TUALATIN CITY COUNCIL
AND
TUALATIN DEVELOPMENT COMMISSION
Monday, April 12, 2010

City Council Chambers
18880 SW Martinazzi Avenue, Tualatin, Oregon

WORK SESSION begins at 5:00 p.m.

REGULAR MEETING begins at 7:00 p.m.

Mayor Lou Ogden

Council President Chris Barhyte
Councilor Monique Beikman
Councilor Joelle Davis
Councilor Jay Harris
Councilor Donna Maddux
Councilor Ed Truax

WELCOME! By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified a time for citizen comments on its agenda – Item C, following Presentations, at which time citizens may address the Council concerning any item not on the agenda, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the world wide web at www.ci.tualatin.or.us, at the Library located at 18878 SW Martinazzi Avenue, and are also on file in the Office of the City Manager for public inspection. Any person who has any question concerning any agenda item may call Administration at 503.691.3011 to make an inquiry concerning the nature of the item described on the agenda.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact Administration at 503.691.3011. Notification thirty-six (36) hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Council meetings are televised "live" on the day of the meeting on Washington County Cable Access Channel 28. The replay schedule for Council meetings can be found at www.tvctv.org.

Your City government welcomes your interest and hopes you will attend the City of Tualatin City Council meetings often.

- SEE ATTACHED AGENDA -

PROCESS FOR LEGISLATIVE PUBLIC HEARINGS

A "legislative" public hearing is typically held on matters which affect the general welfare of the entire City rather than a specific piece of property.

1. The Mayor opens the public hearing and identifies the subject.
2. A staff member presents the staff report.
3. Public testimony is taken.
4. The Council then asks questions of staff, the applicant or any member of the public who testified.
5. When the Council has finished its questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either approve, deny, or "continue" the public hearing.

PROCESS FOR QUASI-JUDICIAL PUBLIC HEARINGS

A "quasi-judicial" public hearing is typically held for annexations, planning district changes, variances, conditional use permits, comprehensive plan changes, and appeals from subdivisions, partitions and architectural review.

1. The Mayor opens the public hearing and identifies the case to be considered.
2. A staff member presents the staff report to the Council.
3. Public testimony is taken:
    a) In support of the application
    b) In opposition or neutral
4. The Council then asks questions of staff, the applicant or any member of the public who testified.
5. When the Council has finished its questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either approve, approve with conditions or deny the application, or "continue" the public hearing.

TIME LIMITS FOR PUBLIC HEARINGS

The purpose of time limits on public hearing testimony is to provide all interested persons with an adequate opportunity to present and respond to testimony. All persons providing testimony **shall be limited to 3 minutes**, subject to the right of the Mayor to amend or waive the time limits.

EXECUTIVE SESSION INFORMATION

Executive session is a portion of the Council meeting that is closed to the public to allow the Council to discuss certain confidential matters. No decisions are made in Executive Session. The City Council must return to the public session before taking final action.

The City Council may go into Executive Session under the following statutory provisions to consider or discuss: *ORS 192.660(2)(a)* the employment of personnel; ORS *192.660(2)(b)* the dismissal or discipline of personnel; *ORS 192.660(2)(d)* labor relations; *ORS 192.660(2)(e)* real property transactions; *ORS 192.660(2)(f)* non-public information or records; *ORS 192.660(2)(g)* matters of commerce in which the Council is in competition with other governing bodies; *ORS 192.660(2)(h)* current and pending litigation issues; *ORS 192.660(2)(i)* employee performance; *ORS 192.660(2)(j)* investments; or *ORS 92.660(2)(m)* security issues. **All discussions within this session are confidential**. Therefore, nothing from this meeting may be disclosed by those present. News media representatives are allowed to attend this session (unless it involves labor relations), but shall not disclose any information discussed during this session.

OFFICIAL AGENDA OF THE TUALATIN CITY COUNCIL FOR APRIL 12, 2010

A. CALL TO ORDER

Pledge of Allegiance

B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS

Page No.

1. Tualatin Youth Advisory Council Update
2. Proclamation Declaring April 22, 2010 as *"Earth Day"*
3. Proclamation Declaring April 18-24, 2010 as "Volunteer Appreciation Week"
4. Proclamation Declaring April 11-17, 2010 as "National Library Week"
5. Third Annual Health and Safety Fair April 17, 2010
6. 2010 Crawfish Festival Announcement – Chamber of Commerce
7. Commuter Rail Update
8. Presentation on Survey results by National Research Center
   [Moved from General Business portion of the Agenda]

C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Commission regarding any issue not on the agenda The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

D. CONSENT AGENDA *(Item Nos. 1-7)*

Page No.

The Consent Agenda will be enacted with one vote. The Mayor will first ask the staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under "Items Removed from the Consent Agenda." The entire Consent Agenda, with the exception of items removed to be discussed under "Items Removed from the Consent Agenda," is then voted upon by roll call under one motion.

1. ~~Approval of the Work Session and Meeting Minutes of March 22, 2010~~
   [Item removed from the Consent Agenda in its entirety]
2. Approval of a New Liquor License Application for Mio Gelato Restaurant
3. Resolution No. 4967-10 Authorizing to Renew an Intergovernmental Agreement between the Tri-County Metropolitan Transportation District of Oregon, and the City of Portland for transit police services
4. Resolution No. 4968-10 Amending the City of Tualatin Fee Schedule and Rescinding resolution no. 4884-09
5. Resolution No. 4969-10 Authorizing the Mayor and City Recorder to sign the First Amendment to Water Supply Agreement between City of Tualatin, City of Sherwood, and Tualatin Valley Water District
6. Resolution No. 4970-10 Adopting the April 2010 update to the Public Works Construction Code

D. CONSENT AGENDA *(Item Nos. 1-7)* *[continued from previous page]* ***Page No.***

7. Community Involvement Committee Appointments .....
   - *Kay Dix – Parks Advisory Committee, partial term ending 02/28/2011*
   - *Valerie Pratt – Parks Advisory Committee, partial term ending 02/28/2011*
   - *Buck Braden – Arts Advisory Committee, regular term ending 03/31/2013*

E. PUBLIC HEARINGS – *Legislative or Other* *(Item Nos. 1-2)* ***Page No.***

1. Public Hearing to Consider a Resolution Approving Proposed Supplemental ..... Budget and Changes to the Adopted 2009 – 2010 Budget

   Resolution No. 4971-10 Authorizing Changes to the Adopted 2009/2010 Budget

2. Public Hearing to Consider an Ordinance Amending the General Commercial ..... (CG) Planning District to allow "Doggie Day Care" and Amending TDC 54.020 and 54.030 (PTA-10-01)
   [CONTINUED to May 26, 2010]

F. PUBLIC HEARINGS – *Quasi-Judicial*
None.

G. GENERAL BUSINESS *(Item Nos. 1-5)* ***Page No.***

1. Presentation on Survey results by National Research Center .....
   [Moved to Presentations portion of the Agenda]

2. Ordinance No. 1297-10 Relating to Motion Picture and Film Production; ..... Establishing Permit Requirements; and adding a New Chapter, 9-7 to the Tualatin Municipal Code

3. Ordinance No. 1298-10 Relating to the Farmers Market; and Amending TMC 5-3-050 .....

4. Ordinance No. 1299-10 Regarding Basketball Hoops in the Public Right of Way and ..... Amending 8-4-040

5. Ordinance No. 1300-10 Adopting the Core Area Parking District Tax Rate and ..... Credit – Fiscal Year 2010/11

H. ITEMS REMOVED FROM CONSENT AGENDA
Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

I. COMMUNICATIONS FROM COUNCILORS

J. EXECUTIVE SESSION

K. ADJOURNMENT

CITY COUNCIL SIGN-UP SHEET

DATE: April 12, 2010

PLEASE COMPLETE TO GIVE TESTIMONY

LIMIT TESTIMONY TO THREE MINUTES

	(PLEASE PRINT CLEARLY) Name	Address	E-mail	Representing	Agenda Item(s) or Citizen Comments
1.	Linda Mohll	18791 SW Martinazzi	linda@tualatinchamber.com	Tualatin Chamber	
2.	[redacted]	[redacted]	[redacted]		
3.	Dolores Hurtado	8685 SW Chemeketa	dohurtad@hevanet.com		
4.	Richard Davis	7995 S. Mohawk [redacted]	rd_sde@yahoo.com	Self	Comments
5.	Richard Davis	"	"	"	D-4
6.	Joseph Schaefer	1211 SW 5th Ave Portland	jschaefer@schwabe.com	Oswego Investors	E-2
7.	ED CASEY	22255 SW 102ND Tualatin OR		Tualatin LIONS	
8.	Steve Titus	10107 SW Sedlak Ct			National Citizen Survey

Council Update April 12, 2010

TUALATIN YOUTH ADVISORY COUNCIL

Project F.R.I.E.N.D.S.

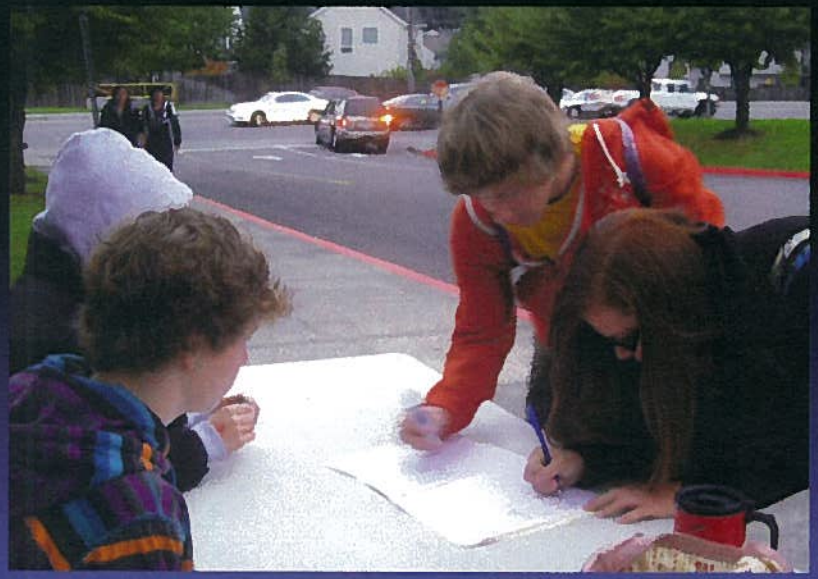
(Finding Relations In Every New Diverse Student)

- Friday, May 14th
- Day long anti-stereotyping workshop for 5th graders
- Bridgeport and Tualatin Elementary will be participating
- Washington County Commission on Children and Families
- Will be doing pre-workshop school visits in April!

Project F.R.I.E.N.D.S

- Updated curriculum
  - More interactive
  - Less lecture
- Revised schedule
  - Shorter lunch period
  - More time for lessons
- Thank you to Phoenix Orthodontics for their generous support!

Walk + Bike to School Day is Coming!



- Wednesday, May 5th
- Events and activities are being planned now!

Movies on the Commons

- Free, family-friendly movies
- Saturdays, July 3rd – August 21st
- YAC helps choose films, sells concessions
- 95% of funding has been pledged or received
- Thank you to Target, Dutch Bros. Coffee, US West Coast TaeKwonDo, A Group Real Estate, Phoenix Orthodontics, and the Tualatin Chamber of Commerce!

Other YAC activities

- Project F.R.I.E.N.D.S. video coming soon!
- YAC Volunteering with Health Fair run/walk April 17th

TUALATIN
YAC
See you next month!

Proclamation

PROCLAMATION DECLARING APRIL 22, 2010 AS "EARTH DAY" IN THE CITY OF TUALATIN

WHEREAS the City of Tualatin acknowledges the importance of Earth Day as a reminder of our community's connection to the planet and our responsibility to preserve and protect our environment; and

WHEREAS a sound natural environment is the foundation of a healthy society and a robust economy, therefore the importance of Earth Day has grown as the potential consequences of climate change, species decline, and reliance on non-renewable energy supplies have come into sharper focus; and

WHEREAS Earth Day is celebrated annually worldwide and to recommit to the goals of a healthy environment through sustainable practices and that understanding and promoting environmentally and socially sustainable practices improves the quality of life for all residents; and

WHEREAS the City of Tualatin recognizes the importance of preserving and protecting the area's unique natural heritage accessible to all residents through the City's parks, trails, and greenways, and the City Council has set a goal relating to sustainability standards and criteria; and

WHEREAS the City of Tualatin has established a Sustainability Team to evaluate and monitor current City operations, to promote a healthy environment through operational policies, by promoting carbon neutrality, and by maintaining a sound organizational infrastructure.

BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, that:

Section 1. All citizens are urged by supporting efforts to protect our natural environment, enact environmentally sound lifestyle practices, and to observe Earth Day as an opportunity to acknowledge the connections between people and the natural environment.

Section 2. The City of Tualatin in the State of Oregon hereby recognizes April 22, 2010 as "Earth Day."

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

Proclamation

Proclamation Proclaiming April 18-24, 2010 as "Volunteer Appreciation Week" in the City of Tualatin

WHEREAS the entire community can inspire, equip, and mobilize people to take action that changes the world; and

WHEREAS 1,336 volunteers contributed 42,056 hours of their time in 2009, an equivalent of about 20 full time employees, to the betterment of our community; and

WHEREAS volunteers give freely of their time, energy, and ability, and ask only for a smile and a thank you for their countless hours of service; and

WHEREAS it has long been a tradition in our community for youth and adult volunteers to perform work of the highest quality and to brighten the lives of others; and

WHEREAS it is fitting to recognize our volunteers for their service.

BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN Oregon, that:

Section 1. The week of April 18 – 24, 2010, be proclaimed *"National Volunteer Week"* in the City of Tualatin.

Section 2. The City of Tualatin takes great pleasure in honoring the volunteers of our community and conveying our sincere gratitude and appreciation for their dedicated, selfless, and compassionate efforts.

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

Proclamation

PROCLAMATION DECLARING APRIL 11-17, 2010 AS NATIONAL LIBRARY WEEK IN THE CITY OF TUALATIN

WHEREAS the new Tualatin Public Library creates an inviting community center where learning, discovery, and interaction flourishes while expressing a welcoming civic identity that embraces Tualatin's values and future; and,

WHEREAS one thousand people visit the library each day; and

WHEREAS the library answered 42,000 reference questions, checked out over 660,000 items, and held over 900 programs; and

WHEREAS the Tualatin Public Library Foundation, the Friends of the Tualatin Public Library and many individual and groups of volunteers support the mission of the Library; and

WHEREAS librarians are trained professionals, helping people of all ages and backgrounds find and interpret the information they need to live, learn, and work in a challenging economy; and

WHEREAS our nation's libraries make a difference in the lives of millions of Americans and play a vital role in supporting the quality of life in their communities by being places for opportunity, education, self-help and lifelong learning.

BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon, that:

Section 1. The week of April 11-17, 2010 be "National Library Week" in the City of Tualatin and everyone is encouraged to visit the library this week and take advantage of all of the wonderful library resources available.

INTRODUCED AND ADOPTED this 12th day of April, 2010

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

3rd ANNUAL TUALATIN COMMUNITY HEALTH & SAFETY FAIR

HEALTH & WELLNESS FOR ALL

A Community Event the whole family can enjoy!

SATURDAY APRIL 17, 2010
9 A.M. to 1 P.M.

JUANITA POHL CENTER IN TUALATIN COMMUNITY PARK

8513 SW Tualatin Road • Tualatin OR 97062

Proudly Sponsored by

PROVIDENCE Health & Services

LEGACY HEALTH

MERIDIAN PARK MED CAL CENTER

LOAVES & FISHES CENTERS
The Meals-On-Wheels People

Northwest Cancer Specialists

Lions Sight & Hearing Foundation

TUALATIN FIT CITY CHALLENGE

envision Tualatin Tomorrow

City of Tualatin

3rd ANNUAL TUALATIN COMMUNITY HEALTH & SAFETY FAIR

HEALTH & WELLNESS FOR ALL

A Community Event the whole family can enjoy!

TUALATIN FIT CITY CHALLENGE

9 A.M. to 10 A.M

FIT CITY 5K RUN/WALK

Starting at the Van Raden Community Center

SATURDAY APRIL 17, 2010

JUANITA POHL CENTER IN TUALATIN COMMUNITY PARK

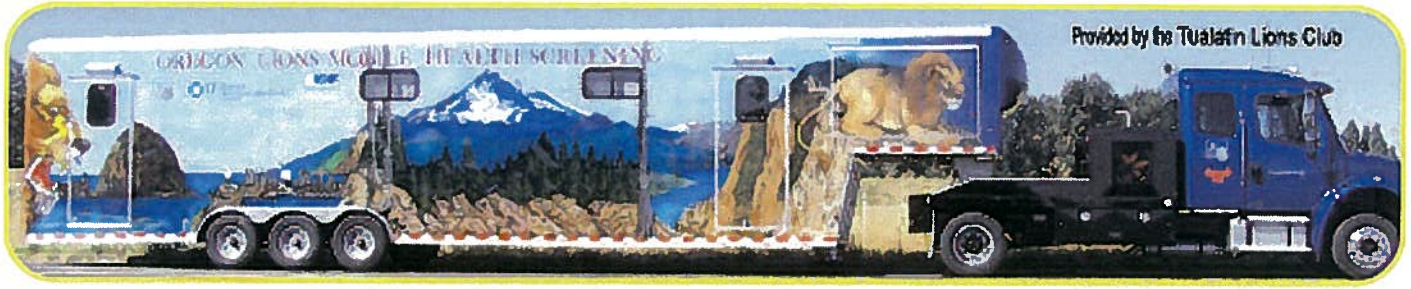
3rd ANNUAL TUALATIN COMMUNITY HEALTH & SAFETY FAIR

HEALTH & WELLNESS FOR ALL

A Community Event the whole family can enjoy!

FREE HEALTH SCREENINGS

9 A.M. to 2 P.M.



Lions Multiple Health Screening Unit

Visual Acuity, Glaucoma, Blood Pressure, Hearing and for Diabetes with 4 hour fasting prior to screening

10 A.M. to 1 P.M.
FREE Risk Fall Assessment Screening

Provided by Legacy Meridian Park Medical Center

LEGACY HEALTH

MERIDIAN PARK MED CAL CENTER

SATURDAY APRIL 17, 2010

JUANITA POHL CENTER IN TUALATIN COMMUNITY PARK

3rd ANNUAL TUALATIN COMMUNITY HEALTH & SAFETY FAIR

HEALTH & WELLNESS FOR ALL

A Community Event the whole family can enjoy!

How to use Wii for Fitness, Health & Rehabilitation

PROVIDENCE Health & Services

Provided by Providence Bridgeport Health Center

10 A.M. to 1 P.M. Juanita Pohl Center

Come and learn how using Wii, one of our most popular games, can become a part of your daily health and wellness routine

SATURDAY APRIL 17, 2010

JUANITA POHL CENTER IN TUALATIN COMMUNITY PARK

3rd ANNUAL TUALATIN COMMUNITY HEALTH & SAFETY FAIR

HEALTH & WELLNESS FOR ALL

A Community Event the whole family can enjoy!

Visit with Health & Resource Vendors
Participate in Fitness Demonstrations
Listen to Speaker Presentations & Discussions

10 A.M. to 1 P.M.

OVER 22 HEALTH AND WELLNESS RESOURCE VENDORS
in the Juanita Pohl Center

KEEPING FIT
Exercise & Participation Demonstrations
in the Van Raden Community Center

The Benefits of Stretching
10:15 A.M. to 10:45 A.M.
By Debbie Dehler • Fitway Lifestyle

The Benefits of Yoga
11:15 A.M. to 11:45 A.M.
By Kasahla Hill • Pohl Center Yoga Instructor

The Benefits of Balance
12:15 P.M. to 12:45 P.M.
Provided by Mary Weber • Sherwood Family YMCA

SPEAKER PRESENTATIONS AND DISCUSSIONS

10:30 A.M. to 11:30 A.M. in the Lafky House
INTERNET SAFETY
Presented by Officer Mike Pratt - Tualatin Police Department

10:30 A.M. to 11:30 A.M. in the Juanita Pohl Center
MEDICINE BEYOND DRUGS AND SURGERY
Presented by Jeff Clark ND - TrueHealth Medicine P.C.

12 P.M. to 1 P.M. in the Juanita Pohl Center
WHEN TO GO TO THE EMERGENCY ROOM
Presented by Barbara Moore MD - Meridian Park Emergency Room

12 P.M. to 1 P.M. in the Lafky House
COMBATING CHILDHOOD OBESITY - A COMMUNITY EFFORT
Presented by Mayor Lou Ogden and Councilor Monique Beikman

SATURDAY APRIL 17, 2010

JUANITA POHL CENTER IN TUALATIN COMMUNITY PARK

3rd ANNUAL TUALATIN COMMUNITY HEALTH & SAFETY FAIR

HEALTH & WELLNESS FOR ALL

A Community Event the whole family can enjoy!

WE LOOK FORWARD TO SEEING EVERYONE AT THIS YEARS FAIR!

SATURDAY APRIL 17, 2010

9 a.m to 1 p.m.

JUANITA POHL CENTER IN TUALATIN COMMUNITY PARK

8513 SW Tualatin Road • Tualatin OR 97062

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

STAFF REPORT
CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Paul Hennon, Community Services Director
Carl Switzer, Parks and Recreation Coordinator

DATE: April 12, 2010

SUBJECT: 2010 CRAWFISH FESTIVAL ANNOUNCEMENT

ISSUE BEFORE THE COUNCIL:
Council will receive and consider a letter from the Tualatin Chamber of Commerce announcing the 2010 Crawfish Festival.

RECOMMENDATION:
Staff recommends Council receive and consider this letter.

EXECUTIVE SUMMARY:
The theme for the 60th Annual Crawfish Festival is "Crawfish Fiesta". This year's event will be open to the public Friday, August 13 through Sunday, August 15, 2010.

The Tualatin Chamber of Commerce submitted this announcement to build anticipation for the event.

OUTCOMES OF DECISION:
No decision is necessary at this time.

FINANCIAL IMPLICATIONS:
There are no financial implications in receiving and considering this letter.

DISCUSSION:
The formal Crawfish Festival proposal will be considered by the Council at their June 14, 2010 meeting.

Attachments: A. 2010 Crawfish Festival announcement letter

TUALATIN CHAMBER OF COMMERCE ... business and community working together

March 31, 2010

Mayor Lou Ogden and
Tualatin City Councilors
18880 SW Martinazzi Ave
Tualatin, OR 97062

Dear Mayor Ogden and Councilors:

I am writing to officially inform you that the Tualatin Chamber of Commerce is once again planning to sponsor and produce the annual Tualatin Crawfish Festival. Our 60th annual event will occur on August 13 and 14, 2010.

With this letter, we are formally requesting the City's permission to use the Community Park and the Tualatin Commons, as well as other specific portions of the downtown area, for activities that make up the Crawfish Festival. We are also requesting the same type of support from Community Services, Operations, Police and other appropriate departments as we have received in the past. As you well know, the City's financial and personnel support of the Festival keeps the event going and is instrumental in its success. The excellence of the Crawfish Festival is a reflection of our community and the ability of its residents and businesses to work together.

As in previous years, our goal is to continue refining and enhancing what we already have, so we expect key elements of the Festival (activities, street closures, general schedule, etc.) to remain essentially the same.

We will be working with Carl Switzer on coordination within the park. Details of that coordination will be outlined in our proposal due in May. The Chamber will continue to work closely with city staff to coordinate events, facilities and services and will keep you updated if there are any changes.

On behalf of the Tualatin Chamber and the numerous service clubs and organizations which benefit from the Crawfish Festival, we want to thank you for your past support of this important and fun celebration. We look forward to working with each of you and with city staff again this year.

Best regards,

Cheryl Dorman
Festival Chair
Tualatin Crawfish Festival
Tualatin Chamber of Commerce

Tualatin Chamber of Commerce's Crawfish Festival

60th year!

This year's theme:
Crawfish Fiesta!

Tualatin Commons &
Tualatin Community Park

August 13, 14, 15, 2010

www.tualatincrawfishfestival.com

Join us at the 60th
Tualatin Crawfish Festival!

August 13 & 14, 2010

Family fun for everyone, not just for crawfish lovers!

www.TualatinCrawfishFestival.com

TUALATIN CHAMBER OF COMMERCE ™

WEST COAST BANK

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Carina Christensen, Assistant to the City Manager C.C.

DATE: April 12, 2010

SUBJECT: TUALATIN'S SURVEY RESULTS PRESENTED BY THE NATIONAL RESEARCH CENTER

ISSUE BEFORE THE COUNCIL:
The City of Tualatin contracted with the National Research Center (NRC) to conduct the National Citizen Survey. Representatives from NRC will present the survey results and provide analysis.

RECOMMENDATION:
Staff recommends that the Council receive the report and provide additional direction.

EXECUTIVE SUMMARY:

After researching a variety of survey companies, the City decided to contract with the National Research Center's National Citizen Survey. We chose it for a few main reasons:

- It is part of a proven performance measurement program used nationwide.
- Over 500 jurisdictions (and counting) have used this survey.
- The National Research Center has won awards for its citizen surveys and has written numerous books for ICMA about effective citizen surveys.
- We will be able to receive benchmark information and begin to set our own performance targets. Our results are compared with all other jurisdictions in their database so we can see where we fall in comparison.
- We will also be receiving benchmark comparisons to jurisdictions with a population of 40,000 or less so that we can see how we compare to other cities of similar size.

We began the process of searching for a survey company by calling surrounding cities to ascertain if they had recently completed a citizen survey and who they had used. If

they had completed a survey within the past few years, they were asked a few questions about their satisfaction with the company and survey instrument. From these conversations staff gathered together a few survey companies and spent some time discussing their survey process and gathering price quotes. We also looked at other information, including presentations from previous conferences and noted that numerous International City Manager Association (ICMA) conferences had designed sessions around ICMA's Performance Measurement Program and how they use The National Citizen Survey through the National Research Center in Boulder, CO. Staff contacted cities that used the National Citizen Survey and looked through their reports and information and after much discussion, staff decided to move forward with the National Research Center.

A detailed memo was composed to the City Manager explaining the City's options and the importance of statistically valid information, data weighting, and other specifics regarding survey analysis. That memo is enclosed as attachment E.

FINANCIAL IMPLICATIONS:
Survey costs were budgeted in the current FY 09/10 budget.

Attachments:
A. Final Report
B. Benchmark Report
C. Demographic Subgroups Comparisons
D. Geographic Subgroups Comparisons
E. Memo to City Manager

CITY OF TUALATIN, OR
2010

NATIONAL RESEARCH CENTER INC.
3005 30th Street
Boulder, CO 80301
www.n-r-c.com • 303-444-7863

ICMA
777 North Capitol Street NE, Suite 500
Washington, DC 20002
www.icma.org • 202-289-ICMA

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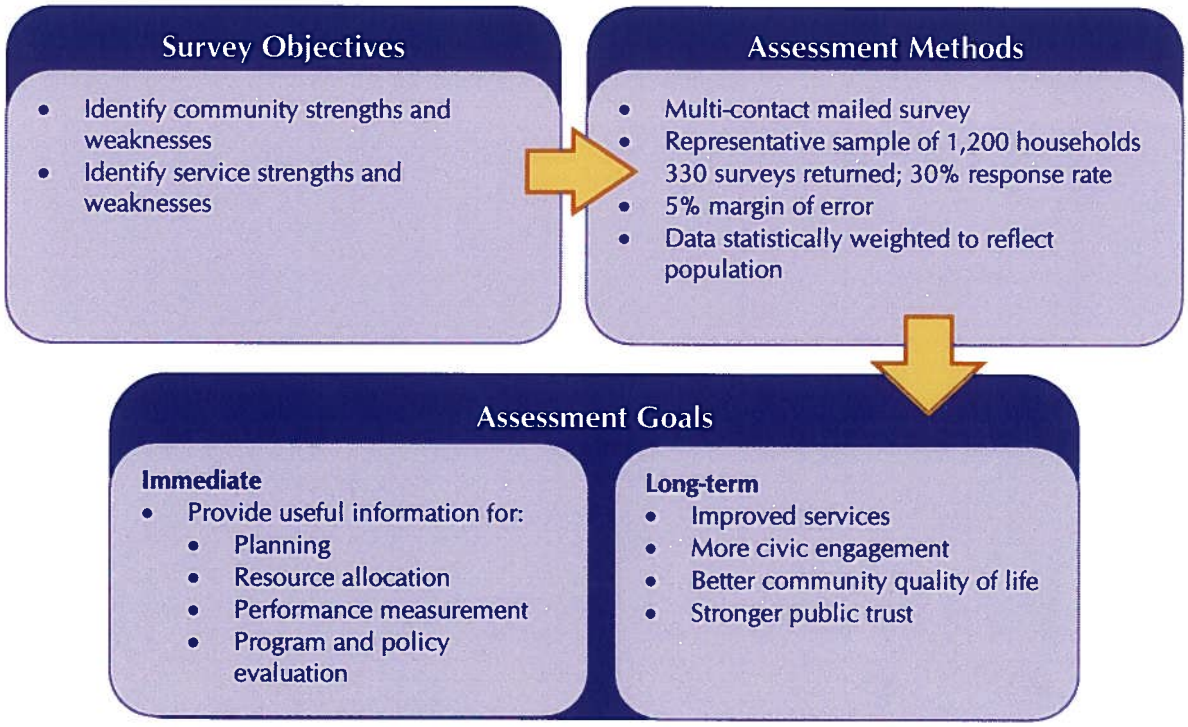
The National Citizen Survey™ by National Research Center, Inc.

Survey Background

About The National Citizen Survey™

The National Citizen Survey™ (The NCS) is a collaborative effort between National Research Center, Inc. (NRC) and the International City/County Management Association (ICMA). The NCS was developed by NRC to provide a statistically valid survey of resident opinions about community and services provided by local government. The survey results may be used by staff, elected officials and other stakeholders for community planning and resource allocation, program improvement and policy making.

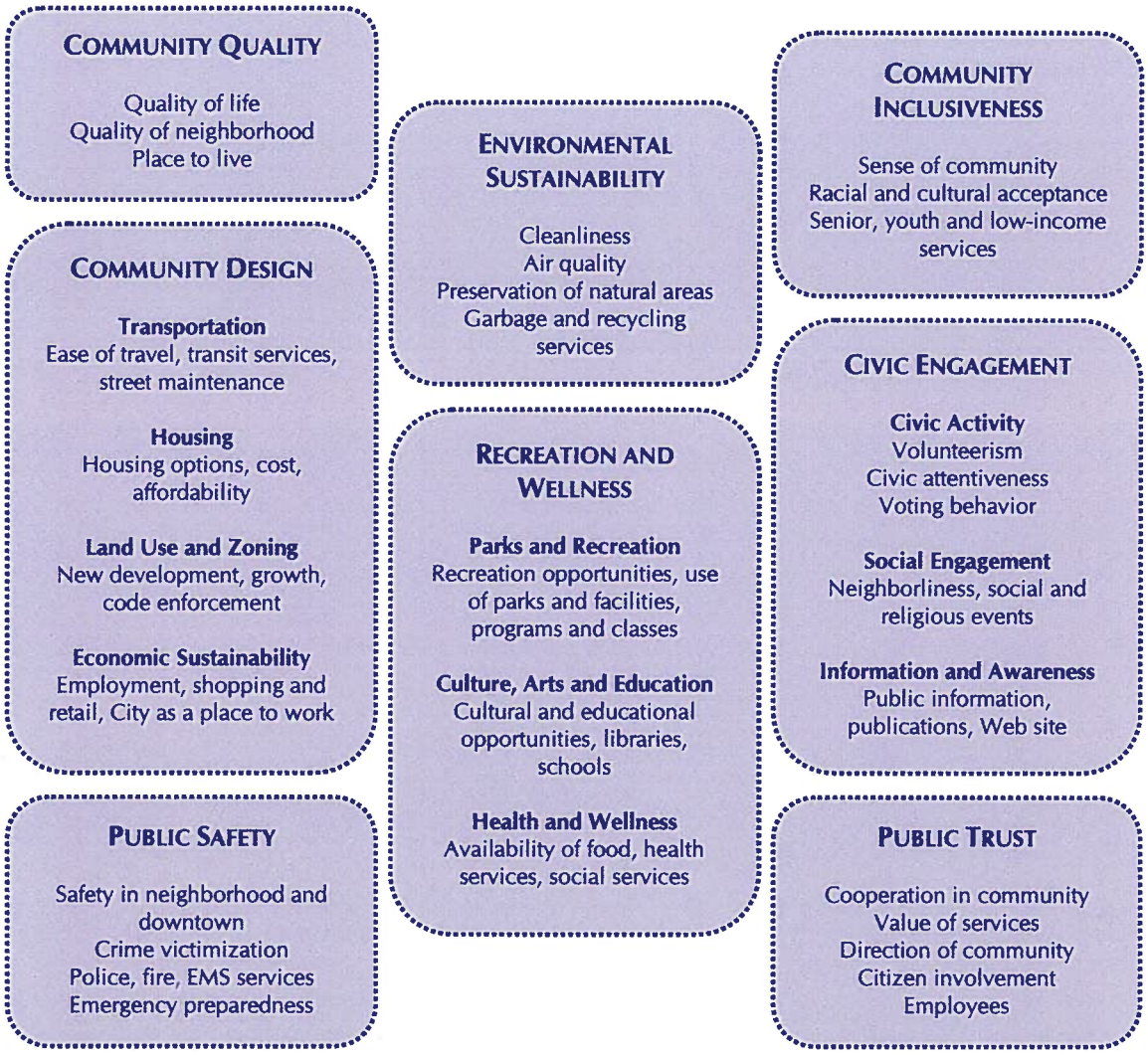
Figure 1: The National Citizen Survey™ Methods and Goals



The NCS focuses on a series of community characteristics and local government services, as well as issues of public trust. Resident behaviors related to civic engagement in the community also were measured in the survey.

The National Citizen Survey™ by National Research Center, Inc.

FIGURE 2: THE NATIONAL CITIZEN SURVEY™ FOCUS AREAS



The survey and its administration are standardized to assure high quality research methods and directly comparable results across The National Citizen Survey™ jurisdictions. Participating households are selected at random and the household member who responds is selected without bias. Multiple mailings give each household more than one chance to participate with self-addressed and postage-paid envelopes. Results are statistically weighted to reflect the proper demographic composition of the entire community. A total of 330 completed surveys were obtained, providing an overall response rate of 30%. Typically, response rates obtained on citizen surveys range from 25% to 40%.

The National Citizen Survey™ customized for the City of Tualatin was developed in close cooperation with local jurisdiction staff. Tualatin staff selected items from a menu of questions about services and community problems and provided the appropriate letterhead and signatures for mailings. City of Tualatin staff also augmented The National Citizen Survey™ basic service through a variety of options including a custom set of benchmark comparisons, crosstabulation of results and an on-site presentation of the results.

The National Citizen Survey™ by National Research Center, Inc.

Understanding the Results

As shown in Figure 2, this report is based around respondents' reports about eight larger categories: community quality, community design, public safety, environmental sustainability, recreation and wellness, community inclusiveness, civic engagement and public trust. Each section begins with residents' ratings of community characteristics and is followed by residents' ratings of service quality. For all evaluative questions, the percent of residents rating the service or community feature as "excellent" or "good" is presented. To see the full set of responses for each question on the survey, please see Appendix A: Complete Survey Frequencies.

Margin of Error

It is customary to describe the precision of estimates made from surveys by a "level of confidence" and accompanying "confidence interval" (or margin of error). A traditional confidence level, and the one used here, is 95%. The 95% confidence interval can be any size and quantifies the sampling error or imprecision of the estimates made from the survey results. The confidence interval for the City of Tualatin survey is no greater than plus or minus five percentage points around any given percent reported for the entire sample (330 completed surveys). A 95% confidence interval indicates that for every 100 random samples of this many residents, the population response to that question would be within the stated interval 95 times. For example, if 75% of residents rate a service as "excellent" or "good," then the 5% margin of error (for the 95% confidence interval) indicates that the range of likely responses for the entire jurisdiction is between 70% and 80%.

Comparing Survey Results

Certain kinds of services tend to be thought better of by residents in many communities across the country. For example, public safety services tend to be received better than transportation services by residents of most American communities. Where possible, the better comparison is not from one service to another in the City of Tualatin, but from City of Tualatin services to services like them provided by other jurisdictions.

Benchmark Comparisons

NRC's database of comparative resident opinion is comprised of resident perspectives gathered in citizen surveys from approximately 500 jurisdictions whose residents evaluated local government services and gave their opinion about the quality of community life. The City of Tualatin chose to have comparisons made to the entire database and a subset of similar jurisdictions from the database (Populations 15,000 to 40,000). A benchmark comparison (the average rating from all the comparison jurisdictions where a similar question was asked) has been provided when a similar question on the City of Tualatin Survey was included in NRC's database and there were at least five jurisdictions in which the question was asked. For most questions compared to the entire dataset, there were more than 100 jurisdictions included in the benchmark comparison.

Where comparisons were available, the City of Tualatin results were noted as being "above" the benchmark, "below" the benchmark or "similar to" the benchmark. This evaluation of "above," "below" or "similar to" comes from a statistical comparison of the City of Tualatin's rating to the benchmark.

"Don't Know" Responses and Rounding

On many of the questions in the survey respondents may answer "don't know." The proportion of respondents giving this reply is shown in the full set of responses included in Appendix A.

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However, these responses have been removed from the analyses presented in the body of the report. In other words, the tables and graphs display the responses from respondents who had an opinion about a specific item.

For some questions, respondents were permitted to select more than one answer. When the total exceeds 100% in a table for a multiple response question, it is because some respondents did select more than one response. When a table for a question that only permitted a single response does not total to exactly 100%, it is due to the customary practice of percentages being rounded to the nearest whole number.

For more information on understanding The NCS report, please see Appendix B: Survey Methodology.

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Executive Summary

This report of the City of Tualatin survey provides the opinions of a representative sample of residents about community quality of life, service delivery, civic participation and unique issues of local interest. A periodic sounding of resident opinion offers staff, elected officials and other stakeholders an opportunity to identify challenges and to plan for and evaluate improvements and to sustain services and amenities for long-term success.

Most residents experience a good quality of life in the City of Tualatin and believe the City is a good place to live. The overall quality of life in the City of Tualatin was rated as "excellent" or "good" by 84% of respondents. Almost all report they plan on staying in the City of Tualatin for the next five years.

A variety of characteristics of the community was evaluated by those participating in the study. The two characteristics receiving the most favorable ratings were air quality and the cleanliness of Tualatin. The two characteristics receiving the least positive ratings were traffic flow on major streets and employment opportunities.

Ratings of community characteristics were compared to the benchmark database. Of the 32 characteristics for which comparisons were available, 18 were above the benchmark comparison, eight were similar to the benchmark comparison and six were below.

Residents in the City of Tualatin were somewhat civically engaged. While only 17% had attended a meeting of local elected public officials or other local public meeting in the previous 12 months, 96% had provided help to a friend or neighbor. About one third had volunteered their time to some group or activity in the City of Tualatin, which was lower than the benchmark.

In general, survey respondents demonstrated trust in local government. A majority rated the overall direction being taken by the City of Tualatin as "good" or "excellent." This was higher than the benchmark. Those residents who had interacted with an employee of the City of Tualatin in the previous 12 months gave high marks to those employees. Nearly all rated their overall impression of employees as "excellent" or "good."

On average, residents gave favorable ratings to a majority local government services. City services rated were able to be compared to the benchmark database. Of the 38 services for which comparisons were available, 31 were above the benchmark comparison, five were similar to the benchmark comparison and two were below.

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A Key Driver Analysis was conducted for the City of Tualatin which examined the relationships between ratings of each service and ratings of the City of Tualatin's services overall. Those key driver services that correlated most strongly with residents' perceptions about overall City service quality have been identified. By targeting improvements in key services, the City of Tualatin can focus on the services that have the greatest likelihood of influencing residents' opinions about overall service quality. Services found to be influential in ratings of overall service quality from the Key Driver Analysis were:

- Public library services
- Traffic signal timing
- Police services

Of these services, those deserving the most attention may be those that were below or similar to the benchmark comparisons: traffic signal timing. For public library services and police services, the City of Tualatin is above the benchmark and should continue to ensure high quality performance.

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Community Ratings

Overall Community Quality

Overall quality of community life may be the single best indicator of success in providing the natural ambience, services and amenities that make for an attractive community. The National Citizen Survey™ contained many questions related to quality of community life in the City of Tualatin – not only direct questions about quality of life overall and in neighborhoods, but questions to measure residents' commitment to the City of Tualatin. Residents were asked whether they planned to move soon or if they would recommend the City of Tualatin to others. Intentions to stay and willingness to make recommendations provide evidence that the City of Tualatin offers services and amenities that work.

Most of the City of Tualatin's residents gave favorable ratings to their neighborhoods and the community as a place to live. Further, most reported they would recommend the community to others and plan to stay for the next five years.

FIGURE 3: RATINGS OF OVERALL COMMUNITY QUALITY

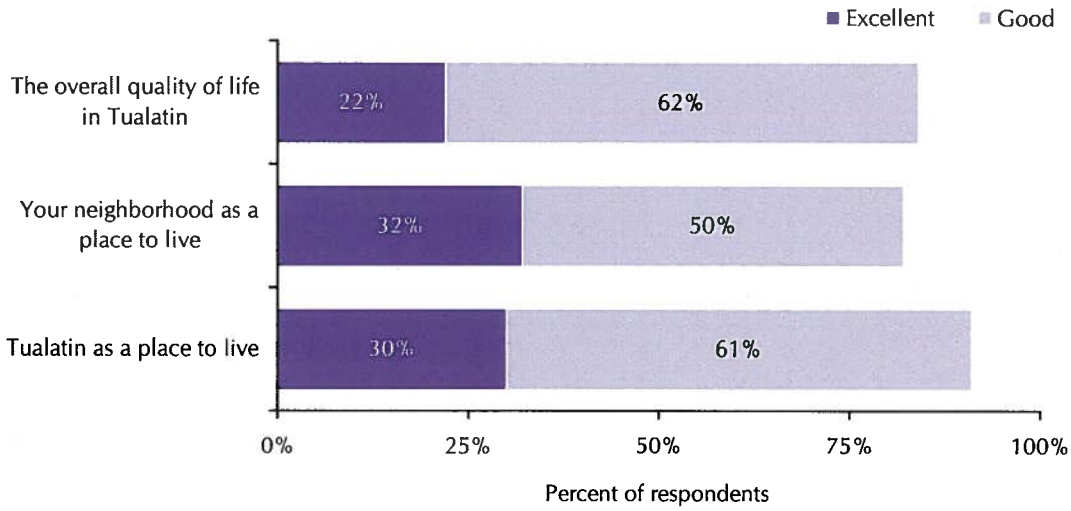

FIGURE 4: LIKELIHOOD OF REMAINING IN COMMUNITY AND RECOMMENDING COMMUNITY

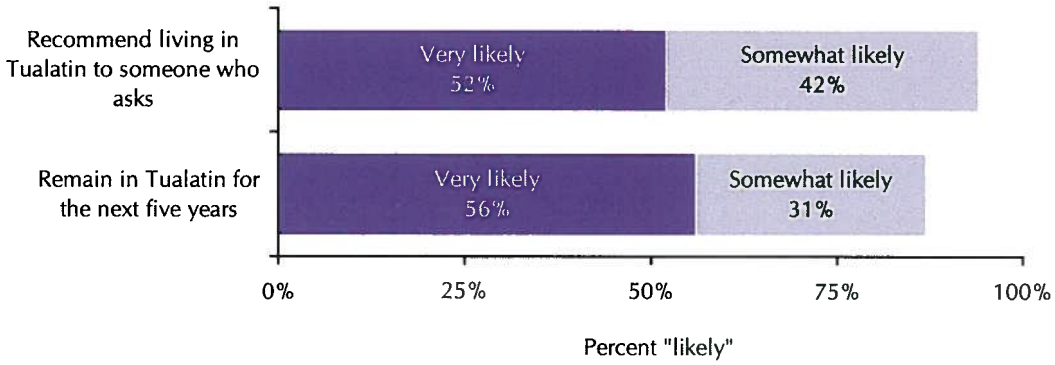

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FIGURE 5: OVERALL COMMUNITY QUALITY BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Overall quality of life in Tualatin	Similar	Similar
Your neighborhood as place to live	Similar	Similar
Tualatin as a place to live	Above	Similar
Remain in Tualatin for the next five years	Above	Similar
Recommend living in Tualatin to someone who asks	Above	Similar

The National Citizen Survey" by National Research Center, Inc.

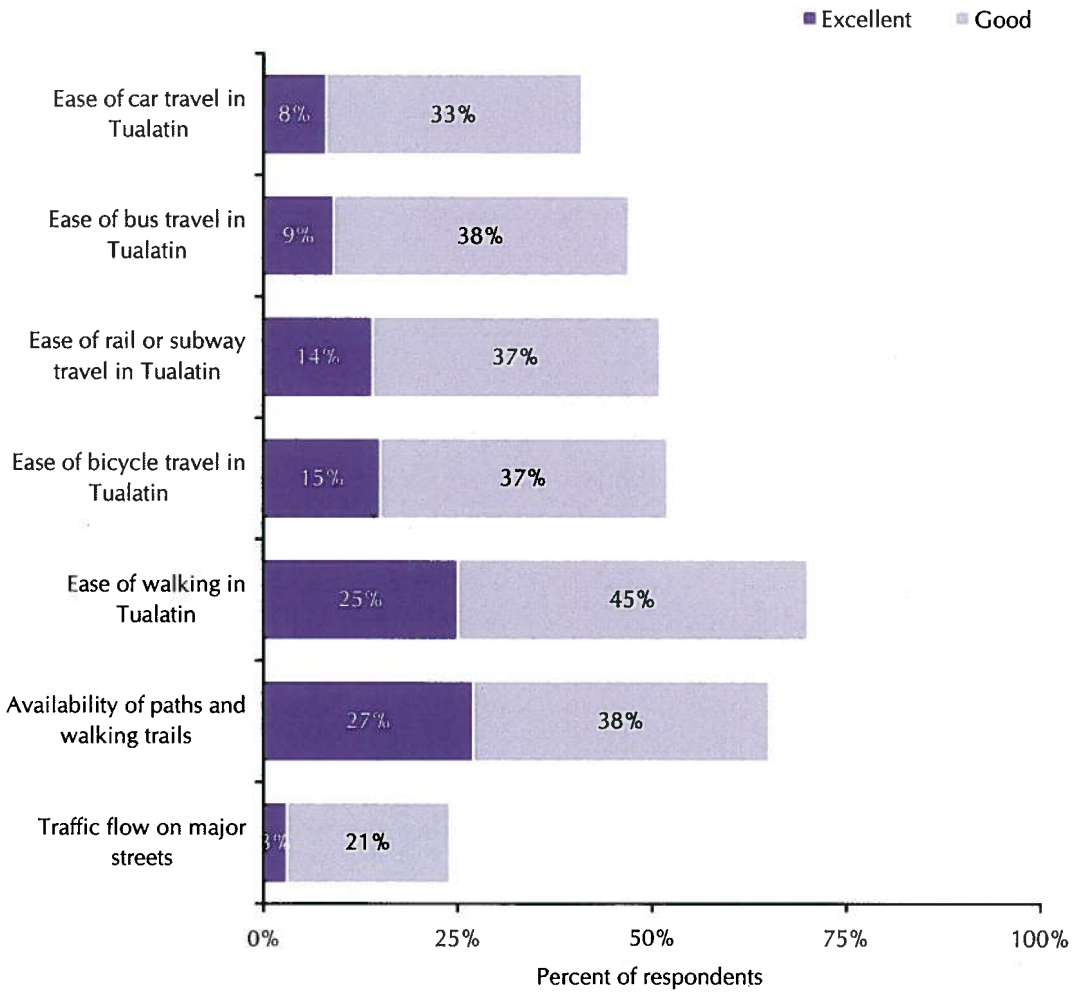
Community Design

Transportation

The ability to move easily throughout a community can greatly affect the quality of life of residents by diminishing time wasted in traffic congestion and by providing opportunities to travel quickly and safely by modes other than the automobile. High quality options for resident mobility not only require local government to remove barriers to flow but they require government programs and policies that create quality opportunities for all modes of travel.

Residents responding to the survey were given a list of seven aspects of mobility to rate on a scale of "excellent," "good," "fair" and "poor." Ease of walking in Tualatin was given the most positive rating, followed by availability of paths and walking trails.

FIGURE 6: RATINGS OF TRANSPORTATION IN COMMUNITY



The National Citizen Survey™ by National Research Center, Inc.

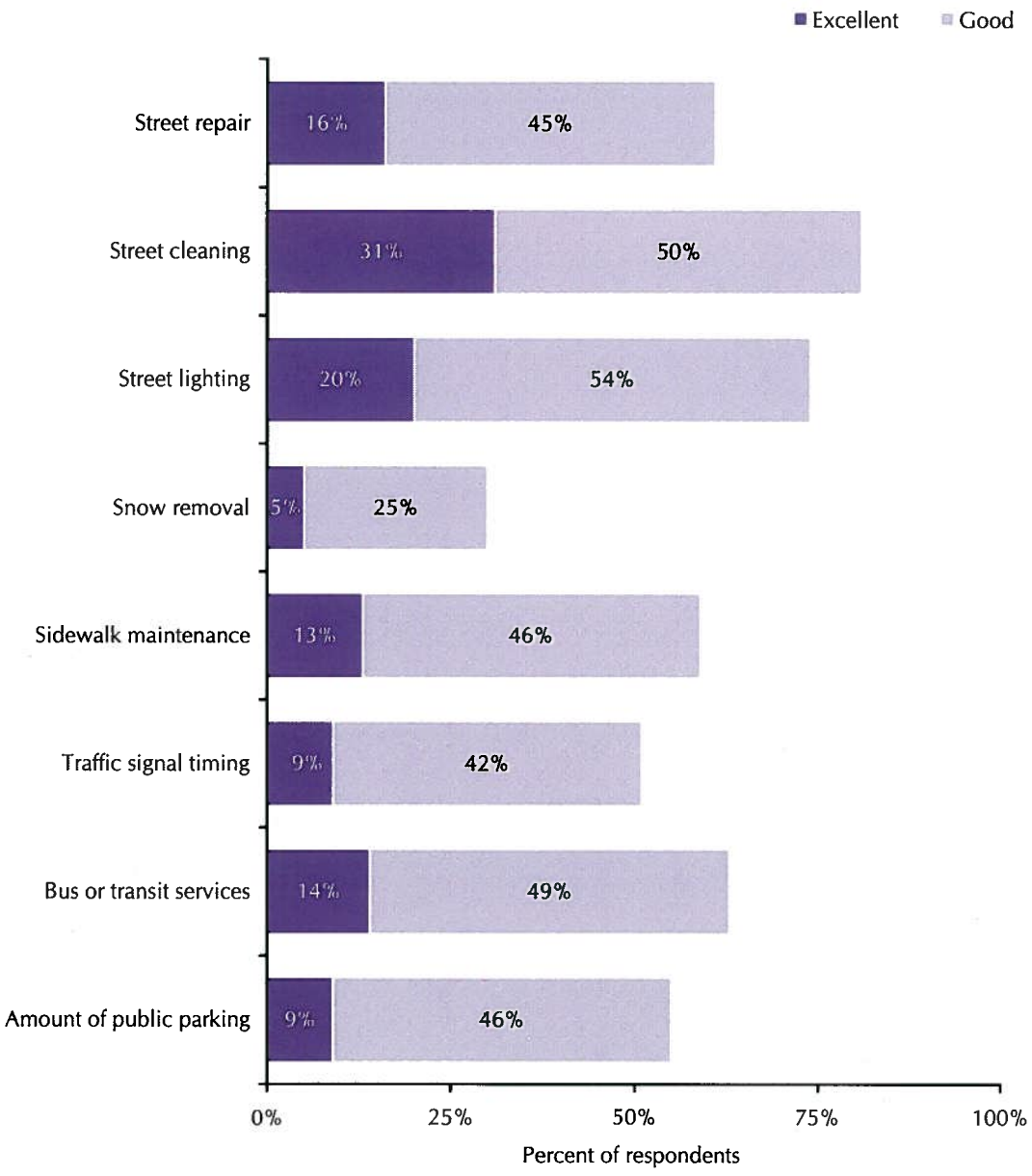
FIGURE 7: COMMUNITY TRANSPORTATION BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Ease of bus travel in Tualatin	Similar	Similar
Ease of rail or subway travel by in Tualatin	Similar	Below
Ease of car travel in Tualatin	Below	Below
Ease of walking in Tualatin	Above	Above
Ease of bicycle travel in Tualatin	Above	Similar
Availability of paths and walking trails	Above	Above
Traffic flow on major streets	Below	Below

The National Citizen Survey™ by National Research Center, Inc.

Eight transportation services were rated in Tualatin. As compared to most communities across America, ratings tended to be favorable. Six services were above the national benchmark, one was below the national benchmark and one was similar to the national benchmark. When compared to the custom benchmark four were above, one was below and three were similar to the benchmark.

FIGURE 8: RATINGS OF TRANSPORTATION AND PARKING SERVICES



The National Citizen Survey™ by National Research Center, Inc.

FIGURE 9: TRANSPORTATION AND PARKING SERVICES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Street repair /maintenance	Above	Above
Street cleaning	Above	Above
Street lighting	Above	Above
Snow removal	Below	Below
Sidewalk maintenance	Above	Above
Light timing	Similar	Similar
Bus or transit services	Above	Similar
Amount of public parking	Above	Similar

The National Citizen Survey" by National Research Center, Inc.

By measuring choice of travel mode over time, communities can monitor their success in providing attractive alternatives to the traditional mode of travel, the single-occupied automobile. When asked how they typically traveled to work, single-occupancy (SOV) travel was the overwhelming mode of use. However, 6% of work commute trips were made by transit and 3% by foot.

FIGURE 10: FREQUENCY OF BUS USE IN LAST 12 MONTHS

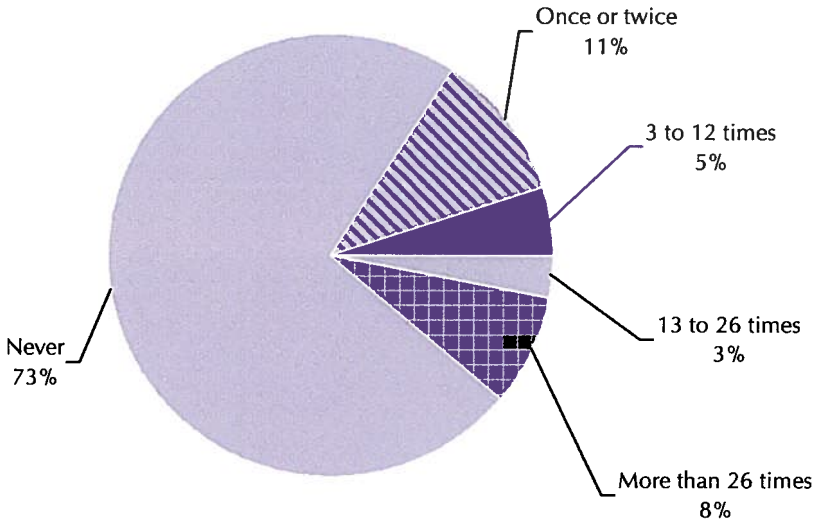
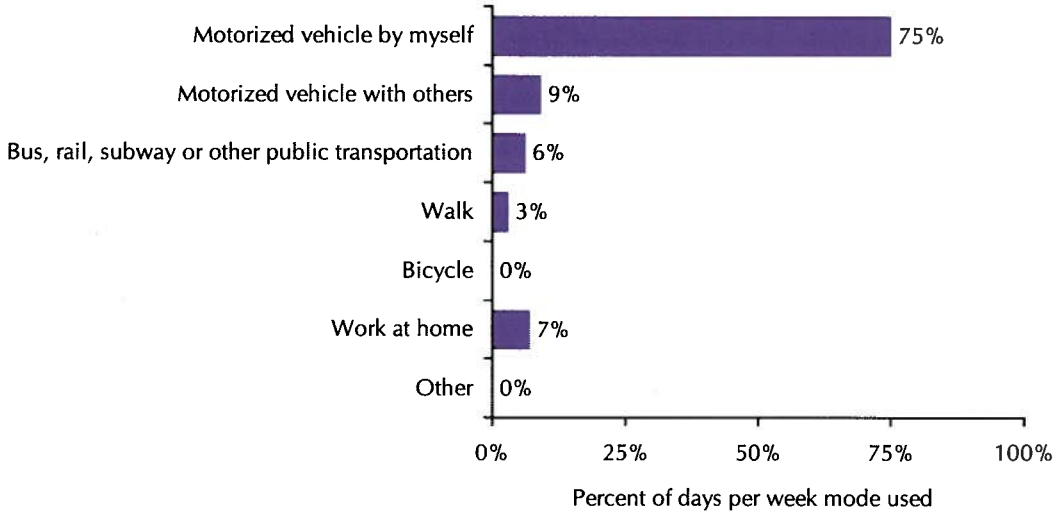


FIGURE 11: FREQUENCY OF BUS USE BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Ridden a local bus within Tualatin	Similar	Similar

FIGURE 12: MODE OF TRAVEL USED FOR WORK COMMUTE



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Housing

Housing variety and affordability are not luxuries for any community. When there are too few options for housing style and affordability, the characteristics of a community tilt toward a single group, often of well-off residents. While this may seem attractive to a community, the absence of affordable townhomes, condominiums, mobile homes, single family detached homes and apartments means that in addition to losing the vibrancy of diverse thoughts and lifestyles, the community loses the service workers that sustain all communities – police officers, school teachers, house painters and electricians. These workers must live elsewhere and commute in at great personal cost and to the detriment of traffic flow and air quality. Furthermore lower income residents pay so much of their income to rent or mortgage that little remains to bolster their own quality of life or local business.

The survey of the City of Tualatin residents asked respondents to reflect on the availability of affordable housing as well as the variety of housing options. The availability of affordable housing was rated as "excellent" or "good" by 50% of respondents, while the variety of housing options was rated as "excellent" or "good" by 69% of respondents. The rating of perceived affordable housing availability was better in the City of Tualatin than the ratings, on average, in comparison jurisdictions.

FIGURE 13: RATINGS OF HOUSING IN COMMUNITY

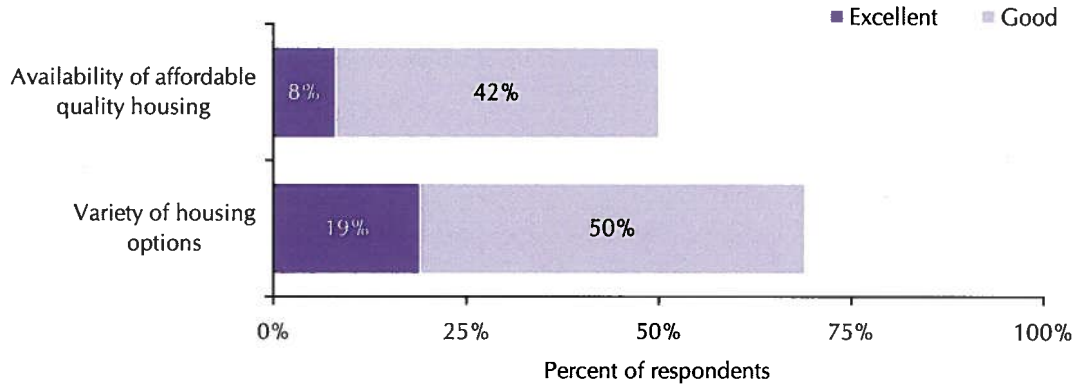

FIGURE 14: HOUSING CHARACTERISTICS BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Availability of affordable quality housing	Above	Above
Variety of housing options	Above	Above

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To augment the perceptions of affordable housing in Tualatin, the cost of housing as reported in the survey was compared to residents' reported monthly income to create a rough estimate of the proportion of residents of the City of Tualatin experiencing housing cost stress. About 41% of survey participants were found to pay housing costs of more than 30% of their monthly household income.

FIGURE 15: PROPORTION OF RESPONDENTS WHOSE HOUSING COSTS ARE "AFFORDABLE"

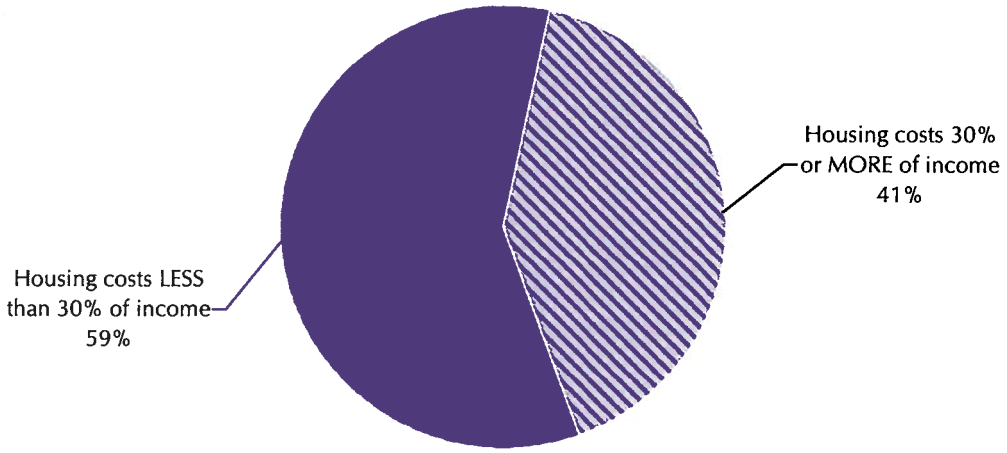

FIGURE 16: HOUSING COSTS BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Experiencing housing costs stress (housing costs 30% or more of income)	More	More

The National Citizen Survey™ by National Research Center, Inc.

Land Use and Zoning

Community development contributes to a feeling among residents and even visitors of the attention given to the speed of growth, the location of residences and businesses, the kind of housing that is appropriate for the community and the ease of access to commerce, green space and residences. Even the community's overall appearance often is attributed to the planning and enforcement functions of the local jurisdiction. Residents will appreciate an attractive, well-planned community. The NCS questionnaire asked residents to evaluate the quality of new development, the appearance of the City of Tualatin and the speed of population growth. Problems with the appearance of property were rated, and the quality of land use planning, zoning and code enforcement services were evaluated.

The overall quality of new development in the City of Tualatin was rated as "excellent" by 16% of respondents and as "good" by an additional 52%. The overall appearance of Tualatin was rated as "excellent" or "good" by 81% of respondents and was higher than the benchmarks. When rating to what extent run down buildings, weed lots or junk vehicles were a problem in the City of Tualatin, 19% thought they were a "major" or "moderate" problem. The service of code enforcement was above both benchmarks. The services of land use, planning and zoning and animal control were rated above the national benchmark and were similar to the custom comparison.

FIGURE 17: RATINGS OF THE COMMUNITY'S "BUILT ENVIRONMENT"

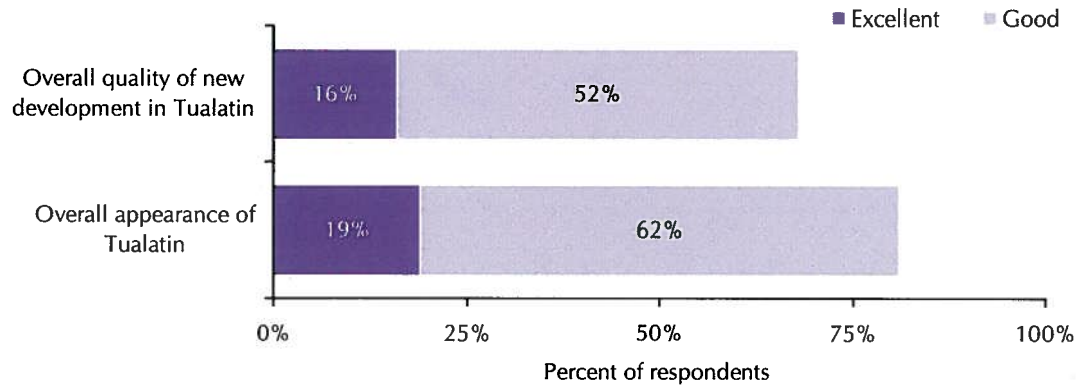

FIGURE 18: BUILT ENVIRONMENT BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Quality of new development in City	Above	Above
Overall appearance of Tualatin	Above	Above

The National Citizen Survey™ by National Research Center, Inc.

FIGURE 19: RATINGS OF POPULATION GROWTH

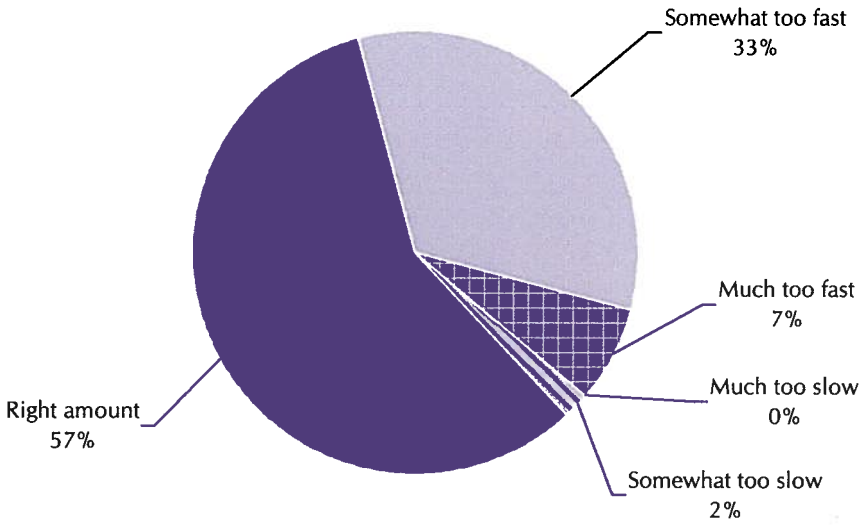

FIGURE 20: POPULATION GROWTH BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Population growth seen as too fast	Less	Less

FIGURE 21: RATINGS OF NUISANCE PROBLEMS

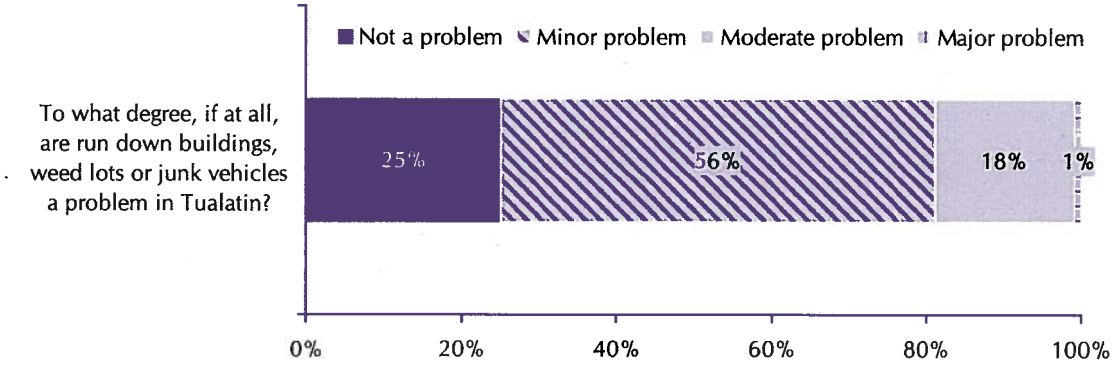

FIGURE 22: NUISANCE PROBLEMS BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Run down buildings, weed lots and junk vehicles are a "major" problem	Less	Less

The National Citizen Survey™ by National Research Center, Inc.

FIGURE 23: RATINGS OF PLANNING AND COMMUNITY CODE ENFORCEMENT SERVICES

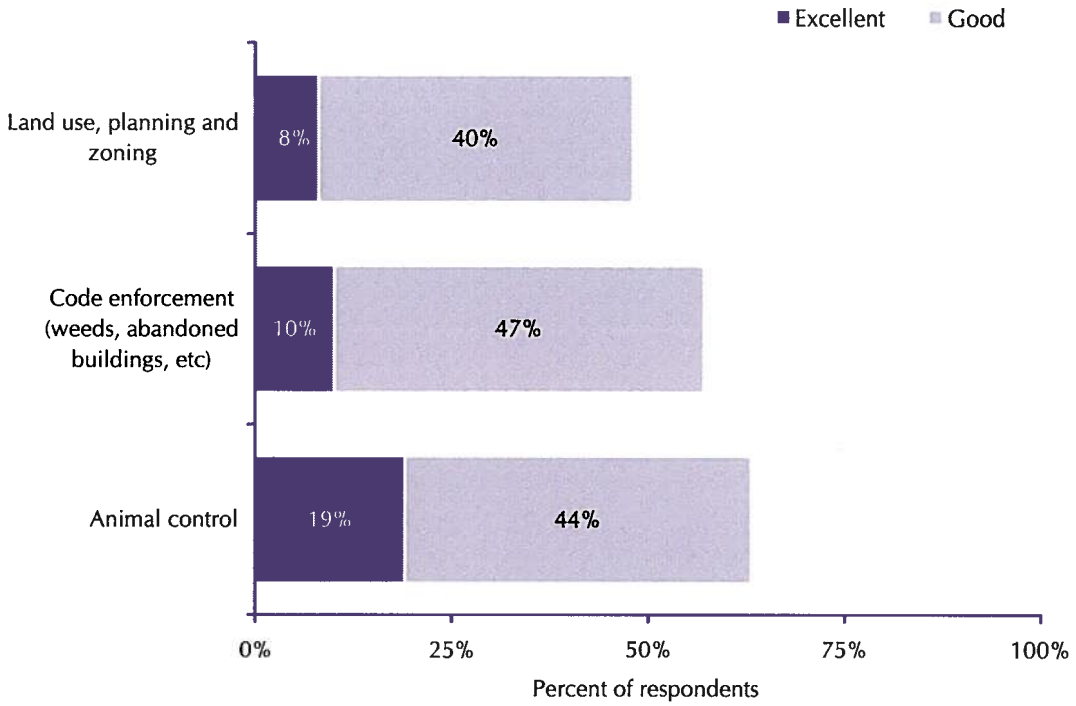

FIGURE 24: PLANNING AND COMMUNITY CODE ENFORCEMENT SERVICES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Land use, planning and zoning	Above	Similar
Code enforcement (weeds, abandoned buildings, etc)	Above	Above
Animal control	Above	Similar

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Economic Sustainability

The health of the economy may color how residents perceive their environment and all the services that local government delivers. In particular, a strong or weak local economy will shape what residents think about job and shopping opportunities. Just as residents have an idea about the speed of local population growth, they have a sense of how fast job and shopping opportunities are growing.

Survey respondents were asked to rate a number of community features related to economic opportunity and growth. The most positively rated features were overall quality of business and service establishments in Tualatin and shopping opportunities. Receiving the lowest rating was employment opportunities.

Figure 25: Ratings of Economic Sustainability and Opportunities

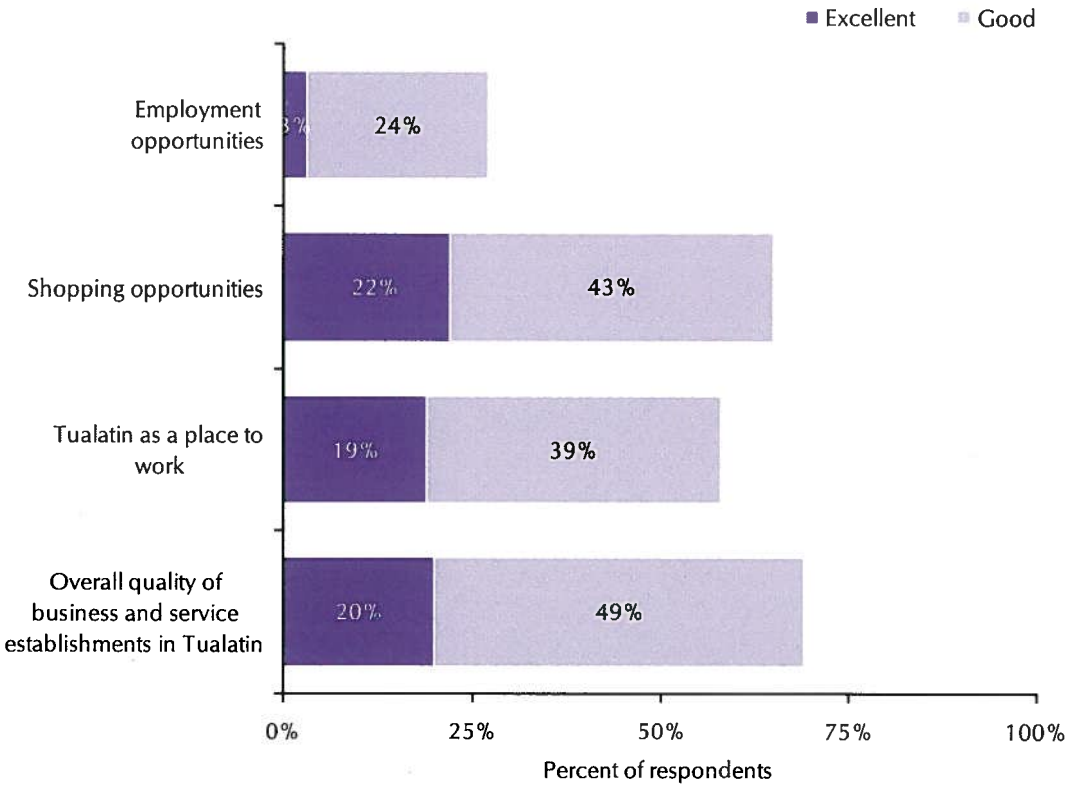

Figure 26: Economic Sustainability and Opportunities Benchmarks

	National comparison	Populations 15,000 to 40,000 comparison
Employment opportunities	Similar	Similar
Shopping opportunities	Above	Above
Place to work	Similar	Similar
Overall quality of business and service establishments in Tualatin	Above	Similar

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Residents were asked to evaluate the speed of jobs growth and retail growth on scale from "much too slow" to "much too fast." When asked about the rate of job growth in Tualatin, 77% responded that it was "too slow," while 23% reported retail growth as "too slow." Fewer residents in Tualatin compared to other jurisdictions believed that retail growth was too slow and more residents believed that job growth was too slow.

