

## TUALATIN CITY COUNCIL AND TUALATIN DEVELOPMENT COMMISSION

Monday, December 10, 2012

CITY COUNCIL CHAMBERS 18880 SW Martinazzi Avenue Tualatin, OR 97062

**WORK SESSION** begins at 5:00 p.m. **REGULAR MEETING** begins at 7:00 p.m.

Mayor Lou Ogden
Council President Monique Beikman
Councilor Wade Brooksby Councilor Frank Bubenik
Councilor Joelle Davis Councilor Nancy Grimes
Councilor Ed Truax

**Welcome!** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified a time for citizen comments on its agenda - *Item C*, following Announcements, at which time citizens may address the Council concerning any item not on the agenda with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City website at <a href="https://www.tualatinoregon.gov/meetings">www.tualatinoregon.gov/meetings</a>, the Library located at 18878 SW Martinazzi Avenue, and on file in the Office of the City Manager for public inspection. Any person with a question concerning any agenda item may call Administration at 503.691.3011 to make an inquiry concerning the nature of the item described on the agenda.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact Administration at 503.691.3011. Notification thirty-six (36) hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Council meetings are televised *live* the day of the meeting through Washington County Cable Access Channel 28. The replay schedule for Council meetings can be found at <a href="https://www.tvctv.org">www.tvctv.org</a>. Council meetings can also be viewed by live *streaming video* on the City's website, the day of the meeting at <a href="https://www.tualatinoregon.gov/meetings">www.tualatinoregon.gov/meetings</a>.

Your City government welcomes your interest and hopes you will attend the City of Tualatin Council meetings often.

#### PROCESS FOR LEGISLATIVE PUBLIC HEARINGS

A *legislative* public hearing is typically held on matters which affect the general welfare of the entire City rather than a specific piece of property.

- 1. Mayor opens the public hearing and identifies the subject.
- 2. A staff member presents the staff report.
- 3. Public testimony is taken.
- 4. Council then asks questions of staff, the applicant, or any member of the public who testified.
- 5. When the Council has finished questions, the Mayor closes the public hearing.
- 6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *deny*, or *continue* the public hearing.

#### PROCESS FOR QUASI-JUDICIAL PUBLIC HEARINGS

A *quasi-judicial* public hearing is typically held for annexations, planning district changes, conditional use permits, comprehensive plan changes, and appeals from subdivisions, partititions and architectural review.

- 1. Mayor opens the public hearing and identifies the case to be considered.
- 2. A staff member presents the staff report.
- 3. Public testimony is taken:
  - a) In support of the application
  - b) In opposition or neutral
- 4. Council then asks questions of staff, the applicant, or any member of the public who testified.
- 5. When Council has finished its questions, the Mayor closes the public hearing.
- 6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *approve with conditions*, or *deny the application*, or *continue* the public hearing.

#### TIME LIMITS FOR PUBLIC HEARINGS

The purpose of time limits on public hearing testimony is to provide all provided all interested persons with an adequate opportunity to present and respond to testimony. All persons providing testimony **shall be limited to 3 minutes**, subject to the right of the Mayor to amend or waive the time limits.

#### **EXECUTIVE SESSION INFORMATION**

Executive session is a portion of the Council meeting that is closed to the public to allow the Council to discuss certain confidential matters. No decisions are made in Executive Session. The City Council must return to the public session before taking final action.

The City Council may go into Executive Session under the following statutory provisions to consider or discuss: *ORS* 192.660(2)(a) employment of personnel; *ORS* 192.660(2)(b) dismissal or discipline of personnel; *ORS* 192.660(2)(d) labor relations; *ORS* 192.660(2)(e) real property transactions; *ORS* 192.660(2)(f) non-public information or records; *ORS* 192.660(2)(g) matters of commerce in which the Council is in competition with other governing bodies; *ORS* 192.660(2)(h) current and pending litigation issues; *ORS* 192.660(2)(i) employee performance; *ORS* 192.660(2)(j) investments; or *ORS* 192.660(2)(m) security issues. All discussions within this session are confidential. Therefore, nothing from this meeting may be disclosed by those present. News media representatives are allowed to attend this session (unless it involves labor relations), but shall not disclose any information discussed during this session.

#### A. CALL TO ORDER

Pledge of Allegiance

#### B. ANNOUNCEMENTS

- 1. Youth Advisory Council Update, December 2012
- Presentation of Checks to Agency Recipients of the Tualatin Employee Donate-A-Dollar Program
- **3.** Proclamation Declaring December 10, 2012 as "Human Rights Day" and December 9 15, 2012 as "Human Rights Week" in the City of Tualatin

#### C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

#### D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will first ask staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, I) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

- 1. Approval of the Minutes for the Work Session and Meeting of November 26, 2012
- 2. Resolution Authorizing Changes to the Adopted 2012-2013 Budget
- **3.** Resolution Canvassing Results of the General Election for Council Positions Held in the City of Tualatin, Washington and Clackamas Counties, Oregon on November 6, 2012
- **4.** Authorizing an Amendment to the Task Order with CH2M Hill, Inc. for Technical Planning to Support the Transportation System Plan Project
- **5.** Approval of a Change in a Liquor License Application for Wong's Lounge
- E. SPECIAL REPORTS
- F. PUBLIC HEARINGS <u>Legislative or Other</u>
- G. PUBLIC HEARINGS Quasi-Judicial
- H. GENERAL BUSINESS

#### I. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

#### J. COMMUNICATIONS FROM COUNCILORS

#### K. ADJOURNMENT

**City Council Meeting** 

**Meeting Date:** 

12/10/2012

**ANNOUNCEMENTS:** Youth Advisory Council Update

**ANNOUNCEMENTS** 

Youth Advisory Council Update, December 2012

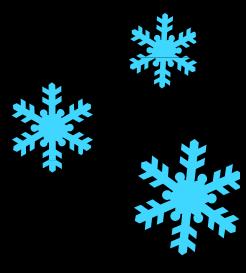
**SUMMARY** 

n/a

**Attachments** 

A - YAC Update

B. 1.





December 10, 2012

# TUALATIN YOUTH ADVISORY COUNCIL

# Washington County Commission on Children and Families

- YAC submitted grant proposal on 11/16
- Focus on violence prevention/anti-bullying
- Hope to bring back Project F.R.I.E.N.D.S





