	726.47	1,500.00
Licenses & Taxes	300.00	231.50	300.00
Dues & Subscriptions	650.00	282.04	350.00
Training	1,500.00	908.76	1,000.00
Travel & Reimbursement	4,000.00	3,491.10	4,000.00
Sub-Total Administration	28,000.00	26,639.44	27,500.00
Volunteer Recognition	300.00	58.66	300.00
Staff Recognition	1,500.00	1,711.04	2,000.00
Sub-Total Volunteer	1,800.00	1,769.70	2,300.00
Printing	2,500.00	4,547.99	4,500.00
Postage	2,000.00	2,909.25	3,000.00
Advertising	250.00	744.00	500.00
Website/IT/Media	0.00	0.00	1200.00
Fundraising Expense	0.00	2,050.00	2,500.00
Sub-Total Mktg & Development	4,750.00	10,251.24	11,700.00
Designated Use-Expense	5,000.00	7,473.17	7,000.00
Other Expense	500.00	322.34	500.00
Sub-Total Other	5,500.00	7,795.51	7,500.00
TOTAL EXPENSE	528,750.00	575,806.55	573,900.00
NET INCOME	-125.00	-52,739.19	468.00

East Washington County Shelter Partnership Council, Inc., dba Good Neighbor Center
Board of Directors 2012-13

Name/Address

Affiliation

Officers

Jim Strickler, Chair
14677 SW 106th Ave.
Tigard, Oregon 97224
(503)598-8061
jim.p.strickler@gmail.com

Blue Bird Transfer
Vice President

Steve Schmitt, Vice Chair
Sherwood, Oregon
(503)281-0055
srs@berryinsuranceagency.com

The Berry Group
Insurance - CLU

Lete Davis, Secretary
21843 SW Sherwood Blvd. #203
Sherwood, OR 97140
(503)935-6470
leted@europa.com

St. Francis Church - Sherwood
Retired

Jennifer Sheasgreen, Treasurer
10300 SW Greenburg Rd., Suite 465
Tigard, OR 97223
(503) 208-2169
jsheasgreen@doralbankusa.com

Doral Healthcare Finance
Managing Director

Directors

Kathy Kendall Johnston
13536 SW 61st Ave.
Portland, OR 97219
(503) 943-8004
kathykendalljohnston@gmail.com

University of Portland
Director of Foundation Development

Bruce Kaiser
8860 SW McDonald Ave
Tigard, OR 97224
(503)639-0318
abkaiser@comcast.net

Lake Oswego School District
Retired Administrator

Steve Metzger
16147 SW Palermo Lane
Tigard, OR 97223
503-336-0227
smetzger@biamp.com

BIAMP
Chief Executive Officer

Sharon Schwinghammer
14580 SW 120th Place
Tigard, Oregon 97224
(503) 579-1947
sschwinghammer@bannerbank.com

Banner Bank
Vice President-Manager

Ellen Sutton
13326 SW Shore Drive
Tigard, OR 97223
(917) 697-9847
suttonellen@yahoo.com

Attorney-at-Law

Dean Williams
8880 SW Nimbus Ave. Suite D
Beaverton, OR 97008
(503)616-7883
dwilliams@watrust.com

Washington Trust Bank
Vice President

Marty Wine
13688 SW Hall Blvd. #2
Tigard, OR 97223
(206) 419-8081
mlwine38@gmail.com

City of Tigard
City Manager

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 19 2004

EAST WASHINGTON COUNTY SHELTER
PARTNERSHIP COUNCIL INC
11130 SW GREENBURG RD
TIGARD, OR 97223-5433

Employer Identification Number:
93-1269989
DLN:
17053269739054
Contact Person:
ERIC J BERTELSEN ID# 31323
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated JANUARY 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

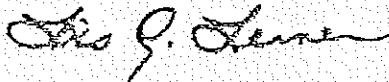
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Submission information

Form: Outside Agency Funding Request Form

Submitted by Visitor

Friday, October 12, 2012 - 16:28

50.137.35.20

Agency Name:

Mask and Mirror Community Theatre

Address:

13166 SW Broadmoor Place

City:

Tigard

State:

Oregon

Zip Code:

97223

Contact Name:

Marsha A Tisdale

Telephone Number:

503-739-0118

Email Address:

mtisdale123@gmail.com

Request:

Our request is for \$1,500 cash grant with additional in-kind use of city facilities of up to \$1,000 rental value on available basis.

What is the request for?:

We need funding to help with program costs and/or facility rental for meetings, rehearsals, storage and performances. We currently rent venues in both Tualatin and Tigard for our productions. Our rental costs vary depending on the venue and audience size with a minimum of \$6000 per year. We rent storage space in Tualatin for scenery, props and costumes at \$1428 per year. In addition, we rent various meeting and rehearsal spaces as needed. As we expand community outreach programs, adding Traveling Thespians, acting workshops, and a proposed children's summer program, the demand for rehearsal, meeting, and production space increases exponentially. Costs for an expanded education outreach program, such as a proposed children's theatre summer program add pressure to our budget. Our general fund budget includes a projected amount from grants that are provided by agencies and organizations wishing to fund the arts. Therefore our request is to supplement our general fund budget.

Requested In-Kind:

Mask & Mirror holds a quarterly meeting in September, December, March, and June. Up to 60 people may attend. We need a room with chairs and a few tables to hold these meetings.

We build our own sets and would appreciate use of a workshop area large enough to cut and paint sheets of plywood with sufficient power source for power tools. Plumbing to allow cleaning of paintbrushes would be a plus.

We are now expanding our educational and community outreach programs. We have been offering free introductory acting workshops. We are now in the process of developing a troop of traveling thespians to offer free presentations to community groups such as schools, senior citizen centers, and community organizations. We are exploring the possibility of offering a children's summer theatre program. In each of these cases rehearsal and production space will be a definite need.

Any help in the above matters would be greatly appreciated.

Describe the agency's mission:

The mission of Mask and Mirror Community Theatre is as follows:

First: To present affordable live theatre productions for the cultural enrichment, entertainment, and inspiration of the residents of Tualatin and Tigard, Oregon.

Second: To foster and develop, through theatrical performances, workshops and other appropriate means, the artistic talents and skills of company members and other interested persons.

Third: To engage in and subsidize social activities designed to foster the foregoing purposes of the organization as limited by the regulations for nonprofit organizations.

The theatrical policy of Mask & Mirror Community Theatre is to consistently strive to present a high-quality finished production of any theatrical presentation which have been selected for production with due regard for excellence, audience appeal, community values, and production demands in proportion to the facilities, budget, and expertise of the group.

Organizational goals shall be to:

1. Provide opportunity for the exercise and enhancement of the creative talents and skills of the members and other interested persons.
2. Foster the pride of production staff in presenting the best of living theatre.
3. Increase literacy and culture in the community through the presentation of theatrical productions.
4. Present an enhanced selection of leisure and entertainment options in the community

What group of citizens in Tualatin does your organization target?:

Theatre appeals to the creative side of everyone, from children to senior citizens. Mask and Mirror strives to provide quality entertainment and cultural enlightenment to community members; targeting, but not limited to, the community's families.

What types of services will be provided in the funding request year?:

Our events will benefit the Tualatin Community by providing entertainment, education, community social and creative opportunities, and community service.

Entertainment: We present three productions each year with marketing to Tualatin and Tigard residents. These are family centric comedies, dramas and musical productions suitable for all ages.

Education: Volunteering for one of our productions provides instant education in the theatre arts!

Additionally, we offer free acting classes to Tualatin and Tigard residents, monthly public play readings (with the audience invited to participate) co-sponsored with the Tualatin and Tigard Libraries, and notification, via our monthly newsletter, of other theatrical education opportunities in local communities.

Social and Creative Opportunities: People often search for ways to find friends and express their artistic drives. Joining a group of creative people united in a purpose such as a theatrical production with its many opportunities for artistic expression and willing volunteers of all types is a natural way to create this community.

Community Service: Mask & Mirror Community Theatre is at its heart a community-minded organization. We must support our local communities so they, in turn, can support us! Members and volunteers come together to community events such as community parades and festivals, and we have contributed food gathered at opening night events to the Tualatin Food Pantry.

How many Tualatin residents will be served?:

Potentially 1,970

What percentage of your program is dedicated to service in Tualatin?:

Audience for main-stage productions in our first season was approximately 1300. An additional 200 people from the area participated in such activities as library readings, general meetings, and acting workshops. Over 700 people, or 53%, came from Tualatin to see our production and participate in other Mask and Mirror activities. We currently have a database of 1000 individuals which includes members, patrons, contributors, and other interested community members. Contact information for a majority is limited to email addresses. Approximately 25% of the contacts have listed physical addresses. The data indicates we have an even division between Tualatin and Tigard addresses, indicating that 50% of people involved (participants and audience) live in Tualatin. Our volunteer efforts in the Tualatin areas include the Crawfish Parade and Festival (where we staff a children's booth and have offered to manage the Community Stage), the Tualatin Riverfront Music Festival, and the Tualatin Farmer's Market. We will be volunteering at the Pumpkin Regatta and will be participating in the presentation for the Heritage Center fundraiser in January of 2013.

Our first productions were well received by the Tualatin and Tigard communities, and as the word spreads of the entertainment quality we offer, we expect a 30% to 33% increase in audience (to approximately 2000) of which 50% or 1000 are expected from the Tualatin community. Indeed, our audience has increased throughout the first season and we have built a strong base of members, participants, and volunteers, as well as residents requesting our monthly newsletters.

Approximately 50% of our audience comes from the Tualatin community for our major presentations. Our volunteer services are divided evenly between Tualatin and Tigard. Our sponsored free acting class is offered in Tualatin, although residents of other communities may join in the activities. 50% of the last four general membership meetings and have been held in the Heritage Center in Tualatin, and we have an agreement for scheduled dates in the Heritage Center for the balance of this season (i.e. 100% of the next four membership meetings). We will also present 8 library readings in the next year, and 7 of these, or 88%, will be in the Tualatin Library.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here:

We received a \$5000 grant from the City of Tigard in June of this year.

