



# MEMORANDUM CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Sherilyn Lombos, City Manager   
**DATE:** January 7, 2008  
**SUBJECT:** Work Session for January 14, 2008

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**Work Session will begin at 5:00 p.m.**  
**Councilor Barhyte will be absent**

There are five items to be discussed at this work session:

- 1) **5:00 p.m. (30 min) – Killarney Lane Sewer Line.** At the November 13<sup>th</sup> work session the City Council discussed the Killarney Lane Sewer Line project; staff left with direction to move forward with the project and talk to the property owners with the following options:
  - a. If the owner hooks up as part of the project, the owner pays \$3,500 and the city does all the work to hook-up.
  - b. If the owner hooks up within three years, the owner pays \$11,000 and does all work to hook up.
  - c. If the owner hooks up after three years, the owner pays \$24,000 and does all work to hook up.

There have been several questions raised since that time including:

- a. Are there other cases where residents have hooked into the sewer without paying a portion of the construction costs?
- b. Can the City require hook up to the sewer if it is available?
- c. How will the financing of the owner-paid portion work?

Attached is a presentation that Mike McKillip will use to facilitate the discussion which will focus on the above questions as well as the next steps for this project.

**Action requested:** There is no action requested.

- 2) **5:30 p.m. (20 min) – Historic Resources Ordinance.** On several occasions, the City Council has discussed the need to revisit the ordinance dealing with historic resources, specifically to look at clarifying the demolition criteria language as well as to review maintenance standards. Staff will present information regarding the existing ordinance and some options for clarification in addition to options for historic resource maintenance standards. Attached is a PowerPoint that Doug will use to facilitate the discussion.

**Action requested:** Agreement on clarifications to the historic resources ordinance for staff to bring back to the Council.

- 3) **5:50 p.m. (30 min) – Sign Amortization Program.** One of the action items under Goal 1 (Enhance Sense of Place & City Beautification) of the City Council's 07/08 Work Plan is to "create an amortization program to remove large signs along I-5." Tonight staff will present information regarding the existing signs, the legal framework around freeway-fronting signs, and options for the Council to consider in order to achieve the goal. Attached is a PowerPoint that Doug will use to facilitate the discussion.

**Action requested:** Direction to staff regarding a sign amortization program.

- 4) **6:20 p.m. (30 min) – Library Plaza Water Feature Design.** At the November 26<sup>th</sup> work session, the Council reviewed the Library Plaza design and directed the architects to bring back options for a passive/non-play water feature. Tonight the architect will present several different options for a water feature for the Council to choose from for construction.

**Action requested:** Direction to the Library architect regarding which design is preferred for the Library plaza.

- 5) **6:50 p.m. (5 min) – Council agenda review & Council communications.**

**Action requested:** Council review the agenda for the 01/14/08 Council and Development Commission meetings.

We will be enjoying Chinese food from Lake Garden for dinner.

Other items of interest:

**Presentations for Council Meeting:** There will be four PowerPoints used during Monday night's Council meeting – the YAC update, Extension Services-Special District proposal; train horn noise update; and the gateways discussion. A link with those PowerPoint presentations to the fftp site will be sent later this week.

Upcoming Council Meetings & Work Sessions: Attached is a three-month look ahead for upcoming Council meetings and work sessions. If you have any questions, please let me know.

Dates to Note: Attached is the updated community calendar for the next three months. There are several key dates to note:

- *January 21 (Monday)* – Martin Luther King Jr. Holiday – City Offices closed.
- *February 18 (Monday)* – Presidents Day Holiday – City Offices closed.

As always, if you need anything from your staff, please feel free to let me know.

Attachments:

- A. PowerPoint for the Killarney Lane sewer line work session discussion
- B. PowerPoint for the historic resources ordinance work session discussion
- C. PowerPoint for the sign amortization program work session discussion
- D. Tualatin Calendar of Events (January – March)
- E. Upcoming meeting and work session items (January – March)

# KILLARNEY LANE SEWER LINE DISCUSSION

January 14, 2008

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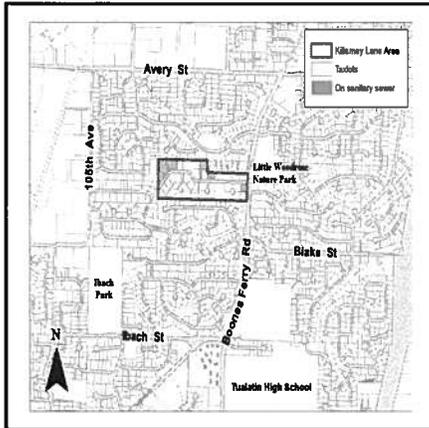
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## Purpose of discussion:

- Review how we got here tonight
- To answer the "is this precedent setting?" question
- To outline the steps from here
- To discuss how \$3,500 will be offered to be financed
- Answer Council questions about equity of City installing lines and should residents repay City for costs
- To answer any other questions

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### 11/13/07 Work Session

Direction from Council was to go with staff recommendation:

- City builds sewer line
- If owner decides to hook up as part of the project, owner pays \$3,500 and City does all work to hookup
- If owner hooks up within three years, owner pays \$11,000 and does all work to hook up; City contributes \$2,000 toward septic abandonment
- If owner hooks up after three years, owner pays \$24,000 and does all work to hook up; City contributes \$2,000 toward septic abandonment

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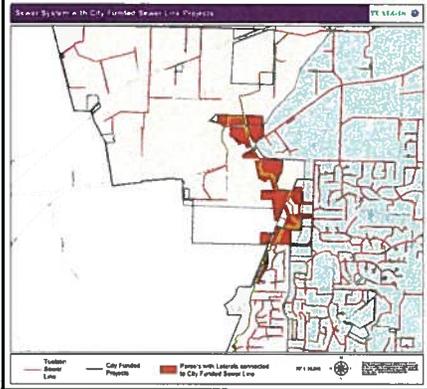
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### Is this precedent setting?



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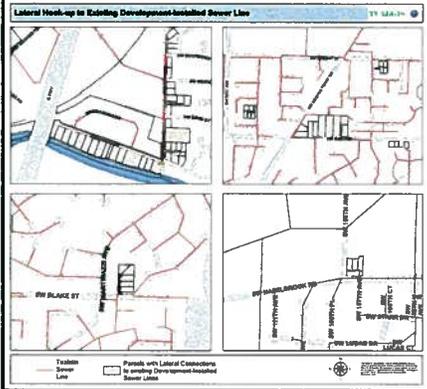
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### Is this precedent setting?



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**Is this precedent setting?**



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**Steps from here:**

- Determine who wants to hook up as part of the Summer 2008 project
- Ready to meet with residents to verify details of hook up process
- Pipe route
- Landscaping needs
- Special concerns
- Incorporate findings into contract documents
- Bid March 2008
- Complete work Summer/Fall 2008

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**Impacts of Delay:**

- Cannot finalize project
- Project will not start on time
- If built during the next construction season cost will go up
- Will miss window for minimal impact/ damage to neighbors' yards
- Will miss the window for replanting in the property owners' yards after construction activity (better plant survival when replanted in August and September)
- If delayed to Spring, will have to wait for ground to dry out to minimize yard impacts

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**How \$3,500 will be offered to be financed:**

- Persons electing to finance will be sent "Bancroft Bonding" application form
- Signed forms will be collected by a date certain
- Forms will be attached to an ordinance creating a lien on the property; this provides security to City
- Six months after ordinance adoption, Finance bills property owners for first payment; bills continue every six months for 10 years

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- Interest at State "Pool" rate
- Properties electing to connect after first deadline will be required to pay \$11,000 includes all charges and fees
- Properties electing to connect after three years will pay \$24,000 (includes all charges and fees).