# National League of Cities Congress of Cities

- November 28 –December 1, 2012
- Boston, MA
- Thank you Mayor Ogden for your fundraising efforts!
- Thank you to PGE, Comcast, and Allied Waste



# National League of Cities Congress of Cities

Placeholder slide

# National League of Cities Congress of Cities

Placeholder slide

## Starry Nights and Holiday Lights

- Friday, December 7
- Choir performances
- Holiday tree lighting
- Visit from Santa
- Facepainting
- Crafts
- Holiday cards to soldiers









City of Tualatin

**City Council Meeting** 

B. 2.

**Meeting Date:** 12/10/2012

**ANNOUNCEMENTS:** Presentation of Checks to Agency Recipients of the Tualatin Employee

Donate-A-Dollar Program

#### **ANNOUNCEMENTS**

Presentation of Checks to Agency Recipients of the Tualatin Employee Donate-A-Dollar Program

#### **SUMMARY**

For many years, City employees "adopted" families during the holidays. Employees would sign up to purchase gifts for under privileged families, and deliver them during the holiday season. As the City and staff numbers grew, this program became difficult to manage, so a new program, Donate-A-Dollar, was instituted to take its place.

How does it work? City employees can sign up to have \$1, or more taken out of each of their bi-weekly personal paychecks. The money is kept in a separate account by the City and after the last pay period in November is withdrawn and the funds are divided among four charities that the employees have chosen: the Tigard-Tualatin Resource Center, the Tualatin Schoolhouse Food Pantry, the Good Neighbor Center, and the Domestic Violence Resource Center. These charities together provide a range of services, from basic food supplies, shelter, language classes, and counseling, to job and skill training. Every dollar donated helps provide these much-needed services to our community.

This is the fifth year of the program. This year each agency will receive \$1,182.25.

**City Council Meeting** 

B. 3.

**Meeting Date:** 12/10/2012

ANNOUNCEMENTS: Proclamation Declaring December 10, 2012 as Human Rights Day &

December 9-15, 2012 as Humans Rights Week

#### **ANNOUNCEMENTS**

Proclamation Declaring December 10, 2012 as "Human Rights Day" and December 9 - 15, 2012 as "Human Rights Week" in the City of Tualatin

#### **Attachments**

#### A - Proclamation

## Proclamation

Proclamation Declaring December 10, 2012 as "Human Rights Day" and December 9 – 15, 2012 as "Human Rights Week" in the City of Tualatin

WHEREAS the General Assembly of the United Nations approved the Universal Declaration of Human Rights on December 10, 1948, declaring the "recognition of the inherent dignity and of the equal and inalienable rights of all members of the human family is the foundation of freedom, justice and peace in the world;" and

WHEREAS a recommitment by the United States to the principles and ideals of the Universal Declaration is essential for its promise to ensure equality and justice; and

WHEREAS the basic human rights addressed in the Universal Declaration include economic, social, and cultural rights, as well as civil and political rights, all considered to be equally important in fostering human dignity and freedom; and

WHEREAS the Universal Declaration calls for all people and governments to promote and respect recognized rights, while providing standards of achievement for governments throughout the world; and

WHEREAS each year, the international community commemorates this event and recommits itself to the broader achievement of human rights; and

WHEREAS numerous community, civic, religious and non-profit organizations, such as the Human Rights Council of Washington County and other organizations and individuals work to ensure equal rights and protections for all residents; and

WHEREAS the City of Tualatin and the Human Rights Council of Washington County share this commitment of civil and human rights for all.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that:

The citizens of Tualatin are hereby encouraged to join in celebrating Human Rights Week from December 9-15, 2012 and Human Rights Day on December 10, 2012.

INTRODUCED AND ADOPTED this 10<sup>th</sup> day of December, 2012.

CITY OF TU	ALATIN, OREGON
BY	
ATTEST:	Mayor
BY	
	City Recorder

C



# STAFF REPORT CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

FROM: Maureen Smith, Deputy City Recorder

**DATE:** 12/10/2012

**SUBJECT:** Approval of the Minutes for the Work Session and Meeting of November 26, 2012

#### **ISSUE BEFORE THE COUNCIL:**

The issue before the Council is to approve the minutes of the work session and meeting of November 26, 2012.

#### **RECOMMENDATION:**

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: A - Work Session Minutes of November 26, 2012

Meeting Minutes of November 26, 2012



## OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR NOVEMBER 26, 2012

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade

Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy

Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Community

Development Director Alice Rouyer; Community Services Director Paul Hennon;

Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Information Services Manager Lance Harris; Engineering Manager Kaaren Hofmann; Management Analyst Ben Bryant; Deputy City Recorder Maureen

Smith

#### 1. CALL TO ORDER

Mayor Ogden called the Work Session to order at 5:00 p.m.

2. Transportation System Plan: Boones Ferry Road and 65th Avenue Refinement Areas

City Manager Sherilyn Lombos opened the discussion on the Transportation System Plan (TSP) Boones Ferry Road and 65th Avenue Refinement Areas. Consultants Theresa Carr, CH2M Hill, and Alan Snook, DKS & Associates were present to assist facilitation of the discussion with Council.

Engineering Manager Kaaren Hofmann presented a PowerPoint overview of the TSP traffic analysis, beginning with a timeline example of what happens after adoption of the TSP on short, medium, and long range projects implementation and funding. She continued with a review of the list of projects, noting Project Nos. 25 and 38 are still on the Major Corridors and Intersection list. Community Development Director Alice Rouyer added that staff is looking for Council direction on how to proceed with these projects in the hopes of moving forward with the final adoption of the TSP. The Tualatin Parks Advisory Committee (TPARK) and Tualatin Planning Commission (TPC) recommendations were reviewed. Community Development Director Rouyer reviewed the next steps in the project timeline.