FIGURE 27: RATINGS OF RETAIL AND JOB GROWTH

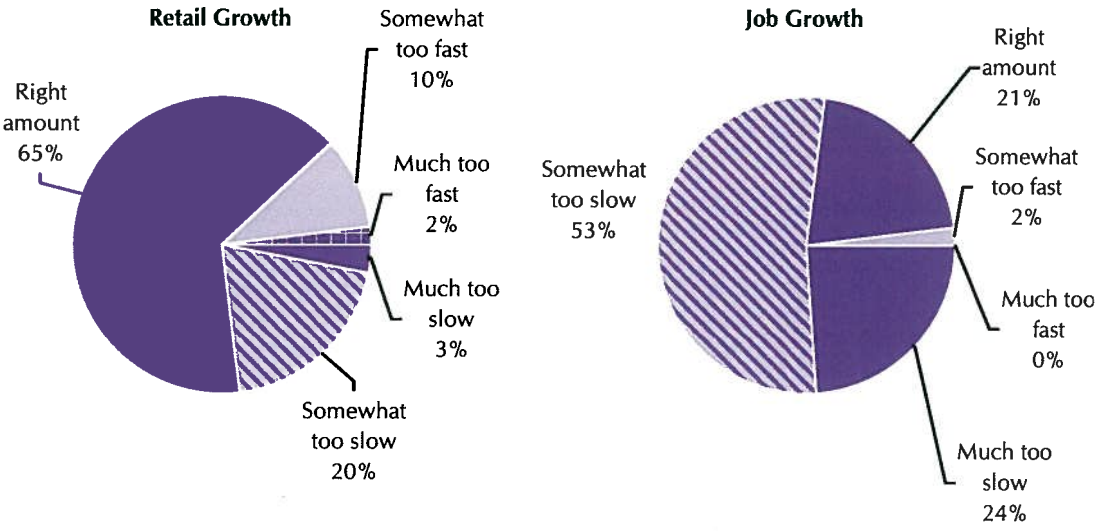

FIGURE 28: RETAIL AND JOB GROWTH BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Retail growth seen as too slow	Less	Less
Jobs growth seen as too slow	More	More

The National Citizen Survey™ by National Research Center, Inc.

FIGURE 29: RATINGS OF ECONOMIC DEVELOPMENT SERVICES

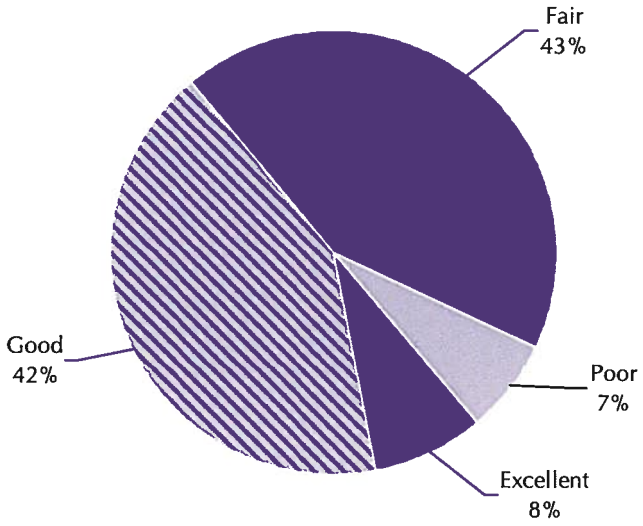

FIGURE 30: ECONOMIC DEVELOPMENT SERVICES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Economic development	Above	Similar

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Residents were asked to reflect on their economic prospects in the near term. Sixteen percent of the City of Tualatin residents expected that the coming six months would have a "somewhat" or "very" positive impact on their family, while 39% felt that the economic future would be "somewhat" or "very" negative. The percent of residents with an optimistic outlook on their household income was the same as comparison jurisdictions.

FIGURE 31: RATINGS OF PERSONAL ECONOMIC FUTURE

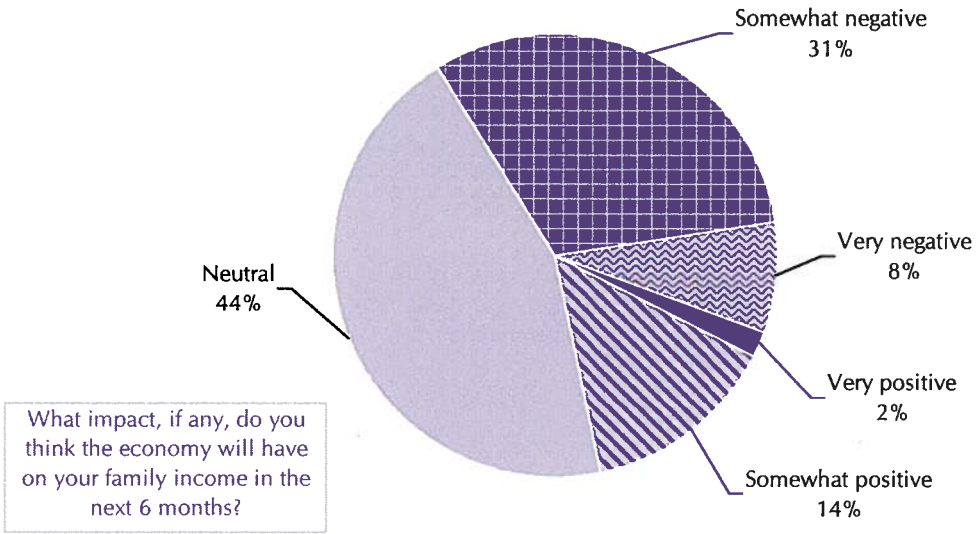

FIGURE 32: PERSONAL ECONOMIC FUTURE BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Positive impact of economy on household income	Similar	Similar

The National Citizen Survey™ by National Research Center, Inc.

PUBLIC SAFETY

Safety from violent or property crimes creates the cornerstone of an attractive community. No one wants to live in fear of crime, fire or natural hazards, and communities in which residents feel protected or unthreatened are communities that are more likely to show growth in population, commerce and property value.

Residents were asked to rate their feelings of safety from violent crimes, property crimes, fire and environmental dangers and to evaluate the local agencies whose main charge is to provide protection from these dangers. Most gave positive ratings of safety in the City Tualatin. About 89% percent of those completing the questionnaire said they felt "very" or "somewhat" safe from violent crimes and 83% felt "very" or "somewhat" safe from environmental hazards. Daytime sense of safety was better than nighttime safety and neighborhoods felt safer than downtown after dark.

FIGURE 33: RATINGS OF COMMUNITY AND PERSONAL PUBLIC SAFETY

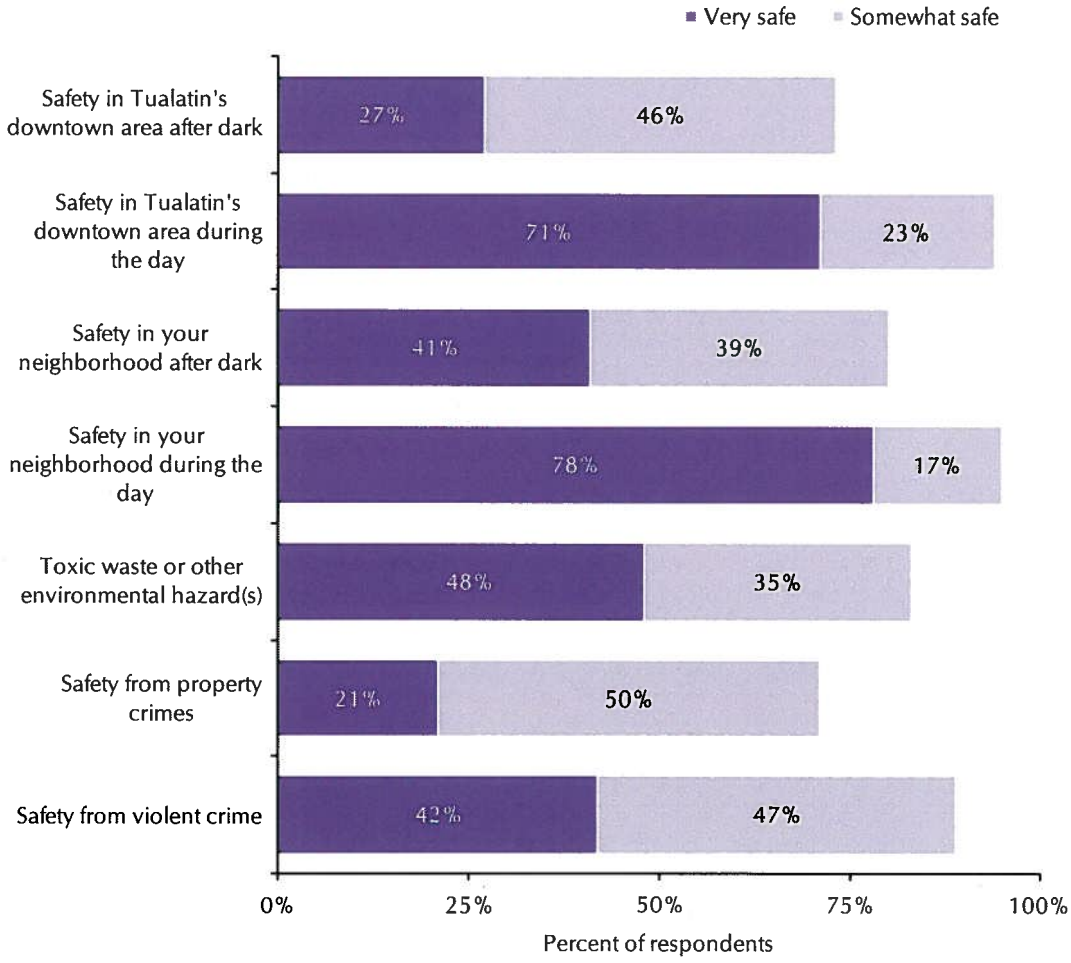

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FIGURE 34: COMMUNITY AND PERSONAL PUBLIC SAFETY BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Safety in your neighborhood during the day	Above	Above
Safety in your neighborhood after dark	Above	Above
Safety in Tualatin's downtown area during the day	Above	Above
Safety in Tualatin's downtown area after dark	Above	Above
Safety from violent crime (e.g., rape, assault, robbery)	Above	Above
Safety from property crimes (e.g., burglary, theft)	Above	Above
Toxic waste or other environmental hazard(s)	Above	Similar

The National Citizen Survey" by National Research Center, Inc.

As assessed by the survey, 10% of respondents reported that someone in the household had been the victim of one or more crimes in the past year. Of those who had been the victim of a crime, 54% had reported it to police. Fewer Tualatin residents had been victims of crime in the 12 months preceding the survey compared to national data and the proportion of those who had been victims of crime was similar to jurisdictions in the custom comparison. Fewer Tualatin residents had reported their most recent crime victimization to the police.

FIGURE 35: CRIME VICTIMIZATION AND REPORTING

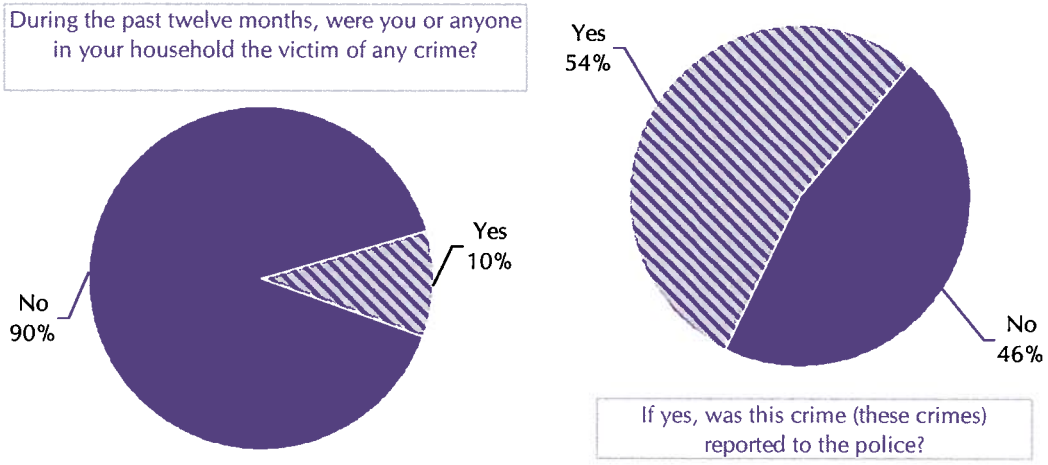


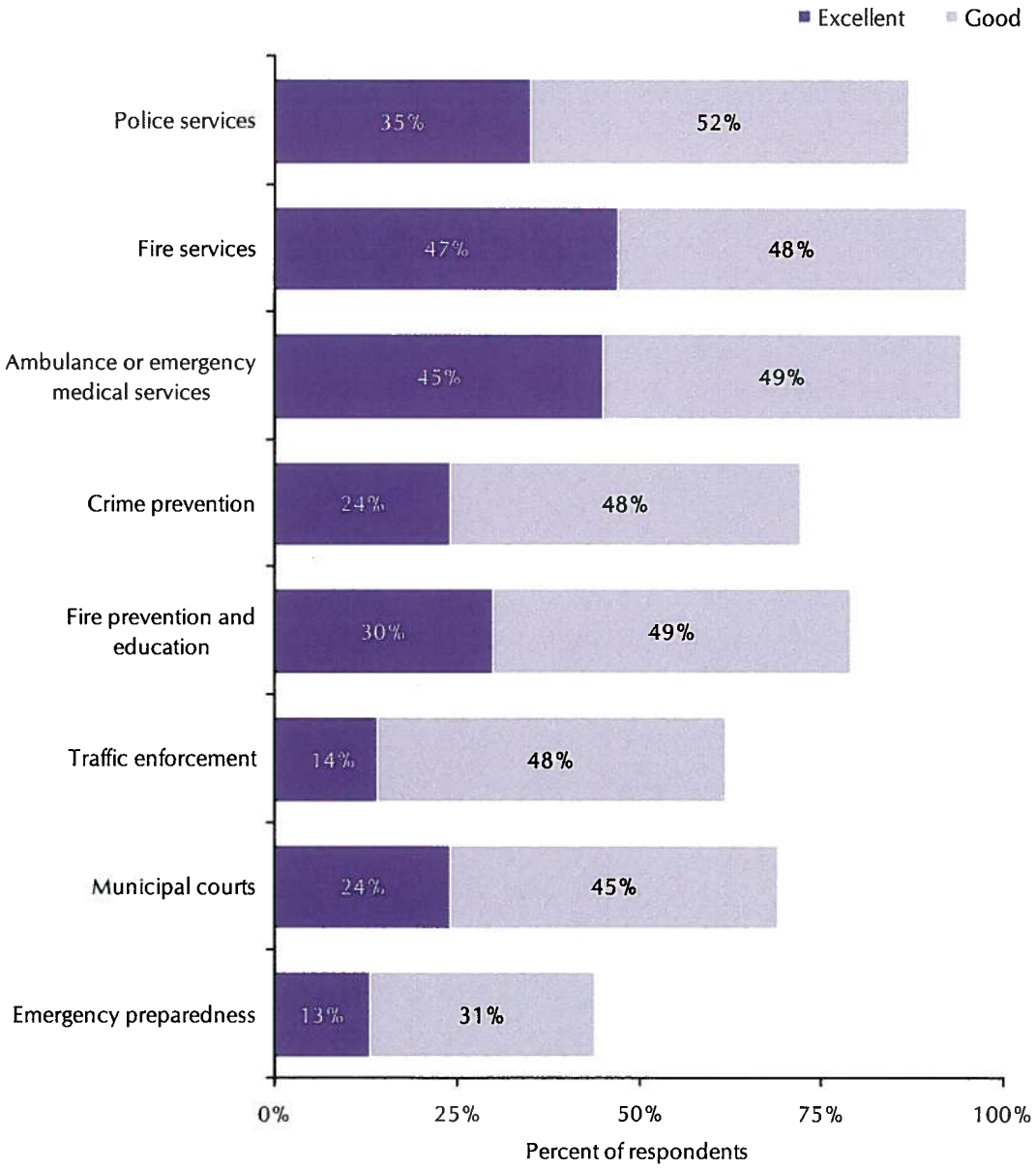
FIGURE 36: CRIME VICTIMIZATION AND REPORTING BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Victim of crime	Less	Similar
Reported crimes	Less	Less

The National Citizen Survey© by National Research Center, Inc.

Residents rated eight City public safety services; of these, four were rated above both benchmark comparisons, one was rated similar to the benchmark comparisons and one was rated below the benchmark comparisons. The ratings for fire prevention and education and fire services were above the nation and similar to the custom comparison. Fire services and ambulance or emergency medical services received the highest ratings, while traffic enforcement and emergency preparedness received the lowest ratings.

FIGURE 37: RATINGS OF PUBLIC SAFETY SERVICES



The National Citizen Survey™ by National Research Center, Inc.

FIGURE 38: PUBLIC SAFETY SERVICES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Police services	Above	Above
Fire services	Above	Similar
EMS/ambulance	Above	Above
Crime prevention	Above	Above
Fire prevention and education	Above	Similar
Traffic enforcement	Similar	Similar
Courts	Above	Above
Emergency preparedness	Below	Below

The National Citizen Survey™ by National Research Center, Inc

Environmental Sustainability

Residents value the aesthetic qualities of their hometowns and appreciate features such as overall cleanliness and landscaping. In addition, the appearance and smell or taste of the air and water do not go unnoticed. These days, increasing attention is paid to proper treatment of the environment. At the same time that they are attending to community appearance and cleanliness, cities, counties, states and the nation are going "Green". These strengthening environmental concerns extend to trash haul, recycling, sewer services, the delivery of power and water and preservation of open spaces. Treatment of the environment affects air and water quality and, generally, how habitable and inviting a place appears

Residents of the City of Tualatin were asked to evaluate their local environment and the services provided to ensure its quality. The overall quality of the natural environment was rated as "excellent" or "good" by 81% of survey respondents. Cleanliness of Tualatin received the highest rating, and it was above the benchmarks.

Figure 39: Ratings of the Community's Natural Environment

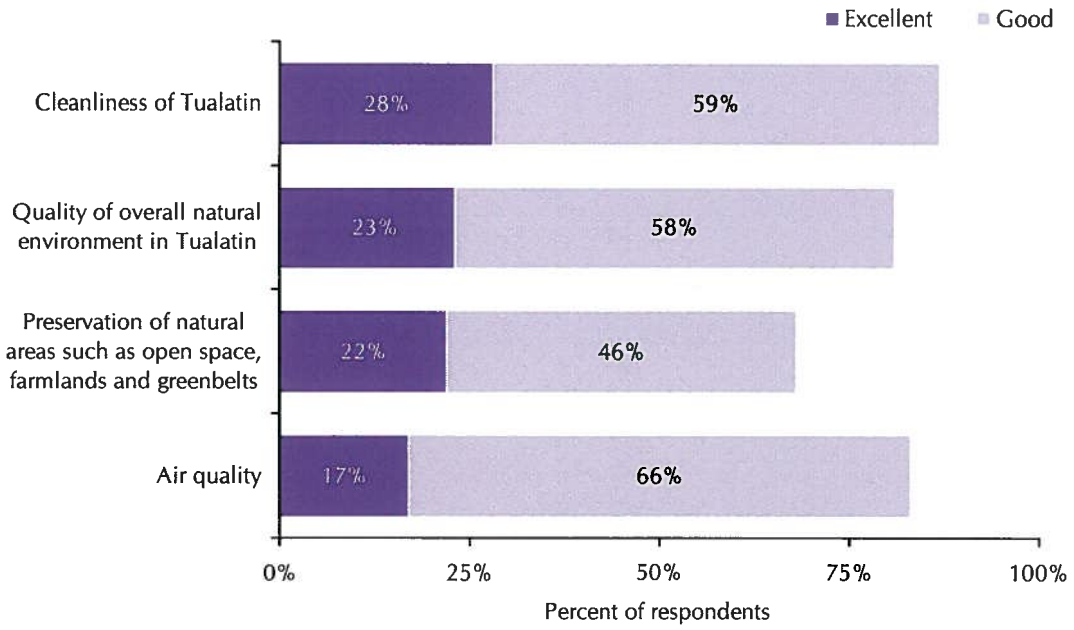


Figure 40: Community Environment Benchmarks

	National comparison	Populations 15,000 to 40,000 comparison
Cleanliness of Tualatin	Above	Above
Quality of overall natural environment in Tualatin	Above	Similar
Preservation of natural areas such as open space, farmlands and greenbelts	Above	Above
Air quality	Above	Above

The National Citizen Survey™ by National Research Center, Inc.

Resident recycling was greater than recycling reported in comparison communities.

FIGURE 41: FREQUENCY OF RECYCLING IN LAST 12 MONTHS

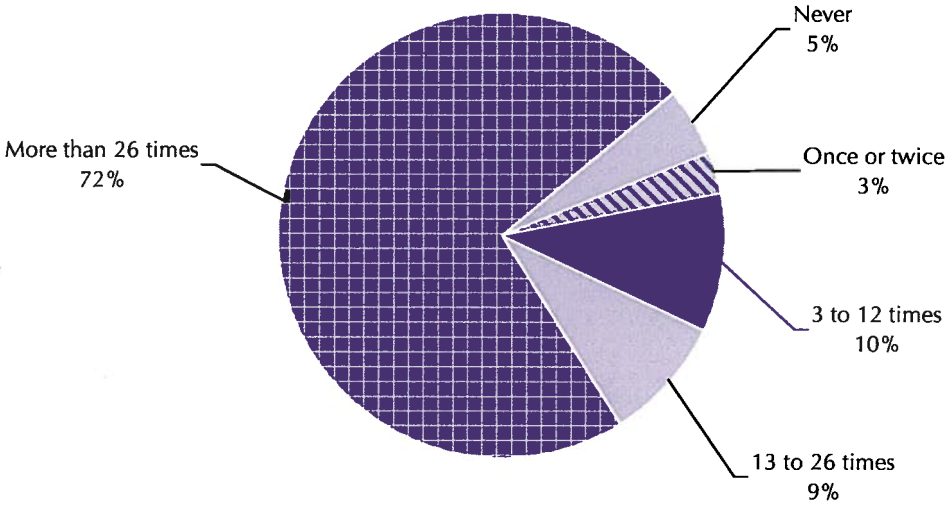


FIGURE 42: FREQUENCY OF RECYCLING BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Recycled used paper, cans or bottles from your home	More	More

The National Citizen Survey™ by National Research Center, Inc.

Of the seven utility services rated by those completing the questionnaire, six were higher than both benchmark comparisons. Garbage collection was similar to the nation and above the custom comparison.

FIGURE 43: RATINGS OF UTILITY SERVICES

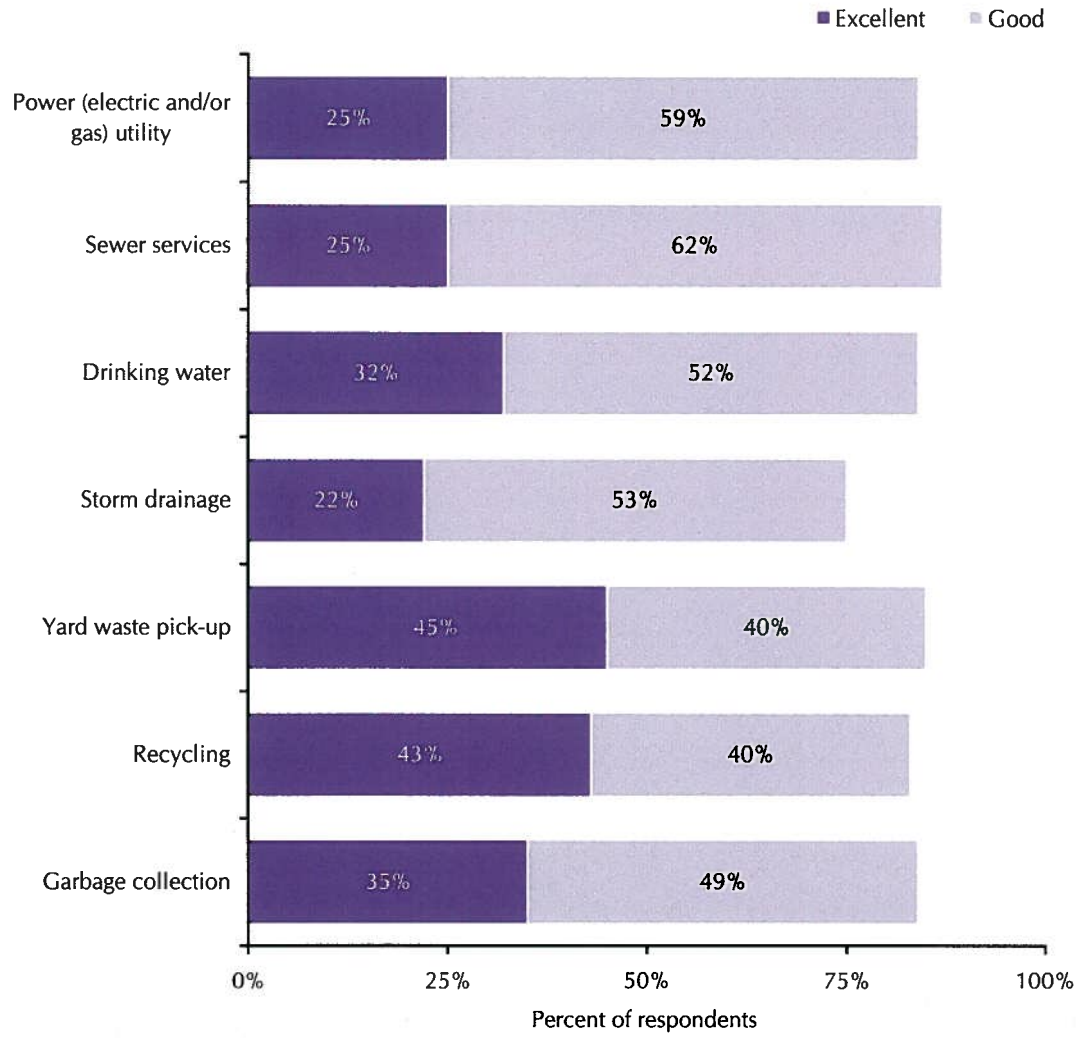


FIGURE 44: UTILITY SERVICES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Power (electric and/or gas) utility	Above	Above
Sewer services	Above	Above
Drinking water	Above	Above
Storm drainage	Above	Above
Yard waste pick-up	Above	Above
Recycling	Above	Above
Garbage collection	Similar	Above

The National Citizen Survey™ by National Research Center, Inc.

Recreation and Wellness

Parks and Recreation

Quality parks and recreation opportunities help to define a community as more than the grind of its business, traffic and hard work. Leisure activities vastly can improve the quality of life of residents, serving both to entertain and mobilize good health. The survey contained questions seeking residents' perspectives about opportunities and services related to the community's parks and recreation services.

Recreation opportunities in the City of Tualatin were rated somewhat positively as were services related to parks and recreation. City parks were rated higher than the benchmarks while recreation programs or classes and recreation centers or facilities were similar to the benchmarks. Recreation opportunities received the lowest rating and was lower than the benchmarks.

Resident use of Tualatin parks and recreation facilities tells its own story about the attractiveness and accessibility of those services. The percent of residents that used Tualatin recreation centers was smaller than the percent of users in comparison jurisdictions. Similarly, recreation program use in Tualatin was lower than use in comparison jurisdictions.

FIGURE 45: RATINGS OF COMMUNITY RECREATIONAL OPPORTUNITIES

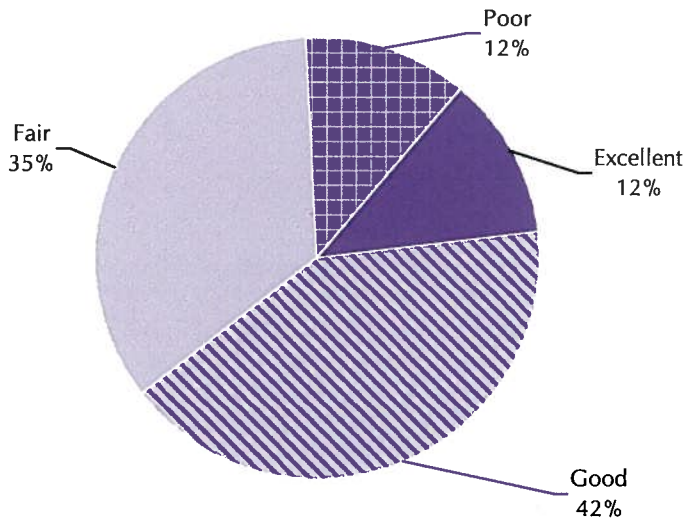


FIGURE 46: COMMUNITY RECREATIONAL OPPORTUNITIES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Recreation opportunities	Below	Below

The National Citizen Survey™ by National Research Center, Inc.

FIGURE 47: PARTICIPATION IN PARKS AND RECREATION OPPORTUNITIES

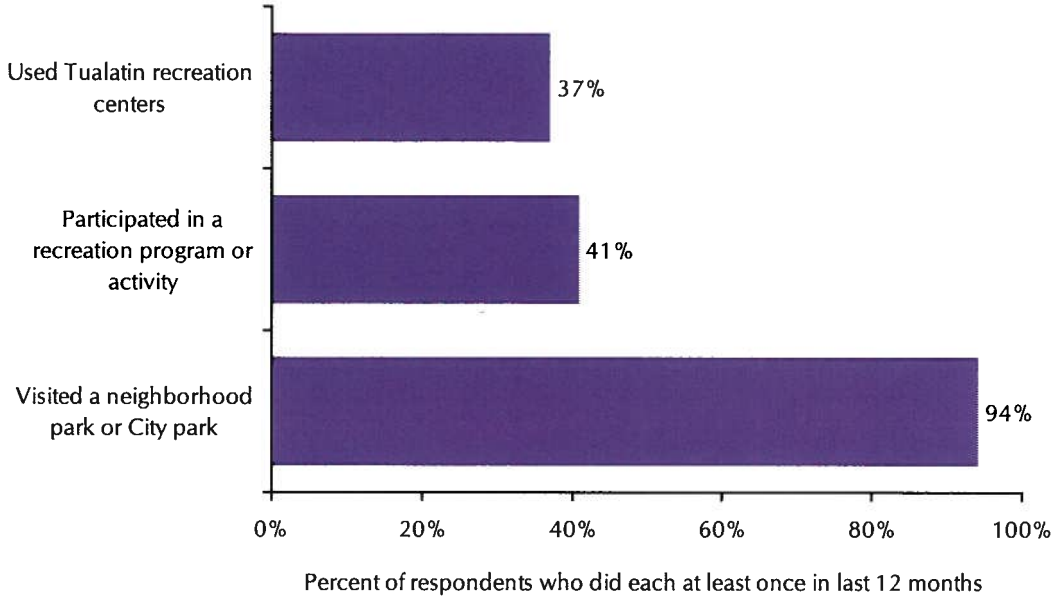


FIGURE 48: PARTICIPATION IN PARKS AND RECREATION OPPORTUNITIES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Used Tualatin recreation centers	Less	Less
Participated in a recreation program or activity	Less	Less
Visited a neighborhood park or City park	More	More

The National Citizen Survey™ by National Research Center, Inc.

FIGURE 49: RATINGS OF PARKS AND RECREATION SERVICES

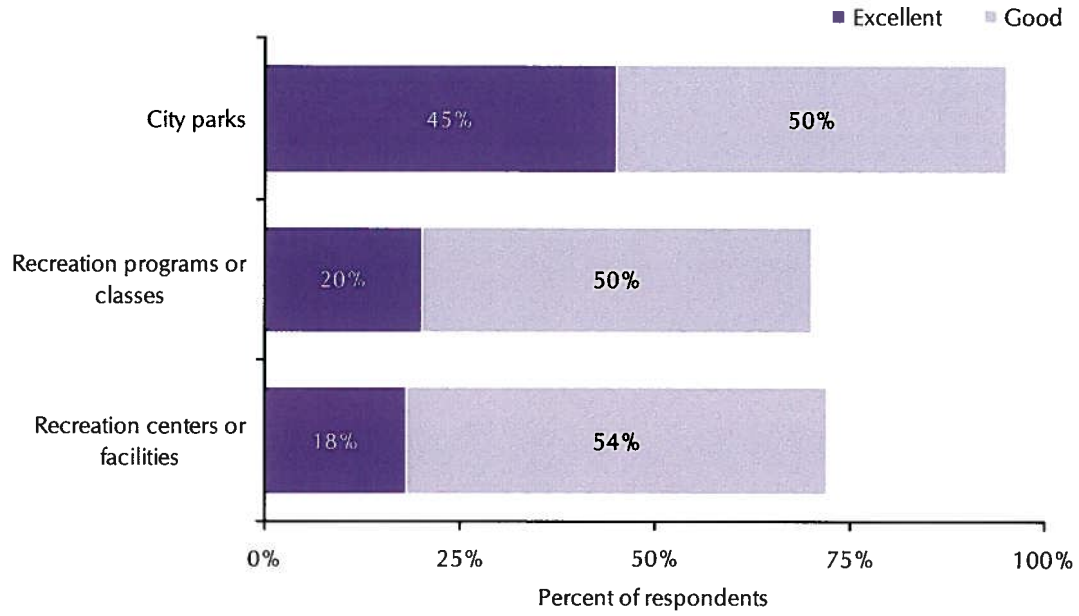


FIGURE 50: PARKS AND RECREATION SERVICES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
City parks	Above	Above
Recreation programs or classes	Similar	Similar
Recreation centers or facilities	Similar	Similar

The National Citizen Survey™ by National Research Center, Inc.

Culture, Arts and Education

A full service community does not address only the life and safety of its residents. Like an individual who simply goes to the office and returns home, a community that pays attention only to the life sustaining basics becomes insular, dreary and uninspiring to business and individuals. In the case of communities without thriving culture, arts and education opportunities, the magnet that attracts those who might consider relocating there is vastly weakened. Cultural, artistic, social and educational services elevate the opportunities for personal growth among residents. In the survey, residents were asked about the quality of opportunities to participate in cultural and educational activities.

Opportunities to attend cultural activities were rated as "excellent" or "good" by 41% of respondents. Educational opportunities were rated as "excellent" or "good" by 49% of respondents. Compared to the benchmark data, educational opportunities were below the average of comparison jurisdictions, as were cultural activity opportunities.

About 84% of Tualatin residents used a City library at least once in the 12 months preceding the survey. This participation rate for library use was higher than comparison jurisdictions.

FIGURE 51: RATINGS OF CULTURAL AND EDUCATIONAL OPPORTUNITIES

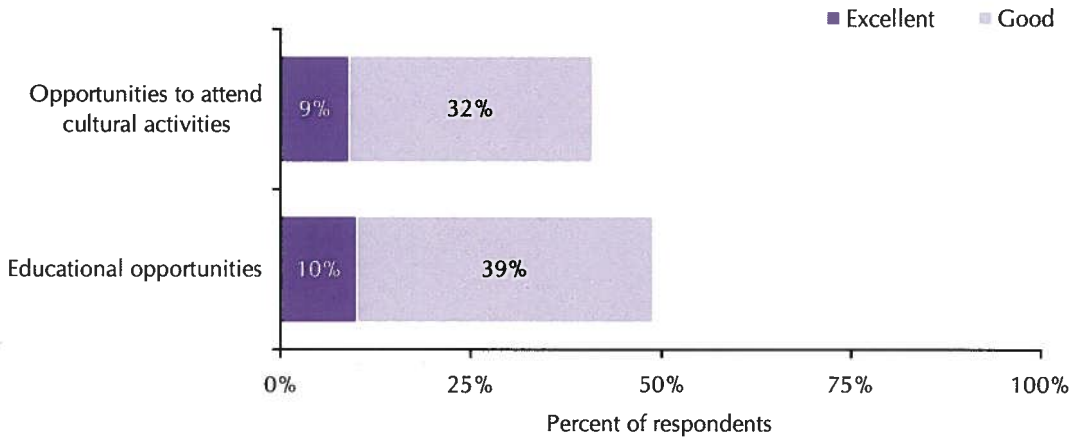


FIGURE 52: CULTURAL AND EDUCATIONAL OPPORTUNITIES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Opportunities to attend cultural activities	Below	Below
Educational opportunities	Below	Below

The National Citizen Survey™ by National Research Center, Inc.

FIGURE 53: PARTICIPATION IN CULTURAL AND EDUCATIONAL OPPORTUNITIES

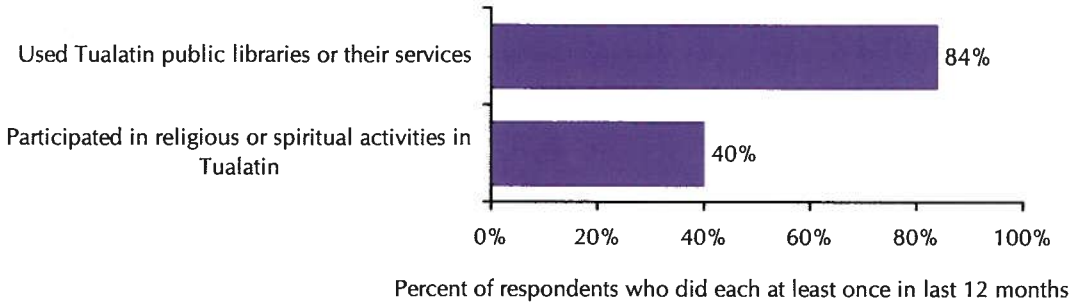


FIGURE 54: PARTICIPATION IN CULTURAL AND EDUCATIONAL OPPORTUNITIES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Used Tualatin public libraries or their services	More	More
Participated in religious or spiritual activities in Tualatin	Less	Less

FIGURE 55: PERCEPTION OF CULTURAL AND EDUCATIONAL SERVICES

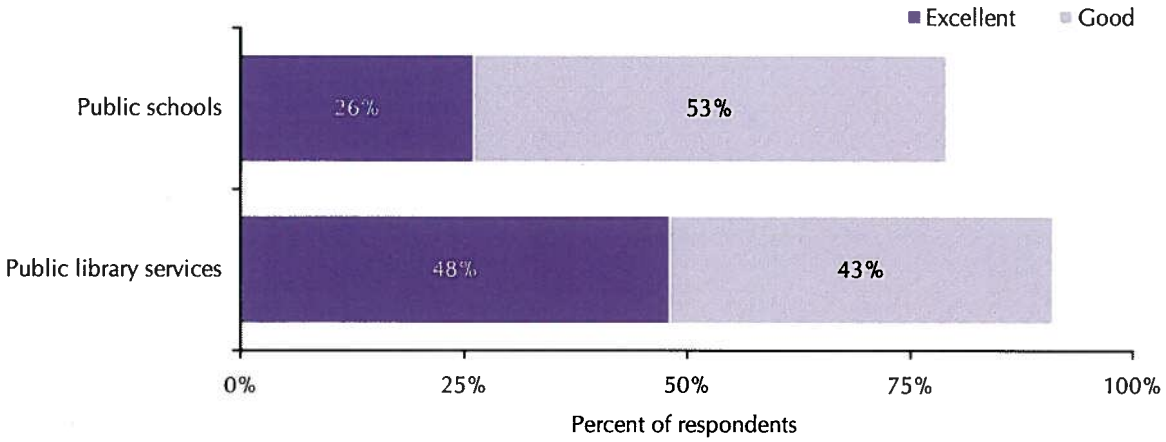


FIGURE 56: CULTURAL AND EDUCATIONAL SERVICES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Public schools	Above	Above
Public library services	Above	Above

The National Citizen Survey™ by National Research Center, Inc.

Health and Wellness

Healthy residents have the wherewithal to contribute to the economy as volunteers or employees and they do not present a burden in cost and time to others. Although residents bear the primary responsibility for their good health, local government provides services that can foster that well being and that provide care when residents are ill.

Residents of the City of Tualatin were asked to rate the community's health services as well as the availability of health care, high quality affordable food and preventive health care services. The availability of affordable quality health care, affordable quality food and preventive health services were rated somewhat favorably compared to the benchmark data.

Among Tualatin residents, 16% rated affordable quality health care as "excellent" while 48% rated it as "good." Those ratings were above the ratings of comparison communities.

FIGURE 57: RATINGS OF COMMUNITY HEALTH AND WELLNESS ACCESS AND OPPORTUNITIES

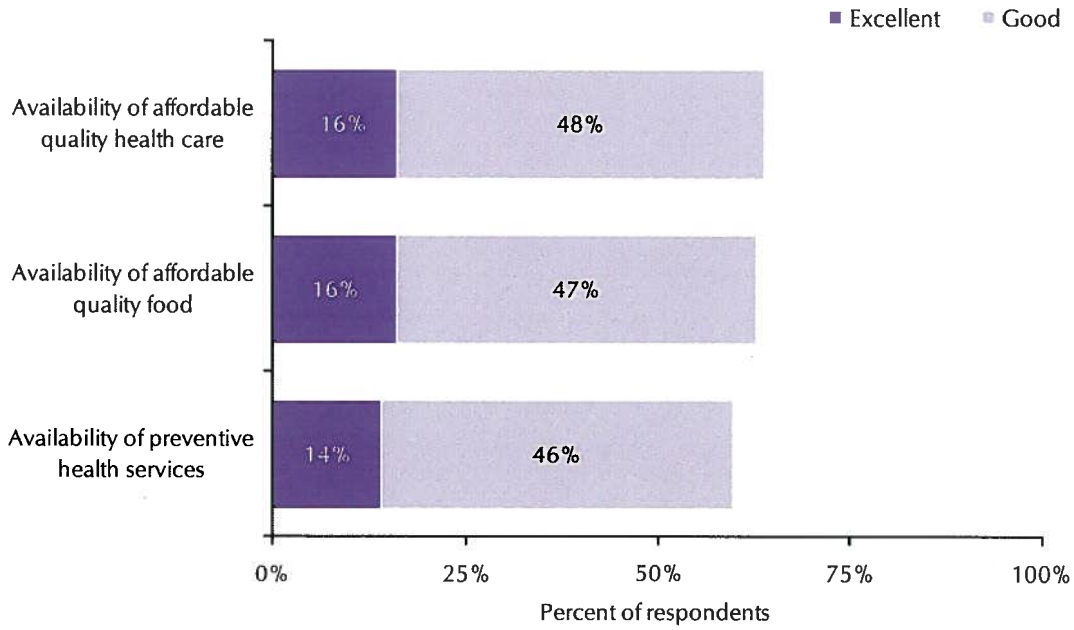


FIGURE 58: COMMUNITY HEALTH AND WELLNESS ACCESS AND OPPORTUNITIES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Availability of affordable quality health care	Above	Above
Availability of affordable quality food	Above	Similar
Availability of preventive health services	Above	Similar

The National Citizen Survey™ by National Research Center, Inc.

Health services offered in the City of Tualatin were rated "excellent" or "good' by 71% of respondents and were above both benchmarks.

FIGURE 59: RATINGS OF HEALTH AND WELLNESS SERVICES

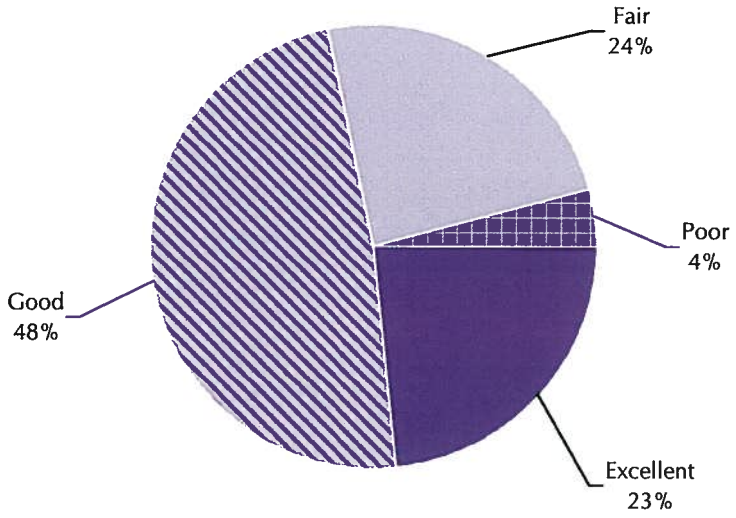


FIGURE 60: HEALTH AND WELLNESS SERVICES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Health services	Above	Above

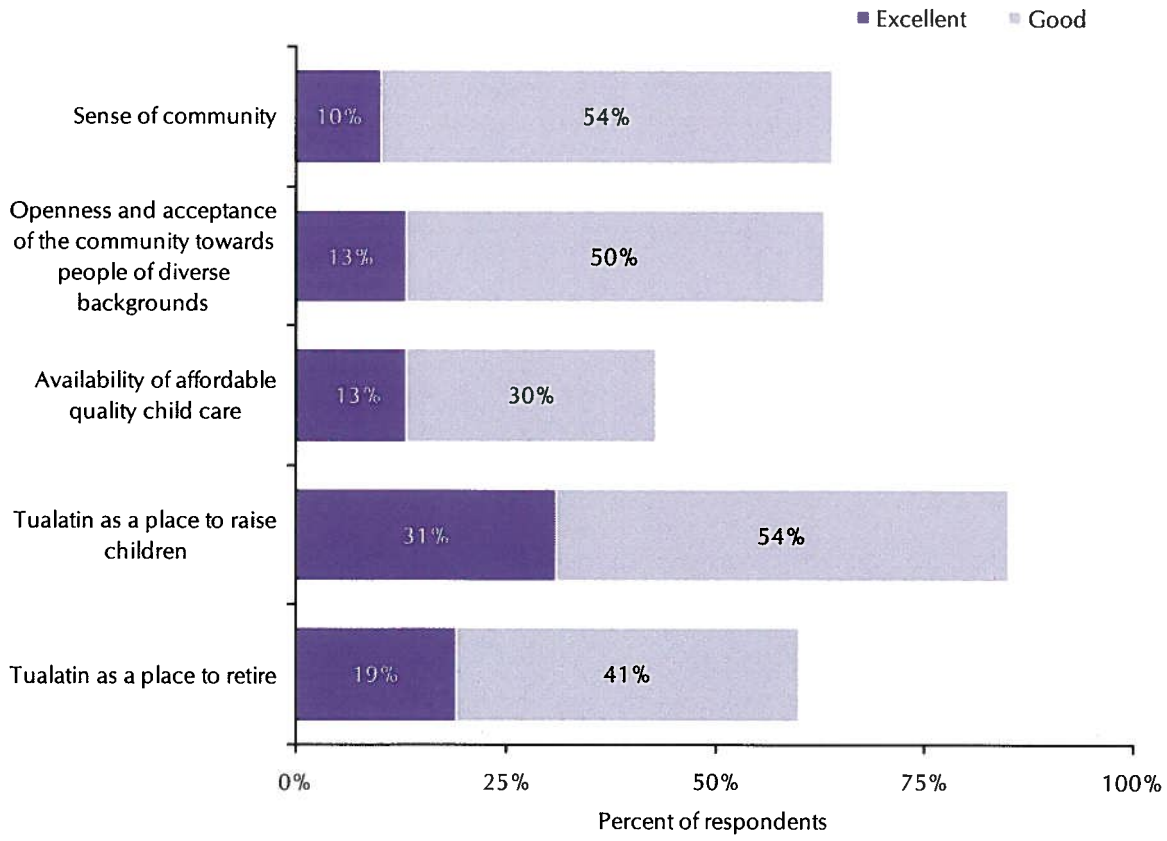
The National Citizen Survey" by National Research Center, Inc.

Community Inclusiveness

Diverse communities that include among their residents a mix of races, ages, wealth, ideas and beliefs have the raw material for the most vibrant and creative society. However, the presence of these features alone does not ensure a high quality or desirable space. Surveyed residents were asked about the success of the mix: the sense of community, the openness of residents to people of diverse backgrounds and the attractiveness of the City of Tualatin as a place to raise children or to retire. They were also questioned about the quality of services delivered to various population subgroups, including older adults, youth and residents with few resources. A community that succeeds in creating an inclusive environment for a variety of residents is a community that offers more to many.

Almost all residents rated the City of Tualatin as an "excellent" or "good" place to raise kids and a high percentage rated it as an excellent or good place to retire. Most residents felt that the local sense of community was "excellent" or "good." A majority of survey respondents felt the City of Tualatin was open and accepting towards people of diverse backgrounds. Availability of affordable quality child care was rated the lowest by residents but was higher than the national benchmark and similar to the custom benchmark.

Figure 61: Ratings of Community Quality and Inclusiveness



The National Citizen Survey™ by National Research Center, Inc.

FIGURE 62: COMMUNITY QUALITY AND INCLUSIVENESS BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Sense of community	Similar	Similar
Openness and acceptance of the community toward people of diverse backgrounds	Similar	Similar
Availability of affordable quality child care	Above	Similar
Tualatin as a place to raise kids	Above	Above
Tualatin as a place to retire	Similar	Similar

The National Citizen Survey™ by National Research Center, Inc.

Services to more vulnerable populations (e.g., seniors, youth or low-income residents) ranged from 48% to 83% with ratings of "excellent" or "good." Services to seniors, youth and low-income people were above the benchmarks.

FIGURE 63: RATINGS OF QUALITY OF SERVICES PROVIDED FOR POPULATION SUBGROUPS

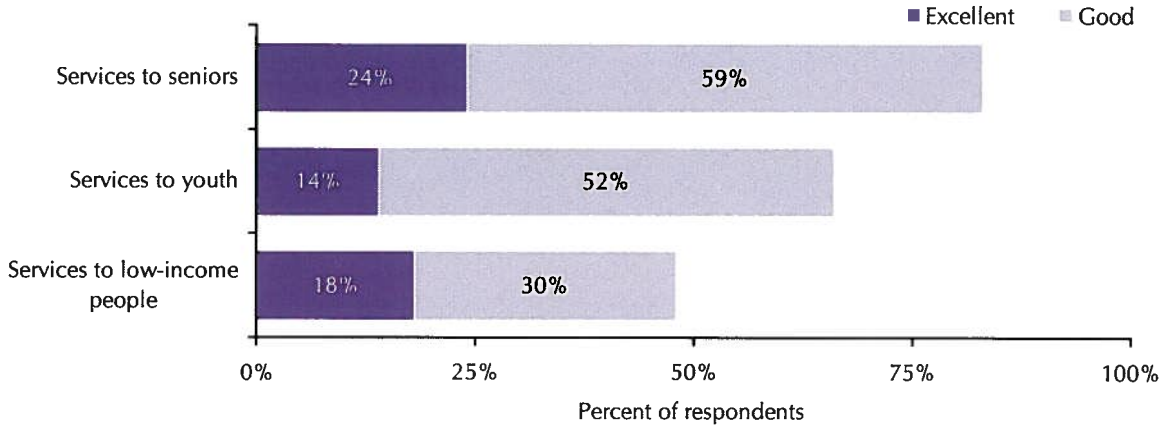


FIGURE 64: SERVICES PROVIDED FOR POPULATION SUBGROUPS BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Services to seniors	Above	Above
Services to youth	Above	Above
Services to low income residents	Above	Above

The National Citizen Survey™ by National Research Center, Inc.

Civic Engagement

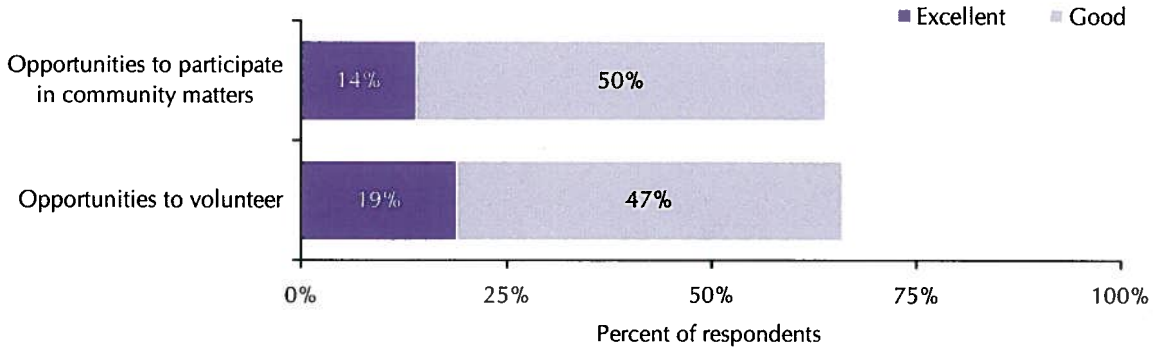
Government leaders, elected or hired, cannot run a jurisdiction alone and a jurisdiction cannot run effectively if residents remain strangers with little to connect them. Elected officials and staff require the assistance of local residents whether that assistance comes in tacit approval or eager help; and commonality of purpose among the electorate facilitates policies and programs that appeal to most and causes discord among few. Furthermore, when neighbors help neighbors, the cost to the community to provide services to residents in need declines. When residents are civically engaged, they have taken the opportunity to participate in making the community more livable for all. The extent to which local government provides opportunities to become informed and engaged and the extent to which residents take those opportunities is an indicator of the connection between government and populace. By understanding your residents' level of connection to, knowledge of and participation in local government, the City can find better opportunities to communicate and educate citizens about its mission, services, accomplishments and plans. Communities with strong civic engagement may be more likely to see the benefits of programs intended to improve the quality of life of all residents and therefore would be more likely to support those new policies or programs.

Civic Activity

Respondents were asked about the perceived community volunteering opportunities and their participation as citizens of the City of Tualatin. Survey participants rated the volunteer opportunities in the City of Tualatin moderately. Opportunities to attend or participate in community matters were rated similarly.

The rating for opportunities to participate in community matters was similar to the benchmarks while the rating for opportunities to volunteer was similar to the national comparison and below the custom benchmark.

FIGURE 65: RATINGS OF CIVIC ENGAGEMENT OPPORTUNITIES



The National Citizen Survey™ by National Research Center, Inc.

FIGURE 66: CIVIC ENGAGEMENT OPPORTUNITIES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Opportunities to participate in community matters	Similar	Similar
Opportunities to volunteer	Similar	Below

The National Citizen Survey™ by National Research Center, Inc.

Most of the participants in this survey had not attended a public meeting, volunteered time to a group or participated in a club in the 12 months prior to the survey, but the vast majority had helped a friend. The participation rates of these civic behaviors were compared to the rates in other jurisdictions. Four out of the five opportunities showed lower rates of community engagement. Those who had provided help to a neighbor or friend showed similar rates of involvement.

FIGURE 67: PARTICIPATION IN CIVIC ENGAGEMENT OPPORTUNITIES

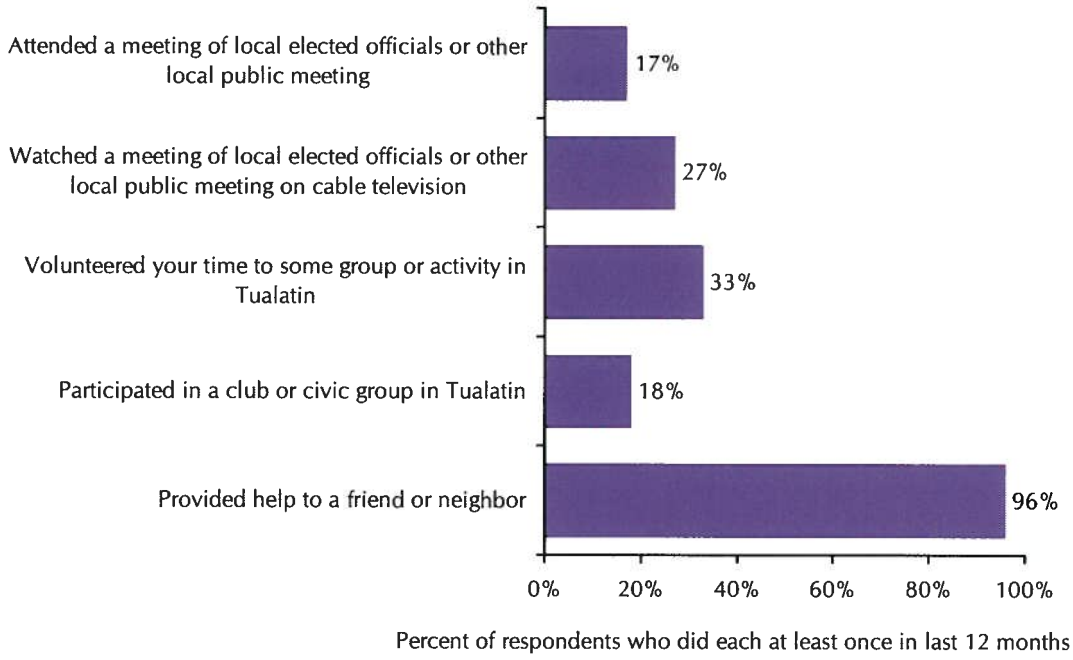


FIGURE 68: PARTICIPATION IN CIVIC ENGAGEMENT OPPORTUNITIES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Attended a meeting of local elected officials or other local public meeting	Less	Less
Watched a meeting of local elected officials or other local public meeting on cable television	Less	Less
Volunteered your time to some group or activity in Tualatin	Less	Less
Participated in a club or civic group in Tualatin	Less	Less
Provided help to a friend or neighbor	Similar	Similar

The National Citizen Survey™ by National Research Center, Inc.

City of Tualatin residents showed the largest amount of civic engagement in the area of electoral participation. Eighty-seven percent reported they were registered to vote and 85% indicated they had voted in the last general election. This rate of self-reported voting was higher than comparison communities.

FIGURE 69: REPORTED VOTING BEHAVIOR

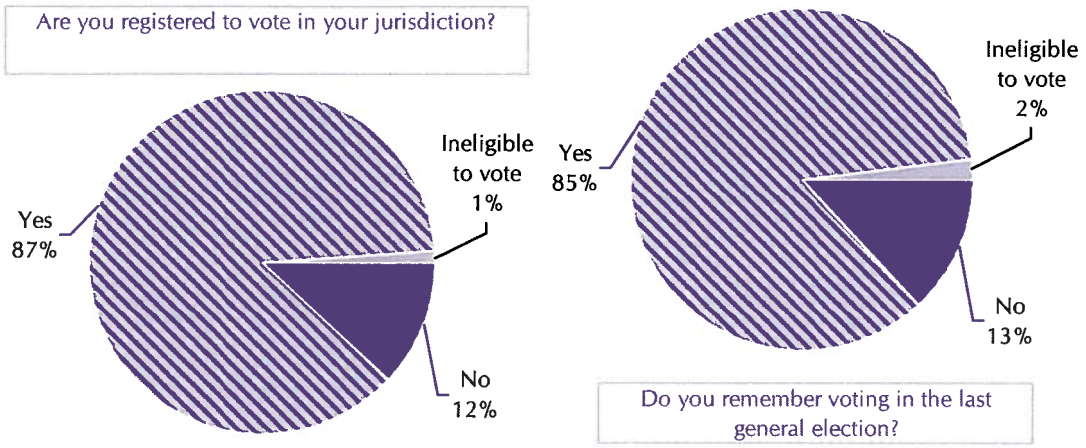


FIGURE 70: VOTING BEHAVIOR BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Registered to vote	Similar	Similar
Voted in last general election	More	More

The National Citizen Survey™ by National Research Center, Inc.

Information and Awareness

Those completing the survey were asked about their use and perceptions of various information sources and local government media services. When asked whether they had visited the City of Tualatin Web site in the previous 12 months, 59% reported they had done so at least once. Public information services were rated favorably compared to benchmark data.

FIGURE 71: USE OF INFORMATION SOURCES

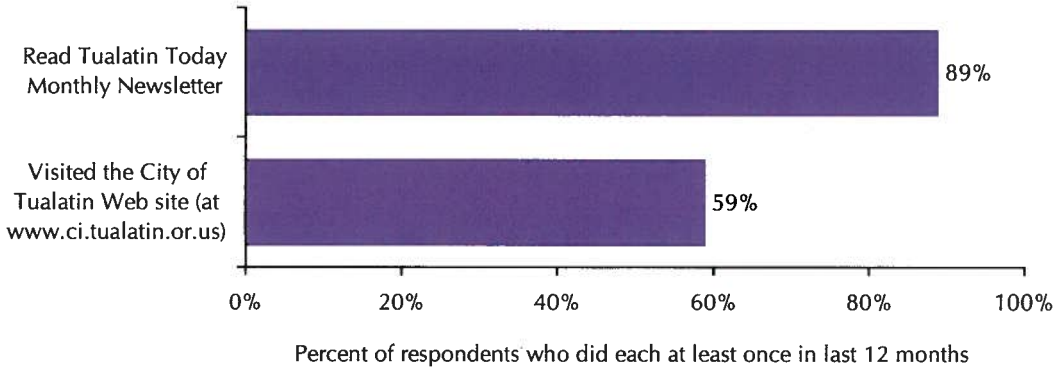


FIGURE 72: USE OF INFORMATION SOURCES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Read Tualatin Newsletter	More	More
Visited the City of Tualatin Web site	Similar	Similar

FIGURE 73: RATINGS OF LOCAL GOVERNMENT MEDIA SERVICES AND INFORMATION DISSEMINATION

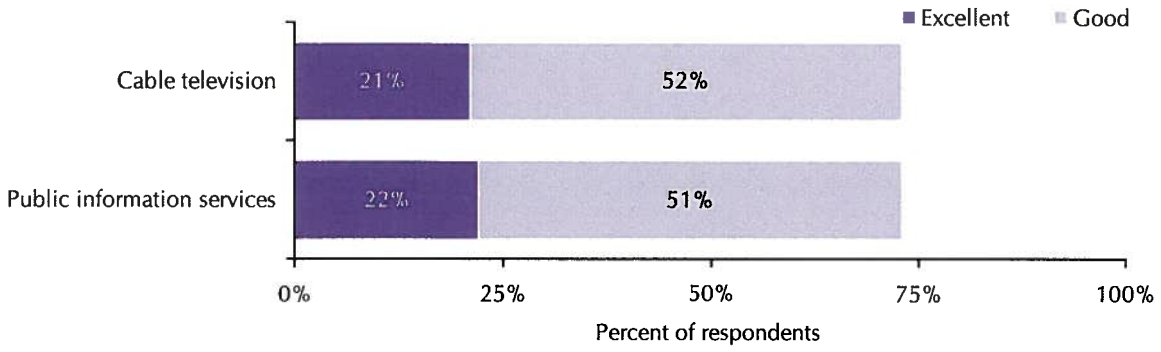


FIGURE 74: LOCAL GOVERNMENT MEDIA SERVICES AND INFORMATION DISSEMINATION BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Cable television	Above	Above
Public information services	Above	Above

The National Citizen Survey™ by National Research Center, Inc.

Social Engagement

Opportunities to participate in social events and activities were rated as "excellent" or "good" by 54% of respondents, while even more rated opportunities to participate in religious or spiritual events and activities as "excellent" or "good."

FIGURE 75: RATINGS OF SOCIAL ENGAGEMENT OPPORTUNITIES

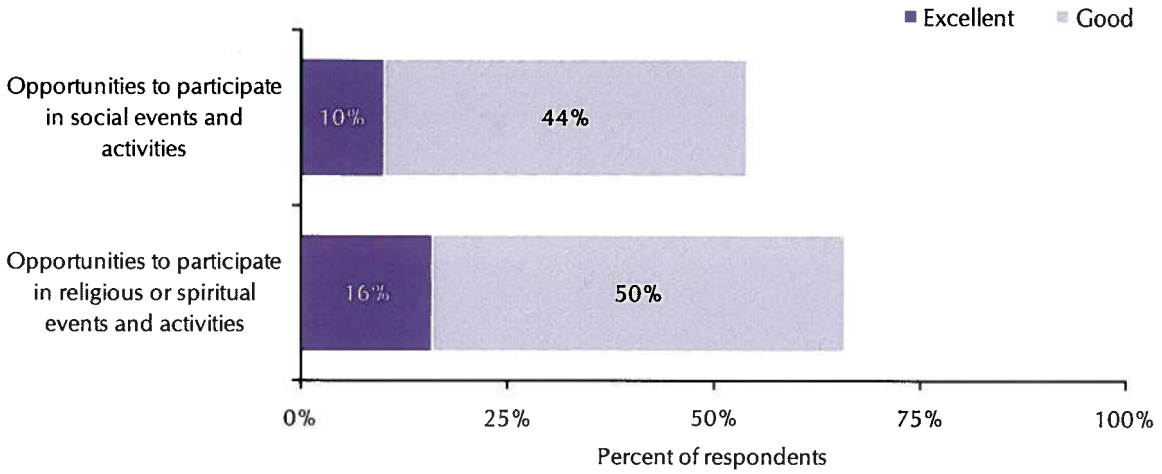


FIGURE 76: SOCIAL ENGAGEMENT OPPORTUNITIES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Opportunities to participate in social events and activities	Similar	Below
Opportunities to participate in religious or spiritual events	Below	Below

The National Citizen Survey™ by National Research Center, Inc.

Residents in Tualatin reported a strong amount of neighborliness. More than 87% indicated talking or visiting with their neighbors once a month or more frequently. This amount of contact with neighbors was more than the amount of contact reported in other communities.

FIGURE 77: CONTACT WITH IMMEDIATE NEIGHBORS

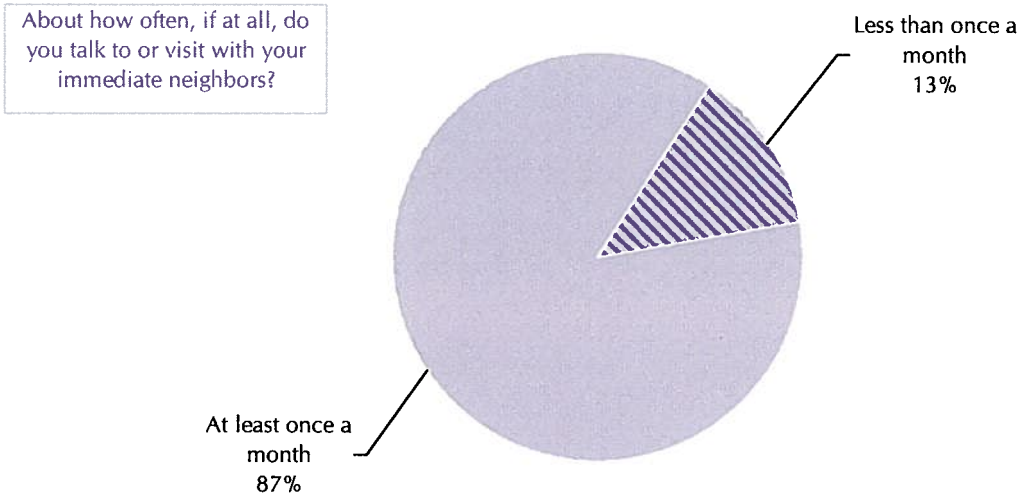


FIGURE 78: CONTACT WITH IMMEDIATE NEIGHBORS BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Has contact with neighbors at least once per month	More	More

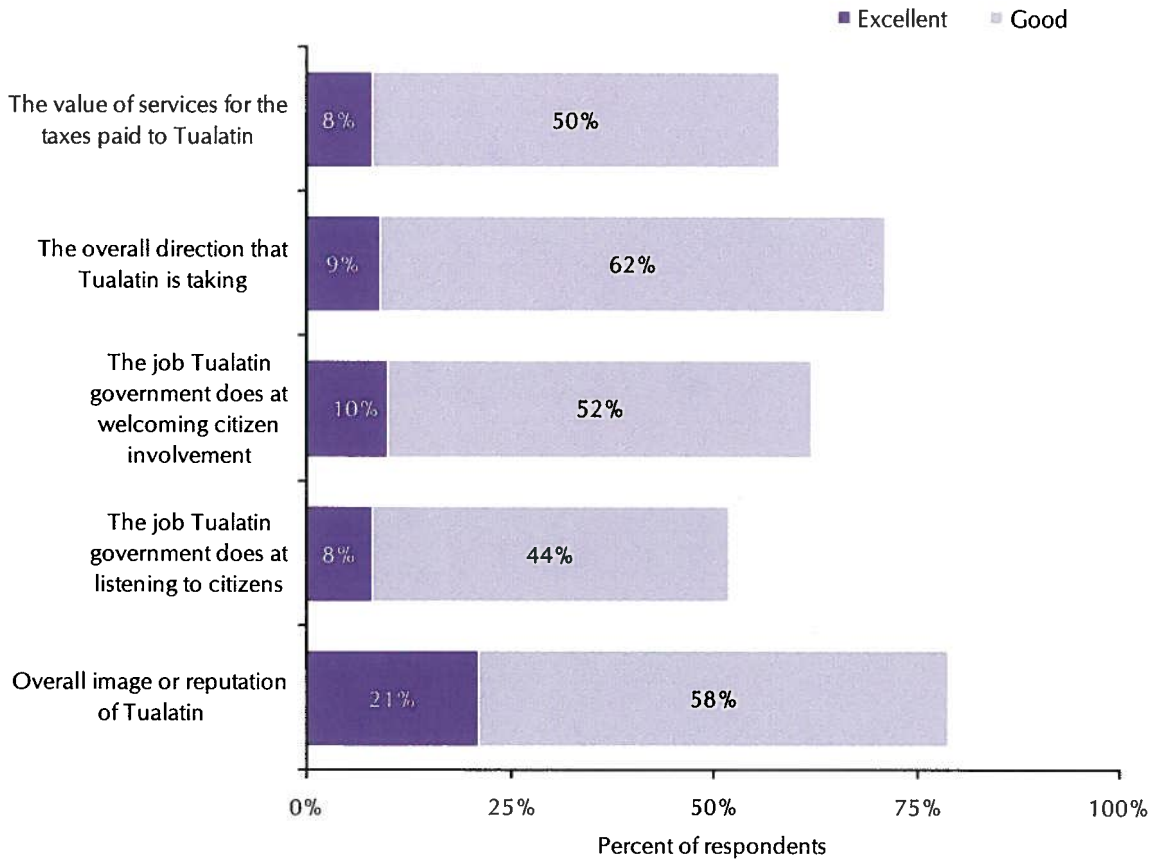
The National Citizen Survey™ by National Research Center, Inc.

PUBLIC TRUST

When local government leaders are trusted, an environment of cooperation is more likely to surround all decisions they make. Cooperation leads to easier communication between leaders and residents and increases the likelihood that high value policies and programs will be implemented to improve the quality of life of the entire community. Trust can be measured in residents' opinions about the overall direction the City of Tualatin is taking, their perspectives about the service value their taxes purchase and the openness of government to citizen participation. In addition, resident opinion about services provided by the City of Tualatin could be compared to their opinion about services provided by the state and federal governments. If residents find nothing to admire in the services delivered by any level of government, their opinions about the City of Tualatin may be colored by their dislike of what all levels of government provide.

A majority of respondents felt that the value of services for taxes paid was "excellent" or "good." When asked to rate the job the City of Tualatin does at listening to citizens, 52% rated it as "excellent" or "good." Of these five ratings, all five were above the benchmarks.