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**How can City assess more sewer line costs to property owners?**

- LID process

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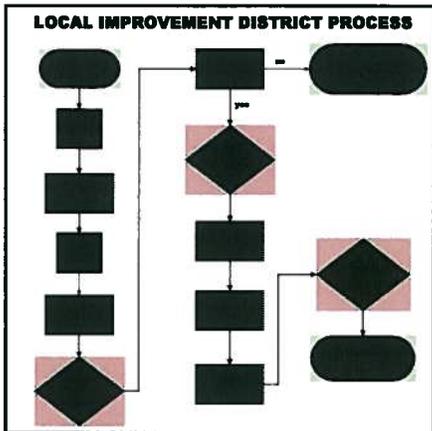
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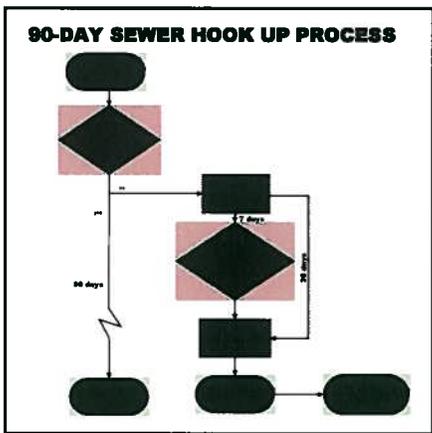
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**Council Options**

- Continue with 11/13/07 plan and recommendation
- Modify 11/13/07 plan and recommendation
- Drop the sewer project, continue the water project

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**Council questions?**

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## HISTORIC PRESERVATION PROGRAM REVIEW

Tualatin City Council

January 14, 2008

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### Purpose & Objectives

- \* Discuss/Respond to City Council suggested changes in historic preservation program
- City Council consensus on suggested changes (demolition criteria, historic resource maintenance)
- Other identified changes

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### City Council & Strategic Action Plan Goals

- \* Housing Standards/Property Maintenance (Nov 2007 retreat)
- \* Community Vision & Strategic Action Plan Strategy PRN 10 - Natural And Cultural History Preservation

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### Demolition Criteria

- ❏ Clarify criteria in TDC 68.060(1)(a) “No longer historically or architecturally significant; and”
- ❏ Intent in 1993 at time of ordinance adoption was for an applicant to meet one or the other, but not both
- ❏ The question on clarifying the language occurred with the Robinson Store demolition request in 2005

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### Historic Resource Maintenance

- ❏ 25 designated resources
- ❏ 24 structures or buildings
- ❏ 1 site (cemetery)
- ❏ 16 structures/buildings used for residential purposes
- ❏ 2 structures/buildings are barns
- ❏ 1 commercial structure/building
- ❏ 3 public/semi-public structures/buildings
- ❏ 1 structure/building used as industrial office
- ❏ 1 structure/building in commercial, (burned 1/2/08)

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### Historic Resource Maintenance

- ❏ Equal requirements or responsibilities on maintenance with other residentially used properties
- ❏ Historic resource residential use properties are proposed to be covered under the pending property maintenance ordinance to be brought to the City Council in February 08. This ordinance would cover 16 of the designated resources.
- ❏ Historic resources that have gone through the AR process have maintenance requirements (structures/buildings/sites TDC 73.100) – Robinson Store, Methodist Church (Heritage Center)

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### Historic Resource Maintenance

- ✦ 1 resource (Old Elementary School/TTSD) has conservation requirements under ORS 358.653 to assure the resource does not deteriorate. The Methodist Church (Heritage Center) also falls into this category due to ownership by the City.
- ✦ 5 resources have no maintenance requirements now or proposed (2 barns, cemetery, Grange, Black House used as industrial office)

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### Other identified changes?

- ✦ Are there any additional modifications identified by the City Council?

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### What are the next steps?

- ✦ Prepare Plan Text Amendment to clarify demolition criteria (TDC 68.060(1)(a))
- ✦ Property maintenance draft ordinance to be brought to the City Council in February 08 for a work session discussion

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## DISCUSSION



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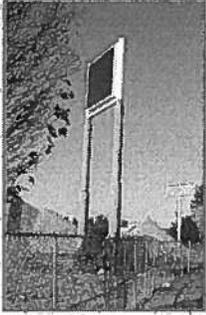
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**I-5 Freeway Pole Signs**

Tualatin City Council  
Work Session Discussion  
January 14, 2008



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**Purpose & Objectives**

- # Review of tall & large pole signs visible from I-5 and highway interchanges.
  - # History of Sign Regulations
  - # Current Sign Code
  - # Pole Signs on I-5
  - # Non-Conforming Signs
  - # State and Federal outdoor advertising laws.

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**Purpose & Objectives**

- # Consider possible revisions to Tualatin's sign code and non-conforming sign provisions.
- # Consider establishing a sign removal or amortization program for non-conforming pole signs.

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**City Council & Strategic Action Plan Goals**

- \* Council Goal #1 - Enhance sense of place and City beautification. (Create amortization program to remove large signs along I-5).

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**Tualatin Sign Regulations—History/Background**

- \* Freestanding Pole Signs and Freeway-Oriented Signs allowed in 1979 Sign Code, 1983 Sign Ordinance and 1996 Ordinance establishing TDC Chapter 38-Sign Regulations.
- \* Provisions for Freeway Oriented Activities (FOA) and Activity Area and Freeway-Oriented Activity signs were intended for gas, lodging and restaurant businesses located at the two Tualatin I-5 interchanges and serving travelers on Interstate 5.

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**Tualatin Sign Regulations—History/Background**

- \* Major Commercial Center (MCC) Freestanding Signs allowed in 1983 Sign Ordinance and 1996 Ordinance establishing TDC Chapter 38-Sign Regulations.
- \* MCC developments are 3 acre or larger commercial developments in Central (CC) and General Commercial (CG) Planning Districts (eg. Nyberg Woods, Big KMart, Martinazzi Square, Fred Meyer, Hedges Green Retail Center, Meridian Shopping Center, South Lake Center)

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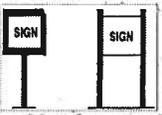
## Current Sign Code

- \* **Freestanding Signs.**
  - **Monument Signs:**

CC/CG Monument signs (8-ft. high/ 40 s.f. sign face area)


  - **Pole Signs**

CC/CG Pole signs (15 ft. high/ 48 s.f. sign face area)  
MCC Pole Signs (20 ft. high/ 100 s.f. sign face area)  
FOA Pole Signs (45 ft. high/250 s.f. sign face area)



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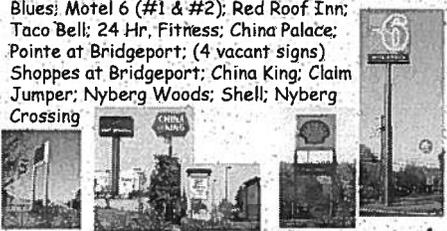
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## Existing Pole Signs Located in the I-5 Corridor

- \* Pole Signs visible from I-5 include:
  - **FOA Pole Signs:** Carl's Jr.; Out of the Blues; Motel 6 (#1 & #2); Red Roof Inn; Taco Bell; 24 Hr. Fitness; China Palace; Pointe at Bridgeport; (4 vacant signs) Shoppes at Bridgeport; China King; Claim Jumper; Nyberg Woods; Shell; Nyberg Crossing



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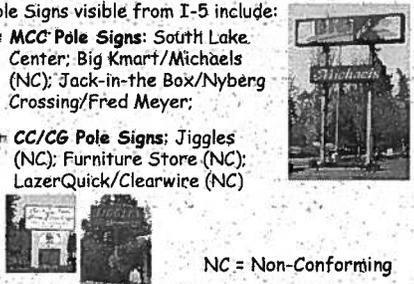
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## Existing Pole Signs Located in the I-5 Corridor

- \* Pole Signs visible from I-5 include:
  - **MCC Pole Signs:** South Lake Center; Big Kmart/Michaels (NC); Jack-in-the-Box/Nyberg Crossing/Fred Meyer;
  - **CC/CG Pole Signs:** Jiggles (NC); Furniture Store (NC); LazerQuick/Clearwire (NC)



NC = Non-Conforming

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Pole Signs visible from I-5 include:

- **Signs Allowed By Variance** SVAR-92-01 allowed taller (56 ft.) FOA Pole Sign for (former) Best Western Motel (SW Lower Boones Ferry Road).



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### Current Sign Code

# Non-conforming Signs.

- **Nonconforming Sign.** A sign lawfully erected and existing, and properly maintained and repaired prior to May 13, 1992, but which does not meet the requirements of TDC Chapter 38. (TDC 31.060)
- Non-conforming signs may continue indefinitely-changes to a sign face and maintenance of existing sign is allowed.