Consultant Theresa Carr provided an overview of the city-wide traffic analysis results for roadway capacity scenarios. Ms. Carr referenced the traffic intersection maps and the levels of service for each. A summary of no-build and low-build operations and travel time findings were reviewed and discussed with Council. She explained the levels of service at intersections in each scenario and what minor tweaks could be done to improve traffic time. Low-build travel times were reviewed and how volume shifts would be impacted with the scenarios. Cost versus benefit analysis was discussed and Ms. Carr explained that in all scenarios the benefits are greater than the cost benefit ratio, not withstanding funding availability.

Ms. Carr said the Technical Team recommends the low-build scenario, including the Boones Ferry Road project, removing the 65th Avenue project and including a 65th Avenue Refinement Plan instead.

Discussion and questions followed by Council. In reference to the technical memo, consultant Alan Snook responded to the question of road capacity "treatments" and explained the impacts if the low-build scenario was not applied.

Council discussed the low-build scenario and the two refinement areas. The exclusion of the 65th Avenue bridge project and whether to include the refinement plan piece was discussed. It was asked and explained by Ms. Carr that by placing a refinement plan in the TSP, the City commits to that refinement plan at the next TSP update. Council was in agreement not to include the 65th Avenue bridge project and the bike/pedestrian piece. When the opportunity presents itself, the project can be discussed with all stakeholders and a plan can be developed. Councilors Brooksby and Davis suggested it was good idea to talk to people first. The Boones Ferry Road project was discussed, and it was asked and answered that the K-Mart redevelopment was included in the analysis. Council was in agreement to proceed with the project, and the low-build scenario, except Councilor Brooksby, who was in favor of having further discussions before moving forward.

#### 3. Basalt Creek Transportation Refinement Plan

Management Analyst Ben Bryant presented a PowerPoint on the Basalt Creek Transportation Refinement Plan and introduced Washington County Engineer Russ Knoebel.

Management Analyst Bryant gave an overview of the various concepts, and explained the reasoning behind the proposed concepts and costs. A public outreach summary and evaluation results were reviewed. The next steps of the plan were then reviewed. The input received from CIO 6 was mentioned, and a recent e-mail that was sent to Council was noted, which had not yet been seen or reviewed by staff. It was asked and answered by staff that it does not change what is being presented. Discussion followed on the issue and the east-west alignment concept was reviewed.

## The Work session reconvened at 8:01 p.m. to continue discussion on the Basalt Creek Transportation Refinement Plan.

Mayor Ogden said there will be another City Council Work Session on December 10th and the Basalt Creek Steering Committee meeting is scheduled for December 11th. Staff from Washington County confirmed that the staff recommendation is the east-west alignment which was shown in the earlier presentation. Mayor Ogden explained that the Council should frame all of the questions which need to be answered before they can make a recommendation to pass on to the Steering Committee.

Councilor Davis said that she has concerns about the grade issue, the environmental impacts, the impacts of the diagonal option and the potential environmental impacts on the adjacent wetlands it would go through. Council President Beikman asked about the Metro Study that has been referred to several times in various emails from the public. Councilor Davis stated that she also has concerns regarding air quality. Mayor Ogden said there is also a comparative concern regarding air quality if you were to re-route this traffic.

Mayor Ogden asked what metrics will determine that the further away the alignment is will result in increasing safety or reducing the environmental impacts. He said the CIO 6 officers expressed a concern regarding traffic back-up in the neighborhoods, and he asked if this could be measured or confirmed by staff.

Councilor Davis asked about whether the neighboring CIO (Ibach) has been engaged and provided input on the alignments. City Manager Lombos confirmed that staff will look into the questions that have been raised and address the recent e-mail received by the Council regarding this project. This item will be brought back to Work Session on December 10, 2012.

**4.** An Update on Proposed Framework Planning in the Stafford Area [Item Postponed for Discussion at Future Work Session]

#### 5. ADJOURNMENT

The Work Session adjourned at 7:00 p.m.

Mayor Ogden reconvened the Work Session at 8:01 p.m. to discuss the Basalt Creek Transportation Refinement Plan.

The Work Session adjourned at 8:19 p.m.

Sherilyn Lombos, City Manager

Maureen Smith, Recording Secretary



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR NOVEMBER 26, 2012

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade

Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy

Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent

Barker; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Deputy City Manager Sara Singer; Information Services Manager Lance Harris; Engineering Manager Kaaren Hofmann; Management

Analyst Ben Bryant; Deputy City Recorder Maureen Smith

Attendees: Heidi Marx, Recreation Program Specialist

#### A. CALL TO ORDER

Mayor Ogden opened the meeting at 7:04 p.m.

The Pledge of Allegiance was led by Councilor Bubenik.

#### B. ANNOUNCEMENTS

1. Starry Nights and Holiday Lights Presentation

Community Services Recreation Program Specialist Heidi Marx, and her daughter Ally, presented a PowerPoint on the "Starry Nights and Holiday Lights" event, December 7, 5:30 p.m. to 8:30 p.m. on the Lake of the Commons. Ms. Marx reviewed the various activities that will happen that include the lighting of the floating holiday tree, school choir performances, kids crafts, etc.

2. Recognizing Maureen Smith Upon the Occasion of Her Retirement

City Manager Sherilyn Lombos recognized Deputy City Recorder Maureen Smith upon the occasion of her impending retirement of over 23 years with the City of Tualatin. The Council thanked her for her dedication and service to the City.

#### C. CITIZEN COMMENTS

Constitution Minutes of New York 20, 2012, Auf A

Art Crino, Tigard, OR, was present and distributed information to Council on the Cascade Policy Institute's Report on Oregon's proposed CO2 emission reduction issue, and the analysis of the projected economic impact of Senate Bill 80, in relation to carbon dioxide / greenhouse emissions.

Bill Fidler, Tualatin, OR, a 22 year resident of Tualatin, said after he had done some home remodeling, he researched surrounding cities and many offer a rebate to residents for installing low flow toilets. He said a rebate could be offered through a reduction on residents' water bill, and requested that the City Council consider a similar-type rebate program.

#### D. CONSENT AGENDA

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman to approve the Consent Agenda as read.

