



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR
JUNE 25, 2012**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Engineering Manager Kaaren Hofmann; Management Analyst Ben Bryant; Deputy City Recorder Maureen Smith

A. CALL TO ORDER

Mayor Ogden called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Councilor Grimes.

B. ANNOUNCEMENTS

1. Proclamation Declaring the Month of July 2012 as National Park and Recreation Month

Councilor Bubenik read the proclamation declaring July 2012 as National Park and Recreation Month in the City of Tualatin.

2. Proclamation Honoring the City Attorney Upon the Occasion of Her Retirement

City Manager Sherilyn Lombos recognized City Attorney Brenda Braden, upon her impending retirement, for her dedication and commitment to the City of Tualatin and community for her 17 years of service. Mayor Ogden and Council noted their appreciation and regard for City Attorney Braden's tenure and respect for the job she had done over the years.

Mayor Ogden read the proclamation honoring the City Attorney on the occasion of her retirement, declaring Friday, June 29, 2012 as "Brenda Braden Day" in the City of Tualatin.

C. CITIZEN COMMENTS

Kathy Newcomb, (address on record), Tualatin, OR, spoke about being able to enhance service to existing businesses, and that would help with relieving traffic on Tualatin-Sherwood Road. She suggested a "loop road with bus service would be needed going from east to west, and noted that there is also not a TriMet Park and Ride on Highway 99W, compared to other cities.

Ms. Newcomb also thanked Operations Maintenance Manager Clayton Reynolds for his work on providing hearing aid enhancements for the Council Chambers, Police, and Library meeting rooms.

Gateway Feature Ribbon Cutting Event

Mayor Ogden wanted to note the ribbon cutting that took place earlier in the evening on the gateway project. Janelle Baglien, Studio Art Direct, and Rip Caswell, sculptor, were present.

Ms. Baglian said the project is her design and Mr. Caswell created the bronzework. Ms. Baglian said, on behalf of Mr. Caswell, herself, and others, that it was a privilege and honor to work on the project. It was a great group of people and the process went smoothly. She said the idea for the concept was to bring the nature that is intertwined in Tualatin out to the doorstep of the entrance to the community, and to be representational, not abstract. The rock is sandstone, and Aamon Hughes did the water feature. Ms. Baglien and Mr. Caswell worked together on the art portion of the project. The idea behind the geese was explained by Ms. Baglien and that she wanted to give a nod to the Native Americans and their reverence of geese.

Rip Caswell said the geese are cast out of bronze, and mentioned the appropriateness of incorporating geese with Tualatin integrated in nature. Mr. Caswell said he commends the City of Tualatin for the pursuit of excellence and quality. As a sculptor, Mr. Caswell said he was honored to be a part of the project, and acknowledged the jobs this project provided to many people.

Council thanked the artists and everyone for the work that has been done on this project.

D. CONSENT AGENDA

Ordinance No. **1347-12** Adopting the Core Area Parking District Tax Rate and Credit for FY 2012/13; and Ordinance No. **1348-12** Updating the Road Utility Fee; and Amending TMC 3-4-080, had first and second reading by title only at the Work Session and placed on the Consent Agenda.

MOTION by Council President Monique Beikman, **SECONDED** by Councilor Nancy Grimes to adopt the Consent Agenda as amended and read.

Vote: 7 - 0 MOTION CARRIED

1. Approval of the Minutes for the Meeting of June 11, 2012

2. Resolution No. **5101-12** Amending Sewer and Surface Water Management Rates Inside the City of Tualatin and Rescinding Resolution 5039-11
3. Resolution No. **5102-12** Authorizing Changes to the Adopted 2011-2012 Budget
4. Resolution No. **5103-12** Certifying City of Tualatin Municipal Services
5. Resolution No. **5104-12** Approving Amendment No. 1 to an Intergovernmental Agreement with Metro for the 2006 Natural Areas Bond Measure Local Share Component
6. Resolution No. **5105-12** Approving and Authorizing the Provision of Workers' Compensation Insurance Coverage to Volunteers of the City of Tualatin and Repealing Resolution No. 5032-11
7. Resolution No. **5106-12** Consenting to the Assignment of Development Agreement by Boones Ferry Road Apartments Investors LLC and National Bank of Arizona
8. **H-3** Ordinance No. **1347-12** Adopting the Core Area Parking District Tax Rate and Credit for Fiscal Year 2012/13
9. **H-4** Ordinance No. **1348-12** Updating the Road Utility Fee; and Amending TMC 3-4-080

