



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING  
FOR JANUARY 23, 2012**

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**Present:** Mayor Lou Ogden; Councilor Wade Brooksby; Councilor Frank Bubenik;  
Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

**Absent:** Council President Monique Beikman

**Staff Present:** City Manager Sherilyn Lombos; City Attorney Brenda Braden; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Assistant to the City Manager Sara Singer; Associate Planner Cindy Hahn; Program Coordinator Kathy Kaatz; Maintenance Services Division Manager Clayton Reynolds; Police Captain Mark Gardner; Management Analyst Ben Bryant; Executive Assistant Maureen Smith

**A. CALL TO ORDER**

Mayor Ogden called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Councilor Grimes.

**B. ANNOUNCEMENTS**

**1. Unveiling of the City of Tualatin 2012 Water Conservation Calendar**

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Operations Program Coordinator Kathy Kaatz presented the first water conservation calendar of 2012. Partnered with the School District, and narrowed the focus to the district's 4th grade classes to participate in the drawing contest. There were 60 drawings received and each student received a gift card to the Lakeshore Learning Store and a Certificate of Appreciation. All the drawings were on display in the library during the holiday break. Program Coordinator Kaatz said it was a fun project with a positive response, and the calendar also provides conservation tips and FAQs. It will be available at all City locations.

**C. CITIZEN COMMENTS**

*Kathy Newcomb, SW Cheyenne Way, Tualatin, OR* followed-up on concerns she expressed at the last Council meeting on the "Linking Tualatin" project and the planned Open Houses. Her issue was to improve awareness of involving the Citizen Involvement Organizations (CIOs), particularly the residential CIOs with the project, which has substantially improved. Ms. Newcomb also followed-up on her issue of the effectiveness of "Open Houses" and believes they are helpful at the end of a project. She noted the effectiveness of the three-part values exercise that was done at the December 15, 2011 Transportation Task Force meeting, which provided a version of Ashland's exercise method of involvement.

Ms. Newcomb concluded by noting her appreciation of Councilor Davis' attendance at the last task force meeting and JLA Consulting for facilitating the meetings and welcoming citizen involvement. Councilor Davis thanked Ms. Newcomb for her feedback, and noted Council President Beikman's participation and her "virtual" attendance and providing feedback at the last task force meeting.

#### **D. CONSENT AGENDA**

It was noted that Agenda Item "Update to Personnel Rules" was removed from the Consent Agenda in its entirety at the Work Session. Under General Business, Items H-1 through H-4 had first and second readings at Work Session, and placed adoption of the ordinances on the Consent Agenda.

MOTION by Councilor Ed Truax, SECONDED by Councilor Joelle Davis to approve the Consent Agenda as read and amended.

**Vote: 6 - 0 MOTION CARRIED**

1. Approval of the Minutes for the Work Session and Meeting of January 9, 2012
2. Establishment of an Ad Hoc Committee to Coordinate the 2012 Arbor Week Celebration
3. Resolution No. **5085-12** Adding the City of West Linn as a New Member to the Metropolitan Area Communications Commission
4. Resolution No. **5086-12** Granting a Conditional Use Permit for Seasonal Products on Behalf of PrimeSource Building Products Inc. allowing Building Materials and Supplies, Wholesale Sales, and Warehousing in the General Manufacturing (MG) Planning District at 10295 SW Manhasset Drive (Tax Map 2S1 22DA, Tax Lot 500) (CUP-11-04)
5. Recommendations from the Council Committee on Advisory Appointments
6. (Item H-1) Ordinance No. **1338-12** Amending References for Land Use Notice; Adding Citizen Involvement Organizations; and Amending TDC 1.031, 31.060, 31.063, 31.064 and 31.067 (PTA-11-09)

7. (H-2) Ordinance No. **1339-12** Changing the Tualatin Planning Advisory Committee into a Planning Commission and Granting Decision-Making Authority over Specified Land Use Applications; and Amending Tualatin Development Code Chapters 1, 2, 31, 33, 34, 35, and 37 (PTA-11-11)
8. (H-3) Ordinance No. **1340-12** Creating the Tualatin Planning Commission to Replace the Tualatin Planning Advisory Committee; and Amending Chapter 11-1 of the Tualatin Municipal Code
9. (H-4) Ordinance No. **1341-12** Relating to Noxious Vegetation and Amending TMC 6-4-010, 6-4-060 and 6-4-090

## **E. SPECIAL REPORTS**

### **1. Update on the Transportation System Plan and Linking Tualatin**

Community Development Director Alice Rouyer and Associate Planner Cindy Hahn presented a PowerPoint on the Transportation Task Force activities. A review of events and activities was done, and mentioned there have been three meetings held to date, all well attended. Also a reminder to everyone to go to the website for more information about activities and meetings at [www.tualatintsp.org](http://www.tualatintsp.org).

Director Rouyer continued with review of future events and displayed the calendar meeting dates during February. A short promotional video was shown that was put together to encourage people to participate in the upcoming "Working Groups. The information has been connected with all social media, and the video will be put on the City's website.

Discussion followed. It was asked and answered that the ideal size of each working group would be from five to fifteen. Council encouraged everyone to take part in a Working Group and thanked staff for all the work that has been done on this project.

### **2. 2011 Annual Report of the Tualatin Park Advisory Committee (TPARK)**

Tualatin Parks and Recreation Advisory Committee (TPARK) chair Dennis Wells presented the annual report, noting it is the 35th year of the formation of the committee, contributing to making Tualatin's parks what they are today. Chair Wells presented a PowerPoint highlighting the accomplishments and events that TPARK took part in this past year, and the action plan for the coming year. TPARK will continue with review of the Tualatin Parks Advisory Committee ordinance to include more specific language about recreation, participate in and collaborate with the new Citizen Involvement Organizations, and assist in public education and involvement activities associated with Arbor Week and celebrating Tualatin's 25th year as a Tree City USA. TPARK presented recommendations for Council consideration, to include updating the Parks and Recreation Master Plan, pursue public financing for expansion of recreation, parks, greenways, and natural areas, expanding sports fields, etc. and continue to support and increase availability of public recreational opportunities for people of all ages as funding becomes available.

Council thanked Mr. Wells and the members of TPARK, and suggested any kind of outreach that can be done to attract youth to TPARK. Brief discussion followed on TPARK continuing with addressing and pursuing the goals of the committee.

- F. PUBLIC HEARINGS – *Legislative or Other*
- G. PUBLIC HEARINGS – *Quasi-Judicial*
- H. GENERAL BUSINESS - Items placed on the Consent Agenda at Work Session.
- I. ITEMS REMOVED FROM CONSENT AGENDA
- J. COMMUNICATIONS FROM COUNCILORS
- K. EXECUTIVE SESSION
- L. ADJOURNMENT

MOTION by Councilor Ed Truax, SECONDED by Councilor Joelle Davis to adjourn the meeting at 7:44 p.m.

**Vote:** 6 - 0 MOTION CARRIED

Sherilyn Lombos, City Manager



Maureen Smith / Recording Secretary