Vote: 7 - 0 MOTION CARRIED

1. Approval of the Minutes for the Work Session and Meeting of November 13, 2012

#### E. SPECIAL REPORTS

**1.** Presentation by Citizen Involvement Organization 6 Regarding the Basalt Creek Refinement Study

Citizen Involvement Organization (CIO) 6 Executive Board Members Willie Fisher, Peggy Fisher, and Steve Caporale, were present to offer their input on the Basalt Creek Refinement Study. A PowerPoint was presented and reviewed by Mr. Fisher. He explained their position and concerns, which primarily are livability, safety, and traffic impacts to neighborhoods. The diagonal and hybrid were the two plans that had the most support from the neighborhood.

Discussion followed with Council and a detailed explanation was given on CIO 6's position and concerns about the plan. How to adequately address the concerns in the final stages of the plan adoption was mentioned. Mr. Fisher said some survey questions could be done to make sure all concerns are addressed before adoption. Council asked staff to assist the CIOs in their outreach efforts.

Councilor Brooksby questioned the discussion that was held at the preceding Work Session. Mayor Ogden suggested the Work Session reconvene after the end of the business meeting to further discuss the Basalt Creek Refinement Study.

- F. PUBLIC HEARINGS Legislative or Other
- G. PUBLIC HEARINGS Quasi-Judicial
- H. GENERAL BUSINESS

\_\_\_\_\_

 Transportation System Plan (TSP) Work Session Follow-Up and Consideration of Projects to be Included in the Final TSP

Mayor Ogden noted the discussion that was held by Council in the preceding Work Session on consideration of projects to be included in the final Transportation System Plan (TSP). Direction was given to proceed with the low-build option, exclude the 65th Avenue Extension project, and to include the Boones Ferry Road Widening project.

2. Telecommunications Franchise Application for Astound Broadband

City Attorney Sean Brady presented the staff report on the franchise application from Astound Broadband. It is a non-exclusive agreement, requesting utilization of the City of Tualatin's right-of-way to run fiber-optics; they are not looking to provide services at this time. The Tualatin Municipal Code (TMC) requires a valid franchise agreement be in place, and to register and comply with the TMC regulations in order for Astound to access the City's right-of-way.

Karen Daniher, representative from Astound Broadband, was present and reiterated that Astound is only interested in seeking a franchise to access Tualatin's right-of-way to run fiber optic at this time, and seeks the City's approval to do so.

Brief discussion followed, and it was asked and explained by City Attorney Brady why this is an emergency ordinance.

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman for a first reading by title only. MOTION by Councilor Truax, SECONDED by Council President Beikman for a second reading by title only. MOTION CARRIED. The poll was unanimous. MOTION by Councilor Truax, SECONDED by Council President Beikman to adopt the Ordinance. MOTION CARRIED.

Vote: 7 - 0 MOTION CARRIED

I. ITEMS REMOVED FROM CONSENT AGENDA - None.

#### J. COMMUNICATIONS FROM COUNCILORS

Councilor Davis noted the Washington County Community Action Organization (CAO) annual fundraiser event is coming up and went on to mention the good work of the CAO and the wonderful programs the organization provides.

#### K. ADJOURNMENT

The meeting adjourned at 8:01 p.m.

Sherilyn Lombos, City Manager

Maurlen Smit
Maureen Smith / Recording Secretary





# STAFF REPORT CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

**FROM:** Don Hudson, Finance Director

**DATE**: 12/10/2012

**SUBJECT:** Resolution Authorizing Changes to the Adopted 2012-2013 Budget

#### ISSUE BEFORE THE COUNCIL:

Whether or not to approve changes to the adopted 2012-2013 budget.

#### RECOMMENDATION:

Staff recommends adopting the attached Resolution.

#### **EXECUTIVE SUMMARY:**

Occasionally, it becomes necessary after the budget is adopted to increase the total expenditures of a fund. Oregon Revised Statutes (ORS) 294.480, allows for an increase under certain circumstances. One such circumstance is for an occurrence or condition, which had not been ascertained at the time of the preparation of the budget.

There are four items requiring budget changes. The first is a contingency transfer to cover additional costs of the Boones Ferry Road Bridge waterline project. There is sufficient contingency available in the Water Fund to cover the additional costs of the project. The second item is an addition of bike lanes on Martinazzi Avenue, to be constructed during the water and sewer project in the same area. Funds are available in the Infrastructure Reserve Fund for this project. The attached resolution covers the transfer out of the Infrastructure Reserve Fund into the Gas Tax Fund, where the project will be paid from. The Gas Tax Fund will show additional revenue, with a subsequent increase in the Fund Projects expenditure line.

The last two instances involve unexpected revenues that have been received, necessitating a change in expenditures. The first is for a payment in the established Zone of Benefit for the 124th Avenue project completed a couple years ago. Payments from the affected property owners are not due until the property develops, up to 10 years. The adopted 2012-2013 budget did not anticipate any payments. The City received an unexpected payment, which is received in the Gas Tax Fund and transferred to the Leveton Tax Increment District Projects Fund. The transfer line in the Gas Tax Fund needs to be increased to accommodate this process. The second unexpected revenue came from a PCN Operations Grant from the Metropolitan Area Communications Commission (MACC) for information systems network hardware, and will increase the Information Systems Department budget in the General Fund for the amount of the grant.

#### **OUTCOMES OF DECISION:**

Passing the resolution is needed to fund the projects listed and to comply with Local Budget Law.

#### FINANCIAL IMPLICATIONS:

The net effect to the affected funds is zero, as the resolution transfers existing appropriations and appropriates additional revenues received to cover increases in expenditure budget lines.

**Attachments:** Resolution with Attachment A

RESOLUTION NO.	

## RESOLUTION AUTHORIZING CHANGES TO THE ADOPTED 2012 - 2013 BUDGET

WHEREAS after the budget process for the 2012-2013 fiscal year was completed, an occurrence or condition arose that could not have been ascertained at the time of the budget preparation; and

WHEREAS in order to lawfully comply with the requirements of Local Budget Law, increases in budgeted resources and requirements are necessary; and

WHEREAS Oregon Revised Statutes (ORS) 294.480 allows for the preparation and adoption of a supplemental budget.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Council wishes to comply with Local Budget Law, and authorize spending of additional resources; and

Section 2. Increased resources and requirements should be made as detailed in Exhibit A to this Resolution.