Please submit your budget information:

[budget.docx](#)

Please submit your Board information:

executive_board.docx

Please submit a copy of your 501(c)3 cert.:

irs_501c3_letter.pdf

Other Attachments:

news_story.docx

Source URL (retrieved on 2012-10-15 09:32): <http://www.tualatinoregon.gov/node/13634/submission/673>

MASK & MIRROR COMMUNITY THEATRE

2011-2012 Operating Budget (Actual)

Income

Ticket Sales - Three main productions	\$ 13,945.00
Membership - 32 @ \$20.00	640.00
Business and Individual Donations	2,200.00
In-Kind donations	5,000.00
Grants	1,500.00
Program Ads	250.00
T-shirt & concession sales	793.50
Total Income	24,328.50

Expenses

Advertising	\$1,055.98
Cast Celebration	\$305.96
Costumes & Make-up	\$2,461.11
Concession costs	102.47
Dues & Fees	150.00
Equipment & Supplies	517.04
Insurance	500.00
License & application fees	1,000.00
Maintenance & Repair	150.00
Postage	356.11
Printing & Programs	644.00
Program Expenses	1,266.24
Props & Sets	1,231.00
Storage	1,428.00
Sound & Lighting	50.00
Supplies	954.96
Transportation Expenses	73.96
Venue Rental	6,000.00

Total Expenses	\$18,246.83
AVAILABLE ENDING FUNDS	6,081.67

MASK & MIRROR COMMUNITY THEATRE

2012-13 Projected Operating Budget

Income	
Ticket Sales - Three main productions	\$18,128.50
Ticket Donations – Traveling Show	600.00
Membership - average 100 @ \$20.00	2,000.00
Business and Individual Donations	900.00
In-Kind donations	5,000.00
Grants	6,500.00
Fund-raisers	850.00
T-shirt & concession sales	450.00
Total Income	34,428.50
Expenses	
Production costs	\$4,500.00
Venue Rental Fees	\$9,966.00
Royalty Fees	\$2,025.00
Marketing	2,000.00
Design (website and hosting)	3,456.00
Costume & Make-up	1,600.00
Sets & Props	4,500.00
Lighting & Electrical	1,481.50
Storage	1,500.00
Refreshments	300.00
Insurance	500.00
License & Fees	150.00
Fund-raiser costs	150.00
T-shirts	200.00
Postage	900.00
Office supplies/duplicating	1,200.00
Total Expenses	\$34,428.50
AVAILABLE ENDING FUNDS	-0-

THIS IS A PROJECTED BUDGET BASED ON THE FOLLOWING ASSUMPTIONS

Three main productions running 9 shows each with projected 45 ticket sales per show (adjusting for any promotional or complimentary tickets). The amount showing as ticket sales above is calculated at increase of 30% from season 1. One traveling show with average donations of \$2/ticket with a projected 300 persons attending. Venue rental is figured at \$2572 per main production and \$2250 for traveling show. Royalty costs are calculated at \$75 per performance (3 shows x 9 performances at \$75 per performance = \$2,025). All projected costs and revenues are estimates. The budget will be updated as necessary.

MASK & MIRROR COMMUNITY THEATRE

Executive Board

The Executive Board is elected by the membership of Mask & Mirror each spring, and consists of six officers and three members at large. These people oversee a slate of committees organized to conduct the activities of the organization.

The trustees and executive board members from July 1, 2012 through June 20, 2013 are:

President:

Gary Romans Retired (Sales & Marketing)
503-524-2058
13166 SW Broadmoor Place
Tigard, OR 97223

1st Vice President:

Marsha Tisdale, Accountant/Business Owner
503-739-0118
12925 SW Hanson Rd
Beaverton, OR 97008

2nd Vice President:

Ginger Moshofsky, Event Coordinator
503-691-6285
9310 SW Skokomish Lane
Tualatin, OR 97062

Recording Secretary:

Michal Denny, Pianist
503-888-7401
17620 SW Chippewa Trail
Tualatin, OR 97062

Corresponding Secretary:

Pat Romans, Retired (Education)
503-524-2058
13166 SW Broadmoor Place
Tigard, OR 97223

Treasurer:

Sue Hjort, CPA
503-577-9673
14265 SW 150th Ave
Tigard, OR 97224

Members at large:

Mason Hall, Writer
503-603-9909
8363 SW Durham Rd. #9
Tigard, OR 97224

Bev Sterling, Retired (Registered Nurse)
503-691-1779
8214 SW Shenandoah Way
Tualatin, OR 97062

Gillian Stratton, Educator
503-691-5749
9195 SW Iowa Drive
Tualatin, OR 97062

Internal Revenue Service
Director, EO Rulings & Agreements
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

NOVEMBER 2, 2011

MASK & MIRROR COMMUNITY THEATRE
13166 BROADMOOR PLACE
TIGARD, OR 97223

Employer Identification Number:
45-2844500

DOCUMENT LOCATOR NUMBER:
17053-297-00600-1

TOLL FREE NUMBER: 877-829-5500
USER FEE DUE: \$100

Acknowledgement of Your Request

We have received your application and request for exemption from federal income tax; however, we are unable to process your application because the user fee you submitted is insufficient. User fees for determination letter requests were increased for applications postmarked on or after January 4, 2010. We have processed your initial user fee payment and will hold your application for 90 days to enable you to take appropriate action.

Action You May Take

- Submit a check payable to the United States Treasury in the amount due as indicated in the heading of this notice. Include your employer identification number on your check. Send the check and a copy of this letter to:

Internal Revenue Service
P.O. Box 2508
550 Main St., Room 4024
Cincinnati, OH 45201

EXPRESS MAIL: Internal Revenue Service
TE/GE – EO Determinations
550 Main St, Room 4024
Cincinnati, OH 45201

- Submit a written request to have your payment refunded and have the application package returned to you. You may mail your request to the address above or fax your request to 513-263-4330.

If you do not respond within 90 days from the date of this letter, we will close your case. You will be required to resubmit a new application package and new user fee payment if you decide to pursue tax exempt status.

Contact Information

If you have any questions regarding this matter, please call our toll free number shown in the heading. Please Have your employer identification number and document locator number available when you contact us.

THE FOLLOWING IS TAKEN FROM THE TUALATIN LIFE FEBRUARY 2012

Musical Theatre Comes To Tualatin!

Submitted by: Gary Romans

Mask & Mirror Community Theatre of Tigard & Tualatin announces an original musical comedy as its 2nd production. "Robin Hood – The Musical" will open Friday, February 24th at 7:30 PM at the Winona Grange in Tualatin, and continue with 2 performances on Saturday, February 25th at 2 PM and 7:30 PM. The show will then move to "The Stage" at Calvin Presbyterian Church in Tigard from March 3-18, with Saturday and Sunday matinees at 2 PM, plus Saturday nights at 7:30 PM.

This unique re-telling of the Robin Hood legend includes original songs, hip-hop dancing, and surprise appearances by unexpected characters. The cast consists of 17 very talented local adults, and the action is suitable for adults and children of all ages. Families are welcome. This humorous version of the Robin Hood story was written by Tigard residents Glen & Sandy Libonati, with help from Dana & Joe Libonati (Glen's brother and father). Originally staged at the Beaverton Middle School where Glen teaches, the musical has been re-written and expanded to be acted, sung and danced by adult performers for an audience of adults as well as children.

"We had not planned on staging a musical," says Gary Romans, President of Mask & Mirror Community Theatre, "but at one of our first organizational meetings the Libonatis volunteered this production of theirs. We read it, loved it, and we are excited about being able to offer an excellent, low cost entertainment option to the families in Tigard and Tualatin." To reach as many families as possible, Mask & Mirror is staging the show in both Tigard and Tualatin with many 2 PM matinee performances, plus evening performances for adults and older "children."

Mask & Mirror was formed early in 2011 by a group of eight community theatre veterans who were tired of travelling to other communities to perform. Romans says, "It was time to see if there was interest and local support to start a group in Tigard, where I've lived since 1998. The success of our 1st production - "The Green Room" – last November showed that we were right." Mask & Mirror has over 100 local residents volunteering to do everything from painting and setting up chairs to acting and selling concessions. Gillian Stratton, founder and Membership Chair says, "We are always looking for new members. There are hundreds of jobs involved in mounting a production – on and off stage. Talent isn't necessary – we'll train you." In addition to staging 3 productions each season, Mask & Mirror has formed partnerships with both the Tigard and Tualatin Public Libraries and is presenting frequent, free public play readings in the library Community Rooms. Mask & Mirror is also offering free acting classes for anyone in the community from 6th grade to adult, co-sponsored with the Tualatin Community Services Department. "Robin Hood – The Musical" will open in the Winona Grange, 8340 SW Seneca St., Tualatin on Friday, February 24th at 7:30 PM and continue with Saturday, February 25th performances at 2 PM and 7:30 PM. The show will then move to "The Stage" at Calvin Church, 10445 SW Canterbury Lane, Tigard with 9 performances March 3-18; Saturdays at 2 PM and 7:30 PM and Sundays at 2 PM. The play is suitable for all ages. Prices are \$12 Adults; \$10 seniors, students and active military; \$5 under 10 and can be reserved at Tickets@MaskAndMirror.com or by calling 503-691-1779.

Submission information

Form: Outside Agency Funding Request Form

Submitted by Visitor

Friday, October 12, 2012 - 14:17

64.134.223.26

Agency Name:

Sexual Assault Resource Center

Address:

4900 SW Griffith Drive, Suite 100

City:

Beaverton

State:

Oregon

Zip Code:

97005

Contact Name:

Erin ellis

Telephone Number:

503-626-9100

Email Address:

sarc@sarcoregon.org

Request:

SARC is requesting a grant in the amount of \$1000 from the City of Tualatin.

What is the request for?:

SARC is requesting financial assistance to support our general operating expenses. This particular proposal would help to cover the prorated cost of the Executive Director's salary ensuring effective oversight of our 24-hour crisis support services.

Describe the agency's mission:

The mission of the Sexual Assault Resource Center (SARC) of Washington County is to promote social justice by eliminating sexual violence in our community through education, support & advocacy.

Sexual assault is a pressing public health issue and when overlooked produces dire consequences. This type of crime is an act of profound violence subjecting victims to the most intrusive and humiliating acts of control producing not only physical but psychological trauma. According to the National Victim Center approximately one third of survivors develop rape-related post-traumatic stress disorder - repeatedly re-experiencing their ordeal via flashbacks, frightening memories or nightmares. Sexual assault survivors are at higher risk for developing eating disorders, panic attacks, sleep disorders, low self-esteem, and

depression as well as substance abuse. In addition they are 13-times more likely than non-victims to have attempted suicide. According to the Center for Disease Control, one in six women in the US will become the victim of an attempted or completed rape sometime in her life. Alarming Oregon's rate is one in four.

What group of citizens in Tualatin does your organization target?:

SARC's free and confidential services are available to survivors of sexual assault regardless of whether or not they have reported to law enforcement and no matter how long post assault. Survivors' friends and family are equally encouraged to access services as well. The primary objective is to help survivors stabilize and regain control of their lives so they may return to a functioning and meaningful life with as few trauma responses as possible. Residents have the opportunity to build skills that help them remain productive at work, school, and in their communities as well as engage in family or intimate relationships that are healthy and satisfying.