FIGURE 79: PUBLIC TRUST RATINGS



The National Citizen Survey" by National Research Center, Inc

FIGURE 80: PUBLIC TRUST BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Value of services for the taxes paid to Tualatin	Above	Above
The overall direction that Tualatin is taking	Above	Above
Job Tualatin government does at welcoming citizen involvement	Above	Above
Job Tualatin government does at listening to citizens	Above	Above
Overall image or reputation of Tualatin	Above	Above

The National Citizen Survey™ by National Research Center, Inc.

On average, residents of the City of Tualatin gave the highest evaluations to their own local government and the lowest average rating to federal government. The overall quality of services delivered by the City of Tualatin was rated as "excellent" or "good" by 86% of survey participants. The City of Tualatin's rating was above the benchmarks when compared to other communities.

FIGURE 81: RATINGS OF SERVICES PROVIDED BY LOCAL, STATE AND FEDERAL GOVERNMENTS

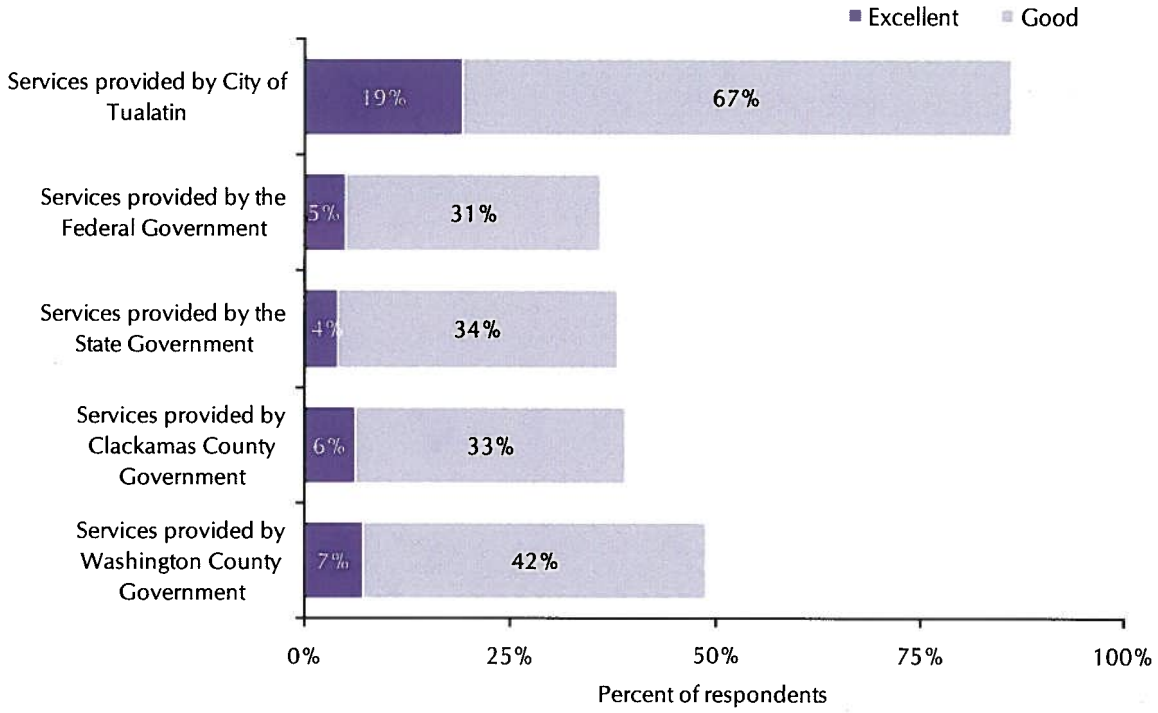


FIGURE 82: SERVICES PROVIDED BY LOCAL, STATE AND FEDERAL GOVERNMENTS BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Services provided by the City of Tualatin	Above	Above
Services provided by the Federal Government	Similar	Similar
Services provided by the State Government	Similar	Similar
Services provided by Clackamas County Government	Below	Below

The National Citizen Survey™ by National Research Center, Inc.

City of Tualatin Employees

The employees of the City of Tualatin who interact with the public create the first impression that most residents have of the City of Tualatin. Front line staff who provide information, assist with bill paying, collect trash, create service schedules, fight fires and crime and even give traffic tickets are the collective face of the City of Tualatin. As such, it is important to know about residents' experience talking with that "face." When employees appear to be knowledgeable, responsive and courteous, residents are more likely to feel that any needs or problems may be solved through positive and productive interactions with the City of Tualatin staff.

Those completing the survey were asked if they had been in contact with a City employee either in-person or over the phone in the last 12 months; the 55% who reported that they had been in contact (a percent that is similar to the national benchmark comparison) were then asked to indicate overall how satisfied they were with the employee in their most recent contact. City employees were rated highly; 85% of respondents rated their overall impression as "excellent" or "good."

FIGURE 83: PROPORTION OF RESPONDENTS WHO HAD CONTACT WITH CITY EMPLOYEES IN PREVIOUS 12 MONTHS

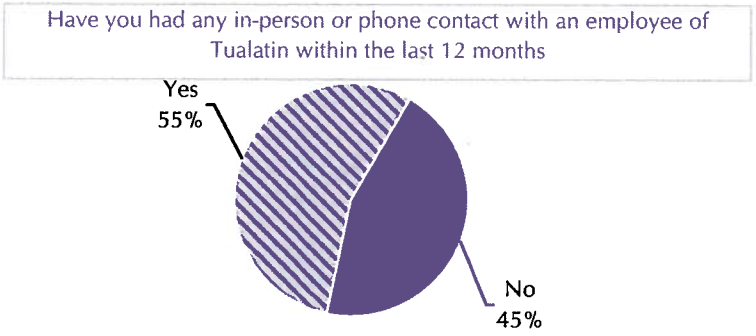


FIGURE 84: CONTACT WITH CITY EMPLOYEES BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
Had contact with City employee(s) in last 12 months	Similar	Less

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FIGURE 85: RATINGS OF CITY EMPLOYEES (AMONG THOSE WHO HAD CONTACT)

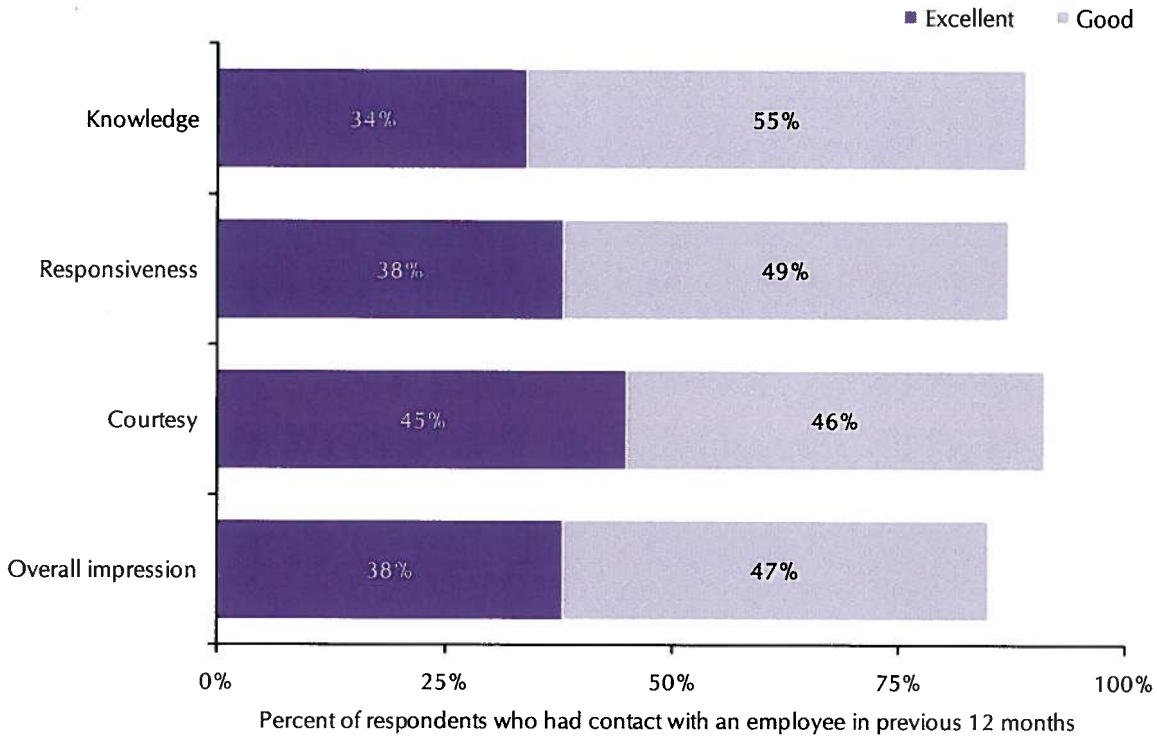

FIGURE 86: RATINGS OF CITY EMPLOYEES (AMONG THOSE WHO HAD CONTACT) BENCHMARKS

	National comparison	Populations 15,000 to 40,000 comparison
City employee knowledge	Above	Above
City employee responsiveness	Above	Above
City employee courteousness	Above	Above
Overall impression	Above	Above

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From Data to Action

Resident Priorities

Knowing where to focus limited resources to improve residents' opinions of local government requires information that targets the services that are most important to residents. However, when residents are asked what services are most important, they rarely stray beyond core services – those directed to save lives and improve safety.

In market research, identifying the most important characteristics of a transaction or product is called Key Driver Analysis. The key drivers that are identified from that analysis do not come from asking customers to self-report which service or product characteristic most influenced their decision to buy or return, but rather from statistical analyses of the predictors of their behavior. When customers are asked to name the most important characteristics of a good or service, responses often are expected or misleading – just as they can be in the context of a citizen survey. For example, air travelers often claim that safety is the primary consideration in their choice of an airline, yet key driver analysis reveals that frequent flier perks or in-flight entertainment predicts their buying decisions.

In local government core services – like fire protection – invariably land at the top of the list created when residents are asked about the most important local government services. And core services are important. But by using Key Driver Analysis, our approach digs deeper to identify the less obvious, but more influential services that are most related to residents' ratings of overall quality of local government services. Because services focused directly on life and safety remain essential to quality government, it is suggested that core services should remain the focus of continuous monitoring and improvement where necessary – but monitoring core services or asking residents to identify important services is not enough.

A Key Driver Analysis (KDA) was conducted for the City of Tualatin by examining the relationships between ratings of each service and ratings of the City of Tualatin's overall services. Those key driver services that correlated most highly with residents' perceptions about overall City service quality have been identified. By targeting improvements in key services, the City of Tualatin can focus on the services that have the greatest likelihood of influencing residents' opinions about overall service quality.

Services found to be most strongly correlated with ratings of overall service quality from the Tualatin Key Driver Analysis were:

- Public library services
- Traffic signal timing
- Police services

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City of Tualatin Action Chart™

The 2010 City of Tualatin Action Chart™ on the following page combines two dimensions of performance:

- Comparison to resident evaluations from other communities. When a comparison is available, the background color of each service box indicates whether the service is above the benchmark (green), similar to the benchmark (yellow) or below the benchmark (red).
- Identification of key services. A black key icon (🔑) next to a service box indicates that service is key (either core or key driver)

Seventeen services were included in the KDA for the City of Tualatin. Of these, fourteen were above the benchmark, one was below the benchmark and two were similar to the benchmark. A key icon (🔑) indicates the three key drivers.

Considering all performance data included in the Action Chart, a jurisdiction typically will want to consider improvements to any key driver services that are not at least similar to the benchmark. In the case of Tualatin, no key drivers were below the benchmark. Therefore, Tualatin may wish to seek improvements to traffic signal timing, as this key driver received ratings similar to other benchmark jurisdictions. More detail about interpreting results can be found in the next section.

Services with a high percent of respondents answering "don't know" were excluded from the analysis and were considered services that would be less influential. See Appendix A: Complete Survey Frequencies, Frequencies Including "Don't Know" Responses for the percent "don't know" for each service.

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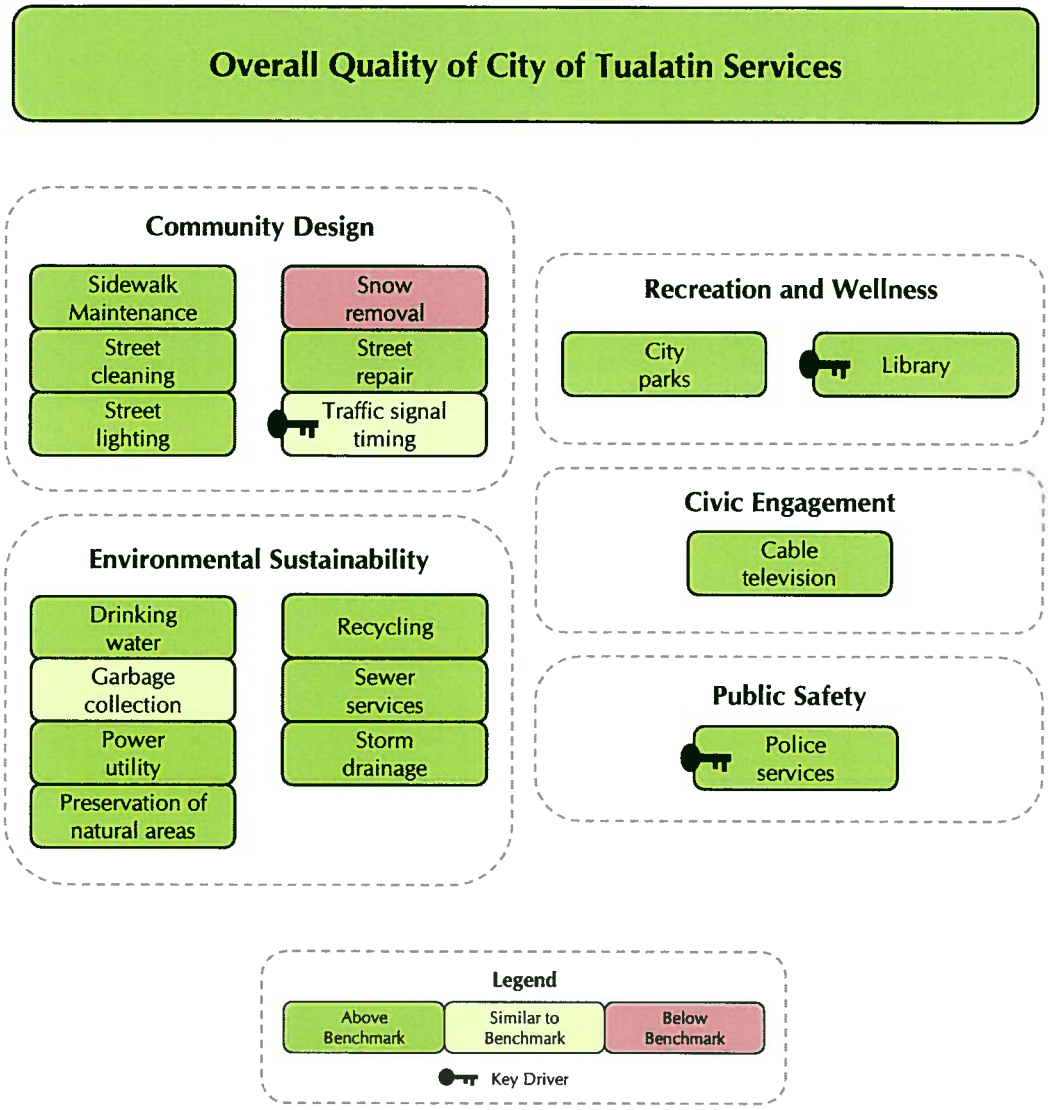
FIGURE 87: CITY OF TUALATIN ACTION CHART



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Using Your Action Chart™

The key drivers derived for the City of Tualatin provide a list of those services that are uniquely related to overall service quality. Those key drivers are marked with the symbol of a key in the action chart. Because key driver results are based on a relatively small number of responses, the relationships or correlations that define the key drivers are subject to more variability than is seen when key drivers are derived from a large national dataset of resident responses. To benefit the City of Tualatin, NRC lists the key drivers derived from tens of thousands of resident responses from across the country. This national list is updated periodically so that you can compare your key drivers to the key drivers from the entire NRC data set. Where your locally derived key drivers overlap national key drivers, it makes sense to focus even more strongly on your keys. Similarly, when your local key drivers overlap your core services, there is stronger argument to make for attending to your key drivers that overlap with core services. In the following table, we have listed your key drivers, core services and the national key drivers and we have indicated, with shaded rows, the City of Tualatin key drivers that overlap core services or the nationally derived keys.

FIGURE 88: KEY DRIVERS COMPARED

Service	City of Tualatin Key Drivers	National Key Drivers	Core Services
Code enforcement			✓
Economic development		✓	
Land use planning and zoning		✓	
Light timing	✓		
Sidewalk maintenance			
Snow removal			
Street cleaning			
Street lighting			
Street repair			✓
Drinking water			✓
Garbage collection			✓
Power utility			
Preservation of natural areas			
Recycling			
Sewer			✓
Storm drainage			✓
Water			✓
EMS			✓
Fire			✓
Police services	✓	✓	✓
City parks			
Public library	✓		
Public schools		✓	
Cable television			
Public information services		✓	

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Appendix A: Complete Survey Frequencies

Frequencies Excluding "Don't Know" Responses

Question 1: Quality of Life					
Please rate each of the following aspects of quality of life in Tualatin:	Excellent	Good	Fair	Poor	Total
Tualatin as a place to live	30%	61%	9%	0%	100%
Your neighborhood as a place to live	32%	50%	16%	2%	100%
Tualatin as a place to raise children	31%	54%	13%	2%	100%
Tualatin as a place to work	19%	39%	33%	9%	100%
Tualatin as a place to retire	19%	41%	24%	15%	100%
The overall quality of life in Tualatin	22%	62%	16%	0%	100%

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Question 2: Community Characteristics					
Please rate each of the following characteristics as they relate to Tualatin as a whole:	Excellent	Good	Fair	Poor	Total
Sense of community	10%	54%	30%	6%	100%
Openness and acceptance of the community towards people of diverse backgrounds	13%	50%	30%	7%	100%
Overall appearance of Tualatin	19%	62%	17%	2%	100%
Cleanliness of Tualatin	28%	59%	12%	1%	100%
Overall quality of new development in Tualatin	16%	52%	26%	6%	100%
Variety of housing options	19%	50%	25%	6%	100%
Overall quality of business and service establishments in Tualatin	20%	49%	27%	5%	100%
Shopping opportunities	22%	43%	29%	6%	100%
Opportunities to attend cultural activities	9%	32%	43%	16%	100%
Recreational opportunities	12%	42%	35%	12%	100%
Employment opportunities	3%	24%	49%	24%	100%
Educational opportunities	10%	39%	39%	12%	100%
Opportunities to participate in social events and activities	10%	44%	39%	7%	100%
Opportunities to participate in religious or spiritual events and activities	16%	50%	29%	4%	100%
Opportunities to volunteer	19%	47%	29%	4%	100%
Opportunities to participate in community matters	14%	50%	27%	8%	100%
Ease of car travel in Tualatin	8%	33%	31%	28%	100%
Ease of bus travel in Tualatin	9%	38%	28%	25%	100%
Ease of rail or subway travel in Tualatin	14%	37%	25%	24%	100%
Ease of bicycle travel in Tualatin	15%	37%	37%	11%	100%
Ease of walking in Tualatin	25%	45%	24%	7%	100%
Availability of paths and walking trails	27%	38%	29%	6%	100%
Traffic flow on major streets	3%	21%	37%	40%	100%
Amount of public parking	9%	46%	33%	12%	100%
Availability of affordable quality housing	8%	42%	38%	12%	100%
Availability of affordable quality child care	13%	30%	45%	12%	100%
Availability of affordable quality health care	16%	48%	27%	9%	100%
Availability of affordable quality food	16%	47%	34%	3%	100%
Availability of preventive health services	14%	46%	32%	8%	100%
Air quality	17%	66%	15%	1%	100%
Quality of overall natural environment in Tualatin	23%	58%	17%	2%	100%
Overall image or reputation of Tualatin	21%	58%	19%	1%	100%

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Question 3: Growth						
Please rate the speed of growth in the following categories in Tualatin over the past 2 years:	Much too slow	Somewhat too slow	Right amount	Somewhat too fast	Much too fast	Total
Population growth	0%	2%	57%	33%	7%	100%
Retail growth (stores, restaurants, etc.)	3%	20%	65%	10%	2%	100%
Jobs growth	24%	53%	21%	2%	0%	100%

Question 4: Code Enforcement	
To what degree, if at all, are run down buildings, weed lots or junk vehicles a problem in Tualatin?	Percent of respondents
Not a problem	25%
Minor problem	56%
Moderate problem	18%
Major problem	1%
Total	100%

Question 5: Community Safety						
Please rate how safe or unsafe you feel from the following in Tualatin:	Very safe	Somewhat safe	Neither safe nor unsafe	Somewhat unsafe	Very unsafe	Total
Violent crime (e.g., rape, assault, robbery)	42%	47%	8%	3%	1%	100%
Property crimes (e.g., burglary, theft)	21%	50%	17%	12%	1%	100%
Environmental hazards, including toxic waste	48%	35%	13%	3%	0%	100%

Question 6: Personal Safety						
Please rate how safe or unsafe you feel:	Very safe	Somewhat safe	Neither safe nor unsafe	Somewhat unsafe	Very unsafe	Total
In your neighborhood during the day	78%	17%	3%	0%	0%	100%
In your neighborhood after dark	41%	39%	11%	6%	2%	100%
In Tualatin's downtown area during the day	71%	23%	5%	0%	0%	100%
In Tualatin's downtown area after dark	27%	46%	18%	9%	1%	100%

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Question 7: Crime Victim	
During the past twelve months, were you or anyone in your household the victim of any crime?	Percent of respondents
No	90%
Yes	10%
Total	100%

Question 8: Crime Reporting	
If yes, was this crime (these crimes) reported to the police?	Percent of respondents
No	46%
Yes	54%
Total	100%

Question 9: Resident Behaviors						
In the last 12 months, about how many times, if ever, have you or other household members participated in the following activities in Tualatin?	Never	Once or twice	3 to 12 times	13 to 26 times	More than 26 times	Total
Used Tualatin public libraries or their services	16%	21%	33%	19%	11%	100%
Used Tualatin recreation centers	63%	27%	7%	2%	1%	100%
Participated in a recreation program or activity	59%	21%	13%	3%	3%	100%
Visited a neighborhood park or City park	6%	14%	41%	21%	18%	100%
Ridden a local bus within Tualatin	73%	11%	5%	3%	8%	100%
Attended a meeting of local elected officials or other local public meeting	83%	11%	4%	0%	1%	100%
Watched a meeting of local elected officials or other local public meeting on cable television	73%	19%	8%	0%	0%	100%
Read Tualatin Today Monthly Newsletter	11%	14%	63%	7%	5%	100%
Visited the City of Tualatin Web site (at www.ci.tualatin.or.us)	41%	27%	23%	6%	2%	100%
Recycled used paper, cans or bottles from your home	5%	3%	10%	9%	72%	100%
Volunteered your time to some group or activity in Tualatin	67%	14%	9%	3%	7%	100%
Participated in religious or spiritual activities in Tualatin	60%	11%	9%	5%	16%	100%
Participated in a club or civic group in Tualatin	82%	7%	5%	2%	4%	100%
Provided help to a friend or neighbor	4%	29%	43%	14%	10%	100%

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Question 10: Neighborliness	
About how often, if at all, do you talk to or visit with your immediate neighbors (people who live in the 10 or 20 households that are closest to you)?	Percent of respondents
Just about everyday	17%
Several times a week	23%
Several times a month	36%
Once a month	11%
Several times a year	8%
Once a year or less	2%
Never	3%
Total	100%

Question 11: Service Quality					
Please rate the quality of each of the following services in Tualatin:	Excellent	Good	Fair	Poor	Total
Police services	35%	52%	10%	3%	100%
Fire services	47%	48%	5%	0%	100%
Ambulance or emergency medical services	45%	49%	6%	0%	100%
Crime prevention	24%	48%	24%	3%	100%
Fire prevention and education	30%	49%	18%	3%	100%
Municipal courts	24%	45%	28%	3%	100%
Traffic enforcement	14%	48%	31%	8%	100%
Street repair	16%	45%	33%	6%	100%
Street cleaning	31%	50%	17%	3%	100%
Street lighting	20%	54%	20%	6%	100%
Snow removal	5%	25%	34%	35%	100%
Sidewalk maintenance	13%	46%	34%	7%	100%
Traffic signal timing	9%	42%	33%	16%	100%
Bus or transit services	14%	49%	24%	12%	100%
Garbage collection	35%	49%	14%	2%	100%
Recycling	43%	40%	14%	2%	100%
Yard waste pick-up	45%	40%	13%	3%	100%
Storm drainage	22%	53%	22%	4%	100%
Drinking water	32%	52%	12%	4%	100%
Sewer services	25%	62%	11%	1%	100%
Power (electric and/or gas) utility	25%	59%	15%	1%	100%
City parks	45%	50%	5%	0%	100%
Recreation programs or classes	20%	50%	25%	5%	100%
Recreation centers or facilities	18%	54%	19%	9%	100%
Land use, planning and zoning	8%	40%	38%	13%	100%
Code enforcement (weeds, abandoned buildings, etc)	10%	47%	33%	10%	100%

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Question 11: Service Quality					
Please rate the quality of each of the following services in Tualatin:	Excellent	Good	Fair	Poor	Total
Animal control	19%	44%	29%	8%	100%
Economic development	8%	42%	43%	7%	100%
Health services	23%	48%	24%	4%	100%
Services to seniors	24%	59%	15%	2%	100%
Services to youth	14%	52%	30%	4%	100%
Services to low-income people	18%	30%	31%	21%	100%
Public library services	48%	43%	8%	1%	100%
Public information services	22%	51%	22%	4%	100%
Public schools	26%	53%	18%	3%	100%
Cable television	21%	52%	18%	10%	100%
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations)	13%	31%	36%	20%	100%
Preservation of natural areas such as open space, farmlands and greenbelts	22%	46%	23%	8%	100%

Question 12: Government Services Overall					
Overall, how would you rate the quality of the services provided by each of the following?	Excellent	Good	Fair	Poor	Total
The City of Tualatin	19%	67%	12%	3%	100%
The Federal Government	5%	31%	39%	25%	100%
The State Government	4%	34%	40%	22%	100%
Clackamas County Government	6%	33%	45%	16%	100%
Washington County Government	7%	42%	42%	9%	100%

Question 13: Contact with City Employees	
Have you had any in-person or phone contact with an employee of the City of Tualatin within the last 12 months (including police, receptionists, planners or any others)?	Percent of respondents
No	45%
Yes	55%
Total	100%

Question 14: City Employees					
What was your impression of the employee(s) of the City of Tualatin in your most recent contact?	Excellent	Good	Fair	Poor	Total
Knowledge	34%	55%	7%	4%	100%
Responsiveness	38%	49%	8%	5%	100%
Courtesy	45%	46%	7%	1%	100%
Overall impression	38%	47%	11%	4%	100%

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Question 15: Government Performance					
Please rate the following categories of Tualatin government performance:	Excellent	Good	Fair	Poor	Total
The value of services for the taxes paid to Tualatin	8%	50%	37%	6%	100%
The overall direction that Tualatin is taking	9%	62%	25%	4%	100%
The job Tualatin government does at welcoming citizen involvement	10%	52%	31%	7%	100%
The job Tualatin government does at listening to citizens	8%	44%	41%	7%	100%

Question 16: Recommendation and Longevity					
Please indicate how likely or unlikely you are to do each of the following:	Very likely	Somewhat likely	Somewhat unlikely	Very unlikely	Total
Recommend living in Tualatin to someone who asks	52%	42%	4%	1%	100%
Remain in Tualatin for the next five years	56%	31%	8%	5%	100%

Question 17: Impact of the Economy	
What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:	Percent of respondents
Very positive	2%
Somewhat positive	14%
Neutral	44%
Somewhat negative	31%
Very negative	8%
Total	100%

Question D1: Employment Status	
Are you currently employed for pay?	Percent of respondents
No	31%
Yes, full-time	62%
Yes, part-time	7%
Total	100%

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Question D2: Mode of Transportation Used for Commute	
During a typical week, how many days do you commute to work (for the longest distance of your commute) in each of the ways listed below?	Percent of days mode used
Motorized vehicle (e.g., car, truck, van, motorcycle, etc...) by myself	75%
Motorized vehicle (e.g., car, truck, van, motorcycle, etc...) with other children or adults	9%
Bus, rail, subway or other public transportation	6%
Walk	3%
Bicycle	0%
Work at home	7%
Other	0%

Question D3: Length of Residency	
How many years have you lived in Tualatin?	Percent of respondents
Less than 2 years	21%
2 to 5 years	26%
6 to 10 years	17%
11 to 20 years	21%
More than 20 years	14%
Total	100%

Question D4: Housing Unit Type	
Which best describes the building you live in?	Percent of respondents
One family house detached from any other houses	54%
House attached to one or more houses (e.g., a duplex or townhome)	6%
Building with two or more apartments or condominiums	38%
Mobile home	1%
Other	0%
Total	100%

Question D5: Housing Tenure (Rent/Own)	
Is this house, apartment or mobile home...	Percent of respondents
Rented for cash or occupied without cash payment	41%
Owned by you or someone in this house with a mortgage or free and clear	59%
Total	100%

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Question D6: Monthly Housing Cost	
About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners" association (HOA) fees)?	Percent of respondents
Less than $300 per month	1%
$300 to $599 per month	8%
$600 to $999 per month	31%
$1,000 to $1,499 per month	28%
$1,500 to $2,499 per month	22%
$2,500 or more per month	9%
Total	100%

Question D7: Presence of Children in Household	
Do any children 17 or under live in your household?	Percent of respondents
No	60%
Yes	40%
Total	100%

Question D8: Presence of Older Adults in Household	
Are you or any other members of your household aged 65 or older?	Percent of respondents
No	87%
Yes	13%
Total	100%

Question D9: Household Income	
How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)	Percent of respondents
Less than $24,999	15%
$25,000 to $49,999	29%
$50,000 to $99,999	32%
$100,000 to $149,000	15%
$150,000 or more	8%
Total	100%

Question D10: Ethnicity	
Are you Spanish, Hispanic or Latino?	Percent of respondents
No, not Spanish, Hispanic or Latino	92%
Yes, I consider myself to be Spanish, Hispanic or Latino	8%
Total	100%

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Question D11: Race	
What is your race? (Mark one or more races to indicate what race(s) you consider yourself to be.)	Percent of respondents
American Indian or Alaskan Native	3%
Asian, Asian Indian or Pacific Islander	6%
Black or African American	2%
White	89%
Other	5%
Total may exceed 100% as respondents could select more than one option	

Question D12: Age	
In which category is your age?	Percent of respondents
18 to 24 years	7%
25 to 34 years	23%
35 to 44 years	18%
45 to 54 years	28%
55 to 64 years	13%
65 to 74 years	7%
75 years or older	4%
Total	100%

Question D13: Gender	
What is your sex?	Percent of respondents
Female	53%
Male	47%
Total	100%

Question D14: Registered to Vote	
Are you registered to vote in your jurisdiction?	Percent of respondents
No	12%
Yes	87%
Ineligible to vote	1%
Total	100%

Question D15: Voted in Last General Election	
Many people don't have time to vote in elections. Did you vote in the last general election?	Percent of respondents
No	13%
Yes	85%
Ineligible to vote	2%
Total	100%

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Frequencies Including "Don't Know" Responses

These tables contain the percentage of respondents for each response category as well as the "n" or total number of respondents for each category, next to the percentage.

Question 1: Quality of Life												
Please rate each of the following aspects of quality of life in Tualatin:	Excellent		Good		Fair		Poor		Don't know		Total	
Tualatin as a place to live	30%	99	61%	199	9%	31	0%	0	0%	0	100%	330
Your neighborhood as a place to live	32%	104	50%	162	16%	50	2%	6	1%	2	100%	324
Tualatin as a place to raise children	25%	82	45%	144	11%	35	2%	5	18%	58	100%	324
Tualatin as a place to work	12%	38	25%	80	21%	68	6%	19	36%	118	100%	323
Tualatin as a place to retire	13%	43	29%	94	17%	55	11%	35	30%	97	100%	323
The overall quality of life in Tualatin	22%	72	62%	200	16%	51	0%	0	0%	1	100%	325

Question 2: Community Characteristics												
Please rate each of the following characteristics as they relate to Tualatin as a whole:	Excellent		Good		Fair		Poor		Don't know		Total	
Sense of community	10%	31	52%	169	29%	95	6%	19	3%	11	100%	325
Openness and acceptance of the community towards people of diverse backgrounds	11%	36	43%	138	25%	82	6%	20	15%	48	100%	324
Overall appearance of Tualatin	19%	62	62%	201	17%	56	2%	7	0%	0	100%	326
Cleanliness of Tualatin	28%	92	59%	193	12%	38	1%	3	0%	0	100%	325
Overall quality of new development in Tualatin	15%	48	47%	154	23%	77	5%	18	10%	31	100%	327
Variety of housing options	17%	57	47%	154	23%	76	6%	18	7%	23	100%	328
Overall quality of business and service establishments in Tualatin	20%	64	48%	156	26%	86	5%	16	2%	5	100%	326
Shopping opportunities	21%	69	43%	138	29%	93	6%	21	1%	2	100%	323
Opportunities to attend cultural activities	8%	25	28%	92	37%	123	14%	45	13%	43	100%	328
Recreational opportunities	11%	35	38%	125	32%	103	11%	35	8%	26	100%	324
Employment opportunities	2%	7	17%	57	35%	115	18%	58	28%	91	100%	329
Educational opportunities	8%	27	32%	104	32%	105	9%	31	19%	61	100%	327

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Question 2: Community Characteristics												
Please rate each of the following characteristics as they relate to Tualatin as a whole:	Excellent		Good		Fair		Poor		Don't know		Total	
Opportunities to participate in social events and activities	9%	28	39%	125	34%	111	6%	20	12%	39	100%	324
Opportunities to participate in religious or spiritual events and activities	12%	40	38%	122	22%	72	3%	10	25%	82	100%	325
Opportunities to volunteer	15%	50	38%	123	24%	76	3%	10	20%	65	100%	324
Opportunities to participate in community matters	12%	36	41%	127	22%	70	7%	22	19%	58	100%	314
Ease of car travel in Tualatin	8%	26	32%	104	31%	100	27%	88	2%	6	100%	324
Ease of bus travel in Tualatin	5%	17	22%	69	16%	52	14%	45	43%	138	100%	321
Ease of rail or subway travel in Tualatin	9%	27	23%	73	15%	49	15%	47	38%	122	100%	319
Ease of bicycle travel in Tualatin	11%	35	26%	85	26%	85	8%	26	29%	92	100%	324
Ease of walking in Tualatin	24%	77	43%	140	23%	75	7%	22	4%	13	100%	327
Availability of paths and walking trails	26%	85	37%	119	27%	90	5%	17	5%	15	100%	326
Traffic flow on major streets	3%	9	20%	67	37%	120	39%	128	1%	3	100%	327
Amount of public parking	8%	26	42%	137	31%	100	11%	37	7%	23	100%	323
Availability of affordable quality housing	7%	23	36%	116	32%	104	10%	33	16%	51	100%	325
Availability of affordable quality child care	5%	15	11%	34	16%	52	4%	14	64%	208	100%	322
Availability of affordable quality health care	12%	39	36%	115	21%	66	7%	21	25%	78	100%	318
Availability of affordable quality food	16%	52	47%	153	34%	111	3%	8	1%	3	100%	328
Availability of preventive health services	11%	35	35%	111	24%	76	6%	18	25%	79	100%	318
Air quality	17%	55	64%	206	15%	48	1%	3	4%	12	100%	324
Quality of overall natural environment in Tualatin	22%	73	57%	188	17%	54	2%	8	1%	4	100%	328
Overall image or reputation of Tualatin	21%	68	57%	188	19%	62	1%	5	2%	5	100%	327

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Question 3: Growth														
Please rate the speed of growth in the following categories in Tualatin over the past 2 years:	Much too slow		Somewhat too slow		Right amount		Somewhat too fast		Much too fast		Don't know		Total	
Population growth	0%	0	2%	6	47%	151	27%	86	6%	20	19%	61	100%	325
Retail growth (stores, restaurants, etc.)	3%	9	18%	59	59%	192	9%	28	2%	6	10%	32	100%	326
Jobs growth	15%	48	33%	107	13%	42	1%	5	0%	1	38%	122	100%	326

Question 4: Code Enforcement		
To what degree, if at all, are run down buildings, weed lots or junk vehicles a problem in Tualatin?	Percent of respondents	Count
Not a problem	23%	74
Minor problem	52%	163
Moderate problem	16%	52
Major problem	1%	4
Don't know	7%	22
Total	100%	316

Question 5: Community Safety														
Please rate how safe or unsafe you feel from the following in Tualatin:	Very safe		Somewhat safe		Neither safe nor unsafe		Somewhat unsafe		Very unsafe		Don't know		Total	
Violent crime (e.g., rape, assault, robbery)	42%	136	46%	151	8%	26	3%	9	1%	2	1%	3	100%	326
Property crimes (e.g., burglary, theft)	20%	66	49%	161	17%	54	12%	38	1%	4	1%	3	100%	326
Environmental hazards, including toxic waste	44%	142	32%	105	12%	38	3%	10	0%	1	9%	30	100%	326

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Question 6: Personal Safety														
Please rate how safe or unsafe you feel:	Very safe		Somewhat safe		Neither safe nor unsafe		Somewhat unsafe		Very unsafe		Don't know		Total	
In your neighborhood during the day	78%	256	17%	57	3%	11	0%	1	0%	1	0%	1	100%	328
In your neighborhood after dark	41%	136	39%	129	11%	37	6%	21	2%	5	0%	0	100%	328
In Tualatin's downtown area during the day	69%	224	22%	73	5%	17	0%	1	0%	0	3%	11	100%	326
In Tualatin's downtown area after dark	24%	77	41%	133	16%	51	8%	26	1%	2	11%	36	100%	326

Question 7: Crime Victim		
During the past twelve months, were you or anyone in your household the victim of any crime?	Percent of respondents	Count
No	90%	284
Yes	10%	32
Don't know	0%	0
Total	100%	316

Question 8: Crime Reporting		
If yes, was this crime (these crimes) reported to the police?	Percent of respondents	Count
No	44%	14
Yes	51%	16
Don't know	5%	2
Total	100%	32

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Question 9: Resident Behaviors												
In the last 12 months, about how many times, if ever, have you or other household members participated in the following activities in Tualatin?	Never		Once or twice		3 to 12 times		13 to 26 times		More than 26 times		Total	
Used Tualatin public libraries or their services	16%	53	21%	70	33%	107	19%	63	11%	37	100%	329
Used Tualatin recreation centers	63%	206	27%	90	7%	23	2%	6	1%	3	100%	328
Participated in a recreation program or activity	59%	190	21%	68	13%	43	3%	8	3%	11	100%	320
Visited a neighborhood park or City park	6%	19	14%	45	41%	130	21%	68	18%	58	100%	321
Ridden a local bus within Tualatin	73%	237	11%	35	5%	15	3%	10	8%	26	100%	324
Attended a meeting of local elected officials or other local public meeting	83%	271	11%	37	4%	15	0%	1	1%	3	100%	327
Watched a meeting of local elected officials or other local public meeting on cable television	73%	234	19%	61	8%	25	0%	1	0%	0	100%	321
Read Tualatin Today Monthly Newsletter	11%	36	14%	45	63%	203	7%	22	5%	16	100%	321
Visited the City of Tualatin Web site (at www.ci.tualatin.or.us)	41%	133	27%	88	23%	75	6%	20	2%	8	100%	324
Recycled used paper, cans or bottles from your home	5%	17	3%	11	10%	34	9%	30	72%	235	100%	326
Volunteered your time to some group or activity in Tualatin	67%	217	14%	46	9%	28	3%	9	7%	23	100%	323
Participated in religious or spiritual activities in Tualatin	60%	196	11%	35	9%	29	5%	17	16%	51	100%	328
Participated in a club or civic group in Tualatin	82%	267	7%	22	5%	17	2%	8	4%	13	100%	327
Provided help to a friend or neighbor	4%	15	29%	96	43%	141	14%	45	10%	32	100%	328

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Question 10: Neighborliness		
About how often, if at all, do you talk to or visit with your immediate neighbors (people who live in the 10 or 20 households that are closest to you)?	Percent of respondents	Count
Just about everyday	17%	52
Several times a week	23%	73
Several times a month	36%	112
Once a month	11%	35
Several times a year	8%	26
Once a year or less	2%	5
Never	3%	9
Total	100%	312

Question 11: Service Quality												
Please rate the quality of each of the following services in Tualatin:	Excellent		Good		Fair		Poor		Don't know		Total	
Police services	31%	99	46%	147	9%	28	2%	8	12%	40	100%	322
Fire services	36%	115	37%	118	4%	13	0%	0	24%	78	100%	324
Ambulance or emergency medical services	31%	101	34%	109	4%	12	0%	0	31%	100	100%	322
Crime prevention	18%	57	35%	114	18%	57	2%	7	27%	87	100%	322
Fire prevention and education	18%	58	30%	96	11%	36	2%	6	39%	125	100%	321
Municipal courts	6%	20	12%	37	7%	23	1%	2	74%	235	100%	318
Traffic enforcement	11%	35	38%	123	24%	78	6%	20	20%	65	100%	321
Street repair	15%	48	43%	136	32%	101	6%	19	5%	16	100%	320
Street cleaning	30%	96	48%	152	16%	51	2%	8	4%	13	100%	320
Street lighting	20%	64	53%	170	20%	64	6%	19	2%	6	100%	323
Snow removal	5%	15	22%	70	30%	95	30%	98	14%	44	100%	322
Sidewalk maintenance	12%	38	43%	137	31%	99	7%	22	8%	25	100%	321
Traffic signal timing	8%	27	41%	132	32%	105	16%	52	2%	8	100%	325
Bus or transit services	9%	28	30%	98	15%	48	7%	24	38%	123	100%	321
Garbage collection	34%	108	47%	151	14%	43	2%	7	3%	10	100%	319

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Question 11: Service Quality												
Please rate the quality of each of the following services in Tualatin:	Excellent		Good		Fair		Poor		Don't know		Total	
Recycling	42%	133	39%	124	14%	44	2%	7	4%	12	100%	320
Yard waste pick-up	35%	109	31%	97	10%	32	2%	7	22%	70	100%	315
Storm drainage	19%	61	46%	148	20%	62	3%	10	12%	37	100%	318
Drinking water	31%	99	52%	163	12%	37	4%	11	2%	6	100%	317
Sewer services	22%	71	54%	174	9%	30	1%	4	13%	41	100%	320
Power (electric and/or gas) utility	25%	80	57%	184	15%	47	1%	3	2%	7	100%	321
City parks	43%	137	48%	151	5%	16	0%	0	4%	12	100%	317
Recreation programs or classes	12%	39	30%	97	15%	48	3%	9	39%	126	100%	320
Recreation centers or facilities	12%	37	34%	109	12%	39	6%	18	37%	118	100%	321
Land use, planning and zoning	5%	17	26%	82	25%	78	9%	27	36%	113	100%	317
Code enforcement (weeds, abandoned buildings, etc)	7%	21	31%	98	21%	69	7%	22	34%	110	100%	320
Animal control	12%	39	28%	91	19%	60	5%	17	35%	114	100%	323
Economic development	5%	18	29%	93	29%	93	5%	15	32%	101	100%	320
Health services	17%	54	35%	112	18%	57	3%	10	27%	86	100%	318
Services to seniors	10%	32	25%	79	6%	20	1%	2	58%	182	100%	316
Services to youth	8%	25	28%	92	16%	52	2%	8	45%	145	100%	322
Services to low-income people	7%	23	11%	37	12%	39	8%	26	61%	195	100%	319
Public library services	44%	141	40%	127	7%	23	1%	4	8%	25	100%	320
Public information services	16%	51	38%	119	16%	52	3%	10	27%	85	100%	317
Public schools	18%	58	36%	117	13%	41	2%	7	31%	98	100%	320
Cable television	17%	54	42%	134	15%	47	8%	25	19%	59	100%	319
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations)	6%	17	14%	43	16%	50	9%	27	56%	173	100%	312
Preservation of natural areas such as open space, farmlands and greenbelts	18%	57	38%	119	18%	59	7%	22	19%	61	100%	317

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Question 12: Government Services Overall												
Overall, how would you rate the quality of the services provided by each of the following?	Excellent		Good		Fair		Poor		Don't know		Total	
The City of Tualatin	17%	56	62%	200	11%	35	3%	9	7%	22	100%	323
The Federal Government	4%	12	25%	80	32%	101	20%	65	20%	63	100%	321
The State Government	3%	10	28%	91	33%	108	18%	59	17%	56	100%	323
Clackamas County Government	2%	7	14%	44	19%	60	7%	21	58%	185	100%	318
Washington County Government	6%	18	33%	105	32%	104	7%	23	23%	73	100%	323

Question 13: Contact with City Employees		
Have you had any in-person or phone contact with an employee of the City of Tualatin within the last 12 months (including police, receptionists, planners or any others)?	Percent of respondents	Count
No	45%	144
Yes	55%	173
Total	100%	317

Question 14: City Employees												
What was your impression of the employee(s) of the City of Tualatin in your most recent contact?	Excellent		Good		Fair		Poor		Don't know		Total	
Knowledge	34%	59	54%	93	7%	12	4%	7	0%	0	100%	171
Responsiveness	38%	66	49%	84	8%	14	5%	9	0%	0	100%	172
Courtesy	45%	77	46%	79	7%	13	1%	2	0%	0	100%	171
Overall impression	38%	65	47%	81	11%	19	4%	7	0%	0	100%	172

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Question 15: Government Performance												
Please rate the following categories of Tualatin government performance:	Excellent		Good		Fair		Poor		Don't know		Total	
The value of services for the taxes paid to Tualatin	6%	20	39%	126	29%	93	4%	14	21%	67	100%	321
The overall direction that Tualatin is taking	8%	25	53%	173	22%	70	3%	11	14%	44	100%	323
The job Tualatin government does at welcoming citizen involvement	8%	24	38%	121	22%	71	5%	16	28%	88	100%	321
The job Tualatin government does at listening to citizens	5%	16	28%	89	25%	81	4%	14	38%	121	100%	322

Question 16: Recommendation and Longevity												
Please indicate how likely or unlikely you are to do each of the following:	Very likely		Somewhat likely		Somewhat unlikely		Very unlikely		Don't know		Total	
Recommend living in Tualatin to someone who asks	52%	169	42%	137	4%	13	1%	3	1%	3	100%	325
Remain in Tualatin for the next five years	53%	174	29%	95	8%	25	5%	15	6%	18	100%	327

Question 17: Impact of the Economy		
What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:	Percent of respondents	Count
Very positive	2%	8
Somewhat positive	14%	44
Neutral	44%	138
Somewhat negative	31%	99
Very negative	8%	26
Total	100%	315

Question D1: Employment Status		
Are you currently employed for pay?	Percent of respondents	Count
No	31%	95
Yes, full-time	62%	189
Yes, part-time	7%	23
Total	100%	307

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Question D2: Mode of Transportation Used for Commute	
During a typical week, how many days do you commute to work (for the longest distance of your commute) in each of the ways listed below?	Percent of days mode used
Motorized vehicle (e.g., car, truck, van, motorcycle, etc...) by myself	75%
Motorized vehicle (e.g., car, truck, van, motorcycle, etc...) with other children or adults	9%
Bus, rail, subway or other public transportation	6%
Walk	3%
Bicycle	0%
Work at home	7%
Other	0%

Question D3: Length of Residency		
How many years have you lived in Tualatin?	Percent of respondents	Count
Less than 2 years	21%	64
2 to 5 years	26%	81
6 to 10 years	17%	53
11 to 20 years	21%	66
More than 20 years	14%	44
Total	100%	308

Question D4: Housing Unit Type		
Which best describes the building you live in?	Percent of respondents	Count
One family house detached from any other houses	54%	169
House attached to one or more houses (e.g., a duplex or townhome)	6%	20
Building with two or more apartments or condominiums	38%	117
Mobile home	1%	5
Other	0%	0
Total	100%	310

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Question D5: Housing Tenure (Rent/Own)		
Is this house, apartment or mobile home...	Percent of respondents	Count
Rented for cash or occupied without cash payment	41%	123
Owned by you or someone in this house with a mortgage or free and clear	59%	179
Total	100%	302

Question D6: Monthly Housing Cost		
About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners" association (HOA) fees)?	Percent of respondents	Count
Less than $300 per month	1%	4
$300 to $599 per month	8%	25
$600 to $999 per month	31%	94
$1,000 to $1,499 per month	28%	83
$1,500 to $2,499 per month	22%	67
$2,500 or more per month	9%	27
Total	100%	301

Question D7: Presence of Children in Household		
Do any children 17 or under live in your household?	Percent of respondents	Count
No	60%	184
Yes	40%	125
Total	100%	309

Question D8: Presence of Older Adults in Household		
Are you or any other members of your household aged 65 or older?	Percent of respondents	Count
No	87%	269
Yes	13%	41
Total	100%	310

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Question D9: Household Income		
How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)	Percent of respondents	Count
Less than $24,999	15%	45
$25,000 to $49,999	29%	85
$50,000 to $99,999	32%	95
$100,000 to $149,000	15%	45
$150,000 or more	8%	24
Total	100%	294

Question D10: Ethnicity		
Are you Spanish, Hispanic or Latino?	Percent of respondents	Count
No, not Spanish, Hispanic or Latino	92%	279
Yes, I consider myself to be Spanish, Hispanic or Latino	8%	24
Total	100%	303

Question D11: Race		
What is your race? (Mark one or more races to indicate what race(s) you consider yourself to be.)	Percent of respondents	Count
American Indian or Alaskan Native	3%	9
Asian, Asian Indian or Pacific Islander	6%	18
Black or African American	2%	6
White	89%	270
Other	5%	15
Total may exceed 100% as respondents could select more than one option		

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Question D12: Age		
In which category is your age?	Percent of respondents	Count
18 to 24 years	7%	23
25 to 34 years	23%	71
35 to 44 years	18%	56
45 to 54 years	28%	85
55 to 64 years	13%	39
65 to 74 years	7%	21
75 years or older	4%	12
Total	100%	307

Question D13: Gender		
What is your sex?	Percent of respondents	Count
Female	53%	162
Male	47%	142
Total	100%	304

Question D14: Registered to Vote		
Are you registered to vote in your jurisdiction?	Percent of respondents	Count
No	12%	38
Yes	86%	265
Ineligible to vote	1%	3
Don't know	1%	4
Total	100%	310

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Question D15: Voted in Last General Election		
Many people don't have time to vote in elections. Did you vote in the last general election?	Percent of respondents	Count
No	13%	40
Yes	85%	263
Ineligible to vote	2%	5
Don't know	0%	1
Total	100%	309

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Appendix B: Survey Methodology

The National Citizen Survey™ was developed to provide local jurisdictions an accurate, affordable and easy way to assess and interpret resident opinion about important community issues. While standardization of question wording and survey methods provide the rigor to assure valid results, each jurisdiction has enough flexibility to construct a customized version of The National Citizen Survey™ that asks residents about key local services and important local issues.

Results offer insight into residents' perspectives about local government performance and as such provide important benchmarks for jurisdictions working on performance measurement. The National Citizen Survey™ is designed to help with budget, land use and strategic planning as well as to communicate with local residents. The National Citizen Survey™ permits questions to test support for local policies and answers to its questions also speak to community trust and involvement in community-building activities as well as to resident demographic characteristics.

Survey Validity

The question of survey validity has two parts: 1) how can a jurisdiction be confident that the results from those who completed the questionnaire are representative of the results that would have been obtained had the survey been administered to the entire population? and 2) how closely do the perspectives recorded on the survey reflect what residents really believe or do?

To answer the first question, the best survey research practices were used for the resources spent to ensure that the results from the survey respondents reflect the opinions of residents in the entire jurisdiction. These practices include:

- Using a mail-out/mail-back methodology, which typically gets a higher response rate than phone for the same dollars spent. A higher response rate lessens the worry that those who did not respond are different than those who did respond.
- Selecting households at random within the jurisdiction to receive the survey. A random selection ensures that the households selected to receive the survey are similar to the entire population. A non-random sample may only include households from one geographic area, or from households of only one type.
- Over-sampling multi-family housing units to improve response from hard-to-reach, lower income, or younger apartment dwellers.
- Selecting the respondent within the household using an unbiased sampling procedure; in this case, the "birthday method." The cover letter included an instruction requesting that the respondent in the household be the adult (18 years old or older) who most recently had a birthday, irrespective of year of birth.
- Contacting potential respondents three times to encourage response from people who may have different opinions or habits than those who would respond with only a single prompt.
- Soliciting response on jurisdiction letterhead signed by the highest ranking elected official or staff member, thus appealing to the recipients' sense of civic responsibility.
- Providing a self-addressed, postage-paid return envelope.
- Offering the survey in Spanish when appropriate and requested by City officials.
- Using the most recent available information about the characteristics of jurisdiction residents to weight the data to reflect the demographics of the population.

The answer to the second question about how closely the perspectives recorded on the survey reflect what residents really believe or do is more complex. Resident responses to surveys are influenced by a variety of factors. For questions about service quality, residents' expectations for

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service quality play a role as well as the "objective" quality of the service provided, the way the resident perceives the entire community (that is, the context in which the service is provided), the scale on which the resident is asked to record his or her opinion and, of course, the opinion, itself, that a resident holds about the service. Similarly a resident's report of certain behaviors is colored by what he or she believes is the socially desirable response (e.g., reporting tolerant behaviors toward "oppressed groups," likelihood of voting a tax increase for services to poor people, use of alternative modes of travel to work besides the single occupancy vehicle), his or her memory of the actual behavior (if it is not a question speculating about future actions, like a vote), his or her confidence that he or she can be honest without suffering any negative consequences (thus the need for anonymity) as well as the actual behavior itself.

How closely survey results come to recording the way a person really feels or behaves often is measured by the coincidence of reported behavior with observed current behavior (e.g., driving habits), reported intentions to behave with observed future behavior (e.g., voting choices) or reported opinions about current community quality with objective characteristics of the community (e.g., feelings of safety correlated with rates of crime). There is a body of scientific literature that has investigated the relationship between reported behaviors and actual behaviors. Well-conducted surveys, by and large, do capture true respondent behaviors or intentions to act with great accuracy. Predictions of voting outcomes tend to be quite accurate using survey research, as do reported behaviors that are not about highly sensitive issues (e.g., family abuse or other illegal or morally sanctioned activities). For self-reports about highly sensitive issues, statistical adjustments can be made to correct for the respondents' tendency to report what they think the "correct" response should be.

Research on the correlation of resident opinion about service quality and "objective" ratings of service quality tend to be ambiguous, some showing stronger relationships than others. NRC's own research has demonstrated that residents who report the lowest ratings of street repair live in communities with objectively worse street conditions than those who report high ratings of street repair (based on road quality, delay in street repair, number of road repair employees). Similarly, the lowest rated fire services appear to be "objectively" worse than the highest rated fire services (expenditures per capita, response time, "professional" status of firefighters, breadth of services and training provided). Whether or not some research confirms the relationship between what residents think about a community and what can be seen "objectively" in a community, NRC has argued that resident opinion is a perspective that cannot be ignored by government administrators. NRC principals have written, "If you collect trash three times a day but residents think that your trash haul is lousy, you still have a problem."

Survey Sampling

"Sampling" refers to the method by which survey recipients were chosen. All households within the City of Tualatin were eligible to participate in the survey; 1,200 were selected to receive the survey. These 1,200 households were randomly selected from a comprehensive list of all housing units within the City of Tualatin boundaries. The basis of the list of all housing units was a United States Postal Service listing of housing units within zip codes. Since some of the zip codes that serve the City of Tualatin households may also serve addresses that lie outside of the jurisdiction, the exact geographic location of each housing unit was compared to jurisdiction boundaries, using the most current municipal boundary file (updated on a quarterly basis), and addresses located outside of the City of Tualatin boundaries were removed from consideration.

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To choose the 1,200 survey recipients, a systematic sampling method was applied to the list of households known to be within the City of Tualatin. Systematic sampling is a procedure whereby a complete list of all possible items is culled, selecting every Nth one until the appropriate amount of items is selected. Multi-family housing units were over sampled as residents of this type of housing typically respond at lower rates to surveys than do those in single-family housing units.

An individual within each household was selected using the birthday method. The birthday method selects a person within the household by asking the "person whose birthday has most recently passed" to complete the questionnaire. The underlying assumption in this method is that day of birth has no relationship to the way people respond to surveys. This instruction was contained in the cover letter accompanying the questionnaire.

Survey Administration

Selected households received three mailings, one week apart, beginning January 11th, 2010. The first mailing was a prenotification postcard announcing the upcoming survey. The next mailing contained a letter from the mayor inviting the household to participate, a questionnaire and a postage-paid return envelope. The final mailing contained a reminder letter, another survey and a postage-paid return envelope. The second cover letter asked those who had not completed the survey to do so and those who have already done so to refrain from turning in another survey. Completed surveys were collected over the following six weeks.

Survey Response Rate and Confidence Intervals

Of the 1,200 surveys mailed, 76 were returned because the housing unit was vacant or the postal service was unable to deliver the survey as addressed. Of the 1,124 households receiving the survey mailings, 330 completed the survey, providing a response rate of 30%. In general, response rates obtained on local government resident surveys range from 25% to 40%.

In theory, in 95 cases out of 100, the results based on the number of responses obtained will differ by no more than five percentage points in either direction from what would have been obtained had responses been collected from all City of Tualatin adults. This difference from the presumed population finding is referred to as the sampling error (or the "margin of error" or 95% confidence interval"). For subgroups of responses, the margin of sampling error is larger. In addition to sampling error, the practical difficulties of conducting any survey of the public may introduce other sources of error. For example, the failure of some of the selected adults to participate in the sample or the difficulty of including all sectors of the population, such as residents of some institutions or group residences, may lead to somewhat different results.

In addition to sampling error, other sources of error may affect any survey, including the non-response of residents with opinions different from survey responders that may affect sample findings. Though standardized on The NCS, on other surveys, differences in question wording, order, translation and data entry, as examples, can lead to somewhat varying results.

Survey Processing (Data Entry)

Completed surveys received by NRC were assigned a unique identification number. Additionally, each survey was reviewed and "cleaned" as necessary. For example, a question may have asked a respondent to pick two items out of a list of five, but the respondent checked three; NRC staff would choose randomly two of the three selected items to be coded in the dataset.

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Once all surveys were assigned a unique identification number, they were entered into an electronic dataset. This dataset was subject to a data entry protocol of "key and verify," in which survey data were entered twice into an electronic dataset and then compared. Discrepancies were evaluated against the original survey form and corrected. Range checks as well as other forms of quality control were also performed.

Survey Data Weighting

The demographic characteristics of the survey sample were compared to those found in the 2006-2008 American Community Census estimates for adults in the City of Tualatin. Sample results were weighted using the population norms to reflect the appropriate percent of those residents. Other discrepancies between the whole population and the sample were also aided by the weighting due to the intercorrelation of many socioeconomic characteristics.

The variables used for weighting were housing tenure, sex and age. This decision was based on:

- The disparity between the survey respondent characteristics and the population norms for these variables
- The saliency of these variables in detecting differences of opinion among subgroups

The primary objective of weighting survey data is to make the survey sample reflective of the larger population of the community. This is done by: 1) reviewing the sample demographics and comparing them to the population norms from the most recent Census or other sources and 2) comparing the responses to different questions for demographic subgroups. The demographic characteristics that are least similar to the Census and yield the most different results are the best candidates for data weighting. A third criterion sometimes used is the importance that the community places on a specific variable. For example, if a jurisdiction feels that accurate race representation is key to staff and public acceptance of the study results, additional consideration will be given in the weighting process to adjusting the race variable.

A special software program using mathematical algorithms is used to calculate the appropriate weights. A limitation of data weighting is that only 2-3 demographic variables can be adjusted in a single study. Several different weighting "schemes" are tested to ensure the best fit for the data.

The process actually begins at the point of sampling. Knowing that residents in single family dwellings are more likely to respond to a mail survey, NRC oversamples residents of multi-family dwellings to ensure their proper representation in the sample data. Rather than giving all residents an equal chance of receiving the survey, this is systematic, stratified sampling, which gives each resident of the jurisdiction a known chance of receiving the survey (and apartment dwellers, for example, a greater chance than single family home dwellers). As a consequence, results must be weighted to recapture the proper representation of apartment dwellers.

The results of the weighting scheme are presented in the table on the following page.

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Tualatin Citizen Survey Weighting Table			
Characteristic	Population Norm[1]	Unweighted Data	Weighted Data
Housing			
Rent home	41%	23%	41%
Own home	59%	77%	59%
Detached unit	56%	70%	56%
Attached unit	44%	30%	44%
Race and Ethnicity			
White alone, not Hispanic	81%	84%	81%
Hispanic and/or other race	19%	16%	19%
Sex and Age			
Female	53%	58%	53%
Male	47%	42%	47%
18-34 years of age	30%	14%	30%
35-54 years of age	46%	43%	46%
55+ years of age	23%	42%	24%
Females 18-34	15%	9%	15%
Females 35-54	25%	24%	25%
Females 55+	13%	25%	13%
Males 18-34	16%	5%	16%
Males 35-54	21%	20%	21%
Males 55+	10%	17%	10%

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[1] Source: 2006-2008 ACS

Survey Data Analysis and Reporting

The survey dataset was analyzed using the Statistical Package for the Social Sciences (SPSS). Frequency distributions were presented in the body of the report.

Use of the "Excellent, Good, Fair, Poor" Response Scale

The scale on which respondents are asked to record their opinions about service and community quality is "excellent," "good," "fair" or "poor" (EGFP). This scale has important advantages over other scale possibilities (very good to very bad; very satisfied to very dissatisfied; strongly agree to strongly disagree, as examples). EGFP is used by the plurality of jurisdictions conducting citizen surveys across the U.S. The advantage of familiarity was one that NRC did not want to dismiss when crafting The National Citizen Survey™ questionnaire, because elected officials, staff and residents already are acquainted with opinion surveys measured this way. EGFP also has the advantage of offering three positive options, rather than only two, over which a resident can offer an opinion. While symmetrical scales often are the right choice in other measurement tasks, NRC has found that ratings of almost every local government service in almost every jurisdiction tend, on average, to be positive (that is, above the scale midpoint). Therefore, to permit finer distinctions among positively rated services, EGFP offers three options across which to spread those ratings. EGFP is more neutral because it requires no positive statement of service quality to judge (as agree-disagree scales require) and, finally, EGFP intends to measure absolute quality of service delivery or community quality (unlike satisfaction scales which ignore residents' perceptions of quality in favor of their report on the acceptability of the level of service offered).

"Don't Know" Responses

On many of the questions in the survey respondents may answer "don't know." The proportion of respondents giving this reply is shown in the full set of responses included in Appendix A. However, these responses have been removed from the analyses presented in the body of the report. In other words, the tables and graphs display the responses from respondents who had an opinion about a specific item.

Benchmark Comparisons

NRC has been leading the strategic use of surveys for local governments since 1991, when the principals of the company wrote the first edition of what became the classic text on citizen surveying. In *Citizen Surveys: how to do them, how to use them, what they mean*, published by ICMA, not only were the principles for quality survey methods articulated, but both the idea of benchmark data for citizen opinion and the method for gathering benchmark data were pioneered. The argument for benchmarks was called "In Search of Standards." "What has been missing from a local government's analysis of its survey results is the context that school administrators can supply when they tell parents how an 80 percent score on the social studies test compares to test results from other school systems..."

NRC's database of comparative resident opinion is comprised of resident perspectives gathered in citizen surveys from approximately 500 jurisdictions whose residents evaluated local government services. Conducted with typically no fewer than 400 residents in each jurisdiction, opinions are intended to represent over 30 million Americans. NRC has innovated a method for quantitatively integrating the results of surveys that conducted by NRC with those that others have conducted. The integration methods have been thoroughly described not only in the Citizen Surveys book, but also in *Public Administration Review*, *Journal of Policy Analysis* and *Management*. Scholars who specialize in the analysis of citizen surveys regularly have relied on this work (e.g., Kelly, J. &

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Swindell, D. (2002). Service quality variation across urban space: First steps towards a model of citizen satisfaction. *Journal of Urban Affairs*, 24, 271-288.; Van Ryzin, G., Muzzio, D., Immerwahr, S., Gulick, L. & Martinez, E. (2004). Drivers and consequences of citizen satisfaction: An application of the American Customer Satisfaction Index Model to New York City, *Public Administration Review*, 64, 331- 341). The method described in those publications is refined regularly and statistically tested on a growing number of citizen surveys in NRC's proprietary databases. NRC's work on calculating national benchmarks for resident opinions about service delivery and quality of life won the Samuel C. May award for research excellence from the Western Governmental Research Association.

The Role of Comparisons

Benchmark comparisons are used for performance measurement. Jurisdictions use the comparative information to help interpret their own citizen survey results, to create or revise community plans, to evaluate the success of policy or budget decisions, to measure local government performance. Taking the pulse of the community has little meaning without knowing what pulse rate is too high and what is too low. When surveys of service satisfaction turn up "good" citizen evaluations, jurisdictions need to know how others rate their services to understand if "good" is good enough. Furthermore, in the absence of national or peer community comparisons, a jurisdiction is left with comparing its fire protection rating to its street maintenance rating. That comparison is unfair. Streets always lose to fire. More important and harder questions need to be asked; for example, how do residents' ratings of fire service compare to opinions about fire service in other communities?

A police department that provides the fastest and most efficient service—one that closes most of its cases, solves most of its crimes and keeps the crime rate low—still has a problem to fix if the residents in the community it intends to protect believe services are not very good compared to ratings given by residents to their own objectively "worse" departments. The benchmark data can help that police department – or any department – to understand how well citizens think it is doing. Without the comparative data, it would be like bowling in a tournament without knowing what the other teams are scoring. NRC recommends that citizen opinion be used in conjunction with other sources of data about budget, personnel and politics to help managers know how to respond to comparative results.

Jurisdictions in the benchmark database are distributed geographically across the country and range from small to large in population size. Most commonly, comparisons are made to the entire database. Comparisons may also be made to subsets of jurisdictions (for example, within a given region or population category). Despite the differences in jurisdiction characteristics, all are in the business of providing local government services to residents. Though individual jurisdiction circumstances, resources and practices vary, the objective in every community is to provide services that are so timely, tailored and effective that residents conclude the services are of the highest quality. High ratings in any jurisdiction, like SAT scores in any teen household, bring pride and a sense of accomplishment.

Comparison of Tualatin to the Benchmark Database

The City of Tualatin chose to have comparisons made to the entire database and a subset of similar jurisdictions from the database (populations 15,000 to 40,000). A benchmark comparison (the average rating from all the comparison jurisdictions where a similar question was asked) has been provided when a similar question on the City of Tualatin Survey was included in NRC's database and there were at least five jurisdictions in which the question was asked. For most questions

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compared to the entire dataset, there were more than 100 jurisdictions included in the benchmark comparison.

Where comparisons are available, Tualatin results are noted as being "above" the benchmark, "below" the benchmark or "similar to" the benchmark. This evaluation of "above," "below" or "similar to" comes from a statistical comparison of Tualatin's rating to the benchmark (the rating from all the comparison jurisdictions where a similar question was asked).

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Appendix C: Survey Materials

The following pages contain copies of the survey materials sent to randomly selected households within the City of Tualatin.

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Dear Tualatin Resident,

Your household has been selected at random to participate in an anonymous citizen survey about the City of Tualatin. You will receive a copy of the survey next week in the mail with instructions for completing and returning it. Thank you in advance for helping us with this important project!

Sincerely,

Lou Ogden
Mayor

Dear Tualatin Resident,

Your household has been selected at random to participate in an anonymous citizen survey about the City of Tualatin. You will receive a copy of the survey next week in the mail with instructions for completing and returning it. Thank you in advance for helping us with this important project!

Sincerely,

Lou Ogden
Mayor

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Sincerely,

Lou Ogden
Mayor

City of Tualatin
18880 SW Martinazzi Avenue
Tualatin, Oregon 97062-7092

Presorted
First Class Mail
US Postage
PAID
Boulder, CO
Permit NO. 94

City of Tualatin
18880 SW Martinazzi Avenue
Tualatin, Oregon 97062-7092

Presorted
First Class Mail
US Postage
PAID
Boulder, CO
Permit NO. 94

City of Tualatin
18880 SW Martinazzi Avenue
Tualatin, Oregon 97062-7092

Presorted
First Class Mail
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Boulder, CO
Permit NO. 94

City of Tualatin
18880 SW Martinazzi Avenue
Tualatin, Oregon 97062-7092

Presorted
First Class Mail
US Postage
PAID
Boulder, CO
Permit NO. 94

City of Tualatin

www.ci.tualatin.or.us

January 2010

Dear Tualatin Resident:

The City of Tualatin wants to know what you think about our community and municipal government. You have been randomly selected to participate in Tualatin's 2010 Citizen Survey.

Please take a few minutes to fill out the enclosed Citizen Survey. Your feedback will help the City set benchmarks for tracking the quality of services provided to residents. Your answers will help the City Council make decisions that affect our community. You should find the questions interesting and we will definitely find your answers useful. Please participate!

To get a representative sample of Tualatin residents, the adult (anyone 18 years or older) in your household who most recently had a birthday should complete this survey. Year of birth of the adult does not matter.

Please have the appropriate member of the household spend a few minutes to answer all the questions and return the survey in the enclosed postage-paid envelope. **Your responses will remain completely anonymous.**

Your participation in this survey is very important – especially since your household is one of only a small number of households being surveyed. If you have any questions about the Citizen Survey please call (503) 691-3065.

Please help us shape the future of Tualatin. Thank you for your time and participation.

Sincerely,

Lou Ogden
Mayor

City of Tualatin

www.ci.tualatin.or.us

January 2010

Dear Tualatin Resident:

About one week ago, you should have received a copy of the enclosed survey. **If you completed it and sent it back, we thank you for your time and ask you to discard this survey. Please do not respond twice.** If you have not had a chance to complete the survey, we would appreciate your response. The City of Tualatin wants to know what you think about our community and municipal government. You have been randomly selected to participate in the City of Tualatin's Citizen Survey.

Please take a few minutes to fill out the enclosed Citizen Survey. Your feedback will help the City set benchmarks for tracking the quality of services provided to residents. Your answers will help the City Council make decisions that affect our community. You should find the questions interesting and we will definitely find your answers useful. Please participate!

To get a representative sample of Tualatin residents, the adult (anyone 18 years or older) in your household who most recently had a birthday should complete this survey. Year of birth of the adult does not matter.

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Please help us shape the future of Tualatin. Thank you for your time and participation.

Sincerely,

Lou Ogden
Mayor

The City of Tualatin 2010 Citizen Survey

Please complete this questionnaire if you are the adult (age 18 or older) in the household who most recently had a birthday. The adult's year of birth does not matter. Please select the response (by circling the number or checking the box) that most closely represents your opinion for each question. Your responses are anonymous and will be reported in group form only.