INTRODUCED AND ADOPTED this 10th day of December, 2012.

CITY OF TUALATIN, OREGON					
BY					
Mayor					
ATTEST:					
BY					
City Recorder					

#### **Exhibit A-Resolution Dec 2012**

City of Tualatin Fiscal Year 2012 - 2013 Budget Changes, December 2012

**Existing Appropriation Transfer:** 

То		 Amount	From		 Amount	Notes		
Fund Projects	012-0000-601.70-09	\$ 100,000	Contingency	012-0000-601.97-01	\$ 100,000	Boones Ferry Waterline		
Transfer to Gas Tax Fund	060-6000-611.69-17	\$ 70,000	Future Years Projects	060-6000-621.98-08	\$ 70,000	Bike Lane Construction on Martinazzi Ave, as part of water and sewer project		

#### Appropriation of Increased Revenues:

Increase - Revenue			mount	Increase - Expenditure		 mount	Notes
Gas Tax Fund Other Misc Income	017-0000-486.01-01	\$	48,890	Transfer to Leveton Projects Fund	017-0000-621.69-43	\$ 48,890	Zone of Benefit Recovery Payment
Transfer from Infrastructure Reserve	017-0000-492.60-00	\$	70,000	Fund Projects	017-0000-621.70-09	\$ 70,000	Bike Lane Const See above
General Fund PCN Operations Grant	001-0000-442.01-03	\$	52,553	Equipment and Furnishings - IS	001-1080-511.70-01	\$ 52,553	Network Equipment Grant from MACC

Resolution No. \_\_\_\_\_, Exhibit A



# STAFF REPORT CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Sara Singer, Deputy City Manager

**DATE:** 12/10/2012

**SUBJECT:** Resolution Canvassing Results of the General Election for Council Positions Held

in the City of Tualatin, Washington and Clackamas Counties, Oregon on

November 6, 2012

#### ISSUE BEFORE THE COUNCIL:

The issue before the Council is to adopt a resolution canvassing results of the City Council positions at the General Election held on November 6, 2012.

#### RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached resolution canvassing results of the General Election for Council positions held in the City of Tualatin, Washington and Clackamas Counties, Oregon on November 6, 2012.

#### **EXECUTIVE SUMMARY:**

On November 6, 2012, a general election was held and Tualatin voters elected city councilors for the following positions:

		Total No. of Votes
Council Position 2:	Monique Beikman	4920
	Jan Giunta	4255
Council Position 4:	Ed Truax	6988
Council Position 5:	Nancy Grimes	6660
Council Position 6:	Joelle Davis	6751

Certified results have been received from Washington and Clackamas Counties and are on file in the Office of the City Recorder.

#### **FINANCIAL IMPLICATIONS:**

There are no financial impacts associated with this item.

**Attachments:** A - Resolution

RESOLUTION NO.	
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RESOLUTION CANVASSING RESULTS OF THE GENERAL ELECTION FOR COUNCIL POSITIONS HELD IN THE CITY OF TUALATIN, WASHINGTON AND CLACKAMAS COUNTIES, OREGON ON NOVEMBER 6, 2012

WHEREAS a General Election was held on November 6, 2012 in the City of Tualatin, Washington and Clackamas Counties, Oregon wherein voters of the City balloted for the election of four Councilors; and

WHEREAS there is on file in the Office of the City Recorder, a Certificate of Election results filed by the County Clerks of Washington and Clackamas Counties and it is necessary that the Council canvass the results of said election; and

WHEREAS the Council hereby finds that the following summary constitutes a true and accurate statement of the election results and balloting.

COUNCIL Position 2	Monique Beikman Jan Giunta	4920 4254
COUNCIL Position 4:	Ed Truax	6988
COUNCIL Position 5:	Nancy Grimes	6660
COUNCIL Position 6:	Joelle Davis	6751

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The Certificate of Election results filed in the Office of the City Recorder by the Washington County and Clackamas County Clerks be, and the same is hereby approved, and that the results of said election as herein above set forth are accepted.

INTRODUCED AND ADOPTED this 10<sup>th</sup> day of December, 2012.

	CITY OF TUALATIN, OREGON
	BY Mayor
	ATTEST:
	BY
	City Recorder
Resolution No	



# STAFF REPORT CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

THROUGH: Alice Rouyer, Community Development Director

**FROM:** Dayna Webb, Project Engineer

Kaaren Hofmann, Engineering Manager

**DATE:** 12/10/2012

**SUBJECT:** Authorizing an Amendment to the Task Order with CH2M Hill, Inc. for Technical

Planning to Support the Transportation System Plan Project

#### ISSUE BEFORE THE COUNCIL:

Should the Council authorize the City Manager to accept and sign Amendment No. 1 of Task Order No. 50 to the Master Services Agreement with CH2M Hill, Inc.

#### **RECOMMENDATION:**

Staff recommends that the Council authorize the City Manager to accept and sign Amendment No. 1 of Task Order No. 50 to the Master Services Agreement with CH2M Hill Inc.

#### **EXECUTIVE SUMMARY:**

The City of Tualatin has embarked on an extensive project to update the Transportation System Plan which has not been updated since 2001. Since that time, much has changed, including regional priorities (the 2035 Regional Transportation Plan has been adopted), Tualatin's transportation network (many of the projects listed on the 2001 TSP have been completed), and Tualatin's community priorities.

The TSP is nearly complete. The community has completed Part 1: Frame the Conversation, where staff and the consultant team reached out to members of the community, convened key stakeholders and community groups, and collected data for the TSP. Part 2: Deliberation and Discussion, completed the analysis of existing conditions, as well as forecasted the existing system in the future (Year 2035). The team also developed a framework for how various projects will be evaluated based on technical needs and community values. Part 3: Options and Recommendations, included the evaluation of the most feasible project ideas. This phase was informed largely by community and stakeholder feedback.