What types of services will be provided in the funding request year?:

The Sexual Assault Resource Center was established in 1977 to help women, men, and teens that have been sexually assaulted. We operate a 24-hour crisis line to provide immediate assistance to all callers who may be requesting crisis counseling, information, and referrals. Volunteer advocates also respond in person to all calls from law enforcement and hospitals to provide crisis intervention and support to survivors during the forensic exam and law enforcement interviews. The Center also provides advocates for court accompaniment and any additional case related meetings as well. A list of additional services is listed below:

- Case Management
- Individual and Group Counseling
- Prevention Education
- Latina Services
- Services for Minor Victims of Human Trafficking

How many Tualatin residents will be served?:

Approximately 200

What percentage of your program is dedicated to service in Tualatin?:

Our services are equitably available to all of the cities within Washington County

If you are requesting funds from Tualatin and other governments in Oregon, please list them here:

Oregon Government 2011 2012

City of Tigard \$6000 \$6000

City of Beaverton \$8036 \$8000

City of Hillsboro \$4000 \$8000

Oregon Domestic & Sexual Violence Services \$51,362 \$51,362

City of Portland \$102,742 \$102,742

Multnomah County \$109,257

Please submit your budget information:

comparative agency budgets 2011-12 2012-13 3.xls

Please submit your Board information:

2012 -13 bod.doc

Please submit a copy of your 501(c)3 cert.:

irs lod.jpg

Other Attachments:

Source URL (retrieved on 2012-10-15 09:31): <http://www.tualatinoregon.gov/node/13634/submission/670>

Board of Directors 2011

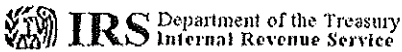
<i>Member</i>	<i>Dates of Service</i>	<i>Board Position</i>	<i>Profession</i>
Debra Dority, JD	Fall 2011 to Present	Chair Governance Committee	Attorney Legal Aid Services of Oregon
Eleanor Laws, JD	Summer 2012 to Present	Vice Chair Governance Committee	Administrative Judge Social Security Administration
Abbey Hendricks	Fall 2009 to Present	Secretary Governance Committee	Human Resource Manager Multnomah County
Tyler Riemann, CPA	Spring 2012	Treasurer Finance Committee	CPA Central City Concern
Sarah Cohen	Fall 2010 to Present	Development Committee	Public Relations Pyramid Communication
Heidi Pollard-Herman, RN	Summer to Present	Development Committee	Labor and Delivery OHSU
Olivia Hipes, CPA	Spring 2012 to Present	Finance Committee	Director of Finance Radiology Practice
Tim Roberts	Summer to Present	Governance Committee	Captain Beaverton Police Department
Gretchen Keebler	Spring 2012	Finance Committee	Event Productions Nordstrom

SEXUAL ASSAULT RESOURCE CENTER

Line Item Annual Budget Comparison

Period: October 1, 2011 - September 30, 2013

	2011-12	2012-13	Difference
Personnel			
1. Salaries	\$497,471	\$496,673	-0.16%
3. Fringe	\$108,063	\$101,873	-6.08%
<i>Sub-Total Personnel</i>	\$605,534	\$598,546	-1.17%
Materials and Services			
5. Training	\$10,900	\$7,597	-43.48%
6. Travel	\$19,839	\$16,800	-18.09%
8. Fees	\$1,030	\$100	-930.00%
10. Client Assistance	\$21,930	\$37,793	41.97%
11. Rent	\$39,144	\$45,000	13.01%
12. Telephones	\$23,582	\$28,599	17.54%
13. Supplies	\$14,042	\$9,100	-54.31%
14. Insurance	\$5,000	\$5,100	1.96%
15. Printing	\$4,200	\$3,500	-20.00%
16. Equipment	\$6,378	\$6,800	6.21%
17. Postage	\$1,800	\$2,000	10.00%
18. Fundraising	\$1,800	\$0	#DIV/0!
19. Recognition	\$1,600	\$362	-341.99%
19. Professional Services	\$1,700	\$8,500	80.00%
<i>Sub Total Materials & Services</i>	\$152,945	\$171,251	10.69%
TOTALS	\$758,479	\$769,797	1.47%



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248221235
Mar. 24, 2009 LTR 4168C E0
93-0800739 000000 00 000
00010709
BODC: TE

SEXUAL ASSAULT RESOURCE CENTER
4900 SW GRIFFITH DR STE 100
BEAVERTON OR 97005-4649



08505

Employer Identification Number: 93-0800739
Person to Contact: April Howard
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Mar. 13, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in May 1991, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script that reads "Michele M. Sullivan".

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Submission information

Form: Outside Agency Funding Request Form

Submitted by Visitor

Tuesday, September 25, 2012 - 14:33

66.154.209.16

Agency Name:

Tigard-Tualatin Family Resource Center

Address:

9000 SW Durham Road, Portable 716

City:

Tigard

State:

Oregon

Zip Code:

97224

Contact Name:

Catherine West

Telephone Number:

503-603-1588

Email Address:

cwest@ttsd.k12.or.us

Request:

The request is for a \$4,500 grant.

What is the request for?:

The request of \$4,500 is to supplement the grant received by the Washington County Commission on Children & Families in order to fund staff hours and to provide outreach to schools at Back to School nights, Community Resource Fairs and other events.

Describe the agency's mission:

The Tigard-Tualatin Family Resource Center is a school-based family resource center that provides social, health and referral services to the community. The center's mission is to build the community's capacity to support its children and families through pooling resources and coordinating services for children and families at the community level. The center's goal is to help families become more self-sufficient and to increase successful family relationships to the school district and community.

The Family Resource Center is viewed as a model for assuring families feel comfortable seeking the kinds of information, resources and support services that all citizens need at various times. It provides service by acting as a connection point for families seeking information, referrals, and on-site social services. It

supports families that struggle everyday to provide for basic needs such as food, clothing, dental, medical and mental health needs.

What group of citizens in Tualatin does your organization target?:

The Tigard-Tualatin Family Resource Center serves Tigard-Tualatin School District families as well as parents with children 0-5 years old that will eventually enter into the school district. The target population within this group is low-income families and others with community resource needs.

What types of services will be provided in the funding request year?:

Center staff will continue to publish a yearly community resource guide, provide support to school staff and agency partners working with families in need and directly connect families with resources including counseling and employment services, domestic violence and government assistance programs, emergency food, holiday assistance, legal help, medical and dental care, shelters and housing, youth programs and more. Center staff will also continue to coordinate Medical Teams International Mobile dental clinics so that children without dental insurance can get care.

The center will coordinate parenting, nutrition and volunteer-led English classes for adults, provide use of office equipment for job search, and give out basic needs items and scholarships for children to participate in after-school activities. In addition, two out stationed Healthy Kids Outreach & Enrollment specialists will help families to enroll children in the Oregon Health Plan so that they have preventative and ongoing medical, dental and mental health coverage.

The center has just begun to serve as a liaison between the new Community Warehouse location in Tualatin and local families in need and has been their highest referring agency with 24 families referred so far, 14 of which were Tualatin residents. Community Warehouse has provided these families with truckloads of furniture and household goods. Rolling Hills Church of Tualatin also just began a weekly "Community Table" event where those in need can eat dinner and learn about community resources. Center staff has begun to attend and will regularly participate throughout the school year in order to increase resource connection for Tualatin residents.

How many Tualatin residents will be served?:

An estimated 720 Tualatin families.

What percentage of your program is dedicated to service in Tualatin?:

Approximately 36% of the Tigard-Tualatin Family Resource Center's operation is dedicated to service in Tualatin.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here:

Washington County Commission on Children & Families- \$75,386

City of Tigard- \$6,500

Please submit your budget information:

[project_resource_11-12.pdf](#)

Please submit your Board information:

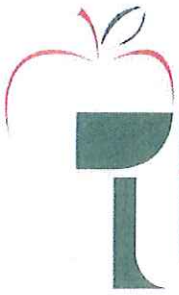
[steering_com_members.doc](#)

Please submit a copy of your 501(c)3 cert.:

[ttsd_tax_exempt_letter.pdf](#)

Other Attachments:

[project_resource_12-13.pdf](#)



Tigard - Tualatin School District 23J

Larry Hibbard Administration Center

6960 SW Sandburg Street

Tigard, Oregon 97223

503-431-4000 • fax 503-431-4047

www.ttsd.k12.or.us

March 30, 2012

**RE: Tax exemption status for Tigard-Tualatin School District 23J and
each of its schools**

Tigard-Tualatin School District 23J and its schools is a political subdivision of the State of Oregon. As such, it is a “governmental unit” as defined in Sections 170(b)(1)(A)(v) and 170(c)(1) of the Internal Revenue Code of 1986, as amended (“IRC”), and is not a private foundation by virtue of IRC Section 509(a)(1).

Governmental units are not required to have a tax exemption determination letter under IRC Section 501(c)(3), but are automatically tax exempt under IRC Section 115. Therefore, this letter is furnished to you in lieu of a federal tax exemption determination letter.

The Taxpayer Identification Number for Tigard-Tualatin School District 23J is 93-0572833.

Sincerely,

Elizabeth Michels

Controller

Tigard-Tualatin School District 23J

Tigard-Tualatin Family Resource Center
 Adopted Budget July 2012-June 2013

Major Revenue Sources	Beginning Balance	Major Expenditure Categories				Projected Ending Balance
		Full Payroll	% Commission	% Donation	Total	
Washington County Commission on Children & Families	\$75,386	Receptionist 0.5 FTE Fringe Roll-Up	3,469.81 <u>3,159.70</u>	9,037.83 <u>8,230.70</u>	12,507.64 <u>11,390.40</u>	
		23,898.04	6,629.50	17,268.54	23,898.04	
		Social Services				
		Facilitator 0.75 FTE Fringe Roll-Up	38,537.25 <u>30,219.25</u>	0.00 <u>0.00</u>	38,537.25 <u>30,219.25</u>	
		68,756.50	68,756.50	0.00	68,756.50	
Grand Total		92,654.54	75,386.00	17,268.54	92,654.54	\$0
Tigard-Tualatin School District In-Kind Contribution Estimated Value	\$49,788					\$0
Lamb	\$10,000					\$0
City of Tigard	\$6,500					\$0
Community Donations In-Kind Contribution Estimated Value to date	\$8,764					\$0
Community Donations (cash) to date	\$75					\$0
Total Cash Revenue	\$91,961					\$0
Total In-Kind Revenue	\$58,552					\$0
Total Cash & In-kind	\$150,513					\$0

Tigard-Tualatin Family Resource Center
 Budget July 2011 - June 2012

Major Revenue Sources	Beginning Balance	Major Expenditure Categories				Ending Balance
		Full Payroll	% Commission	% Donation	Total	
Washington County Commission on Children & Families	\$75,386					
		Receptionist 0.5 FTE 15,675.37	5,029.91	10,645.46	15,675.37	
		Fringe Roll-Up 10,735.25	3,596.31	7,138.94	10,735.25	
		26,410.62	8,626.22	17,784.40	26,410.62	
		Social Services				
		Facilitator 0.75 FTE 37,225.00	37,225.00	0.00	37,225.00	
		Fringe Roll-Up 29,534.78	29,534.78	0.00	29,534.78	
		66,759.78	66,759.78	0.00	66,759.78	
Grand Total		93,170.40	75,386.00	17,784.40	93,170.40	\$0
Tigard-Tualatin School District In-Kind Contribution Estimated Value	\$49,788					\$0
Novellus	\$25,874					\$1,395 (earmarked scholarships)
City of Tigard	\$6,500					\$0
City of Tualatin	\$4,000					\$0
Community Donations In-Kind Estimated Value	\$59,453					\$0
Community Donations (cash)	\$1,136					\$0
Total Cash Revenue	\$112,896					\$1,395
Total In-Kind Revenue	\$109,241					\$0
Total Cash & In-Kind	\$222,137					\$1,395