1. Please rate each of the following aspects of quality of life in Tualatin:

	Excellent	*Good*	*Fair*	*Poor*	*Don't know*
Tualatin as a place to live	1	2	3	4	5
Your neighborhood as a place to live	1	2	3	4	5
Tualatin as a place to raise children	1	2	3	4	5
Tualatin as a place to work	1	2	3	4	5
Tualatin as a place to retire	1	2	3	4	5
The overall quality of life in Tualatin	1	2	3	4	5

2. Please rate each of the following characteristics as they relate to Tualatin as a whole:

	Excellent	*Good*	*Fair*	*Poor*	*Don't know*
Sense of community	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds	1	2	3	4	5
Overall appearance of Tualatin	1	2	3	4	5
Cleanliness of Tualatin	1	2	3	4	5
Overall quality of new development in Tualatin	1	2	3	4	5
Variety of housing options	1	2	3	4	5
Overall quality of business and service establishments in Tualatin	1	2	3	4	5
Shopping opportunities	1	2	3	4	5
Opportunities to attend cultural activities	1	2	3	4	5
Recreational opportunities	1	2	3	4	5
Employment opportunities	1	2	3	4	5
Educational opportunities	1	2	3	4	5
Opportunities to participate in social events and activities	1	2	3	4	5
Opportunities to participate in religious or spiritual events and activities	1	2	3	4	5
Opportunities to volunteer	1	2	3	4	5
Opportunities to participate in community matters	1	2	3	4	5
Ease of car travel in Tualatin	1	2	3	4	5
Ease of bus travel in Tualatin	1	2	3	4	5
Ease of rail or subway travel in Tualatin	1	2	3	4	5
Ease of bicycle travel in Tualatin	1	2	3	4	5
Ease of walking in Tualatin	1	2	3	4	5
Availability of paths and walking trails	1	2	3	4	5
Traffic flow on major streets	1	2	3	4	5
Amount of public parking	1	2	3	4	5
Availability of affordable quality housing	1	2	3	4	5
Availability of affordable quality child care	1	2	3	4	5
Availability of affordable quality health care	1	2	3	4	5
Availability of affordable quality food	1	2	3	4	5
Availability of preventative health services	1	2	3	4	5
Air quality	1	2	3	4	5
Quality of overall natural environment in Tualatin	1	2	3	4	5
Overall image or reputation of Tualatin	1	2	3	4	5

3. Please rate the speed of growth in the following categories in Tualatin over the past 2 years:

	Much too slow	*Somewhat too slow*	*Right amount*	*Somewhat too fast*	*Much too fast*	*Don't know*
Population growth	1	2	3	4	5	6
Retail growth (stores, restaurants, etc.)	1	2	3	4	5	6
Jobs growth	1	2	3	4	5	6

4. To what degree, if at all, are run down buildings, weed lots or junk vehicles a problem in Tualatin?
○ Not a problem ○ Minor problem ○ Moderate problem ○ Major problem ○ Don't know

5. Please rate how safe or unsafe you feel from the following in Tualatin:

	Very safe	*Somewhat safe*	*Neither safe nor unsafe*	*Somewhat unsafe*	*Very unsafe*	*Don't know*
Violent crime (e.g., rape, assault, robbery)	1	2	3	4	5	6
Property crimes (e.g., burglary, theft)	1	2	3	4	5	6
Environmental hazards, including toxic waste	1	2	3	4	5	6

6. Please rate how safe or unsafe you feel:

	Very safe	*Somewhat safe*	*Neither safe nor unsafe*	*Somewhat unsafe*	*Very unsafe*	*Don't know*
In your neighborhood during the day	1	2	3	4	5	6
In your neighborhood after dark	1	2	3	4	5	6
In Tualatin's downtown area during the day	1	2	3	4	5	6
In Tualatin's downtown area after dark	1	2	3	4	5	6

7. During the past twelve months, were you or anyone in your household the victim of any crime?
○ No ➔ Go to Question 9 ○ Yes ➔ Go to Question 8 ○ Don't know ➔ Go to Question 9

8. If yes, was this crime (these crimes) reported to the police?
○ No ○ Yes ○ Don't know

9. In the last 12 months, about how many times, if ever, have you or other household members participated in the following activities in Tualatin?

	Never	*Once or twice*	*3 to 12 times*	*13 to 26 times*	*More than 26 times*
Used Tualatin public libraries or their services	1	2	3	4	5
Used Tualatin community centers	1	2	3	4	5
Participated in a recreation program or activity	1	2	3	4	5
Visited a neighborhood park or City park	1	2	3	4	5
Ridden a local bus within Tualatin	1	2	3	4	5
Attended a meeting of local elected officials or other local public meeting	1	2	3	4	5
Watched a meeting of local elected officials or other local public meeting on cable television	1	2	3	4	5
Read *Tualatin Today* Monthly Newsletter	1	2	3	4	5
Visited the City of Tualatin Web site (at www.ci.tualatin.or.us)	1	2	3	4	5
Recycled used paper, cans or bottles from your home	1	2	3	4	5
Volunteered your time to some group or activity in Tualatin	1	2	3	4	5
Participated in religious or spiritual activities in Tualatin	1	2	3	4	5
Participated in a club or civic group in Tualatin	1	2	3	4	5
Provided help to a friend or neighbor	1	2	3	4	5

10. About how often, if at all, do you talk to or visit with your immediate neighbors (people who live in the 10 or 20 households that are closest to you)?
○ Just about every day
○ Several times a week
○ Several times a month
○ Once a month
○ Several times a year
○ Once a year or less
○ Never

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The City of Tualatin 2010 Citizen Survey

11. Please rate the quality of each of the following services in Tualatin:

	Excellent	Good	Fair	Poor	Don't know
Police services	1	2	3	4	5
Fire services	1	2	3	4	5
Ambulance or emergency medical services	1	2	3	4	5
Crime prevention	1	2	3	4	5
Fire prevention and education	1	2	3	4	5
Municipal courts	1	2	3	4	5
Traffic enforcement	1	2	3	4	5
Street repair	1	2	3	4	5
Street cleaning	1	2	3	4	5
Street lighting	1	2	3	4	5
Snow removal	1	2	3	4	5
Sidewalk maintenance	1	2	3	4	5
Traffic signal timing	1	2	3	4	5
Bus or transit services	1	2	3	4	5
Garbage collection	1	2	3	4	5
Recycling	1	2	3	4	5
Yard waste pick-up	1	2	3	4	5
Storm drainage	1	2	3	4	5
Drinking water	1	2	3	4	5
Sewer services	1	2	3	4	5
Power (electric and/or gas) utility	1	2	3	4	5
City parks	1	2	3	4	5
Recreation programs or classes	1	2	3	4	5
Recreation centers or facilities	1	2	3	4	5
Land use, planning and zoning	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc)	1	2	3	4	5
Animal control	1	2	3	4	5
Economic development	1	2	3	4	5
Health services	1	2	3	4	5
Services to seniors	1	2	3	4	5
Services to youth	1	2	3	4	5
Services to low-income people	1	2	3	4	5
Public library services	1	2	3	4	5
Public information services	1	2	3	4	5
Public schools	1	2	3	4	5
Cable television	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations)	1	2	3	4	5
Preservation of natural areas such as open space, farmlands and greenbelts	1	2	3	4	5

12. Overall, how would you rate the quality of the services provided by each of the following?

	Excellent	Good	Fair	Poor	Don't know
The City of Tualatin	1	2	3	4	5
The Federal Government	1	2	3	4	5
The State Government	1	2	3	4	5
Clackamas County Government	1	2	3	4	5
Washington County Government	1	2	3	4	5

13. Have you had any in-person or phone contact with an employee of the City of Tualatin within the last 12 months (including police, receptionists, planners or any others)?

❍ No ➔ Go to Question 15 ❍ Yes ➔ Go to Question 14

14. What was your impression of the employee(s) of the City of Tualatin in your most recent contact? (Rate each characteristic below.)

	Excellent	*Good*	*Fair*	*Poor*	*Don't know*
Knowledge	1	2	3	4	5
Responsiveness	1	2	3	4	5
Courtesy	1	2	3	4	5
Overall impression	1	2	3	4	5

15. Please rate the following categories of Tualatin government performance:

	Excellent	*Good*	*Fair*	*Poor*	*Don't know*
The value of services for the taxes paid to Tualatin	1	2	3	4	5
The overall direction that Tualatin is taking	1	2	3	4	5
The job Tualatin government does at welcoming citizen involvement	1	2	3	4	5
The job Tualatin government does at listening to citizens	1	2	3	4	5

16. Please indicate how likely or unlikely you are to do each of the following:

	Very likely	*Somewhat likely*	*Somewhat unlikely*	*Very unlikely*	*Don't know*
Recommend living in Tualatin to someone who asks	1	2	3	4	5
Remain in Tualatin for the next five years	1	2	3	4	5

17. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:

❍ Very positive ❍ Somewhat positive ❍ Neutral ❍ Somewhat negative ❍ Very negative

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Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in group form only.

D1. Are you currently employed for pay?
- O No ➔ Go to Question D3
- O Yes, full time ➔ Go to Question D2
- O Yes, part time ➔ Go to Question D2

D2. During a typical week, how many days do you commute to work (for the longest distance of your commute) in each of the ways listed below? (Enter the total number of days, using whole numbers.)

Motorized vehicle (e.g., car, truck, van, motorcycle, etc...) by myself	_____ days
Motorized vehicle (e.g., car, truck, van, motorcycle, etc...) with other children or adults	_____ days
Bus, Rail, Subway or other public transportation	_____ days
Walk	_____ days
Bicycle	_____ days
Work at home	_____ days
Other	_____ days

D3. How many years have you lived in Tualatin?
- O Less than 2 years
- O 2-5 years
- O 6-10 years
- O 11-20 years
- O More than 20 years

D4. Which best describes the building you live in?
- O One family house detached from any other houses
- O House attached to one or more houses (e.g., a duplex or townhome)
- O Building with two or more apartments or condominiums
- O Mobile home
- O Other

D5. Is this house, apartment or mobile home...
- O Rented for cash or occupied without cash payment?
- O Owned by you or someone in this house with a mortgage or free and clear?

D6. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?
- O Less than $300 per month
- O $300 to $599 per month
- O $600 to $999 per month
- O $1,000 to $1,499 per month
- O $1,500 to $2,499 per month
- O $2,500 or more per month

D7. Do any children 17 or under live in your household?
- O No
- O Yes

D8. Are you or any other members of your household aged 65 or older?
- O No
- O Yes

D9. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)
- O Less than $24,999
- O $25,000 to $49,999
- O $50,000 to $99,999
- O $100,000 to $149,999
- O $150,000 or more

Please respond to both question D10 and D11:

D10. Are you Spanish, Hispanic or Latino?
- O No, not Spanish, Hispanic or Latino
- O Yes, I consider myself to be Spanish, Hispanic or Latino

D11. What is your race? (Mark one or more races to indicate what race you consider yourself to be)
- O American Indian or Alaskan Native
- O Asian, Asian Indian or Pacific Islander
- O Black or African American
- O White
- O Other

D12. In which category is your age?
- O 18-24 years
- O 25-34 years
- O 35-44 years
- O 45-54 years
- O 55-64 years
- O 65-74 years
- O 75 years or older

D13. What is your sex?
- O Female
- O Male

D14. Are you registered to vote in your jurisdiction?
- O No
- O Yes
- O Ineligible to vote
- O Don't know

D15. Many people don't have time to vote in elections. Did you vote in the last general election?
- O No
- O Yes
- O Ineligible to vote
- O Don't know

Thank you for completing this survey. Please return the completed survey in the postage paid envelope to: National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502

City of Tualatin
18880 SW Martinazzi Avenue
Tualatin, Oregon 97062-7092

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CITY OF TUALATIN, OR
2010

Benchmark Report

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Understanding the Benchmark Comparisons

Comparison Data

NRC's database of comparative resident opinion is comprised of resident perspectives gathered in citizen surveys from approximately 500 jurisdictions whose residents evaluated local government services and gave their opinion about the quality of community life. The City of Tualatin chose to have comparisons made to the entire database and a subset of similar jurisdictions from the database (jurisdictions with populations from15,000 to 40,000). A benchmark comparison (the average rating from all the comparison jurisdictions where a similar question was asked) has been provided when a similar question on the City of Tualatin Survey was included in NRC's database and there were at least five jurisdictions in which the question was asked. For most questions compared to the entire dataset, there were more than 100 jurisdictions included in the benchmark comparison.

The jurisdictions in the database represent a wide geographic and population range as shown in the table below.

Jurisdiction Characteristic	Percent of Jurisdictions
Region	
West Coast[1]	16%
West[2]	20%
North Central West[3]	11%
North Central East[4]	13%
South Central[5]	9%
South[6]	25%
Northeast West[7]	3%
Northeast East[8]	3%
Population	
Less than 40,000	42%
40,000 to 74,999	20%
75,000 to 149,000	16%
150,000 or more	22%

[1] Alaska, Washington, Oregon, California, Hawaii
[2] Montana, Idaho, Wyoming, Colorado, Utah, Nevada, Arizona, New Mexico
[3] North Dakota, South Dakota, Nebraska, Kansas, Iowa, Missouri, Minnesota
[4] Illinois, Indiana, Ohio, Michigan, Wisconsin
[5] Oklahoma, Texas, Louisiana, Arkansas
[6] West Virginia, Virginia, Kentucky, Tennessee, Mississippi, Alabama, Georgia, Florida, South Carolina, North Carolina, Maryland, Delaware, Washington DC
[7] New York, Pennsylvania, New Jersey
[8] Connecticut, Rhode Island, Massachusetts, New Hampshire, Vermont, Maine

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Putting Evaluations onto the 100-point Scale

Although responses to many of the evaluative questions were made on a four point scale with 1 representing the best rating and 4 the worst, the benchmarks are reported on a common scale where 0 is the worst possible rating and 100 is the best possible rating. The 95 percent confidence interval around an average score on the 100-point scale is no greater than plus or minus three points based on all respondents.

The 100-point scale is not a percent. It is a conversion of responses to an average rating. Each response option is assigned a value that is used in calculating the average score. For example, "excellent" = 100, "good" = 67, "fair" = 33 and "poor" = 0. If everyone reported "excellent," then the average rating would be 100 on the 100-point scale. Likewise, if all respondents gave a "poor", the result would be 0 on the 100-point scale. If half the respondents gave a score of "excellent" and half gave a score of "poor," the average would be in the middle of the scale (like the center post of a teeter totter) between "fair" and "good." An example of how to convert survey frequencies into an average rating appears below.

Example of Converting Responses to the 100-point Scale

How do you rate the community as a place to live?						
Response option	**Total with "don't know"**	**Step1: Remove the percent of "don't know" responses**	**Total without "don't know"**	**Step 2: Assign scale values**	**Step 3: Multiply the percent by the scale value**	**Step 4: Sum to calculate the average rating**
Excellent	36%	=36÷(100-5)=	38%	100	=38% x 100 =	38
Good	42%	=42÷(100-5)=	44%	67	=44% x 67 =	30
Fair	12%	=12÷(100-5)=	13%	33	=13% x 33 =	4
Poor	5%	=5÷(100-5)=	5%	0	=5% x 0 =	0
Don't know	5%		–			
Total	100%		100%			72

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Interpreting the Results

Average ratings are compared when similar questions are included in NRC's database, and there are at least five jurisdictions in which the question was asked. Where comparisons are available, three numbers are provided in the table. The first column is your jurisdiction's rating on the 100-point scale. The second column is the rank assigned to your jurisdiction's rating among jurisdictions where a similar question was asked. The third column is the number of jurisdictions that asked a similar question. The fourth column shows the comparison of your jurisdiction's average rating (column one) to the benchmark.

The comparison: "above," "below" or "similar" comes from a statistical comparison of your jurisdiction's rating to the benchmark (the average rating from all the comparison jurisdictions where a similar question was asked). Differences of more than three points on the 100-point scale between your jurisdiction's ratings and the average based on the appropriate comparisons from the database are considered "statistically significant," and thus are marked as "above" or "below" the benchmark. When differences between your jurisdiction's ratings and the benchmarks are three points or fewer, they are marked as "similar to" the benchmark.

This report contains benchmarks at the national level, as well as for populations from15,000 to 40,000.

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National Benchmark Comparisons

Overall Community Quality Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Overall quality of life in Tualatin	69	154	371	Similar
Your neighborhood as place to live	71	95	249	Similar
Tualatin as a place to live	74	123	315	Above
Remain in Tualatin for the next five years	80	40	119	Above
Recommend living in Tualatin to someone who asks	82	33	120	Above

Community Transportation Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Ease of bus travel in Tualatin	44	91	170	Similar
Ease of rail or subway travel by in Tualatin	47	24	44	Similar
Ease of car travel in Tualatin	41	213	235	Below
Ease of walking in Tualatin	62	59	235	Above
Ease of bicycle travel in Tualatin	52	85	235	Above
Availability of paths and walking trails	62	33	117	Above
Traffic flow on major streets	29	167	178	Below

Frequency of Bus Use Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Ridden a local bus within Tualatin	27	54	146	Similar

Transportation and Parking Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Street repair /maintenance	57	60	368	Above
Street cleaning	70	13	262	Above
Street lighting	63	24	273	Above
Snow removal	34	229	235	Below
Sidewalk maintenance	55	69	237	Above
Light timing	48	83	183	Similar
Bus or transit services	55	70	192	Above
Amount of public parking	50	61	173	Above

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Housing Characteristics Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Availability of affordable quality housing	49	50	266	Above
Variety of housing options	61	21	111	Above

Housing Costs Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Experiencing housing costs stress (housing costs 30% or more of income)	41	46	113	More

Built Environment Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Quality of new development in City	59	51	201	Above
Overall appearance of Tualatin	66	79	284	Above

Population Growth Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Population growth seen as too fast	40	133	206	Less

Nuisance Problems Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Run down buildings, weed lots and junk vehicles are a "major" problem	1	186	197	Less

Planning and Community Code Enforcement Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Land use, planning and zoning	48	74	249	Above
Code enforcement (weeds, abandoned buildings, etc)	52	79	301	Above
Animal control	58	88	266	Above

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Economic Sustainability and Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Employment opportunities	35	137	258	Similar
Shopping opportunities	60	63	243	Above
Place to work	56	109	247	Similar
Overall quality of business and service establishments in Tualatin	61	27	107	Above

Economic Development Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Economic development	50	79	244	Above

Job and Retail Growth Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Retail growth seen as too slow	23	144	205	Less
Jobs growth seen as too slow	76	87	207	More

Personal Economic Future Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Positive impact of economy on household income	16	95	204	Similar

Community and Personal Public Safety Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Safety in your neighborhood during the day	93	38	276	Above
Safety in your neighborhood after dark	78	59	271	Above
Safety in Tualatin's downtown area during the day	91	48	235	Above
Safety in Tualatin's downtown area after dark	72	59	244	Above
Safety from violent crime (e.g., rape, assault, robbery)	82	53	242	Above
Safety from property crimes (e.g., burglary, theft)	69	71	241	Above
Toxic waste or other environmental hazard(s)	82	29	117	Above

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Crime Victimization and Reporting Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Victim of crime	10	144	208	Less
Reported crimes	54	205	206	Less

Public Safety Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Police services	73	69	362	Above
Fire services	81	66	301	Above
EMS/ambulance	80	57	284	Above
Crime prevention	65	69	267	Above
Fire prevention and education	68	69	219	Above
Traffic enforcement	56	159	295	Similar
Courts	63	17	133	Above
Emergency preparedness	46	113	133	Below

Community Environment Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Cleanliness of Tualatin	72	27	119	Above
Quality of overall natural environment in Tualatin	67	34	116	Above
Preservation of natural areas such as open space, farmlands and greenbelts	61	20	122	Above
Air quality	67	47	174	Above

Frequency of Recycling Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Recycled used paper, cans or bottles from your home	95	24	192	More

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Utility Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Power (electric and/or gas) utility	69	5	58	Above
Sewer services	71	20	242	Above
Drinking water	71	31	243	Above
Storm drainage	64	20	292	Above
Yard waste pick-up	75	16	197	Above
Recycling	75	35	274	Above
Garbage collection	72	101	303	Similar

Community Recreational Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Recreation opportunities	51	173	254	Below

Participation in Parks and Recreation Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Used Tualatin recreation centers	37	159	164	Less
Participated in a recreation program or activity	41	148	196	Less
Visited a neighborhood park or City park	94	11	204	More

Parks and Recreation Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
City parks	80	15	267	Above
Recreation programs or classes	62	148	286	Similar
Recreation centers or facilities	60	122	228	Similar

Cultural and Educational Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Opportunities to attend cultural activities	45	178	251	Below
Educational opportunities	49	141	187	Below

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Participation in Cultural and Educational Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Used Tualatin public libraries or their services	84	13	178	More
Participated in religious or spiritual activities in Tualatin	40	66	78	Less

Cultural and Educational Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Public schools	67	58	210	Above
Public library services	79	36	263	Above

Community Health and Wellness Access and Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Availability of affordable quality health care	57	28	196	Above
Availability of affordable quality food	59	45	125	Above
Availability of preventive health services	56	26	89	Above

Health and Wellness Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Health services	63	30	166	Above

Community Quality and Inclusiveness Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Sense of community	56	132	257	Similar
Openness and acceptance of the community toward people of diverse backgrounds	56	101	220	Similar
Availability of affordable quality child care	48	47	193	Above
Tualatin as a place to raise kids	71	117	305	Above
Tualatin as a place to retire	55	168	283	Similar

Services Provided for Population Subgroups Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Services to seniors	69	20	251	Above
Services to youth	59	64	226	Above
Services to low income residents	48	49	203	Above

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Civic Engagement Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Opportunities to participate in community matters	57	53	109	Similar
Opportunities to volunteer	61	72	111	Similar

Participation in Civic Engagement Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Attended a meeting of local elected officials or other local public meeting	17	197	205	Less
Watched a meeting of local elected officials or other local public meeting on cable television	27	144	159	Less
Volunteered your time to some group or activity in Tualatin	33	162	205	Less
Participated in a club or civic group in Tualatin	18	81	89	Less
Provided help to a friend or neighbor	96	29	88	Similar

Voter Behavior Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Registered to vote	87	78	215	Similar
Voted in last general election	85	23	214	More

Use of Information Sources Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Read Tualatin Newsletter	89	52	146	More
Visited the City of Tualatin Web site	59	60	107	Similar

Local Government Media Services and Information Dissemination Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Cable television	61	11	166	Above
Public information services	64	52	251	Above

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Social Engagement Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Opportunities to participate in social events and activities	52	73	112	Similar
Opportunities to participate in religious or spiritual events	60	72	86	Below

Contact with Immediate Neighbors Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Has contact with neighbors at least once per month	87	19	103	More

Public Trust Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Value of services for the taxes paid to Tualatin	53	85	322	Above
The overall direction that Tualatin is taking	59	34	265	Above
Job Tualatin government does at welcoming citizen involvement	55	33	281	Above
Job Tualatin government does at listening to citizens	51	31	247	Above
Overall image or reputation of Tualatin	66	75	230	Above

Services Provided by Local, State and Federal Governments Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Services provided by the City of Tualatin	67	84	352	Above
Services provided by the Federal Government	38	172	220	Similar
Services provided by the State Government	40	167	222	Similar
Services provided by Clackamas County Government	43	81	99	Below

Contact with City Employees Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Had contact with City employee(s) in last 12 months	55	136	224	Similar

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Perceptions of City Employees (Among Those Who Had Contact) Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
City employee knowledge	73	68	280	Above
City employee responsiveness	73	43	276	Above
City employee courteousness	78	16	230	Above
Overall impression	73	54	314	Above

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Jurisdictions Included in National Benchmark Comparisons

Valdez, AK....4,036
Auburn, AL....42,987
Gulf Shores, AL....5,044
Tuskegee, AL....11,846
Fayetteville, AR....58,047
Fort Smith, AR....80,268
Hot Springs, AR....35,613
Little Rock, AR....183,133
Avondale, AZ....35,883
Chandler, AZ....176,581
Cococino County, AZ....116,320
Dewey-Humboldt, AZ....6,295
Flagstaff, AZ....52,894
Florence, AZ....17,054
Gilbert, AZ....109,697
Goodyear, AZ....18,911
Kingman, AZ....20,069
Marana, AZ....13,556
Mesa, AZ....396,375
Peoria, AZ....108,364
Phoenix, AZ....1,321,045
Prescott Valley, AZ....25,535
Queen Creek, AZ....4,316
Safford, AZ....9,232
Scottsdale, AZ....202,705
Sedona, AZ....10,192
Tempe, AZ....158,625
Tucson, AZ....486,699
Yuma, AZ....77,515
Yuma County, AZ....160,026
Agoura Hills, CA....20,537
Bellflower, CA....72,878
Benicia, CA....26,865
Brea, CA....35,410
Brisbane, CA....3,597
Burlingame, CA....28,158
Capitola, CA....10,033
Carlsbad, CA....78,247
Chula Vista, CA....173,556
Claremont, CA....33,998
Concord, CA....121,780
Cupertino, CA....50,546
Davis, CA....60,308
Del Mar, CA....4,389
Dublin, CA....29,973
El Cerrito, CA....23,171
Elk Grove, CA....59,984
Galt, CA....19,472
La Mesa, CA....54,749
Laguna Beach, CA....23,727
Livermore, CA....73,345
Lodi, CA....56,999
Long Beach, CA....461,522
Lynwood, CA....69,845
Menlo Park, CA....30,785
Mission Viejo, CA....93,102
Morgan Hill, CA....33,556
Mountain View, CA....70,708
Newport Beach, CA....70,032
Palm Springs, CA....42,807
Palo Alto, CA....58,598
Poway, CA....48,044
Rancho Cordova, CA....55,060
Redding, CA....80,865
Richmond, CA....99,216
Riverside, CA....255,166
San Bernardino County, CA....1,709,434
San Francisco, CA....776,733
San Jose, CA....894,943
San Luis Obispo County, CA....247,900
San Rafael, CA....56,063
San Ramon, CA....44,722
Santa Barbara County, CA....399,347
Santa Monica, CA....84,084
South Lake Tahoe, CA....23,609
Stockton, CA....243,771
Sunnyvale, CA....131,760
Temecula, CA....57,716
Thousand Oaks, CA....117,005
Visalia, CA....91,565
Walnut Creek, CA....64,296
Calgary, Canada....878,866
District of Saanich,Victoria, Canada....103,654
Edmonton, Canada....666,104
Guelph, Ontario, Canada....114,943
Kamloops, Canada....77,281
Kelowna, Canada....96,288
North Vancouver, Canada....44,303
Oakville, Canada....144,738
Prince Albert, Canada....34,291
Thunder Bay, Canada....109,016
Victoria, Canada....78,057
Whitehorse, Canada....19,058
Winnipeg, Canada....619,544
Yellowknife, Canada....16,541
Arapahoe County, CO....487,967
Archuleta County, CO....9,898
Arvada, CO....102,153
Aspen, CO....5,914
Aurora, CO....276,393
Boulder, CO....94,673
Boulder County, CO....291,288
Breckenridge, CO....2,408
Broomfield, CO....38,272
Castle Rock, CO....20,224
Colorado Springs, CO....360,890
Craig, CO....9,189
Crested Butte, CO....1,529
Denver , CO....554,636
Douglas County, CO....175,766
Durango, CO....13,922
Eagle County, CO....41,659
Englewood, CO....31,727
Fort Collins, CO....118,652

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Frisco, CO	2,443
Fruita, CO	6,478
Georgetown, CO	1,088
Golden, CO	17,159
Grand County, CO	12,442
Grand Junction, CO	41,986
Greenwood Village, CO	11,035
Gunnison County, CO	13,956
Highlands Ranch, CO	70,931
Hot Sulphur Springs, CO	521
Jefferson County, CO	527,056
Lakewood, CO	144,126
Larimer County, CO	251,494
Lone Tree, CO	4,873
Longmont, CO	71,093
Louisville, CO	18,937
Loveland, CO	50,608
Mesa County, CO	116,255
Montrose, CO	12,344
Northglenn, CO	31,575
Parker, CO	23,558
Pitkin County, CO	14,872
Silverthorne, CO	3,196
Steamboat Springs, CO	9,815
Sterling, CO	11,360
Summit County, CO	23,548
Thornton, CO	82,384
Vail, CO	4,531
Westminster, CO	100,940
Wheat Ridge, CO	32,913
Coventry, CT	11,504
Hartford, CT	121,578
Manchester, CT	54,740
Wethersfield, CT	26,271
Windsor, CT	28,237
Dover, DE	32,135
Belleair Beach, FL	1,751
Bonita Springs, FL	32,797
Brevard County, FL	476,230
Cape Coral, FL	102,286
Charlotte County, FL	141,627
Clearwater, FL	108,787
Collier County, FL	251,377
Cooper City, FL	27,939
Coral Springs, FL	117,549
Dania Beach, FL	20,061
Daytona Beach, FL	64,112
Delray Beach, FL	60,020
Destin, FL	11,119
Duval County, FL	778,879
Escambia County, FL	294,410
Eustis, FL	15,106
Gainesville, FL	95,447
Hillsborough County, FL	998,948
Jupiter, FL	39,328
Kissimmee, FL	47,814
Lee County, FL	454,918
Martin County, FL	126,731
Melbourne, FL	71,382
Miami Beach, FL	87,933
North Palm Beach, FL	12,064
North Port, FL	22,797
Oakland Park, FL	30,966
Ocoee, FL	24,391
Oldsmar, FL	11,910
Oviedo, FL	26,316
Palm Bay, FL	79,413
Palm Beach, FL	10,468
Palm Beach County, FL	1,131,184
Palm Beach Gardens, FL	35,058
Palm Coast, FL	32,732
Pasco County, FL	344,765
Pinellas County, FL	921,482
Pinellas Park, FL	45,658
Port Orange, FL	45,823
Port St. Lucie, FL	88,769
Sanford, FL	38,291
Sarasota, FL	52,715
Seminole, FL	10,890
South Daytona, FL	13,177
St. Cloud, FL	20,074
Tallahassee, FL	150,624
Titusville, FL	40,670
Volusia County, FL	443,343
Walton County, FL	40,601
Winter Garden, FL	14,351
Winter Park, FL	24,090
Albany, GA	76,939
Alpharetta, GA	34,854
Cartersville, GA	15,925
Conyers, GA	10,689
Decatur, GA	18,147
Milton, GA	30,180
Roswell, GA	79,334
Sandy Springs, GA	85,781
Savannah, GA	131,510
Smyrna, GA	40,999
Suwanee, GA	8,725
Valdosta, GA	43,724
Honolulu, HI	876,156
Maui, HI	128,094
Ames, IA	50,731
Ankeny, IA	27,117
Bettendorf, IA	31,275
Cedar Falls, IA	36,145
Davenport, IA	98,359
Des Moines, IA	198,682
Indianola, IA	12,998
Iowa County, IA	15,671
Marion, IA	7,144
Polk County, IA	374,601
Sheldahl, IA	336
Slater, IA	1,306
Urbandale, IA	29,072
Waukee, IA	5,126
West Des Moines, IA	46,403
Boise, ID	185,787
Moscow, ID	21,291

The National Citizen Survey™ by National Research Center, Inc.

Twin Falls, ID	34,469
Batavia, IL	23,866
Centralia, IL	14,136
Clarendon Hills, IL	7,610
Collinsville, IL	24,707
DeKalb, IL	39,018
Downers Grove, IL	48,724
Elmhurst, IL	42,762
Evanston, IL	74,239
Freeport, IL	26,443
Gurnee, IL	28,834
Highland Park, IL	31,365
Homewood, IL	19,543
Lincolnwood, IL	12,359
Naperville, IL	128,358
Normal, IL	45,386
Oak Park, IL	39,803
O'Fallon, IL	21,910
Palatine, IL	65,479
Park Ridge, IL	37,775
Peoria County, IL	183,433
Riverside, IL	8,895
Sherman, IL	2,871
Shorewood, IL	7,686
Skokie, IL	63,348
Sugar Grove, IL	3,909
Wilmington, IL	5,134
Woodridge, IL	30,934
Fishers, IN	37,835
Munster, IN	21,511
Arkansas City, KS	11,963
Chanute, KS	9,411
Fairway, KS	3,952
Lawrence, KS	80,098
Lenexa, KS	40,238
Merriam, KS	11,008
Mission, KS	9,727
Olathe, KS	92,962
Overland Park, KS	149,080
Salina, KS	45,679
Wichita, KS	344,284
Bowling Green, KY	49,296
Daviess County, KY	91,545
Jefferson Parish, LA	455,466
New Orleans, LA	484,674
Orleans Parish, LA	484,674
Andover, MA	31,247
Barnstable, MA	47,821
Bedford, MA	12,595
Burlington, MA	22,876
Cambridge, MA	101,355
Needham, MA	28,911
Shrewsbury, MA	31,640
Worcester, MA	172,648
Baltimore County, MD	754,292
College Park, MD	24,657
Gaithersburg, MD	52,613
La Plata, MD	6,551
Montgomery County, MD	873,341
Ocean City, MD	7,173
Prince George's County, MD	801,515
Rockville, MD	47,388
Takoma Park, MD	17,299
Saco, ME	16,822
Ann Arbor, MI	114,024
Battle Creek, MI	53,364
Delhi Township, MI	22,569
Escanaba, MI	13,140
Gladstone, MI	5,032
Howell, MI	9,232
Jackson County, MI	158,422
Meridian Charter Township, MI	38,987
Novi, MI	47,386
Oakland Township, MI	13,071
Ottawa County, MI	238,314
Rochester, MI	10,467
Sault Sainte Marie, MI	16,542
South Haven, MI	5,021
Troy, MI	80,959
Village of Howard City, MI	1,585
Blue Earth, MN	3,621
Carver County, MN	70,205
Chanhassen, MN	20,321
Dakota County, MN	355,904
Duluth, MN	86,918
Fridley, MN	27,449
Hutchinson, MN	13,080
Mankato, MN	32,427
Maple Grove, MN	50,365
Maplewood, MN	34,947
Mayer, MN	554
Medina, MN	4,005
Minneapolis, MN	382,618
North Branch, MN	8,023
Olmsted County, MN	124,277
Prior Lake, MN	15,917
Scott County, MN	89,498
St. Cloud, MN	59,107
St. Louis County, MN	200,528
Washington County, MN	201,130
Woodbury, MN	46,463
Blue Springs, MO	48,080
Branson, MO	6,050
Clay County, MO	184,006
Columbia, MO	84,531
Creve Coeur, MO	16,500
Ellisville, MO	9,104
Grandview, MO	24,881
Independence, MO	113,288
Joplin, MO	45,504
Kansas City, MO	441,545
Lee's Summit, MO	70,700
Maryland Heights, MO	25,756
Maryville, MO	10,581
O'Fallon, MO	46,169
Raymore, MO	11,146
Richmond Heights, MO	9,602
Starkville, MS	21,869

The National Citizen Survey™ by National Research Center, Inc.

Billings, MT	89,847
Bozeman, MT	27,509
Missoula, MT	57,053
Asheville, NC	68,889
Cary, NC	94,536
Charlotte, NC	540,828
Concord, NC	55,977
Davidson, NC	7,139
Durham, NC	187,038
High Point, NC	85,839
Hudson, NC	3,078
Kannapolis, NC	36,910
Knightdale, NC	5,958
Mooresville, NC	18,823
Wilmington, NC	90,400
Winston-Salem, NC	185,776
Wahpeton, ND	8,586
Cedar Creek, NE	396
Kearney, NE	27,431
La Vista, NE	11,699
Dover, NH	26,884
Lebanon, NH	12,568
Lyme, NH	1,679
Willingboro Township, NJ	33,008
Alamogordo, NM	35,582
Albuquerque, NM	448,607
Bloomfield, NM	6,417
Farmington, NM	37,844
Rio Rancho, NM	51,765
San Juan County, NM	113,801
Carson City, NV	52,457
Henderson, NV	175,381
North Las Vegas, NV	115,488
Reno, NV	180,480
Sparks, NV	66,346
Washoe County, NV	339,486
Beekman, NY	11,452
Canandaigua, NY	11,264
New York City, NY	8,008,278
Village of Rye Brook, NY	8,602
Blue Ash, OH	12,513
Delaware, OH	25,243
Dublin, OH	31,392
Hudson, OH	22,439
Kettering, OH	57,502
Lebanon, OH	16,962
Orange Village, OH	3,236
Sandusky, OH	27,844
Springboro, OH	12,380
Westerville, OH	35,318
Broken Arrow, OK	74,839
Edmond, OK	68,315
Oklahoma City, OK	506,132
Stillwater, OK	39,065
Ashland, OR	19,522
Bend, OR	52,029
Corvallis, OR	49,322
Eugene, OR	137,893
Gresham, OR	90,205
Hermiston, OR	13,154
Jackson County, OR	181,269
Keizer, OR	32,203
Lake Oswego, OR	35,278
Lane County, OR	322,959
Multnomah County, OR	660,486
Portland, OR	529,121
Borough of Ebensburg, PA	3,091
Cranberry Township, PA	23,625
Cumberland County, PA	213,674
Ephrata Borough, PA	13,213
Kutztown Borough, PA	5,067
Lower Providence Township, PA	22,390
Peters Township, PA	17,556
Philadelphia, PA	1,517,550
State College, PA	38,420
Upper Merion Township, PA	28,863
East Providence, RI	48,688
Newport, RI	26,475
Greenville, SC	10,468
Mauldin, SC	15,224
Pickens County, SC	110,757
Rock Hill, SC	49,765
Sioux Falls, SD	123,975
Cookeville, TN	23,923
Johnson City, TN	55,469
Nashville, TN	545,524
Oak Ridge, TN	27,387
White House, TN	7,220
Alabaster, TX	22,169
Arlington, TX	332,969
Austin, TX	656,562
Benbrook, TX	20,208
Bryan, TX	34,733
Corpus Christi, TX	277,454
Dallas, TX	1,188,580
Duncanville, TX	36,081
El Paso, TX	563,662
Flower Mound, TX	50,702
Fort Worth, TX	534,694
Georgetown, TX	28,339
Grand Prairie, TX	127,427
Houston, TX	1,953,631
Hurst, TX	36,273
Hutto, TX	1,250
Irving, TX	191,615
McAllen, TX	106,414
Pasadena, TX	141,674
Plano, TX	222,030
Round Rock, TX	61,136
Rowlett, TX	44,503
San Marcos, TX	34,733
Shenandoah, TX	1,503
Southlake, TX	21,519
Sugar Land, TX	63,328
The Colony, TX	26,531
Tomball, TX	9,089
Farmington, UT	12,081
Riverdale, UT	7,656

The National Citizen Survey™ by National Research Center, Inc.

Saratoga Springs, UT	1,003
Springville, UT	20,424
Washington City, UT	8,186
Albemarle County, VA	79,236
Arlington County, VA	189,453
Blacksburg, VA	39,357
Botetourt County, VA	30,496
Chesapeake, VA	199,184
Chesterfield County, VA	259,903
Hampton, VA	146,437
Hanover County, VA	86,320
Hopewell, VA	22,354
James City County, VA	48,102
Lexington, VA	6,867
Lynchburg, VA	65,269
Newport News, VA	180,150
Northampton County, VA	13,093
Prince William County, VA	280,813
Radford, VA	15,859
Roanoke, VA	94,911
Spotsylvania County, VA	90,395
Stafford County, VA	92,446
Staunton, VA	23,853
Virginia Beach, VA	425,257
Williamsburg, VA	11,998
Chittenden County, VT	146,571
Montpelier, VT	8,035
Auburn, WA	40,314
Bellevue, WA	109,569
Bellingham, WA	67,171
Clark County, WA	345,238
Federal Way, WA	83,259
Gig Harbor, WA	6,465
Hoquiam, WA	9,097
Kent, WA	79,524
King County, WA	1,737,034
Kirkland, WA	45,054
Kitsap County, WA	231,969
Lynnwood, WA	33,847
Mountlake Terrace, WA	20,362
Ocean Shores, WA	3,836
Olympia, WA	42,514
Pasco, WA	32,066
Renton, WA	50,052
Richland, WA	38,708
Snoqualmie, WA	1,631
Spokane Valley, WA	75,203
Tacoma, WA	193,556
Vancouver, WA	143,560
Ashland County, WI	16,866
De Pere, WI	20,559
Eau Claire, WI	61,704
Madison, WI	208,054
Merrill, WI	10,146
Milton, WI	5,132
Ozaukee County, WI	82,317
Suamico, WI	8,686
Village of Brown Deer, WI	12,170
Wausau, WI	38,426
Wauwatosa, WI	47,271
Whitewater, WI	13,437
Morgantown, WV	26,809
Cheyenne, WY	53,011
Gillette, WY	19,646
Laramie, WY	27,204
Teton County, WY	18,251

The National Citizen Survey™ by National Research Center, Inc.

Populations 15,000 to 40,000 Benchmark Comparisons

Overall Community Quality Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Overall quality of life in Tualatin	69	50	98	Similar
Your neighborhood as place to live	71	35	70	Similar
Tualatin as a place to live	74	40	86	Similar
Remain in Tualatin for the next five years	80	15	34	Similar
Recommend living in Tualatin to someone who asks	82	16	34	Similar

Community Transportation Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Ease of bus travel in Tualatin	44	34	48	Similar
Ease of rail or subway travel by in Tualatin	47	10	13	Below
Ease of car travel in Tualatin	41	57	65	Below
Ease of walking in Tualatin	62	24	69	Above
Ease of bicycle travel in Tualatin	52	31	67	Similar
Availability of paths and walking trails	62	12	34	Above
Traffic flow on major streets	29	46	46	Below

Frequency of Bus Use Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Ridden a local bus within Tualatin	27	17	42	Similar

Transportation and Parking Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Street repair /maintenance	57	16	101	Above
Street cleaning	70	5	86	Above
Street lighting	63	7	84	Above
Snow removal	34	72	74	Below
Sidewalk maintenance	55	20	71	Above
Light timing	48	28	55	Similar
Bus or transit services	55	25	54	Similar
Amount of public parking	50	25	55	Similar

The National Citizen Survey" by National Research Center, Inc.

Housing Characteristics Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Availability of affordable quality housing	49	19	72	Above
Variety of housing options	61	10	36	Above

Housing Costs Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Experiencing housing costs stress (housing costs 30% or more of income)	41	13	34	More

Built Environment Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Quality of new development in City	59	18	57	Above
Overall appearance of Tualatin	66	30	83	Above

Population Growth Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Population growth seen as too fast	40	38	62	Less

Nuisance Problems Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Run down buildings, weed lots and junk vehicles are a "major" problem	1	52	58	Less

Planning and Community Code Enforcement Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Land use, planning and zoning	48	27	74	Similar
Code enforcement (weeds, abandoned buildings, etc)	52	27	82	Above
Animal control	58	30	71	Similar

The National Citizen Survey™ by National Research Center, Inc.

Economic Sustainability and Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Employment opportunities	35	45	73	Similar
Shopping opportunities	60	15	72	Above
Place to work	56	35	67	Similar
Overall quality of business and service establishments in Tualatin	61	14	34	Similar

Economic Development Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Economic development	50	26	73	Similar

Job and Retail Growth Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Retail growth seen as too slow	23	48	62	Less
Jobs growth seen as too slow	76	24	62	More

Personal Economic Future Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Positive impact of economy on household income	16	30	61	Similar

Community and Personal Public Safety Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Safety in your neighborhood during the day	93	16	73	Above
Safety in your neighborhood after dark	78	25	72	Above
Safety in Tualatin's downtown area during the day	91	17	66	Above
Safety in Tualatin's downtown area after dark	72	22	67	Above
Safety from violent crime (e.g., rape, assault, robbery)	82	22	68	Above
Safety from property crimes (e.g., burglary, theft)	69	27	67	Above
Toxic waste or other environmental hazard(s)	82	16	35	Similar

The National Citizen Survey™ by National Research Center, Inc.

Crime Victimization and Reporting Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Victim of crime	10	40	62	Similar
Reported crimes	54	61	62	Less

Public Safety Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Police services	73	27	97	Above
Fire services	81	27	92	Similar
EMS/ambulance	80	24	83	Above
Crime prevention	65	24	69	Above
Fire prevention and education	68	28	66	Similar
Traffic enforcement	56	55	83	Similar
Courts	63	7	33	Above
Emergency preparedness	46	33	34	Below

Community Environment Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Cleanliness of Tualatin	72	16	34	Above
Quality of overall natural environment in Tualatin	67	13	34	Similar
Preservation of natural areas such as open space, farmlands and greenbelts	61	6	38	Above
Air quality	67	15	41	Above

Frequency of Recycling Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Recycled used paper, cans or bottles from your home	95	9	60	More

The National Citizen Survey™ by National Research Center, Inc.

Utility Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Power (electric and/or gas) utility	69	1	13	Above
Sewer services	71	10	77	Above
Drinking water	71	15	70	Above
Storm drainage	64	6	79	Above
Yard waste pick-up	75	7	59	Above
Recycling	75	14	79	Above
Garbage collection	72	33	92	Above

Community Recreational Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Recreation opportunities	51	53	71	Below

Participation in Parks and Recreation Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Used Tualatin recreation centers	37	51	53	Less
Participated in a recreation program or activity	41	45	62	Less
Visited a neighborhood park or City park	94	5	62	More

Parks and Recreation Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
City parks	80	6	72	Above
Recreation programs or classes	62	50	83	Similar
Recreation centers or facilities	60	41	69	Similar

Cultural and Educational Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Opportunities to attend cultural activities	45	48	71	Below
Educational opportunities	49	39	49	Below

The National Citizen Survey™ by National Research Center, Inc.

Participation in Cultural and Educational Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Used Tualatin public libraries or their services	84	8	52	More
Participated in religious or spiritual activities in Tualatin	40	21	26	Less

Cultural and Educational Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Public schools	67	23	55	Above
Public library services	79	22	79	Above

Community Health and Wellness Access and Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Availability of affordable quality health care	57	12	53	Above
Availability of affordable quality food	59	18	35	Similar
Availability of preventive health services	56	11	26	Similar

Health and Wellness Services Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Health services	63	13	40	Above

Community Quality and Inclusiveness Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Sense of community	56	43	73	Similar
Openness and acceptance of the community toward people of diverse backgrounds	56	38	62	Similar
Availability of affordable quality child care	48	20	51	Similar
Tualatin as a place to raise kids	71	43	87	Above
Tualatin as a place to retire	55	47	82	Similar

The National Citizen Survey™ by National Research Center, Inc.

Services Provided for Population Subgroups Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Services to seniors	69	9	70	Above
Services to youth	59	29	69	Above
Services to low income residents	48	17	56	Above

Civic Engagement Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Opportunities to participate in community matters	57	20	34	Similar
Opportunities to volunteer	61	24	34	Below

Participation in Civic Engagement Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Attended a meeting of local elected officials or other local public meeting	17	59	61	Less
Watched a meeting of local elected officials or other local public meeting on cable television	27	41	48	Less
Volunteered your time to some group or activity in Tualatin	33	46	60	Less
Participated in a club or civic group in Tualatin	18	28	30	Less
Provided help to a friend or neighbor	96	9	30	Similar

Voter Behavior Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Registered to vote	87	26	64	Similar
Voted in last general election	85	12	64	More

Use of Information Sources Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Read Tualatin Newsletter	89	18	48	More
Visited the City of Tualatin Web site	59	20	34	Similar

The National Citizen Survey™ by National Research Center, Inc.

Local Government Media Services and Information Dissemination Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Cable television	61	2	51	Above
Public information services	64	22	73	Above

Social Engagement Opportunities Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Opportunities to participate in social events and activities	52	25	35	Below
Opportunities to participate in religious or spiritual events	60	23	27	Below

Contact with Immediate Neighbors Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Has contact with neighbors at least once per month	87	10	32	More

Public Trust Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Value of services for the taxes paid to Tualatin	53	30	88	Above
The overall direction that Tualatin is taking	59	9	73	Above
Job Tualatin government does at welcoming citizen involvement	55	13	80	Above
Job Tualatin government does at listening to citizens	51	12	69	Above
Overall image or reputation of Tualatin	66	27	62	Above

Services Provided by Local, State and Federal Governments Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Services provided by the City of Tualatin	67	28	87	Above
Services provided by the Federal Government	38	53	65	Similar
Services provided by the State Government	40	49	65	Similar
Services provided by Clackamas County Government	43	29	34	Below

The National Citizen Survey™ by National Research Center, Inc.

Contact with City Employees Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
Had contact with City employee(s) in last 12 months	55	42	65	Less

Perceptions of City Employees (Among Those Who Had Contact) Benchmarks				
	Tualatin average rating	Rank	Number of Jurisdictions for Comparison	Comparison to benchmark
City employee knowledge	73	23	80	Above
City employee responsiveness	73	16	81	Above
City employee courteousness	78	6	66	Above
Overall impression	73	19	87	Above

The National Citizen Survey™ by National Research Center, Inc.

Jurisdictions Included in Populations 15,000 to 40,000 Benchmark Comparisons

Hot Springs, AR	35,613
Avondale, AZ	35,883
Florence, AZ	17,054
Goodyear, AZ	18,911
Prescott Valley, AZ	25,535
Agoura Hills, CA	20,537
Benicia, CA	26,865
Brea, CA	35,410
Burlingame, CA	28,158
Claremont, CA	33,998
Dublin, CA	29,973
El Cerrito, CA	23,171
Galt, CA	19,472
Laguna Beach, CA	23,727
Menlo Park, CA	30,785
Morgan Hill, CA	33,556
South Lake Tahoe, CA	23,609
Broomfield, CO	38,272
Castle Rock, CO	20,224
Englewood, CO	31,727
Golden, CO	17,159
Louisville, CO	18,937
Northglenn, CO	31,575
Parker, CO	23,558
Summit County, CO	23,548
Wheat Ridge, CO	32,913
Wethersfield, CT	26,271
Windsor, CT	28,237
Dover, DE	32,135
Bonita Springs, FL	32,797
Cooper City, FL	27,939
Dania Beach, FL	20,061
Eustis, FL	15,106
Jupiter, FL	39,328
North Port, FL	22,797
Oakland Park, FL	30,966
Ocoee, FL	24,391
Oviedo, FL	26,316
Palm Beach Gardens, FL	35,058
Palm Coast, FL	32,732
Sanford, FL	38,291
St. Cloud, FL	20,074
Winter Park, FL	24,090
Alpharetta, GA	34,854
Cartersville, GA	15,925
Decatur, GA	18,147
Milton, GA	30,180
Ankeny, IA	27,117
Bettendorf, IA	31,275
Cedar Falls, IA	36,145
Iowa County, IA	15,671
Urbandale, IA	29,072
Moscow, ID	21,291
Twin Falls, ID	34,469
Batavia, IL	23,866
Collinsville, IL	24,707
DeKalb, IL	39,018
Freeport, IL	26,443
Gurnee, IL	28,834
Highland Park, IL	31,365
Homewood, IL	19,543
Oak Park, IL	39,803
O'Fallon, IL	21,910
Park Ridge, IL	37,775
Woodridge, IL	30,934
Fishers, IN	37,835
Munster, IN	21,511
Andover, MA	31,247
Burlington, MA	22,876
Needham, MA	28,911
Shrewsbury, MA	31,640
College Park, MD	24,657
Takoma Park, MD	17,299
Saco, ME	16,822
Delhi Township, MI	22,569
Meridian Charter Township, MI	38,987
Sault Sainte Marie, MI	16,542
Chanhassen, MN	20,321
Fridley, MN	27,449
Mankato, MN	32,427
Maplewood, MN	34,947
Prior Lake, MN	15,917
Creve Coeur, MO	16,500
Grandview, MO	24,881
Maryland Heights, MO	25,756
Starkville, MS	21,869
Bozeman, MT	27,509
Kannapolis, NC	36,910
Mooresville, NC	18,823
Kearney, NE	27,431
Dover, NH	26,884
Willingboro Township, NJ	33,008
Alamogordo, NM	35,582
Farmington, NM	37,844
Delaware, OH	25,243
Dublin, OH	31,392
Hudson, OH	22,439
Lebanon, OH	16,962
Sandusky, OH	27,844
Westerville, OH	35,318
Stillwater, OK	39,065
Ashland, OR	19,522
Keizer, OR	32,203
Lake Oswego, OR	35,278
Cranberry Township, PA	23,625
Lower Providence Township, PA	22,390
Peters Township, PA	17,556
State College, PA	38,420
Upper Merion Township, PA	28,863
Newport, RI	26,475

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Mauldin, SC	15,224
Cookeville, TN	23,923
Oak Ridge, TN	27,387
Alabaster, TX	22,169
Benbrook, TX	20,208
Bryan, TX	34,733
Duncanville, TX	36,081
Georgetown, TX	28,339
Hurst, TX	36,273
San Marcos, TX	34,733
Southlake, TX	21,519
The Colony, TX	26,531
Springville, UT	20,424
Blacksburg, VA	39,357
Botetourt County, VA	30,496
Hopewell, VA	22,354
Radford, VA	15,859
Staunton, VA	23,853
Lynnwood, WA	33,847
Mountlake Terrace, WA	20,362
Pasco, WA	32,066
Richland, WA	38,708
Ashland County, WI	16,866
De Pere, WI	20,559
Wausau, WI	38,426
Morgantown, WV	26,809
Gillette, WY	19,646
Laramie, WY	27,204
Teton County, WY	18,251

The National Citizen Survey™ by National Research Center, Inc.

CITY OF TUALATIN, OR
2010

Report of Demographic Subgroup Comparisons

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Survey Background

About The National Citizen Survey™

The National Citizen Survey™ (The NCS™) is a collaborative effort between National Research Center, Inc. (NRC) and the International City/County Management Association (ICMA).

The survey and its administration are standardized to assure high quality survey methods and comparable results across The National Citizen Survey™ jurisdictions. Participating households are selected at random and the household member who responds is selected without bias. Multiple mailings give each household more than one chance to participate with self-addressed and postage paid envelopes. Results are statistically weighted to reflect the proper demographic composition of the entire community.

The National Citizen Survey™ customized for this jurisdiction was developed in close cooperation with local jurisdiction staff. The City of Tualatin staff selected items from a menu of questions about services and community problems; they defined the jurisdiction boundaries NRC used for sampling; and they provided the appropriate letterhead and signatures for mailings. City of Tualatin staff also determined local interest in a variety of add-on options to The National Citizen Survey™ Basic Service.

One of the add-on options that Tualatin chose was to have crosstabulations of evaluative questions 1-17 by demographic questions D3 (number of years in Tualatin), D7 (presence of children 17 or under in household), D12 (age of respondent), and D13 (gender of respondent).

The National Citizen Survey™ by National Research Center, Inc.

Understanding the Results

"Don't Know" Responses

On many of the questions in the survey respondents may answer "don't know." The proportion of respondents giving this reply is shown in the full set of responses included in Appendix A. However, these responses have been removed from the analyses presented in the body of the report. In other words, the tables and graphs display the responses from respondents who had an opinion about a specific item.

Understanding the Tables

In this report, comparisons between demographic subgroups are shown. For most of the questions, we have shown only one number for each question. We have summarized responses to show only the proportion of respondents giving a certain answer; for example, the percent of respondents who rated the quality of life as "excellent" or "good", or the percent of respondents who felt the rate of growth was "about right."

ANOVA and chi-square tests of significance were applied to these comparisons of survey questions by demographic subgroups. A "p-value" of 0.05 or less indicates that there is less than a 5% probability that differences observed between subgroups are due to chance; or in other words, a greater than 95% probability that the differences observed are "real." Where differences were statistically significant, they are marked in grey.

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COMPARISONS

Cells shaded grey indicate statistically significant differences between subgroups.

Question 1: Quality of Life (Percent "excellent" or "good")									
Please rate each of the following aspects of quality of life in Tualatin:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Tualatin as a place to live	90%	89%	89%	91%	87%	90%	95%	93%	87%
Your neighborhood as a place to live	78%	88%	81%	82%	65%	86%	92%	78%	85%
Tualatin as a place to raise children	84%	86%	81%	88%	80%	84%	91%	86%	83%
Tualatin as a place to work	52%	67%	59%	56%	43%	64%	66%	61%	54%
Tualatin as a place to retire	57%	61%	64%	49%	36%	60%	72%	64%	51%
The overall quality of life in Tualatin	81%	86%	81%	86%	76%	84%	91%	83%	83%

Question 2: Community Characteristics (Percent "excellent" or "good")									
Please rate each of the following characteristics as they relate to Tualatin as a whole:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Sense of community	58%	71%	61%	65%	49%	64%	80%	64%	60%
Openness and acceptance of the community towards people of diverse backgrounds	59%	65%	62%	61%	50%	63%	75%	59%	65%
Overall appearance of Tualatin	80%	83%	81%	81%	83%	80%	83%	82%	80%
Cleanliness of Tualatin	88%	87%	90%	84%	87%	87%	91%	86%	90%
Overall quality of new development in Tualatin	67%	69%	64%	74%	69%	64%	76%	72%	64%
Variety of housing options	67%	68%	65%	71%	69%	66%	70%	66%	70%
Overall quality of business and service establishments in Tualatin	65%	72%	72%	60%	65%	65%	75%	68%	66%
Shopping opportunities	64%	66%	66%	63%	65%	62%	69%	65%	64%
Opportunities to attend cultural activities	38%	44%	40%	40%	31%	41%	49%	44%	35%
Recreational opportunities	53%	57%	57%	50%	54%	51%	60%	55%	53%
Employment opportunities	22%	35%	30%	22%	31%	23%	29%	26%	27%

The National Citizen Survey™ by National Research Center, Inc.

Question 2: Community Characteristics (Percent "excellent" or "good")									
Please rate each of the following characteristics as they relate to Tualatin as a whole:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Educational opportunities	42%	63%	46%	55%	53%	42%	59%	48%	50%
Opportunities to participate in social events and activities	52%	58%	55%	53%	53%	49%	64%	52%	54%
Opportunities to participate in religious or spiritual events and activities	62%	73%	68%	64%	48%	65%	88%	71%	58%
Opportunities to volunteer	63%	75%	67%	68%	46%	72%	85%	75%	59%
Opportunities to participate in community matters	58%	71%	60%	67%	47%	64%	77%	66%	58%
Ease of car travel in Tualatin	42%	36%	40%	40%	37%	42%	40%	44%	34%
Ease of bus travel in Tualatin	48%	44%	48%	44%	50%	49%	40%	44%	50%
Ease of rail or subway travel in Tualatin	55%	47%	50%	54%	58%	56%	39%	45%	61%
Ease of bicycle travel in Tualatin	55%	46%	54%	47%	51%	50%	55%	52%	50%
Ease of walking in Tualatin	69%	67%	71%	63%	65%	70%	69%	68%	68%
Availability of paths and walking trails	63%	69%	69%	60%	56%	67%	72%	65%	64%
Traffic flow on major streets	23%	21%	23%	20%	22%	22%	23%	27%	15%
Amount of public parking	52%	55%	48%	61%	53%	51%	57%	59%	47%
Availability of affordable quality housing	51%	46%	51%	47%	53%	44%	55%	50%	48%
Availability of affordable quality child care	34%	53%	46%	39%	33%	44%	54%	42%	41%
Availability of affordable quality health care	60%	66%	65%	58%	37%	69%	75%	63%	60%
Availability of affordable quality food	59%	72%	67%	58%	50%	65%	78%	60%	66%
Availability of preventive health services	56%	66%	64%	52%	32%	69%	76%	65%	54%
Air quality	84%	80%	82%	83%	75%	87%	87%	82%	84%
Quality of overall natural environment in Tualatin	79%	81%	81%	78%	73%	83%	85%	83%	76%
Overall image or reputation of Tualatin	78%	80%	75%	84%	73%	81%	83%	81%	76%

The National Citizen Survey™ by National Research Center, Inc.

Question 3: Growth (Percent "too fast")									
Please rate the speed of growth in the following categories in Tualatin over the past 2 years:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Population growth	31%	57%	41%	41%	31%	41%	50%	42%	37%
Retail growth (stores, restaurants, etc.)	7%	19%	13%	9%	7%	14%	9%	11%	10%
Jobs growth	2%	3%	2%	4%	3%	2%	0%	2%	2%

Question 4: Code Enforcement (Percent at least a "minor" problem)									
	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
To what degree, if at all, are run down buildings, weed lots or junk vehicles a problem in Tualatin?	72%	81%	72%	79%	74%	76%	73%	76%	75%

Question 5: Community Safety (Percent "very" or "somewhat" safe)									
Please rate how safe or unsafe you feel from the following in Tualatin:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Violent crime (e.g., rape, assault, robbery)	91%	84%	88%	89%	90%	87%	87%	84%	93%
Property crimes (e.g., burglary, theft)	71%	66%	73%	63%	55%	73%	81%	65%	73%
Environmental hazards, including toxic waste	84%	82%	86%	80%	86%	84%	83%	83%	86%

Question 6: Personal Safety (Percent "very" or "somewhat" safe)									
Please rate how safe or unsafe you feel:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
In your neighborhood during the day	95%	96%	96%	95%	96%	96%	93%	95%	97%
In your neighborhood after dark	80%	80%	76%	85%	67%	86%	85%	72%	90%
In Tualatin's downtown area during the day	94%	93%	94%	93%	94%	94%	91%	92%	95%
In Tualatin's downtown area after dark	71%	74%	71%	74%	75%	73%	68%	69%	76%

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Questions 7 and 8: Crime Victimization and Reporting (Percent "yes")									
	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
During the past twelve months, were you or anyone in your household the victim of any crime?	8%	15%	8%	15%	8%	14%	8%	9%	12%
If yes, was this crime (these crimes) reported to the police?	67%	42%	33%	69%	39%	63%	48%	61%	50%

Question 9: Resident Behaviors (Percent at least once in past 12 months)									
In the last 12 months, about how many times, if ever, have you or other household members participated in the following activities in Tualatin?	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Used Tualatin public libraries or their services	86%	82%	78%	94%	81%	89%	80%	86%	82%
Used Tualatin recreation centers	37%	40%	35%	43%	35%	35%	48%	36%	40%
Participated in a recreation program or activity	41%	41%	35%	51%	36%	45%	41%	41%	41%
Visited a neighborhood park or City park	96%	93%	94%	96%	98%	95%	90%	93%	97%
Ridden a local bus within Tualatin	30%	25%	28%	29%	39%	25%	22%	33%	23%
Attended a meeting of local elected officials or other local public meeting	13%	23%	16%	18%	10%	18%	25%	17%	17%
Watched a meeting of local elected officials or other local public meeting on cable television	23%	37%	26%	31%	21%	28%	33%	30%	24%
Read Tualatin Today Monthly Newsletter	86%	93%	87%	91%	79%	92%	94%	88%	90%
Visited the City of Tualatin Web site (at www.ci.tualatin.or.us)	61%	57%	57%	64%	66%	61%	48%	59%	60%
Recycled used paper, cans or bottles from your home	94%	95%	95%	94%	95%	94%	94%	97%	93%
Volunteered your time to some group or activity in Tualatin	30%	42%	29%	41%	18%	38%	46%	37%	30%
Participated in religious or spiritual activities in Tualatin	38%	45%	33%	53%	36%	48%	36%	44%	38%
Participated in a club or civic group in Tualatin	14%	26%	15%	24%	14%	18%	23%	19%	17%
Provided help to a friend or neighbor	95%	97%	94%	98%	94%	96%	95%	96%	95%

The National Citizen Survey" by National Research Center, Inc.

Question 10: Neighborliness (Percent at least once per month)									
	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
About how often, if at all, do you talk to or visit with your immediate neighbors (people who live in the 10 or 20 households that are closest to you)?	89%	86%	85%	91%	87%	88%	86%	87%	88%

Question 11: Service Quality (Percent "excellent" or "good")									
Please rate the quality of each of the following services in Tualatin:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Police services	89%	85%	91%	79%	84%	84%	95%	91%	83%
Fire services	96%	93%	95%	93%	93%	95%	96%	95%	94%
Ambulance or emergency medical services	95%	93%	93%	97%	96%	94%	92%	96%	92%
Crime prevention	74%	69%	75%	67%	64%	69%	86%	75%	66%
Fire prevention and education	78%	79%	78%	79%	87%	70%	81%	79%	76%
Municipal courts	69%	70%	80%	50%	60%	72%	77%	74%	65%
Traffic enforcement	61%	62%	58%	67%	62%	56%	69%	61%	61%
Street repair	60%	60%	60%	61%	57%	60%	65%	59%	60%
Street cleaning	80%	81%	83%	76%	85%	74%	84%	76%	84%
Street lighting	72%	75%	75%	70%	71%	68%	84%	66%	80%
Snow removal	32%	30%	31%	32%	36%	28%	31%	27%	34%
Sidewalk maintenance	63%	54%	58%	61%	59%	59%	58%	56%	61%
Traffic signal timing	49%	49%	53%	43%	38%	48%	66%	47%	51%
Bus or transit services	66%	57%	61%	64%	64%	68%	52%	63%	63%
Garbage collection	81%	85%	85%	80%	78%	82%	91%	86%	79%
Recycling	81%	87%	82%	85%	76%	85%	86%	83%	81%
Yard waste pick-up	80%	88%	85%	81%	74%	83%	93%	87%	80%
Storm drainage	71%	75%	75%	69%	67%	69%	85%	69%	76%
Drinking water	82%	86%	82%	85%	83%	78%	94%	83%	83%

The National Citizen Survey™ by the National Research Center, Inc.

Question 11: Service Quality (Percent "excellent" or "good")									
Please rate the quality of each of the following services in Tualatin:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Sewer services	86%	89%	86%	88%	85%	86%	90%	84%	89%
Power (electric and/or gas) utility	82%	86%	82%	86%	77%	82%	94%	84%	83%
City parks	95%	94%	93%	96%	98%	93%	92%	95%	93%
Recreation programs or classes	67%	76%	73%	66%	66%	70%	73%	75%	63%
Recreation centers or facilities	72%	70%	75%	66%	62%	75%	74%	68%	74%
Land use, planning and zoning	51%	45%	54%	41%	50%	47%	50%	54%	41%
Code enforcement (weeds, abandoned buildings, etc)	56%	56%	59%	50%	46%	56%	63%	55%	55%
Animal control	63%	57%	62%	59%	51%	63%	72%	65%	58%
Economic development	47%	52%	50%	49%	39%	54%	60%	50%	49%
Health services	70%	69%	73%	64%	61%	69%	81%	69%	69%
Services to seniors	81%	85%	82%	84%	92%	82%	78%	82%	82%
Services to youth	64%	68%	71%	59%	53%	71%	69%	62%	67%
Services to low-income people	45%	52%	47%	47%	35%	59%	46%	42%	51%
Public library services	91%	91%	89%	94%	85%	94%	93%	94%	87%
Public information services	70%	77%	75%	71%	80%	67%	77%	72%	75%
Public schools	73%	88%	81%	75%	75%	78%	83%	79%	78%
Cable television	70%	72%	70%	72%	71%	69%	75%	76%	65%
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations)	36%	55%	49%	36%	29%	48%	51%	41%	44%
Preservation of natural areas such as open space, farmlands and greenbelts	69%	65%	72%	62%	63%	72%	66%	67%	68%

The National Citizen Survey, by National Research Center, Inc.

Question 12: Government Services Overall (Percent "excellent" or "good")									
Overall, how would you rate the quality of the services provided by each of the following?	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
The City of Tualatin	84%	85%	84%	86%	86%	84%	84%	86%	83%
The Federal Government	35%	36%	36%	36%	21%	41%	45%	35%	35%
The State Government	40%	34%	40%	35%	34%	40%	40%	37%	38%
Clackamas County Government	44%	27%	46%	28%	31%	37%	49%	45%	29%
Washington County Government	52%	43%	54%	40%	51%	47%	48%	55%	42%

Question 13: Contact with City Employees (Percent "yes")									
	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Have you had any in-person or phone contact with an employee of the City of Tualatin within the last 12 months (including police, receptionists, planners or any others)?	51%	64%	52%	61%	49%	59%	55%	55%	55%

Question 14: City Employees (Percent "excellent" or "good")									
What was your impression of the employee(s) of the City of Tualatin in your most recent contact?	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Knowledge	88%	90%	95%	81%	79%	91%	96%	92%	85%
Responsiveness	84%	90%	94%	78%	79%	87%	94%	91%	82%
Courtesy	91%	92%	91%	92%	96%	89%	92%	89%	94%
Overall impression	82%	89%	90%	79%	79%	85%	90%	88%	81%

The National Citizen Survey™ by National Research Center, Inc.

Question 15: Government Performance (Percent "excellent" or "good")									
Please rate the following categories of Tualatin government performance:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
The value of services for the taxes paid to Tualatin	56%	59%	60%	53%	49%	56%	67%	60%	52%
The overall direction that Tualatin is taking	73%	65%	73%	66%	77%	65%	71%	72%	68%
The job Tualatin government does at welcoming citizen involvement	61%	64%	62%	61%	59%	59%	70%	68%	54%
The job Tualatin government does at listening to citizens	55%	47%	58%	43%	55%	48%	56%	50%	52%

Question 16: Recommendation and Longevity (Percent "somewhat" or "very" likely)									
Please indicate how likely or unlikely you are to do each of the following:	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
Recommend living in Tualatin to someone who asks	93%	97%	93%	97%	92%	95%	98%	95%	94%
Remain in Tualatin for the next five years	85%	90%	81%	94%	76%	91%	92%	86%	87%

Question 17: Impact of the Economy (Percent "somewhat" or "very" positive)									
	Number of years in Tualatin		Children 17 or under in household		Age			Gender	
	10 years or less	11 years or more	No	Yes	18-34	35-54	55+	Female	Male
What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:	17%	14%	19%	12%	16%	17%	15%	16%	16%

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Report of Geographic Subgroup Comparisons

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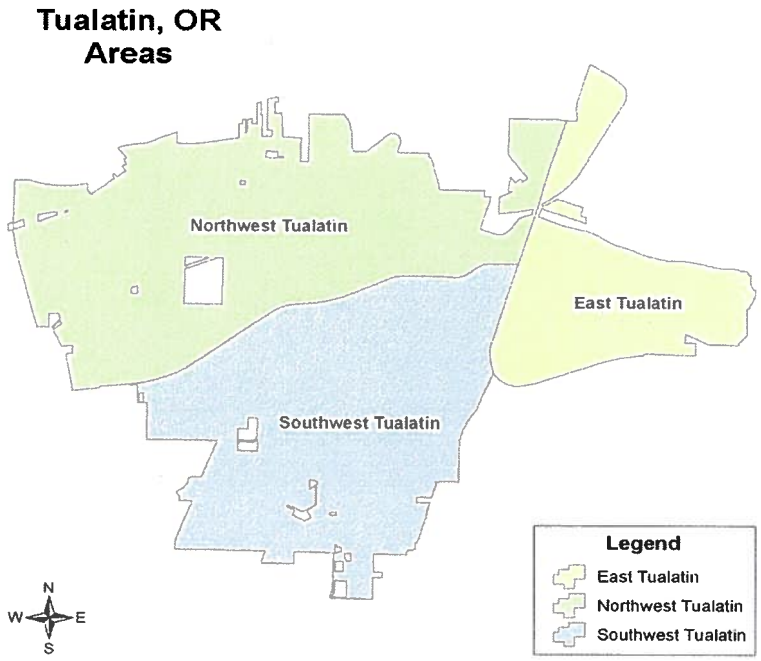
In this report, comparisons between geographic subgroups are shown. For most of the questions, we have shown only one number for each question. We have summarized responses to show only the proportion of respondents giving a certain answer; for example, the percent of respondents who rated the quality of life as "excellent" or "good", or the percent of respondents who felt the rate of growth was "about right."

ANOVA and chi-square tests of significance were applied to these comparisons of survey questions by geographic subgroups. A "p-value" of 0.05 or less indicates that there is less than a 5% probability that differences observed between subgroups are due to chance; or in other words, a greater than 95% probability that the differences observed are "real." Where differences were statistically significant, they are marked in grey.

The 95 percent confidence level for this survey is generally no greater than plus or minus five percentage points around any given percent reported for the entire sample (330 completed surveys). For each geographic area (Northwest, East or Southwest Tualatin), the margin of error rises to approximately + or - 13% since sample sizes were approximately 86 for Northwest Tualatin, 59 for East Tualatin, and 185 for Southwest Tualatin.



The National Citizen Survey™ by National Research Center, Inc.

COMPARISONS

Cells shaded grey indicate statistically significant differences between subgroups.

Question 1: Quality of Life (Percent "excellent" or "good")			
Please rate each of the following aspects of quality of life in Tualatin:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Tualatin as a place to live	93%	91%	84%
Your neighborhood as a place to live	87%	80%	72%
Tualatin as a place to raise children	88%	88%	72%
Tualatin as a place to work	64%	56%	44%
Tualatin as a place to retire	61%	63%	54%
The overall quality of life in Tualatin	87%	84%	74%

Question 2: Community Characteristics (Percent "excellent" or "good")			
Please rate each of the following characteristics as they relate to Tualatin as a whole:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Sense of community	68%	60%	56%
Openness and acceptance of the community towards people of diverse backgrounds	63%	65%	61%
Overall appearance of Tualatin	78%	91%	74%
Cleanliness of Tualatin	85%	94%	86%
Overall quality of new development in Tualatin	66%	77%	61%
Variety of housing options	70%	73%	62%
Overall quality of business and service establishments in Tualatin	66%	75%	66%
Shopping opportunities	62%	71%	62%
Opportunities to attend cultural activities	36%	51%	40%
Recreational opportunities	51%	67%	43%
Employment opportunities	25%	31%	26%
Educational opportunities	52%	51%	38%
Opportunities to participate in social events and activities	55%	60%	42%
Opportunities to participate in religious or spiritual events and activities	71%	64%	57%
Opportunities to volunteer	62%	77%	66%
Opportunities to participate in community matters	63%	69%	60%

The National Citizen Survey™ by National Research Center, Inc.

Question 2: Community Characteristics (Percent "excellent" or "good")			
Please rate each of the following characteristics as they relate to Tualatin as a whole:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Ease of car travel in Tualatin	40%	44%	40%
Ease of bus travel in Tualatin	45%	47%	51%
Ease of rail or subway travel in Tualatin	49%	64%	39%
Ease of bicycle travel in Tualatin	51%	59%	44%
Ease of walking in Tualatin	66%	73%	73%
Availability of paths and walking trails	66%	70%	58%
Traffic flow on major streets	20%	28%	25%
Amount of public parking	54%	56%	50%
Availability of affordable quality housing	55%	46%	44%
Availability of affordable quality child care	43%	44%	40%
Availability of affordable quality health care	65%	59%	66%
Availability of affordable quality food	66%	62%	59%
Availability of preventive health services	62%	57%	62%
Air quality	86%	80%	82%
Quality of overall natural environment in Tualatin	83%	78%	78%
Overall image or reputation of Tualatin	81%	81%	72%

The National Citizen Survey™ by National Research Center, Inc.