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### Current Sign Code

- Non-conforming sign must comply with current regulations (or be removed) when:
  - the sign is relocated to another location;
  - the sign is structurally altered;
  - nature-caused damage to a sign exceeds 75% of sign value, or;
  - a new sign permit for the same type of sign (freestanding) is issued for the same development.
- Currently, there is no authority or provisions to remove non-conforming signs through a mandatory program such as a sign amortization program.

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## I-5 Pole Signs

# Aerial Photo of I-5 corridor showing locations of existing large, tall pole signs.



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## State & Federal Regulations

# Oregon ODOT Outdoor Advertising Sign Program

- State Permit is required when a outdoor advertising sign visible to a state highway is "posted for compensation" (owner receiving payment for posting someone else's message or a land lease) and the sign is at the location of a business or activity open to the public.
- State Permit is required in conjunction with local sign permit regulations. Permits may be required for both local and state authorities.
- State Outdoor Advertising Sign Program in ORS 377.720 amended by 2007 Legislative Assembly HB 2273 eliminating language restricting "off-premise" signs visible to state highways."

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## State & Federal Regulations

# US Outdoor Advertising Control Program(s).

- Originated in Highway Beautification Act of 1965 and applies to Interstate Freeways such as I-5. Subsequent federal transportation legislation including Federal Aid Highway Act, Surface Transportation Act, and ISTEA amended the outdoor advertising control program.
- Allows and encourages state governments to have freeway sign programs and regulations and provides for additional highway funds if states participate ("Bonus Program"). Oregon is a participating state.
- Requires payment for removal of signs by state or local restrictions in areas controlled by federal law. In urban areas, the control area extends 660 ft. on each side of the interstate highway.

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**Sign Removal-Amortization**

- \* Cities in Oregon and other states have developed programs to remove non-conforming signs through buy-outs, regulatory mechanisms, and amortization.
- \* Amortization sets up a process for removing existing signs that is similar to depreciation with a value-based or prescribed schedule (commonly 10 years). The time period is designed to allow the costs of a sign to be amortized by the owner. No compensation is paid.
- \* Federal law pre-empts amortization on signs adjacent to federal highways by prohibiting removal of signs without payment of compensation.

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**What are the options?**

- \* Continue with existing freestanding pole sign and nonconforming sign regulations.
- \* Consider amending existing sign regulations to achieve fewer and smaller freestanding signs.
  - Should the freestanding pole sign standards be revised?
  - Should only monument-style signs be allowed as freestanding signs?
  - Should the Freeway-Oriented Activity Sign program be retained, revised or eliminated?
  - Should the Major Commercial Center sign standards be retained, revised or eliminated?

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**What are the options?**

- \* Consider amending the non-conforming sign regulations and establishing a sign removal or sign amortization program for non-conforming freestanding pole signs (subject to state and federal laws that apply to signs).
  - Should the Non-conforming Sign provisions be revised to apply to all signs or signs erected before adoption of an amendment of the sign regulations?
  - Should a sign removal program be instituted? What kinds of signs would be targeted for removal and will an amortization or compensation program be created?

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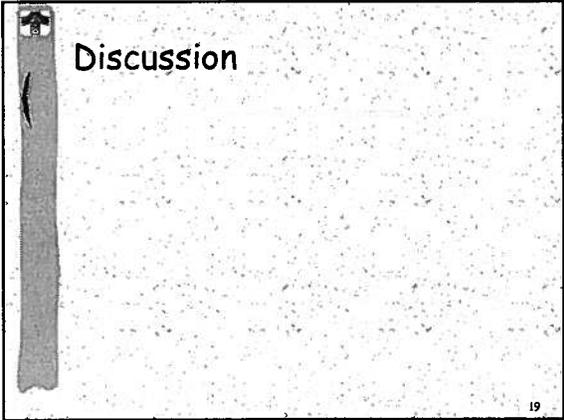
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# TUALATIN CALENDAR

## January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 New Year's Holiday <b>CITY OFFICES AND LIBRARY CLOSED</b>	2 1:15p Tualatin Historical Society 7:00p ARB (if necessary)	3	4 7:30a Chamber Network AM, Rumours Salon, 19245 SW Martinazzi Avenue	5
6	7 6:00p TPARK	8	9 9:45a Sr. Center Steering Committee 5:30p Chamber January Alive After 5, Location TBA 6:00p Special Council Work Session	10 7:00p TPAC	11 7:30a Chamber Network AM, Legacy Meridian Park Hospital, 19300 SW 65 <sup>th</sup> Avenue	12
13	14 5:00p Work Session 7:00p Council/TDC Mtg	15	16 4:00p Ribbon Cutting, Bridgeport Mortgage, 17020 SW Upper Boones Ferry Road, #303 7:00p Tualatin Tomorrow Meeting, Council Chambers	17	18 7:30a Chamber Network AM, Pacific Continental Bank, Nyberg Woods	19
20	21 Martin Luther King Day <b>CITY OFFICES CLOSED</b> LIBRARY OPEN 12:30-8:30	22	23 7:00p ARB (if necessary)	24 7:00p Urban Renewal Advisory Committee, Council Chambers	25 7:30a Chamber Network AM, NW Staffing Resources, 10029 SW Nimbus, Suite 203, Beaverton	26
27	28 5:00p Work Session 7:00p Council/TDC Mtg	29	30 7:00p ARB (if necessary)	31		

2008

# TUALATIN CALENDAR

## February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 6:30p TLAC	6 1:15p Tualatin Historical Soc 7:00p ARB (if necessary)	7	8	9
10	11 5:00p Work Session 7:00p Council/TDC Mtg	12 6:00p TPARK	13 9:45a Sr. Center Steering Committee 7:00p ARB (if necessary)	14	15	16
17	18 Presidents' Day Holiday CITY OFFICES CLOSED LIBRARY OPEN 12:30-8:30	19 6:30p TAAC	20 12:00p Core Area Parking District Board, Council Chambers 7:00p Tualatin Tomorrow, Council Chambers	21 7:00p TPAC	22	23
24	25 5:00p Work Session 7:00p Council/TDC Mtg	26	27	28	29	
			7:00p ARB (if necessary)			

2008

# TUALATIN CALENDAR

## March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						<b>1</b>
<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b> 7:00p ARB (if necessary) <b>1:15p</b> Tualatin Historical Soc	<b>6</b>	<b>7</b>	<b>8</b>
		<b>6:30p</b> TLAC	<b>7:00p</b> ARB (if necessary)			
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> 9:45a Sr. Center Steering Committee 6:30p Tualatin Tomorrow, Council Chambers	<b>13</b>	<b>14</b>	<b>15</b>
		<b>5:00p</b> Work Session <b>7:00p</b> Council/TDC Mtg		<b>7:00p</b> TPAC		
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
		<b>6:30p</b> TAAC	<b>7:00p</b> ARB (if necessary)			
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
		<b>5:00p</b> Work Session <b>7:00p</b> Council/TDC Mtg	<b>7:00p</b> ARB (if necessary)			
<b>30</b>	<b>31</b>					

# 2008

**WORK SESSION ITEMS**

**PowerPoint?**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

**PowerPoint?**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONSENT CALENDAR ITEMS**

1. Resolution Approving IGA Amendment – Regional Water Supply Consortium – E&B
2. Resolution authorizing Deed of Dedication and Public Utility and Access Easement (Library Project) – E&B
3. Change of Ownership Liquor License Application – PacWest LLC dba Jacksons Food Store
4. \_\_\_\_\_

**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

**PowerPoint?**

1. Supplemental Budget/Transfers (*other*)
2. PTA-07-06 – Chapter 73/MUCOD Design Standards – Comm. Dev
3. \_\_\_\_\_

**GENERAL BUSINESS ITEMS (not consent)**

**PowerPoint?**

1. Ordinance PTA-07-05 Day Care Use in Industrial (IBPOD) - Comm. Dev./Legal
2. Heritage Center Patio Site Plan
3. Development Agreement City of Tualatin/Trammell Crow Residential – Comm. Dev.
4. \_\_\_\_\_