Tigard-Tualatin Family Resource Center
 Adopted Budget July 2012-June 2013

Major Revenue Sources	Beginning Balance	Major Expenditure Categories	Projected Ending Balance																																				
Washington County Commission on Children & Families	\$75,386	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Full Payroll</th> <th style="text-align: center;">%</th> <th style="text-align: center;">%</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>Receptionist 0.5 FTE</td> <td style="text-align: right;">12,507.64</td> <td style="text-align: right;">3,469.81</td> <td style="text-align: right;">9,037.83</td> </tr> <tr> <td>Fringe Roll-Up</td> <td style="text-align: right;"><u>11,390.40</u></td> <td style="text-align: right;"><u>3,159.70</u></td> <td style="text-align: right;"><u>8,230.70</u></td> </tr> <tr> <td></td> <td style="text-align: right;">23,898.04</td> <td style="text-align: right;">6,629.50</td> <td style="text-align: right;">17,268.54</td> </tr> <tr> <td>Social Services</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Facilitator 0.75 FTE</td> <td style="text-align: right;">38,537.25</td> <td style="text-align: right;">38,537.25</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Fringe Roll-Up</td> <td style="text-align: right;"><u>30,219.25</u></td> <td style="text-align: right;"><u>30,219.25</u></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td></td> <td style="text-align: right;">68,756.50</td> <td style="text-align: right;">68,756.50</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Grand Total</td> <td style="text-align: right;">92,654.54</td> <td style="text-align: right;">75,386.00</td> <td style="text-align: right;">17,268.54</td> </tr> </tbody> </table>	Full Payroll	%	%	Total	Receptionist 0.5 FTE	12,507.64	3,469.81	9,037.83	Fringe Roll-Up	<u>11,390.40</u>	<u>3,159.70</u>	<u>8,230.70</u>		23,898.04	6,629.50	17,268.54	Social Services				Facilitator 0.75 FTE	38,537.25	38,537.25	0.00	Fringe Roll-Up	<u>30,219.25</u>	<u>30,219.25</u>	0.00		68,756.50	68,756.50	0.00	Grand Total	92,654.54	75,386.00	17,268.54	\$0
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Grand Total	92,654.54	75,386.00	17,268.54																																				
Tigard-Tualatin School District In-Kind Contribution	\$49,788	Space, Custodial, Administrative, technical support	\$0																																				
Lamb	\$10,000	Extracurricular activity scholarships, Bus tickets, Gas vouchers, Food gift cards, Formula, Diapers, Hygiene items, Direct-service staff hours	\$0																																				
City of Tigard	\$6,500	Direct-service staff hours, Basic needs assistance, Extracurricular activity scholarships	\$0																																				
Community Donations In-Kind Contribution Estimated Value to date	\$8,764	Hygiene products, Food, Clothing, Books, Household goods, Toys	\$0																																				
Community Donations (cash) to date	\$75	Furniture vouchers, Hygiene products, English class supplies	\$0																																				
Total Cash Revenue	\$91,961		\$0																																				
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Total Cash & In-Kind	\$150,513		\$0																																				

Tigard-Tualatin Family Resource Center Steering Committee

Name	Occupation	Program	Phone	Address/ Emails
Ana Abrego & Becky Padron	Outreach & Enrollment Workers	Healthy Kids	503-753-8446 503-572-5264	c/o Durham Center 8040 SW Durham Road Tigard, OR 97224 aabrego@ttsd.k12.or.us rpadron@ttsd.k12.or.us
Betty Merrit	Program Coordinator	Commission on Children & Families	503-846-4547	111 SE Washington Street, MS 6 Hillsboro, OR 97123-4029 Betty_Merrit@co.washington.or.us
Catherine West	Director	Tigard-Tualatin Family Resource Center	503-603-1588	c/o Durham Center 8040 SW Durham Road Tigard, OR 97224 cwest@ttsd.k12.or.us
Chuck Bomar	Pastor	Colossae Church	503-477-4475	12176 SW Garden Place Tigard, OR 97223 chuck@colossaechurch.org
Karen Twain	Director of Alternative Programs	Tigard-Tualatin School District	503-431-4588	8040 SW Durham Road Tigard, OR 97224 ktwain@ttsd.k12.or.us
Paola Peirano	Receptionist	Tigard-Tualatin Family Resource Center	503-603-1585	c/o Durham Center 8040 SW Durham Road Tigard, OR 97224 ppeirano@ttsd.k12.or.us
Shannon Davis	Parent Volunteer	Tigard-Tualatin School District	971-279-0730	14894 SW 109 th Ave. Tigard, OR 97224 s.davis-n-fam@hotmail.com

Submission information

Form: Outside Agency Funding Request Form

Submitted by Visitor

Monday, October 1, 2012 - 11:10

50.53.155.80

Agency Name:

Tualatin School House Pantry

Address:

PO Box 248

City:

Tualatin

State:

Oregon

Zip Code:

97062

Contact Name:

Mike Shiffer

Telephone Number:

503 349-2358

Email Address:

mike@schoolhousepantry.org

Request:

We are requesting \$4000 to help support our cost of operations and food purchases.

What is the request for?:

We received food from donation, Oregon Food Bank and by purchasing food not provided in the other sources. In particular, we buy fresh milk every week to serve an average of 550 families each month.

Describe the agency's mission:

We provide emergency food once a month to families that live in Tualatin, Durham, Lake Oswego and West Linn.

What group of citizens in Tualatin does your organization target?:

Low income and homeless families. We provide food to any one from our service area that asks for assistance.

What types of services will be provided in the funding request year?:

Purchase of milk, chicken, diapers, salt, flour and sugar.

How many Tualatin residents will be served?:

average of 1,537 people per month (Tualatin residents)

What percentage of your program is dedicated to service in Tualatin?:

Approximately 70% of the families we serve have addresses in Tualatin. We are currently averaging 558 families per month which represent 2196 people. So far we have served 1079 Tualatin families at least once.

If you are requesting funds from Tualatin and other governments in Oregon, please list them here:
no other governments in Oregon provide funding

Please submit your budget information:

[tshp_budge_and_income_expense_09012012.pdf](#)

Please submit your Board information:

[tshp_board_list_sept2012.pdf](#)

Please submit a copy of your 501(c)3 cert.:

[tshp_irs.pdf](#)

Other Attachments:

Source URL (retrieved on 2012-10-02 13:18): <http://www.tualatinoregon.gov/node/13634/submission/540>

1 TSHP Operating Budget 2012				
2	2012	2011	2012	
	BUDGET	ACTUAL	ACTUAL	
3	AMT		08/31/12	
3 INCOME				
4 CONTRIBUTIONS				
5	Individual Contributions (4010)	\$40,000	\$45,188	\$30,422 76.06%
6	Business Contributions (4012)	\$30,000	\$29,633	\$14,149 47.16%
7	Svc Org Contributions (4014)	\$5,000	\$5,165	\$337 6.74%
8	Religious Org Contributions (4018)	\$10,000	\$10,054	\$3,098 30.98%
9	Local Govt Contributions (4020)	\$1,000	\$1,168	\$0 0.00%
10	School Org Contributions (4016)	\$5,000	\$8,249	\$54 1.08%
11	Thanksgiving meat contributions	\$3,000	\$2,962	\$0 0.00%
12 GRANTS				
13	City of Tualatin (4540)	\$4,000	\$4,000	\$0 0.00%
14	via Oregon Food Bank (OFB credits)	\$4,000	\$5,385	\$0 0.00%
15	Rotary (dental van)	\$5,000	\$3,600	\$0 0.00%
16	Other grants	\$5,000	\$4,500	\$0 0.00%
17 OTHER INCOME				
18	From reserves	\$25,500	\$0	\$1,800 7.06%
19	Interest (5310)	\$0	\$102	\$0 0.00%
20	TOTAL INCOME	\$137,500	\$120,006	\$49,860 36.26%
21 EXPENSE				
22 Food and Services for Clients				
23	Fresh milk (8114)	\$20,000	\$18,681	\$10,213 51.07%
24	OFB Food Share Costs (8112)	\$36,000	\$24,706	\$22,748 63.19%
25	Eggs (8115)	\$1,800	\$742	\$120 6.67%
26	Sugar (8121)	\$2,000	\$1,138	\$2,407 120.35%
27	Chicken (8133)	\$2,000	\$1,083	\$911
28	Other food (8116)	\$3,000	\$1,130	\$879 29.30%
29	Holiday turkey give-a-way (8117)	\$4,000	\$3,592	\$0 0.00%
30	Diapers (8113)	\$3,000	\$1,670	\$1,985 66.17%
31	Laundry detergent	\$1,200	\$568	\$761 63.42%
32	Other non food items for clients	\$1,200	\$264	\$133 11.08%
33	Birthday in a Bag (3150 + 8127)	\$2,000	\$1,529	\$1,834 91.70%
34	Dental van fee frm reserve (3140)	\$3,600	\$3,600	\$1,800 50.00%
35	Dental van fee (8126)	\$2,400	\$2,100	\$1,200 50.00%
36 Operating Expenses				
37	Pantry supplies (8110)	\$3,000	\$1,692	\$1,973 65.77%
38	Pantry fixtures/equipment (8155 + 8160)	\$5,000	\$3,408	\$2,563 51.26%
39	Office supplies (8111)	\$1,000	\$508	\$776 77.60%
40	IT Equipment & licenses (8165 + 8166)	\$1,500	\$1,122	\$814 54.27%
41	Bottle Water Service (8118)	\$400	\$297	\$147 36.75%
42	Telephone and internet fees (8130)	\$500	\$458	\$388 77.60%

43	Occupancy Expenses				
44	Building Lease / Improvements (8210+8156)	\$6,000	\$6,000	\$5,915	98.58%
45	Personnel / Volunteer Expense				
46	Volunteer expense (8122 + 8123)	\$1,500	\$2,236	\$0	0.00%
47	Staff salary (7220 + 7251)	\$20,000	\$18,582	\$13,295	66.48%
48	Payroll expenses (7244 + 7250)	\$4,200	\$3,745	\$2,646	63.00%
49	Volunteer recognition (8545)	\$2,500	\$1,328	\$0	0.00%
50	Administrative Expenses				
51	Insurance (8520)	\$3,000	\$2,551	\$2,690	89.67%
52	Marketing & promotion (8570 + 8320)	\$1,500	\$0	\$0	0.00%
53	Postage and mailing costs (8140)	\$500	\$401	\$124	24.80%
54	Printing and copying (8170)	\$200	\$88	\$0	0.00%
55	Board expense (8191 + 8670)	\$1,000	\$464	\$351	35.10%
56	Fund Raising Expense (7510)	\$1,000	\$476	\$0	0.00%
57	Subscriptions/Mbrshps (7540 + 8530)	\$500	\$225	\$243	48.60%
58	Other Expenses				
59	Other expense (8167 + 8192 + 8124)	\$2,000	\$373	\$384	19.20%
60	TOTAL EXPENSE	\$137,500	\$104,757	\$77,300	56.22%
61	NET INCOME	\$0	\$15,249	(\$27,440)	

if additional information is needed, please contact Mike Shiffer,
mike@schoolhousepantry.org 503-349-2358

Board of Directors - Tualatin School House Pantry

Director	email / street address	home	cell	business
Arlene Hornschuch (Retired)	a.hornshu@gte.net 9610 SW Killarney Ln, Tualatin, OR 97062		503-502-7068	
Cheryl Dorman (Bank Manager)	DormanC@wcb.com 28668 SW Glenwood Cir, Wilsonville, OR 97070		503-799-4145	503-691-9929
Duane McCreery (Insurance)	dmcCreery17@yahoo.com 1307 Hemlock St, Lake Oswego, OR 97034		503-267-4495	
Faith Carter (Church Leader)	faith.carter@rollinghills.org 3550 SW Borland Rd, Tualatin, OR 97062	503-656-9921		503-638-5300
Terri Holland (Consultant)	tmholland38@aol.com 15739 SW Bristlecone Way, Tigard, OR 97223	503-590-7815		
Linda Moholt (CEO Chamber)	Lindamoholt@msn.com 19181 SW 55th CT, Tualatin, OR 97062	503-692-9621	503-869-0901	503 692-0780
Matt Bratschi (Marketing)	breathe@ccprpublicity.com 11239 SW Stevens Rd, Happy Valley, OR 97086		503-757-2079	
Mike Shiffer (Retired)	mike.shiffer@frontier.com 9563 SW Siuslaw Ln, Tualatin, OR 97062	503-692-3405	503-349-2358	
Abigail Elder (Librarian)	Abider@ci.tualatin.or.us 18878 SW Martinazzi Ave, Tualatin, OR 97062			503-691-3066
Shirley Johnson (Homemaker)	shirley.s.johnson@gmail.com 17930 SW YAQUINA CT, Tualatin, OR 97062	503-692-1950	503-522-4995	

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 16 2008

TUALATIN SCHOOL HOUSE PANTRY
PO BOX 248
TUALATIN, OR 97062

Employer Identification Number:
20-2253741
DLN:
17053210335008
Contact Person:
RENEE RAILEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
October 31, 2007
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Alice Rouyer, Community Development Director

FROM: Dayna Webb, Project Engineer
Kaaren Hofmann, Engineering Manager

DATE: 10/22/2012

SUBJECT: Transportation System Plan: Update on Transportation Summit

EXECUTIVE SUMMARY:

Transportation Summit

On September 20th the City hosted a Transportation Summit. The event presented a culmination of the work of the Transportation Task Force throughout 2012. Staff estimates that 68 people were in attendance.