Question 3: Growth (Percent "too fast")			
Please rate the speed of growth in the following categories in Tualatin over the past 2 years:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Population growth	43%	38%	35%
Retail growth (stores, restaurants, etc.)	12%	7%	17%
Jobs growth	2%	2%	8%

Question 4: Code Enforcement (Percent at least a "minor" problem)			
	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
To what degree, if at all, are run down buildings, weed lots or junk vehicles a problem in Tualatin?	76%	68%	79%

Question 5: Community Safety (Percent "very" or "somewhat" safe)			
Please rate how safe or unsafe you feel from the following in Tualatin:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Violent crime (e.g., rape, assault, robbery)	90%	90%	84%
Property crimes (e.g., burglary, theft)	68%	77%	67%
Environmental hazards, including toxic waste	80%	88%	85%

Question 6: Personal Safety (Percent "very" or "somewhat" safe)			
Please rate how safe or unsafe you feel:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
In your neighborhood during the day	96%	96%	95%
In your neighborhood after dark	83%	81%	74%
In Tualatin's downtown area during the day	95%	95%	90%
In Tualatin's downtown area after dark	73%	81%	60%

Questions 7 and 8: Crime Victimization and Reporting (Percent "yes")			
	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
During the past twelve months, were you or anyone in your household the victim of any crime?	12%	7%	8%
If yes, was this crime (these crimes) reported to the police?	44%	60%	100%

The National Citizen Survey™ by National Research Center, Inc.

Question 9: Resident Behaviors (Percent at least once in past 12 months)			
In the last 12 months, about how many times, if ever, have you or other household members participated in the following activities in Tualatin?	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Used Tualatin public libraries or their services	83%	87%	83%
Used Tualatin recreation centers	38%	36%	36%
Participated in a recreation program or activity	45%	41%	28%
Visited a neighborhood park or City park	95%	95%	92%
Ridden a local bus within Tualatin	22%	36%	30%
Attended a meeting of local elected officials or other local public meeting	20%	13%	15%
Watched a meeting of local elected officials or other local public meeting on cable television	29%	23%	27%
Read Tualatin Today Monthly Newsletter	92%	86%	85%
Visited the City of Tualatin Web site (at www.ci.tualatin.or.us)	60%	56%	58%
Recycled used paper, cans or bottles from your home	93%	97%	98%
Volunteered your time to some group or activity in Tualatin	40%	28%	19%
Participated in religious or spiritual activities in Tualatin	45%	36%	32%
Participated in a club or civic group in Tualatin	21%	18%	11%
Provided help to a friend or neighbor	95%	95%	98%

Question 10: Neighborliness (Percent at least once per month)			
	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
About how often, if at all, do you talk to or visit with your immediate neighbors (people who live in the 10 or 20 households that are closest to you)?	87%	88%	88%

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Question 11: Service Quality (Percent "excellent" or "good")			
Please rate the quality of each of the following services in Tualatin:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Police services	87%	91%	84%
Fire services	94%	97%	93%
Ambulance or emergency medical services	94%	96%	94%
Crime prevention	69%	86%	60%
Fire prevention and education	79%	86%	63%
Municipal courts	68%	64%	79%
Traffic enforcement	64%	58%	60%
Street repair	60%	63%	58%
Street cleaning	79%	86%	79%
Street lighting	72%	77%	75%
Snow removal	28%	37%	30%
Sidewalk maintenance	57%	67%	53%
Traffic signal timing	45%	61%	52%
Bus or transit services	62%	63%	70%
Garbage collection	83%	88%	79%
Recycling	84%	81%	86%
Yard waste pick-up	86%	83%	79%
Storm drainage	76%	77%	65%
Drinking water	85%	88%	78%
Sewer services	88%	91%	83%
Power (electric and/or gas) utility	84%	85%	82%
City parks	95%	95%	92%
Recreation programs or classes	73%	69%	63%
Recreation centers or facilities	69%	73%	81%
Land use, planning and zoning	42%	62%	48%
Code enforcement (weeds, abandoned buildings, etc)	53%	67%	56%
Animal control	64%	63%	60%
Economic development	49%	49%	56%

The National Citizen Survey™ by National Research Center, Inc.

Question 11: Service Quality (Percent "excellent" or "good")			
Please rate the quality of each of the following services in Tualatin:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Health services	72%	66%	78%
Services to seniors	84%	79%	90%
Services to youth	67%	73%	53%
Services to low-income people	45%	60%	32%
Public library services	91%	95%	84%
Public information services	70%	88%	59%
Public schools	78%	92%	61%
Cable television	72%	79%	64%
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations)	44%	50%	37%
Preservation of natural areas such as open space, farmlands and greenbelts	69%	70%	66%

The National Citizen Survey, by the National Research Center, Inc.

Question 12: Government Services Overall (Percent "excellent" or "good")			
Overall, how would you rate the quality of the services provided by each of the following?	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
The City of Tualatin	83%	93%	80%
The Federal Government	35%	33%	43%
The State Government	37%	38%	41%
Clackamas County Government	32%	38%	55%
Washington County Government	49%	47%	56%

Question 13: Contact with City Employees (Percent "yes")			
	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Have you had any in-person or phone contact with an employee of the City of Tualatin within the last 12 months (including police, receptionists, planners or any others)?	58%	47%	56%

Question 14: City Employees (Percent "excellent" or "good")			
What was your impression of the employee(s) of the City of Tualatin in your most recent contact?	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Knowledge	89%	90%	90%
Responsiveness	87%	88%	88%
Courtesy	92%	95%	84%
Overall impression	86%	85%	84%

Question 15: Government Performance (Percent "excellent" or "good")			
Please rate the following categories of Tualatin government performance:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
The value of services for the taxes paid to Tualatin	57%	59%	59%
The overall direction that Tualatin is taking	68%	77%	71%
The job Tualatin government does at welcoming citizen involvement	64%	63%	57%
The job Tualatin government does at listening to citizens	56%	44%	55%

Question 16: Recommendation and Longevity (Percent "somewhat" or "very" likely)			
Please indicate how likely or unlikely you are to do each of the following:	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
Recommend living in Tualatin to someone who asks	96%	94%	93%
Remain in Tualatin for the next five years	92%	86%	75%

Question 17: Impact of the Economy (Percent "somewhat" or "very" positive)			
	Area		
	Southwest Tualatin	Northwest Tualatin	East Tualatin
What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:	15%	19%	20%

The National Citizen Survey, by the National Research Center, Inc.

MEMORANDUM
CITY OF TUALATIN

TO: Sherilyn Lombos, City Manager

FROM: Carina Christensen
Assistant to the City Manager

DATE: November 2, 2009

SUBJECT: Citizen Survey Options

This memorandum presents analysis on options for a citizen survey. Conducting a biennial survey is the starting point for a performance management program. This will allow us to gather baseline information from which to measure future performance. It will also assist with budget planning. Conducting a citizen survey would also satisfy one the council's goals in the current Strategic Management Plan (Goal 6, #1). Goal 6 states, "Ensure people feel safe in our community." Objective number one within this goal explains, *"Create a community feedback mechanism to determine resident's safety concerns."* The proposed citizen survey will be a community feedback mechanism that will include questions about citizen's safety concerns. This will create a baseline of information from which the Police Department can then move forward.

Below are four survey options for the City of Tualatin. You will see one is a mailed survey from the National Research Center and the others are local organizations that conduct phone surveys. According to the ICMA Special Report and their collection of surveys from around the country, they "found that the mailed survey was the most popular means of contacting residents" (42).

There are some distinct differences between mailed and phone surveys. When deciding which method to use, it is important to "consider cost, speed, and accuracy" (ICMA Special Report, 42). The survey options below all fall within the City's budgeted cost range of $10,000-$15,000; however, there are differences in each of the surveys for that amount. With regard to speed, the phone surveys are the quickest method. However, all of the survey options below will be completed by late February/early March if we begin the process by mid November.

Accuracy is a significant issue in surveys. "Response rate influences the accuracy of all surveys and for every method of citizen contact, survey coordinators must deal with less than universal response" (ICMA 43). After speaking with both the local companies listed below and the National Research Center, all are dealing with response rate issues regarding phone surveys and mail surveys. Campbell DeLong does phone surveys and

mentioned that cell phone users are becoming an increasing problem. Davis, Hibbits & Midghall report that 34% of 18-34 year olds are cell phone only users. Moore Information does not have any method to account for the loss of cell phone users in the survey. They also mentioned that it is becoming increasingly difficult to get people to answer their phones as people are trending toward not wanting to be bothered via telephone.

The mail survey has response rate issues with people not necessarily filling them out correctly or just not completing the survey. In order to get a higher response rate with mail surveys, it is recommended that the City promote the survey in various ways such as through the newsletter, online, flyers and other marketing tools.

In order to overcome the response rate issue, all organizations, including some of the phone companies listed below, are now weighting results. The primary objective of weighting survey data is to make the survey sample reflective of the larger population of the community. The National Research Center does this by: "1) reviewing the sample demographics and comparing them to the population norms from the most recent Census or other sources and 2) comparing the responses to different questions for demographic subgroups. The demographic characteristics that are least similar to the Census and yield the most different results are the best candidates for data weighting. A third criterion sometimes used is the importance that the community places on a specific variable. For example, if a jurisdiction feels that accurate race representation is key to staff and public acceptance of the study results, additional consideration will be given in the weighting process to adjusting the race variable" (NRC, Englewood Survey Report, 84).

"A special software program using mathematical algorithms is used to calculate the appropriate weights...[but] the [data weighting] process actually begins at the point of sampling. Knowing that residents in single family dwellings are more likely to respond to a mail survey, NRC oversamples residents of multi-family dwellings to ensure their proper representation in the sample data. Rather than giving all residents an equal chance of receiving the survey, this is systematic, stratified sampling, which gives each resident of the jurisdiction a known chance of receiving the survey (and apartment dwellers, for example, a greater chance than single family home dwellers). As a consequence, results must be weighted to recapture the proper representation of apartment dwellers" (NRC, Englewood Survey Report, 84).

Listed below are the survey options for Tualatin and more specific information about each one. There are trade-offs but staff believes that option one will provide valuable information and analysis for Tualatin as well as setting a baseline for future surveys.

1. ICMA and the National Research Center's **"National Citizen Survey."** http://www.n-r-c.com/

   The National Research Center is based in Boulder, Colorado. It provides a variety of survey options for clients. For local government, it teamed with ICMA to create the "National Citizen Survey." The National Citizen Survey was created in 2000 and now over 500 cities in over 30 states have used the survey.
   - Base of $9,900 but has additional options (see price sheet)

- It is a mailed survey
- NRC mails out 1200 surveys with postage paid return envelopes.
- They mail out two reminder postcards to fill out the survey
- Included in the basic cost is a comparison to all the cities in their database
- For a fee we can select a region or city size to compare our results with to have a more narrow scope of comparison.
- They weight the results in order to make the survey sample reflective of the larger population of the community.
- They provide a detailed comprehensive survey that can be used as a baseline for future years.

2. **Campbell DeLong** http://www.cdri.com/

- They are a local company.
- Lake Oswego has used Campbell DeLong for over 10 years.
- Costs are higher than other two comparison companies that provide phone surveys.
- Report and analysis provided for an extra fee.
- No random survey for $10,000-$15,000 range. They purchase a call list. This means that people have to be listed in order to be eligible to receive a survey. This can leave out anyone not listed in the phone book, anyone new to the area not yet with a phone number and leaves out all cell phone users.

3. **Davis, Hibbits & Midghall** http://www.dhmresearch.com

- They are a local company.
- We have used them in the past and are familiar with them.
- They conduct phone surveys.
- They have conducted many surveys within the Portland metro region and can provide comparisons to those cities (however, this can only be done if the same questions were asked in other city's surveys. We would have to work with them on this). Other cities would have to release their data to us as DH&M does not own the data.
- They conduct the entire survey. No staff time is used except to work with them in the beginning on questions to ask.
- It is in the same price range as other similar organizations that conduct surveys: $10,000-$20,000.
- The survey would be a telephone survey of 300 residents. This number allows for only a maximum 25% response rate. Telephone surveys have increasingly shown that they are becoming outdated and less reliable because they do not call cell phone users. With the blocked call technology and caller ID now available it can be difficult to get specific age groups to respond.
- It would be a maximum 10 minute interview on the phone. This may not allow for an extensive survey.

4. **Moore Information** http://www.moore-info.com/

- They are a local company.
- They conduct phone interviews.
- They can craft a survey for us for $10,000-$15,000.
- It would include 200-300 residents.
- This estimate does not include cell phone users. Adding in a certain number of cell phone users would significantly increase the cost of the survey.
- City staff would have to work with Moore to create goals of the survey, questions, etc.
- Cannot provide comparisons to other cities as they do not own the data.

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: April 12, 2010

SUBJECT: APPROVAL OF A NEW LIQUOR LICENSE APPLICATION FOR MIO GELATO RESTAURANT

ISSUE BEFORE THE COUNCIL:
The issue before the Council is to approve a new liquor license application for Mio Gelato Restaurant.

RECOMMENDATION:
Staff respectfully recommends that the Council approve endorsement of the liquor license application for Mio Gelato Restaurant.

EXECUTIVE SUMMARY:
Mio Gelato Restaurant has submitted a new liquor license application for Limited On-Premises Sales. The business is located at 7291 SW Bridgeport Road. The application is in accordance with provisions of Ordinance No. 680-85 which established a procedure for review of liquor licenses by the Council.

Ordinance No. 680-85 establishes procedures for liquor license applicants. Applicants are required to fill out a City application form, from which a review by the Police Department is conducted, according to standards and criteria established in Section 6 of the ordinance. The Police Department has reviewed and signed off on this application.

According to the provisions of Section 5 of Ordinance No. 680-85 a member of the Council or the public may request a public hearing on any of the liquor license requests. If such a public hearing request is made, a hearing will be scheduled and held on the license. It is important that any request for such a hearing include reasons for said hearing.

FINANCIAL IMPLICATIONS:
A fee has been paid by the applicant.

Attachments:
1. Vicinity Map
2. OLCC License Types
3. Liquor License Application

Mio Gelato - 7291 SW Bridgeport Rd, Tigard, OR 97224

TUALGIS

OREGON LIQUOR CONTROL COMMISSION
LICENSE TYPES & PRIVILEGES

Brewery – public house
Allows the manufacture & sale of malt beverages to wholesalers, & the sale of malt beverages, wine & cider for consumption on or off the premises. [ORS 471.200]

Brewery
Allows the manufacture, importation, storage, transportation & wholesale sale of malt beverages to OLCC licensees. Malt beverages brewed on the premises may be sold for consumption on the premises & sold in kegs to the public. [ORS 471.220] designates a licensee that does not allow tastings or other on premises consumption.

Certificate of Approval
This certificate allows an out-of-state manufacturer, or an importer of foreign wine or malt beverages, to import wine & malt beverages to Oregon licensees. [ORS 471.289]

Distillery
Allows the holder to import, manufacture, distill, rectify, blend, denature & store distilled spirits. A distillery that produces distilled liquor may permit tastings by visitors. [ORS 471.230]

Direct Shipper Permit
Allows manufacturers & retailers to ship wine & cider directly to Oregon residents for their personal use. [ORS 471.282]

Full On Premises Sales
Allows the sale & service of distilled spirits, malt beverages & wine for consumption on the licensed premises. Also allows licensees who are pre-approved to cater events off of the licensed premises [ORS 471.175] license sub-type designates the type of business licensed: F-CAT- caterer; F-CLU- private club; F-COM - commercial establishment; F-PC - passenger carrier; F-PL - other public location.

Growers Sales Privilege
Allows the importation, storage, transportation, export, & wholesale & retail sales of wines made from fruit or grapes grown in Oregon [ORS 471.227]. Designates a licensee that does not allow tastings or other on premises consumption.

Limited On Premises Sales
Allows the sale of malt beverages, wine & cider for consumption on the licensed premises & the sale of kegs of malt beverages for off premises consumption. Also allows licensees who are pre-approved to cater events off of the licensed premises. [ORS 471.178]

Off Premises Sales
Allows the sale of malt beverages, wine & cider in factory sealed containers for consumption off the licensed premises & allows approved licensees to offer sample tasting of malt beverages, wine & cider. [ORS 471.186]

Warehouse
Allows the storage, importing, exporting, bottling, producing, blending & transporting of wine & malt beverages. [ORS 471.242]

Wholesale Malt Beverage & Wine
Allows the importation, storage, transportation & wholesale sale of malt beverages & wine to OLCC licensees & limited retail sales to the public (dock sales). [ORS 471.235]

Wine Self Distribution Permit
Allows manufacturers to sell & ship wine & cider produced by the manufacturer directly to Oregon retailers for resale to consumers. May ship to businesses which have an OLCC endorsement to receive the shipments. [ORS 471.274]

Winery
Allows the licensee to import, bottle, produce, blend, store, transport & export wines, & allows wholesale sales to OLCC & licensees, & retail sales of malt beverages & wine for consumption on or off the licensed premises.[ORS 471.223]

PAID
MAR 29 2010
CITY OF TUALATIN

CITY OF TUALATIN
LIQUOR LICENSE APPLICATION

Date 3-24-2010

IMPORTANT: This is a three-page form. **You are required to complete all sections of the form.** If a question does not apply, please indicate N/A. Please include full names (last, first middle) and full dates of birth (month/day/year). Incomplete forms shall receive an unfavorable recommendation.
Thank you for your assistance and cooperation.

SECTION 1: TYPE OF APPLICATION

- [x] *Original* (New) Application - $100.00 Application Fee.
- [ ] *Change in Previous Application* - $75.00 Application Fee.
- [ ] *Renewal of Previous License* - $35.00 Application Fee. Applicant must possess current business license. License # _____
- [ ] *Temporary License* - $35.00 Application Fee.

SECTION 2: DESCRIPTION OF BUSINESS

Name of business(dba): Mio Gelato

Business address: 7291 SW Bridgeport Rd City: Tigard State: OR Zip Code: 97224

Telephone #: (503) 241-9300 Fax #: (503) 241-9301

Name(s) of business manager(s): First Robert Middle _____ Last Lightman

Date of birth [redacted] Social Security # [redacted] ODL# [redacted] M X F ___

Home address: [redacted] City: Portland State: OR Zip Code: 97209
(attach additional pages if necessary)

Type of business: Restaurant / Gelataria

Type of food served: Sandwiches, Pastries, Salads, Coffee, Gelato

Type of entertainment (dancing, live music, exotic dancers, etc.): Recorded Music Only

Days and hours of operation: M-Th 9-9, F 9-10, Sat 9-11, Sun 11-11

Food service hours: Breakfast: any Lunch: any Dinner: any

Restaurant seating capacity: 30 Outside or patio seating capacity: N/A

How late will you have outside seating? 11pm How late will you sell alcohol? 11pm

How many full-time employees do you have? _____ Part-time employees? _____

SECTION 3: DESCRIPTION OF LIQUOR LICENSE

Name of *Individual, Partnership, Corporation, LLC,* or *Other* applicants: Lightman Barnes, LLC

Type of liquor license (refer to OLCC form): Limited On-Premise Sales

Form of entity holding license (*check one and answer all related applicable questions*):

☐ **INDIVIDUAL:** *If this box is checked, provide full name, date of birth, and residence address.*
Full name: _____ Date of birth: _____
Residence address: _____

☐ **PARTNERSHIP:** *If this box is checked, provide full name, date of birth and residence address for each partner. If more than two partners exist, use additional pages. If partners are not individuals, also provide for each partner a description of the partner's legal form and the information required by the section corresponding to the partner's form.*
Full name: _____ Date of birth: _____
Residence address: _____
Full name: _____ Date of birth: _____
Residence address: _____

☒ **CORPORATION:** *If this box is checked, complete (a) through (c).*
(a) Name and business address of registered agent.
Full name: Lightman Barnes, LLC
Business address: 838 NW 23rd Avenue, Portland, OR 97210

(b) Does any shareholder own more than 50% of the outstanding shares of the corporation? If yes, provide the shareholder's full name, date of birth, and residence address.
Full name: _____ Date of birth: _____
Residence address: _____

(c) Are there more than 35 shareholders of this corporation? ____ *Yes* X *No. If 35 or fewer shareholders, identify the corporation's president, treasurer, and secretary by full name, date of birth, and residence address.*
Full name of president: Robert Lightman Date of birth: [redacted]
Residence address: [redacted], Portland, OR, 97209
Full name of treasurer: _____ Date of birth: _____
Residence address: _____
Full name of secretary: Denise Barnes Date of birth: [redacted]
Residence address: [redacted], Portland, OR, 97209

☐ **LIMITED LIABILITY COMPANY:** *If this box is checked, provide full name, date of birth, and residence address of each member. If there are more than two members, use additional pages to complete this question. If members are not individuals, also provide for each member a description of the member's legal form and the information required by the section corresponding to the member's form.*
Full name: _____ Date of birth: _____
Residence address: _____
Full name: _____ Date of birth: _____
Residence address: _____

☐ **OTHER:** *If this box is checked, use a separate page to describe the entity, and identify with reasonable particularity every entity with an interest in the liquor license.*

SECTION 4: APPLICANT SIGNATURE

A false answer or omission of any requested information on any page of this form shall result in an unfavorable recommendation.

Signature of Applicant _____ Date 3/27/10

For City Use Only

Sources Checked:
☑ DMV by MG ☑ LEDS by MG ☑ TuPD Records by MG
☑ Public Records by MG

It is recommended that this application be:

☒ Granted

☐ Denied
Cause of unfavorable recommendation: _____

Signature _____ Date 3/31/10

Kent W. Barker
Chief of Police
Tualatin Police Department

PAID
MAR 29 2010
CITY OF TUALATIN

CITY OF TUALATIN
LIQUOR LICENSE APPLICATION

Date 3-24-2010

IMPORTANT: This is a three-page form. **You are required to complete all sections of the form**. If a question does not apply, please indicate N/A. Please include full names (last, first middle) and full dates of birth (month/day/year). Incomplete forms shall receive an unfavorable recommendation.

Thank you for your assistance and cooperation.

SECTION 1: TYPE OF APPLICATION

- [x] *Original* (New) Application - $100.00 Application Fee.
- [ ] *Change in Previous Application* - $75.00 Application Fee.
- [ ] *Renewal of Previous License* - $35.00 Application Fee. Applicant must possess current business license. License # _____
- [ ] *Temporary License* - $35.00 Application Fee.

SECTION 2: DESCRIPTION OF BUSINESS

Name of business(dba): Mio Gelato

Business address: 7291 SW Bridgeport Rd City: Tigard State: OR Zip Code: 97224

Telephone #: (503) 241-9300 Fax #: (503) 241-9301

Name(s) of business manager(s): First Robert Middle _____ Last Lightman

Date of birth 03-20-1948 Social Security # 068-40-5427 ODL# 2058902 M X F ____

Home address: 1410 NW Kearney #1112 City: Portland State: OR Zip Code: 97209
(attach additional pages if necessary)

Type of business: Restaurant / Gelataria

Type of food served: Sandwiches, Pastries, Salads, Coffee, Gelato

Type of entertainment (dancing, live music, exotic dancers, etc.): Recorded Music Only

Days and hours of operation: M-Th 9-9, F 9-10, Sat 9-11, Sun 11-11

Food service hours: Breakfast: any Lunch: any Dinner: any

Restaurant seating capacity: 30 Outside or patio seating capacity: N/A

How late will you have outside seating? 11pm How late will you sell alcohol? 11pm

How many full-time employees do you have? _____ Part-time employees? _____

SECTION 3: DESCRIPTION OF LIQUOR LICENSE

Name of *Individual, Partnership, Corporation, LLC,* or *Other* applicants: Lightman Barnes, LLC

Type of liquor license (refer to OLCC form): Limited On-Premise Sales

Form of entity holding license (*check one and answer all related applicable questions*):

☐ **INDIVIDUAL:** *If this box is checked, provide full name, date of birth, and residence address.*
Full name:_____ Date of birth:_____
Residence address:_____

☐ **PARTNERSHIP:** *If this box is checked, provide full name, date of birth and residence address for each partner. If more than two partners exist, use additional pages. If partners are not individuals, also provide for each partner a description of the partner's legal form and the information required by the section corresponding to the partner's form.*
Full name:_____ Date of birth:_____
Residence address:_____
Full name:_____ Date of birth:_____
Residence address:_____

☒ **CORPORATION:** *If this box is checked, complete (a) through (c).*
(a) Name and business address of registered agent.
Full name: Lightman Barnes, LLC
Business address: 838 NW 23rd Avenue, Portland, OR 97210

(b) Does any shareholder own more than 50% of the outstanding shares of the corporation? If yes, provide the shareholder's full name, date of birth, and residence address.
Full name:_____ Date of birth:_____
Residence address:_____

(c) Are there more than 35 shareholders of this corporation?____Yes_X_No. If 35 or fewer shareholders, identify the corporation's president, treasurer, and secretary by full name, date of birth, and residence address.
Full name of president: Robert Lightman Date of birth: 03-20-1948
Residence address: 1410 NW Kearney #1112, Portland, OR, 97209
Full name of treasurer:_____ Date of birth:_____
Residence address:_____
Full name of secretary: Denise Barnes Date of birth: 11-13-1955
Residence address: 1410 NW Kearney #1112, Portland, OR, 97209

☐ **LIMITED LIABILITY COMPANY:** *If this box is checked, provide full name, date of birth, and residence address of each member. If there are more than two members, use additional pages to complete this question. If members are not individuals, also provide for each member a description of the member's legal form and the information required by the section corresponding to the member's form.*
Full name:_____ Date of birth:_____
Residence address:_____
Full name:_____ Date of birth:_____
Residence address:_____

☐ **OTHER:** *If this box is checked, use a separate page to describe the entity, and identify with reasonable particularity every entity with an interest in the liquor license.*

SECTION 4: APPLICANT SIGNATURE

A false answer or omission of any requested information on any page of this form shall result in an unfavorable recommendation.

Signature of Applicant _____ Date 3/27/10

For City Use Only

Sources Checked:
☑ DMV by MG ☑ LEDS by MG ☑ TuPD Records by MG

☑ Public Records by MG

It is recommended that this application be:

☒ Granted

☐ Denied
Cause of unfavorable recommendation: _____

Signature _____ Date 3/31/10

Kent W. Barker
Chief of Police
Tualatin Police Department

OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

COPY

PLEASE PRINT OR TYPE

Application is being made for:

LICENSE TYPES

- ☐ Full On-Premises Sales ($402.60/yr)
  - ☐ Commercial Establishment
  - ☐ Caterer
  - ☐ Passenger Carrier
  - ☐ Other Public Location
  - ☐ Private Club
- ☒ Limited On-Premises Sales ($202.60/yr)
- ☐ Off-Premises Sales ($100/yr)
  - ☐ with Fuel Pumps
- ☐ Brewery Public House ($252.60)
- ☐ Winery ($250/yr)
- ☐ Other: _____

ACTIONS

- ☐ Change Ownership
- ☒ New Outlet
- ☐ Greater Privilege
- ☐ Additional Privilege
- ☐ Other _____

Applying as:

☐ Limited Partnership ☒ Corporation ☐ Limited Liability Company ☐ Individuals

FOR CITY AND COUNTY USE ONLY

The city council or county commission:

CITY OF TUALATIN, OR
(name of city or county)

recommends that this license be:

Granted ☒X Denied ☐

By: _____ 4-12-2010
(signature) (date)

Name: Lou Ogden

Title: Mayor

OLCC USE ONLY

Application Rec'd by: M. Shaw

Date: 3/24/10

90-day authority: ☐ Yes ☒ No

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

① Lightman Barnes, Inc ③ _____ ✓ SOS

② _____ ④ _____

2. Trade Name (dba): Mio Gelato

3. Business Location: 7291 ~~SW~~ SW Bridgeport Rd, Tigard, Washington, OR, 97224
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: 838 NW 23rd Avenue, Portland, OR, 97210
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: (503) 241-9300 (503) 241-9301
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? ☐Yes ☒No

7. If yes to whom: N/A Type of License: N/A

8. Former Business Name: N/A

9. Will you have a manager? ☒Yes ☐No Name: Shawon Neal s/e 7/14
(manager must fill out an individual history form)

10. What is the local governing body where your business is located? Tualatin (mslo)
(name of city or county)

11. Contact person for this application: Christopher Eddy (503) 926-3343
(name) (phone number(s))

838 NW 23rd Avenue, Portland, OR 97210 (503) 241-9301 chris@mio-gelato.com
(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

① _____ Date 3/10/10 ③ _____ Date _____

② _____ Date _____ ④ _____ Date _____

OREGON LIQUOR CONTROL COMMISSION

CORPORATION QUESTIONNAIRE

COPY

● **See section 2 of Guide for help with this form**

Please Print or Type

Corporation Name: Lightman Barnes, Inc Year Incorporated: 2002

Trade Name (dba): Mio Gelato

Business Location Address: 838 NW 23rd Avenue

City: Portland ZIP Code: 97210

List Corporate Officers:

(name)	(title)
Robert Lightman	President
Denise Barnes	Secretary

List Board of Directors:

(name) Robert Lightman
Denise Barnes

List Stockholders: (Note: If any stockholder is another legal entity, that entity may also need to complete another Corporation Questionnaire. See Liquor License Application Guide for more information.)

Stockholders:	Number of Shares Held:
Robert Lightman	50,000 (50%)
Denise Barnes	50,000 (50%)

Number of Stock Shares:

Issued: 100,000

Unissued: 0

Total Shares Authorized to Issue: 0

Server Education Designee: Beth Waldrip **DOB:** 6-23-1977
(See Liquor License Application Guide for more information)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Officer's Signature: _____ President **Date:** 3/10/10
(name) (title)

1-800-452-OLCC (6522)

OREGON LIQUOR CONTROL COMMISSION
INDIVIDUAL HISTORY

COPY

PLEASE PRINT OR TYPE

YOU MUST ANSWER ALL QUESTIONS ON THIS FORM. IF THE QUESTION DOES NOT APPLY, WRITE N/A IN THE SPACE. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Trade Name (d.b.a.): Mio Gelato **City:** Portland

1. Name: Lightman (last) Robert (first) I (middle)
2. Other names used (maiden, other): N/A
3. Residence Address: 1410 NW Kearney #1112 (number and street), Portland (city), OR (state) 97209 (ZIP code)
4. Home Phone: (503) 221-0771 Business Phone: (503) 241-9300
5. *SSN: 068-40-5427 Place of Birth: NY, USA (State/Country) DOB: 03 (mm) / 20 (dd) / 1948 (yyyy) Sex: M X F
6. Driver License or State ID #: 2058902 State: OR Spouse's name: N/A
7. List all states, other than Oregon, where you have lived during the past ten years: N/A
8. Do you currently hold, or have you ever held a liquor license in this or any other state? ___Yes X No
   If yes, when, where and name of premises?
9. In the past twelve years, have you been convicted of **any** violation, misdemeanor or felony? ___Yes X No
   If yes, what, when and where? traffic - speeding / seat belt.
10. Have you ever entered into a diversion agreement? ___Yes X No
    If yes, when and where?

OSP/DMV Search Completed MAR 15 2010

11. Do you have any arrests or citations that have not been resolved? ___Yes X No
    If yes, arrested/cited for: ___ Date ___ County/City/State/
12. If you are applying for a retail liquor license:
    a. Do you have any financial interest, direct or indirect, in any manufacturer or distributor of alcohol? ___Yes X No **If yes**, what and where:
    b. Does any person having a financial or ownership interest in a manufacturer or distributor have an interest in, or potential claim upon your business or premises, for instance through investment, a loan, lease or contract? ___Yes X No **If yes**, who?
13. Have you ever had a warning, violation, suspension, fine, cancellation or refusal as a licensee or service permittee, in Oregon or any other state? ___Yes X No **If yes**, when: ___ where:

INITIALS:

I UNDERSTAND THE OLCC WILL USE THE ABOVE INFORMATION TO CHECK FOR CRIMINAL RECORDS. I UNDERSTAND IF MY ANSWERS ARE NOT TRUE AND COMPLETE, THE OLCC MAY DENY MY LICENSE APPLICATION.

Applicant Signature: ___ **Date:** 3/10/10

***SOCIAL SECURITY NUMBER DISCLOSURE** As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). The OLCC will refuse a license to any applicant or licensee who fails to provide his/her SSN. Your SSN will be used only for child support enforcement purposes unless you sign below.

Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)). If you consent to these uses, please sign here:

Applicant Signature: ___ **Date:** 3/10/10

OREGON LIQUOR CONTROL COMMISSION

INDIVIDUAL HISTORY

COPY

PLEASE PRINT OR TYPE

YOU MUST ANSWER ALL QUESTIONS ON THIS FORM. IF THE QUESTION DOES NOT APPLY, WRITE N/A IN THE SPACE. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Trade Name (d.b.a.): Mio Gelato **City:** Portland

1. Name: Barnes (last) Denise (first) Kay (middle)
2. Other names used (maiden, other): Hurford
3. Residence Address: 1410 NW Kearney #1112 (number and street), Portland (city), OR (state), 97209 (ZIP code)
4. Home Phone: (503) 221-0777 Business Phone: (503) 241-9300
5. *SSN: 542-66-2476 Place of Birth: OR, USA (State/Country) DOB: 11 / 13 / 1955 (mm / dd / yyyy) Sex: M ___ F X
6. Driver License or State ID #: 1913788 State: OR Spouse's name: N/A
7. List all states, other than Oregon, where you have lived during the past ten years: N/A
8. Do you currently hold, or have you ever held a liquor license in this or any other state? ___Yes X No
   If yes, when, where and name of premises? ___
9. In the past twelve years, have you been convicted of **any** violation, misdemeanor or felony? ___Yes X No
   If yes, what, when and where? ___
10. Have you ever entered into a diversion agreement? ___Yes X No
    If yes, when and where? ___
11. Do you have any arrests or citations that have not been resolved? ___Yes X No
    If yes, arrested/cited for: ___ Date ___ County/City/State/ ___
12. If you are applying for a retail liquor license:
    a. Do you have any financial interest, direct or indirect, in any manufacturer or distributor of alcohol? ___Yes X No **If yes**, what and where: ___
    b. Does any person having a financial or ownership interest in a manufacturer or distributor have an interest in, or potential claim upon your business or premises, for instance through investment, a loan, lease or contract? ___Yes X No **If yes**, who? ___
13. Have you ever had a warning, violation, suspension, fine, cancellation or refusal as a licensee or service permittee, in Oregon or any other state? ___Yes X No **If yes**, when: ___ where: ___

OSP/DMV Search Completed MAR 15 2010

INITIALS:

I UNDERSTAND THE OLCC WILL USE THE ABOVE INFORMATION TO CHECK FOR CRIMINAL RECORDS. I UNDERSTAND IF MY ANSWERS ARE NOT TRUE AND COMPLETE, THE OLCC MAY DENY MY LICENSE APPLICATION.

Applicant Signature: Denise Barnes **Date:** 3/11/10

***SOCIAL SECURITY NUMBER DISCLOSURE** As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). The OLCC will refuse a license to any applicant or licensee who fails to provide his/her SSN. Your SSN will be used only for child support enforcement purposes unless you sign below.

Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)). If you consent to these uses, please sign here:

Applicant Signature: ___ **Date:** ___

OREGON LIQUOR CONTROL COMMISSION

BUSINESS INFORMATION

COPY

Please Print or Type

Applicant Name: Lightman Barnes, Inc Phone: (503) 241-9300

Trade Name (dba): Mio Gelato

Business Location Address: 7291 SW Bridgeport Road

City: Tigard ZIP Code: 97224

DAYS AND HOURS OF OPERATION

outside seating/patio

Business Hours:

Sunday	11	to	11
Monday	9	to	9
Tuesday	9	to	9
Wednesday	9	to	9
Thursday	9	to	9
Friday	9	to	10
Saturday	9	to	11

Outdoor Area Hours: ~~N/A~~

Sunday	same	to	same
Monday		to	
Tuesday		to	
Wednesday		to	
Thursday		to	
Friday		to	
Saturday		to	

The outdoor area is used for: ~~N/A~~

☒ Food service Hours: _____ to _____

☒ Alcohol service Hours: _____ to _____

☐ Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

_____ (Investigator's Initials)

Seasonal Variations: ☐ Yes ☒ No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- ☐ Live Music
- ☒ Recorded Music
- ☐ DJ Music
- ☐ Dancing
- ☐ Nude Entertainers
- ☐ Karaoke
- ☐ Coin-operated Games
- ☐ Video Lottery Machines
- ☐ Social Gaming
- ☐ Pool Tables
- ☐ Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

N/A

Sunday		to	
Monday		to	
Tuesday		to	
Wednesday		to	
Thursday		to	
Friday		to	
Saturday		to	

SEATING COUNT

Restaurant: 30 Outdoor: N/A

Lounge: N/A Other (explain): N/A

Banquet: N/A Total Seating: 30

OLCC USE ONLY

Investigator Verified Seating: ___(Y) X (N)

Investigator Initials: mlo

Date: 3/24/10

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: _____ **Date:** 3/10/10

1-800-452-OLCC (6522)

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

STAFF REPORT
CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Kent W. Barker, Chief of Police

DATE: April 12, 2010

SUBJECT: RESOLUTION TO RENEW AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON, AND THE CITY OF PORTLAND FOR TRANSIT POLICE SERVICES

ISSUE BEFORE THE COUNCIL:
The adoption of this resolution will renew an Intergovernmental Agreement that was first adopted on September 28, 2009. This agreement is with the Transportation District and the City of Portland to continue to have a Tualatin Police Officer assigned to the Transit Police Division and accept funds to pay for the Police Officer's salary, benefits, and other special equipment and overhead costs.

RECOMMENDATION:
It is recommended that this agreement be approved to allow the continued participation of the Tualatin Police Department on the Transit Police Division West Side Team.

EXECUTIVE SUMMARY:
The TriMet Westside Express Service (WES) commuter trains travels through the City of Tualatin. These trains directly link with the MAX light rail system and the other bus transportation centers and stops that are throughout the City of Tualatin and the Portland Metropolitan area.

In the spring of 2008, the Washington County Sheriff and the Chiefs for the Police Departments within Washington County met with TriMet officials and expressed our concerns about how the Transit Police Division was conducting enforcement actions with the transit systems throughout the region. It was our recommendation to develop an Interagency "West Side Team" consisting of officers from the Washington County Agencies and to primarily focus on transit issues within Washington County, and not in the downtown Portland area or other counties in the area.

TriMet agreed to the concept and entered into an Intergovernmental Agreement with Hillsboro, Cornelius, Forest Grove, Washington County, Beaverton, Tigard, and Tualatin.

This agreement identifies the expected service levels, operations, agency cooperation, and the reimbursement of costs. In summary, TriMet will pay the City of Tualatin 105% of the total costs for one of our police officers to participate on this interagency team.

This agreement will benefit the City of Tualatin by having one single officer on the team, yet have a team of eight officers available to us if we were to have an issue with any of our transit locations, including the WES station. The interagency cooperation within Washington County has always been successful and this is another opportunity for our City to cooperate with other cities within the county to help our citizens feel safe on any type of public transportation they wish to use.

The West Side Team will share intelligence information with the other participating agencies who are involved with the Transit Police Division and our officer will receive valuable information and safety alerts from the other participating agencies.

This Agreement will be in effect until June 30, 2011. Thereafter, the Agreement will automatically renew for successive one-year terms through June 30, 2015, unless terminated sooner under the terms of the Agreement.

FINANCIAL IMPLICATIONS:
This agreement would provide reimbursement for 105% of actual costs for our participating officer. We would be required to submit a monthly bill to the Portland Police Bureau and we would be reimbursed on a monthly basis.

Attachments:
A. Resolution
B. Intergovernmental Agreement

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON, AND THE CITY OF PORTLAND FOR TRANSIT POLICE SERVICES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Council approves and accepts the attached Intergovernmental Agreement between the Tri-County Metropolitan Transportation District of Oregon and the City of Portland for transit police services.

Section 2. The Mayor and the City Recorder are authorized and directed to execute the Intergovernmental Agreement on behalf of the City of Tualatin.

Section 3. The Mayor or the Mayor's designee is further authorized to enter into memoranda of understanding relating to the provision transit police services of the Intergovernmental Agreement with the Metropolitan Transit District and the City of Portland so long as the terms of any such memorandum of understanding are consistent with the terms of the Agreement and all of the parties to the understanding are other units of local government that have agreed to be bound by the terms of the attached agreement.

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

APPROVED AS TO LEGAL FORM

Brenda L. Braden
CITY ATTORNEY

RESOLUTION NO. 4967-10

A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON, AND THE CITY OF PORTLAND FOR TRANSIT POLICE SERVICES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Council approves and accepts the attached Intergovernmental Agreement between the Tri-County Metropolitan Transportation District of Oregon and the City of Portland for transit police services.

Section 2. The Mayor and the City Recorder are authorized and directed to execute the Intergovernmental Agreement on behalf of the City of Tualatin.

Section 3. The Mayor or the Mayor's designee is further authorized to enter into memoranda of understanding relating to the provision transit police services of the Intergovernmental Agreement with the Metropolitan Transit District and the City of Portland so long as the terms of any such memorandum of understanding are consistent with the terms of the Agreement and all of the parties to the understanding are other units of local government that have agreed to be bound by the terms of the attached agreement.

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO LEGAL FORM

Brenda L. Braden
CITY ATTORNEY

ATTEST:

BY _____
City Recorder

INTERGOVERNMENTAL AGREEMENT
AMONG THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON, THE CITY OF PORTLAND AND THE CITY OF TUALATIN FOR TRANSIT POLICE SERVICES
Contract No. 10-0822

This Agreement is entered into among the Tri-County Metropolitan Transportation District of Oregon (TriMet), the City of Portland (Portland) and the City of Tualatin, pursuant to authority granted in ORS Chapter 190.

RECITALS

1. TriMet, Portland and the City of Tualatin ("the parties") seek to expand the TriMet Transit Police Division to increase safety and security operations on the TriMet transit system, in particular on the Westside MAX and agree that a focused presence of additional police personnel on the Westside MAX and transit system would be an effective measure to expand and enhance transit system safety and security.

2. The parties have established a Westside TriMet Transit Police community policing program to expand and enhance safety and security on the transit system and Westside MAX.

AGREEMENT

The parties agree as follows:

1. TERM: The initial term of this Agreement shall be from July 1, 2010 through June 30, 2011. Thereafter, this Agreement will automatically renew for successive one-year terms through June 30, 2015, unless terminated sooner under the terms of this Agreement.

2. RESPONSIBILITIES OF PARTIES: See attached Exhibits 1 through 4.

3. TERMINATION

   a. Any party may terminate this Agreement for its convenience and without penalty by giving the other parties thirty (30) days written notice of its intention to terminate.

   b. If TriMet is unable to appropriate sufficient monies to pay the City of Tualatin for their services under this Agreement, TriMet must notify the City of Tualatin and Portland and this Agreement shall automatically terminate as of the end of the last fiscal year for which such appropriations are available.

   c. Any obligations arising prior to the date of termination survive the termination, including any obligation to defend, indemnify and hold harmless any other jurisdiction.

4. INDEMNIFICATION:

Portland and the City of Tualatin will be responsible for the work of the officers assigned to the TriMet Transit Police Division.

Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, the City of Tualatin shall indemnify, defend and hold harmless TriMet and Portland from and against all liability, loss, and costs arising out of or resulting from the acts of the City of Tualatin, its officers, employees, and agents in the performance of this Agreement. Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, TriMet shall indemnify, defend, and hold harmless the City of Tualatin and Portland from and against all liability, loss, and costs arising out of or resulting from the acts of TriMet, its officers, employees, and agents in the performance of this Agreement. Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, Portland shall indemnify, defend, and hold harmless the City of Tualatin and TriMet from and against all liability, loss, and costs arising out of or resulting from the acts of Portland, its officers, employees, and agents in the performance of this Agreement.

5. INSURANCE: Each party shall be responsible for providing workers' compensation insurance for their respective employees, as required by law, and may elect to commercially insure or self insure for any other liabilities assumed under this Agreement.

6. ADHERENCE TO LAW: Each party must comply with all federal, state, and local laws and ordinances applicable to this Agreement.

7. ACCESS TO RECORDS: Each party must have access to the books, documents, and other records of the other parties related to this Agreement for the purpose of examination, copying, and audit, unless otherwise limited by law.

8. SUBCONTRACTOR AND ASSIGNMENT: No party shall subcontract or assign any part of this Agreement without the written consent of the other parties.

9. ENTIRE AGREEMENT: This Agreement incorporates by reference and makes all of the terms and conditions of the Exhibits 1 through 4 attached hereto a part of this Agreement and constitutes the entire agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.

10. ATTORNEY FEES: In the event a lawsuit is filed to obtain performance of any kind under this Agreement, the prevailing party is entitled to additional sums as the court may award for reasonable attorney fees, all costs, and disbursements, including attorney fees, costs, and disbursements on appeal.

11. SEVERABILITY: The parties agree that, if any term of this Agreement, is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms will not be affected.

12. NOTICES: The parties must send any notices, bills, invoices, reports, or other written communications required by this Agreement through the United States Mail, first-class postage paid, or personally delivered to the addresses below:

The parties have caused this Agreement to be executed by their duly appointed officers, authorized to bind the party for which they sign.

THE CITY OF TUALATIN
18880 SW Martinazzi Ave.
Tualatin, Or. 97062

Lou Ogden
Mayor

April 12, 2010
Date

CITY OF PORTLAND
1211 SW 4th Ave.
Portland, Or. 97204

Sam Adams
Mayor

Date

Lavone Griffin-Valade
Auditor

Date

TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET)
4012 SE 17th Ave.
Portland, Or. 97202

Shelly Lomax
Executive Director, Operations

Date

Approved as to form:

Brenda L. Braden
Legal Counsel

4/13/10
Date

Linda Meng, City Attorney

Date

TriMet Legal Counsel

Date

Exhibits:

Exhibit 1 – Transit Police Division Administration & Operations
Exhibit 2 – Transit Police Division Staffing Letter
Exhibit 3 – Transit Police Division Personnel Operations (Westside Precinct)
Exhibit 4 Transit Police Westside Precinct

EXHIBIT 1

TRANSIT POLICE DIVISION ADMINISTRATION & OPERATIONS

1. SERVICE LEVEL

For the term of this Agreement, the City of Tualatin will provide one or more full-time officer(s) for assignment to the Transit Police Division (hereinafter Division), in such numbers and classifications as the parties mutually agree in writing, by letter among City of Tualatin Chief of Police, the Transit Police Division Commander, and TriMet's Executive Director - Operations, with such letter in the form set forth in Exhibit 2. If a vacancy of any of the agreed-upon number of officers is not filled within 90 days, the parties agree that TriMet may reassign the opening to another jurisdiction, to provide officer(s) to the Division. The City of Tualatin personnel assigned to the Division will remain employees of the City of Tualatin and will not be considered employees or agents of TriMet or the City of Portland (Portland). For purposes of this Agreement, the officer(s) assigned to the Division will be referred to as assigned to the TriMet Transit Police Division.

2. OPERATIONS

a. Deployment Strategy and Priority for Services: The parties recognize that they have legitimate interests in the management and deployment of officers assigned to the Transit Police Division. The parties will work together to ensure:

(1) On-Board Presence: The priority for Transit Police deployment is presence on the transit system vehicles and at transit system public facilities.

(2) Calls for Service: In general, response to 9-1-1 calls for transit system incidents shall be responded to by local law enforcement from the respective jurisdiction.

(3) Arrests: Arrests on the transit system incidents shall be by the respective Transit Police or local law enforcement that originated action on the incident.

(4) Law Enforcement Support: Transit Police and local law enforcement shall be responsible for law enforcement support activities for their respective primary areas of responsibility.

(5) Enforcement: Transit Police enforcement shall focus on TriMet ordinances, including fare enforcement, and State and City laws to help ensure the security of passengers, employees, and transit system property.

(6) Targeting: Transit Police deployment shall focus on identified problem areas, routes and/or transit centers/transfer points based on data relative to the greatest needs for "preventive action"; using community policing strategies whenever possible.

b. Westside Precinct Operations: See attached Exhibit 4.

c. Agency Cooperation and Coordination:

(1) The parties will work closely and continuously communicate with each other to ensure that the resources, strategies, work force deployment, and initiatives of TriMet, Portland, the City of Tualatin are coordinated and effective.

(2) The Commander, TriMet Transit Police Division, or his/her designee, will coordinate contact with the parties to insure that the resources, strategies, work force deployment, and initiatives of the Division and those of the respective law enforcement agencies are coordinated and effective.

(3) The City of Tualatin agrees to work cooperatively in an effort to increase reporting of TriMet related incidents. The City of Tualatin agrees to provide to the Division TriMet coded reports, data, and records. TriMet agrees to make available to the City of Tualatin, through the Division, particular data, reports, records, etc. that will assist in fulfilling the mission as outlined in this document.

d. Officer Seniority: Determination of officer seniority of the Transit Police Division for purposes of making shift, vacation, holiday, and overtime assignments shall be according to the attached Exhibit 3.

e. K-9 Unit Training Facility: TriMet has entered into a ground lease (hereinafter "Lease") with the Port of Portland effective September 17, 2007 for the use of certain premises (hereinafter "Premises") to house explosives storage magazines in support of TriMet's training requirements to maintain U.S. Department of Homeland Security, Transportation Security Administration ("TSA") certification for K-9 units. Transit Police Division personnel as designated by TriMet and TSA will be authorized to access and utilize the premises for purposes of TriMet's K-9 unit training in accordance with the Lease terms. The City of Tualatin agrees that the work and operations of the Division, including assigned transit police personnel, with respect to activities relating to the Premises, are subject to and shall comply with all provisions and requirements of the Lease, the terms of which are incorporated into and made part of the Agreement, and specifically any obligations of TriMet as Lessee.

3. REIMBURSEMENT OF COSTS

a. Costs: The City of Tualatin must pay the salaries, overtime, insurance, retirement, and other benefits of its respective officers serving in the TriMet Transit Police Division. The City of Tualatin shall invoice TriMet monthly for all such Division personnel. Administrative fees charged by the City of Tualatin to TriMet in connection with billings shall not exceed the sum of 5% of direct costs of salaries, overtime, insurance, retirement and other benefits paid to its personnel assigned to the Division. TriMet agrees to compensate the City of Tualatin within thirty (30) days after receiving the invoice. Invoices should be submitted to TriMet, Attn: Accounts Payable – FN4, 4012 SE 17th Avenue, Portland, OR 97202.

b. Amount: Before April 1st of each year of this Agreement, the City of Tualatin must submit to TriMet a proposed annual budget for the operation of the Division for the next fiscal year (July 1 through the following June 30). The parties will then agree on the compensation to be paid by TriMet for services under this Agreement. If the parties cannot agree on such compensation by June 1st, any party may elect to terminate this Agreement without penalty.

EXHIBIT 2

TRANSIT POLICE DIVISION STAFFING LETTER

(on TriMet letterhead)

_____

(date of letter)

Chief of Police
The City of Tualatin
18880 SW Martinazzi Ave.
Tualatin, OR 97062

RE: The City of Tualatin Police Staffing to TriMet Transit Police Division

Dear _____:

This letter is issued pursuant to the June 1, 2010 Agreement among the Tri-County Metropolitan Transportation District of Oregon (TriMet), the City of Portland and the City of Tualatin, for TriMet Transit Police Services, as amended, to establish or change the number of police officers assigned from the City of Tualatin to the TriMet Transit Police Division.

Prior Staffing from (effective date of agreement), 2010, To-Date

- from (effective date of agreement), 2010 to (date) (specify number of officer(s))
- from (date) to (date) etc. (specify revised number of officer(s))
- from (date) to (effective date of this staffing change) etc. (specify revised number of officer(s))

Staffing from (effective date of this staffing change)

- from (effective date of this staffing change) (specify revised number of officer(s))

Any future change in the number of officers assigned from the City of Tualatin Police to the TriMet Transit Police Division, is subject to mutual agreement by the parties by subsequent letter in similar form.

Sincerely,

Shelly Lomax
Executive Director, Operations
TriMet

Agreed to by the City of Tualatin:

_____ _____
Police Chief date

Agreed to by City of Portland:

_____ _____
Transit Police Commander date

EXHIBIT 3

TRANSIT POLICE DIVISION PERSONNEL OPERATIONS (WESTSIDE PRECINCT)

It is the intent of this Agreement: (1) to recognize that the TriMet Transit Police Division Westside Precinct (Westside Precinct) is staffed by police officers from multiple jurisdictions, each covered by their respective collective bargaining agreements, but that shifts, days off, vacations and overtime need to be assigned in a fair and equitable manner; (2) to provide for assignment of shifts, days off, vacations and overtime by seniority; (3) to allow for the change of shift hours of operation and to re-allocated positions and days off within certain shifts to maintain an appropriate balance of field strength.

THE PARTIES AGREE THAT:

1. Current and future City of Tualatin officers assigned to the Westside Precinct will use their City of Tualatin date of hire seniority as the means to select shifts, days off, vacations and overtime.

2. Current and future City of Tualatin officers assigned to the Westside Precinct will abide by the provisions of this Exhibit 3.

3. Seniority shall be defined as the length of uninterrupted service by the officer in his/her agency within the officer's Civil Service classification following the officer's most recent appointment. Time spent in the Armed Forces, on military leaves of absence, other authorized leaves and time lost because of duty-connected disability shall be included in length of service. If an officer who has been promoted reverts to a position he/she formerly held, the officer's seniority shall be the sum of the seniority earned in the promotional class and in the class to which the officer reverts.

4. Subject to manpower needs and maintaining efficiency of the Westside Precinct, seniority shall be the prime factor in the selection of shifts and days off provided the officer is otherwise qualified. Seniority shall govern in the selection of vacation and holidays.

5. In the case of voluntary transfer and/or assignment, the seniority of an officer shall apply immediately to the officer's choice concerning holidays and vacations. The transferring officer may not use seniority to bump another officer's shift or days off until 45 days from the date of the written request.

6. In case of involuntary transfer and/or assignment, the seniority of an officer shall apply immediately to the officer's choice concerning holidays and vacation. In the event of an involuntary transfer, the Westside Precinct shall accommodate the shift and/or days off preferences of transferring officers immediately, and shall not involuntarily bump any other officer for at least thirty (30) days from the time the bumped officer receives notice of the bump. The transferring officer may not use seniority to bump another officer's shift or days off until 30 days from the date of the written request.

7. For the purposes of this Agreement, the phrase "Transferring Officer" shall refer to an officer desiring to change shifts, days off or assignments, or an officer who is involuntarily transferred.

8. The Westside Precinct shall prepare a form to be used by officers desiring to transfer from one shift, assignment, or day off configuration to another within the same reporting unit. For the purposes of this Agreement, this form shall be referred to as the "Transfer Request Form." The Transfer Request Form shall contain a place for transferring officers to indicate their preferences with respect to shifts and days off.

9. A transferring officer may complete a Transfer Request Form at any time. If the officer is seeking or anticipating a transfer, the officer shall file the Transfer Request Form with the Westside Precinct supervisor. If the officer is seeking a change in days off or shifts which do not involve a transfer between reporting units, the Transfer Request Form shall be filed with the officer's shift commander. The Westside Precinct will forward a copy of the Transfer Request Form to the location of the anticipated transfer.

10. In the event of a change in days off or shifts that do not involve a change in reporting units, the time frames referred to in Section 5 and 6 of this Exhibit 3 shall begin to run when the transferring officer submits the Transfer Request Form.

11. When the Westside Precinct knows that an officer's preferences as indicated on a Transfer Request Form will result in the displacement of the shift or days off of another officer (referred to herein as the Transferred Officer), the Westside Precinct shall notify the Transferred Officer as soon as possible of the fact that he or she may be bumped.

12. The Westside Precinct shall accommodate the shift and/or days off preferences of transferring officers on a faster time schedule than that contained in Sections 5 and 6 of this Exhibit 3, if, in the Westside Precinct's judgment, it is operationally sound to do so, provided that no other affected officer is bumped from his or her days off or shift who objects to the accommodation.

13. An officer may exercise seniority to bump another officer for shift and days off only once in ninety (90) days.

14. **Vacations.** Employees shall be allowed to select two vacation periods on the basis of seniority. Each vacation period must be of a minimum duration of one day. Vacation time shall be scheduled by the Westside Precinct with due consideration being given to requests from officers which shall be determined among officers of equal rank by seniority; provided, however, that each officer shall be permitted to exercise the right of seniority only once each year. The sign-up deadline for the exercise of seniority in the selection of vacations shall be March 15 for the calendar year running from April 15 through April 14 of the following year.

15. **Holiday Assignment.** Where the shift strength is reduced or increased on holidays, consistent with the needs of the Westside Precinct, assignments shall be offered to the most senior officer. Except for an emergency, the Westside Precinct shall provide a minimum of ten (10) days' notice of any deviation from normal shift strength so that officers may plan the use of their time.

A. Where shift strength is reduced, the most senior officer scheduled for duty on the shift shall be offered the option of working or not. Where shift strength is increased, the most senior officer on the shift shall be offered the option of working or not.

B. For purposes of this section, New Year's Eve and Christmas Eve shall be treated as holidays.

16. **Seniority for Vacation Purposes upon Transfer.** If an officer is involuntarily transferred, the Westside Precinct shall honor the officer's pre-selected vacation times, and shall not disrupt the pre-selected vacation time for other officers in the division to which the officer is involuntarily transferred. If an officer accepts a voluntary transfer, the Westside Precinct shall attempt to accommodate, to the extent possible, the officer's pre-selected vacation times.

17. **Shift Overtime.** Where the overtime is not directly related to activities begun by an officer during the officer's regular shift, and where the planned overtime is anticipated to be four (4) hours or more in duration, the overtime shall be offered, in the order of seniority, to officers in the Westside Precinct. Once each eligible officer has had the opportunity to work shift overtime in a pay period, officers may once again use their seniority to work shift overtime as described above, and the seniority list shall rotate in the same fashion thereafter. The Westside Precinct shall maintain a list in each reporting unit upon which officers must place their names indicating a willingness to work shift overtime. If an officer is incorrectly passed over for shift overtime, the officer shall be allowed to work a makeup overtime assignment within the next two pay periods following the discovery of the error. The officer and the Westside Precinct shall mutually agree upon the makeup overtime assignment, which shall not displace another officer's already-selected overtime assignment. An officer who has been incorrectly passed over shall not be otherwise entitled to compensation for the missed overtime.

18. An officer will normally be given adequate advance notice of any change in the officer's regular hours of work, except where an emergency (an emergency is defined as an unforeseen event affecting the Westside Precinct's ability to perform its mission) exists. Notice given less than forty-eight (48) hours (or seventy-two [72] hours under the Four-Ten Plan) before the officer is to begin work under the changed schedule entitles the officer to compensation at the overtime rate for those hours not exceeding eight (8) hours that are earlier, later, or different from the hours the officer last worked in a work day. A police officer is not entitled to compensation under the overtime rate if the officer is otherwise entitled to compensation under the same hours of work, or if shift changes are the result of a voluntary transfer or promotion.

19. **Discipline.** Discipline and discharge of City of Tualatin officers assigned to the Westside Precinct will be the responsibility of the City of Tualatin and in accordance with the Collective Bargaining Agreement between the City of Tualatin and the Tualatin Police Officer's Association.

20. **Citizen Complaints.** All citizen complaints concerning the City of Tualatin officers to be referred to the City of Tualatin and finding copied to the Commander, Transit Police Division. The City of Tualatin agrees to:

A. Maintain a police accountability system as described at subsections (B) through (G) below.
B. Provide an accountability system intake point to which the other participating Transit Police jurisdictions ("jurisdictions") can refer or deliver complaints about the City of Tualatin officers working in the Transit Police Division.
C. Receive, review and evaluate all complaints referred or delivered by the other jurisdictions concerning the City of Tualatin officers who work in the Transit Police Division.

D. Deliver all complaints about an officer who works in the Transit Police Division received from citizens or generated by peace officers to the accountability system intake point of the subject officer's employing jurisdiction.
E. Absent a conflict with ORS 181.854 (3), permit investigators from other jurisdictions to share information with their counterparts investigating or reviewing an incident involving a Transit Police Division officer.
F. Adhere to Portland Police Bureau Transit Police Division SOP A-20 to the extent it does not conflict with the City of Tualatin labor agreement and agency procedures or directives.
G. Conduct joint investigations when necessary an appropriate.

21. **Collective Bargaining Agreement.** All other terms and conditions of any current Collective Bargaining Agreement between the City of Tualatin and the City of Tualatin Police Officer's Association shall remain in effect as to other issues not addressed by this Exhibit 3. In the event of a conflict between such Collective Bargaining Agreement and this Exhibit 3, the provisions of such Collective Bargaining Agreement shall govern.

EXHIBIT 4

TRANSIT POLICE DIVISION WESTSIDE PRECINCT

The cities of Beaverton, Cornelius, Forest Grove, Hillsboro, Tualatin and Washington County (the "Westside Precinct" or "WP parties"), TriMet and Portland have agreed to a Transit Police Westside Precinct community policing program, to expand and enhance safety and security on the transit system and westside MAX in particular.

The Westside Precinct will be implemented in accordance with the following understandings of the WP parties:

A. The priority of the Westside Precinct will be to provide a focused police presence on the westside MAX and transit system. Every effort will be made to deploy the Westside Precinct officers onto the MAX trains and stations, and buses serving the westside of the TriMet service district.

B. The Westside Precinct will be under the overall operational structure and command of the Transit Police Division, adopting uniform methods, policies and practices, while providing the Westside Precinct officers autonomy and decision-making on deployment that focuses on policing of local jurisdictions with individualized local knowledge of the Westside Precinct. Day-to-day operation of the Westside Precinct will be under the command of the Transit Police Division, for coordination and communication of resources and operations. The Westside Precinct supervisor will communicate directly to the Transit Police Division lieutenant to facilitate this.

C. Effective communication within the TriMet Transit Police Division ("Transit Police Division") is of the highest priority. To this end, a command level officer from the Hillsboro or Beaverton Police, or Washington County Sheriff department or Cornelius, or Forest Grove or Tualatin, will be appointed as Westside Precinct liaison to the Transit Police Division Command. TriMet Transit Police Division deployment plans and decisions will be jointly developed and determined by the Westside Precinct and Transit Police Division Command and Control, in conjunction with TriMet in accordance with general principles set forth in Exhibit 1.

D. The deployment priority of Westside Precinct officers to the westside MAX and transit system is intended to permit existing Transit Police Division officers to focus on security needs elsewhere on the TriMet transit system. However, existing Transit Police Division officers will augment Westside Precinct officers, when determined necessary by overall Transit Police Division coordination described in Section E. In extreme emergencies, Westside Precinct officers will be available for deployment in other locations of the TriMet transit system where needed; and existing Transit Police Division officers will be available for deployment on the westside transit system where needed.

E. Officers assigned by the WP parties to the Westside Precinct are prohibited from transfer and cannot be bumped from the Westside Precinct without prior authorization by the WP parties.

F. Operational equipment and facilities necessary for Westside Precinct operations, including facility base for operations, base furnishings and computer equipment, and police vehicles, may be effected by separate agreement between the respective WP party and TriMet, with reimbursement of costs directly by TriMet to the respective WP party.

G. The WP parties shall establish performance measures to monitor and evaluate the Westside Precinct operations Performance measures may include:

1. Presence Ratio: percentage of total Westside Precinct officer worked hours, spent on-board westside MAX vehicles or on-site at westside MAX public transit facilities, and on buses or at bus stops, for the month or year.

2. Citations: number of citations issued on westside MAX, buses or platforms for the month or year.

3. Fares Inspected: number of westside MAX and bus customers checked by Westside Precinct officers for valid proof of fare payment for the month or year.

4. Exclusions: number of TriMet exclusions or interdiction commands issued on Westside MAX and buses for the month or year.

5. Reported Crime: number of all crimes reported on westside MAX, buses or TriMet property for the month or year.

6. Arrests: number of arrests on westside MAX, buses or TriMet property for the month or year.

7. Commendations/Complaints: number of complaints and commendations received by TriMet pertaining to Westside Precinct operations for the month or year.

8. Perceived Security: public confidence in safety and security of westside MAX, buses or TriMet property as measured by TriMet survey of transit system customers and the public.

9. Reports Written: number of reports written for the month in support of arrests or calls for service.

10. Field Interview Cards: number of FIR cards for the month based on subject stops and contacts.

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Doug Rux, Community Development Director
Cindy Hahn, Assistant Planner

DATE: April 12, 2010

SUBJECT: RESOLUTION AMENDING THE CITY OF TUALATIN FEE SCHEDULE AND RESCINDING RESOLUTION NO. 4884-09

ISSUE BEFORE THE COUNCIL:
City Council to consider adopting a resolution to update the City of Tualatin Fee Schedule.

RECOMMENDATION:
- Staff recommends that Council adopt the attached resolution.

EXECUTIVE SUMMARY:
- This action is not a public hearing.
- Fees on the City Fee Schedule are broken into three groups, which are updated every three (3) years on a rotating cycle. Since this process began in 2004, fees have been updated according to the rise in the Consumer Price Index (CPI).
- This proposal is to amend the City of Tualatin Fee Schedule in order to:
  - Increase fees in the Finance and Police Departments that are due to be updated based on the three-year rotation schedule. Calculations for these fee increases are shown in the table in Attachment A.
  - Increase certain Municipal Court fees to correspond with increases to the State fine schedule and to align the fees more closely with those of municipal courts in surrounding jurisdictions; and to add two (2) new Municipal Court fees. Calculations for these fee increases are shown in Attachment B.
  - Add two (2) new Community Development Department fees.
- A Resolution amending the City of Tualatin Fee Schedule and adopting the new fees is included as Attachment D of this Staff Report.

OUTCOMES OF DECISION:
Approval of the Fee Schedule amendment will result in the following:

1. Affected fees will be increased.
2. All other fees will remain unchanged.
3. The changes will become effective July 1, 2010, in order to coincide with the start of the 2010-11 fiscal year.
4. Resolution No. 4884-09 will be rescinded effective July 1, 2010, in order that the existing Fee Schedule will be replaced with the new Fee Schedule.

Denial of the Fee Schedule amendment will result in the following:

1. There will be no change to the existing City of Tualatin Fee Schedule.

ALTERNATIVES TO RECOMMENDATION:

1. Direct staff to return to Council with an alternative resolution, including any revisions requested by Council.
2. Direct staff to return to Council with additional information.
3. Take no action.

FINANCIAL IMPLICATIONS:

When fees are collected by the City, they are deposited into various accounts that are identified as "Revenue" in the City of Tualatin Budget. The City's current FY 2009-10 Revenue projections for the accounts affected by this proposed Fee Schedule update are listed in the table in Attachment C. Financial impacts may be summarized as follows:

- Of the three accounts that would be affected in the Finance Department (001-0000-452.03-00, 001-0000-452.06-00, and 001-0000-486.01-01), the most notable impacts would be on account 001-0000-452.06-00 Passport Execution Fee and 001-0000-486.01-01 Other Miscellaneous Income. These impacts include a total estimated Revenue increase of $450 per year in passport photo fees and a total estimated Revenue increase of $200 per year in returned check processing fees. The impacts of other fee increases in this Department are expected to be negligible.
- All Municipal Court fees are deposited into account 001-0000-481.01-01. The estimated impact of the adjusted and new Municipal Court fees, based on the first year of court operations, is an increase in Revenue of approximately $8,000.
- Two accounts would be affected in the Police Department, 001-0000-453.01-04 Police Reports & Photos and 001-0000-453.01-01 Alarm Fees. The proposed fee increases are not expected to have an impact on the Police Reports & Photos account; however, the increase in Alarm fees is estimated to generate an additional $3,053 in Revenue per year.
- The two (2) new fees in the Community Development Department, for Minor Architectural Reviews (MARs) and Pre-Application Meetings, would affect accounts 001-0000-452.02-01 Architectural Review and 001-0000-452.02-03 Other Land Use Application Fees, respectively. The estimated Revenue increase from these fees is $1,600 for MARs and $9,750 for Pre-Application Meetings.

DISCUSSION:
Finance Department and Police Department fees are scheduled to be updated in 2010, based on the three-year rotation schedule. These fees are shown in the table below, and calculations for the fee increases are shown in the table in Attachment A. Because the fees were last updated in 2007, the Consumer Price Index (CPI) for All Urban Consumers in the Portland-Salem, Oregon-Washington, area for the years 2007, 2008 and 2009 (0.37%, 0.33%, and 0.01%, respectively) compounded annually, was used to calculate the fee increases.

Staff has inquired of both the Finance Director and Chief of Police as to whether, in their judgment, the fees should be increased in 2010. Both indicated that the fees for their respective departments did not need to be increased. Assuming, however, that these fees are increased in 2010 based on the CPI, the next scheduled fee increase will occur in 2013 based on the three-year rotation schedule.

Service/Materials	Fee Schedule as of 1-Jul-09	Fee Increase	Proposed New Fee
Finance Department:			
L.I.D. Assessment Apportionment Fee	$95.00	$7.00	$102.00
Lien Search Fee (per tax lot)	$26.00	$2.00	$28.00
Recovery Charge Installment Payment Plan Application Fee	$200.00	$14.00	$214.00
Returned Checks (per check for processing NSF check)	$32.00	$2.00	$34.00
Zone of Benefit Recovery Charge Administration Fee	$105.00	$8.00	$113.00
Passport Photo	$15.00	$1.00	$16.00
Police Department:			
Copies of Audio Tapes	$11.00 per tape	$1.00	$12.00
Copies of Video Tapes	$35.00 per tape	$3.00	$38.00
Copies of Photographs	$13.00 plus 0.50 per photo	$1.00 $0.05	$14.00 $0.55
Copies of Police Reports (no charge to victims),1-10 pages plus each page over 10	$7.00 $0.25	No Change No Change	$7.00 $0.25
Alarm Permit: Initial Application	$21.00	$2.00	$23.00
Annual Renewal	$21.00	$2.00	$23.00
1st False Alarm	No charge	No Change	No charge
2nd False Alarm	No charge	No Change	No charge
3rd False Alarm	$79.00	$6.00	$85.00
4th False Alarm	$105.00	$8.00	$113.00
5th False Alarm	$158.00	$11.00	$169.00
6th and More False Alarms	$ 210.00 per alarm	$15.00	$225.00
Release of Towed (impounded) Vehicles	$100.00	No Change	$100.00

In addition, new fees were added in 2009 for Municipal Court and in the Operations Department for Street Tree Removal and Street Tree Stump Grinding. Although the Municipal Court fees were not due to be updated until 2012, based on the three-year rotation schedule, the Finance Director has requested that some of the fees be increased this year to correspond with increases to the State fine schedule and to align the fees more closely with those of municipal courts in surrounding jurisdictions; and that two (2) new fees be added: Failure to Appear – Arraignments, and Failure to Appear – Trials. The two (2) new fees are expected to help cover the costs associated with follow-up involved with court cases. Because these fee changes are necessary in 2010, the next Municipal Court fee increase, based on the three-year rotation schedule, will be in 2013. The Operations Department fees that were added in 2009 are due for increase in 2011, to match the scheduled increase for other fees in that Department, which were last increased in 2008. The Municipal Court and Operations Department fees that were added in 2009 are shown in the following table along with the proposed increases. Calculations for the fee increases are shown in Attachment B.

Service/Materials	Fee Schedule as of 1-Jul-09	Fee Increase	Proposed New Fee
Municipal Court:			
Traffic School and Compliance Program Fees: Class A	$200.00	$50.00	$250.00
Class B	$150.00	No Change	$150.00
Class C	$100.00	$25.00	$125.00
Class D	$75.00	$25.00	$100.00
Seat Belt Class	$55.00	No Change	$55.00
Vehicle Compliance Program	$15.00	$10.00	$25.00
Collection Fee	25% of ordered amount	No Change	25% of ordered amount
License Restatement Fee	$70.00	No Change	$70.00
Overdue Payment Letter Fee	$10.00	No Change	$10.00
Failure to Appear - Arraignments	--	New Fee	$20.00
Failure to Appear - Trials	--	New Fee	$100.00
Operations Department:			
Street Tree and Installation (Single Family Only)	$175.00	No Change	No Change; Fees to be Reviewed in 2011 on 3-year Rotation Schedule
Street Tree Removal (excluding Stump Grinding)	$280.00	No Change	
Street Tree Stump Grinding	$110.00	No Change	
Tree-for-a-Fee	$45.00	No Change	

Further, in a work session on May 22, 2010, Council decided to add two (2) new land use application fees in the Community Development Department: Pre-Application Meeting and Minor Architectural Review. Council concluded in the same work session to leave all other land use application fees at their current amount on the Fee Schedule, and to review the fees in 2012 on the regular three-year rotation schedule. At that time all land use application fees likely will be increased by the CPI compounded annually

over three (3) years (2009, 2010, 2011), with a 30% add-on for administrative overhead. The two (2) new land use application fees are shown in the following table.