**EXECUTIVE SESSION ITEMS**

1. \_\_\_\_\_

**MEETING DATE: Monday, February 11, 2008**

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**WORK SESSION ITEMS**

**PowerPoint?**

1. East Commons Project – Comm. Dev. \_\_\_\_\_
2. Single Family Design Standards, Phase 1 – Comm. Dev. \_\_\_\_\_
3. Homeless Issues – Police \_\_\_\_\_ **Yes**
4. Residential Housing Standards – Legal \_\_\_\_\_
5. Review Survey Findings \_\_\_\_\_

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

**PowerPoint?**

1. Community Action Organization Presentation (Jerralynn Ness) \_\_\_\_\_
2. Swearing-in of Police Officers \_\_\_\_\_
3. \_\_\_\_\_

**CONSENT CALENDAR ITEMS**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

**PowerPoint?**

1. Hearing M37-06-04 Pascuzzi Investment Withdrawal – continued from Sept. 10, 2007 – Comm. Dev \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**GENERAL BUSINESS ITEMS (not consent)**

**PowerPoint?**

1. ORD PTA-07-06 – Chapter 73/MUCOD Design Standards – Comm. Dev/Legal \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**EXECUTIVE SESSION ITEMS**

1. \_\_\_\_\_

**WORK SESSION ITEMS**

**PowerPoint?**

1. Advisory Committees Structure

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

**PowerPoint?**

1. Vision Action Network (Sia Lindstrom & Walt Peck)

2. \_\_\_\_\_

3. \_\_\_\_\_

**CONSENT CALENDAR ITEMS**

1. 2008 Liquor License Renewals

2. IGA with Clackamas County for a Clackamas County Library District

3. \_\_\_\_\_

4. \_\_\_\_\_

**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

**PowerPoint?**

1. Hearing M37 ZIAN (M37-06-1) continued from October 8, 2007 – Comm. Dev. (Other)

2. \_\_\_\_\_

3. \_\_\_\_\_

**GENERAL BUSINESS ITEMS (not consent)**

**PowerPoint?**

1. \_\_\_\_\_

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**EXECUTIVE SESSION ITEMS**

1. \_\_\_\_\_

**WORK SESSION ITEMS**

*PowerPoint?*

1. \_\_\_\_\_

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**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

*PowerPoint?*

1. \_\_\_\_\_

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**CONSENT CALENDAR ITEMS**

1. Resolution M37-06-01 ZIAN (Legal) \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

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**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

*PowerPoint?*

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**GENERAL BUSINESS ITEMS (not consent)**

*PowerPoint?*

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**EXECUTIVE SESSION ITEMS**

1. \_\_\_\_\_

**WORK SESSION ITEMS**

**PowerPoint?**

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**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

**PowerPoint?**

1. \_\_\_\_\_
2. \_\_\_\_\_
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**CONSENT CALENDAR ITEMS**

1. \_\_\_\_\_
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3. \_\_\_\_\_
4. \_\_\_\_\_

**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

**PowerPoint?**

1. PTA-06-05 Single Family Design Standards
2. \_\_\_\_\_
3. \_\_\_\_\_

**GENERAL BUSINESS ITEMS (not consent)**

**PowerPoint?**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**EXECUTIVE SESSION ITEMS**

1. \_\_\_\_\_



## MEMORANDUM CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Sherilyn Lombos, City Manager   
**DATE:** January 11, 2007  
**SUBJECT:** Attachments for the January 14<sup>th</sup> Meeting

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Attached are the following items for Monday night's meeting:

- 1) **Commuter Rail Train Horn Noise Mitigation Update:** Attached is a PowerPoint that Mike McKillip will use during this item.
- 2) **OSU Extension Services:** Attached is a PowerPoint along with several other supporting documents that Mike Bondi from Extension Services will use during this item.
- 3) **City and Town Center Gateways:** Attached is a PowerPoint that Doug Rux will use during this item.
- 4) **November 2008 Bond Measure – Ad Hoc Committee:** Attached is the staff report from Paul Hennon on this item; it includes a recommended ad hoc committee structure.

For dinner on Monday we will be enjoying Chinese food from Lake Garden Restaurant on the Commons.

# Commuter Rail Train Horn Noise Mitigation Update



January 14, 2008

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## Background

- **Previous Meetings:**
  - Initial Council Discussion
    - August 13, 2007 - City Council Work Session
    - Tri-Met Staff
  - Follow-up Noise & Safety Discussion
    - October 29, 2007 - City Council Special Study Session
    - Tri-Met Staff & Consultant (RCL)
  - Agency Meeting

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## Agency Meeting

- **Held December 14, 2007**
  - **Attendees:**
    - Federal Rail Administration (FRA)
    - Oregon Department of Transportation (ODOT)
    - Portland & Western Railroad
    - Tri-Met
    - Washington County
    - City of Tualatin
  - **Agenda:**
    - Understand process from perspective of each stakeholder
    - Identify any fatal flaws or land mines to be dealt with

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## Information Learned

- Quiet Zones
  - Involves FRA, ODOT, Portland & Western and City/County to implement
  - ODOT and Portland & Western Railroad are not opposed - as long standard Supplemental Safety Measures (SSM's) are implemented
    - 4 Quadrant Gates
    - 100' Medians
  - Can take up to 18 months to implement if standard measures are not implemented

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## Information Learned

- Wayside Horns
  - Involves mainly Railroad and City/County to implement - FRA generally not involved
    - Wayside horns are considered a one-for-one for actual train horns
  - May require an ODOT crossing order to implement
  - Can take up to 6 months to implement

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## Review of Crossings

- At the Special Work Session Council asked that staff review the RCL Report and look at possible mitigation options
- In anticipation of a Diagnostic Team Review staff has:
  - Reviewed the RCL Report
  - Met with stakeholders
  - Visited and reviewed each crossing
- Following are the staff reviews of each crossing

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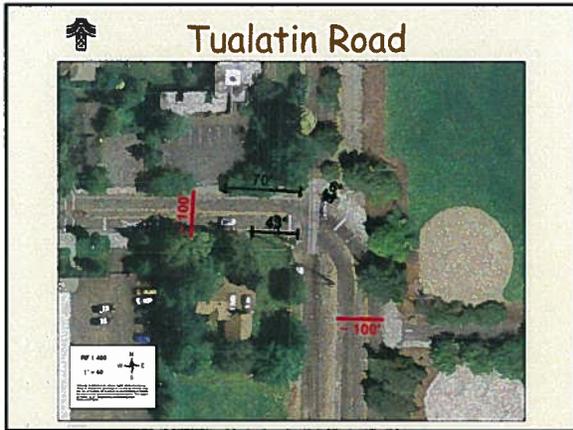
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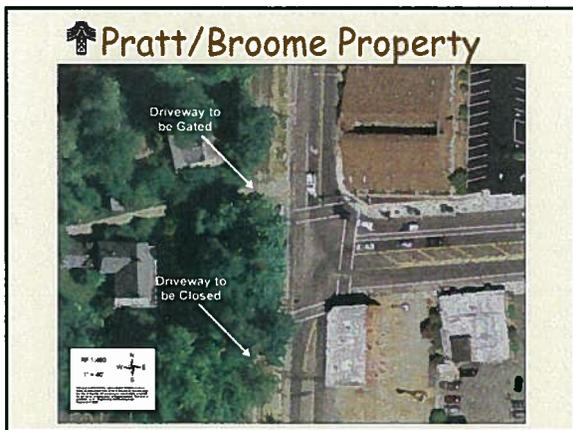
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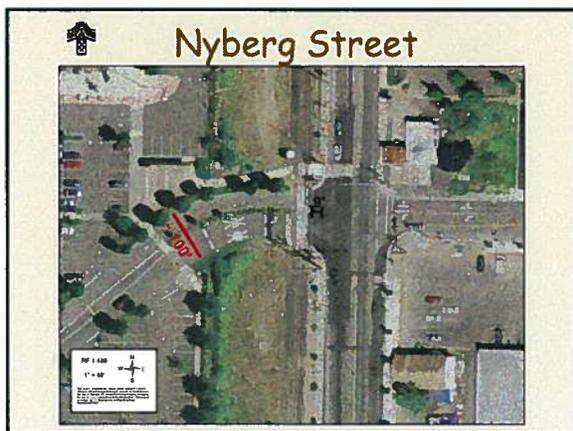
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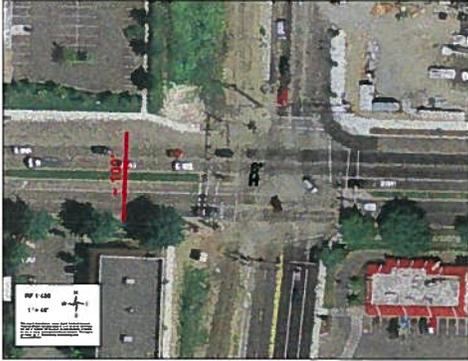
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 Tualatin-Sherwood Road