The Open House portion of the meeting featured a welcome table, project displays, and a traffic modeling station. Project displays included:

- Bike/ped projects - with cost estimate, funding sources, and priority
- Bike boulevard system
- Transit projects
- Transit projects table
- Loop bus route
- Street projects
- Street projects table
- Street extensions/urban upgrades
- Street extensions projects tables
- No Build Option
- Low Build Option - Without 65th Avenue Extension
- Low Build Option - With 65th Avenue Extension
- Low Build Option - With 65th Avenue Extension and 5 lanes
- Low Build Option - With Boones Ferry Road North Widening

The technical team gave a PowerPoint presentation called "Putting it All Together" that showed the options for moving forward. Following the presentation, a Town Hall Forum was conducted where members of the public were encouraged to make comments, share their thoughts and ask questions of the technical team. Following the town hall forum, the consultant gave a brief overview of one of the submitted Live Traffic Modeling requests.

The Task Force then convened and discussion ensued over the modal plans and the final refinement areas. The summary of the meeting is attached. The Task Force did not conclude their discussion on the SW 65th Avenue and SW Boones Ferry Road Refinement Areas. During the meeting many individuals requested more city-wide analysis of the TSP future traffic scenarios. It was suggested by a few Task Force members that they could benefit from more travel time information. In order to allow sufficient time to complete the analysis, staff rescheduled the October 1st Task Force meeting to November 1st. We recognize the importance of having the Council in a 'workshop' format, review and then discuss the same information, so a special workshop meeting for the City Council will be held on November 15th.

Additional Traffic Analysis Underway

Below is a description of the city-wide traffic analysis that is currently underway and will be presented at the Task Force and City Council workshop:

Scenarios:

1. Existing conditions
2. Future no build (assumes population and employment grows, but no projects are built)
3. Future low build* without 65th bridge and without Boones Ferry Road widened north of Martinazzi Avenue
4. Future low build* with 65th Avenue two-lane bridge
5. Future low build* with Boones Ferry Road (BFR) widened north of Martinazzi Avenue to five lanes
6. Future low build* with both 65th Avenue two-lane bridge and Boones Ferry Road widened to five lanes

*Future low build includes all the projects that the Task Force recommended to move forward in the Transportation System Plan.

Analysis:

Travel times on these streets and between these points:

- Boones Ferry Road
- Tualatin High School to Bridgeport Village
- Tualatin High School to Nyberg Interchange
- Tualatin Road
- 115th Avenue/Tualatin Road to Bridgeport Village
- 115th Avenue/Tualatin Road to Nyberg Interchange
- Tualatin-Sherwood Road (TSR)
- TSR/Cipole Road to Bridgeport Village
- TSR/Cipole Road to Nyberg Interchange
- Borland Road and 65th Avenue
- Bridgeport Elementary School to Nyberg Interchange
- Sagert Street/65th Avenue to Bridgeport Village

Level of Service (LOS) & Capacity (volume/capacity) data for key intersections

- Tualatin-Sherwood Road/Boones Ferry Road
- Tualatin-Sherwood Road/Martinazzi Avenue
- Tualatin-Sherwood Road/124th Avenue
- Boones Ferry Road/Tualatin Road

- Boones Ferry Road/Martinazzi Avenue
- Boones Ferry Road/Lower Boones Ferry Road
- Nyberg Road/65th Avenue
- 65th Avenue/Borland Road
- 65th Avenue/Sagert Road

Next Steps

- Transportation Task Force Meeting (November 1)
 - Objective: Conclude Discussion of Refinement Areas and provide Recommendation on TSP to the City Council
- City Council Workshop (November 15)
 - Objective: Discussion of TSP Project Recommendations & Refinement Areas
- TPARK (January 8) and Planning Commission (January 17)
 - Objective: Provide Recommendation on TSP
- City Council (February 11)
 - Objective: Public Hearing - Consider TSP

Attachments: A. Transportation Summit Summary
 B. Powerpoint



City of Tualatin

**Transportation Summit Summary
September 20, 2012, 5:00-8:30pm**

Tualatin Police Department
8650 SW Tualatin Road
Tualatin, OR 97062

MEETING OVERVIEW

This was a combination Transportation Summit and the 15th meeting of the Transportation Task Force. The event included an open house format with displays and staff available to answer questions, a presentation by the Technical Team, a town hall forum, results of the Live Traffic Modeling open house station, and the Transportation Task Force. While signing in, members of the public were encouraged to fill out comment forms and place an order at the Live Traffic Modeling table.

Open House

Sixty-eight people signed into the Open House. The Open House included a welcome table, project displays, and a Live Traffic Modeling station. Project displays included:

- Bike/ped projects - with cost estimate, funding sources, and priority
- Bike boulevard system
- Transit projects
- Transit projects table
- Loop bus route
- Street projects
- Street projects table
- Street extensions/urban upgrades
- Street extensions projects tables
- No Build Option
- Low Build Option - Without 65th Ave Extension
- Low Build Option - With 65th Ave Extension
- Low Build Option - With 65th Ave Extension and 5 lane
- Low Build Option - With Boones Ferry Road North Widening

Presentation

Theresa Carr, Terra Lingley, and Alan Snook gave a PowerPoint presentation called "Putting it All Together". Download the PowerPoint here:

www.tualatintsp.org/files/tualatintsp_overview_finalsmall_1.pdf) The PowerPoint included:

- Putting it All Together
- Presentation Outline
 - Review highlights from modal plans
 - Transit
 - Bicycle, Pedestrian, Trail
 - Roadway
 - Intersections
 - Street Upgrades and Extensions
 - Freight
 - Review traffic findings from key scenarios
- Where we are in the TSP Process (graphic, beginning of Step 4)

- Progress Since our August 23rd Meeting
 - We met with City Council on September 10th
 - We developed the transit, roadway, bicycle, pedestrian, and trail modal plans
 - We have prepared cost estimates, funding sources, and prioritization
- What We're Asking of You Tonight
 - Do the modal plans reflect Tualatin's goals and objectives for its TSP?
 - Do we have the priorities right?
 - Talk about the traffic implications of doing nothing, vs.
 - Expanding capacity of the existing network
 - Extending 65th Avenue
 - Expanding Boones Ferry Road north of downtown
- Reminder of Goals and Objectives (graph)
- Transit Projects
 - Shuttle Circulator Route
- Bike, Pedestrian, and Trail Modal (map)
 - Bike boulevard System (map)
- Roadway Modal Plan
 - Functional Classification Network (map)
 - Freight Element (map)
 - Roadway Element Map
- Scenarios Rely on Transportation Task Force Guidance
 - Includes compilation of guidance from 7 refinement areas
 - Looked at various options for 65th Ave
 - No extension
 - 2-lane bridge extension
 - 5-lane widening of 65th with 4-lane bridge extension
 - Looked at widening Boones Ferry Road north of Martinazzi
- Assumed Future 2035 Scenarios and Roadway Projects (map)
- No Build Option (map)
- Low Build Option - Without 65th Ave Extension (map)
- Low Build Option - With 65th Ave Extension
- Low Build Option - With 65th Ave Extension and 5 lane
- Low Build Option - With Boones Ferry Road North Widening
- Transportation System Plan Timeline
- What Happens Next?
 - Discuss and finalize TSP recommendations
 - Refine the implementation
 - Code language
 - Prioritization
 - Costs and funding
- Develop the draft TSP
- Begin discussing TSP document with Planning Commission, TPARK, and City Council

Live Traffic Modeling Results

During the open house, participants were encouraged place orders at the live traffic-modeling table. Following the Town Hall forum, Alan Snook gave a brief overview of one of the submitted orders: the extension of Tualatin Road east, over the park and Tualatin River and connecting with Boones Ferry Road. In the 2035 forecast, 1060 vehicles would use the facility, which would significantly reduce the number of vehicles along Martinazzi Avenue and Lower Boones Ferry Road near

downtown. It was noted that this project is not under consideration and was just a demonstration of the live traffic modeling station at the open house.

There was a request to include travel times in future traffic models.

- A new east-west roadway crossing I-5 between Tualatin and Wilsonville, including a new I-5 interchange south of I-205.
- A west extension of Herman Road (to Boones Ferry Road) paired with closure of Tualatin Road north of Boones Ferry Road.
- A grade-separated Railroad crossing on Tualatin-Sherwood Road, west of Boones Ferry Road.
- Travel-time on Hall Boulevard (between Cedar Hills Blvd and Durham Road) with and without the north-south connection.
- Other travel time requests from a given start point to a given end point.

Town Hall Forum

For one hour, members of the public were encouraged to make comments to the entire group and ask questions of the technical team. Topics covered included:

- How land use is considered when forecasting traffic volumes?
 - It was noted that future land uses are anticipated, with adjustments made by Tualatin City staff.
- There were numerous citizens of Rivergrove and the Rosewood Neighborhood of Lake Oswego that spoke against the extension of 65th Ave over the Tualatin River. Many felt that the extension would cut Rivergrove in half, would not be compatible with current land use and traffic in the area, would lead to pedestrian and traffic safety issues and would put Tualatin's problems in and through Rivergrove.
- Is the Kmart redevelopment and traffic changes accounted for in the model?
 - Yes, the model shows an increase in use, and the redevelopment potential of that site.
- Transit should be supported, including WES, as a way to remove some single-occupancy-vehicles from Tualatin-Sherwood Road.
- There were numerous comments in support of the Task Force promoting projects that will help the business community in Tualatin that depends on access in and through Tualatin.
- We are setting priorities, emotion should be taken out of the decision-making but balance is important. It is good to hear the Rivergrove perspective.
- There was a request to see if a grade separation of the railroad underneath Tualatin-Sherwood Road would significantly improve traffic movement.
- Biking and walking will become important in the future, access points to the Tonquin Trail will be very important.
- It was noted that the Tualatin Chamber Shuttle had been selected for a pilot program that will dovetail with the Linking Tualatin work to help improve connections to transit and in turn improve freight, bike, and pedestrian movement.
- Cut through traffic should not be promoted.
- 2-lane roads might seem insignificant but they can eventually become 5-lanes or more in the future.
- Small fixes won't work, the Western Bypass is needed.
- Smart lights and other technology improvements are needed.
- Does the traffic modeling include transit and bike improvements?
 - Yes, it assumes a 5% or less mode split for transit use.