Service/Materials	Fee Schedule as of 1-Jul-09	Fee Increase	Proposed New Fee
Community Development Department:			
Architectural Review, Minor	--	New Fee	$70
Pre-Application Meeting	--	New Fee	$195

Attachments:
A. Calculation of Finance Department and Police Department Fee Increases
B. Calculation of Municipal Court Fee Increases
C. Financial Implications of Proposed Fee Increases
D. Resolution

Attachment A
Calculation of Finance Department and
Police Department Fee Increases

CPI INCREASES

	Service/Materials	Fee Schedule as of 1-Jul-07	CPI Increase 2007 0.037	New Fees 2008	CPI Increase 2008 0.033	CPI Increase 2009 0.001	2010 Fee Increase	2010 Proposed New Fee
	Finance Department:							
85	L.I.D. Assessment Apportionment Fee	$95.00	$98.52		$101.77	$101.87	$7.00	$102.00
86	Lien Search Fee (per tax lot)	$26.00	$26.96		$27.85	$27.88	$2.00	$28.00
87	Recovery Charge Installment Payment Plan Application Fee	$200.00	$207.40		$214.24	$214.46	$14.00	$214.00
88	Returned Checks (per check for processing NSF check)	$32.00	$33.18		$34.28	$34.31	$2.00	$34.00
89	Zone of Benefit Recovery Charge Administration Fee	$105.00	$108.89		$112.48	$112.59	$8.00	$113.00
90	Passport Photo	--	--	$15.00	$15.50	$15.51	$1.00	$16.00
	Police Department:							
107	Copies of Audio Tapes	$11.00 per tape	$11.41		$11.78	$11.80	$1.00	$12.00
108	Copies of Video Tapes	$35.00 per tape	$36.30		$37.49	$37.53	$3.00	$38.00
109	Copies of Photographs	$13.00 plus 0.50 per photo	$13.48 $0.52		$13.93 $0.54	$13.94 $0.54	$1.00 $0.05	$14.00 $0.55
110	Copies of Police Reports (no charge to victims), 1-10 pages	--	--	$7.00	$7.23	$7.24	No Change	$7.00
111	plus each page over 10	--	--	$0.25	$0.26	$0.26	No Change	$0.25
	Alarm Permit:							
112	Initial Application	$21.00	$21.78		$22.50	$22.52	$2.00	$23.00
113	Annual Renewal	$21.00	$21.78		$22.50	$22.52	$2.00	$23.00
114	1st False Alarm	No Fee	No Fee		No Fee	No Fee	No Fee	No Fee
115	2nd False Alarm	No Fee	No Fee		No Fee	No Fee	No Fee	No Fee
116	3rd False Alarm	$79.00	$81.92		$84.63	$84.71	$6.00	$85.00
117	4th False Alarm	$105.00	$108.89		$112.48	$112.59	$8.00	$113.00
118	5th False Alarm	$158.00	$163.85		$169.25	$169.42	$11.00	$169.00
119	6th and More False Alarms	$ 210.00 per alarm	$217.77		$224.96	$225.18	$15.00	$225.00
120	Release of Towed (impounded) Vehicles	$100.00	$100.00		$100.00	$100.10	No Change	$100.00

FEE INCREASES

	Service/Materials	Fee Schedule as of 1-Jul-09	2010 Fee Increase	2010 Proposed New Fee
	Municipal Court:			
	Traffic School and Compliance Program Fees:			
94	Class A	$200.00	$50.00	$250.00
95	Class B	$150.00	No Change	$150.00
96	Class C	$100.00	$25.00	$125.00
97	Class D	$75.00	$25.00	$100.00
98	Seat Belt Class	$55.00	No Change	$55.00
99	Vehicle Compliance Program	$15.00	$10.00	$25.00
100	Collection Fee	25% of ordered amount	No Change	25% of ordered amount
101	License Restatement Fee	$70.00	No Change	$70.00
102	Overdue Payment Letter Fee	$10.00	No Change	$10.00
New	Failure to Appear - Arraignments	--	New Fee	$20.00
New	Failure to Appear - Trials	--	New Fee	$100.00
	Operations Department:			
103	Street Tree and Installation (Single Family Only)	$175.00	No Change	No Change; Fees to be Reviewed in 2011 on 3-year Rotation Schedule
104	Street Tree Removal (excluding Stump Grinding)	$280.00	No Change	
105	Street Tree Stump Grinding	$110.00	No Change	
106	Tree-for-a-Fee	$45.00	No Change	

Attachment B
Calculation of Municipal Court Fee Increases

FINANCIAL IMPACT OF FEE INCREASES

	Service/Materials	Account Number	Fee Schedule as of 1-Jul-09	2010 Fee Increase	2010 Proposed New Fee	Adopted FY 09-10 Budget Revenue	Effect of Fee Increase on 10-11 Budget Revenue
	Community Development Department:						
New	Architectural Review, Minor	001-0000-452.02-01	--	New Fee	$70.00	$20,000	+ $1,600[*1]
New	Pre-Application Meeting	001-0000-452.02-03	--	New Fee	$195.00	$9,000	+ $9,750[*2]
	Finance Department:						
85	L.I.D. Assessment Apportionment Fee	001-0000-486.01-01	$95.00	$7.00	$102.00	$20,000[*3]	Negligable
86	Lien Search Fee (per tax lot)	001-0000-452.03-00	$26.00	$2.00	$28.00	$10,000	Negligable
87	Recovery Charge Installment Payment Plan Application Fee	001-0000-486.01-01	$200.00	$14.00	$214.00	$20,000[*3]	Negligable
88	Returned Checks (per check for processing NSF check)	001-0000-486.01-01	$32.00	$2.00	$34.00		+ $200[*4]
89	Zone of Benefit Recovery Charge Administration Fee	003-0000-486.01-01	$105.00	$8.00	$113.00	$0	$0
90	Passport Photo	001-0000-452.06-00	$15.00	$1.00	$16.00	$35,000	+ $450[*5]
	Municipal Court:						
	Traffic School and Compliance Program Fees:						
94	Class A	001-0000-481.01-01	$200.00	$50.00	$250.00		
95	Class B	001-0000-481.01-01	$150.00	No Change	$150.00		
96	Class C	001-0000-481.01-01	$100.00	$25.00	$125.00		
97	Class D	001-0000-481.01-01	$75.00	$25.00	$100.00		
98	Seat Belt Class	001-0000-481.01-01	$55.00	No Change	$55.00		
99	Vehicle Compliance Program	001-0000-481.01-01	$15.00	$10.00	$25.00	$442,500	+ $8,000[*6]
100	Collection Fee	001-0000-481.01-01	25% of ordered amount	No Change	25% of ordered amount		
101	License Restatement Fee	001-0000-481.01-01	$70.00	No Change	$70.00		
102	Overdue Payment Letter Fee	001-0000-481.01-01	$10.00	No Change	$10.00		
New	Failure to Appear - Arraignments	001-0000-481.01-01	--	New Fee	$20.00		
New	Failure to Appear - Trials	001-0000-481.01-01	--	New Fee	$100.00		
	Operations Department:						
103	Street Tree and Installation (Single Family Only)	001-0000-454.02-20	$175.00	No Change	No Change; Fees to be Reviewed in 2011 on 3-year Rotation Schedule	$1,500	No effect
104	Street Tree Removal (excluding Stump Grinding)	001-0000-454.02-20	$280.00	No Change			
105	Street Tree Stump Grinding	001-0000-454.02-20	$110.00	No Change			
106	Tree-for-a-Fee	001-0000-486.01-01	$45.00	No Change		$20,000[*3]	No effect
	Police Department:						
107	Copies of Audio Tapes	001-0000-453.01-04	$11.00 per tape	$1.00	$12.00		
108	Copies of Video Tapes	001-0000-453.01-04	$35.00 per tape	$3.00	$38.00		
109	Copies of Photographs	001-0000-453.01-04	$13.00 plus 0.50 per photo	$1.00 $0.05	$14.00 $0.55	$2,000	No effect
	Copies of Police Reports (no charge to victims),						
110	1-10 pages	001-0000-453.01-04	$7.00	No Change	$7.00		
111	plus each page over 10		$0.25	No Change	$0.25		
	Alarm Permit:						
112	Initial Application	001-0000-453.01-01	$21.00	$2.00	$23.00		
113	Annual Renewal	001-0000-453.01-01	$21.00	$2.00	$23.00		
114	1st False Alarm	001-0000-453.01-01	No Fee	No Fee	No Fee		
115	2nd False Alarm	001-0000-453.01-01	No Fee	No Fee	No Fee	$17,000	+ $3,053[*7]
116	3rd False Alarm	001-0000-453.01-01	$79.00	$6.00	$85.00		
117	4th False Alarm	001-0000-453.01-01	$105.00	$8.00	$113.00		
118	5th False Alarm	001-0000-453.01-01	$158.00	$11.00	$169.00		
119	6th and More False Alarms	001-0000-453.01-01	$ 210.00 per alarm	$15.00	$225.00		
120	Release of Towed (impounded) Vehicles	001-0000-453.01-05	$100.00	No Change	$100.00	$35,000	No effect

Notes

[*1] Estimate 23 Minor Architectural Reviews x $70 each = $1,600 Additional

[*2] Estimate 50 Pre-Application Meetings x $195 each = $9,750 Additional Revenue

[*3] Because a variety of fees, including fees that are not a part of the proposed fee increase, are deposited into this particular account, the fee adjustments proposed are not anticipated to significantly impact this particular revenue

[*4] Estimate 100 Returned Checks x $2 Fee Increase per Check = $200 Additional Revenue

[*5] Estimate 450 Passport Photos x $1 Fee Increase per Photo = $450 Additional

[*6] Estimated impact of Adjusted and New Fees is based on first year of Municipal Court operations

[*7] Estimated impact of Fee Increase on Alarm Permit fees includes:

Annual Renewal - increase of	$2,088
3rd False Alarm - increase of	$145
4th False Alarm - increase of	$195
5th False Alarm - increase of	$265
6th False Alarm - increase of	$360
Total:	$3,053

RESOLUTION NO. _____

RESOLUTION AMENDING THE CITY OF TUALATIN FEE SCHEDULE AND RESCINDING RESOLUTION NO. 4884-09

WHEREAS the City Council has the authority to set fees for materials and services provided by the City; and

WHEREAS the fees listed under the Finance Department, Police Department, Municipal Court, Operations Department, and Community Development Department in the City of Tualatin Fee Schedule were last evaluated and amended in 2009 or prior; and

WHEREAS the City's costs incurred in providing materials and services have increased since these fees were last evaluated; and

WHEREAS Resolution No. 4884-09, adopted May 26, 2009, which last amended the City of Tualatin Fee Schedule, must now be rescinded.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. Fees listed under the Finance Department, Police Department, Municipal Court, Operations Department, and Community Development Department are established as set forth in "Exhibit A", which is attached and incorporated by reference.

Section 2. All other fees provided in the City of Tualatin Fee Schedule remain unchanged, as set forth in "Exhibit A", which is attached and incorporated by reference.

Section 3. The fees shall be effective July 01, 2010.

Section 4. Resolution No. 4884-09 is rescinded effective July 01, 2010.

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

Attachment D
Resolution

CITY OF TUALATIN FEE SCHEDULE

Administration Department:
Agenda Packet 5.00
Ordinances or Portions Thereof ..... same as photocopy rate
Photocopies:
- One-sided 0.25
- Two-sided 0.25
- Color 1.00
- 11x17 ..... 0.50

Audio Tape/ CD/ DVD 15.00

Community Development Department:
Amendment to Comprehensive Plan Map 2,000.00
Amendment to Comprehensive Plan Text/Landmark Designation/Removal of Landmark Designation 2,000.00
Annexation 1,365.00
Appeal Proceeding to Council 128.00
Appeal Expedited Process to Referee, Deposit per ORS 197.375 ..... 300.00
Architectural Review Application, Nonexpedited Process:
Estimated Project Value:
- Under $5,000 ..... 111.00
- $5,000 - $24,999.99 ..... 524.00
- $25,000 - $99,999.99 ..... 947.00
- $100,000 - 499,999.99 ..... 1,576.00
- $500,000 and greater 2,306.00

Architectural Review Application, Expedited Process:
Estimated Project Value:
- Under $5,000 ..... 111.00
- $5,000 - $24,999.99 ..... 1,053.00
- $25,000 - $99,999.99 ..... 2,094.00
- $100,000 - 499,999.99 ..... 3,153.00
- $500,000 and greater 4,829.00

Architectural Review, Minor 70.00
Architectural Review, Single-family Level I (Clear & Objective) 50.00
Architectural Review, Single-family Level II (Discretionary) 700.00
Conditional Use Permit 1,365.00
Conditional Use Permit Renewal 1,365.00
Core Area Parking District Tax Appeal 128.00
Interpretation of Development Code ..... No Fee
Industrial Master Plans 1,743.00
Landmark Alteration/New Construction Review 56.00
Landmark Demolition Review 56.00
Landmark Relocation Review 56.00
Pre-Application Meeting 195.00
Reinstatement of Nonconforming Use 1,365.00
Request for Council Rehearing 156.00
Sign Code Interpretation 390.00
Sign Ordinance 7.00
Sign Code Variance 646.00

Sign Permit:
- New Sign or Structural Change to Existing Sign 128.00
- Temporary Sign or Each Face Change to Existing Sign 67.00

Temporary Uses, 1 - 3 days 45.00
- 4 - 180 days ..... $45.00 + 1.50/day
- Over 3 days ..... not to exceed a total of $189.00

Transitional Use Permit 1,465.00
Tree Removal Permit, 1 tree 276.00
- each additional tree, $10.00 not to exceed a total of 300.00

Variance:
- When primary use is a single family dwelling in RL or RML 273.00
- When primary use is not a single family dwelling in RL or RML 1,365.00

Variance, Minor:
- When primary use is a single family dwelling in RL or RML 273.00
- When primary use is not a single family dwelling in RL or RML 1,008.00

All Other Actions 312.00

<u>Engineering & Building Department</u>:

Engineering Copies:
- 1987 and earlier, aerial/contour maps 7.00
- 36" x 48" 4.00
- 24" x 36" 3.00
- 18" x 24" and 11" x 17" 2.00

Geographic Information System:
- Citywide aerial photo, 36" x 42" 28.00
- Subdivision street map, 34" x 36" 13.00
- Street map, 22" x 22" 7.00
- Planning Districts, 34" x 44" 13.00
- Planning Districts, 18" x 24" 7.00
- Custom Mapping ..... 50.00/hr, plus materials

Partition,* Nonexpedited & Expedited Processes 390.00
Partition,* Nonexpedited & Expedited Exten. /Modif. 128.00
Partition,* Nonexpedited, Appeal Proceeding to Council 128.00
Partition,* Expedited, Appeal to Referee, Deposit per ORS 197.375 ..... 300.00
Partition,* Minor Variance included & primary use is a single family dwelling in RL or RML ..... Add 128.00
Partition,* Minor Variance included & primary use is not a single family dwelling & not in RL or RML ..... Add 195.00
Property Line Adjustm't.,* primary use is a single family dwelling in RL or RML 67.00
Property Line Adjustm't.,* Minor Variance included & primary use is a single family dwelling in RL or RML ..... Add 128.00
Property Line Adjustm't.,* primary use is not a single family dwelling in RL or RML 284.00
Property Line Adjustm't.,* Minor Variance included & primary use is not a single family dwelling in RL or RML ..... Add 128.00
Property Line Adjustm't.* Appeal Proceeding to Council 128.00
Public Works Construction Code 45.00
Subdivision,* Nonexpedited and Expedited Processes 2,585.00

Subdivision,* Variance included & primary use is a single family dwelling in RL or RML ..... Add 256.00
Subdivision,* Variance included & primary use is not a single family dwelling in RL or RML ..... Add 323.00

Subdivision,* Minor Variance included & primary use is a single family dwelling in RL or RML ..... Add 128.00
Subdivision,* Minor Variance included & primary use is not a single family dwelling in RL or RML ..... Add 195.00
Subdivision,* Nonexpedited, Extension/Modif. by Council 591.00
Subdivision,* Expedited, Extension/Modif. by City Engineer 145.00
Subdivision,* Nonexpedited, Appeal Proceeding to Council 128.00
Subdivision,* Expedited Appeal to Referee, Deposit per ORS 197.375 ..... 300.00
Street Name Change 128.00
Street Vacation Application Deposit 323.00
Zone of Benefit Application Fee 646.00

* Subdivision, Partition and Property Line Adjustment applicants shall contact the Finance Department for a determination of L.I.D. assessment apportionment for the property proposed to be divided or adjusted.

Finance Department:
*L.I.D. Assessment Apportionment Fee 102.00
Lien Search Fee (per tax lot) 28.00
Recovery Charge Installment Payment Plan Application Fee 214.00
Returned Checks (per check for processing NSF check) 34.00
Zone of Benefit Recovery Charge Administration Fee 113.00
Passport Photo 16.00

Legal Services Department:
Development Code 55.00
Updates ..... 0.25/page + postage
Tualatin Municipal Code 55.00

Municipal Court
Traffic School and Compliance Program Fees:
Class A 250.00
Class B 150.00
Class C 125.00
Class D 100.00
Seat Belt Class 55.00
Vehicle Compliance Program 25.00
Collection Fee ..... 25% of ordered amount
License Restatement Fee 70.00
Overdue Payment Letter Fee 10.00
Failure to Appear – Arraignments 20.00
Failure to Appear – Trials 100.00

Operations Department:

Street Tree and Installation (Single Family Only)	175.00
Street Tree Removal (excluding Stump Grinding)	280.00
Street Tree Stump Grinding	110.00
Tree-for-a-Fee Program	45.00

Police Department:

Copies of Audio Tapes	12.00 per tape
Copies of Video Tapes	38.00 per tape
Copies of Photographs	14.00 plus 0.55 per photo
Copies of Police Reports (no charge to victims):	
1 - 10 pages	7.00
plus each page over 10	0.25
Alarm Permit, Initial Application	23.00
Alarm Permit, Annual Renewal	23.00
Alarm Permit, 1st False Alarm	No charge
Alarm Permit, 2nd False Alarm	No charge
Alarm Permit, 3rd False Alarm	85.00
Alarm Permit, 4th False Alarm	113.00
Alarm Permit, 5th False Alarm	169.00
Alarm Permit, 6th and More False Alarms	225.00 per alarm

Release of Towed (impounded) Vehicles	100.00

RESOLUTION NO. 4968-10

RESOLUTION AMENDING THE CITY OF TUALATIN FEE SCHEDULE AND RESCINDING RESOLUTION NO. 4884-09

WHEREAS the City Council has the authority to set fees for materials and services provided by the City; and

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WHEREAS Resolution No. 4884-09, adopted May 26, 2009, which last amended the City of Tualatin Fee Schedule, must now be rescinded.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. Fees listed under the Finance Department, Police Department, Municipal Court, Operations Department, and Community Development Department are established as set forth in "Exhibit A", which is attached and incorporated by reference.

Section 2. All other fees provided in the City of Tualatin Fee Schedule remain unchanged, as set forth in "Exhibit A", which is attached and incorporated by reference.

Section 3. The fees shall be effective July 01, 2010.

Section 4. Resolution No. 4884-09 is rescinded effective July 01, 2010.

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO LEGAL FORM

Brenda L. Braden
CITY ATTORNEY

ATTEST:

BY _____
City Recorder

CITY OF TUALATIN FEE SCHEDULE

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Agenda Packet 5.00
Ordinances or Portions Thereof ..... same as photocopy rate
Photocopies:
- One-sided 0.25
- Two-sided 0.25
- Color 1.00
- 11x17 ..... 0.50

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- Under $5,000 ..... 111.00
- $5,000 - $24,999.99 ..... 524.00
- $25,000 - $99,999.99 ..... 947.00
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- $25,000 - $99,999.99 ..... 2,094.00
- $100,000 - 499,999.99 ..... 3,153.00
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Landmark Demolition Review 56.00
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- Over 3 days ..... not to exceed a total of $189.00

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- each additional tree, $10.00 not to exceed a total of 300.00

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Zone of Benefit Recovery Charge Administration Fee 113.00
Passport Photo 16.00

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Development Code 55.00
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License Restatement Fee 70.00
Overdue Payment Letter Fee 10.00
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Failure to Appear – Trials 100.00

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Street Tree Removal (excluding Stump Grinding)	280.00
Street Tree Stump Grinding	110.00
Tree-for-a-Fee Program	45.00

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Copies of Audio Tapes	12.00 per tape
Copies of Video Tapes	38.00 per tape
Copies of Photographs	14.00 plus 0.55 per photo
Copies of Police Reports (no charge to victims):	
1 - 10 pages	7.00
plus each page over 10	0.25
Alarm Permit, Initial Application	23.00
Alarm Permit, Annual Renewal	23.00
Alarm Permit, 1st False Alarm	No charge
Alarm Permit, 2nd False Alarm	No charge
Alarm Permit, 3rd False Alarm	85.00
Alarm Permit, 4th False Alarm	113.00
Alarm Permit, 5th False Alarm	169.00
Alarm Permit, 6th and More False Alarms	225.00 per alarm

Release of Towed (impounded) Vehicles	100.00

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Michael A. McKillip, City Engineer MAM

DATE: April 12, 2010

SUBJECT: RESOLUTION AUTHORIZING THE MAYOR AND CITY RECORDER TO SIGN THE FIRST AMENDMENT TO WATER SUPPLY AGREEMENT BETWEEN CITY OF TUALATIN, CITY OF SHERWOOD, AND TUALATIN VALLEY WATER DISTRICT

ISSUE BEFORE THE COUNCIL:
Whether or not to approve the First Amendment To Water Supply Agreement which calls for one additional renewal period of five years (until October 2015).

RECOMMENDATION:
Staff recommends that Council approve the First Amendment to Water Supply Agreement, renewing the Agreement pursuant to Sections 3 and 11 of the Agreement.

EXECUTIVE SUMMARY:
Council adopted Resolution No. 4638-07 on February 26, 2007, authorizing the Mayor and City Recorder to enter into the Water Supply Agreement with the City of Sherwood and Tualatin Valley Water District (TVWD).

Section 3 of the Agreement set forth the term of the agreement (ending October 15, 2010). Section 11 of the Agreement set forth conditions of renewal, allowing one additional period of five years.

Section 9 is being modified with the addition of TVWD; it was not mentioned in the original Agreement.

This First Amendment is being simultaneously presented to City of Tualatin, City of Sherwood, and TVWD. If minor modifications are proposed by either Sherwood or TVWD, those can be agreed to by the City Engineer and the City Manager. If any major modifications are proposed by either Sherwood or TVWD, those will come back before Council for a decision.

FINANCIAL IMPLICATIONS:
Section 9 of the Agreement has been modified to add TVWD. The original Agreement only makes mention of Tualatin.

This does not change the financial impact to Tualatin.

Attachments:
A. Resolution
B. First Amendment to Water Supply Agreement

RESOLUTION NO. 4969-10

RESOLUTION AUTHORIZING THE MAYOR AND CITY RECORDER TO SIGN THE FIRST AMENDMENT TO WATER SUPPLY AGREEMENT BETWEEN CITY OF TUALATIN, CITY OF SHERWOOD, AND TUALATIN VALLEY WATER DISTRICT

WHEREAS the original 2007 Water Supply Agreement is between the City of Tualatin, the City of Sherwood, and Tualatin Valley Water District (TVWD); and

WHEREAS pursuant to Sections 3 and 11 of the Agreement, the attached First Amendment To Water Supply Agreement requests renewal of the Agreement for an additional period of five years (ending October 15, 2015); and

WHEREAS Section 9 of the Agreement be modified to include TVWD, as stated in Section 3 of the First Amendment To Water Supply Agreement.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The First Amendment To Water Supply Agreement be approved.

Section 2. The Mayor and City Recorder are authorized to sign the First Amendment To Water Supply Agreement.

Section 3. The City Engineer and City Manager are authorized to approve potential minor modifications if made by either City of Sherwood or TVWD.

INTRODUCED AND ADOPTED this 12th day of April, 2010

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO LEGAL FORM

Brenda L. Braden
CITY ATTORNEY

ATTEST:

BY _____
City Recorder

FIRST AMENDMENT TO WATER SUPPLY AGREEMENT

This First Amendment to Water Supply Agreement ("First Amendment") is effective this ___ day of _____, 2010, by and between the City of Tualatin, an Oregon municipal corporation ("Tualatin"), the City of Sherwood, an Oregon municipal corporation ("Sherwood"), and Tualatin Valley Water District, a water supply district organized pursuant to ORS Chapter 264 ("TVWD") referred to collectively as (the "Parties").

Recitals

WHEREAS, on or about June 1, 2007, the Parties entered into a Water Supply Agreement with the Cities of Tualatin and Sherwood ("Agreement") whereby Tualatin agreed to purchase up to three million gallons per day of interruptible water from the City of Portland for the use and benefit of Sherwood, with TVWD providing substitute water to Sherwood if interruptible water was not available; and

WHEREAS, the Agreement provides for a term ending on October 1, 2010, with the opportunity for renewal for an additional five year period; and

WHEREAS, the Parties desire to renew and extend the term of the Agreement pending completion by Sherwood of its connection to the Wilsonville Water Treatment Plant and begin to draw water from that facility; and

WHEREAS, the Agreement also contemplates continued operation of Sherwood's water system by TVWD under separate agreement, but circumstances have changed in that Sherwood has now resumed providing reclaimed all operational functions for its water system; and

WHEREAS, the Parties hereto wish to amend the Agreement and being fully advised,

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Renewal. The Parties agree that the Agreement shall be renewed pursuant to Sections 3 and 11 of the Agreement, and that the term shall be from the date of this First Amendment until October 1, 2015.

2. Role of TVWD. The Parties acknowledge and agree that TVWD's obligations under the Agreement with respect to substitute water, if interruptible water is not available, shall remain in full force and effect, and that TVWD has no agreement with Sherwood for the operation and maintenance of the Sherwood water system.

3. Detrimental Fiscal and Operational Impacts to Tualatin and TVWD. The Parties agree to modify Section 9 of the Agreement as follows:

"9. Detrimental Fiscal and Operational Impacts to Tualatin and TVWD. Sherwood agrees that it will hold harmless and indemnify Tualatin or TVWD from fiscal or operational impacts as a result of this Agreement. By way illustration, if Tualatin's peaking factor or TVWD's peaking factor, under its contract with the City of Portland or any other provision of the contract is affected by this Agreement, it shall be the responsibility of Sherwood to hold Tualatin or TVWD harmless therefrom. Notwithstanding the above, Tualatin or TVWD agree that, so long as the rates for water supply and wheeling in Section 8 above are paid, there are no detrimental fiscal impacts to either. Further, Sherwood agrees to negotiate modifications to this agreement as necessary to prevent any detrimental operational impacts to Tualatin's distribution system as a result hereof."

4. Effect. Except as specifically modified herein, the Agreement shall remain in full force and effect.

In witness whereof, the Parties have executed this Agreement on the first date above mentioned.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above-mentioned.

CITY OF TUALATIN

4-12-2010

Mayor

City Recorder

APPROVED AS TO FORM

City Attorney

APPROVED AS TO FORM

District Attorney

CITY OF SHERWOOD

City Manager

City Recorder

APPROVED AS TO FORM

City Attorney

TUALATIN VALLEY WATER DISTRICT

Richard Burke, President

Marilyn McWilliams, Secretary

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Michael McKillip, Engineering & Building
Kaaren Hofmann, Civil Engineer

DATE: April 12, 2010

SUBJECT: RESOLUTION ADOPTING THE APRIL 2010 UPDATE TO THE PUBLIC WORKS CONSTRUCTION CODE

ISSUE BEFORE THE COUNCIL:
Shall the City Council adopt the April 2010 Update of the Public Works Construction Code?

RECOMMENDATION:
In accordance with Section 2 of Ordinance No. 444-78, adopt the attached resolution updating the Public Works Construction Code.

EXECUTIVE SUMMARY:
The Engineering Division has completed revisions to this Code. These revisions are completed as needed to keep the PWCC current with industry standards, regulatory requirements and to address issues that arise out of projects.

In general, the changes consist of:

- ✓ Changing the sensitive area definition to match the Clean Water Services Design and Construction Standards (Exhibit A).
- ✓ Added requirement for design engineer to check for downstream surcharging issues and mitigation needs for sanitary sewer and storm drainage (Exhibit B).
- ✓ Added standards for the use of Warm Mix Asphalt Concrete. This will allow construction in Tualatin to use more sustainable practices. Warm Mix Asphalt products have been used successfully by Washington County, the Oregon Department of Transportation and the City of Eugene (Exhibit C).

- ✓ Changed water valve sizes and required valve boxes. These changes were necessary because the boxes specified were no longer available. Additionally, the Water Operations Division was having operating issues with the 16" butterfly valve (Exhibit D).

Revising four standard drawings to clarify requirements, dimensions, remove specific approved models that have been maintenance problems, and be consistent with other drawings and the text of the Code. They include: 520, 600, 601, and 630 (Exhibit E).

OUTCOMES OF DECISION:
If the Council adopts the resolution, the update to the Public Works Construction Code will be implemented on all future projects.

If Council does not adopt the resolution, the March 2008 Public Works Construction Code will stand. This could cause problems by not having the City standards equal to Clean Water Services's standards and it would not match current practices.

FINANCIAL IMPLICATIONS:
Not applicable.

DISCUSSION:
- The City of Tualatin's Public Works Construction Code (PWCC) is adopted by the City Council.
- This document addresses the design requirements and standards, materials that are acceptable for use on City of Tualatin projects and workmanship standards on public improvements (specifically potable water, sanitary sewer, storm drain, transportation facilities, and franchise utilities).
- The PWCC provides a 'one source' point to address the issues, questions, and concerns that typically accompany such work.
- The City's current Code was adopted on October 8, 2001 and revisions were adopted February 14, 2002; October 14, 2002, March 10, 2003, March 22, 2004, October 25, 2005 and March 24, 2008.
- The Engineering Division has completed revisions to this Code. These revisions are completed as needed to keep the PWCC current with industry standards, regulatory requirements and to address issues that arise out of projects.

Attachments:
A. Exhibits A - E
B. Resolution

Exhibit A

Provide - When related to an item of work, provide shall be understood to mean furnish and install the work complete in place, so that the work is functional.

Public Works Construction - Any construction or improvement carried on in the public right-of-way or easements, natural drainage ways, creeks, streams, rivers, or tracts to be dedicated to the City. Domestic wells, septic tanks and any type of construction regulated by the State Building Code shall not be included in the definition of Public Works Construction.

Public Works Construction Permit - The Permit issued by the City Engineer for public works construction performed by any private party, quasi-public body, public agency or governmental agency, excepting construction performed by City agents or employees.

Public Works Facilities - Any and all on-site and off-site improvements and related accessories to be accepted for ownership, maintenance and operation by the City, including but not limited to sanitary sewers, pump stations, water lines and hydrants, storm drain systems, streets, alleys, street lights, street name signs, greenways, bikepaths, traffic control systems and devices.

Punch List - A list of the Contractor's incomplete work or work items requiring correction or modification, prepared by the City Engineer.

Reference Specifications - Bulletins, standards, rules, methods of analysis or testing, codes and specifications of other agencies, engineering societies, or industrial associations referred to in the Code. All such references refer to the latest edition, including amendments which are in effect and published at the time issuing the Permit for the project.

Right-of-Way - A general term denoting land, property, or interest property acquired for or devoted to public use.

Road - Every road or roadway, thoroughfare, and place including bridges, viaducts and other structures used or intended for use of vehicles.

Sensitive Area - ~~Sensitive areas shall include:~~
A. Includes:
~~a)~~ 1. ~~e~~Existing ~~or~~ and created wetlands;
~~b)~~ 2. ~~r~~Rivers, streams, and ~~creeks~~ springs, ~~with year round or~~ whether flow is perennial or intermittent ~~flow~~;
~~c)~~ 3. Natural ~~impoundments (~~ lakes, ~~and~~ ponds,~~)~~ and in-stream impoundments.~~ with average water in the summer of one acre-foot or more, or with a depth of three feet or more.~~

~~Sensitive areas shall not include a constructed wetland, an undisturbed corridor (a buffer) adjacent to a sensitive area, identified wetlands which are subject to a Clean Water Act 404 permit or a water feature, such as a lake, constructed during an earlier phase of a development for specific purposes not including water quality, such as recreation.~~

B. Does not include:
   1. Stormwater infrastructure;
   2. A Vegetated corridor (a buffer) adjacent to the Sensitive Area;
   3. An off-stream recreational lake, wastewater treatment lagoon, fire pond, or reservoir; or
   4. Drainage ditches.

Shop Drawings - Supplementary plans or data which the Permit or Specifications requires the Contractor to submit to the Engineer including, but not limited to, steel bending details, erection plans, and catalog data explaining equipment proposed for use.

Shown - Work shown on the plans.

Special Specifications or (Special Provisions) - Requirements peculiar to the project and changes and modifications of the standard specifications. Special specifications are used interchangeably with special provisions.

Specified - Means as required by the Public Works Construction Code.

Standard Plans or Drawings - Details of structures, devices, or instructions adopted by the City as a standard and referred to in this Code by title or number.

Standard Specifications - The terms, directions, provisions and requirements set forth in this Code.

Station - A distance of 100 feet measured horizontally along a surveyed centerline.

Stop Work Order - A written notice delivered by hand and/or by mail to the Permittee or Contractor, directing the work performed under a Permit to be stopped because deficiencies in materials or workmanship or for lack of compliance with the approved Plans and this Code. A Stop Work Order shall be signed by the City Engineer or his designated representative.

Street - Any road, highway, parkway, freeway, avenue, alley, walk, or way, including sidewalks, bike lanes, parking strips and all other structures including utilities above and below the surface, land and improvements within the public right-of-way between property lines.

Substantially Complete – The water quality facility can be deemed substantially complete once active green growth has occurred to an average growth of 3-inches and plant density is an average of approximately 6 plants per square foot.

Ton - The short ton of 2,000 pounds avoirdupois.

Use of Pronoun - The singular shall include the plural, and the plural the singular; any masculine pronoun shall include the feminine or neuter gender; and the term "person,"

Exhibit B

205 SANITARY SEWER DESIGN

205.1.00 General

205.1.01 Scope

This section covers the design of public sanitary sewer systems within the City. The provisions of this chapter shall apply to all public sanitary sewers within the City jurisdiction. Interpretations of such provisions and their application in specific circumstances shall be made by the City Engineer.

205.2.00 Design Criteria

205.2.01 General

The Design Engineer shall submit to the City construction plans and design calculations for sizing the proposed sanitary sewer system. The proposed sanitary sewer system shall be sized to carry the ultimate flow for the tributary basin as illustrated in the City of Tualatin Sanitary Sewer Master Plan, Tualatin Development Code (Chapter 13), and any applicable amendments and updates thereto.

Public sanitary sewer extension shall be extended to adjacent parcel boundaries to facilitate future extension or to serve adjacent properties unless otherwise required by the City Engineer.

Sanitary lines that serve more than one property shall be a public system.

Sanitary sewers should be designed to remove the domestic sewage and basement floor drainage from houses, business buildings, and other public and private establishments, but not street or roof drainage. Storm water, including street or roof drainage, shall be removed by a system of storm sewers or by some other method separate from the sanitary sewer system. Unpolluted cooling waters and swimming pool drains should be kept out of sanitary sewers wherever possible.

The Design Engineer shall verify that the proposed connection will not create or worsen a surcharge condition. In the event the connection will create or worsen a surcharge condition, the applicant shall mitigate the downstream pipe system to provide adequate capacity and eliminate surcharge condition.

205.2.02 Tributary Basin

Sanitary sewer lines shall be installed to serve each property in accordance with the TDC. If there are undeveloped properties adjacent to the proposed development site

206 STORM DRAINAGE DESIGN

206.1.00 General

Storm water conveyance systems shall be designed in conformance with master plans adopted by the City and the requirements of the Clean Water Services in accordance with Title II of Ordinance 846-91 of the Tualatin General Ordinance. All proposed development will be required to submit an engineered analysis of the storm water conveyance systems. The submitted analysis is to show that downstream systems are adequately sized to carry the added storm water from the proposed development, and that the increased runoff volume from the development will not cause or contribute to flooding problems. Projects proposing an infiltration system must be approved by the City Engineer.

206.1.02 Design Criteria

The Design Engineer shall submit to the City construction plans and design calculations for sizing the proposed storm drainage system. The proposed storm drainage system shall be sized to carry the ultimate flow for the tributary basin as illustrated in the City of Tualatin Storm Drain Master Plan, Tualatin Development Code (Chapter 13), and any applicable amendments and updates thereto.

Public storm drainage shall be extended to adjacent parcel boundaries to facilitate future extension or to serve adjacent properties unless otherwise required by the City Engineer.

The Design Engineer shall verify that the proposed connection will not create or worsen a surcharge condition. In the event the connection will create or worsen a surcharge condition, the applicant shall mitigate the downstream pipe system to provide adequate capacity and eliminate surcharge condition.

206.2.00 Hydrology

Rational Method

The rational method of run-off calculation will be used for all storm drainage design, unless otherwise approved by the City Engineer. The Rational Method (Q=CIA) is the standard method for calculations related to the peak discharge and other related hydrologic information. For reference to the concepts and theories of the Rational Method see "The American Society of Civil Engineers," Design and Construction of Sanitary and Storm Sewers or others. If other hydrologic methods are proposed, calibration or comparison to the Rational Method is required from the Design Engineer prior to acceptance by the City.

Drainage Basin Areas (A)

The drainage area used in the design or analysis of storm drainage facilities shall include all areas that are or will be tributary (both on and off the project site) to the location under consideration.

EXHIBIT C

309 ASPHALT CEMENT CONCRETE PAVEMENT

309.1.00 General

309.1.01 Scope

This work consists of constructing one or more courses of asphalt cement concrete pavement, plant mixed into a uniformly coated mass, hot laid on a prepared foundation, compacted to specified density and finished a specified smoothness to the lines, grades, thicknesses, and cross sections shown on the Plans or established by the City Engineer.

Asphalt concrete shall be a hot mixture of asphalt cement (HMAC); well graded, high quality aggregate; mineral filler and additives as required.

The Contractor~~, at Contractor's option,~~ may substitute warm mixed asphalt concrete (WMAC) where HMAC is called for.

Warm mixed asphalt concrete is an asphalt concrete mix following all requirements of HMAC, except that through use of additives or processes, it is mixed and placed at lower temperatures.

309.1.02 Prior Approval

Asphalt concrete work shall not start until base and leveling course work has been completed and approved and all underground utility tests (e.g. mandrel, pressure test, television inspection) have been completed and approved by the City Engineer. Repair or replace curbs prior to ~~second~~ top/final lift.

309.2.00 Materials

309.2.01 New Aggregates

309.2.01A General

New aggregates shall be hard, sound, durable, and free of deleterious substances. No sandstone, shale, or other soft material will be allowed.

Prior to producing aggregates, the Contractor shall advise the City Engineer as to the type of bituminous mixing plant to be used and the size or sizes of coarse and fine aggregate to be produced. The supplier shall maintain current records of the test results at the plant and make them available to the

Modifications of the mix as directed may require changes in the Contractor's plan and sequence of operations. Such changes shall be allowed for by the Contractor.

Upon written request from the Contractor, the City Engineer may approve field adjustments to the JMF of up to 2 percent of the aggregate passing the 1/4-inch sieve, 1 percent for the aggregate passing the #10 sieve, and 0.5 percent for the aggregate passing the #200 sieve. These field adjustments to the JMF may be made by the City Engineer provided the change will produce material of equal or better quality. The above adjustments, or any further adjustments ordered by the City Engineer, will be considered the JMF. Adjustments beyond these limits will require development of a new JMF. The adjusted JMF, plus or minus the allowed tolerances, shall be within the broadband limits.

309.2.08 Asphalt Tack Coat

Tack coat shall be cationic emulsified asphalt type CSS-1 or CSS-1h.

309.2.09 Overlay Fabric

The fabric shall be a non-woven polypropylene fabric which conforms to the following properties (AASHTO M 288:

Grab Strength, min.	80 lbs.
Elongation at Break, min.	50%
Asphalt Retention by Fabric, min.	0.20 gal./yd^2
Melting Point, min.	300°F

309.2.10 Warm Mix Asphalt Cement Additives

If WMAC is proposed for use ~~in this contract~~, only Warm Mixed Asphalt Concrete (WMAC) additives or processes listed on the approved list below ~~shall~~ may be used.

WMAC Technology	Process Type	Supplier
Advera (Synthetic Zeolite)	Foaming Process	PQ Corporation
Aspha-Min (Synthetic Zeolite)	Foaming Process	Aspha-Min
Evotherm	Chemical Additive	MeadWestvaco Asphalt Innovations
Redi-Set WMX	Chemical Additive	Akzo Nobel Surfactants, Inc.
Sasobit	Organic Additive	Sasol Wax Americans, Inc.
Plant Foaming Equipment	Foaming Process	Various Suppliers

If WMAC is proposed ~~for use in this contract~~, the Contractor shall submit the proposed WMAC technology to be used and a plan for its implementation at the preconstruction conference.

309.3.00 Workmanship

309.3.01 Reinforcing Fabric

At the discretion of the Engineer, reinforcing fabric may be used as a remedial treatment to correct distress of existing pavement surfaces scheduled for Asphaltic Concrete overlay. Subsequent to this determination, reinforcing fabric shall be placed in the proper sequences of the paving operation over the designated areas.

The fabric shall be placed with equipment recommended by the fabric manufacturer and specifically designed for the purpose of laying pavement reinforcing fabric. The fabric shall be placed in an asphalt sealant without wrinkles prior to the asphalt sealant's cooling and loss of tackiness. The fabric shall be unrolled so that the bearded (fuzzy) side is down. Wrinkles ½-inch or larger in height and/or 3 inches or larger in length shall be split, laid flat, and additional tack coat applied to ensure fabric saturation.

The fabric shall be overlapped 4 to 6 inches at all joints. No joints shall be lapped with more than two (2) layers of fabric. Transverse joints shall be shingled in the direction of the paving to prevent edge pick-up by the paver. The paving operation shall closely follow fabric placement and no more fabric than can be covered up with the hot mix that working day shall be placed.

Utility covers, such as manhole lids and valve covers shall have the fabric neatly cut around to cover to allow for smooth transition of the cover to finish grade.

309.3.02 Hauling Equipment

Vehicles used for hauling asphalt concrete mixtures shall have tight, clean, and smooth metal beds equipped with covers.

Provide a 3/8-inch diameter hole near the middle of the left sidewall of the bed for temperature testing.

Coat the beds with a minimum amount of an approved material to prevent the mixture from adhering to the beds. Prior to loading, the vehicle bed shall be drained of all excess coating material by raising the truck bed, opening belly dump gates or operating the conveyor belt as appropriate.

Do not use diesel oil unless approved by the City Engineer. Its use will be

309.3.09 Compaction

309.3.09A General

309.3.09A-1 Rolling and Surface Repair

Immediately after the asphalt concrete mixture has been spread, struck off and surface irregularities and other defects remedied, it shall be thoroughly and uniformly rolled until the mixture is compacted as hereinafter set forth.

Any displacement of any course, regardless of thickness, occurring as a result of the reversing of the direction of a roller, or from other causes, shall be corrected at once by the use of rakes and addition of fresh mixture when required. Care shall be exercised not to displace the line and grade of edges. Steel roller wheels shall be moistened with water or other approved material to the least extent necessary to prevent pickup of mixture and not cause spotting or defacement of the surface of the mixture.

Any mixture that becomes loose and broken, mixed with dirt or is any way defective shall be subject to removal and to replacement with fresh hot mixture, which shall be compacted to conform to the surrounding area. Any area showing an excess or deficiency of asphalt cement shall be subject to removal and to replacement. Removal and replacement under these provisions shall be at the expense of the Contractor.

309.3.09A-2 Temperature

The surface of each layer and of each course shall be rolled when the mixture is in proper condition. All breakdown and intermediate compaction shall normally be performed while the temperature of the mixture is above 180°F.

For WMAC, complete breakdown and intermediate compaction before the WMAC temperature drops below the threshold recommended by the additive supplier or equipment manufacturer.

When the rolling causes undue tearing, displacement, cracking or shoving the Contractor shall, with approval of the City Engineer, make changes in compaction temperature, type of compaction equipment and/or rolling procedures necessary to achieve the applicable density requirements.

The following refers to all specified pavement courses but does not apply to leveling courses.

Placing of the mixture shall be as continuous and uniform as possible and pavement depth, line and grade shall be maintained at least 4-feet beyond the selected transverse joint location, then a sloped end section shall be constructed.

If the pavement will be subjected to traffic, the slope shall be no less than 50:1 (horizontal to vertical). If the paved section is not subject to traffic the slope may be less, but must be a minimum of 10:1.

Transverse joints shall be constructed to a vertical face by sawing or cutting to the full lift depth, after the mixture has reached the required density.

After the vertical face is formed, if paving is not expected to continue from the transverse joint until the following day or later, paper or other suitable material shall be placed ahead of the sawed or cut joint and under the 4-foot or longer panel and its sloped end section.

Prior to continuing the permanent paving lift, the 4-foot or longer panel and its end slope shall be removed and the base shall be cleaned of all debris. A tack coat shall then be applied to vertical edge and surface of the area.

After placement and finishing of the new asphalt concrete, both sides of the joint shall be dense and the joint shall be well sealed. The surface in the area of the joint shall conform to the requirements hereinafter specified for surface tolerances when tested with the straightedge placed across the joint.

At bridge ends or at ends of other rigid type structures, compacting shall be in the transverse direction as well as longitudinally; all as directed by the City Engineer.

309.3.14 Temperature

For HMAC, ~~T~~the temperature of the mixture at the time it is placed in final position will be established by the City Engineer and shall be within 20 degrees of 280°F for Class "B" and "C" mixes. The City Engineer may, however, adjust this temperature in 10°F increments upwards if the aggregate coating, moisture content, workability or compaction requirements are not attained. Similar adjustments may be made downward by the City Engineer if the aggregate coating, moisture content, workability and compaction requirements are attained. In no case shall the lay-down temperature of the mixture be less than 240°F.

For WMAC, the maximum temperature at the mixer shall be 275^{0}F. The minimum temperature shall be 215^{0}F.

309.3.15 Finishing and Details

EXHIBIT D

327.0.00 WATER VALVES AND RELATED EQUIPMENT

327.1.00 General

327.1.01 Scope

This section covers all work necessary for furnishing and installing valves, and appurtenances.

327.2.00 Materials

327.2.01 Gate and Butterfly Valves

Valves shall be non-rising stem, have operators suitable for direct burial, fitted with 2-inch square operating nuts, which shall rotate counterclockwise to open. Valves shall be flange connected to fittings, dimensioned and drilled to ANSI B16.1, class 125 cast-iron flanges.

327.2.01A Gate Valves

Valves 2-inches to ~~12~~16-inches shall be AWWA C509 resilient-seat gate valves.

327.2.01B Butterfly Valves

Valves 18-inches and larger ~~than 12-inches~~ shall be rubber-seated butterfly valves and shall conform in all respects to the physical and performance requirements of AWWA C504, Class 150B, short body type.

327.2.02 Tapping Valve and Sleeve

Tapping valves shall meet or exceed AWWA C500 gate valves specifications, except that the seat rings are the necessary diameter to permit entry of the tapping machine cutters. Branch side after the gate valve shall be mechanical joint, or as shown on the plans.

Tapping sleeves shall be ~~either of regular cast iron or~~ stainless steel fabricated construction designed to fit the diameter and type of pipe to be tapped. Gaskets shall be of Buna-N rubber and all regular fittings to meet AWWA specifications where applicable.

327.2.06D Surge Check Valve

The surge check valve shall allow unrestricted air flow but shall close to a throttling position when high velocity water enters the check valve, which shall return to an open position when the air and vacuum valve has closed.

327.2.07 Blowoff Valve Assembly

Shall conform to the details shown on Standard Drawings 605 and 606 and the relevant sections of this specification.

327.2.08 Joints

Mechanical and push-on joints shall conform in all respects to AWWA C111. All fittings shall be flanged connected to adjacent valves and fittings, with all dimensions and drilling to ANSI B16.1, class 125 cast-iron flanges. Bolts and gaskets shall conform to AWWA C207.

327.2.09 Valve Boxes

Valve boxes shall be heavy duty, ~~Kejriwal or Rich Style 910,~~ by Olympic Foundry Inc., East Jordan Iron Works, or approved equal, 18-inch top section, slip type with top flange, and recessed handle cover (solid handle) manufactured of cast iron conforming to ASTM A48-76 (tensile strength 30,000 psi) and coated with a G.P.D. asphalt varnish. "W" or the word "WATER" shall be cast into the top of the lid. Valve box extensions shall be fabricated from 6-inch polyvinyl chloride sewer pipe conforming to ASTM D 3034, SDR 35. Valve stem extensions, when required, shall be fiberglass by Pipeline Products or approved equal, and shall include a lower operating nut, extension, and upper operating nut with ring.

327.2.10 Concrete

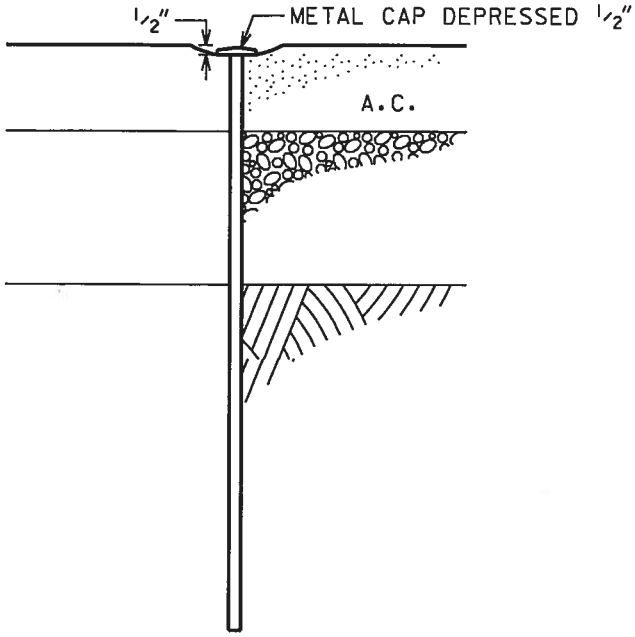
Concrete shall conform to ASTM C 94, Alternate 2, with a 28 day strength of 3300 psi. There shall be a minimum of 6-1/2 sacks of cement per cubic yard of concrete.

327.3.00 Workmanship

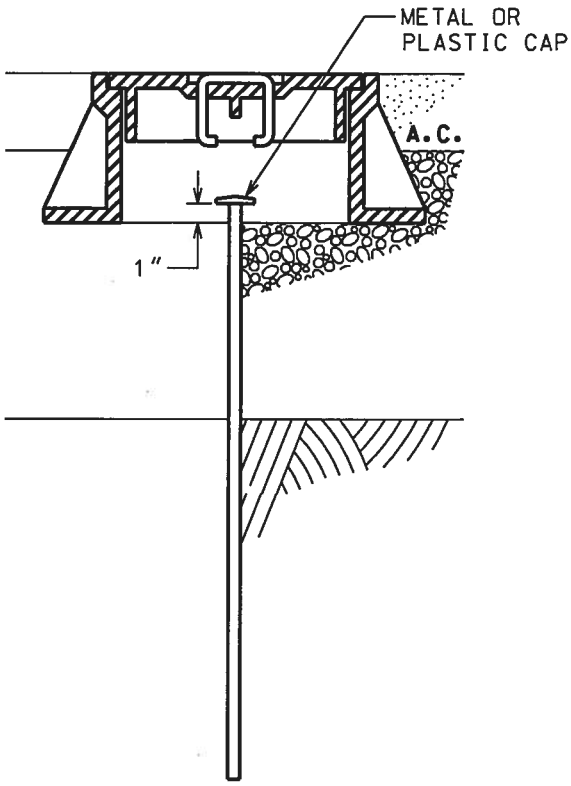
327.3.01 Gate & Butterfly Valves

Before installation, the valve shall be thoroughly cleaned of all foreign material, and shall be inspected for proper operation, both opening and closing, and to verify

Exhibit E



STANDARD

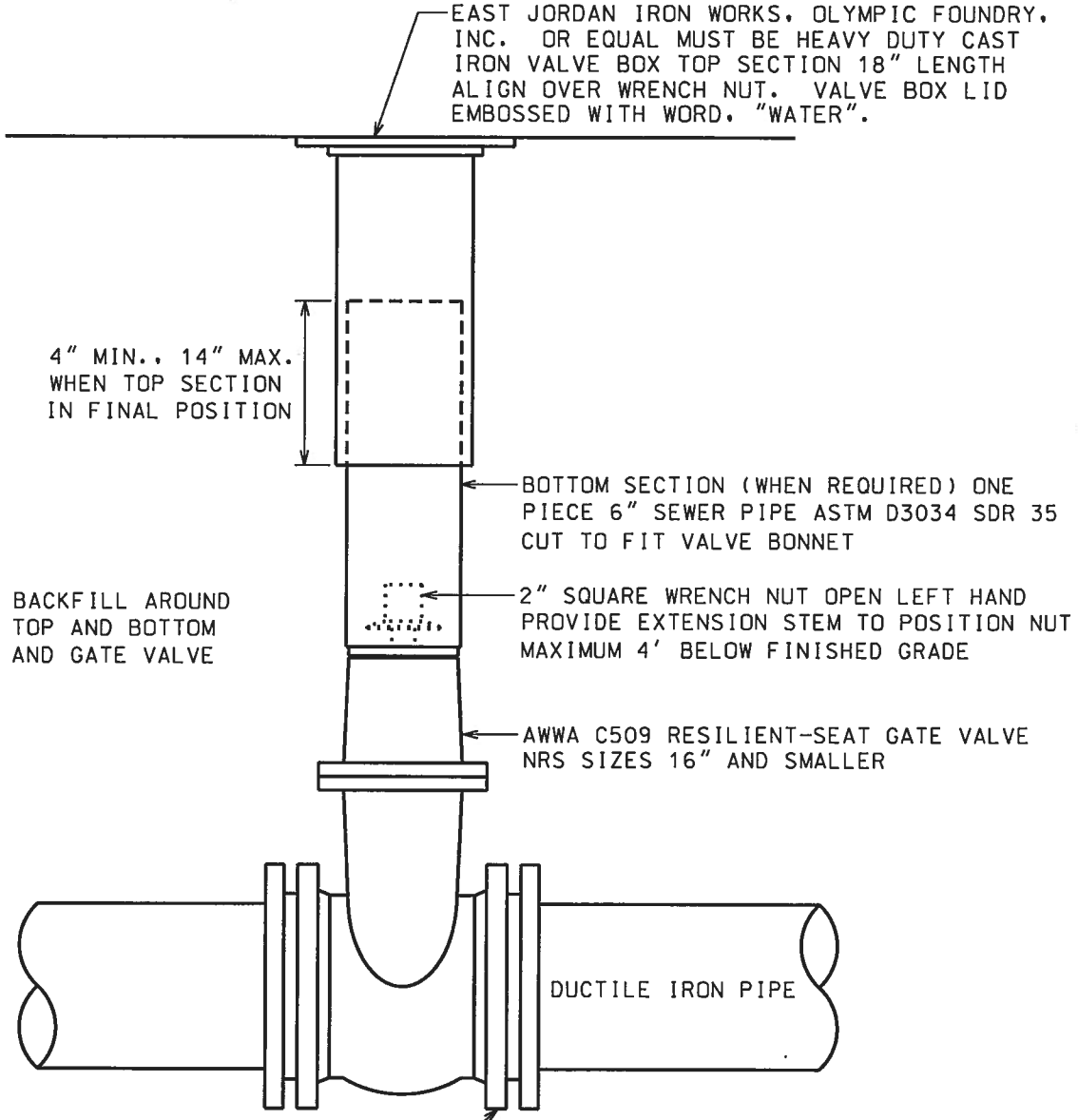


INTERSECTIONS

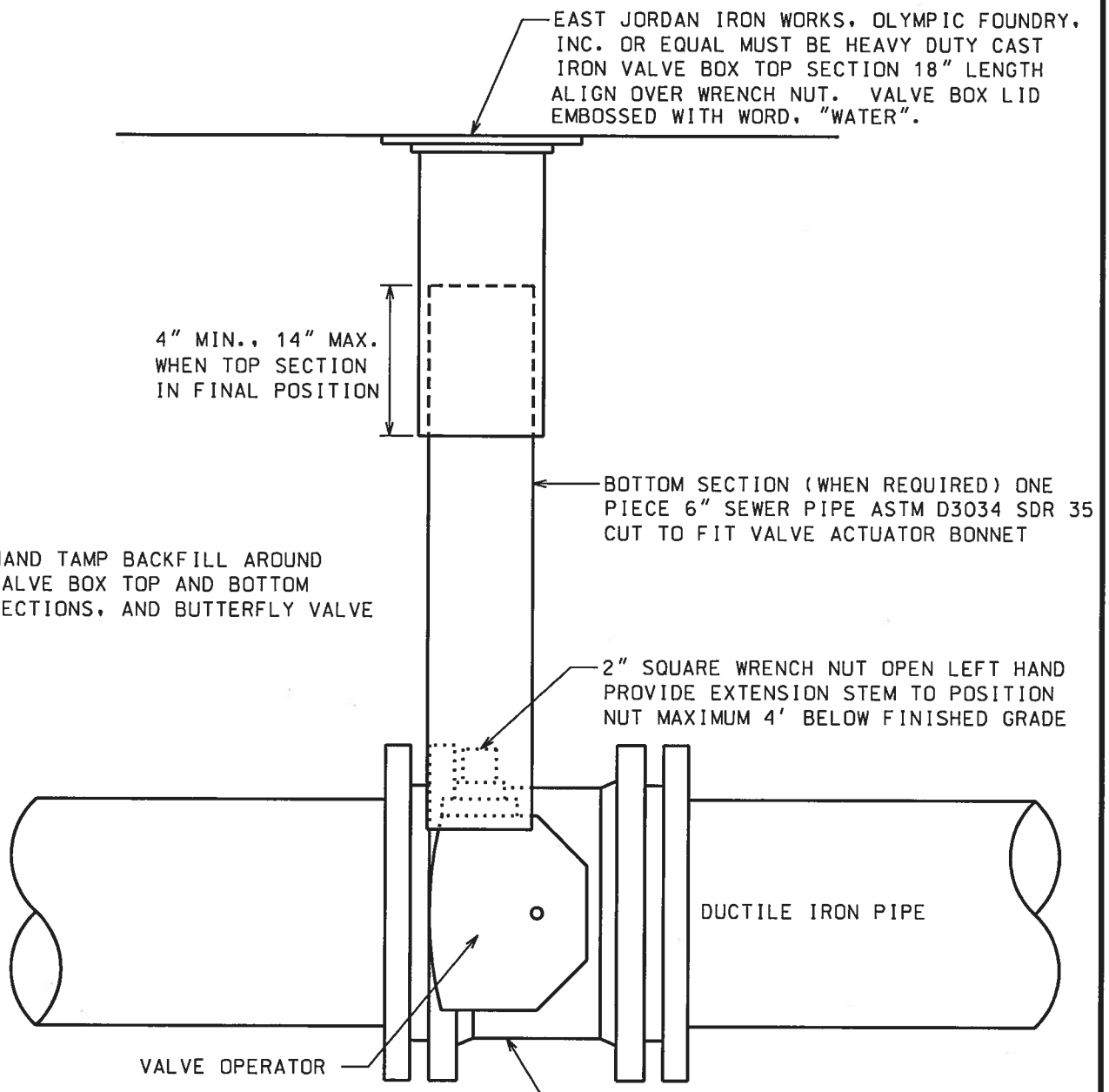
NOTES:

1. MONUMENTS SHALL BE IN ACCORDANCE WITH ORS 209.250(4), AND THE REQUIREMENTS OF THE COUNTY SURVEYOR
2. ALL MONUMENTS SHALL COMPRISE EITHER:
   5/8" O.D. x 30" IRON ROD OR 3/4" I.D. x 30" IRON PIPE
3. USE EAST JORDAN IRON WORKS OR OLYMPIC FOUNDARY. RISER RINGS MAY BE USED WHEN AN ASPHALT OVERLAY.
4. 8" BOXES ALLOWED FOR LOCAL STREETS.
5. 12" BOXES REQUIRED FOR COLLECTOR AND ARTERIAL STREETS.

CITY OF TUALATIN, OR		CENTERLINE SURVEY MONUMENT	
REVISED: 3/2010 VALID: 4/2010	SCALE: 1:10	DRAWN: L.V. APPROVED: K.L.H.	DWG NO. 520



CITY OF TUALATIN, OR		VALVE GATE	
REVISED: 3/2010 VALID: 4/2010	SCALE: 1:10	DRAWN: L.V. APPROVED: K.L.H.	DWG NO. 600



CITY OF TUALATIN, OR		VALVE BUTTERFLY	
REVISED: 3/2010 VALID: 4/2010	SCALE: 1:10	DRAWN: L.V. APPROVED: K.L.H.	DWG NO. 601

CITY OF TUALATIN, OR

WATER SERVICE 5/8" × 3/4" METER

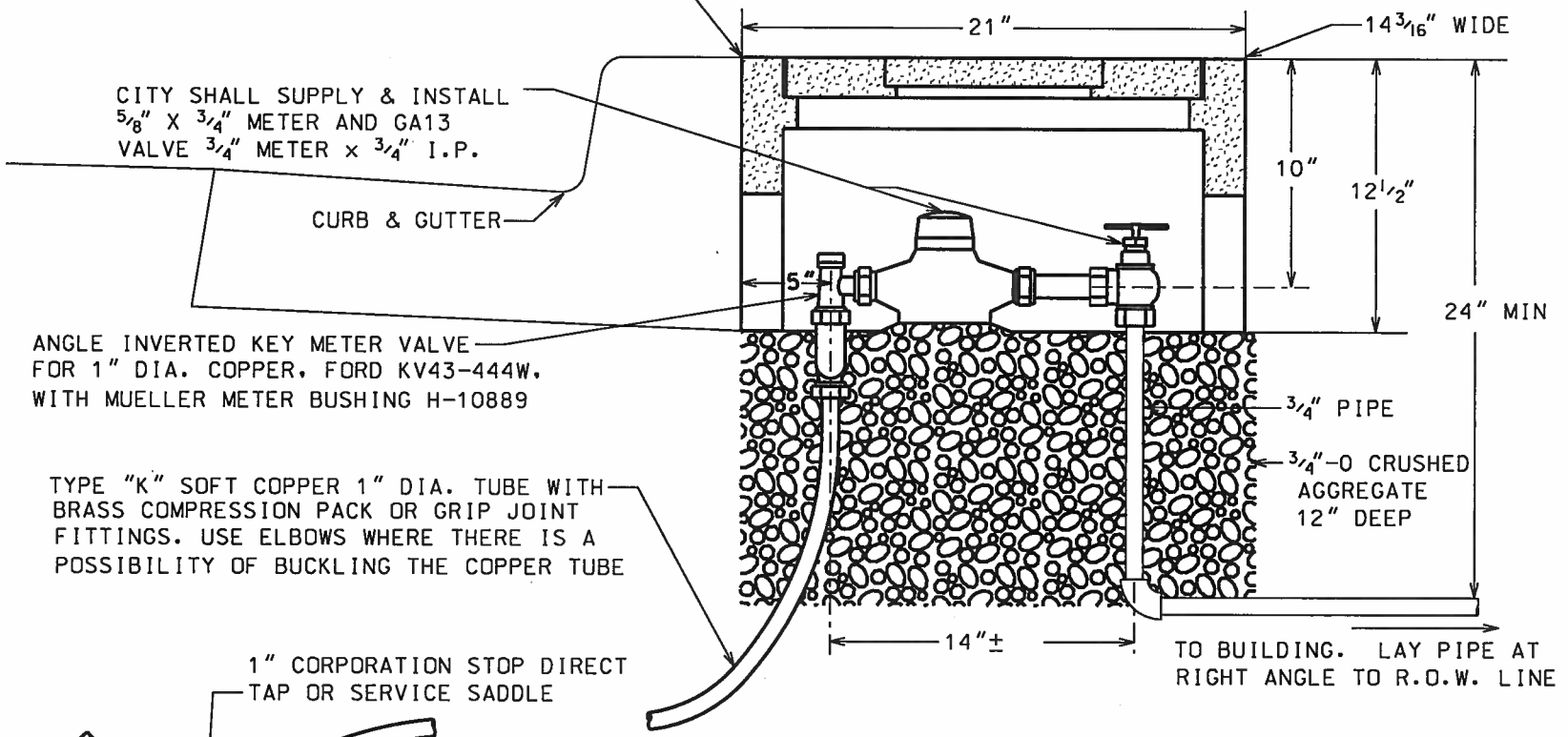
REVISED: 3/2010
VALID: 4/2010

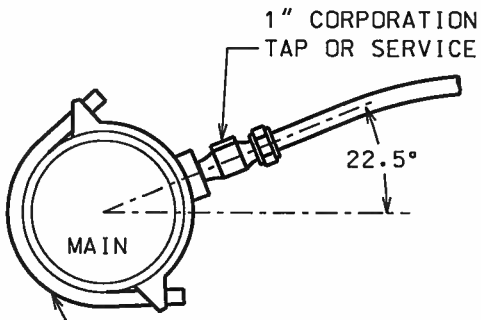
SCALE: 1:8

DRAWN: L.V.
APPROVED: K.L.H.

DWG NO. 630

METER BOX No.	SIDEWALK	DRIVEWAY
NEWBASIS #37 12"X20"	#37	#37 D.I.
CHRISTY FL12	(APPROVED FOR PLANTER AREAS ONLY)	





FLUSH LINE AFTER CONNECTION TO CORPORATION STOP AND BEFORE CONNECTION TO METER

NOTE:

1. MAXIMUM CONTINUOUS FLOW RATE PER METER SHALL NOT EXCEED 10 GPM
2. VALVES & FITTINGS FROM FORD OR MUELLER SHALL MEET THE REQUIREMENTS OF AWWA C-800

RESOLUTION NO. 4970-10

RESOLUTION ADOPTING THE APRIL 2010 UPDATE OF THE PUBLIC WORKS CONSTRUCTION CODE

WHEREAS the Public Works Construction Code was adopted on October 8, 2001 and revised on February 11, 2002; October 14, 2002, March 10, 2003, March 22, 2004, October 25, 2005, and March 24, 2008; and

WHEREAS the Engineering Division has completed an update to four standard drawings to address issues found during implementation of existing drawings and made a variety of changes to the text of the Code as per the April 12, 2010 Staff Report; and

WHEREAS pursuant to Section 2 of Ordinance 444-78 the City Engineer has the duty to maintain and update the Code; and

WHEREAS the City Council must first approve the proposed changes.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The April 2010 Update of the Public Works Construction Code shall be adopted for use within the City of Tualatin.

Section 2. The April 2010 Update shall be effective immediately.

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO LEGAL FORM

Brenda L. Braden
CITY ATTORNEY

ATTEST:

BY _____
City Recorder

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Maureen Smith, Executive Assistant

DATE: April 12, 2010

SUBJECT: COMMUNITY INVOLVEMENT COMMITTEE APPOINTMENTS

ISSUE BEFORE THE COUNCIL:
The City Council approve appointments to various Advisory Committees and Boards.

RECOMMENDATION:
Staff recommends the City Council approve the Community Involvement Committee (CIC) recommendations and appoint the below listed individuals.

EXECUTIVE SUMMARY:
The Community Involvement Committee met and interviewed citizens interested in participating on City committees and boards. The Committee recommends appointing the following individuals:

Individual	*Committee/Board*	*Term*
Kay Dix	Parks Advisory Committee	Partial Term Ending 02/28/11
Valerie Pratt	Parks Advisory Committee	Partial Term Ending 02/28/11
Buck Braden	Arts Advisory Committee	Regular Term Ending 03/31/13

FINANCIAL IMPLICATIONS:
Not applicable.

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Donald A. Hudson, Finance Director

DATE: April 12, 2010

SUBJECT: PUBLIC HEARING ON PROPOSED SUPPLEMENTAL BUDGET AND CHANGES TO THE ADOPTED 2009 - 2010 BUDGET

ISSUE BEFORE THE COUNCIL:
Public Hearing to discuss the proposed supplemental budget.

RECOMMENDATION:
Staff recommends adopting the attached Resolution, after holding the required public hearing.

EXECUTIVE SUMMARY:
Occasionally, it becomes necessary after the budget is adopted to increase the total expenditures of a fund. Oregon Revised Statutes (ORS) 294.480, *Supplemental budget in certain cases; no increase in property taxes permitted*, allows for an increase under certain circumstances. One such circumstance is for an occurrence or condition, which had not been ascertained at the time of the preparation of the budget.

ORS 294.480 spells out the process for adopting a supplemental budget. Adjusting a budgeted fund by 10% or more of the expenditures of that fund requires a supplemental budget. Therefore, the City Council can adopt the supplemental budget at a regular meeting of the governing body by resolution, after holding a public hearing on the supplemental budget. Notice of the public hearing is required to be published as required by Local Budget Law. This notice was published on April 1, 2010.

The public hearing this evening is necessary due to the timing of expenditures in the Library Improvement Fund, the Road Development Fund, the Water Reservoir Fund and the Parks Improvement Fund. When the 2009/2010 budget was prepared and adopted, it was anticipated that projects in these funds would either be fully completed or completed to a particular level. Budgets were developed using the estimates of how much would be completed and paid prior to June 30, 2009. In these four funds, work completed prior to June 30th was less than anticipated, so the Fiscal Year 2010 actual

beginning balances were higher than budgeted. Local Budget Law allows for the increase in expenditures when additional resources become available. Since the total increase of the fund budget is greater than 10% of the adopted budget, a public hearing is required to be held before authorizing the budget increase.

OUTCOMES OF DECISION:
Failure to pass the resolution puts the City in danger of not complying with Local Budget Law.

FINANCIAL IMPLICATIONS:
The net effect to the affected funds is zero, as it is simply an appropriation of additional revenues received.

Attachments: A. Resolution
B. Exhibit A to the Resolution

RESOLUTION NO. 4971-10

RESOLUTION AUTHORIZING CHANGES TO THE ADOPTED 2009 - 2010 BUDGET

WHEREAS after the budget process for the 2009-2010 fiscal year was completed, an occurrence or condition arose that could not have been ascertained at the time of the budget preparation; and

WHEREAS in order to lawfully comply with the requirements of Local Budget Law, increases in budgeted resources and requirements are necessary; and

WHEREAS Oregon Revised Statutes (ORS) 294.480 allows for the preparation and adoption of a supplemental budget.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Council wishes to comply with Local Budget Law, and authorize spending of additional resources; and

Section 2. Increased resources and requirements should be made as detailed in Exhibit A to this Resolution.

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

APPROVED AS TO LEGAL FORM

_____
CITY ATTORNEY

Exhibit A

City of Tualatin
Fiscal Year 2009 - 2010
Budget Changes, April 2010

Existing Appropriation Transfer:

To	Amount	From	Amount	Notes

Appropriation of Increased Revenues:

Increase - Revenue		Amount	Increase - Expenditure		Amount	Notes
Library Improvement Fund						
Beginning Cash Balance	029-0000-400.00-00	$ 15,297	Fund Projects	029-0000-702.70-09	$ 15,297	Increase in Beg. Cash due to timing of expense.
Road Development Fund						
Beginning Cash Balance	034-0000-400.00-00	$ 474,628	Fund Projects	034-0000-621.70-09	$ 474,628	Increase in Beg. Cash due to timing of expense.
Water Reservoir Fund						
Beginning Cash Balance	037-0000-400.00-00	$ 177,443	Transfer to Water Development	037-0000-601.69-32	$ 177,443	Increase in Beg. Cash due to timing of expense.
Parks Improvement Fund						
Beginning Cash Balance	039-0000-400.00-00	$ 19,605	Fund Projects	039-0000-702.70-09	$ 19,755	Increase in Beg. Cash due to timing of expense, and add interest earnings
Interest	039-0000-482.01-01	$ 150				

/ May 24, 2010
CONTINUED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

STAFF REPORT
CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Doug Rux, Community Development Director
William Harper, Associate Planner

DATE: April 12, 2010

SUBJECT: AN ORDINANCE AMENDING THE GENERAL COMMERCIAL (CG) PLANNING DISTRICT TO ALLOW "DOGGIE DAY CARE" AND AMENDING TDC 54.020 AND 54.030 (PTA-10-01)

ISSUE BEFORE THE COUNCIL:
City Council consideration regarding the request for a Plan Text Amendment (PTA) to the Tualatin Development Code (TDC), Chapter 54 General Commercial (CG) Planning District, amending 54.020 to allow "Doggie Day Care" as a permitted use and amending 54.030 to allow outdoor dog day care activities as a conditional use. TDC 31.060 Definitions will also be amended.