E. SPECIAL REPORTS

1. Transportation System Plan (TSP) Online Open House Presentation

Community Development Director Alice Rouyer and Eryn Kehe, JLA & Associates presented information on the upcoming online, "open forum" for the Transportation System Plan (TSP) that will be on the City's website, and will be available from July through August.

Ms. Kehe presented a PowerPoint with the first views of the online forum site, and explained the forum will include an interactive map with projects proposed to be included in the TSP. It is currently in beta testing and will go live July 1, and be open through the end of August. Ms. Kehe gave a demo of the online forum and the information that will be available. It will allow for people to engage back and forth on ideas and issues that are important to the community.

Brief discussion followed on the process of the online forum and how information about the forum will be disseminated to the community. It was asked and answered that staff will be attending events and activities over the summer, "bookmarks" will be ready for distribution in the community, and an article will be on the front page of the July newsletter. A short video on the project will also be done. It was suggested that the members of the Transportation Task Force could assist with getting the information out to the community, and staff will be meeting with all Citizen Involvement Organizations (CIOs). It was mentioned about including the faith community, service clubs such as Rotary, etc. and to use as many contact databases as possible.

F. PUBLIC HEARINGS – Legislative or Other

1. Resolution No. **5107-12** Declaring the City's Election to Receive State Revenue Sharing Funds During Fiscal Year 2012-13
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Mayor Ogden opened the public hearing.

Finance Director Don Hudson noted the requirement of holding two public hearings in order to receive state shared revenue funds. This is the second public hearing, the first was held on May 30, 2012 with the Budget Advisory Committee. Director Hudson reviewed the criteria that needs to be met to receive the state shared revenue. Tualatin will receive \$254,800 for general city operations. These revenues are not restricted by the State and are therefore used as a General Fund revenue source.

Mayor Ogden opened the floor to accept comments from the public.

Linda Moholt, Tualatin Chamber of Commerce CEO , asked for clarification if the tax is new and Director Hudson replied it is required and is the same every year.

The public hearing closed.

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman to adopt the resolution declaring the City's election to receive state revenue sharing funds during the 2012/13 fiscal year.

Vote: 7 - 0 MOTION CARRIED

2. Resolution No. **5108-12** Adopting the City of Tualatin Budget for the Fiscal Year Commencing July 1, 2012, Making Appropriations, Levying Ad-Valorem Taxes, and Categorizing the Levies
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Mayor Ogden opened the public hearing.

Finance Director said the hearing is to adopt the Fiscal Year 2012/13 budget, after considering public input. The total budget is \$66,362,995. The tax rate would be approved at \$2.2665 per \$1,000 taxable assessed value, with \$995,000 to be levied for bonded debt. The bond levy is excluded from limitation for local

government operations.

Finance Director Hudson said he was proud to again present a fiscally responsible budget, which the Budget Advisory Committee approved on May 30, 2012. He said some changes have been made since the Budget Advisory Committee approval, and noted that Council has the ability to make changes to the budget up to 10% for items such as carry-overs, etc. The proposed changes were reviewed, and the budget presented includes the changes from the three funds - General, Building, and Road Funds, none of which exceed 10%

Finance Director Hudson said staff recommends that Council adopt the resolution adopting the FY 2012/13 budget as presented.