- It was requested to find the base mode split for transit use that would help alleviate transportation problems.
- Alice Rouyer from the City of Tualatin noted that the City met with representatives from Rivergrove. They were invited to join the Task Force early in the process and had been included in Task Force communications. She acknowledged that there was a lack of communication between the two cities in July when the 65th Ave extension was being discussed actively at the Task Force. She apologized for the lack of communication but noted that officials from Rivergrove have had a chance to read through all project materials and have been briefed on the process and progress. In addition, the City of Tualatin had met with the Lake Oswego Transportation Advisory Board the previous week.

In addition to the verbal comments made during the Town Hall Forum, eight comment cards were returned. Complete comment card comments are included in **Appendix A**.

APPENDIX A: COMMENT CARD COMMENTS

Comments: *1. It is very difficult and dangerous walking across Tualatin-Sherwood Rd at Martinazzi – Right turn on red, cars at times do not pay attention to pedestrians. 2. Leaving the K-Mart parking lot to turn left gets a back up of traffic; the right turn lane is rarely used - as I have seen. 3. Nyberg turning right at Martinazzi to Boones Ferry is a huge back up of traffic most of the time and rush hour is worse. Are all of these cars going to Tualatin Rd residences or using Tualatin Rd to 99?*

Have you visited tualatintsp.org? *Yes.*

How did you hear about the meeting? *Email, Tualatin monthly newsletter.*

Most effective method of contact? *City Newsletter, Tualatin Life.*

Was today's presentation informative? *Yes. Thanks for all the hard work and efforts at improvement.*

Comments: *Improve the radius at Herman Rd NB to 124th NB. Needs to be designed like WB67 at the very least. The roundabout at Herman and Tualatin Rd in not good for freight, when large enough for trucks, it does not slow down Argo's. 65th needs to happen to help clean I-5 interchanges and Boones Ferry Rd.*

Have you visited tualatintsp.org? *Yes.*

How did you hear about the meeting? *Word of mouth.*

Most effective method of contact? *Email.*

Could something be done differently to convey information? *No.*

Was today's presentation informative? *Yes.*

Comments: *1. Please plan on Bus pull-outs along Tualatin Sherwood Rd. 2. Tonquin Trail is now "Ice Age Tonquin Trail". 3. Please use Wilsonville as an example for our own transit – 340,000 trips 4. We urgently need more transit rather than road widening or new roads!!! #1 – first determine largest numbers, i.e. 12,000 employees in Tualatin – 75% from out of town, how about out-of-town workers living IN TOWN. First Priority! All of the other "models" should be 2nd, 3rd, 4th etc. Too much persuasion by Eryn!! Re: stands for Yellow on red!! Pressure!!*

Have you visited tualatintsp.org? *Yes.*

How did you hear about the meeting? *Word of mouth, newspaper, council and meeting*

Most effective method of contact? *Mailing, city newsletter, Tualatin Life.*

Could something be done differently to convey information? *This new process was huge, 160 details! (And a first in this style?) What a job! Thanks.*

Was today's presentation informative? *Yes. One weakness: City appointed "citizen reps" did not actually represent or even know about CIO's. This was a real drawback – NOT REPRESENTATIVE. CONSTANT PROBLEM: Hearing!!!! Use LO method!*

Note: *Martinazzi is pronounced to rhyme with "snazzy", according to Loyce Martinazzi.*

Comments: *Take the 65th Bridge to the city of Rivergrove off the Plan.*

Have you visited tualatintsp.org? *No.*

How did you hear about the meeting? *City of Rivergrove*

Most effective method of contact? *Mailing.*

Could something be done differently to convey information? *Meet with citizens and council.*

Was today's presentation informative? *Somewhat.*

Comments: *Good presentation and open house. Good planning process.*

Have you visited tualatintsp.org? *Yes*

How did you hear about the meeting? *Email*

Most effective method of contact? *Email*

Could something be done differently to convey information? *Add Rivergrove members to committee.*

Was today's presentation informative? *Yes.*

Have you visited tualatintsp.org? *Yes.*

How did you hear about the meeting? *Mail, email, word of mouth.*

Most effective method of contact? *Mailing, email, city newsletter.*

Could something be done differently to convey information? *No. I think you have done a good job.*

Was today's presentation informative? *Yes, I learned a lot.*

Have you visited tualatintsp.org? *Yes.*

How did you hear about the meeting? *Email.*

Most effective method of contact? *Email.*

Was today's presentation informative? *Yes, great job of consolidating a lot of emotional request into practical projects.*



City of Tualatin

Update on Community Summit Tualatin TSP

Presentation to
Tualatin City Council
October 22, 2012

Tonight's Discussion

- Community Summit
- Additional Traffic Analysis
- Next Steps

Transportation Summit

- Open House
 - 68 people signed in
 - 8 comment cards received
- Technical Presentation
- Town Hall Forum
- Live Traffic Modeling
- Transportation Task Force Meeting



Additional Traffic Analysis Underway

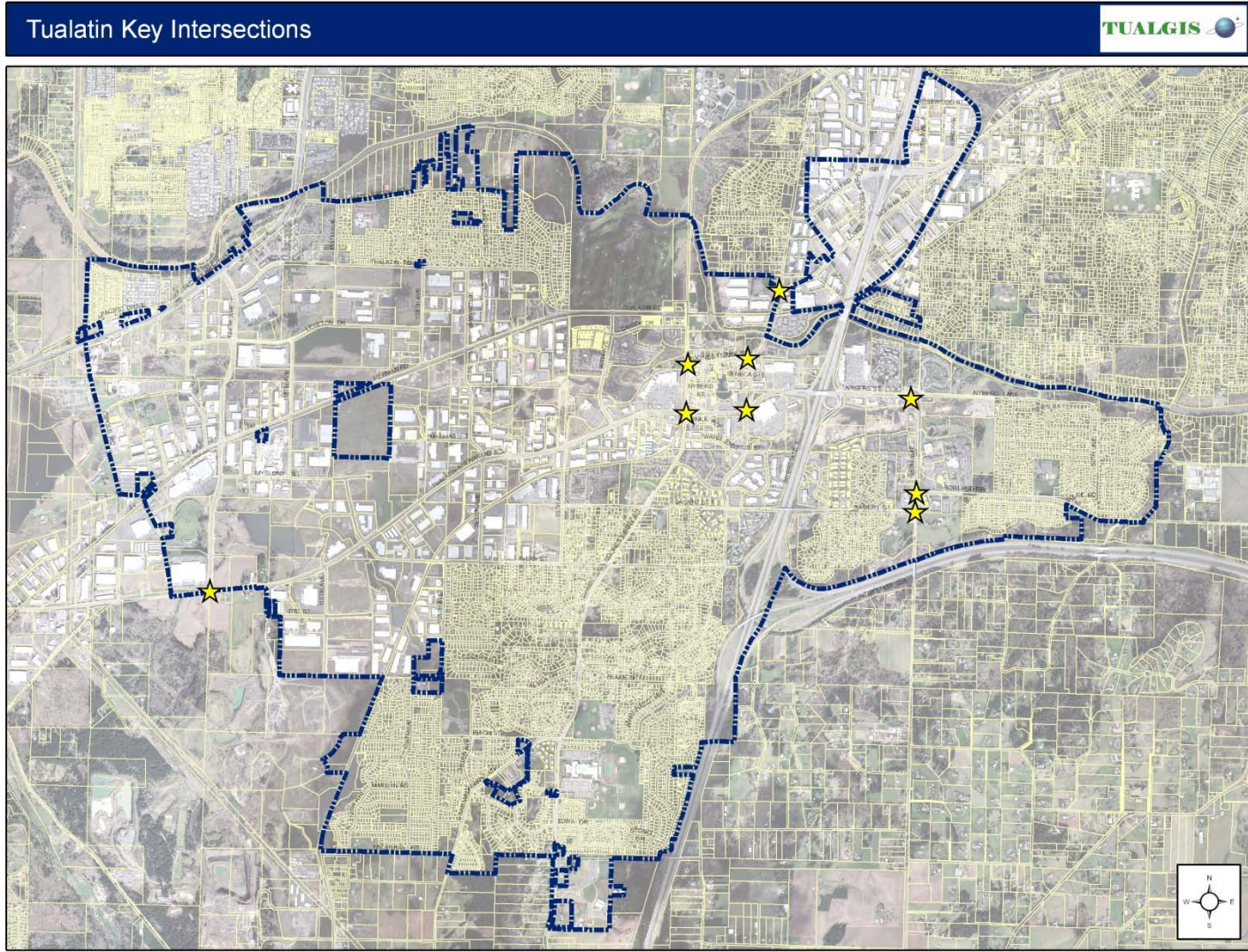
- Six different scenarios:
 - Existing conditions
 - Future no build
 - Future low build* without 65th bridge
 - Future low build* with 65th Avenue two-lane bridge
 - Future low build* with Boones Ferry Road widened north of Martinazzi Avenue to five lanes
 - Future low build* with both 65th Avenue two-lane bridge and Boones Ferry Road widened to five lanes

*Future low build includes all the projects that the Task Force recommended to move forward in the Transportation System Plan