RECOMMENDATION:
The Tualatin Planning Advisory Committee (TPAC) voted 6-0 on March 11, 2010, recommending that the City Council approve PTA-10-01 with recommendations to allow outdoor pet day care as a conditional use, restrict outdoor area use to the hours of 7 am-7pm; increase the outdoor area fence enclosure height and the minimum distance to a residential location. TPAC also asked the applicant to promptly provide traffic information as requested by the Engineering Division. Staff proposes alternate ordinance language with the provisions recommended by TPAC.

Staff recommends that the City Council consider the staff report and supporting attachments and provide direction.

EXECUTIVE SUMMARY:
- This matter is a Plan Text Amendment (PTA) to the Tualatin Development Code (TDC) and a decision by the City Council is a legislative action.
- The amendment is an application submitted by Joseph Schaefer representing Drew Prell and Oswego Investors, LLC. Oswego Investors owns a .76 acre property with 2 buildings in the CG (General Commercial) Planning District (Attachment A). The property is known as the Hansen's Corner commercial

development and has frontage on SW Lower Boones Ferry Road (south) and SW 63rd Avenue (west).

- Oswego Investors seeks to amend the TDC to allow "Doggie Day Care" as a listed permitted use in the CG Planning District and to allow Dog Day Care with an outdoor dog activity area as a conditional use with standards for location and enclosure. The purpose of the amendment proposed by Oswego Investors is to allow a prospective tenant to occupy a Hansen's Corner lease space and conduct a dog day care use with outdoor activity area. The property is currently designated in the CG (General Commercial) Planning District, where various retail uses including "pet shops" and veterinary services including "veterinarian's office or animal hospitals" are listed as permitted [TDC (Tualatin Development Code) 54.020(1) & (2)(b)]. By a staff interpretation of TDC Chapter 54.020, dog day care, pet grooming, pet obedience training, pet overnight boarding are allowed as a CG Planning District permitted use when conducted entirely indoors. Outdoor pet care, training or boarding activities were not interpreted as an allowed use. A current example of this use in the CG Planning District is the PetSmart business in the Nyberg Woods shopping center where dog day care, pet grooming, pet obedience training, and pet overnight boarding are conducted entirely within the building.
- Kennels for boarding, breeding and training dogs are not listed as an allowed use in the TDC. Kennels are defined and regulated in the Washington County Animal Ordinance as adopted in the Tualatin Municipal Code (TMC) in TMC 6-3.010.
- The application proposes a definition of "Doggie Day Care" (TDC 31.060) and proposes listing indoor dog day care as a permitted use (TDC 54.020) and dog care with outdoor activity as a conditional use (TDC 54.030) in the CG Planning District (Attachment **D.1**).
- Staff proposes alternate Ordinance Language in Attachment **D.2** with reference to the TPAC recommendation. The staff/TPAC version includes the term "pet day care" with a definition, a limitation on outdoor pet activity area use to the hours of 7 am-8pm; a restriction from Central Urban Renewal District (CURD) Blocks 11, 28 & 29, an increase the outdoor area fence enclosure height and the minimum distance to a residential location.
- Records indicate that the Council has not reviewed applications or provided direction regarding pet/"doggie" day care, pet boarding, pet training, or kennels.
- The applicable policies and regulations that apply to the proposal include: TDC 1.032-Amendments; TDC 6.030 Commercial Planning District Objectives; TDC Chapter 54-General Commercial Planning Districts. The Analysis and Findings section of this report (Attachment C) considers the applicable policies and regulations.
- Before granting the proposed PTA, the City Council must find that the criteria listed in TDC 1.032 are met. The Analysis and Findings section of this report (Attachment C) examines the application with respect to the criteria for a Plan Amendment. The staff analysis proposes modifications to the definitions, standards and process proposed by the applicant with recommendations provided by TPAC. Staff finds that the information provided with the application does not address Criterion 8 that considers traffic impacts on intersections. The

applicant stated at the TPAC meeting that traffic studies were prepared for a worst case scenario of CG uses including a fast food restaurant on the Oswego Investors Hansen's Corner property with Plan Map Amendment PMA-05-03. Staff has asked for information specific to the proposed doggie/pet day care use in the CG Planning District for evaluation of Criterion 8.

- The application was submitted on January 8, 2010 and was determined incomplete on January 22, 2010 in regard to information to evaluate compliance with the Transportation Planning Rule and Criterion "8" for impacts on affected intersections. With no reply to the incomplete letter, the 120-day period for the legislative action began on February 7, 2010. The Council meeting is on day 64.

OUTCOMES OF DECISION:

Approval of the applicant's PTA request (Attachment D.1) would result in the following:

1. "Doggie Day Care" (Pet Day Care) would be defined in the TDC and within an enclosed building would be listed as a permitted use in the CG Planning District that includes properties in the downtown areas in CURD Blocks 11, 28 & 29. Outdoor dog care and training activities associated with "doggie day care" would be allowed as a conditional use in the CG Planning District subject to the applicant's proposed standards for proximity to a residential district and requirements for enclosure.
2. The staff interpretation addressing dog day care would be replaced with specific language in the TDC and would be defined.
3. The applicant would be able to pursue a conditional use permit for outdoor doggie day care use at the Oswego Investors' Hansen's Corner property.

Approval of the TPAC/staff recommended version of a PTA (Attachment D.2) would result in the following:

1. Pet Day Care would be defined in the TDC and within an enclosed building would be listed as a permitted use in the CG Planning Districts but excludes properties in the CURD Blocks 11, 28 & 29. Outdoor dog & cat care and training activities associated with pet day care would be allowed as a conditional use in CG subject to the TPAC/staff recommended standards for proximity to a residential district, requirements for outdoor enclosure, and hours of operation.
2. The staff interpretation addressing dog day care would be replaced with specific language in the TDC and would be defined.
3. The applicant would be able to pursue a conditional use permit for outdoor dog day care use at the Oswego Investors' Hansen's Corner property.

Denial of the PTA would result in the following:

1. Pet/Doggie Day Care would not be listed as an allowed use in the CG Planning District.
2. The applicant will not be able to locate outdoor doggie day care activities on the Hansen's Corner property.

ALTERNATIVES TO RECOMMENDATION:
The alternatives for Council are:

- Approve the proposed PTA with alterations.
- Deny the proposed PTA.
- Continue the discussion of the proposed PTA and return to the matter at a later date.

FINANCIAL IMPLICATIONS:
The Applicant paid the required application fee, which is contained in the FY 09/10 budget for revenue.

DISCUSSION:
At the March 11 TPAC meeting, Staff raised questions for TPAC on the terms, definitions, classification (permitted or conditional use) and standards proposed for "doggie day care" as an allowed use in the CG Planning District (Attachment C-Analysis & Findings). The draft ordinance language proposed by the applicant is shown in Attachment D.1. A staff prepared version with the TPAC recommendations (with a modification to the hours of operation) is shown in Attachment D.2. Staff requests Council consider the issues and proposed language for allowing pet day care in the CG Planning District that is in the Downtown area and applies to the Central Urban Renewal District (CURD) Blocks 11, 28 & 29.

PUBLIC INVOLVEMENT:
The Applicant conducted a Neighbor/Developer meeting at 17260 SW Lower Boones Ferry Road on July 28, 2009, at 6:30 pm to explain the PMA & CUP proposal to neighboring property owners and to receive comments. No neighboring business or property owners attended the meeting.

Attachments:
A. Application Materials
B. Background
C. Analysis & Findings
D1. Draft Ordinance with Applicant Proposed Text Amendment Language-TDC 31.060 & 54.020 & 54.030
D2. Draft Ordinance with TPAC/staff Proposed Text Amendment Language-TDC 31.060 & 54.020 & 54.030
E. CG Planning District Location Map and showing Applicant's Hansens' Corner property.
F. CURD Map 9-3 showing Blocks 11, 28 & 29

SCHWABE, WILLIAMSON & WYATT
ATTORNEYS AT LAW

Pacwest Center, 1211 SW 5th Ave., Suite 1900, Portland, OR 97204 | Phone 503.222.9981 | Fax 503.796.2900 | www.schwabe.com

JOSEPH S. SCHAEFER
LAND USE PLANNER
Direct Line: 503-796-2091
Cellular Phone: (503) 819-4764
E-Mail: jschaefer@schwabe.com

January 8, 2010

Mr. Will Harper
Associate Planner
City of Tualatin
18880 SW Martinez Avenue
Tualatin, OR 97062

Re: Hansen's Corner Neighborhood Meeting

Dear Mr. Harper:

Enclosed with this letter are the materials for the conditional use and text amendment applications, including the application forms, the site plan, the mailing list and maps, the legal description, a check for the combined application fee of $3365, the neighborhood meeting materials, and the architectural drawing of the proposed fence.

The balance of this letter will serve as the applicant's narrative. The relevant Tualatin Development Code provisions are printed in bold, and the applicant's response follows in regular font.

Text Amendment

The amendment includes three parts: a definition of doggie day care; an addition of the doggie day care - indoor only use to Section 54.020 Permitted Uses in the General Commercial district; and an addition of the doggie day care - with an outdoor play area use to Section 54.030 Conditional Uses in the General Commercial District.

The proposed definition is: "Doggie Day Care – A business providing pet care services such as day care, sitting services, grooming, and retail sales of pet products. Overnight boarding, breeding, and veterinary services are not provided by a doggie day care business."

The proposed addition to Section 54.020 is: (w) Doggie Day Care (indoor only).

The proposed addition to Section 54.030 is: (9) Doggie Day Care with outdoor play area, subject to the following provisions: (a) the subject lot is not within 300 feet of a Residential

Planning district; and (b) the outdoor play area must be completely enclosed with a minimum 6 foot high, sight-obscuring fence.

(1) Granting the amendment is in the public interest.

Retail properties evolve as new goods and services become available in the marketplace. For example, prior to the proliferation of cell phones, there weren't any retail storefronts selling telephone equipment and service. In recent years, the proliferation of households with dogs that need grooming, day care and related services during regular business hours has led to the creation of businesses providing that service. At least one such business already exists in Tualatin; however, the "doggie day care" land use is not found in the Development Code.

It will serve the public interest to have this unique land use accounted for in the Development Code, so that it can be properly regulated without requiring a protracted and confusing analysis of whether it is similar – or not – to different uses that are listed in the code. We propose that Tualatin follow the recent examples of Beaverton and Lake Oswego, which are proposing a two tier regulation of doggie day care: indoor care is a permitted use; and outdoor facilities are a conditional use.

(2) The public interest is best protected by granting the amendment at this time.

As with Beaverton, Lake Oswego and innumerable other communities, it is in the public interest to update the Development Code at this time to include provisions for this type of retail service business. The demand for this use is growing, and the Development Code should be updated promptly.

(3) The proposed amendment is in conformity with the applicable objectives of the Tualatin Community Plan.

Section 6.030(5) describes the key objective for the General Commercial district: "To provide areas suitable for a full range of commercial uses." Doggie day care is a use that is not included in the Development Code, and this amendment proposes to ensure that this commercial use is expressly included in the "full range" of permitted and conditional uses.

(4) The following factors were consciously considered:

The various characteristics of the areas in the City;

There are six separate General Commercial districts within the City, each with different characteristics. The subject property is located at the edge of one such district, and borders a light manufacturing district. While an outdoor play area for dogs is appropriate adjacent to a light manufacturing site, it likely is not appropriate adjacent to a residential site. That is why we propose a two tier amendment, so that unique neighborhood characteristics are taken into account during each application.

The suitability of the areas for particular land uses and improvements in the areas;

The General Commercial districts within the City allow intensive commercial uses, and there is no concern about indoor doggie day care. The real issue is the outdoor play areas, and whether this district is appropriate for that use. Because some areas of the districts are suitable, while others may not be, the two tier amendment creates a conditional use procedure for review of suitability case by case.

Trends in land improvement and development;

Doggie day care is a growing retail trend, and because it is somewhat different than traditional animal care uses such as veterinary offices and kennels, the code should be updated with provisions appropriate to this use.

Property values;

Commercial properties within Tualatin are experiencing the same challenges as elsewhere. Adding a new use to the lists of permitted and conditional uses will allow properties that are underutilized - in this case a vacant loading area for glass trucks – to be put to productive use. The two tier amendment offers protections to neighboring properties which potentially could be adversely affected by outdoor play areas for dogs.

The needs of economic enterprises and the future development of the area;

Doggie day care businesses prefer to have outdoor play areas, because the dogs naturally benefit from the fresh air and exercise.

Needed right-of-way and access for and to particular sites in the area;

Doggie day care produces less traffic than other uses permitted outright in the General Commercial zone. It does not have special transportation needs.

Natural resources of the City and the protection and conservation of said resources;

The text amendment does not affect natural resources of the City.

Prospective requirements for the development of natural resources in the City;

The text amendment does not affect natural resources of the City.

The public need for healthful, safe, aesthetic surroundings and conditions.

The text amendment aims to provide healthful, safe, aesthetic surroundings and conditions for pets, which includes a reasonable opportunity for fresh air and exercise. Again,

the two tier amendment will ensure the general public is not adversely affected by outdoor play areas.

Proof of change in a neighborhood or area, or a mistake in the Plan Text or Plan Map for the property under consideration are additional relevant factors to consider.

There are no material changes in the area or mistakes that are being corrected.

(5) The criteria in the Tigard-Tualatin School District Facility Plan for school facility capacity have been considered when evaluating applications for a comprehensive plan amendment or for a residential land use regulation amendment.

This application does not include a comprehensive plan amendment or an amendment to residential land use. This criterion is not applicable.

(6) Granting the amendment is consistent with the applicable State of Oregon Planning Goals and applicable Oregon Administrative Rules.

There are no planning goals or administrative rules regarding doggie day care, or other small scale retail uses. Planning Goal 12 and its accompanying administrative rule OAR 660-012 (the Transportation Planning Rule) only require analysis when the proposed use will have an impact on transportation facilities. Because doggie day care generates fewer vehicle trips than other uses which are already permitted outright in the General Commercial Zone, this text amendment will not have an adverse effect on traffic.

(7) Granting the amendment is consistent with the Metropolitan Service District's Urban Growth Management Functional Plan.

Similarly, there are no provisions in the Functional Plan regarding doggie day care or other small scale retail uses. The Functional Plan does not require analysis when a local jurisdiction updates its code by permitting a new retail use which will not have an impact on public facilities or natural resources.

(8) Granting the amendment is consistent with Level of Service F for the p.m. peak hour and E for the one-half hour before and after the p.m. peak hour for the Town Center 2040 Design Type (TDC Map 9-4), and E/E for the rest of the 2040 Design Types in the City's planning area.

The text amendment adds a new use to the General Commercial district; a use which generates less traffic than other uses already permitted. The detailed analysis of level of service was provided during the zone change for this property, and the level of service will not be affected by use of the property for doggie day care.

Conditional Use

The conditional use application is bundled with the text amendment so the City can review both applications simultaneously and without redundant hearings. The conditional use must meet the criteria in Section 32.030.

(1) The use is listed as a conditional use in the underlying planning district.

The text amendment provides that doggie day care with an outdoor play area is a conditional use in the General Commercial District, subject to the two conditions. The first condition is that the subject lot must not be within 300 feet of a residential district. The subject property is approximately 1000 feet from the nearest residential district, which is southeast of the subject lot, in Lake Oswego. The second condition is that the play area must be fenced, and a drawing of the proposed fence is enclosed.

(2) The characteristics of the site are suitable for the proposed use, considering size, shape, location, topography, existence of improvements and natural features.

The site is the former Nagel Glass shop on Boones Ferry Road. On the east side of the building, two large overhead garage doors lead out to the former truck loading area. The loading area is approximately 1600 square feet, and this is the space proposed for the outdoor dog play area. The shape of the play area is roughly square. The location is adjacent to a Jiffy Lube oil change business and other automotive businesses. The topography is flat and the play area is paved. The existing improvement is primarily the building, which will be renovated. The existing natural features are mature conifer trees which will remain in place.

(3) The proposed development is timely, considering the adequacy of transportation systems, public facilities, and services existing or planned for the area affected by the use.

The proposed development is timely, given the increasing market demand for this retail use. The addition of an outdoor play area to this use – which is already permitted outright when conducted indoors – will not have a material effect on transportation systems, public facilities, and services planned for the area affected by the use.

(4) The proposed use will not alter the character of the surrounding area in any manner that substantially limits, impairs, or precludes the use of surrounding properties for the primary uses listed in the underlying planning district.

The surrounding properties to the east and north are zoned for manufacturing uses, and occupied by automotive service and repair businesses. The surrounding properties to the south and west are zoned for commercial and industrial uses, and the closet businesses are a dry cleaners and the Safeway grocery store.

The character of the surrounding area is intensive commercial and light industrial, which are not noise sensitive uses, so the outdoor play area will not limit, impair or preclude these uses.

(5) The proposal satisfies those objectives and policies of the Tualatin Community Plan that are applicable to the proposed use.

Section 6.010(3) of the Community Plan describes the background for this proposal: "Greater concentrations of population and the relatively high incomes of the area's residents will support increasingly specialized types of retail and service establishments." Doggie day care is precisely this type of business. The applicable objective for the General Commercial district is found in Section 6.040(5): "To provide areas suitable for a full range of commercial uses, including those uses that are inappropriate for neighborhood, office or central commercial areas." Outdoor dog play areas may not be appropriate in neighborhood, office or downtown areas. This objective clearly distinguishes between the general commercial and other commercial zoning districts, and emphasizes that the General Commercial district is suitable for the "full range" of uses.

Thank you for your assistance with this application.

Sincerely,

SCHWABE, WILLIAMSON & WYATT, P.C.

Joseph S. Schaefer
Land Use Planner

JSS:ae
Enclosures

7

APPLICATION FOR PLAN **TEXT** AMENDMENT

City of Tualatin Community Development Dept – Planning Division
18880 SW Martinazzi Avenue
Tualatin, OR 97062
503-691-3026

Case No. PTA-10-01
Fee Rec'd. $5000.00
Receipt No. 739078
Date Rec'd. 1-06-10
By SC

PLEASE PRINT IN BLACK INK OR TYPE

Nature of amendment requested Addition of Doggie Day Care to the list of permitted and conditional uses in the General Commercial District.

State the specific section number(s) of the Code to be amended Section 31.060 Section 54.020, and Section 54.030

As the applicant and person responsible for this application, I, the undersigned hereby acknowledge that I have read the instructions and information sheet and understand the requirements described therein, and state that the information supplied is as complete and detailed as is currently possible, to the best of my knowledge.

Applicant's Signature [signature] SOLE MEMBER

Applicant's Name Joseph Schaefer, Land Use Planner Phone (503) 796-2091

Applicant's address 1211 SW 5th Avenue, Suite 1500 Portland OR 97204
(street) (city) (state) (zip)

Applicant is: Owner _____ Contract Purchaser _____ Developer _ Agent X

Other _____

If the request is for a specific property:

County Clackamas Map # 21E18BC Tax Lot #(s) 1400

Owner's Name Oswego Investors, LLC

Owner's Address P.O. Box 130 Lake Oswego OR 97034
(street) (city) (state) (zip)

Owner recogntion of application: [signature] (Applicant)

(signature of owner(s))

ATTACHMENT B

PTA-10-01: BACKGROUND INFORMATION

Pertinent background information obtained from the proposed PTA-10-01 and other supporting documents is summarized in this section.

The amendment is an application submitted by Joseph Schaefer representing Drew Prell and Oswego Investors, LLC. Oswego Investors owns a .76 acre property with 2 buildings in the CG (General Commercial) Planning District (Attachment A). The property is known as the Hansen's Corner commercial development and has frontage on SW Lower Boones Ferry Road (south) and SW 63rd Avenue (west).

Oswego Investors seeks to amend the TDC to allow "Doggie Day Care" as a listed permitted use in the CG Planning District and to allow Dog Day Care with an outdoor dog activity area as a conditional use with standards for location and enclosure. The purpose of the amendment proposed by Oswego Investors is to allow a prospective tenant to occupy a Hansen's Corner lease space and conduct a dog day care use with outdoor activity area. The property is in the CG Planning District, where various retail uses including "pet shops" and veterinary services including "veterinarian's office or animal hospitals" are listed as permitted [TDC (Tualatin Development Code) 54.020(1) & (2)(b)]. By a staff interpretation of TDC Chapter 54.020, dog day care, pet grooming, pet obedience training, pet overnight boarding are allowed as a CG Planning District permitted use when conducted entirely indoors. Outdoor pet care, training or boarding activities were not interpreted as an allowed use.

ATTACHMENT C

PTA-10-01: ANALYSIS AND FINDINGS

The approval criteria of the Tualatin Development Code (TDC) 1.032 must be met if the proposed PTA is to be granted. The Plan Amendment criteria are addressed below.

A. 1. Granting the amendment is in the public interest.

The proposed amendment to the Tualatin Development Code (TDC) Chapter 54 General Commercial Planning District and related sections of TDC 31.060 Definitions adds Doggie Day Care/Pet Day Care (indoor & outdoor) to the list of allowed uses. The public interest is to:

1) Allow commercial uses and services that provide a benefit to the Tualatin community and are consistent with the allowed uses in commercial districts;
2) Set location, enclosure and screening standards for commercial pet care activities conducted outside buildings;
3). Establish the standards and process for ensuring the use is located and operates in a compatible manner;
4) Minimize noise, odor and other disturbances. Locate outdoor pet care activities away from residential areas and out of the City's downtown area;
5) Define doggie/pet day care, training and boarding for dogs (and cats) as activities suitable only in commercial districts, and restrict large or exotic animals and breeding or training kennels from the use.

The applicant states "In recent years, the proliferation of households with dogs that need grooming, day care and related services during regular business hours has led to the creation of businesses providing that service. At least one such business already exists in Tualatin; however the "doggie day care" land use is not found in the Development Code." "It will serve the public interest to have this unique land use accounted for in the Development code, so that it can be properly regulated without requiring a protracted and confusing analysis of whether it is similar or not to different uses that are listed in the code." (Attachment A, pg. 2)

Public Interest #1. When the dog day care business first emerged in the late 1990s, it was interpreted as a service associated with the "animal hospital" use that at the time was allowed in the ML (Light Manufacturing) & MG (General Manufacturing) Planning Districts. Two former dog day care businesses were located on SW Tualatin-Sherwood Road in ML & MG. A plan amendment removed "animal hospital" as an allowed use in ML & MG in 2003. For various reasons not related to the plan amendment, the two dog day care businesses are no longer operating in the ML & MG districts.

The CG Planning District allows various retail uses including "pet shops" and veterinary services including "veterinarian's office or animal hospitals" listed as permitted uses [TDC (Tualatin Development Code) 54.020(1) & (2)(b)]. Staff's interpretation of TDC Chapter 54.020 was that pet day care, pet grooming, pet obedience training, pet overnight boarding are allowed as a CG Planning District permitted use when conducted entirely indoors. Staff believed that when entirely indoors, the pet activities

would not be a disturbance to neighboring businesses and residents and would be suitable for the CG district. Outdoor pet care, training or boarding activities raised concerns about disturbances caused a commercial pet care operation and were not interpreted as an allowed use in CG. A current example of this use in the CG Planning District is the PetSmart business in the Nyberg Woods shopping center. Along with the sale of pet supplies, grooming services and a pet health clinic/hospital, PetSmart provides dog day care, pet grooming, pet obedience training, and pet overnight boarding conducted entirely within the building. While the building is near a multi-family residential development, there is no record of complaints or problems with the indoor PetSmart operation.

As evidenced by the pet day care businesses in Tualatin and in other cities of the Portland area, it is a service that is in demand by residents and viewed as a benefit. The indoor facilities have been shown to be suitable for commercial areas and satisfies the Public Interest #1.

Public Interest #2 & #3. The applicant proposes allowing outdoor areas for pet exercise and activities as a conditional use with standards for a minimum distance from residential areas, for fencing/enclosure and for screening from view. Because the pet day care outdoor areas are intended to allow dogs to be active in groups and to provide a location for the animals to relieve themselves, there are concerns of noise, presence of waste & odors and a constant level of activity that would be undesirable in a residential area or to the nearby public. For example, in the ML Planning District, 300 ft. is the required minimum distance between a residential area and conditional use activities in ML that have potential noise, dust or other disturbances due to their intensity or manufacturing process. The applicant proposes a 300 ft. separation and TPAC recommended a 500 ft. distance to further separate the doggie/pet day care activity from residential uses. Staff agrees that a minimum 500 ft. distance from a outdoor pet care area to a residential area is a sufficient separation.

Screening of an outdoor pet area is also important to reduce the visibility of the pet activity inside the enclosure to the public and to minimize the potential for disturbances when pets in an enclosure react to the presence of people and pets outside the outdoor pet area. Staff recommends that slatted chain link fencing is not an appropriate screening measure in regard to its incompatible appearance, the ability for pets to see through the slatting and the slat material's lack of any sound attenuation.

The application does not provide information about hours of operation for an outdoor pet activity use. Staff believes that control of evening and early morning outdoor activity for a pet care use will benefit the public and nearby businesses by limiting noise and activity disturbances during the quieter portions of the day. TPAC agreed that a restriction on outdoor activity was appropriate and responded to the applicant's statements with a recommended a 7:00 pm to 7:00 am restriction. In the TPAC/staff Draft Ordinance (Attachment D.2), staff recommends a standard that will prohibit outdoor pet day care activity including exercise and training between the hours of 8:00

pm and 7:00 am, allowing an 8:00 pm closure for convenience of pet owners working or returning late.

TPAC was concerned about the number of dogs at a facility and issues of crowding and excessive levels of activity. TPAC requested information on standards for the capacity of a particular sized facility for a number of dogs. Staff reminded the applicant of TPAC's request for that information. Staff recommends that capacity of a particular facility can be considered in a conditional use process when based on industry standards or a specific facility and location.

In regard to the applicant's proposal to allow outdoor pet areas as a conditional use, staff raised the following issue with TPAC: If there are specific standards for location, setback and enclosure that would assure outdoor pet care facilities are compatible with nearby public and residential areas, is a conditional use land use decision by City Council that would address those same standards necessary? The conditional use process is a review of the proposed use on a specific site, the adequacy of public facilities to support the use and the impacts or effects of the use on nearby property and its compatibility. The process takes 70-100 days from application and has significant costs for application fees and supporting materials such as traffic studies. In a public hearing, the Council can approve the conditional use request or approve with conditions. To deny a conditional use is difficult as the Council must then show that there are no reasonable conditions of approval that would mitigate the impacts of the proposed use. At the March 11, 2010 meeting, TPAC agreed that a conditional use process would be able to consider a proposed outdoor pet activity area in respect to impacts on neighboring properties and businesses.

The TPAC & Staff proposed standards for the outdoor Doggie/Pet Day Care use provide distance, screening and time of day limitations that satisfy Public Interests #2 & 3.

Public Interest #4. The indoor pet day care use will satisfy this public interest. The proposed standards for an outdoor pet area would allow the use only in a CG Planning District location and require that the location be more than 300 ft. from a residential area and be enclosed. TPAC recommended a minimum 500 ft. distance standard is adequate to minimize the noise and activity impacts that would be disturbing to residential areas, as discussed above. The TPAC/Staff version (Attachment D.2) shows a 500 ft. separation.

Staff questions the suitability of allowing the proposed pet day care activity use in the downtown area of Tualatin that includes Central Urban Renewal District (CURD) Blocks 11, 28 & 29 (Attachments E & F). Currently, there are approximately 11 commercial properties in the CG Planning District in the downtown area east of SW Boones Ferry Road (CURD Block 11). The developments have frontages on SW Warm Springs, SW Tonka and the south side of SW Tualatin-Sherwood Road (Map Attachment E & F). Allowing indoor or outdoor pet care activity in this area is not compatible with the Tualatin Commons public pedestrian spaces and the multi-story Century Hotel located

on the north side of Tualatin-Sherwood Road and not compatible with the several restaurants located throughout this general area (Pizza Hut, Bushwackers, McDonalds, Hayden's Grill, Kim's Deli) that have outdoor seating for patrons. Staff and TPAC recommend restricting pet day care use from the City's CURD Block 11 CG District .

Also, the CURD Blocks 28 & 29 located south of Old Tualatin-Sherwood Road (behind Applebees Restaurant) are in the ML Planning District with an overlay that allows CG Planning District permitted uses listed in 54.020(2). This area borders multi-family residential on the south and is part of the Town Center Plan work that will consider allowing mixed use with residential housing. If this area is designated as a commercial district with housing as a result of the Town Center Plan, the presence of established pet day care activities would not be suitable. Staff and TPAC recommend restricting pet day care activities from the CURD Blocks 28 & 29.

With the restriction on Doggie/Pet Day Care use in the CURD Blocks 11, 28 & 29, Public Interest #4 is satisfied.

Public Interest #5. The applicant proposes the "Doggie Day Care" use to be allowed in CG Planning District and provides a definition:

> "A business providing pet care services such as day care, sitting services, grooming and retail sales of pet products. Overnight boarding, breeding, and veterinary services are not provided by a doggie day care business."

Staff believes that the proposed definition adequately describes the daytime pet sitting service that the applicant seeks and is common to numerous businesses in the metropolitan area. The TDC currently allows pet shops, small animal veterinary services and animal hospital uses with related overnight care, which would not be changed with the proposal. Breeding and training kennels are not allowed uses in the TDC and would not be allowed in the proposal.

Anticipating a need to allow the service for more than just dogs, Staff recommends changing the use term to "pet day care" so both dog and cat owners would be able to use the service. To be specific for dogs and cats, a prohibition of animals other than dogs or cats including exotic animals or animals not considered ordinary household pets should be included.

With the proposed Pet Day Care definition, Public Interest #5 is satisfied.

With the TPAC and staff recommendations to revise terminology, definitions, specify additional standards and to allow the outdoor pet day care activities as a conditional use, the public interest items 1-5 can be met and granting the amendment is in the public interest. Criterion "1" is met.

B. 2. The public interest is best protected by granting the amendment at this time.

The proposed pet day care amendment responds to the desire of Oswego Investors LLC to enlist a doggie day care tenant for their property in the CG Planning District. The application states: "The demand for this use is growing, and the Development Code should be updated promptly."

If adopted at this time, the proposed amendment would allow businesses to locate pet day care uses in the CG Planning Districts, subject to standards and provisions adopted in PTA-10-01. This would be consistent with existing commercial uses allowed in the TDC such as pet shops, veterinary clinics and animal hospitals, and provide standards to ensure the compatibility of the use with residential areas and nearby businesses.

The public interest is best protected by granting the amendment at this time.

Criterion "2" is met.

C. 3. The proposed amendment is in conformity with the applicable objectives of the Tualatin Community Plan.

The applicable objectives of the Tualatin Community Plan are presented below.

TDC 6.040(5) General Commercial Planning District: "To provide areas suitable for a full range of commercial uses, including those that are inappropriate for neighborhood, office or central commercial areas."

The applicant cites this objective, stating "Doggie Day Care is a use that is not included in the Development code, and this amendment proposes to ensure that this commercial use is expressly included in the "full range" of permitted and conditional uses." The proposed amendment conforms to TDC 6.040(5).

TDC 20.030 Objectives (6) "Protect and enhance the visual appearance of the City as a place to live, work, recreate, visit and drive through."

The proposed amendment will protect the appearance of the City by allowing a commercial use in a manner that controls the visibility of the use and will minimize noise or other impacts for neighboring properties and the public. The proposed amendment conforms to TDC 20.030(6).

The proposed amendments conform to the applicable objectives of the Tualatin Community Plan.

Criterion "3" is met.

D. 4. The factors listed in Section 1.032(4) were consciously considered:

The various characteristics of areas in the City.

The characteristics of the area of the City affected by this amendment are the retail commercial developments in CG Planning Districts. Depending on the final version of the amendment and standards for location, nearby retail commercial developments in the Central Commercial Planning District and multi-family residential areas may be affected (Attachments E & F). The applicant states: "While an outdoor play area for dogs is appropriate adjacent to a light manufacturing site, it likely is not appropriate adjacent to a residential site. That is why we propose a two-tier amendment, so that unique neighborhood characteristics are taken into account during each application."

The proposed amendment allowing pet day care in the CG Planning District as an indoor or outdoor activity is consistent with the shopping center characteristics of CG development. With the proposed and recommended standards restricting the use from downtown areas and a minimum distance from residential areas, it will be appropriate in respect to nearby Central Commercial or multi-family residential development.

The suitability of the area for particular land uses and improvements.

The applicant states: "The General Commercial districts within the City allow intensive commercial uses, and there is no concern about indoor doggie day care. The real issue is the outdoor play area, and whether this district is appropriate for that use. Because some of the districts are suitable, while others may not be, the two-tier amendment creates a conditional use procedure for review of suitability case by case." Staff agrees that with a conditional use or with specific standards, outdoor pet day care can be a suitable use in a CG district location.

Trends in land improvement and development.

The applicant states "Doggie Day Care is a growing retail trend, and because it is somewhat different than traditional animal care uses such as veterinary offices and kennels, the code should be updated with provisions appropriate to this use." Staff agrees that appropriate standards will be necessary if allowing the outdoor pet care activity.

Property values.

The proposed amendment will allow outdoor pet care activities in the CG Planning District where most commercial activities are conducted within a building. The applicant states "Adding a new use to the lists of permitted and conditional uses will allow properties that are underutilized - in this case a vacant loading area for glass (service) trucks-to be put to productive use. The two-tier amendment offers protections to neighboring properties which potentially could be adversely affected by outdoor play areas for dogs." The applicant is referring to the Hansen's Corner property where a prospective pet day care business seeks to locate in a vacant tenant space.

The needs of economic enterprises and the future development of the area.

As described in the objectives section, the proposal will allow a use that expands the range of commercial uses allowed in the CG District while providing standards for minimizing any undesirable effects and protecting the visual appearance of property and the public. The applicant states "Doggie day care businesses prefer to have outdoor play areas, because the dogs naturally benefit from the fresh air and exercise."

Needed right-of-way and access for and to particular sites in the area.

The amendment does not affect right of way and access.

Natural resources of the City and the protection and conservation of said resources.

Not applicable because the proposed amendments do not impact or alter natural resources associated with a development.

Prospective requirements for the development of natural resources in the City.

Not applicable because proposed amendments do not impact or alter natural resources associated with a development.

The public need for healthful, safe, aesthetic surroundings and conditions.

The purpose of the proposed amendment is to allow the outdoor pet care use with standards to protect the quality of the healthful and aesthetic surroundings for commercial development and residential uses. The applicant states "The text amendment aims to provide healthful, safe, aesthetic surroundings and conditions for pets, which includes a reasonable opportunity for fresh air and exercise. Again the two-tier amendment will ensure the general public is not adversely affected by outdoor play areas."

Proof of a change in a neighborhood or area.

Does not apply to the proposed revision to the CG Planning District list of uses. There is no evidence of change in a neighborhood or area that would be relevant to the proposed amendment.

A mistake in the plan map or text.

None is alleged.

The factors listed in Section 1.032(4) were consciously considered.

Criterion "4" is met.

E. 5. The criteria in the Tigard-Tualatin School District Facility Plan were considered.

The criteria in the Facility Plan were considered and found to not be applicable to this amendment regarding signs because it does not apply to existing school sites and does not represent a constraint or conflict with land available for future school sites.

F. 6. Oregon Statewide Planning Goals

Of the 14 Statewide Goals, each of the goals were considered and found to not be applicable to this amendment.

G. 7. Metro's Urban Growth Management Functional Plan (UGMFP).

The UGMFP and TDC Map 9-4 Design Type Boundaries, identify the CG Planning District areas as "EA Employment Area" (Lower Boones Ferry Road and east side of I-5), "TC Town Center" (Downtown area) and "CO Corridor" on Hwy 99W. The proposed amendment allowing pet day care does not materially affect the EA, TC and CO classifications.

H. 8. Granting the amendment is consistent with Level of Service F for the p.m. peak hour and E for the one-half hour before and after the p.m. peak hour for the Town Center 2040 Design Type (TDC Map 9-4), and E/E for the rest of the 2040 Design Types in the City's Planning Area.

The application materials did not include transportation information to be used to evaluate the proposals. The applicant was reminded that transportation information from a registered traffic engineer was needed. As of March 31, 2010 no additional information has been submitted by the applicant. The Engineering Division does not have the required information to support the approval of PTA-10-01. Because of the lack of transportation information, an evaluation of Criterion 8 cannot be performed.

ORDINANCE NO. _____ DRAFT

AN ORDINANCE AMENDING THE GENERAL COMMERCIAL (CG) PLANNING DISTRICT TO ALLOW "DOGGIE DAY CARE" AND AMENDING TDC 31.060. 54.020 AND 54.030 (PTA-10-01)

WHEREAS upon the application of Drew Prell and Oswego Investors, LLC, a public hearing was held before the City Council of the City of Tualatin on April 12, 2010, related to a Plan Text Amendment of the TDC; and amending TDC 31.060, 54.020 and 54.030 (PTA-10-01); and

WHEREAS notice of public hearing was given as required under the TDC by publication on in The Times, a newspaper of general circulation within the City, which is evidenced by the Affidavit of Publication marked "Exhibit A," attached and incorporated by this reference; and by posting a copy of the notice in two public and conspicuous places within the City, which is evidenced by the Affidavit of Posting marked "Exhibit B," and by mailing a copy of the notice to affected property owners, which is evidenced by the Affidavit of Mailing marked "Exhibit C," attached and incorporated by this reference; and

WHEREAS the Council conducted a public hearing on April 12, 2010, and heard and considered the testimony and evidence presented by the City staff and those appearing at the public hearing; and

WHEREAS after the conclusion of the public hearing, the Council vote resulted in approval of the application by a vote of [_-_],

WHEREAS based upon the evidence and testimony heard and considered by the Council and especially the City staff report dated April 12, 2010, the Council makes and adopts as its Findings of Fact the findings and analysis in the staff report attached as "Exhibit D," which are incorporated by this reference; and

WHEREAS based upon the foregoing Findings of Fact, the City Council finds that it is in the best interest of the residents and inhabitants of the City and the public; the public interest will be served by adopting the amendment at this time; and the amendment conforms with the Tualatin Community Plan; and therefore, the Tualatin Development Code should be amended.

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Attachment D.1. Applicant suggested text amendment.

Section 1. TDC 31.060 is amended to read:

Section 31.060 Definitions.

Doggie Day Care A business providing pet care services such as day care, sitting services, grooming, and retail sales of pet products. Overnight boarding, breeding, and veterinary services are not provided by a doggie day care business.

Section 2. TDC 54.020 is amended to read:

Section 54.020 Permitted Uses.

No building, structure or land shall be used except for the following uses when conducted wholly within a completely enclosed building, except for utility facilities and wireless communication facilities , and provided retail uses on land designated Corridor or Industrial Area on Map 9-4 shall not be greater than 60,000 square feet of gross floor area per building or business.

(1) Any use permitted outright in a Central Commercial Planning District, as provided in TDC 53.020.

(2) Others:

(a-s) NO CHANGE.

(t) Taxidermy shop.

(u) Testing laboratory.

(v) Veterinarian's office or animal hospital.

(w) Doggie Day Care (Indoor Only)

~~(w)~~ (x) Other uses of similar character, when found by the Planning Director to meet the purpose of this district, as provided herein by TDC 31.070.

Section 3. TDC 54.030 is amended to read:

Section 54.030 Conditional Uses.

The following uses are permitted when authorized in accordance with TDC Chapter 32, and provided retail uses on land designated Corridor or Industrial Area on Map 9-4 shall not be greater than 60,000 square feet of gross floor area per building or business.

(1) Any conditional use permitted in a Central Commercial Planning District in accordance with TDC 53.050.

(5) Doggie Day Care (Outdoor only) subject to the following provisions

(a) The subject lot is not within 300 feet of a Residential Planning District , and

(b) the outdoor play area must be completely enclosed with a minimum 6 feet high, sight-obscuring fence.

(~~5~~ 7) Re-number (6-8)

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY_____
Mayor

ATTEST:

BY_____
City Recorder

DRAFT

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE GENERAL COMMERCIAL (CG) PLANNING DISTRICT TO ALLOW "DOGGIE DAY CARE" AND AMENDING TDC 31.060. 54.020 AND 54.030 (PTA-10-01)

WHEREAS upon the application of Drew Prell and Oswego Investors, LLC, a public hearing was held before the City Council of the City of Tualatin on April 12, 2010, related to a Plan Text Amendment of the TDC; and amending TDC 31.060, 54.020 and 54.030 (PTA-10-01); and

WHEREAS notice of public hearing was given as required under the TDC by publication on in The Times, a newspaper of general circulation within the City, which is evidenced by the Affidavit of Publication marked "Exhibit A," attached and incorporated by this reference; and by posting a copy of the notice in two public and conspicuous places within the City, which is evidenced by the Affidavit of Posting marked "Exhibit B," and by mailing a copy of the notice to affected property owners, which is evidenced by the Affidavit of Mailing marked "Exhibit C," attached and incorporated by this reference; and

WHEREAS the Council conducted a public hearing on April 12, 2010, and heard and considered the testimony and evidence presented by the City staff and those appearing at the public hearing; and

WHEREAS after the conclusion of the public hearing, the Council vote resulted in approval of the application by a vote of [_-_],

WHEREAS based upon the evidence and testimony heard and considered by the Council and especially the City staff report dated April 12, 2010, the Council makes and adopts as its Findings of Fact the findings and analysis in the staff report attached as "Exhibit D," which are incorporated by this reference; and

WHEREAS based upon the foregoing Findings of Fact, the City Council finds that it is in the best interest of the residents and inhabitants of the City and the public; the public interest will be served by adopting the amendment at this time; and the amendment conforms with the Tualatin Community Plan; and therefore, the Tualatin Development Code should be amended.

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Attachment D.2. TPAC/Staff recommended text amendment.

Section 1. TDC 31.060 is amended to read:

Section 31.060 Definitions.

Pet Day Care A business providing pet care services for dogs and cats such as day care, sitting services, grooming, and retail sales of pet products. Pet Day Care is not allowed for animals other than dogs or cats including exotic animals or animals not considered ordinary household pets. Kennels for dog breeding and training are not allowed.

Section 2. TDC 54.020 is amended to read:

Section 54.020 Permitted Uses.

No building, structure or land shall be used except for the following uses when conducted wholly within a completely enclosed building, except for utility facilities and wireless communication facilities, and provided retail uses on land designated Corridor or Industrial Area on Map 9-4 shall not be greater than 60,000 square feet of gross floor area per building or business.

(1) Any use permitted outright in a Central Commercial Planning District, as provided in TDC 53.020.

(2) Others:

(a - s) NO CHANGE

(t) Taxidermy shop.

(u) Testing laboratory.

(v) Veterinarian's office or animal hospital.

(w) Pet Day Care (Indoor Only)[not in the Central Urban Renewal District (CURD) Blocks 11, 28 & 29]

~~(w)~~ (x) Other uses of similar character, when found by the Planning Director to meet the purpose of this district, as provided herein by TDC 31.070.

Section 3. TDC 54.030 is amended to read:

Section 54.030 Conditional Uses.

The following uses are permitted when authorized in accordance with TDC Chapter 32, and provided retail uses on land designated Corridor or Industrial Area on Map 9-4 shall not be greater than 60,000 square feet of gross floor area per building or business.

(1) Any conditional use permitted in a Central Commercial Planning District in accordance with TDC 53.050.

(2-4) NO CHANGE

(5) Pet Day Care (indoor facility with outdoor activity area), subject to the following provisions:

(a) The subject lot is not within 500 feet of a Residential Planning District and is not in the Central Urban Renewal District (CURD) Blocks 11, 28 & 29,

(b) the outdoor activity area must be completely enclosed with a minimum 8 feet high, sight-obscuring fence. Slatted chain link fencing is not an appropriate screening measure,

(c) no outdoor pet day care activity including exercise and training shall occur between the hours of 8:00 pm and 7:00 am.

(~~5-7~~) Re-number (6-8)

INTRODUCED AND ADOPTED this [12th] day of [April], [2010].

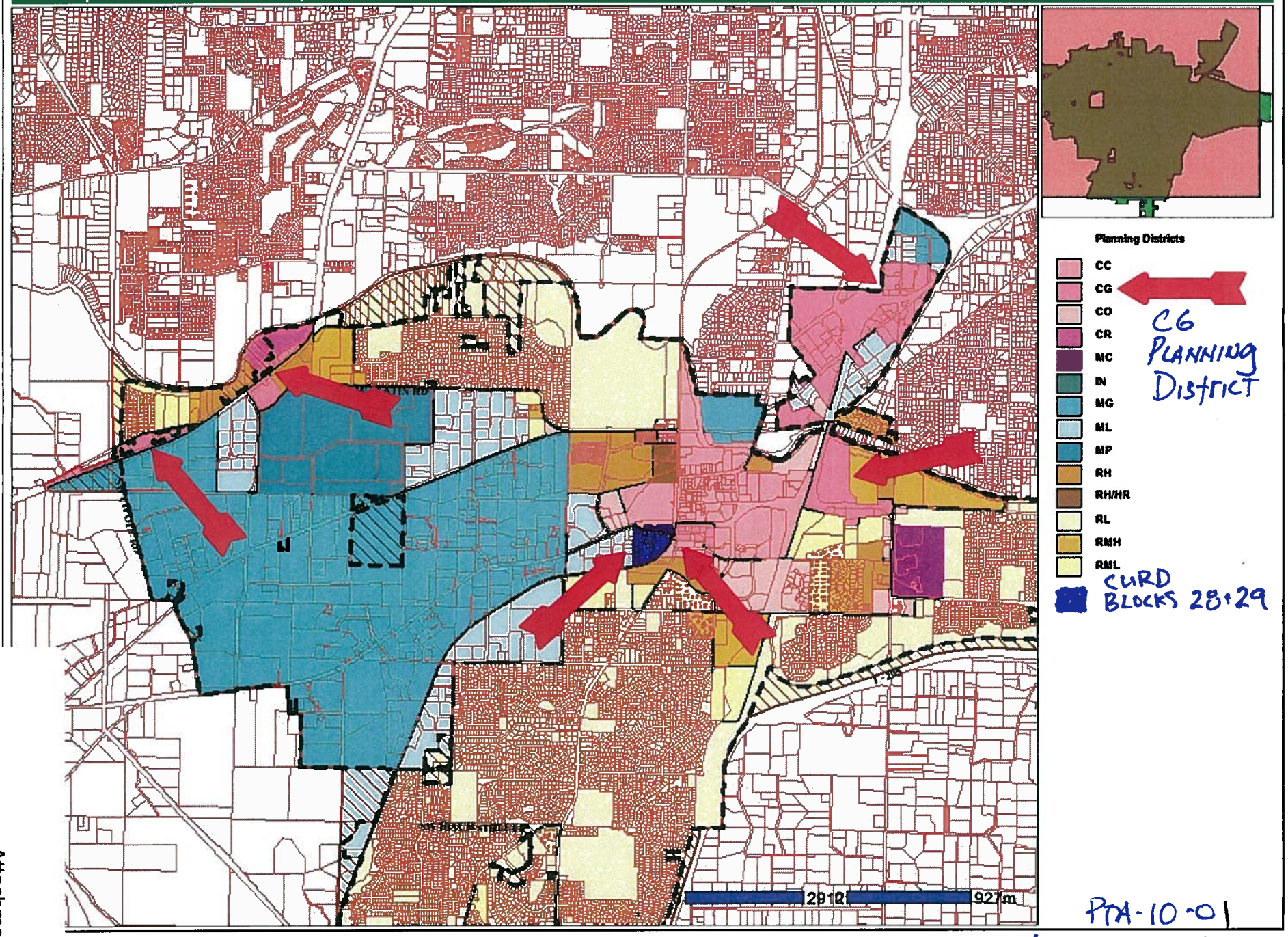
CITY OF TUALATIN, OREGON

BY_____
Mayor

ATTEST:

BY_____
City Recorder

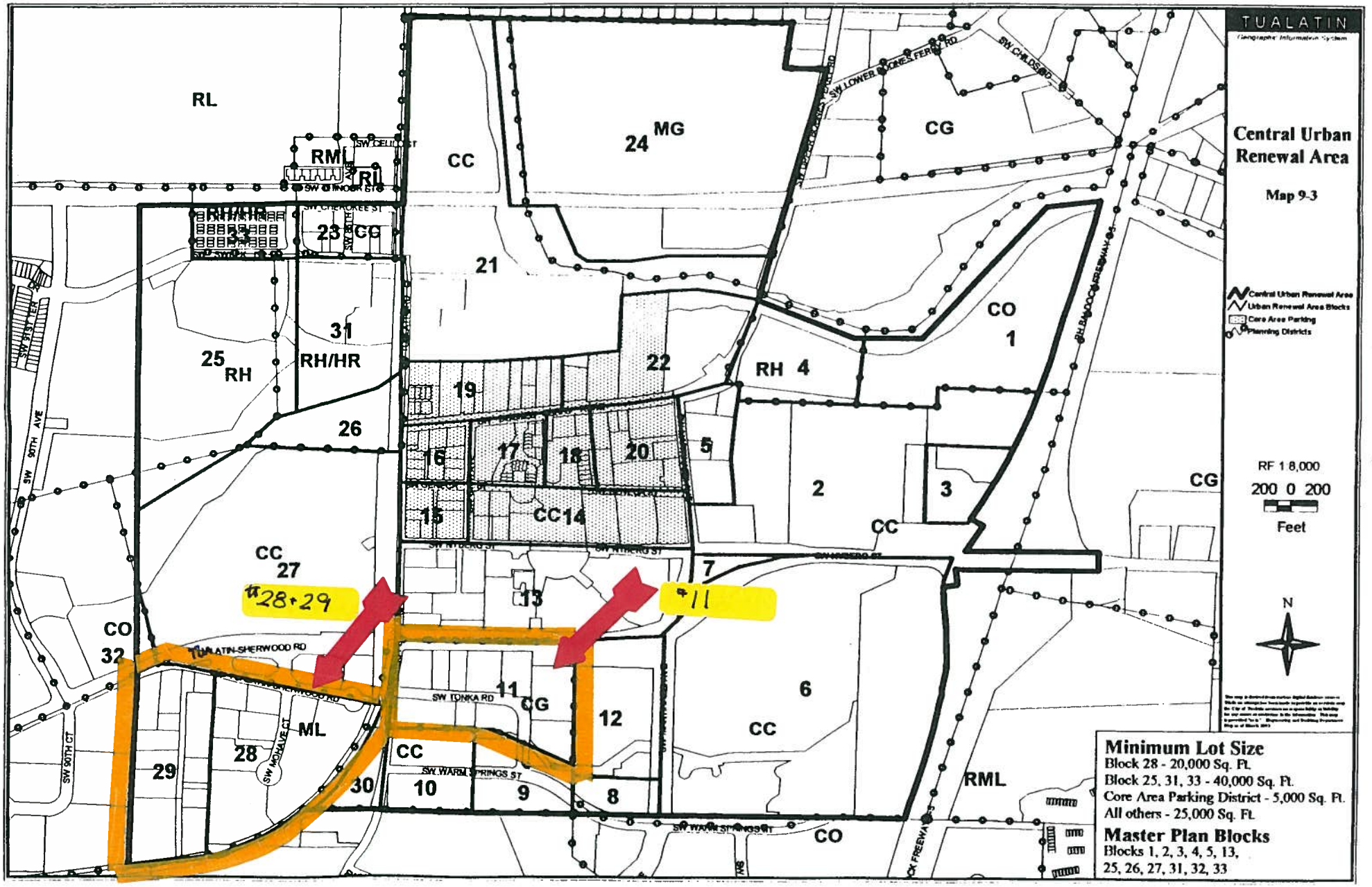
TualMap: Area of Interest Map



PTA-10-01

ATTACHMENT E

Attachment E



Attachment F
CURD Map 9-3 showing Blocks 11, 28 & 29

PTA 10-01

GROUP MACKENZIE
CELEBRATING 50 YEARS

CITY OF TUALATIN
RECEIVED
APR 12 2010
ENGINEERING & BUILDING DEPARTMENT

April 7, 2010

City of Tualatin
Attention: Tony Doran
18880 SW Martinazzi Avenue
Tualatin, Oregon 97062

Re: **Hansen's Corner**
Technical Response #3 to Development Impacts
Project Number 2050128.01

Dear Mr. Doran:

This letter provides supplemental transportation analysis of the proposed Plan Text Amendment and Conditional Use Permit for the dog day care use at Hansen's Corner in Tualatin.

In response to City of Tualatin review comments of the recently submitted March 31, 2010 Technical Response #2 letter, the following items are more specifically addressed:

1. Trip Generation Rates
2. Summary

TRIP GENERATION RATES

The following table presents trip generation rate data from the Institute of Transportation Engineers (ITE) *Trip Generation* Manual, 8th Edition for the proposed conditional dog (pet) day care land use and the reasonable worst-case land use allowed in General Commercial (CG) zone.

For trip generation purposes, a doggie day care functions much like day care for children, where the majority of drop-offs occur during the morning, trip generation slows during the mid-day, and the majority of pick-ups occur in the late afternoon (PM peak hour). And often, trips are chained with work commute trips.

TABLE 1 – TRIP GENERATION RATES

Land Use	ITE Code	Units	Trip Generation Rate		
			Daily	AM Peak Hour [3]	PM Peak Hour [3]
Day Care Center	565	1,000 SF [2]	79.26	12.26	12.46
Fast Food Restaurant with Drive-thru [1]	934	1,000 SF	496.12	49.35	33.84

[1] Previously identified as the reasonable worst-case land use.
[2] Day care facilities vary greatly in size depending on amenities; therefore, trip generation rates using facility square footage as the independent variable also vary greatly – i.e. the standard deviation is high. These facilities are typically governed/licensed based on the number of children, which as an independent variable, has a significantly lower standard deviation and is the preferred independent variable.
[3] Peak hour of the adjacent street traffic.

RiverEast Center | 1515 SE Water Avenue, Suite 100 | Portland, OR 97214
P.O. Box 14310 | Portland, OR 97293
Tel: 503.224.9560 Web: www.grpmack.com Fax: 503.228.1285

Group Mackenzie, Incorporated
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Locations:
Portland, Oregon
Seattle, Washington
Vancouver, Washington

Att C

10-01 ATT

When the CG zone was approved, a fast food restaurant with drive-thru was identified as the reasonable worst-case land use. Materials contained in this letter support this conclusion and indicate a day care center generates fewer trips on a per square foot basis.

SUMMARY

Based on materials contained in this letter, a dog (pet) day care land use generates fewer daily vehicle trips and fewer vehicle trips during the weekday AM and PM peak hours than the previously identified reasonable worst-case land use.

As a result, approval of the Plan Text Amendment and Conditional Use will not negatively affect traffic in the General Commercial zone.

Sincerely,

Christopher M. Clemow, P.E.
Transportation Engineer

REGISTERED PROFESSIONAL ENGINEER
18300 PE
OREGON
JAN. 16, 1980
CHRISTOPHER M CLEMOW

RENEWS 31 DEC 2010

c: Joseph Schaefer – Schwabe, Williamson & Wyatt

3 11A

ITEMS REFERRED TO AS EXHIBITS IN THE FOREGOING ORDINANCE ARE ATTACHED TO THE ORIGINAL. THEY HAVE BEEN OMITTED FROM THE COUNCIL PACKET AS A CONSERVATION MEASURE. IF THESE EXHIBITS NEED TO BE EXAMINED, PLEASE CONTACT THE CITY RECORDER.

COMMUNITY NEWSPAPERS
6605 SE Lake Road, Portland, OR 97222 • PO Box 22109 Portland OR 97269-2109
Phone: 503-684-0360 Fax: 503-620-3433
Email: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION

State of Oregon, County of Washington, SS

I, Charlotte Allsop, being the first duly sworn, depose and say that I am the Accounting Manager of *The Times* (serving Tigard, Tualatin & Sherwood), a newspaper of general circulation, published at Beaverton, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

City of Tualatin
Notice of Hearing/PTA 10-01
TT11426

A copy of which is hereto annexed, was published in the entire issue of said newspaper for
1
week in the following issue:
March 25, 2010

Charlotte Allsop

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this March 25, 2010.

NOTARY PUBLIC FOR OREGON
My commission expires

Acct #108462
Attn: Stacy Crawford
City of Tualatin
18880 SW Martinazzi Ave
Tualatin, OR 97062

Size: 2 x 8
Amount Due: $144.80*
*Please remit to address above.

NOTICE OF HEARING
CITY OF TUALATIN, OREGON

NOTICE IS HEREBY GIVEN that a public hearing will be held before the City of Tualatin City Council at 7:00 p.m., Monday, April 12, 2010, at the Council Building, Tualatin City Center, at 18880 SW Martinazzi Avenue, to consider:

PLAN TEXT AMENDMENT (PTA) 10-01—AN ORDINANCE AMENDING THE GENERAL COMMERCIAL (CG) PLANNING DISTRICT TO ALLOW "DOGGIE DAY CARE" AND AMENDING TDC 31.060, 54.020 AND 54.030

Before granting the proposed amendments, the City Council must find that: (1) Granting the amendments is in the public interest; (2) The public interest is best protected by granting the amendments at this time; (3) The proposed amendments are in conformity with the applicable objectives of the Tualatin Community Plan; (4) The factors listed in Section 1.032(4) were consciously considered; (5) The Tigard Tualatin School District Facility Plan was considered; (6) The amendments are consistent with the Statewide Planning Goals; (7) The amendments are consistent with the Metro Urban Growth Management Functional Plan; and (8) The amendments are consistent with Level of Service F for the PM peak hour and E for the one-half hour before and after the PM peak hour for the Town Center 2040 Design Type and E/E for the rest of the 2040 Design Types in the City's planning area.

Individuals wishing to comment may do so in writing to the Planning Division prior to the hearing and/or present written and/or verbal testimony to the City Council at the hearing. Hearings begin with a staff presentation, followed by testimony by proponents, testimony by opponents, and rebuttal. The time of individual testimony may be limited. If a participant requests, before the hearing is closed, the record shall remain open for at least 7 days after the hearing. The failure of the applicant to raise constitutional or other issues relating to proposed conditions of approval with sufficient specificity to the decision maker to respond to the issue precludes an action for damages in circuit court.

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CITY OF TUALATIN, OREGON

By: Sherilyn Lombos
City Recorder

Publish 03/25/2010. TT11426

EXHIBIT A

AFFIDAVIT OF POSTING

STATE OF OREGON)
) SS
COUNTY OF WASHINGTON)

I, Stacy Crawford, being first duly sworn, depose and say:

That at the request of Sherilyn Lombos, City Recorder for the City of Tualatin, Oregon; that I posted two copies of the Notice of Hearing on the 18th day of March, 2010, a copy of which Notice is attached hereto; and that I posted said copies in two public and conspicuous places within the City, to wit:

1. City of Tualatin - Police Department
2. City of Tualatin - City Center Building
3. City of Tualatin - Community Development
4. City of Tualatin - Library

Dated this 18th day of March, 2010.

Stacy Crawford

Subscribed and sworn to before me this 18th day of March, 2010.

OFFICIAL SEAL
LINDA KAY ODERMOTT
NOTARY PUBLIC - OREGON
COMMISSION NO. 437926
MY COMMISSION EXPIRES MARCH 30, 2013

Notary Public for Oregon
My Commission expires: March 30, 2013

RE: PLAN TEXT AMENDMENT (PTA) 10-01—AN ORDINANCE AMENDING THE GENERAL COMMERCIAL (CG) PLANNING DISTRICT TO ALLOW "DOGGIE DAY CARE" AND AMENDING TDC 31.060, 54.020 AND 54.030

EXHIBIT B

City of Tualatin

www.ci.tualatin.or.us

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CITY OF TUALATIN, OREGON

By: Sherilyn Lombos
City Recorder

NOTICE TO THE TUALATIN TIMES: Please publish in the TUALATIN TIMES on March 25, 2010

AFFIDAVIT OF MAILING

STATE OF OREGON)
) SS
COUNTY OF WASHINGTON)

I, Stacy Crawford, being first duly sworn, depose and say:

That on the 18th day of March, 2010, I served upon the persons shown on Exhibit "A," attached hereto and by this reference incorporated herein, a copy of a Notice of Hearing marked Exhibit "B," attached hereto and by this reference incorporated herein, by mailing to them a true and correct copy of the original hereof. I further certify that the addresses shown on said Exhibit "A" are their regular addresses as determined from the books and records of the Washington County and/or Clackamas County Departments of Assessment and Taxation Tax Rolls, and that said envelopes were placed in the United States Mail at Tualatin, Oregon, with postage fully prepared thereon.

Stacy Crawford

SUBSCRIBED AND SWORN to before me this 18th day of March, 2010.

OFFICIAL SEAL
LINDA KAY ODERMOTT
NOTARY PUBLIC - OREGON
COMMISSION NO. 437926
MY COMMISSION EXPIRES MARCH 30, 2013

Linda Kay Odermott
Notary Public for Oregon
My commission expires: March 30, 2013

RE: PLAN TEXT AMENDMENT (PTA) 10-01—AN ORDINANCE AMENDING THE GENERAL COMMERCIAL (CG) PLANNING DISTRICT TO ALLOW "DOGGIE DAY CARE" AND AMENDING TDC 31.060, 54.020 AND 54.030

EXHIBIT C

Exhibit "A"

21E18BC01000
BERREY PROPERTIES LLC
6305 SW ROSEWOOD ST STE D
LAKE OSWEGO, OR 97035-5388

21E18BC01001
MADRONA WATUMULL LLC
210 SW MORRISON STE 600
PORTLAND, OR 97204-3150

21E18BC01103
BERREY PROPERTIES LLC
6305 SW ROSEWOOD ST STE D
LAKE OSWEGO, OR 97035-5388

21E18BC01104
SAFEWAY INC
1371 OAKLAND BLVD STE 200
WALNUT CREEK, CA 94596-8408

21E18BC01201
LEDOUX PROPERTIES LLC
23155 SW BOONES FERRY RD
TUALATIN, OR 97062-9619

21E18BC01400
OSWEGO INVESTORS LLC
PO BOX 130
LAKE OSWEGO, OR 97034-0130

21E18CB00300
NORTHWEST NATURAL GAS CO
220 NW 2ND AVE
PORTLAND, OR 97209-3942

21E18CB00400
FARDANESH ENTERPRISES LLC
6155 SW SEYMOUR ST
PORTLAND, OR 97221-1137

21E18CB00600
HANSEN TRUST-LAKE OSWEGO LLC
PO BOX 901
DEERFIELD, IL 60015-0901

21E18CB00701
PLISKA INVESTMENTS LLC
PO BOX 1429
CLACKAMAS, OR 97015-1429

21E18CB00801
OREGON-DPP LLC
12725 SW MILLIKAN WAY #300
BEAVERTON, OR 97005-1687

21E18CB00802
WATUMULL PROPERTIES CORP
307 LEWERS ST 6TH FLR
HONOLULU, HI 96815-2357

21E18CB00803
OREGON-DPP LLC
12725 SW MILLIKAN WAY #300
BEAVERTON, OR 97005-1687

21E18CB00900
BARTHOLOMEW JON
2550 SE CREIGHTON AVE
MILWAUKIE, OR 97267-2715

21E18CB01900
BERREY PROPERTIES LLC
6305 SW ROSEWOOD ST STE D
LAKE OSWEGO, OR 97035-5388

2S124CB03200
TUALATIN CITY OF
18880 SW MARTINAZZI AVE
TUALATIN, OR 97062-7092

2S124CB03000
JOHNSON DOUGLAS S & JANICE M
c/o SMOKIN' SPURS LLC
8200 SW TONKA RD
TUALATIN, OR 97062-6810

2S124CB02800
J LO LLC
8340 SW TONKA ST
TUALATIN, OR 97062-7004

2S124CB02000
JAY CEE INC
34040 SW LADD HILL RD
WILSONVILLE, OR 97070-9512

2S124CB01902
TUALATIN CITY OF
18880 SW MARTINAZZI AVE
TUALATIN, OR 97062-7092

2S124CB01900
MELBO LAND & INVESTMENT CO
PMB #123
1115 MADISON ST NE
SALEM, OR 97301-7862

2S124CB01805
S & T SPOSITO LIVING TRUST
BY STAN/TRACY R SPOSITO TRS
5283 SW 201ST AVE
ALOHA, OR 97007-2892

2S124CB01802
TUALATIN CITY OF
18880 SW MARTINAZZI AVE
TUALATIN, OR 97062-7092

2S124CB01700
S & T SPOSITO LIVING TRUST
c/o BISACCIO GARY & PAULA
5283 SW 201ST AVE
ALOHA, OR 97007-2892

2S124CB01600
OREGON VILLAGE PIZZA
ASSOCIATES LLC
ATTN: JAKE MATHEWS
121 SPEAR ST #250
SAN FRANCISCO, CA 94105-1593

2S124CB01500
PORTLAND ROSE LLC
1801 NW IOWA
BEND, OR 97701-1009

2S124CB01201/2S124CB01400/
2S124CB01301
MCDONALD'S CORP 036/0061
15275 SW KOLL PKWY STE D
BEAVERTON, OR 97006-6044

2S121B001000
BURGE JERRY M AND
BURGE ROBERT W TRUSTEES
18975 NE CALKINS LN
NEWBERG, OR 97132-6569

2S124AB00800
CLUBSPORT OREGON LLC
18120 SW LOWER BOONES FY RD
TIGARD, OR 97224-7216

2S124AB00500
ESG INVESTMENTS LLC
BY DEERING MGMT GROUP INC
4800 SW MACADAM AVE STE 120
PORTLAND, OR 97239-3929

Exhibit "A"

2S121AB01000
VALLA EUGENE L/SUZANNE M REVOCA
VALLA DAMON A &
IVERSON ERIN V
555 CALIFORNIA ST STE #5100
SAN FRANCISCO, CA 94104-1707

2S121AB00800/2S121AB00900/
2S121A001700/2S121A001200
FOURIER GEORGE PER
FOURIER JAN JACOB
PO BOX 907
LAFAYETTE, OR 97127-0907

2S121AB00700
FOURIER GEORGE P & JAN J
PO BOX 907
LAFAYETTE, OR 97127-0907

2S121A001100
GAIR VIRGINIA
2222 63RD AVE NW
OLYMPIA, WA 98502-0904

2S124A002600/2S124A002601
TRV PROPERTIES LLC
ATTN: TIM MCCARTHY
770 TAMALPAIS DR #401-B
CORTE MADERA, CA 94925-1700

2S124A002503
TUALA NORTHEAST LLC
5638 DOGWOOD DR
LAKE OSWEGO, OR 97035-8018

2S124DB00200
NYBERG LIMITED PARTNERSHIP
BY EQUILON ENTERPRISES LLC
SHELL OIL PRODUCTS US
TAX DEPT PO BOX 4369
HOUSTON, TX 77210-4369

2S124DB00103
NYBERG LIMITED PARTNERSHIP
5638 SW DOGWOOD DR
LAKE OSWEGO, OR 97035-8018

2S124DB00100
G&S FAMILY LTD PARTNERSHIP THE
20752 SW 120TH AVE
TUALATIN, OR 97062-6849

2S124DA00900
WETLANDS CONSERVANCY INC THE
PO BOX 1195
TUALATIN, OR 97062-1195

2S124DA00400
TAN WEST LLC
PO BOX 428
LAKE OSWEGO, OR 97034-0428

2S124DA00100
REEVES RICHARD A
15174 NW TROON WAY
PORTLAND, OR 97229-0931

2S123DA00100
PIACENTINI LOUISE TRUSTEE
BY BELMAR PROPERTIES INC
2001 6TH AVE #2300
SEATTLE, WA 98121-2555

2S122BB00100
QUEST GROUP TRUST VIII
BY UNION BANK OF CALIFORNIA
1 SW COLUMBIA ST STE 1100
PORTLAND, OR 97258-2012

2S113AD01100
MARQUARDT INVESTMENTS LLC
6870 NW HELVETIA RD
HILLSBORO, OR 97124-8588

2S113AD00700
6700 BRADBURY LLC
6700 SW BRADBURY CT
PORTLAND, OR 97224-7734

2S113AD00601
SOUTH LAKE CENTER LLC
BY WELLS FARGO BANK
c/o DELOITTE TAX LLP
PO BOX 2609
CARLSBAD, CA 92018-2609

2S113AD00600
SOUTH LAKE CENTER LLC
PO BOX 529
EUGENE, OR 97440-0529

2S113AD00500
SWETT CARL R
2853 ROSECLIFF PL
LAKE OSWEGO, OR 97034-5178

2S113DD01800
SILVERKING LLC
12909 SW 68TH PKWY #400
PORTLAND, OR 97223-8387

2S113DC01300/2S113DC01800
BRIDGEPORT APARTMENTS LLC
220 NW 2ND AVE #900
PORTLAND, OR 97209-3946

2S113DC01200
PROVIDENCE HEALTH SYSTEM-
OREGON
BY PROPERTY MANAGEMENT
1235 NE 47TH #160
PORTLAND, OR 97213-2178

2S113DC01000
AMERICAN SAVINGS & LOAN ASSOC
ATTN: REX MALOTT
343 E MAIN ST #711
STOCKTON, CA 95202-2977

2S113DC00800
BRIDGEPORT COMMONS LLC
1800 SW FIRST AVE STE #600
PORTLAND, OR 97201-5356

2S113DC00200
G&S INTERNATIONAL LLC
SUITE A
16850 SW UPPER BOONES FERRY RD
PORTLAND, OR 97224-7039

2S113DC00100/2S113DC00300/
2S113DC00900
TUALATIN GROUP LLC
BY VIP'S INDUSTRIES INC
201 LIBERTY ST SE
SALEM, OR 97301-3509

2S113DB02000
OREGON STATE OF
DEPT OF TRANSPORTATION
RIGHT OF WAY SECTION
355 CAPITOL ST NE, RM 420
SALEM, OR 97301-3870

2S113DB01800
T/C INVESTMENTS LLC &
MOLA PARTNERS LTD
PO BOX 564
TUALATIN, OR 97062-0564

2S113DB01600/2S113DB01700
BV CENTERCAL LLC
ATTN: FRED W BRUNING
7455 SW BRIDGEPORT RD #205
TIGARD, OR 97224-7252

2S113DB01500
OREGON STATE OF
DEPT OF TRANSPORTATION
RIGHT OF WAY SECTION
355 CAPITOL ST NE, RM 420
SALEM, OR 97301-3870

Exhibit "A"

2S113DB01102/2S113DB01103/
2S113DB01104
OREGON DEPT OF TRANSPORTATION
LEASE: THE POINTE AT
BRIDGEPOINT LLC#19877A
355 CAPITOL ST RM #411
SALEM, OR 97301-3870

2S113DB01100
POINT AT BRIDGEPORT LLC &
POINTE AT BRIDGEPORT LLC
4836 SW SCHOLLS FERRY RD #361
PORTLAND, OR 97225-1629

2S113DB01000
LIM BAO Z &
LIM GET HIM
7200 SW HAZEL FERN RD
TIGARD, OR 97224-7716

2S113DB00900
TUALATIN GROUP LLC
BY VIP'S INDUSTRIES INC
201 LIBERTY ST SE
SALEM, OR 97301-3509

2S113DB00600
G&S WHOLE FOODS TUALATIN LLC
SUITE A
16850 SW UPPER BOONES FERRY RD
PORTLAND, OR 97224-7039

2S113DB00500
RECREATIONAL EQUIPMENT INC
PO BOX 1938
SUMNER, WA 98390-0800

2S113DB00401
VERIZON NORTHWEST INC
PO BOX 152206
IRVING, TX 75015-2206

2S113DB00400
GREEN BRIDGEPORT LLC &
BRIDGEPORT INVESTORS LLC
BY WILLOW CREEK PROPERTIES LLC
PO BOX 6525
BEAVERTON, OR 97007-0525

2S113DA01500
SOUTH LAKE CENTER LLC
PO BOX 529
EUGENE, OR 97440-0529

2S113DA01400
CRYSTAL SPRINGS TRUST
BY LYNNE I ANGEL TR
1816 SW HAWTHORNE TER
PORTLAND, OR 97201-1736

2S113DA01200
KILKENNY-WATANABE PARTNER
BY ACCOR NORTH AMERICA
PO BOX 117508
CARROLLTON, TX 75011-7508

2S113DA01100
GLASJAR PROPERTY LLC
BY ACCOR NORTH AMERICA
PO BOX 117508
CARROLLTON, TX 75011-7508

2S113DA01000
OREGON STATE OF
DEPT OF TRANSPORTATION
FINANCIAL SERVICES
355 CAPITAL ST NE, RM 434
SALEM, OR 97301-3961

2S113DA00700/2S113DA00800/2S113DA0
0900
ORWA PIONEER LLC
8320 NE HIGHWAY 99
VANCOUVER, WA 98665-8819

2S113DA00302
MOBIL OIL CORPORATION
PROPERTY TAX DEPT
PO BOX 94563
CLEVELAND, OH 44101-4563

2S113DA00300
WATUMULL PROPERTIES CORP
307 LEWERS ST SIXTH FLOOR
HONOLULU, HI 96815-2357

2S113DA00200
L & I INVESTMENTS LLC
PO BOX 234
LAKE OSWEGO, OR 97034-0234

2S113DA00100
ORWA PIONEER LLC
8320 NE HIGHWAY 99
VANCOUVER, WA 98665-8819

2S115C002203
CASEY SEAN P
456 N STATE ST
LAKE OSWEGO, OR 97034-3113

2S115C002200
GARCIA LORETTA L
17905 SW PACIFIC HWY
TUALATIN, OR 97062-6953

2S115C002192
LANKARANI REZA &
PAKSERESHT FARAH
3944 CROISAN MT DR S
SALEM, OR 97302-3644

2S115C002191
ESPEDAL KENNETH R &
POPPERT JOYCE L &
DEGEL FAMILY TRUST
11515 SW HAZELBROOK RD
TUALATIN, OR 97062-8027

2S115C002190
LANKARANI REZA &
PAKSERESHT FARAH
3944 CROISAN MT DR S
SALEM, OR 97302-3644

2S115C002001
GOUZ LAWRENCE DAVID &
SUSAN BERYLE
17705 SW PACIFIC HWY
TUALATIN, OR 97062-6955

2S115C002000
BORDUIN SCOTT M
17430 BROOKHURST CT
LAKE OSWEGO, OR 97034-5057

Exhibit "A"

21E18 00300
Union Pacific Corp
1400 Douglas St #1640
Omaha, NE 68179-1001

21E18BC00202
Harrison Properties Inc
17540 63rd Ave
Lake Oswego, OR 97035-5210

21E18BC00400
Norman Harrison
~~2040 SW 98th Ave~~ 17540 63rd Ave
~~Portland, OR 97225-4903~~
Lake Oswego OR 97035-5210

21E18BC01104
Safeway Inc
1371 Oakland Blvd #200
Walnut Creek, CA 94596-8408

21E18BC01201
Ledoux Properties LLC
23155 SW Boones Ferry Rd
Tualatin, OR 97062-9619

21E18BC01400
Oswego Investors LLC
Po Box 130
Lake Oswego, OR 97034-0130

21E18BC01500
Lake Car Care Joint Venture
2839 SW 2nd Ave
Portland, OR 97201-4711

21E18BC01600
Stoneridge Custom Development LLC
696 Mcvey Ave #101
Lake Oswego, OR 97034-4848

21E18BC01700
Landshire Acres Company LLC
15954 SW 72nd Ave
Portland, OR 97224-7936

21E18BD02402
Wild Oats Markets Inc
550 Bowie St
Austin, TX 78703-4648

21E18CB00201
Watumull Properties Corp
307 Lewers St #600
Honolulu, HI 96815-2364

21E18CB00300
Natural Gas Co Northwest
220 NW 2nd Ave
Portland, OR 97209-3942

21E18CB00400
Fardanesh Enterprises LLC
6155 SW Seymour St
Portland, OR 97221-1137

Exhibit "B"

City of Tualatin

www.ci.tualatin.or.us

NOTICE OF HEARING
CITY OF TUALATIN, OREGON

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CITY OF TUALATIN, OREGON

By: Sherilyn Lombos
City Recorder

NOTICE TO THE TUALATIN TIMES: Please publish in the TUALATIN TIMES on March 25, 2010

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary M Smith

STAFF REPORT
CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Doug Rux, Community Development Director
Eric Underwood, Development Coordinator

DATE: April 12, 2010

SUBJECT: AN ORDINANCE RELATING TO MOTION PICTURE AND FILM PRODUCTION; ESTABLISHING PERMIT REQUIREMENTS; AND ADDING A NEW CHAPTER, 9-7, TO THE TUALATIN MUNICIPAL CODE

ISSUE BEFORE THE COUNCIL:
Whether City Council should adopt an ordinance modifying the Tualatin Municipal Code to address motion picture and film production standards and establishing permit requirements.