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 Pedestrian Crossing  
(Oil Can Henry's)



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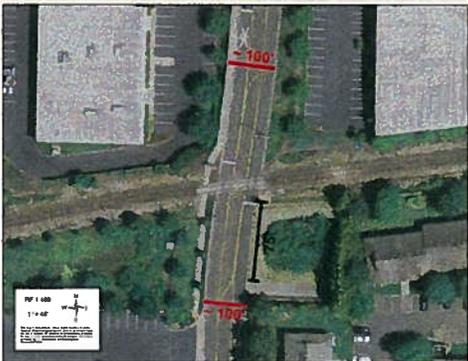
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 95th Avenue



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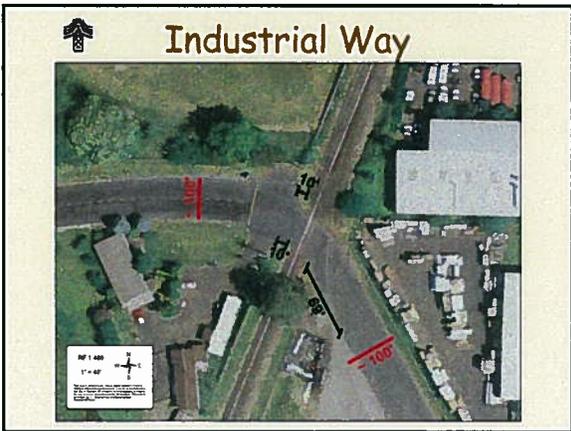
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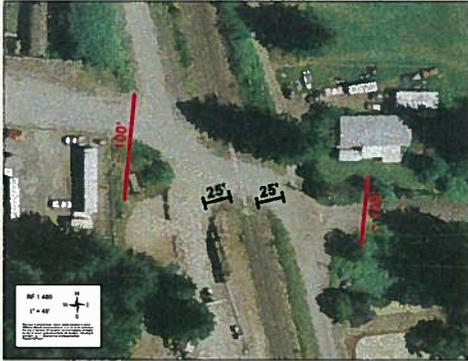
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## Browns Transfer



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## Tonquin Loop



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## Next Steps

- Diagnostic Team Review scheduled for late January
  - Evaluate each crossing in detail to determine the requirements to implement Quiet Zone and/or Wayside Horns
  - Diagnostic Team will include:
    - FRA
    - ODOT
    - Portland & Western Railroad
    - Tri-Met
    - Washington County
    - City of Tualatin

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## Follow-up

- Staff will complete a report once the Diagnostic Team Review has been completed, the report will include:
  - Necessary improvements to each intersection to implement a Quiet Zone, including preliminary costs
  - Necessary improvements to each intersection to implement Wayside Horns, including preliminary costs
- The report will be presented to Council in March

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Any Questions?

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*Helping Oregonians build their future  
Engaging OSU with People and Communities*




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**Oregon State** | Extension  
UNIVERSITY | Service

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**Oregon State** | Extension  
UNIVERSITY | Service

Introducing...  
OSU's Clackamas County Extension Faculty:

- Mike Bondi: Forestry, Christmas Trees & Staff Chair
- Janet Nagle: 4-H Youth Development—Clubs & Natural Resources
- Wendy Hojn: 4-H Youth Development—Clubs
- Jorge Martinez: 4-H Youth Development—Latino Outreach
- Tim DeLano: Outreach Forestry Educator at Hopkins Demonstration Forest

- Sara Woldrich: Oregon Food and Nutrition Program (0.6 FTE)
- Sam Chan: Watershed Health & Invasive Species (0.33 FTE)
- Nick Andrews: Small Farms (0.33 FTE)
- Weston Miller: Community & Urban Horticulture—Master Gardeners (0.33 FTE)
- Merrill Enquist: Tree School Coordinator (0.30 FTE)
- Gilbert Shibley: Master Woodland Manager Coordinator (0.30 FTE)

Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

Introducing...  
**OSU's Clackamas County Extension Clerical & Support Staff:**

- Roxie Applebee, Office Manager
- Kim Salem, Reception—OFNP, Forestry, Master Gardeners, Small Farms
- Kelly Redwine, Reception—4-H
- Cheryl Kelthan—Natural Resources (0.50 FTE)
- Jenya Kieplinski—4-H Club Coordinator/Program Assistant

Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

**Extension and its Unique Place in America's Education**

*From the Land Grant System to the Extension Service in Oregon and Clackamas County*

Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

**Early days of higher education**

- European system
- Education was primarily for the elite, those who could afford
- Teaching and research done in institutions—on campuses

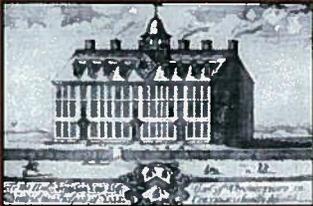


Photo: circa 1920

Clackamas County Extension...Kids, Communities and our Environment

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## Creation of the Land Grant system in the United States was key to bringing education to the people...



Morrill Act signed by President Lincoln in 1862

•Each state would have a public institution of higher learning

•Focus on improving agricultural practices, family and home life

•Land Grant institutions unique emphasis on teaching, research, and outreach to the community

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## Today, every state and territory has at least one Land Grant institution

In Oregon, the Land Grant is Oregon State University (OSU)—formerly the Oregon Agricultural College (OAC); est. 1868



Neighboring institutions in the West...

- Washington State University (WSU—Pullman)
- University of California (UC—Berkeley, Davis and Riverside)
- University of Idaho (UI—Moscow)
- University of Nevada (UNLV—Las Vegas)

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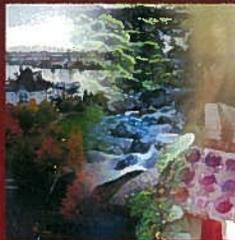
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Oregon State UNIVERSITY Extension Service

## What is Extension's Mission?

*to engage the people of Oregon with research-based knowledge and education that strengthens communities and economies, sustains natural resources, and promotes healthy families and individuals.*



Clackamas County Extension...Kids, Communities and our Environment

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### Extension's Background

- OSU Extension in Clackamas County since 1917
- Areas of Program Focus...
  - Agriculture
  - Family Living and Healthy Lifestyles
  - Youth Development—4-H
  - Watershed Health and Invasive Species
  - Forestry—Natural Resources & Sustainable Environment

Clackamas County Extension...Kids, Communities and our Environment

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### You know Extension if you know...

- 4-H (clubs/school programs)



Clackamas County Extension...Kids, Communities and our Environment

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### You know Extension if you know...

- Clackamas County Fair



Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service



**You know Extension if you know...**

- Master Gardeners
- Spring Garden Fair (a.k.a. Canby Plant Sale)
- Plant Clinics
- Various Community Service Projects

Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

**You know Extension if you know...**

Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

**You know Extension if you know...**

Clackamas County Extension...Kids, Communities and our Environment

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**You know Extension if you know...**

- Oregon's Food and Nutrition Program (OFNP)
- The latest guidelines on food safety and preservation
- Classes on elderly issues, home environment questions, healthy lifestyles



Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

**You know Extension if you know...**

- Tree School
- Hopkins Demonstration Forest (Forests Forever, Inc.)
- Ramsdell Education Forest
- Local Christmas tree industry



Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

**You know Extension if you know...**

- North Willamette Research & Extension Center (former Experiment Station)
- 160-acre farm: located across from Charbonneau
- Food security, food safety, rural economic sustainability



Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

### What Extension does in Clackamas County...

- Answer technical questions...
- Walk-in clinics
- Diagnostic services



Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

### What Extension does in Clackamas County...

- 50,000+ learners and information seekers served every year in Clackamas County



Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service

### So, what difference do we make?

- Improved Eating Habits...



Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service



**So, what difference do we make?**

- Leadership development
- Life-skills
- Instilling values of volunteerism and community service

Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service



**So, what difference do we make?**

- Safeguarding our environment
- Wise resource use and conservation
- Rural economic viability

Clackamas County Extension...Kids, Communities and our Environment

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Oregon State UNIVERSITY Extension Service



**Extension Serves**

- Everyone in Clackamas County

Clackamas County Extension...Kids, Communities and our Environment

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### Why a county service district for Extension?

- Stabilize funding for future: long-term and sustainable
- Grow programs as communities grow: serving more people...meeting more needs
- Expand office hours to five days/week
- Double size of youth development program
- Improve access to OSU knowledge base
- Support local economies and businesses

Clackamas County Extension...Kids, Communities and our Environment

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# Extension Service News Update

Extension...we're  
about kids,  
communities &  
the environment.

December 31, 2007

## Commissioners move district idea forward

Last April the Clackamas County Board of Commissioners publicly announced their desire to form a special county-wide service district for the OSU Extension Service in Clackamas County.

The next step in the process of district formation is to present the idea to each of the 17 incorporated cities in the county and seek approval of a resolution allowing the voters in each city to decide on the district's ballot measure in an election planned for November 2008.

Extension Staff Chair Mike Bondi, a 29 year veteran Extension Agent in Clackamas County said, "This proposed district and its funding plan

would be the biggest change for Extension in the county since our inception in 1917. The district would provide a stable funding level for Extension now and into the coming years."

The Extension Service is the off-campus outreach arm of Oregon State University—the state's only designated Land

Grant university.

Extension education is informal, not-for-credit, practical learning that is designed to address questions of local people. The power of Extension is its connection to the university and the strength of their research base.

"We really value research-based information, proven and credible sources of knowledge," said Bondi.

Not all Extension education is done in a classroom. Many of Extension's events are held in the field, forest and at farm locations throughout the county and feature hands-on learning for both youth and adults.



**Extension Service  
Clackamas County**

## Inside this Issue...

Commissioners move  
district idea forward 1

Extension has helped  
shape county 1

So, how is Extension  
currently funded? 2

Why a special district  
for Extension? 2

Extension programs  
well-known in county 3

Extension makes differ-  
ence for people 3

Volunteers multiple  
program 3

Next step...speaking  
to each city 4

## Extension has helped shape county...

Extension's long history in Clackamas County started in the agricultural roots of the region. In the early 1900s the emphasis of Extension's education was to improve farming practices. Early work with families at the time was to bring the latest informa-

tion about food preservation and canning to homemakers.

Today, agriculture continues to be Extension's dominant program and is responsible for supporting farmers growing nursery crops, vegetables and produce, a multitude of seed crops in the area, live-

stock, and small acreage farmers working with niche markets. Clackamas County's position as the state's second largest agricultural county in Oregon is evidence to the importance of farming to the region.

## Extension shapes county, continued

Back in the 1920s a common site in the Willamette Valley was railcar canning kitchens that would travel from community to community and teach food preservation methods. Early Extension Agents of the day found this mode of transportation a practical way to reach rural Oregonians.

Today, the Clackamas County Extension Service is still the leading source of the latest government guidelines on food safety and preservation. Hundreds of consumers come to Extension every year for tips

on canning, freezing and drying. Trained Extension volunteers, called **Family Food Educators**, share information at local Farmers Markets. By the way, the **Farmers Market** movement in Oregon had its start with Extension more than 30 years ago.

But, one of Extension's most identifiable programs is youth education—called **4-H**.

Early Extension Agents realized that working with children was a very effective way to bring new ideas and concepts into a



*Extension's 4-H clover represents head, heart, hands and health—the key ingredients to a productive life for young people.*

family setting. Today, Clackamas County has the largest 4-H club program of any county in the state. Nearly 1500 youth in grades kindergarten to 12th grade participate in a wide variety of projects from animals and cooking to computer technology, GPS and robotics.

## So, how is Extension currently funded?

In 1914 Congress passed the Morrill Act creating the **Cooperative Extension Service**. From those very early days the funding design for the agency has always included **federal, state and local support**.

In fact, according to the enabling legislation, Extension can not exist in a state or in a county unless all three partners participate financially.

Federal dollars come to the states to provide monies for research at the Land Grant institution. Also, federal dollars have historically been used for faculty medical and retirement benefits.

State contributions to Extension's budget provide dollars for faculty salaries, state program coordination, and more recently, faculty benefits.

County financial contributions for Extension come from the general fund budget and pay all of the support activities of the Extension office in the county. That includes: office building and maintenance costs, clerical salaries and benefits, local program delivery costs, and travel expenses for faculty.

Also, private contributions and grants support local programs.

## Why a county service district for Extension?

In the early 1980s, counties in Oregon began creating local service districts for Extension as an approach to providing more adequate funding for Extension—and, to ensure that quality local programs would continue to be available.

Today, **16 of Oregon's 36 counties have Extension service districts**.

The Clackamas County Commissioners have proposed

forming a service district for Extension to provide the resources to grow the programs for county residents in the coming years as the area's population grows—projected to increase by 50% in the next 20 years.

If successful, Clackamas County would become the first Oregon county in an urban area to have a district and permanent tax funding for Extension.

Increased funding provided by an Extension service district and tax base would be used to increase food and nutrition education for children to battle child obesity, work with local farmers to improve profitability while increasing locally available food supplies, address water quality concerns in cities, towns and rural areas, tackle invasive plant and aquatic species, and expand the county's well-recognized 4-H program.



...a service district for Extension (could) provide the resources to grow the programs for county residents in the coming years as the area's population grows...

## Extension programs known in county

About **50,000 county residents participate in Extension education each year.** Many attend classes, demonstrations and tours conducted by Extension faculty. Others, visit the Extension office in Oregon City to pick up Extension publications. Extension produces hundreds of practical, easy-to-read fact sheets, publications, videos and software programs on a wide range of topics. Still, other county residents call the Extension office or use its website looking for help.

Many residents in Clackamas County have accessed the Extension Service and their assistance at one time or another. You know Extension if you know...

- 4-H and the Clackamas County Fair
- Master Gardeners and the Spring Garden Fair in Canby
- Family Food Educators (formerly Master Food Preservers)
- Master Woodland Managers
- Master Watershed Stewards

- 4-H Wildlife Stewards
- Oregon Food and Nutrition Program (OFNP)
- Tree School
- Hopkins Demonstration Forest (Beavercreek)
- North Willamette Research and Extension Center (Charbonneau)



In a recent national study, Extension's 4-H youth program was described as "America's most successful youth program" for having a positive influence on children's lives.

## Extension makes difference for people...

So, what difference do Extension programs make in people's lives?

Ask many of the county's successful farming operations and you'll find that most got their start with help from Extension.

In a recent national study, Extension's 4-H youth program was described as "America's most successful youth pro-

gram" for having a positive influence on children's lives.

4-H was noted for the impact it has on shaping the decisions children make as adults, as well as, 4-H's role in building strong life skills including leadership.

For years Extension has prided itself in being a leader in environmental stewardship. Not a regulatory agency, Extension

seeks to increase landowner's understanding—through education—as the long term solution to changes in behavior and practices on the ground.

Extension programs teach healthy life habits through food and nutrition education. We provide information on food safety—making sure people use proper canning techniques and preventing serious health risks.

## Volunteers multiply program efforts

One of the keys to success for reaching more people with information and education are Extension's unique volunteer programs. For years, Extension has trained and supported hundreds of volunteers who partner with Extension to be hands, feet and ears in the community.

4-H has more than 400 adults who lead youth clubs throughout the county. In addition,



there are nearly 400 Master Gardeners—many working at the Extension office to staff a daily clinic for gardening ques-

tions. With a host of other smaller volunteer programs, the Clackamas County Extension office trains and supports nearly 1,500 volunteers.

Collectively, these volunteers contribute more than 125,000 hours of service annually worth an estimated nearly \$2,500,000 of time to the community.

Extension's cadre of trained volunteers help make the county a livable community.