During Part 3, we encountered several projects on which the Transportation Task Force was not able to reach consensus. During those discussions additional city-wide traffic analysis was requested. This additional work was not originally included in the scope of work. The purpose of Amendment No. 1 is to expand the project scope to include the preparation and packaging of

traffic analysis for six (6) scenarios:

- Existing conditions
- Future conditions no build
- Future conditions low build
- Future conditions low build with two-lane extension of SW 65<sup>th</sup> Avenue
- Future conditions low build with widening of SW Boones Ferry Road north of SW Martinazzi Avenue
- Future conditions low build with two-lane extension of SW 65<sup>th</sup> Avenue and widening for SW Boones Ferry Road north of SW Martinazzi Avenue

#### **OUTCOMES OF DECISION:**

Approving this Amendment will result in being able to pay the consultant for the additional work that was added to the scope of work.

#### FINANCIAL IMPLICATIONS:

The cost of Amendment No. 1 is \$27,277. The original Task Order cost was \$327,000, bringing the revised total for Technical Planning costs to \$354,277. The revised total is within the amount allocated for this project in the Road Operating/Gas Tax Fund.

Attachments: A - Amendment No 1

#### 2012

#### Task Order No. 50

## Tualatin Transportation System Plan City of Tualatin Master Services Agreement

Subject: Personal Services Agreement (ORIGINAL AGREEMENT) approved November 29,

1999, to furnish engineering services to the City of Tualatin, Oregon, for

implementation of the master services agreement.

Upon execution of this Task Order Amendment by the Tualatin Development Commission (COMMISSION) and CH2M HILL, INC. (CONSULTANT) in the space provided below, this Task Order Amendment will serve as authorization for the CONSULTANT to carry out and complete the services as set forth below in accordance with the referenced ORIGINAL AGREEMENT between the COMMISSION and the CONSULTANT.

#### 1. Purpose

The purpose of Task Order No 50 – Amendment No 1 is to prepare and package traffic analysis comparing travel times and intersection-level performance system wide for six (6) scenarios (existing conditions, future conditions no build, future conditions low build, future conditions low build with two-lane extension of 65<sup>th</sup> Avenue, future conditions low build with widening of Boones Ferry Road north of Martinazzi Avenue, and future conditions low build with two-lane extension of 65<sup>th</sup> Avenue and widening for Boones Ferry Road north of Martinazzi Avenue).

#### 2. Scope of Engineering Services

The CONSULTANT will perform the services described in attached Scope of Work, Exhibit A.

#### 3. Scope of City Services

The CITY will provide services as defined in the ORIGINAL AGREEMENT.

#### 4. Time of Performance

The services outlined in the attachment will be performed by November 26, 2012. Work on the tasks is expected to commence immediately upon receipt of notice to proceed.

#### 5. Compensation

The compensation for services as set forth in this Task Order No. 50 – Amendment No 1 shall be based on actual labor hours and expenses as estimated in the attached spreadsheet, Exhibit B. A budget of \$27,277 is hereby established for this task order, which will not be exceeded without approval by the COMMISSION.

#### 6. Other Conditions/Requirements

Reference original agreement.

City of Tualatin, Oregon	CH2M HILL, Inc.
By:	Ву:
Title:	Title:
Date:	Date:

#### **Exhibit A - Scope of Services**

#### **Project Description**

The Tualatin Transportation System Plan puts forth a long-range vision to serve the multimodal transportation needs for Tualatin's residents, businesses, and visitors.

This amendment will include conducting traffic analysis for various major roadway infrastructure scenarios, compiling information into a memorandum, and presenting these results to various agency, decision-making, and stakeholder groups.

#### **Task 8 - Prepare TSP Recommendations**

Amendment 1 adds a new subtask to Task 8 (Task 8.6) for additional traffic analysis to help make decisions on TSP recommendations.

#### Task 8.6 Traffic Modeling and Analysis

The CONSULTANT will conduct transportation modeling and operational analysis to support the decision-making process for final roadway capacity projects that are being considered as part of the TSP. The following six (6) scenarios will be analyzed and packaged for comparison:

- 1. Existing conditions (2011)
- 2. Future no build (2035)
- 3. Future low build<sup>1</sup>
- 4. Future low build with 65th Avenue two-lane bridge
- 5. Future low build with Boones Ferry Road (BFR) widened north of Martinazzi Avenue to five lanes
- 6. Future low build with both 65<sup>th</sup> Avenue two-lane bridge and Boones Ferry Road widened to five lanes

The CONSULTANT will as part of this task perform the following for each future year scenario: (1) code all projects into and run the Metro regional travel demand model; (2) post-process model outputs to be calibrated to traffic counts taken for the TSP; (3) analyze outputs using the Synchro operational analysis software at an intersection specific scale; and (4) optimize intersection performance in Synchro through modifications to signal phasing and addition of Transportation System Management improvements (such as length or addition of turn pockets).

<sup>&</sup>lt;sup>1</sup> Low build is defined as the no build with the following projects:

<sup>•</sup> Tualatin-Sherwood Road as a five lane facility (throughout Tualatin, including widening of Sherwood segment)

Boones Ferry Road as a three lane facility for entire length

<sup>•</sup> Herman Road as a two lane facility from Teton Ave to Tualatin Road

<sup>•</sup> Tualatin Road as a "30 mph" roadway (approximately 10mph less than posted)

Signal at Teton Avenue/Tualatin Road

<sup>•</sup> Teton Avenue as a three lane road from Herman Road to Avery Street

#### Exhibit A

Operational performance (defined as level of service and volume/capacity) will be analyzed at the following intersections:

- Tualatin-Sherwood Road/Boones Ferry Road
- Tualatin-Sherwood Road/Martinazzi Avenue
- Tualatin-Sherwood Road/124th Avenue
- Boones Ferry Road/Tualatin Road
- Boones Ferry Road/Martinazzi Avenue
- Boones Ferry Road/Lower Boones Ferry Road
- Nyberg Road/65<sup>th</sup> Avenue
- 65th Avenue/Borland Road
- 65<sup>th</sup> Avenue/Sagert Street

One of the study intersections listed above – the Nyberg Road / 65<sup>th</sup> Avenue intersection – was not identified as a study intersection and therefore counts were not collected in Fall of 2011. However counts are available from the City. The CONSULTANT will calibrate the count from Nyberg Road / 65<sup>th</sup> Avenue to include it in the TSP analysis.