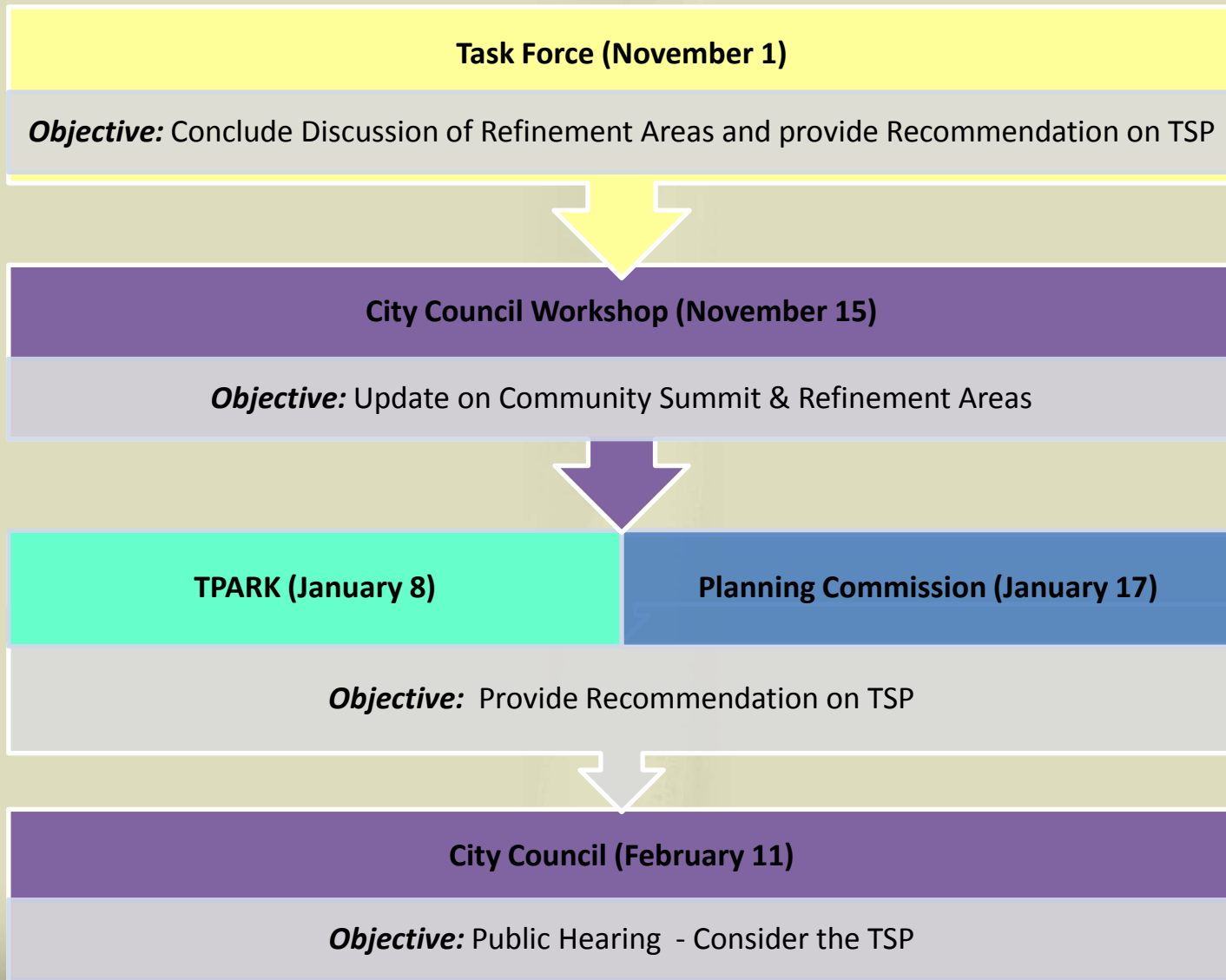
Additional Traffic Analysis

- Travel times on these streets and between these points:
 - Boones Ferry Road
 - Tualatin High School to Bridgeport Village
 - Tualatin High School to Nyberg Interchange
 - Tualatin Road
 - 115th/Tualatin to Bridgeport Village
 - 115th/Tualatin to Nyberg Interchange
 - Tualatin-Sherwood Road (TSR)
 - TSR/Cipole to Bridgeport Village
 - TSR/Cipole to Nyberg Interchange
 - Borland Road & 65th Avenue
 - Bridgeport Elementary School to Nyberg Interchange
 - Sagert/65th to Bridgeport Village

Level of Service & Volume/Capacity



Transportation System Plan Next Steps





Thank you!



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Cindy Hahn, Associate Planner
Alice Rouyer, Community Development Director

DATE: 10/22/2012

SUBJECT: Linking Tualatin: Discussion and Follow-up about Next Steps in the Project

ISSUE BEFORE THE COUNCIL:

The purpose of tonight's meeting is to discuss next steps in the project as a result of Council feedback at the August 13 work session and changes in the Southwest Corridor Plan schedule.

EXECUTIVE SUMMARY:

The Draft Linking Tualatin Plan includes actions to implement the recommendations for creating transit ready places. The actions incorporate transportation projects and land use/zoning recommendations. Based on Council feedback at the August 13 work session and changes in the Southwest Corridor Plan schedule, staff is proposing to move the Linking Tualatin project forward in two phases:

- 1. Phase I: Transportation Project Implementation, October – December 2012.** This phase consists of incorporating the message about the Southwest Corridor Plan developed by the Task Force, Tualatin Planning Commission, and Tualatin Parks Advisory Committee (TPARK) into the Linking Tualatin Plan; and integrating the east-west connection emphasized in Linking Tualatin into the public transportation projects in the proposed Transportation System Plan (TSP) as part of the Transit Modal Plan.
- 2. Phase II: Land Use Implementation, January - June 2013.** This phase is comprised of several components including conducting outreach to property owners, business owners, and potential partners about the Linking Tualatin project recommendations; and refining the transit ready place recommendations in the Linking Tualatin Plan. The timing of this phase will allow us to integrate this work closely with the Southwest Corridor efforts, as options and alignments for future high capacity transit in the region become clearer. We will also continue our important work with the Chamber of Commerce and Job Access Mobility Institute (JAMI).

More information is provided about these phases in the Discussion section of this memorandum.

Next Steps

Staff will present this phased approach to the Task Force, Planning Commission, and TPARK in November. The next presentation to Council will be at the January 28, 2013 work session.

DISCUSSION:

Staff is proposing to move the Linking Tualatin project forward in two phases. This section provides more information about these phases.

Phase I: Transportation Project Implementation, October – December 2012

Message on Southwest Corridor Plan

At the August 16, 2012 meeting, the Task Force was asked to develop a message the group wanted to send to regional leaders about the Southwest Corridor Plan process and high capacity transit options. Key themes can be summarized as follows:

- Better east west connections, not all travel is to and from Portland
- Respect riders time, make transit convenient and reliable
- It is imperative to Tualatin's economy and livability to improve transit in Tualatin
- Define a transit hub in Tualatin that connects the City
- Improve WES, consider rail where appropriate, but focus on providing bus service

The Tualatin Planning Commission at its September 4, 2012 meeting supported the messages put forward by the Task Force. The Tualatin Parks Advisory Committee (TPARK) at its September 6, 2012 meeting also supported the messages of the Task Force, and added the following:

- Improve accessibility to and from transit for bicyclists and pedestrians throughout Tualatin
- Keep in mind that people take transit to other destinations than local employment, such as parks, entertainment, local events

Mayor Ogden conveyed these messages to the Southwest Corridor Plan Steering Committee at a meeting on September 24, 2012; the messages will be incorporated in the updated Linking Tualatin Plan.

Projects in Transportation System Plan

The Transit Modal Plan of the proposed Transportation System Plan (TSP) includes several elements of the Linking Tualatin Plan. Specifically, key short-term priority projects (within 5 years) include:

- Provide bus transit service on SW Tualatin Road between downtown and OR 99W
- Look for potential park-and-ride locations in west Tualatin
- Expand the shuttle for industrial and manufacturing workers during the day
- Extend service hours for all transit, especially the No. 96 bus line

These projects provide a crucial east-west transit connection between OR 99W and downtown Tualatin via SW Tualatin Road, which is easily accessible to both residents and employees. When combined with a park-and-ride location in west Tualatin, expansion of the existing shuttle operated by the Tualatin Chamber of Commerce, and extended service hours for all transit in the City, the short-term projects provide a solid basis for implementing key elements of the Linking Tualatin Plan.

Medium-term priority projects (within 5-10 years) also reflect elements of the Linking Tualatin Plan:

- Provide bus transit service on SW 124th Avenue
- Extend bus service to east Tualatin
- Provide bus transit service on SW Herman Road
- Add parking capacity at the Tualatin park-and-ride (by Bridgeport Village)

The long-term project in the TSP, which would make the WES station a central focus of downtown and the main transit center, including improved pedestrian connectivity, transit-oriented development opportunities, and local transit connections, also would implement an aspect of the Linking Tualatin Conceptual Plan.

Phase II: Land Use Implementation, January – June 2013

Southwest Corridor Plan

The Southwest Corridor Plan process has been extended from December 2012 to June 2013. As a result, the Linking Tualatin project is tracking very closely with the Southwest Corridor Plan and is in an excellent position to provide valuable input as shared investment strategies are developed, evaluated, and refined in the next six to eight months. In addition, as the high capacity transit alternatives are narrowed to the preferred options in the next few months, we are well positioned to react, adapt, and further refine the transit ready place recommendations in the Linking Tualatin Plan accordingly.

Property Owner and Business Outreach

At the August 13 Work Session, City Council identified the need to discuss potential land use changes contained in the Linking Tualatin Plan with property owners, business owners, and potential partners. With this in mind, staff is developing an outreach plan to inform these parties about the project recommendations and potential future impacts associated with implementing the plan, as well as to involve them in the process and encourage their future participation as implementation occurs. The goal is to partner with property owners, business owners, and others to refine the Linking Tualatin Plan so it is consistent with the future vision and desires of these parties for what is possible to support transit in Tualatin. The outreach plan will start in early 2013.

Job Access Mobility Institute

From September 2012 through March 2013, the City is participating in the Job Access Mobility Institute (JAMI) on an eight-member team that includes, among others, the Chamber of Commerce, Westside Transportation Alliance, and TriMet. The study focuses on connecting major employment areas and human services to available public transit using community-based transportation services and strategies. By leveraging the resources and talents of the team and organizations involved, the team hopes to create a coordinated transit system to serve the needs of a broad range of job seekers and employees in Tualatin, both during traditional commute hours and during the rest of the day. Preliminary meetings and research occurs during October and November 2012, a 3.5-day conference in Washington, DC, convenes in late November, then implementation follows in December 2012 through March 2013.

A recent change in local transit services deserves mention here. As a result of coordination

among Linda Moholt (Tualatin Chamber of Commerce), Donald Rhodes (TriMet), Karen Johnson (Veris Industries), and Yamhill County Transit, Yamhill's McMinnville – 99W Link bus, which runs from McMinnville to Tigard Transit Center, will now be stopping at the two TriMet stops on OR 99W at SW 124th Avenue. This is an excellent start to the JAMI work.

Refinement of Transit Ready Place Recommendations

As the Southwest Corridor Plan high capacity transit alternatives are narrowed to the preferred options in the next few months and as City staff proceeds with outreach to property owners, business owners, and other partners about potential land use changes that might occur, the recommendations in the Linking Tualatin Plan for transit ready places might need to be modified. The proposed schedule has the flexibility to adapt to any changes that might be needed, while still maintaining the goal of finishing the planning process by June 2013.

Attachments: [A. PowerPoint](#)

Linking Tualatin

City Council

October 22, 2012

LOOKING AT THE RELATIONSHIPS
BETWEEN LAND USE, EMPLOYMENT, AND TRANSIT



Your Role Tonight

- Hear about and discuss next steps in the Linking Tualatin project

Two Project Phases

- Phase I: Transportation Project Implementation
October – December 2012
 - Incorporate **message on Southwest Corridor Plan** into Linking Tualatin Plan
 - Integrate Linking Tualatin **transportation projects in Transportation System Plan**

Two Project Phases

- Phase II: Land Use Implementation
January – June 2013
 - Contribute to and integrate components of **Southwest Corridor Plan** into Linking Tualatin Plan
 - Conduct **property owner and business outreach**
 - Participate in and reflect results of **Job Access Mobility Institute work** in Linking Tualatin Plan
 - Refine **transit ready place recommendations**

Next Steps

- November: Present phased approach to Task Force, Planning Commission, TPARK
- January: Return to Council and begin Phase II work

City Council Work Session

4.

Meeting

10/22/2012

Date:

Attachments

A - Letter to Metro Re: Grimm's Fuel Renewal



City of Tualatin

www.tualatinoregon.gov

October 18, 2012

DRAFT

Will Ennis
Senior Solid Waste Planner
Metro Finance and Regulatory Services
600 NE Grand Avenue
Portland, OR 97232

RE: Grimm's Fuel Company Application to Renew Metro Solid Waste Facility License-Yard Debris Composting Facility located at 18850 SW Cipole Road, Tualatin Oregon.