## Extension Service Clackamas County

Oregon State University  
Extension Service—  
Clackamas County office

200 Warner Milne Road  
Oregon City, OR 97045

Office hours

Monday-Thursday

8:00-11:30am & 12:30-4:30pm

Phone: 503-655-8631

Fax: 503-655-8636

Website: [http://  
extension.oregonstate.edu/  
clackamas](http://extension.oregonstate.edu/clackamas)

The Oregon State University Extension Service is the off-campus outreach portion of the state's Land Grant institution. Our mission is to bring the knowledge and research base of the university to communities to solve local problems. University faculty are housed in each county according to the needs and priorities identified by citizens and the financial support of local government.

In Clackamas County, the OSU Extension Service offers education and outreach programs in Agriculture (commercial farm crops, livestock and small farms), 4-H and Youth Development, Family and Community Development (nutrition education and food preservation and safety), Forestry and Christmas Trees, and Aquatic Health.

**Extension...we're  
about kids,  
communities &  
the environment.**

## Next step...speaking to each city in the county

Extension has been a county-wide service from its beginnings in the early 1900s. As a result, all cities in Clackamas County will be asked to consider a resolution supporting the formation of an Extension county service district.

City approval of the resolution will allow voters in that jurisdiction the opportunity to cast their voice on the proposed district's formation and a permanent tax rate—\$0.05 per thousand dollars of assessed valuation.

Mike Bondi, Extension Staff Chair in Clackamas County, will contact each city during the coming weeks to set ap-

pointments for further discussions with city governing bodies. The goal is to complete the city visits by early 2008.

Or, cities can contact Bondi at OSU's Clackamas County Extension office in Oregon City. His desk phone is 503-557-5880.

If city approvals can be completed by the proposed timeline, the Clackamas County Board of Commissioners would hold public hearings in the spring to

take citizen input regarding the district formation and the establishment of the permanent tax rate.

If the district formation is approved, voters would see the issue on their ballot in November 2008.





**City & Town Center Gateways**

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**Tualatin City Council  
Work Session Discussion**

January 14, 2008



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**Purpose & Objectives**

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- \* Review components of Tualatin's Gateway Program
- \* Review possible City Gateway locations
  - Select short list for further analysis
- \* Review identified Town Center Gateway locations
  - Approve for further analysis
- \* Review possible Gateway components
  - Select desired components for further analysis
    - City Gateways
    - Town Center Gateways

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*Review components of Tualatin's Gateway Program*

**Tualatin's Gateway Program**

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- \* I-5 Interchange Landscaping at SW Bridgeport Road/SW Lower Boones Ferry Road and SW Nyberg Street
- \* City Gateways at or near the corporate boundary
- \* Town Center Gateways

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## City Council & Strategic Action Plan Goals

- \* Council Goal #1 - Enhance sense of place and City beautification.
- \* Community Vision and Strategic Action Plan -
  - Strategy GHT13 - Develop a unique, vibrant, identifiable Town Center for Tualatin ...
  - Strategy GHT22 - Develop distinct gateways at key entry points into Tualatin, promoting the community's identity and distinguishing it from surrounding cities. Utilize structures, art, signage and landscaping to enhance these gateways.

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## Town Center Plan

- \* Town Center to remain as Tualatin's downtown—defining the city's identity for its residents, visitors and workers.
- \* Define the Town Center in a coordinated and unique manner, by adding thematic entryway treatments at key locations.
- \* Gateways might include:
  - directional signage,
  - landscaping,
  - art,
  - lighting,
  - water features,
  - wood,
  - stone, or
  - water.

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## I-5 Interchange Landscaping

- \* SW Sagert Street north to 290 Interchange
- \* Operations is the lead City department
- \* Council has accepted concept for improvements
- \* Finance Director is working on funding mechanism



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*Review possible City Gateway locations*

## City Gateways - North & East

- ★ 7400 Block of SW Bridgeport Road
- ★ 17700-17800 Block of SW Lower Boones Ferry Road
- ★ 18200-18500 Block of SW Boones Ferry Road
- ★ I-5 & SW Nyberg Street
- ★ 4500 Block of SW Borland Road



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*Review possible City Gateway locations*

## City Gateways - South & West



- ★ 2300 Block of SW Boones Ferry Road
- ★ 23000 Block of SW Grahams Ferry Road
- ★ 12700 Block of SW Tualatin-Sherwood Road
- ★ SW Herman Road & SW Cipole Road
- ★ Highway 99W & SW Cipole Road
- ★ Highway 99W & Tualatin River

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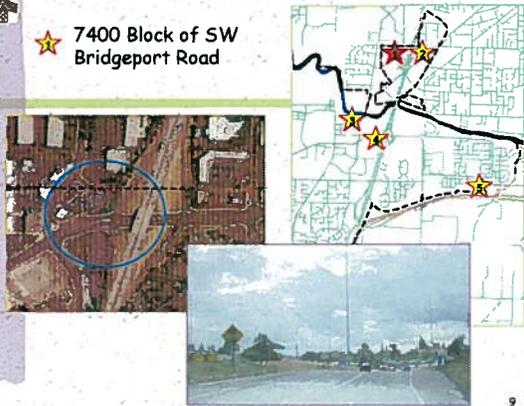
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*Review possible City Gateway locations*

## 7400 Block of SW Bridgeport Road



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★ 17700-17800 Block of SW Lower Boones Ferry Road





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★ 18200-18500 Block of SW Boones Ferry Road





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★ I-5 & SW Nyberg Street Interchange