Travel times will be produced for all of the six scenarios defined above, in minutes and seconds, between the following destinations:

- Boones Ferry Road
  - Tualatin High School to Bridgeport Village
  - Tualatin High School to Nyberg Interchange
- Tualatin Road
  - 115th/Tualatin to Bridgeport Village
  - 115th/Tualatin to Nyberg Interchange
- Tualatin-Sherwood Road (TSR)
  - TSR/Cipole to Bridgeport Village
  - TSR/Cipole to Nyberg Interchange
- Borland Road & 65th Avenue
  - Bridgeport Elementary School to Nyberg Interchange
  - Sagert/65<sup>th</sup> to Bridgeport Village

The above analysis will be summarized as *Technical Memorandum*: *Traffic Analysis Results for Roadway Capacity Build Scenarios* for review by the core team, the City Council transportation subcommittee, and the Transportation Task Force. The CONSULTANT will in this memo describe the analysis results and put forward a recommendation for staff, stakeholder, and decision-maker consideration. One (1) round of comments from the core team and from the City Council transportation subcommittee will be incorporated into the memo that is distributed to the Task Force. The core team will be given one (1) week to review material and

#### Exhibit A

provide comments prior to distribution to the Task Force. The analysis will be distributed to the Task Force electronically one (1) week prior to the meeting.

#### **Summary of Deliverables and Timeline for Task 8.6**

Task	Description	Deliverables	Schedule
8.6	Summarize traffic analysis results	Technical Memorandum: Traffic Analysis Results for Roadway Capacity Build Scenarios (preliminary, revised, final)	Within one month of NTP on amendment

### **Exhibit B - Compensation**

											DKS & Ass	ocia	tes				T	OTAL		
	Tualatin TSP	Carr	Lingley	Parker	Total Hours	Labor	Expenses	Totals	Springer	Snook	Dolata	Total Hours	Labor	Expenses	Totals	Total Hours	Labor	Fynansas	Ехрепосо	Totals
	Personnel	Project Manager	Project Planner	Office					Grades 20-28	Grade 16	Grade 9									
	2012 Rates	\$143.00	\$124.00	\$65.00					\$165.00	\$130.00	\$95.00									
	TASKS																			
8	Prepare TSP Recommendations																			
	8.6 Traffic Analysis to Support Decision- Making	4	2	2	8	\$ 950				48	120	168	\$ 17,640							
	8.6 Summarize and Present Results of	20	40	0						40	4									
	Analysis	32	12	2	46	\$ 6,194				16	4	20	\$ 2,460							
	Expenses: Mileage, Rental						\$ 33													
	Communication						\$ -													
	Other - Miscellaneous						\$ -													
	Hours Total	36	14	4	54				0	64	124	188								
	Totals	\$ 5,148	\$ 1,736	\$ 260		\$ 7,144	\$ 33	\$ 7,177	\$ -	\$ 8,320	\$ 11,780	)	\$ 20,100	\$ -	\$ 20,100	242	\$ 27,244	\$	33	\$27,277
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		36	14	4	54				0	64	124	188				242				
	TOTAL LABOR AND EXPENSES	\$5,148	\$1,736	\$260		\$7,144	\$33	\$7,177	\$0	\$8,320	\$11,780		\$20,100	\$0	\$20,100		\$ 27,244	\$	33	\$ 27,277



# STAFF REPORT CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

**FROM:** Sara Singer, Deputy City Manager

**DATE:** 12/10/2012

**SUBJECT:** Approval of a Change in a Liquor License Application for Wong's Lounge

#### ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve a Change of Liquor License application - Greater Privilege for Wong's Lounge.

#### **RECOMMENDATION:**

Staff respectfully recommends that the Council approve endorsement of the liquor license application greater privilege for Wong's Lounge.

#### **EXECUTIVE SUMMARY:**

Wong's Lounge has submitted a change in their previous liquor license application, under the category of Full On-Premises Sales, Commercial Establishment *Greater Privilege*. Full On-Premises Sales allows the sale and servie of distilled spirits, malt beverages and wine for consumption on the licensed premises. Also allows licensees who are pre-approved to cater events off of the licensed premises [ORS 471.175] license sub-type designates the type of business licensed: F-COM - commercial establishment. The business is located at 19449 SW Martinazzi Avenue. The application is in accordance with provisions of Ordinance No. 680-85 which established a procedure for review of liquor licenses by the Council.

Ordinance No. 680-85 establishes procedures for liquor license applicants. Applicants are required to fill out a City application form, from which a review by the Police Department is conducted, according to standards and criteria established in Seciton 6 of the ordinance. The Police Department has reviewed the new liquor license application and recommended approval.

According to the provisions of Section 5 of Ordinance No. 680-85 a member of the Council or public may request a public hearing on any of the liquor license requests. If such a public hearing request is made, a hearing will be scheduled and held on the license. It is important that any request for such a hearing will be scheduled and held on the license. It is important that any request for such a hearing include reasons for said hearing.

#### FINANCIAL IMPLICATIONS:

A Change in Application fee of \$75.00 has been paid by the applicant.

**Attachments:** A - Vicinity Map

B - OLCC License Types

C - Application

### Wong's Lounge - 19449 SW Martinazzi Ave





### OREGON LIQUOR CONTROL COMMISSION LICENSE TYPES

#### **FULL ON-PREMISES SALES**

#### Commercial Establishment

Sell and serve distilled spirits, malt beverages, wine, and cider for consumption at that location (this is the license that most "full-service" restaurants obtain). Sell malt beverages for off-site consumption in securely covered containers provided by the customer. Food service required. Must purchase distilled liquor only from an Oregon liquor store, or from another Full On- Premises Sales licensee who has purchased the distilled liquor from an Oregon liquor store.

#### Caterer

Allows the sale of distilled spirits, malt beverages, wine, and cider by the drink to individuals at off-site catered events. Food service required.

#### Passenger Carrier

An airline, railroad, or tour boat may sell and serve distilled spirits, malt beverages, wine, and cider for consumption on the licensed premises. Food service required.