Mayor Ogden opened the floor to accept any comments from the public. Hearing none, Mayor Ogden went on to thank the Budget Advisory Committee for their time in this process. He also mentioned that Tualatin's tax rate is one of the lowest in the State of Oregon, and is the lowest in the Metro area, and is proud the community has staff, and the leverage of volunteer efforts that is of great value, providing the level of services at Tualatin's current tax rate.

Mayor Ogden closed the public hearing.

MOTION by Council President Monique Beikman, SECONDED by Councilor Frank Bubenik to adopt the resolution, which includes the Budget Committee-approved Fiscal Year 2012-2013 Budget, with additional changes as outlined in the staff report.

Vote: 7 - 0 MOTION CARRIED

G. PUBLIC HEARINGS – *Quasi-Judicial*
None.

H. GENERAL BUSINESS

1. Resolution No. **5109-12** Approving an Agreement with Loaves & Fishes Centers, Inc. to provide a Nutrition Program at the Juanita Pohl Center
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Community Services Director Paul Hennon presented information on the Loaves & Fishes Centers, Inc. nutrition program at the Juanita Pohl Center. Executive Director Joan Smith and Operations Director Brent Horn from Loaves & Fishes were also present. Director Hennon noted the shift of management of the Center, and Loaves & Fishes has provided the nutrition program for the past thirty years and will continue to do so.

Director Hennon said it had been suggested by Loaves & Fishes and several residents that the City consider assuming the responsibility of the Pohl Center while continuing the partnership with Loaves & Fishes to provide nutrition services, which would allow for L&F's limited resources to focus on its primary mission of providing nutrition services and the City can achieve the Council Goal of developing recreation, fitness, social, arts and cultural, life-long learning, and other programs for older adults and people of all ages by managing the Pohl Center, Van Raden Community Center, and Lafky House as a multigenerational complex.

The Agreement is needed as the City will begin managing and staffing the Pohl Center, and the current agreement with Loaves & Fishes needs to be replaced to reflect its role in providing the Nutrition Program. The agreement will be effective August 1, 2012. The program is provided in compliance with the senior nutrition program between Loaves & Fishes Centers and Washington County.

Mayor Ogden respectfully acknowledged the 30 year relationship with the City and the Loaves & Fishes organization and for the services provided to Tualatin and thanked Ms. Smith and Mr. Horn for the years of service and to continuing with the partnership. Mayor Ogden presented a plaque, accepted by Executive Director Joan Smith, recognizing Loaves & Fishes and the years of service and partnership with Tualatin. Ms. Smith thanked Council for inviting them to attend the meeting, and only through partnerships such as these, that can multiply and meet the needs of Loaves & Fishes.

MOTION by Council President Monique Beikman, SECONDED by Councilor Joelle Davis to adopt the resolution approving the agreement with Loaves & Fishes, Inc. to provide a nutrition program at the Juanita Pohl Center.

Vote: 7 - 0 MOTION CARRIED

2. Resolution No. 5110-12 Recognizing the Formation of Citizen Involvement Organization Three (CIO 3)

Deputy City Manager Sara Singer presented information and a brief PowerPoint on the recognition of the formation of Citizen Involvement Organization (CIO) 3, and is the fifth that has been formed. President of CIO 3, Alex Simshaw, and secretary Tammy Palumbo were present and said they are looking forward to getting to better know their neighbors and encouraging neighborhood involvement that will strengthen the community.

MOTION by Councilor Ed Truax, SECONDED by Councilor Joelle Davis to adopt the Resolution recognizing the formation of CIO 3.

Vote: 7 - 0 MOTION CARRIED

- I. ITEMS REMOVED FROM CONSENT AGENDA**
- J. COMMUNICATIONS FROM COUNCILORS**
- K. EXECUTIVE SESSION**

L. ADJOURNMENT

MOTION by Council President Monique Beikman, SECONDED by Councilor Joelle Davis to adjourn the meeting at 8:13 p.m.

Vote: 7 - 0 MOTION CARRIED

Sherilyn Lombos, City Manager



Maureen Smith / Recording Secretary