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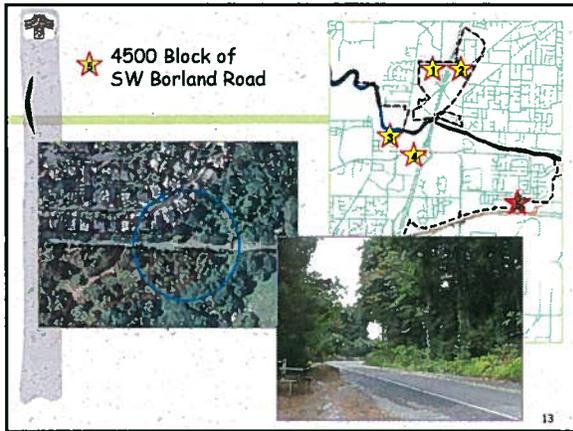
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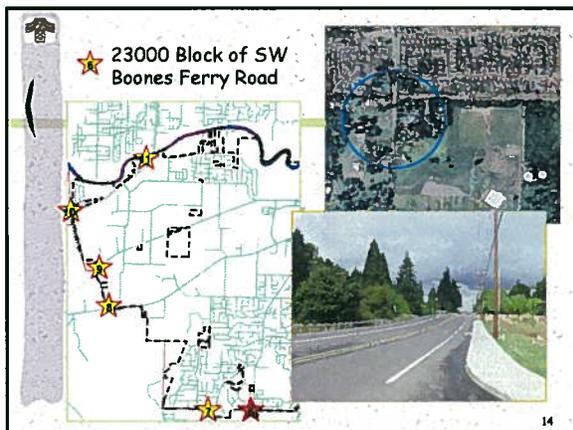
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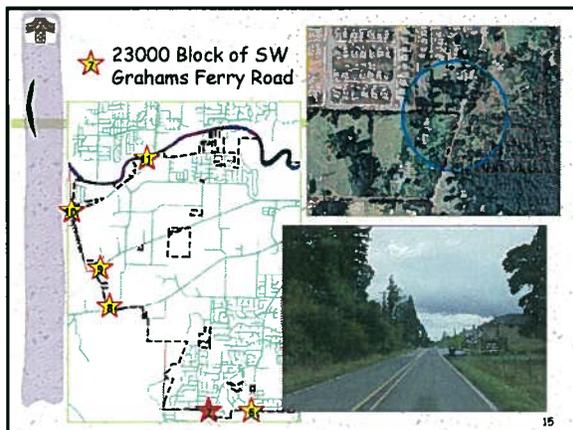
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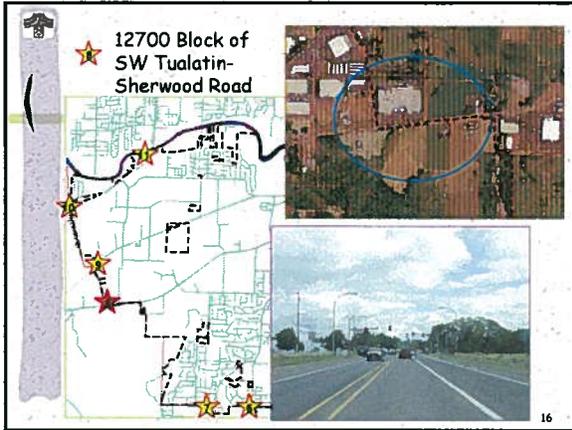
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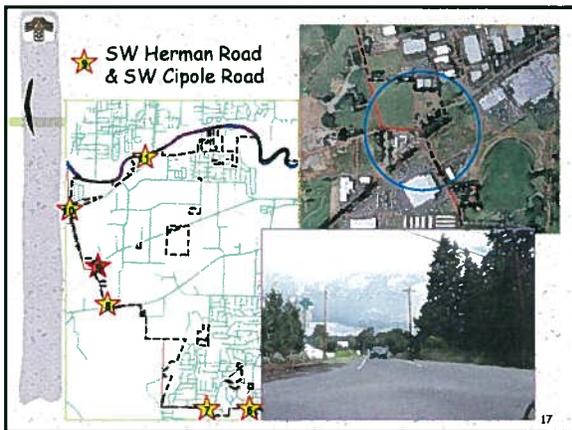
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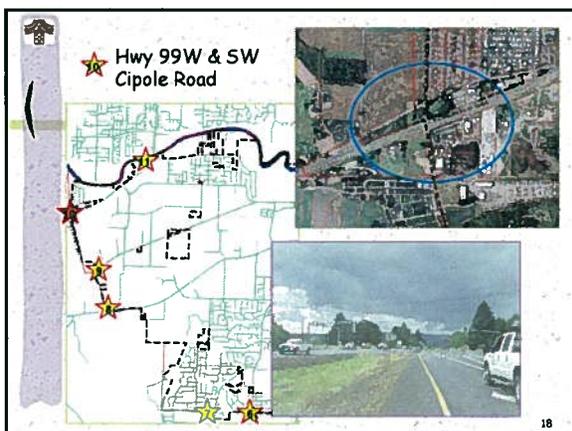
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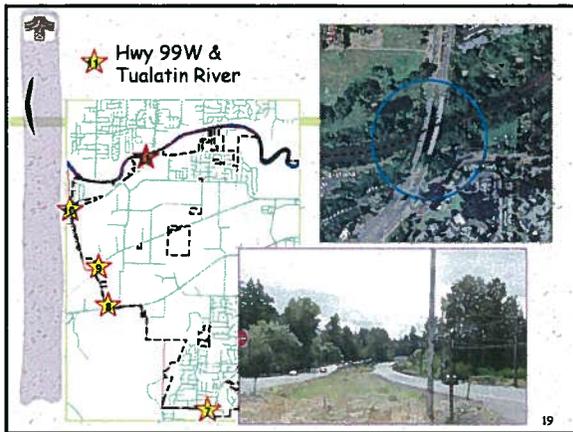
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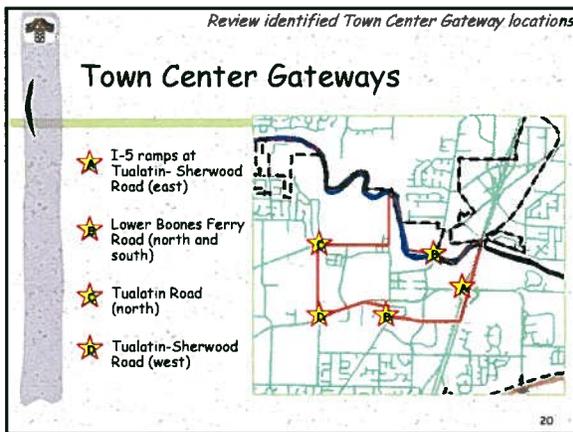
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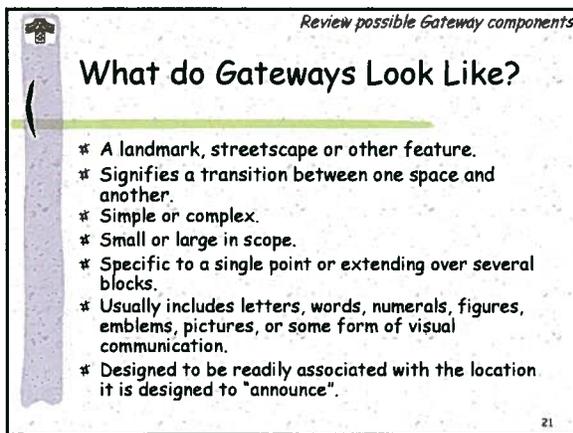
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Gateway landscaping might include ...

... streetscaping ...




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... or a traffic circle.




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Gateway architectural features might include ...

... wood ...





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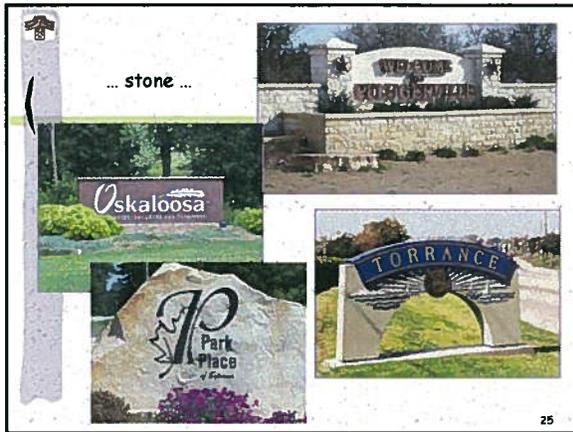
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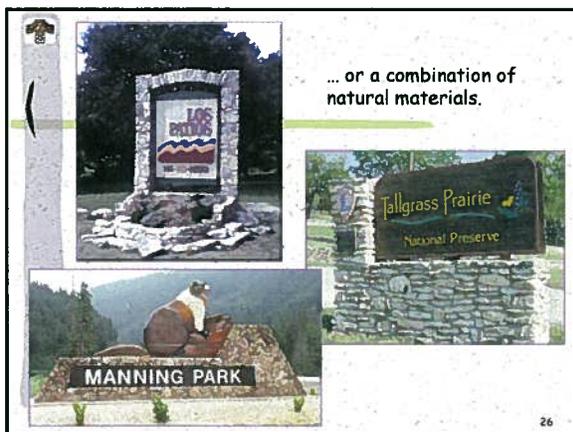
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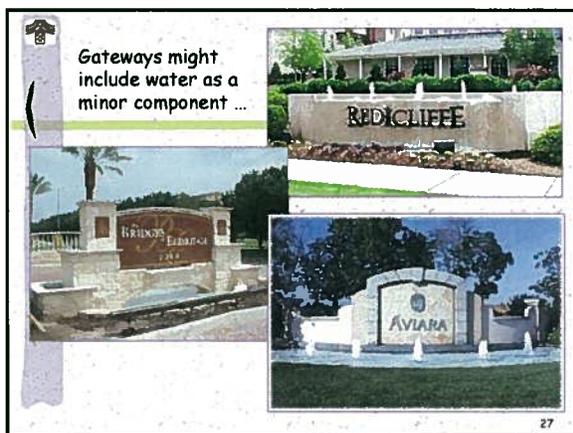
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... or as the dominant visual feature.

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Gateways might incorporate banners ...

... flags ...

... whimsical streamers ...

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... or artistic components, such as metal sculpture.

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Gateways might span part of a street ...

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... arch over the entire right-of-way ...

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... or act as a portal to a special district or area of interest.

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## What are the Next Steps?

- # Council selects short list for further analysis for City & Town Center Gateways.
- # Council develops short list of components to be considered for City & Town Center Gateways.
- # Staff identifies possible funding sources and partnering opportunities for short-listed locations and components, and makes recommendation to Council at future work session.

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## Discussion

- # Locations short list:
  - # City Gateways
  - # Town Center Gateways
- # Components short list:
  - # City Gateways
  - # Town Center Gateways

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