#### Other Public Location

Sell and serve distilled spirits, malt beverages, wine, and cider for consumption at that location, where the predominant activity is not eating or drinking (for example an auditorium; music, dance, or performing arts facility; banquet or special event facility; lodging fairground; sports stadium; art gallery; or a convention, exhibition, or community center). Food service required.

#### Private Club

Sell and serve distilled spirits, malt beverages, wine, and cider for consumption at that location, but only for members and guests. Food service required.

#### **LIMITED ON-PREMISES SALES**

Sell and serve malt beverages, wine, and cider for onsite consumption. Allows the sale of malt beverages in containers (kegs) for off-site consumption. Sell malt beverages for off-site consumption in securely covered containers provided by the customer.

#### **OFF-PREMISES SALES**

Sell factory-sealed containers of malt beverages, wine, and cider at retail to individuals in Oregon for consumption off the licensed premises. Eligible to provide sample tastings of malt beverages, wine, and cider for consumption on the premises. Eligible to ship manufacturer-sealed containers of malt beverages, wine, or cider directly to an Oregon resident.

#### **BREWERY PUBLIC HOUSE**

Make and sell malt beverages. Import malt beverages into and export from Oregon. Distribute malt beverages directly to retail and wholesale licensees in Oregon. Sell malt beverages made at the business to individuals for consumption on or off-site.

#### **WINERY**

Must principally produce wine or cider in Oregon. Manufacture, store, and export wine and cider. Import wine or cider *If bottled, the brand of wine or cider must be owned by the licensee*. Sell wine and cider to wholesale and retail licensees in Oregon. Sell malt beverages, wine, and cider to individuals in Oregon for consumption on or off-site.



### CITY OF TUALATIN

#### LIQUOR LICENSE APPLICATION

Date 2 Nov 2012

IMPORTANT: This is a three-page form. You are required to complete all sections of the form. If a question does not apply, please indicate N/A. Please include full names (last, first middle) and full dates of birth (month/day/year). Incomplete forms shall receive an unfavorable recommendation.

Thank you for your assistance and cooperation.

SECTION 1: TYPE OF APPLICATION		
<ul> <li>Original (New) Application - \$100.00 Application Fee.</li> <li>Change in Previous Application - \$75.00 Application Fee.</li> <li>Renewal of Previous License - \$35.00 Application Fee. Applicant must possess current business license. License #</li> <li>Temporary License - \$35.00 Application Fee.</li> </ul>		
SECTION 2: DESCRIPTION OF BUSINESS		
Name of business (dba): WON6'5 LOUNGE		
Name of business (dba): WoN6'5 LounGE  Business address 19449 5W MARTIN City TVALATIN State OR Zip Code 97062		
Mailing address 7468 5 w DeLAWARE CIRCL City TUALATIN State OR Zip Code 97062		
Telephone # 503 - 750 - 8447 Fax # 503 - 486 - 5358		
Name(s) of business manager(s) First <u>David</u> Middle <u>RanDALL</u> Last <u>BENOIST</u>		
Date of birthSocial Security #ODL#ODL#MXF		
Home address City Tralativ State OR Zip Code (attach additional pages if necessary)		
Type of business Full on-PREMISES SALES		
Type of food served SouPs, SANDWickes, PizzA		
Гуре of entertainment (dancing, live music, exotic dancers, etc.)		
Days and hours of operation NooN - 2:30 AM 7 DAYS A WEEK		
Food service hours: BreakfastLunchDinner_5pm To 8pm		
Restaurant seating capacity35Outside or patio seating capacity		
How late will you have outside seating? How late will you sell alcohol? O2:00AM		

Page 1 of 3 (Please Complete ALL Pages)

How many full-time employees do you have?	Part-time employees?
SECTION 3: DESCRIPTION OF LIQUOR LICENSE	
Name of Individual, Partnership, Corporation, LLC, or C	Other applicants BENOIST LLC
Type of liquor license (refer to OLCC form)	
Form of entity holding license (check one and answer a	-
Full name David RANDALL BENDIST Residence address 7468 5W DeLaware Cir	name, date of birth, and residence address.  Date of birth 04/07/1967
Hesidence address 7468 3W DELAWARE CIT	RCIE TUALATIN OR 97062
☐ PARTNERSHIP: If this box is checked, provide a for each partner. If more than two partners exist, use individuals, also provide for each partner a description information required by the section corresponding to Full name	e additional pages. If partners are not on of the partner's legal form and the the partner's form.  Date of birth
Residence address	
Full nameResidence address	Date of birth
(a) Name and business address of registered agent.  Full name  Business address  (b) Does any shareholder own more than 50% of the	outstanding shares of the corporation? If
yes, provide the shareholder's full name, date of the Full name	
Residence address	Bate of birtin
(c) Are there more than 35 shareholders of this corporation's president, birth, and residence address.	treasurer, and secretary by full name, date of
Full name of president:	Date of birth:
Residence address:Full name of treasurer:	
Residence address:	Date of birth.
Residence address:	Date of birth:
Residence address:	
LIMITED LIABILITY COMPANY: If this box is che residence address of each member. If there are mor complete this question. If members are not individual description of the member's legal form and the information of the member's legal form and the information.	re than two members, use additional pages to els, also provide for each member a
to the member's form. Full name: DAVID RANDALL BENOISS	Date of hirth: 04/02/19/2
Residence address:	Date of biltil.

Full name:Residence address:	Date of birth:
OTHER: If this box is checked, use a separeasonable particularity every entity with an interest of the control	arate page to describe the entity, and identify with terest in the liquor license.
SECTION 4: APPLICANT SIGNATURE	
A false answer or omission of any requested in unfavorable recommendation.	nformation on any page of this form shall result in an
Signature of Applicant	11/2/2012 Date
· ·	
Sources Checked:	City Use Only
DMV by LEDS by Public Records by	CAUS FROM 11-4-11 TO 11-10-1
Number of alcohol-related incidents duri	ng past year for location. 2 - ASSAULT S
Number of Tualatin arrest/suspect conta	cts for
It is recommended that this application be:	DIST - 1229 1194
Granted	ASSAULT 12-092
Denied Cause of unfavorable recommendation:	
	·
	12/22/12
Signature	Date
Kent W. Barker	

Kent W. Barker
Chief of Police
Tualatin Police Department