Mr. Ennis:

The following are comments from the City of Tualatin Community Development Department:

1. The subject property is approximately 11.4 acres at 18850 SW Cipole Road on Tax Lots 2S12A 1800 & 1900, south of SW Pacific Highway (99W). The property is in the MG (General Manufacturing) Planning District.
2. Since 1975 Grimm's Fuel Company has operated a facility for receiving, processing and storing wood waste from the construction and forest products industry, as well as yard debris materials from municipal haulers, commercial services companies (landscaping, building contractors) and homeowners at the SW Cipole Road location. The principal products from those materials for retail and wholesale were barkdust, soil, compost and other landscape products, as well as wood fuel and home heating fuel that are allowed as a permitted use in the MG Planning District.
3. "Resource Recovery" is a conditional use within the MG Planning District, Tualatin Development Code (TDC) 61.030(2). Grimm's Fuel Company was granted Conditional Use Permit CUP-94-11(Resolution 3035-94) for a Resource Recovery Facility on December 12, 1994 and the succeeding CUP-97-03 (Resolution 3419-98) on March 23, 1998. The resource recovery activity approved in both conditional use permits consists of recycling and composting of yard debris, construction wood waste and land clearing debris material. There is also an amount of "pre-consumer food waste" such as pumpkins and overripe fruit from local farms and processors that is composted with the yard debris.

4. In October, 2011 Grimm's Fuel Company was granted a Conditional Use Permit (CUP-11-03) (Resolution 5072-11, Attached) modifying the March 1998 approval to add composting of residential food scrap material collected at curbside with yard debris by municipal franchise haulers. Five conditions of approval were required prior to commencing food scrap composting activity including: Metro and DEQ permitting; restriction to residential food waste only; an Odor Control Plan; and complying with prior conditions of approval for composting.

These conditions of approval are associated primarily with the requirements for starting residential food waste composting and minimizing the potential for any odor, dust or vector problems for property owners in the area. As of this date, Grimm's Fuel has not initiated any aspect of residential food waste composting on the site, or with applications to DEQ and Metro.

5. Since receiving conditional use permit approval in 1994, the Grimm's Fuel Company has remained in compliance with the conditions of approval for the yard debris recycling and composting operation.
6. Grimm's Fuel is in the process of renewing its Oregon Department of Environmental Quality (DEQ) Solid Waste Compost Facility permit. The Community Development Department has authorized a Land Use Compatibility Statement for the application (LUCS-12-08).
7. Since the 1998 Conditional Use Permit process, the Community Development Department has been prepared to forward information about odor, dust and stormwater management complaints to DEQ and the Metro Solid Waste Division. As of this date, there has been one official complaint about the Grimm's Fuel Company operation logged since the yard debris operation was approved as a conditional use. The complaint was a result of a night-time noise incident in 1994 (ENFN-94-01).

The City has received comments and concerns about the Grimm's Fuel Company operation during the review processes for the conditional use permits. Comments received in 2011 became part of the record for CUP-11-03. In summer of 2012 and during the recent Metro Comment period, several written comments were received by the City. The comments are primarily concerned about odor in the vicinity of the existing Grimm's operation and concerned about the potential for problems with the proposed residential food waste composting activity. Copies of the 2012 comments are attached this letter. While these comments were not received as official complaints, Grimm's Fuel Company was notified of the individual concerns during the CUP-11-03 process or separately when the communication was received outside the CUP-11-03 review process. To our knowledge, Grimm's Fuel staff routinely follow up on the concern or potential incident.

8. The Community Development Department has received comments and copies of comments from Tualatin area citizens in response to the Metro notice of the Grimm's Fuel license renewal application. Copies of the comments received are attached.

In conclusion, the Grimm's Fuel Company yard debris composting operation is in compliance with City of Tualatin conditional use permits. Over the past 18 years, Grimm's Fuel has continued to meet all local standards, has been responsive to complaints and concerns that are received by the City, and has demonstrated continued improvement to the efficiency and compatibility of the operation for the benefit of customers, City residents and the neighboring businesses and nearby residential areas in the vicinity of SW Cipole Road.

Sincerely,

Aquilla Hurd-Ravich
Planning Manager

Attachments: Copy of Resolution 5072-11
Recent Comments Received by Community Development

RESOLUTION NO. 5072-11

A RESOLUTION GRANTING A CONDITIONAL USE PERMIT FOR GRIMM'S FUEL COMPANY MODIFYING AN EXISTING CONDITIONAL USE PERMIT FOR A RESOURCE RECOVERY OPERATION (CUP-97-03) WITHIN THE GENERAL MANUFACTURING PLANNING DISTRICT AT 18850 CIPOLE ROAD (TAX MAP 2S1 21A, TAX LOTS 1800 & 1900) (CUP 11-03).

WHEREAS a quasi-judicial public hearing was held before the City Council of the City of Tualatin on October 10, 2011, upon the application of Grimm's Fuel Company; and

WHEREAS notice of public hearing was given as required by the Tualatin Development Code by mailing a copy of the notice to affected property owners located within 1,00 feet of the property, which is evidenced by the Affidavit of Mailing marked "Exhibit A," attached and incorporated by this reference, and by posting a copy of the notice in two public and conspicuous places within the City, which is evidenced by the Affidavit of Posting marked "Exhibit B," attached and incorporated by this reference; and

WHEREAS the Council heard and considered the testimony and evidence presented on behalf of the applicant, the City staff, and those appearing at the public hearing; and

WHEREAS after the conclusion of the public hearing the Council vote resulted in approval of the application [Vote 6-0] with Councilor Bubenik absent; and

WHEREAS based upon the evidence and testimony heard and considered by the Council, the Council makes, enters, and adopts as its findings of fact the findings and analysis in the City staff report, dated October 10, 2011, marked "Exhibit C," attached and incorporated by reference; and

WHEREAS based upon the foregoing Findings of Fact, the Council finds that the applicant has provided sufficient evidence to demonstrate that all of the requirements of the Tualatin Development Code relative to a conditional use have been satisfied and that granting the conditional use permit is in the best interests of the residents and inhabitants of the City, the applicant, and the public generally.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Council agrees with staff recommendations.

Section 2. Grimm's Fuel Company is granted a Conditional Use Permit that would modify an existing conditional use permit for a resource recovery operation (approved in CUP-97-03) to add composting of residential food scrap material collected at curbside with yard debris by municipal franchise haulers at the Grimm's Fuel

Company facility located in the General Manufacturing Planning District at 18850 SW Cipole Road (Tax Map 2S1 21A, Tax Lots 1800 & 1900, subject to the following conditions:

1. The Grimm's Fuel Company resource recovery use for composting food scraps shall be limited to receiving material only from authorized residential food waste program sources from municipalities in the Metro region and collected by the municipalities' authorized franchise waste and recycling haulers.

2. Grimm's Fuel Company shall obtain authorization from Metro and from Oregon Department of Environmental Quality prior to accepting food waste for resource recovery composting at the subject property. If Grimm's Fuel Company loses or defaults on a permit authorization, no residential food scrap materials may be accepted or processed as the subject facility.

3. In response to the applicant's request for a limited exception to restrictions on receiving and composting commercial food waste, after a period of 2 years from the issuance of CUP-11-03 and with notice to the City of Tualatin Community Development Department and neighboring property owners, Grimm's Fuel may participate in a Metro-sponsored "Pilot Project to compost food waste from local commercial sources such as a restaurant or grocery. Beyond the completion of a Pilot Project and if Grimm's Fuel Company seeks to add commercial food waste material to the resource recovery operation approved in CUP-11-03, conditional use permit approval shall be obtained.

4. Grimm's Fuel Company or its successors shall remain in compliance with all conditions of approval of conditional use permit CuP-97-03 and Architectural Reviews for the subject property and all requirements of the Tualatin Development Code Chapter 63, Manufacturing Planning Districts – Environmental Regulations.

5. Applicant shall prepare and submit an odor mitigation program that documents existing efforts and identifies how to mitigate future complaints about odor. If there are unresolved odor complaints as verified by City staff, then the City Council may hold a hearing to determine whether the CUP should be allowed to remain as is, be modified with additional conditions, or revoked.

INTRODUCED AND ADOPTED this 24th day of October, 2011.

CITY OF TUALATIN, Oregon

By _____

Mayor

APPROVED AS TO LEGAL FORM

Brenda L. Brader

CITY ATTORNEY

ATTEST:

By _____

City Recorder

Received on City of Tualatin Web Site
Citizen Request 13214 - Riverpark CIO Letter
6-18-2012

I received a letter from Riverpark CIO regarding Grimm's Fuel. I've lived on 134th Terrace and dread the days when the odorous stench from Grimm's Fuel is so bad I cannot open my doors and/or windows. Trust me when I describe the smell as that of off-gasing from a sewer.

Besides the smell, the equipment noise can also be disruptive in the very early morning hours when trying to sleep. I don't know if they realize how far the sound carries when highway traffic noise is at a minimum.

I'm opposed to Grimm's being allowed to accept residential or commercial food waste. It is also quite concerning to me that they plan to expand their existing operation.

I have been renting my current home for over 5 years so not a homeowner. My hope is that my voiced concerns will still be counted.

Thank you for your time.

(Name withheld)

Dan Harris Comment on Grimm's Fuel Metro Permit renewal.txt
From: Dan Harris [harrisdan65@gmail.com]
Sent: Friday, October 12, 2012 11:33 PM
To: Will Harper
Subject: Grimm's Fuel solid waste permit renewal

Hi Mr. Harper,

As the owner of a personal residence in Tualatin, I have trucked both yard debris and construction debris to Grimm's Fuel multiple times, and believe they operate a fine service, which benefits many members of the community. Likewise their offer of composted material has been helpful at the Community Garden, where we have a plot. Grimm's is a beneficial business, and should have their permit renewed for yard and construction debris processing and composing.

On the subject of food waste composting, I am very concerned, and do not believe such a permit should be awarded to Grimm's. The experience of other food waste composting has been odoriferous, and there is NO way that Grimm's should move in this direction, except, perhaps with a VERY SMALL pilot project, with at least two years of evaluation before a larger effort is attempted. Food waste stinks! That's why we call it garbage, and keep it away from population centers.

Thank you,
Daniel H. Harris
8533 SW Santiam Dr.
Tualatin, OR 97062
dcharris2@frontier.com
503-691-6492 (home)

Date: 10-17-2012

To: Will Dennis, Senior Solid Waste Planner, Metro

cc: Grimm's Fuel Company, DEQ, City of Tualatin

From: Residents of Pony Ridge: Ted Saedi, Virginia Green, Lori Birkeland, Don Defler, Kate Taylor, Jason & Jennifer Price, Mike Taylor

RE: Grimm's Fuel Company application to renew its permit

In response to your notice, dated September 27th 2012 of opportunity to Comment on Grimm's Fuel application to renew Metro Solid Waste Facility License, we as residents of the primary affected community – Pony Ridge – are concerned about an ongoing problem with the awful odor emission. It is affecting quality of our lives, not to mention the property values.

We believe there needs to be created an odor management plan for the facility which includes a plan for better management practices in place to eliminate/mitigate odor emissions and a Grimm's report back to Metro after a 6 months period.

Further questions we have are: concern of the height of piles and odors emanating from the center of such very large piles— are there regulations in place as to allowable heights related to odor?
Re manure: could the manure which is part of the mix be reduced or eliminated? Is using manure contributing to the terrible smell?

Are you receiving complaints received by DEQ? Monitoring has been done by some residents over the past year and occasionally is being reported to DEQ (some recent logs are available upon request)

Before any plans are approved by Metro we would like the community to have an opportunity to comment.

We believe a feedback loop needs to be established: Metro & DEQ to community – community to Metro & DEQ. We want community involved in an on going assessment of the management plan.

Further, we are opposed at this time to allow Grimm's take residential or commercial food waste as the current operations have problems now.

We in the community want to maintain a good relationship with Grimm's Fuel Company business and therefore create an ongoing positive line of communication and cooperation. We have been good neighbors to Grimm's and are expecting Grimm's to respect and value the quality of lives of its neighbors.