RECOMMENDATION:
- Staff recommends that the City Council pass the attached ordinance.

EXECUTIVE SUMMARY:
- This action is not a public hearing.
- This is a request of the Tualatin City Council to approve an ordinance that establishes the rules in the Tualatin Municipal Code for film production and associated permitting process.
- The specific Ordinance identified for a new chapter in the TMC is 9-7-005 through 9-7-050, Motion Picture and Film Production (Attachment A).
- TMC 9-7-005 addresses the terms and conditions that govern commercial filming within the City by establishing a permit process and fee structure.
- Due to recent filming activity in the City, there has been a developing interest in promoting commercial filming activities as part of the City's economic development program.
- Through various coordination efforts with outside agencies, a need has been identified to establish a commercial filming policy and permitting process to help facilitate commercial filming in Tualatin.
- This ordinance requires a permit for all commercial film production activities that take place within the City of Tualatin.

- The filming policy involves a two tiered process consisting of the Film Production Application (Major) and Film Production Application (Minor). Larger productions that require proof of insurance and the need for services will need to complete the Film Production Application (Major). Smaller scale productions that do not require the provision of services or proof of insurance need to complete the Film Production Application (Minor).
- Permit fees are proposed at a nominal rate so as not to deter production companies from filming in the City.
- "Non-commercial" or "personal use" filming activities that do not involve advertisement of a product or service, the creation of a product for sale or the creation of media for the purposes of monetary gain are exempt from this ordinance.
- Filming activity conducted for newspapers, television news and other news media for the purpose of reporting on persons, Electronic News Gathering (ENG), events, or scenes which are in the news is exempt from this ordinance.
- Exceptions to a Film Production permit are as follows:
    - News Media
    - Personal Use/Non-commercial video
    - Not-for-Profit agencies
    - Students engaged in completing school projects
- The City Manager or designee (i.e. Film Liaison) will administer the Film Production permit process and facilitate commercial film and video shoots to be conducted in the City of Tualatin and its properties.

OUTCOMES OF DECISION:

Approval of the request to create a new TMC Chapter, 9-7 will result in the following:

1. Providing structure and efficiency to motion picture filming activities within the City of Tualatin.
2. Providing a process and clarity to production companies on how to proceed with filming activities within the City.
3. Specifically addressing motion picture and film production activities, process and procedures in TMC Chapter, 9-7.
4. Providing a mechanism for reimbursement for the actual replacement or repair cost of destroyed or damaged property.
5. Enabling the City to recoup a portion of costs for services and administration provided as part of filming activities.

Denial of the request to create a new TMC Chapter, 9-7 will result in the following:

1. Maintaining an ambiguous filming activity protocol in Tualatin.
2. Not ensuring reimbursement for damaged public property as a result of filming activity.
3. Inconsistent methods in working with production companies that film in Tualatin.

ALTERNATIVES TO RECOMMENDATION:
Alternatives to approving a new TMC Chapter, 9-7 and staff recommendation are:

1. Approve the proposed ordinance with alterations.
2. Do not approve the ordinance.
3. Continue the discussion of the proposed ordinance and return to the matter at a later date.

FINANCIAL IMPLICATIONS:
Funds have been budgeted in the Economic Development Division budget to modify the TMC for FY 09/10.

DISCUSSION:
The proposed ordinance (Attachment A) sets forth the terms and conditions to govern commercial filming within the City by establishing a permit process and fee structure. In the event that damage occurs to City property during filming activity, the Film Ordinance provides for reimbursement for the actual replacement or repair cost of destroyed or damaged property.

For purposes of this ordinance "commercial film production activities" means activities involving the use of motion picture, videotaping, sound-recording or any other type of moving image or audio recording equipment within the City of Tualatin that includes product or service advertisement, the creation/filming of a product for sale, or the use of actors, models, sets, and props for the purpose of generating revenue.

The film permit application procedure is a two-tiered process that involves filing an application with the City Manager or designee no later than 24 business-day hours for a Film Production Application (Minor), see Attachment B, or five (5) business days for a Film Production Application (Major), see Attachment C, prior to commencing filming activities. Significant traffic impacts and/or public safety concerns ancillary to the production require submission of the Film Production application no later than ten (10) business days prior to commencing production activities. Applications will require relevant contact information, the proposed dates of filming activities, location(s) of proposed filming, a description of proposed filming activities, an estimated number of cast and crew, acknowledgement of anticipated public services, indication of potential closures (roads, sidewalks, etc.) and indication of special uses such as pyrotechnics, public or temporary structures, fire arms, animals, etc.

The proposed Ordinance requires the applicant of a Film Production Application (Major) to provide a Certificate of Insurance to the City for general liability listing the City of Tualatin as additional insured. The required minimum amount of insurance is $1,000,000.00. The City Manager may require that additional insurance be obtained if it is perceived that potential damage, as a result of filming, might exceed the above insurance limits. The applicant will also be required to execute an indemnification and

hold harmless agreement in a form approved by the City releasing the City from all liabilities that may result from filming operations within City limits.

Each City filming permit will be valid for a period of sixty (60) days from the date of approval unless otherwise specified by the City Manager or designee. The permit may be approved with conditions if it is determined necessary and the applicant shall comply with such conditions. Extensions of the permit may be requested in writing no less than 24 hours prior to the expiration of the permit.

PUBLIC INVOLVEMENT:
Public involvement is not required as part of this action.

Attachments: A. Motion Picture and Film Production Ordinance
B. Film Production Application (Minor)
C. Film Production Application (Major)

ORDINANCE NO. _____

AN ORDINANCE RELATING TO MOTION PICTURE AND FILM PRODUCTION; ESTABLISHING PERMIT REQUIREMENTS; AND ADDING A NEW CHAPTER, 9-7, TO THE TUALATIN MUNICIPAL CODE

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. A new section, TMC 9-7-005 is added to the Tualatin Municipal Code to read as follows:

Establishment and purpose.

(1) This Ordinance is referred to as the Motion Picture and Film Production Ordinance of the City of Tualatin.

(2) This ordinance establishes procedures for the review and issuance of City filming permits as they relate to the production of commercial filming activities, within the City of Tualatin, subject to authorization and permit requirements. This ordinance is to facilitate film production within the City while protecting the health and safety of those who might be impacted by such production activities. This ordinance excludes companies duly licensed by a City of Tualatin Business License and companies that conduct filming operations within the confines of their own property without impacting public facilities.

Section 2. A new section, TMC 9-7-010 is added to the Tualatin Municipal Code to read as follows:

Definitions. As used in this ordinance, the following definitions apply:

(1) "City Manager" means the chief executive of the City of Tualatin or the City Manager's designee.

(2) "Commercial film production activities" means activities involving the use of motion picture, videotaping, sound-recording or any other type of moving image or audio recording equipment within the City of Tualatin that includes product or service advertisement, the creation/filming of a product for sale, or the use of actors, models, sets, and props for the purpose of generating revenue. This definition excludes all activities listed in the Permit Exceptions section of this Ordinance.

(3) "Film Production Permit (Major)" means permits that requires proof of insurance and the utilization of public services or that impact normal City operations and/or activities including but not limited to street closures, public safety services, park closures, special parking needs, excessive noise, traffic alterations, etc.

(4) "Film Production Permit (Minor)" means permits that do not require proof of insurance, the utilization of public services or that impact normal city operations and/or activities as stated in Section 2 Item 3 of this Ordinance.

(5) "Non-commercial" or "personal use" means filming activity that involves shooting still photographs or "home movies" for personal use. Such activities do not involve advertisement of a product or service, the creation of a product for sale, or the creation of media for monetary gain.

(6) "News purposes/media" means filming activity conducted for newspapers, television news and other news media for the purpose of reporting on persons, Electronic News Gathering (ENG), events, or scenes which are in the news.

(7) "Film Liaison" means an individual designated by the City Manager to facilitate film and video shoots to be done in the City of Tualatin and its properties. The Film Liaison assists production companies with finding locations, securing permits and making sure required insurance is in place.

Section 3. A new section, TMC 9-7-020 is added to the Tualatin Municipal Code to read as follows:

(1) Permit required. No commercial film production activities of any type may take place within the City of Tualatin without a Film Production Permit as required by this ordinance. Failure to present a permit upon request of the Film Liaison or other authorized City official may result in the immediate termination of any filming activity.

(2) Exceptions. The following persons or entities are not required to obtain a permit:

(a) News Media
(b) Personal Use/Non-commercial video
(c) Not-for-Profit agencies
(d) Students engaged in completing school projects.

Section 4. A new section, TMC 9-7-030 is added to the Tualatin Municipal Code to read as follows:

(1) Permit Application Process

(a) Film Production Application (Major)
Any person/agency intending to conduct community filming activities in the City of Tualatin shall complete the Film Production Application (Major) provided by the City. The Permit Application form will not be processed until it is submitted with the signature of the applicant and payment of all required fees, deposits and insurance certificate identified by this ordinance. The application must be received no later than five (5) business days prior to commencing production activities for which the

permit is required. Significant traffic impacts that include closures, blocking traffic or public safety concerns ancillary to the production require submission of the Film Production Application no later than ten business days prior to commencing production activities.

(b) Film Production Application (Minor)
The Film Production Application (Minor) form will not be processed until it is complete and submitted with the signature of the applicant. The application must be received no later than 24 business-day hours prior to the commencement of filming activities.

(c) The City Manager may or may not require written evidence of permits or coordination with other public agencies that have jurisdiction within the City of Tualatin upon submission of an application for a film production permit. Requirements of these responsible agencies will be additional requirements for the City's permit. Such requirements will be evaluated and determined by the City's film liaison through the film permitting process prior to the applicant's submission.

(1) Permit Issuance

(a) The City Manager or designee will issue a film production permit when he or she has reviewed the application and determined that the application complies with this ordinance. A permit will not be issued under the following conditions:

i. If production is likely to result in endangering public health or safety.
ii. If the production threatens to damage public property without due compensation.
iii. If the production will be a detriment to the operations of the City.

(1) Certificate of Insurance

(a) Prior to the issuance of a Film Production Permit, the applicant shall provide a Certificate of Insurance to the City for general liability which lists the City of Tualatin as an additional insured. The Certificate must remain in effect for the duration of the filming period. The required minimum amounts of coverage are as follows:

i. General Aggregate	$1,000,000
ii. Each Occurrence	$1,000,000
iii. "Errors and Omissions"	$1,000,000

(b) If, in the City Manager's opinion, the potential damage could exceed the insurance limits stated in (2) above, the City Manager may require that additional insurance be obtained to cover the potential liability.

(c) Prior to the issuance of a Film Production Permit, the applicant shall submit an indemnification and hold harmless agreement to the City that requires the applicant to indemnify the City and releases the City from all liabilities that may result from filming operations within City limits. The applicant shall be liable for all damages to public property resulting from filming operations and shall be responsible for restoring or repairing any area damaged or disrupted before leaving the site. If the site is not repaired or restored to the City's satisfaction, the City Manager or his/her designee may have the necessary restoration and/or repairs performed and the applicant shall reimburse the City for such work within ten (10) days of completing the filming activities. In the event the applicant fails to reimburse the City, the City may secure its reimbursement from either a cash or surety bond, which the applicant will be required to post with the City to ensure faithful performance of such restoration. Such faithful performance bond shall be filed at the time of the application in an amount of five hundred dollars ($500.00) or in any higher amount determined by the City Manager or his or her designee to be reasonably required under the circumstances. The amount of the bond shall in no way limit the applicant's liability or responsibility for the costs of repairs or restoration if these costs exceed the bond amount.

(d) The Film Production Permit is valid for a period of sixty (60) days from date of approval unless otherwise specified by the City Manager or designee. If an extension of the permit is required, a written request indicating the intended duration of the extension, accompanied by a check for the amount determined to account for the filming fees associated with the additional days and a Certificate of Insurance covering the same time period, is required to be submitted to the Film Liaison no less than twenty-four (24) hours prior to the expiration of the existing permit.

Section 5. A new section, TMC 9-7-040 is added to the Tualatin Municipal Code to read as follows:

(1) Additional Services and Conditions.

(a) Upon request, the City Manager may allow additional City services to be provided for an additional cost. The costs will depend upon the type/extent of additional services requested.

(b) The City Manager or designee may impose any conditions found necessary to protect the public health safety and welfare. The applicant must comply with such conditions prior to permit issuance and during the

permit period. Permit conditions will not be changed unless the City Manager approves the changes.

Section 6. A new section, TMC 9-7-050 is added to the Tualatin Municipal Code to read as follows:

(1) Film and Video Permit Fees

(a) Film Production Application (Major)
APPLICATION FEE - $50.00
FILM PRODUCTION PERMIT - $1000.00

(b) Film Production Application (Minor)
No Fees Apply

(2) The above fees shall be in lieu of any business license fees that may be required by the City of Tualatin.

(3) If additional City services are required, such as public safety services, road closures, public utilities, etc., the cost of providing those services will be charged at the city rate on an hourly basis.

INTRODUCED AND ADOPTED this Day 12 of April, 2010.

CITY OF TUALATIN, OREGON

BY_____
Mayor

ATTEST:

BY_____
City Recorder

FILM PRODUCTION APPLICATION (Minor)

Project Name:_____ Date:_____

City of Tualatin Community Development Department
18880 SW Martinazzi Avenue, Tualatin, Oregon 97062
www.ci.tualatin.or.us

Welcome and thank you for choosing to film in the City of Tualatin

Please provide all information appropriate to your production and fax it to:
(503) 692-0147 no later than 24 hrs (business day) before start of production

Proposed Filming Dates in Tualatin: _____ to _____

Primary Contact (Name & Address):_____

_____

Contact Phone: (___) _____ - _____; Email: _____

Approximate Size of Crew (including talent):_____

Parking Needs : How Many Vehicles? _____; On-Street ____ Off-Street____

(*Please Describe*):_____

_____

_____

Types of Equipment Used:_____

_____

_____

Type of Project:

Brief Description of Project: _____

_____

Consent of Property Owners? Yes ____ No ____

(Please provide a list of consenting property owner names and addresses as an attachment to this form)

APPLICANT:

Sign: _____ **Date** _____

REVIEWER (Office Use Only)
Sign:_____ **Date**_____

Attachment B

FILM PRODUCTION APPLICATION (Major)

Project Name:_____ Date:_____

City of Tualatin Community Development Department
18880 SW Martinazzi Avenue, Tualatin, Oregon 97062
www.ci.tualatin.or.us

Welcome and thank you for choosing to film in the City of Tualatin

Please provide all information appropriate to your production and fax it to:
(503) 692-0147 no later than 10 business days prior to the start of production

Proposed Filming Dates in Tualatin: _____ to _____

Production Company (Name): _____

Approximate Size of Crew:_____

Permanent Company Address/City/State/Zip: _____

_____

Permanent Co. Phone: _____ Fax: _____ Email:_____

Local Address (if different): _____

Local Office Phone: _____ Fax: _____ Email: _____

Producer: _____ Phone: _____ Email: _____

Production Manager: _____ Phone: _____ Email: _____

Location Manager: _____ Phone:_____

Mobile Phone: _____ Fax: _____ Email: _____

Assistant Location Manager: _____ Phone: _____

This Project is a (check one):

☐ Feature Film ☐ Television/Programming Series ☐ Short Subject ☐ Music Video ☐ PSA

☐ Commercial ☐ Documentary ☐ Other ☐ ☐

Brief Description of Project: _____

_____

Insurance Policy #: _____ Agency: _____
(Proof of insurance will be required along with approval of amounts)

Agency Phone: _____ Agency Contact: _____

Attachment C

PROJECT NAME: _____ **DATE:** _____

Anticipated Services

Please indicate below any circumstances or services you may need for any locations

Circle all that apply

PUBLIC SERVICES

Reserved Street Parking	Sewer Access	Transit
Water Needs	Parks	Police
Reserved Public/Off-Street Parking		

CLOSURES OR INTERMITTENT TRAFFIC CONTROL

Street	Sidewalk

USE OF

Excessive Noise	Generators	Public Buildings	Temporary Structures
Pyrotechnics	Bridges	Stunts/FX	Filming from 10pm—7am
Firearms	Animals	Public Schools	Other _____
Explosives	Building Code Related Construction (Plans May Be Required)		

Person Completing Form, Signature: _____ Date: _____

Printed Name: _____ Phone #: _____ - _____ - _____

Thank you for choosing to film in the City of Tualatin

City of Tualatin
18880 SW Martinazzi Ave
Tualatin, OR 97062

Phone: (503) 691-3020
Fax: (503) 692-0147
Email:
eunderwood@ci.tualatin.or.us
PH: 503-691-3020
Fax: 503-692-3512

OFFICE USE ONLY

Permit No. _____

Payment Type: _____
Payment Amt.:$ _____
Date Payment Received: ____/____/____

Permit Fee ☐
Application Fee ☐
Insurance ☐
Bond ☐

Signature : _____ Date: _____

ORDINANCE NO. 1297-10

AN ORDINANCE RELATING TO MOTION PICTURE AND FILM PRODUCTION; ESTABLISHING PERMIT REQUIREMENTS; AND ADDING A NEW CHAPTER, 9-7, TO THE TUALATIN MUNICIPAL CODE

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. A new section, TMC 9-7-005 is added to the Tualatin Municipal Code to read as follows:

Establishment and purpose.

(1) This Ordinance is referred to as the Motion Picture and Film Production Ordinance of the City of Tualatin.

(2) This ordinance establishes procedures for the review and issuance of City filming permits as they relate to the production of commercial filming activities, within the City of Tualatin, subject to authorization and permit requirements. This ordinance is to facilitate film production within the City while protecting the health and safety of those who might be impacted by such production activities. This ordinance excludes companies duly licensed by a City of Tualatin Business License and companies that conduct filming operations within the confines of their own property without impacting public facilities.

Section 2. A new section, TMC 9-7-010 is added to the Tualatin Municipal Code to read as follows:

Definitions. As used in this ordinance, the following definitions apply:

(1) "City Manager" means the chief executive of the City of Tualatin or the City Manager's designee.

(2) "Commercial film production activities" means activities involving the use of motion picture, videotaping, sound-recording or any other type of moving image or audio recording equipment within the City of Tualatin that includes product or service advertisement, the creation/filming of a product for sale, or the use of actors, models, sets, and props for the purpose of generating revenue. This definition excludes all activities listed in the Permit Exceptions section of this Ordinance.

(3) "Film Production Permit (Major)" means permits that requires proof of insurance and the utilization of public services or that impact normal City operations and/or activities including but not limited to street closures, public safety services, park closures, special parking needs, excessive noise, traffic alterations, etc.

(4) "Film Production Permit (Minor)" means permits that do not require proof of insurance, the utilization of public services or that impact normal city operations and/or activities as stated in Section 2 Item 3 of this Ordinance.

(5) "Non-commercial" or "personal use" means filming activity that involves shooting still photographs or "home movies" for personal use. Such activities do not involve advertisement of a product or service, the creation of a product for sale, or the creation of media for monetary gain.

(6) "News purposes/media" means filming activity conducted for newspapers, television news and other news media for the purpose of reporting on persons, Electronic News Gathering (ENG), events, or scenes which are in the news.

(7) "Film Liaison" means an individual designated by the City Manager to facilitate film and video shoots to be done in the City of Tualatin and its properties. The Film Liaison assists production companies with finding locations, securing permits and making sure required insurance is in place.

Section 3. A new section, TMC 9-7-020 is added to the Tualatin Municipal Code to read as follows:

(1) Permit required. No commercial film production activities of any type may take place within the City of Tualatin without a Film Production Permit as required by this ordinance. Failure to present a permit upon request of the Film Liaison or other authorized City official may result in the immediate termination of any filming activity.

(2) Exceptions. The following persons or entities are not required to obtain a permit:

(a) News Media
(b) Personal Use/Non-commercial video
(c) Not-for-Profit agencies
(d) Students engaged in completing school projects.

Section 4. A new section, TMC 9-7-030 is added to the Tualatin Municipal Code to read as follows:

(1) Permit Application Process

(a) Film Production Application (Major)
Any person/agency intending to conduct community filming activities in the City of Tualatin shall complete the Film Production Application (Major) provided by the City. The Permit Application form will not be processed until it is submitted with the signature of the applicant and payment of all required fees, deposits and insurance certificate identified by this ordinance. The application must be received no later than ten (10) business days prior to commencing production activities for which the

permit is required. Significant traffic impacts that include closures, blocking traffic or public safety concerns ancillary to the production require submission of the Film Production Application no later than ten business days prior to commencing production activities.

(b) Film Production Application (Minor)
The Film Production Application (Minor) form will not be processed until it is complete and submitted with the signature of the applicant. The application must be received no later than 24 business-day hours prior to the commencement of filming activities.

(c) The City Manager may or may not require written evidence of permits or coordination with other public agencies that have jurisdiction within the City of Tualatin upon submission of an application for a film production permit. Requirements of these responsible agencies will be additional requirements for the City's permit. Such requirements will be evaluated and determined by the City's film liaison through the film permitting process prior to the applicant's submission.

(1) Permit Issuance

(a) The City Manager or designee will issue a film production permit when he or she has reviewed the application and determined that the application complies with this ordinance. A permit will not be issued under the following conditions:

i. If production is likely to result in endangering public health or safety.
ii. If the production threatens to damage public property without due compensation.
iii. If the production will be a detriment to the operations of the City.

(1) Certificate of Insurance

(a) Prior to the issuance of a Film Production Permit, the applicant shall provide a Certificate of Insurance to the City for general liability which lists the City of Tualatin as an additional insured. The Certificate must remain in effect for the duration of the filming period. The required minimum amounts of coverage are as follows:

i. General Aggregate	$1,000,000
ii. Each Occurrence	$1,000,000
iii. "Errors and Omissions"	$1,000,000

(b) If, in the City Manager's opinion, the potential damage could exceed the insurance limits stated in (2) above, the City Manager may require that additional insurance be obtained to cover the potential liability.

(c) Prior to the issuance of a Film Production Permit, the applicant shall submit an indemnification and hold harmless agreement to the City that requires the applicant to indemnify the City and releases the City from all liabilities that may result from filming operations within City limits. The applicant shall be liable for all damages to public property resulting from filming operations and shall be responsible for restoring or repairing any area damaged or disrupted before leaving the site. If the site is not repaired or restored to the City's satisfaction, the City Manager or his/her designee may have the necessary restoration and/or repairs performed and the applicant shall reimburse the City for such work within ten (10) days of completing the filming activities. In the event the applicant fails to reimburse the City, the City may secure its reimbursement from either a cash or surety bond, which the applicant will be required to post with the City to ensure faithful performance of such restoration. Such faithful performance bond shall be filed at the time of the application in an amount of five hundred dollars ($500.00) or in any higher amount determined by the City Manager or his or her designee to be reasonably required under the circumstances. The amount of the bond shall in no way limit the applicant's liability or responsibility for the costs of repairs or restoration if these costs exceed the bond amount.

(d) The Film Production Permit is valid for a period of sixty (60) days from date of approval unless otherwise specified by the City Manager or designee. If an extension of the permit is required, a written request indicating the intended duration of the extension, accompanied by a check for the amount determined to account for the filming fees associated with the additional days and a Certificate of Insurance covering the same time period, is required to be submitted to the Film Liaison no less than twenty-four (24) hours prior to the expiration of the existing permit.

Section 5. A new section, TMC 9-7-040 is added to the Tualatin Municipal Code to read as follows:

(1) Additional Services and Conditions.

(a) Upon request, the City Manager may allow additional City services to be provided for an additional cost. The costs will depend upon the type/extent of additional services requested.

(b) The City Manager or designee may impose any conditions found necessary to protect the public health safety and welfare. The applicant must comply with such conditions prior to permit issuance and during the

permit period. Permit conditions will not be changed unless the City Manager approves the changes.

Section 6. A new section, TMC 9-7-050 is added to the Tualatin Municipal Code to read as follows:

(1) Film and Video Permit Fees

(a) Film Production Application (Major)
APPLICATION FEE - $50.00
FILM PRODUCTION PERMIT - $1000.00

(b) Film Production Application (Minor)
No Fees Apply

(2) The above fees shall be in lieu of any business license fees that may be required by the City of Tualatin.

(3) If additional City services are required, such as public safety services, road closures, public utilities, etc., the cost of providing those services will be charged at the city rate on an hourly basis.

INTRODUCED AND ADOPTED this Day 12 of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

APPROVED AS TO LEGAL FORM

_____
CITY ATTORNEY

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Brenda Braden, City Attorney

DATE: April 12, 2010

SUBJECT: AN ORDINANCE RELATING TO THE FARMERS MARKET; AND AMENDING TMC 5-3-050.

ISSUE BEFORE THE COUNCIL:
Council will consider whether to remove the current days of operation requirements for a farmers market that wishes to operate on the Tualatin Commons.

RECOMMENDATION:
Staff recommends approving the ordinance or modifying the existing restrictions on days of operation for a farmers market.

EXECUTIVE SUMMARY:

- The current ordinance, which establishes requirements for the operation of a farmers market on the Commons, was written before the Commons was finished. It requires that a farmers market operate on a Saturday or Sunday, beginning after Memorial Day and running until Labor Day. Previous efforts to establish a farmers market on the Commons were not successful when it tried to operate on Saturdays.
- There is a new group in Tualatin proposing a farmers market that would operate on Friday evenings during the Concerts on the Commons. The group believes it has a better chance of being successful by operating at a time other markets in the region are not open and by being open during the concerts, which already attract a crowd. Removal of the current requirements would allow this, and any other future group, the flexibility to operate when it is most likely to be successful.
- The other change in the proposed ordinance would require permittees to obtain insurance that would meet the newly enacted Tort Claim limits.
- Permits will be issued by Community Services Director, instead of going through the City Council.

OUTCOMES OF DECISION:
If the Council adopts the ordinance, the newly-created farmers market would be able to operate during the Concert on the Commons season on Friday evenings.

If the Council does not adopt the ordinance, the group wishing to operate the farmers market would have to try to find other vendors that could operate at other times or would not be able to open this season.

FINANCIAL IMPLICATIONS:
Community Services has adequately budgeted to issue a permit for a farmers market.

Attachments: Ordinance

ORDINANCE NO. 1298-10

AN ORDINANCE RELATING TO THE FARMERS MARKET AND AMENDING TMC 5-3-050

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. TMC 5-3-050 is amended to read:

(1) A permit is required when engaging in any activity listed in this section or identified in TMC 5-3.040(1). The areas for which permits may be issued are depicted on Exhibit "B", which is incorporated into this ordinance and identified as follows:

(a) Lake;

(b) Plaza, fountain, and community center area;

(c) East bank;

(d) Promenade; and

(e) East Seneca Plaza.

(2) There are five types of permits: Residential Business Permit, Concession Permit, Event Permit, Alcohol Permit, and Farmers Market Permit. Permit applicants shall satisfy the qualifications for the permit.

(a) Permits are not assignable or transferable in whole or in part.

(b) Insurance. Except as otherwise specifically provided in this ordinance, upon approval of an application for a permit, but prior to issuance, the applicant shall furnish to the City public liability, food products liability if applicable, and property damage insurance. Such insurance shall:

(i) Protect the permittee and the City from all claims for damage to property or for bodily injury, including death, which may arise from operations under or in connection with the permit;

(ii) ~~Provide split limits coverage of not less than $250,000 for bodily injury for each person and $500,000 for each occurrence, and not less than $100,000 for property damage per occurrence, or a combined single limit of $500,000;~~Provide bodily injury and property damage insurance in an amount sufficient to cover the maximum insurance requirements for cities under the Oregon Tort Claim act.

(iii) Be without prejudice to other existing coverage;

(iv) Name as additional insureds the City, its officers, agents, and employees; and

(v) Provide that the policy shall not terminate or be canceled prior to the expiration of the permit term without 30 days written notice to the City.

(c) Hold Harmless. The permittee shall furnish to the City a signed statement that the permittee shall hold harmless the City, its officers, agents, and employees and shall indemnify the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity carried on by the permittee. The agreement shall be approved by the City Attorney before it will be accepted by the City.

(d) Permittees shall comply with applicable state, City, and county ordinances and regulations as may now or hereafter exist. Permits may be suspended, revoked or preempted at any time for any reason deemed by the Director or the City Council to be in the best interest of the City. Permittees are not entitled to compensation, costs, damages, or reimbursement of all or any portion of applicable fees due to suspension, revocation, or preemption.

(3) A Resident Business Permit is available only to a resident business. The applicant shall satisfy the following requirements:

(a) A Resident Business Permit may be issued only for activities allowed by the underlying planning district, according to the Tualatin Development Code and the Urban Renewal Plan, and may occur only in that portion of the Promenade adjacent to the building where the resident business has frontage.

(b) An application and site plan detailing the proposed use shall be submitted not less than 30 days in advance of the proposed date of the use. There is no fee for a Resident Business Permit. The Director is authorized to approve the method, if any, by which the permittee reserves space for the exclusive use of customers.

(c) Resident Business Permits shall be valid for not more than one year. For permits which have been issued for a full year, the resident business shall reapply for a permit prior to the expiration of the permit.

(d) A resident business shall not sell or provide alcohol in a public space area unless it first obtains an Alcohol Permit.

(e) The permit applicant shall comply with conditions for approval of the permit as determined by the Director. In issuing a Resident Business Permit the Director may establish reasonable conditions which are necessary to protect public areas and the general public. Conditions may include, but are not limited to the following:

(i) Maintenance of the public space area to be used by the resident business;

(ii) Clean-up requirements; and

(iii) Prescribe the areas for resident business activities to assure a minimum eight feet of unobstructed passage along the Promenade.

(4) A Concession Permit is available only for those activities which are determined by the City Council to be in the public interest. Concession activities will be selected and any associated fees, charges, and conditions will be established by the Council. A Concession Permit for a particular activity or area may be issued exclusively to a single permittee or non-exclusively to multiple permittees. The City Council shall approve the criteria and standards used to evaluate proposals and make the final decision on the award of a Concession Permit. The City Council may determine prior to the issuance of a Concession Permit and by resolution declare that specified activities otherwise allowed under Event Permits will be prohibited unless and until the Council issues a Concession Permit. Prior to issuing a Concession Permit or prohibiting specified Event Permit activities the Council shall hold a public hearing. Notice of such hearing shall be given in advance by publication in the Oregonian or Tualatin Times and by regular first class mail to permittees whose permits are proposed to be pre-empted or revoked by action of the Council. Interested persons shall have an opportunity to address the City Council as a part of such public hearing. Notwithstanding any other provision of this ordinance, the City's issuance of a Concession Permit shall result in the revocation of any other inconsistent, competing, or conflicting event permit, as determined by the Council. Concessions include activities authorized by the Tualatin Development Commission prior to the adoption of this ordinance, subject to the provisions of any agreement entered into with the permittee.

(5) An Event Permit is required for activities defined in TMC 5-3.040(1) and which are not otherwise allowed under a Resident Business Permit, Concession Permit, or Farmers Market Permit. The applicant shall satisfy the following requirements:

(a) An application shall be completed and submitted not less than 30 days prior to the requested event. Except for deposits determined by the Director, all fees and charges for an Event Permit as established by Council resolution, shall be paid.

(b) Event Permits shall be valid for not more than one year and may be issued up to one year in advance. Event Permits will be issued on a first come, first serve basis, except as follows:

(i) Annual events will have the first "option" on the event date and location for the next year for up to 45 days after the current year's event. Conflicting applications which are submitted during 45-day period will be delayed for processing until the 45-day option expires.

(ii) Except as provided in subparagraph (iii) of this paragraph, where more than one application is submitted at the same time for an event on the same date and location, the priority for approval will be as follows: 1) City sponsored, 2) City co-sponsored, 3) Tualatin Development Association, 4) non-profit organizations primarily serving Tualatin residents, 5) Tualatin residents and businesses, 6) all others.

(iii) For those areas along the Promenade which are available for use by a resident business, a resident business which qualifies and applies for a permit shall have priority over and preempt event permits in the same space other than events sponsored or co-sponsored by the City or the Tualatin Development Association.

(iv) Issuance of an Event Permit shall be subject to preemption or revocation by the City Council pursuant to subsections (4) or (7) of this section.

(c) The Director may approve, approve with conditions, or deny an Event Permit based on the following criteria:

(i) Availability of the space and time requested given previously authorized or anticipated permits, scheduled maintenance functions, and activities allowed without a permit;

(ii) The event is consistent with activities that are allowed under this ordinance;

(iii) The event is consistent with Concession Permits issued by the City;

(iv) The event will not exceed facility carrying capacity, including but not limited to, available parking, restrooms, or utilities, nor will it endanger public health or safety. The fact that non-participants may themselves react to and create a public health or safety risk is not cause for denial of the application;

(v) The event shall comply with applicable City, county and state policies, rules, ordinances and laws;

(vi) The event will be open to public participation or observation and thus not constitute an exclusive or private use;

(vii) The event will not unreasonably interfere with general public access to or use of Tualatin Commons facilities or adjacent businesses, with residences, or with maintenance or emergency access;

(viii) Past experience has shown that the applicant has complied with applicable City, county, and state policies, rules, ordinances, laws, and previously issued event permits;

(ix) The event will not injure or destroy wildlife;

(x) Except for City sponsored or co-sponsored events, a permittee shall not sell or provide alcohol; and

(xi) A permittee shall not sell or provide food for public consumption unless he or she first obtains a Washington County Food Handler's Permit.

(d) The Director may require a cash deposit from the applicant which shall be available in the Director's discretion to cover the cost of one or more of the following expenses: turf, shrub, and flower restoration, including overhead and administrative costs, litter and trash can service, hard surface clean-up, irrigation repairs, water/power usage, traffic control, portable toilets, sound monitoring, and supervision of set-up, disassembly and the event.

The deposit shall be paid in advance of the event. Actual costs incurred by the City shall be charged first against such deposit. Should the City's costs attributed to such event exceed the deposit, the permittee is liable for the deficiency. Excess deposit over costs shall be returned to the permittee. Preemption or revocation of the permit shall not affect the availability or use of the deposit to satisfy costs incurred by the City as part of the permittee's activities.

All deposits, charges, and proofs of insurance shall be submitted at least five days prior to issuance of an Event Permit.

(e) The Director may waive the requirement that the permittee obtain and maintain liability insurance or may require such insurance on such terms and policy limits as are considered appropriate.

(f) Sound amplification shall not be allowed unless an Event Permit, which specifically allows such activity is issued by the Director. Sound amplification may be allowed, subject to the following conditions:

(i) Sound amplification equipment may be used only during the following hours and days of the week:

(A) Between 11:00 a.m. and 1:00 p.m., Monday through Friday;

(B) Between 5:00 p.m. and 10:00 p.m., Monday through Friday; and

(C) Between 9:00 a.m. and 10:00 p.m., Saturday, Sunday, and on holidays recognized by the State of Oregon.

(ii) The sound amplification shall not exceed an L-max of 75 dBA when measured ten feet from the nearest commercial or residential property line, which may be exceeded only with the Director's approval. In determining whether to allow such volume to be exceeded, the Director may require the applicant to obtain written permission from affected commercial and residential properties located up to 600 feet from the sound source.

(iii) Sound measurement procedures shall conform to those approved by the Oregon Department of Environmental Quality. Persons conducting sound level measurements shall have training in the techniques of sound measurement and the operation of sound measuring instruments from a competent body or can demonstrate competence to the Director's satisfaction. Sound measurement tests shall occur at the same location and time of day as the event.

(iv) Sound measurements shall be made with a calibrated sound level meter in good operating condition, meeting the requirements of a Type I or Type II meter, as specified in ANSI Standards, Section 1.4 - 1971. A sound level meter shall contain at least an "A" weighting network, and both fast and slow response capability.

(v) The Director may refuse to issue an Event Permit, which includes approval to exceed a particular decibel level.

(6) Alcohol Permit. Alcohol shall not be sold or served unless an Alcohol Permit has first been obtained from the City. Alcohol Permits may be issued, subject to the following conditions:

(a) The permittee has obtained a Resident Business Permit, Concession Permit, a Farmers Market Permit, or a City sponsored or co-sponsored Event Permit;

(b) Alcohol service shall be confined to the area designated by the Alcohol Permit;

(c) An Alcohol Permit shall not be transferable and shall be limited in duration;

(d) An Alcohol Permit shall not be issued unless the applicant can satisfactorily demonstrate the following;

(i) OLCC has issued a permit to the permittee for the activity;

(ii) All applicable fees and charges associated with the Alcohol Permit have been paid; and

(iii) The applicant has agreed in writing to be responsible for any injuries or damage arising from the alcohol consumption under the Alcohol Permit;

(iv) If required, the applicant has submitted satisfactory insurance, a security deposit, and other documentation to demonstrate compliance with applicable Oregon (OLCC) laws and other security measures which may be required by the Director.

(e) An applicant who is denied an Alcohol Permit may take the matter up with the City Council, through the City Manager, whose decision on the matter shall be final. Unless otherwise determined by the City Council, however, the denial of the permit or other such privilege shall take effect from the initial point of decision.

(f) The privilege of receiving an Alcohol Permit or exercising any Tualatin Commons alcohol privilege includes and carries the following consequences:

(i) The permittee shall be responsible for any damages, injuries, and costs which result from the consumption of alcohol in Tualatin Commons pursuant to such permit;

(ii) The permittee shall indemnify and, if requested, defend the City from any action brought to recover for such damages, injuries, and costs;

(iii) The City or other injured person shall have a cause of action and may seek recovery for such damages, injuries, and costs incurred from such permittee or the permittee's insurer;

(g) Nothing contained in this ordinance is intended to authorize the consumption, possession, distribution, or use of alcohol in any manner which is prohibited under Oregon law or to modify the Oregon Tort Claims Act (ORS 30.260 to 30.400).

(7) Farmers Market Permit. The Community Services Director~~City Council~~ may authorize issuance of a Farmers Market Permit in accordance with this subsection. The permit authorized under this subsection may be approved with conditions determined by the Director~~Council~~ to be in the public interest. In approving such a permit or imposing conditions the Director~~Council~~ will consider the interests of persons attending and promoting activities associated with the farmers market as well as members of the public using the Commons for other unrelated purposes. ~~Except for Concession Permits, issuance of a Farmers Market Permit shall result in preemption or revocation of any other inconsistent, competing, or conflicting event permit as determined by the Council. If issuance of a Farmers Market Permit is intended to result in preemption or revocation of other permits, the Council shall first hold a public hearing and give interested persons an opportunity to be heard. Notice of such hearing shall be given by publication in the Oregonian or Tualatin Times and by regular first class mail to permittees whose permits are proposed to be pre-empted or revoked.~~ Failure of the permittee to satisfy any conditions attached to the permit or rules established by the Director pursuant to this subsection shall be sufficient reason for the City to revoke the permit. Conditions of approval of the permit may be based on any or all of the following criteria:

(a) Availability of the space and time requested given previously authorized or anticipated permits, scheduled maintenance functions, and activities allowed without a permit;

(b) The activities allowed under the permit are consistent with Concession Permits issued by the City;

(c) The permit activities will not exceed the facility carrying capacity, including but not limited to, available parking, restrooms, or utilities, nor will it endanger public health or safety;

(d) The permit activities shall comply with applicable City, county, and state policies, rules, ordinances, and laws;

(e) The permit activities will be open to public participation or observation and thus not constitute an exclusive or private use;

(f) The permit activities will not unreasonably interfere with general public access to or use of Tualatin Commons facilities or adjacent businesses, with residences, or with maintenance or emergency access;

(g) Past experience has shown that the applicant has complied with applicable City, county, and state policies, rules, ordinances, laws, and previously issued permits;

(h) ~~Alcohol shall not be sold or provided for private consumption unless a Winery License under ORS 471.223 has been issued by the state.~~ A separate Alcohol Permit under subsection (6) of this section shall also be obtained if alcohol is to be dispensed;

(i) Food for immediate public consumption shall not be sold or provided unless a Washington County Food Handler's Permit has first been obtained;

(j) Sound amplification shall comply with the standards set forth in paragraph (f) of subsection (5) of this section;

(k) ~~The activities under the permit shall occur at least one day each week, that day being either Saturday or Sunday. The season shall begin no later than the Saturday immediately before Memorial Day until and continue until at least the Sunday immediately before Labor Day.~~ Subject to conditions set forth in the permit, the Farmers Market may occur any day of the year ~~before the Memorial Day weekend and after the Labor Day weekend~~;

(l) The permittee shall comply with the general permit conditions set forth in subsection (2) of this section;

(m) The Director is authorized to determine and establish necessary rules for clean-up, crowd control, toilet facilities, set-up and disassembly, and clear space between commercial pursuits associated with the permittee and unrelated activities. The Director may require a cash deposit from the applicant which shall be available in the Director's discretion to cover the cost of one or more of the following expenses: turf, shrub, and flower restoration, including overhead and administrative costs, litter and trash can service, hard surface clean-up, irrigation repairs, water/power usage, traffic control, portable toilets, sound monitoring, and supervision of set-up, disassembly and the event.

Such deposit shall be paid in advance of the event. Actual costs incurred by the City shall be charged first against such deposit. Should the City's costs attributed to such event exceed the deposit, the permittee shall be

liable for the deficiency. Excess deposit over costs shall be returned to the permittee.

All deposits, charges, and proofs of insurance shall be submitted at least five days prior to issuance of a Farmers Market Permit.

INTRODUCED AND ADOPTED this 12th Day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

APPROVED AS TO LEGAL FORM

_____
CITY ATTORNEY

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary M Smith

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager SL

FROM: Brenda Braden, City Attorney BB

DATE: April 12, 2010

SUBJECT: AN ORDINANCE REGARDING BASKETBALL HOOPS IN THE PUBLIC RIGHT-OF-WAY AND AMENDING TMC 8-4-040

ISSUE BEFORE THE COUNCIL:
The Council will consider whether to revise TMC 8-4-040 which establishes certain requirements for Basketball Hoops located in the Public Right-of-Way.

RECOMMENDATION:
Staff recommends that Council adopts the Ordinance amending TMC 8-4-040

EXECUTIVE SUMMARY:
The basketball hoop ordinance was adopted in 1993 and has worked well during that time. However, some of the standards are more restrictive than is necessary to assure safety. The proposed ordinance would modify the following:

TMC 8-4-040 currently requires a 15-foot clearance from street trees, a 10-foot clearance above the surface of the street, a 150-foot clearance from the nearest lateral street curb line, and a 165-foot unobstructed view. The amendment would allow for a 10- foot allowance from street trees, an 8-foot clearance above the surface of the street, a 50-foot clearance from the nearest lateral street curb line, and a 100-foot unobstructed view. It would also add a 3-foot minimum distance requirement from street trees, light poles, and mailboxes. The proposed changes would allow most basketball hoops in Tualatin to comply with TMC requirements.

OUTCOMES OF DECISION:
Adopting the Ordinance would change the clearance requirements and bring many existing basketball hoops in Tualatin into compliance with the Tualatin Municipal Code.

ALTERNATIVES TO RECOMMENDATION:
If Council decides to not adopt the Ordinance, the code will remain unchanged and many of the basketball hoops in the public right-of-way of Tualatin will not be in compliance and will be subject to enforcement.

FINANCIAL IMPLICATIONS:
None.

Attachments: Ordinance

ORDINANCE NO. 1299-10

AN ORDINANCE REGARDING BASKETBALL HOOPS IN THE PUBLIC RIGHT-OF-WAY AND AMENDING TMC 8-4-040

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. TMC 8-4-040 is amended to read:

(1) No basketball hoop shall be erected in the right-of-way, if the driveway of the adjacent private property is of a suitable size and slope for playing basketball. A driveway having a slope of ¾ inch to ~~one foot~~ to a 6" or less and an area of at least 400 square feet is considered suitable for playing basketball.

(2) If a hoop cannot be installed along the driveway under subsection (1) of this section, basketball hoops located within the public right-of-way shall comply with the following standards:

(a) In a Residential Planning District;

(b) Abutting a public roadway designated in the Tualatin Development Code as a local residential street;

(c) Not attached to any light or utility pole, street sign or traffic control device or street tree;

(d) Outside of a sidewalk, pedestrian or bike path or public roadway, but abutting the owner's property in the planter strip;

(e) Not adjacent to roadways with striped, on-street bikeways, but may be placed adjacent to shared roadways;

(f) At least five feet from manholes, catch basins, traffic signs, fire hydrants, and above ground electrical transformers, ~~mail boxes,~~ telephone boxes, and cable boxes ~~and street light poles~~. The pole for the hoop must be a minimum of three feet from street trees, light pole and mailboxes;

(g) Where possible, hoops should be at least ~~15~~10 feet from street trees; in any event they shall be centered between adjacent, existing or future street trees and no closer than five feet from such trees. If no trees have been planted, the Parks and Recreation Department shall first determine the location of any future street trees;

(h) A hoop backboard shall not extend ~~over~~more than one foot beyond the face of the roadway curb ~~the public roadway beyond the face of the roadway curb~~;

(i) A hoop ring shall be at least ~~10~~8 feet above the surface of the street, measured vertically from the public roadway;

(j) At least ~~150~~50 feet from the nearest lateral street curb line which intersects at 90 degrees, except if located on a cul-de-sac, the hoop shall be at least 50 feet from the nearest lateral street curb line of the intersection;

(k) At least ~~165~~100 feet unobstructed view as measured 10 feet out from the face of the curb and five feet high along the public roadway in both directions. There shall be no obstructions resulting from curves in such roadway, elevation changes, landscaping or other fixtures located alongside such roadway, except if on a cul-de-sac, the hoop shall have an unobstructed view of at least 50 feet;

(l) At least ~~150~~75 feet from the nearest other hoop in the right-of-way as measured along the curb line. This subsection applies only to basketball hoops placed after the adoption of this ordinance;

(m) Prior to installation or excavation, the installer shall inquire about and receive information from the utility locator service and avoid interfering with or damaging utilities.

(3) The use of a basketball hoop which satisfies the conditions set forth in subsection (2) of this section may occur only between 9 a.m. and sunset.

(4) A basketball hoop which complies with the requirements of subsection (2) of this section and later, due to changed conditions fails to comply with subsection (2), shall be deemed a violation of this ordinance and subject to removal and any other available remedies. The requirements of subsection (2) are intended to be continuously complied with.

INTRODUCED AND ADOPTED this 12th Day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

APPROVED AS TO LEGAL FORM

_____
CITY ATTORNEY

STAFF REPORT
CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 4-12-10
Recording Secretary

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Doug Rux, Community Development Director
Eric Underwood, Development Coordinator

DATE: April 12, 2010

SUBJECT: ORDINANCE ADOPTING CORE AREA PARKING DISTRICT TAX RATE AND CREDIT – FISCAL YEAR 2010/11

ISSUE BEFORE THE COUNCIL:
Whether the City Council should adopt an ordinance establishing a new Core Area Parking District (CAPD) tax rate of $155.34 for Fiscal-Year 2010/11. The FY 2009/10 Core Area tax rate is $147.94 and is applied based on a formula.

RECOMMENDATION:

- The Core Area Parking District Board (CAPDB) met on February 17, 2010 and March 23, 2010 to discuss the tax rate increase proposal and voted (4 to 0) recommending that the City Council adopt an ordinance for the tax rate at $155.34.
- The CAPDB also voted 4–0 to raise the parking fine to $30 with late fees and the increase amount, from the original $10 fine, be directed into the Core Area Parking District Fund. TMC 8-1-360 currently establishes a first offense $10 penalty for parking violations for City-wide on-street parking and Core Area Parking District parking. The $30 fine will only be applied to Core Area Parking District parking violations while City-wide on-street parking fines will remain at the current level of $10. If the Council decides to increase the fine for Core Area Parking District parking violations to $30, then a separate ordinance will be required to address the distinction within the fine structure.
- Staff recommends that the City Council pass the attached ordinance (Attachment A) and provide direction on the recommended parking fine amount increase proposed by the Core Area Parking District Board.

EXECUTIVE SUMMARY:

- This request is a legislative hearing concerning the Core Area Parking District tax rate for FY 2010/11.
- This is an annual review and hearing on the CAPD annual tax rate and credit.

- A cost for services study conducted by the City recently revealed that the Core Area Parking District is operating with a budget deficit, which is predicted to expand over the next five years.
- In an effort to reduce the budget deficit and match revenues with expenditures to improve the overall financial health of the District, staff initially proposed a 10% increase to the CAPDB.
- The Core Area Parking District Board agreed that a 10% tax rate increase was excessive and would result in a negative impact on the District businesses.
- The Board requested staff to propose alternative scenarios that might reduce the budget deficit and mitigate the impact on District businesses.
- Staff created six scenarios based on the Board's criteria. The scenarios included smaller incremental tax rate increases phased in over a five-year period. Three of these scenarios included a reduction in services and three did not.
- As recommended by the CAPDB, the tax rate would increase by 5% with no reduction in services. However, the District will continue to operate within a deficit at this rate of increase.
- The new rate will be $155.34.
- There is no proposed change in the credit formula used to calculate the tax.
- The tax rate increase in conjunction with a proposed six-month study to evaluate long-term funding options, also recommended by the CAPDB, for the District are efforts to balance revenues and expenditures for the CAPD.
- Tualatin Municipal Code (TMC) 11-3-060 requires the CAPDB, prior to the beginning of the tax year, to make a recommendation to the City Council on tax rates for the upcoming fiscal year.
- There are no criteria to apply to this request. The intent is for the CAPD to remain financially stable and to generate sufficient revenue to meet operational expenses.

OUTCOMES OF DECISION:

Approval of an increase in CAPD tax rate will result in the following:

1. Bring the District closer to balancing revenues with expenditures.
2. Prevent the scaling back of program resources.
3. Reducing the level of draw down from the reserve fund to meet parking lot maintenance and service demand.

Denial of an increase in CAPD tax rate will result in the following:

1. Establish the need to identify ways to scale back maintenance services.
2. Revenues generated would be much less than proposed budget expenditures requiring significant drawdown of the reserve fund.

ALTERNATIVES TO RECOMMENDATION:

1. Increase the Core Area Parking District tax rate to cover the expenditures of the District, which would require a 10% increase.
2. Select one of the scenarios listed in the Discussion section of this report.

3. Select one of the scenarios listed in the Discussion section of this report with modifications.
4. Continue the discussion of the proposed ordinance and return to the matter at a later date.

FINANCIAL IMPLICATIONS:
Revenues support operation of the Core Area District. With the rate increase, the total estimated tax revenue for the District is $65,210 and in the proposed FY 2010/11 budget.

DISCUSSION:
At the February 17, 2010 Core Area Parking District Board meeting, staff presented to the Board a proposal for a 10% tax rate increase in an effort to match revenues with expenditures for the District. The Board agreed that a 10% tax rate increase would have a negative impact on District businesses and was reluctant to impose such an increase on local businesses in the current economic climate. The Board requested an opportunity to review other alternatives prior to making a recommendation on the tax rate increase.

Staff created a total of six alternative scenarios for the Board to review. All scenarios included incremental tax rate increases over a five-year period while three of the six also included a reduction in services. The scenarios are listed and described below:

- Scenario #1
  - Tax Rate Increase – FY 10/11 = 1%; FY 11/12 = 5%; FY 12/13 = 10% and each FY thereafter
  - Pavement maintenance would be conducted every other year beginning in FY 11/12.
  - Grounds and landscaping funding would be reduced by half.
  - Parking lot striping would be conducted every other year beginning in FY 11/12.
  - Doubling parking fines with all revenues going to the CAPD.
- Scenario #2
  - Tax Rate Increase – FY 10/11 = 5%; FY 11/12 = 8%; FY 12/13 = 10% and each FY thereafter.
  - Pavement maintenance would be conducted every other year beginning in FY 11/12.
  - Grounds and landscaping funding would be reduced by half.
  - Parking lot striping would be conducted every other year beginning in FY 11/12.
  - Doubling parking fines with all revenues going to the CAPD.
- Scenario #3
  - Tax Rate Increase - FY 10/11 = 3%; FY 11/12 = 7%; FY 12/13 = 10% and each FY thereafter.

  - Pavement maintenance would be conducted every other year beginning in FY 11/12.
  - Grounds and landscaping funding would be reduced by half.
  - Parking lot striping would be conducted every other year beginning in FY 11/12.
  - Doubling parking fines with all revenues going to the CAPD.
- Scenario #4
  - Tax Rate Increase – FY 10/11 = 1%; FY 11/12 = 5%; FY 12/13 = 10% and each FY thereafter
  - No service reduction
- Scenario #5
  - Tax Rate Increase – FY 10/11 = 5%; FY 11/12 = 8%; FY 12/13 = 10% and each FY thereafter.
  - No service reduction
- Scenario #6
  - Tax Rate Increase - FY 10/11 = 3%; FY 11/12 = 7%; FY 12/13 = 10% and each FY thereafter.
  - No service reduction

Each scenario was entered into a fiscal health diagnostic model to better analyze the impact that each scenario would have on the District's fiscal health and potential for budget deficit recovery. The results (Attachment B) showed that none of the scenarios would be effective in reducing the budget deficit of the District both in the immediate and long-term. This diagnostic information was presented to the Board at the CAPDB March 23, 2010 meeting for the Board's consideration. Upon review of the information, the Board decided to make the recommendation as stated in the Recommendation section in an effort to partially satisfy the need for a District tax rate increase and mitigate the impact on Core Area Parking District businesses. The Board also recommends that a six-month study be conducted on long-term funding feasibility for the District.

PUBLIC INVOLVEMENT:
The CAPDB February 17th and March 23rd meeting were noticed. No businesses within the District attended or submitted comments on the proposed tax rate and credit.

Attachments: A. Ordinance
B. Core Area Parking District Fiscal Health Diagnostic Results

ORDINANCE NO. _____

ORDINANCE ADOPTING CORE AREA PARKING DISTRICT TAX RATE AND CREDIT – FISCAL YEAR 2010/11

WHEREAS TMC 11-3-060 requires Council to establish a tax rate and credit for the annual Core Area Parking District tax; and

WHEREAS the Core Area Parking District Board recommends to Council that the tax rate be $155.34 and that the credit remain unchanged; and

WHEREAS Council finds the tax rate and credit to be appropriate.

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. TMC Chapter 11-3 Schedule A is amended to read as follows:

The annual Core Area Parking District tax rate for Fiscal-Year 2010/11 is established as $155.34.

Number of on-site parking spaces provided
Gross leasable area X space factor = "A"

If "A": is greater than or equal to 1.0, the credit is 50%

If "A": is less than 1.0, the credit is ("A" x 50%)

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY_____
Mayor

ATTEST:

BY_____
City Recorder

CORE AREA PARKING FUND

Tuesday, March 30, 2010

[Model in Development]
UPDATED

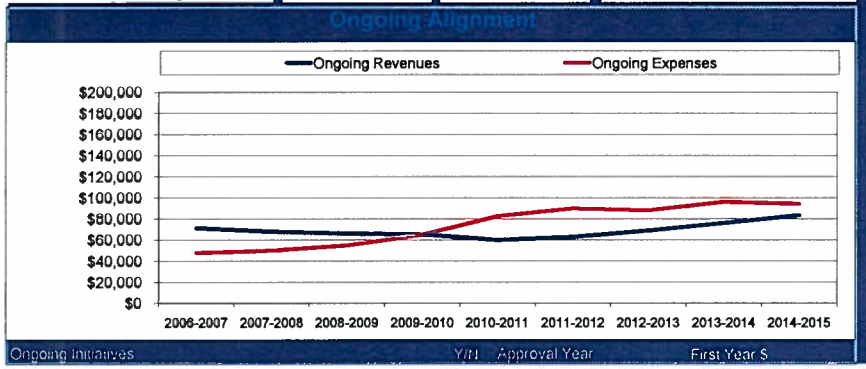
(Key: Items in "Blue" can be modified; items in "Black" can not)

Fiscal Health Diagnostic (Do we meet the objectives?)

Objectives	Status	1st Year Missed	1st Year Impact
Set Aside Reserves	Meets	-	$0
Fund "True Cost of Business"	Meets	-	$0
Achieve "Ongoing" Alignment	Does Not Meet	2010	($22,662)
Achieve "One-time" Alignment	Meets	-	$0

Ideas for Cost Containment or Additional Revenue

Description	R / E	Ongoing	Year 1	Year n	One-time	Year
[TBD]	[TBD]	$0			$0	
[TBD]	[TBD]	$0	2007	2012	$0	
[TBD]	[TBD]	$0	2007	2012	$0	2007
Allocate Fund Balance to Ongoing	n		2010	2014		



Attachment B
Scenario #1

CORE AREA PARKING FUND

Tuesday, March 30, 2010

[Model in Development]
UPDATED

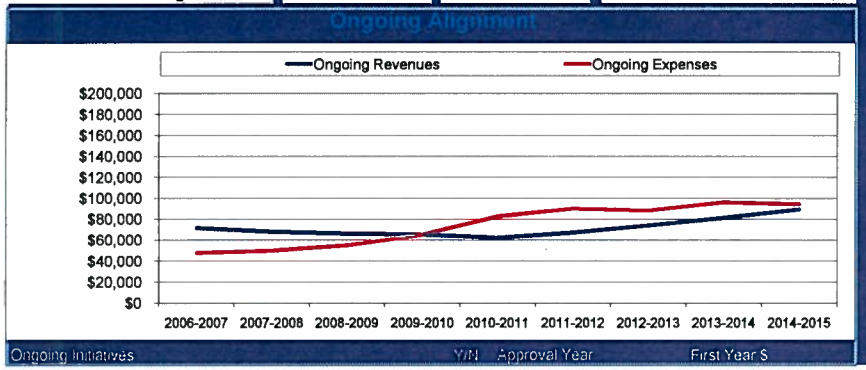
(Key: Items in "Blue" can be modified; items in "Black" can not)

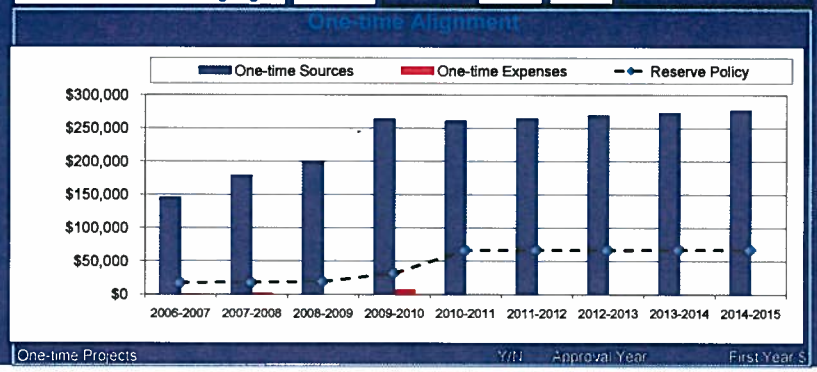
Fiscal Health Diagnostic (Do we meet the objectives?)

Objectives	Status	1st Year Missed	1st Year Impact
Set Aside Reserves	Meets	-	$0
Fund "True Cost of Business"	Meets	-	$0
Achieve "Ongoing" Alignment	Does Not Meet	2010	($20,319)
Achieve "One-time" Alignment	Meets	-	$0

Ideas for Cost Containment or Additional Revenue

Description	R / E	Ongoing	Year 1	Year n	One-time	Year
[TBD]	[TBD]	$0			$0	
[TBD]	[TBD]	$0	2007	2012	$0	
[TBD]	[TBD]	$0	2007	2012	$0	2007
Allocate Fund Balance to Ongoing	n		2010	2014		





Attachment B
Scenario #2

CORE AREA PARKING FUND

Tuesday, March 30, 2010

[Model in Development]
UPDATED

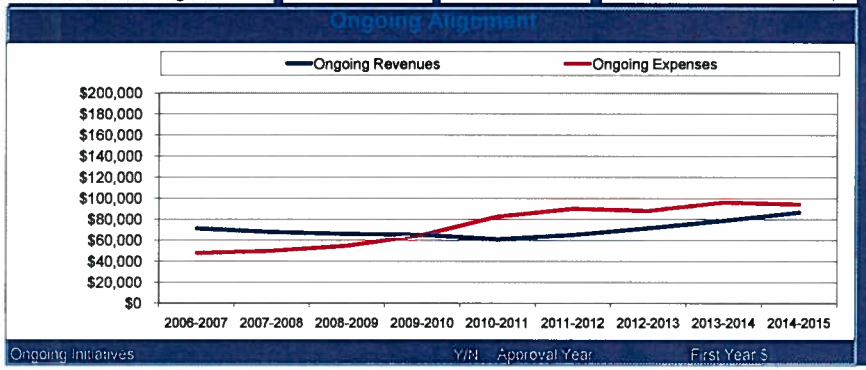
(Key: Items in "Blue" can be modified; items in "Black" can not)

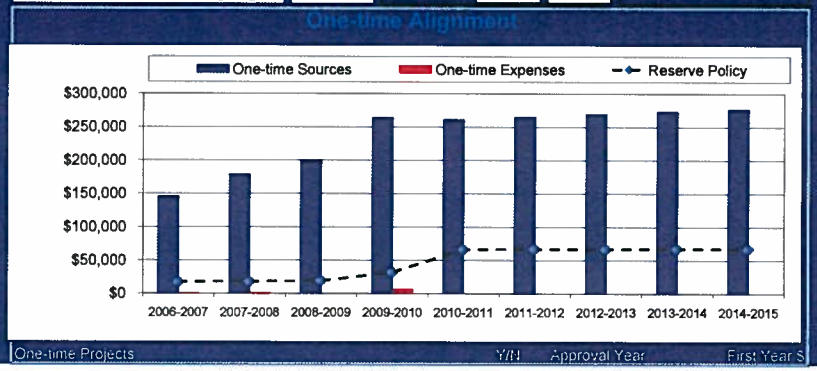
Fiscal Health Diagnostic (Do we meet the objectives?)

Objectives	Status	1st Year Missed	1st Year Impact
Set Aside Reserves	Meets	-	$0
Fund "True Cost of Business"	Meets	-	$0
Achieve "Ongoing" Alignment	Does Not Meet	2010	($21,491)
Achieve "One-time" Alignment	Meets	-	$0

Ideas for Cost Containment or Additional Revenue

Description	R / E	Ongoing	Year 1	Year n	One-time	Year
[TBD]	[TBD]	$0			$0	
[TBD]	[TBD]	$0	2007	2012	$0	
[TBD]	[TBD]	$0	2007	2012	$0	2007
Allocate Fund Balance to Ongoing	n		2010	2014		





Attachment B
Scenario #3

CORE AREA PARKING FUND

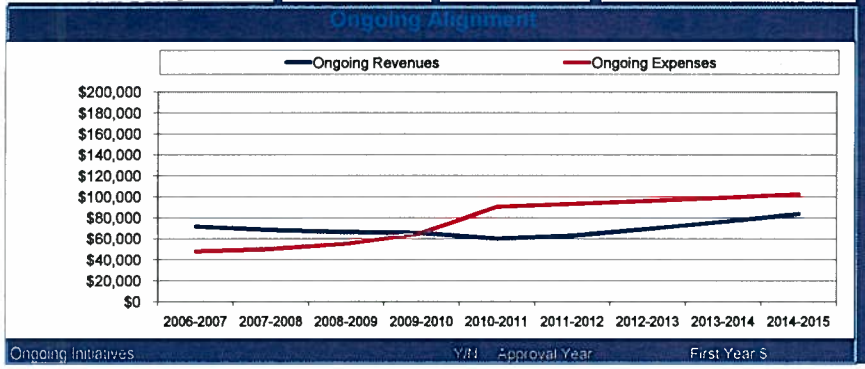
Tuesday, March 30, 2010

[Model in Development]
UPDATED

(Key: Items in "Blue" can be modified; items in "Black" can not)

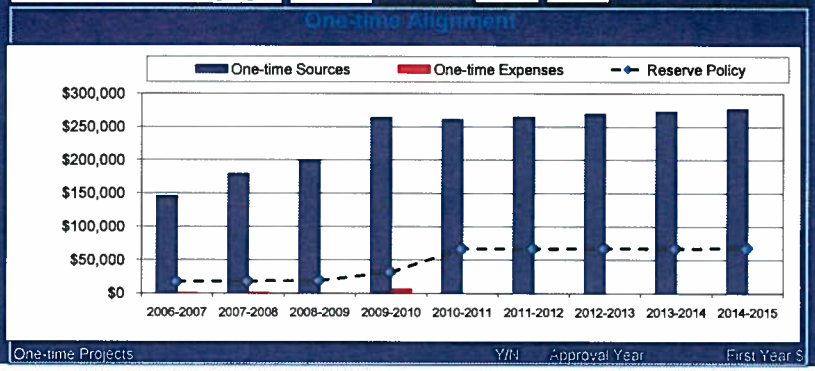
Fiscal Health Diagnostic (Do we meet the objectives?)

Objectives	Status	1st Year Missed	1st Year Impact
Set Aside Reserves	Meets	-	$0
Fund "True Cost of Business"	Meets	-	$0
Achieve "Ongoing" Alignment	Does Not Meet	2010	($30,445)
Achieve "One-time" Alignment	Meets	-	$0



Ideas for Cost Containment or Additional Revenue

Description	R / E	Ongoing	Year 1	Year n	One-time	Year
[TBD]	[TBD]	$0			$0	
[TBD]	[TBD]	$0	2007	2012	$0	
[TBD]	[TBD]	$0	2007	2012	$0	2007
Allocate Fund Balance to Ongoing	n		2010	2014		



Attachment B
Scenario #4

CORE AREA PARKING FUND

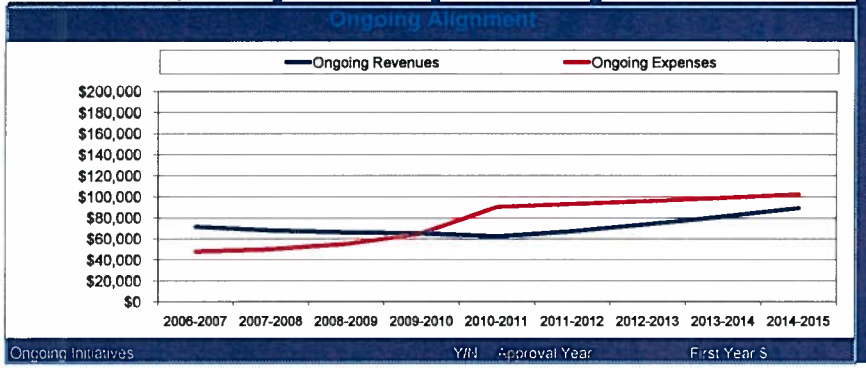
Tuesday, March 30, 2010

[Model in Development]
UPDATED

(Key: Items in "Blue" can be modified; items in "Black" can not)

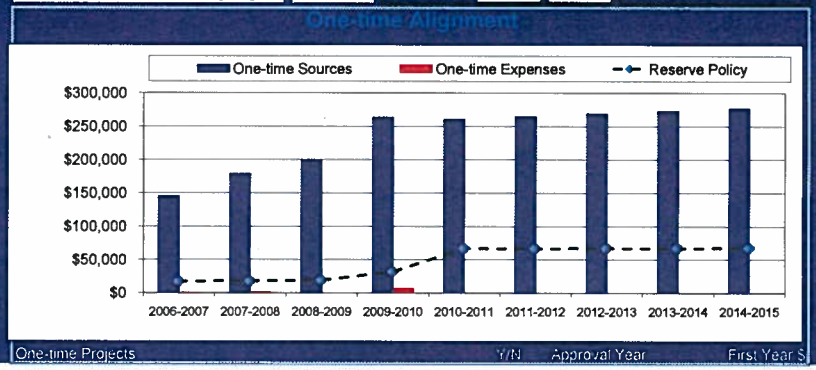
Fiscal Health Diagnostic (Do we meet the objectives?)

Objectives	Status	1st Year Missed	1st Year Impact
Set Aside Reserves	Meets	-	$0
Fund "True Cost of Business"	Meets	-	$0
Achieve "Ongoing" Alignment	Does Not Meet	2010	($28,102)
Achieve "One-time" Alignment	Meets	-	$0



Ideas for Cost Containment or Additional Revenue

Description	R / E	Ongoing	Year 1	Year n	One-time	Year
[TBD]	[TBD]	$0			$0	
[TBD]	[TBD]	$0	2007	2012	$0	
[TBD]	[TBD]	$0	2007	2012	$0	2007
Allocate Fund Balance to Ongoing	n		2010	2014		



Attachment B
Scenario #5

CORE AREA PARKING FUND

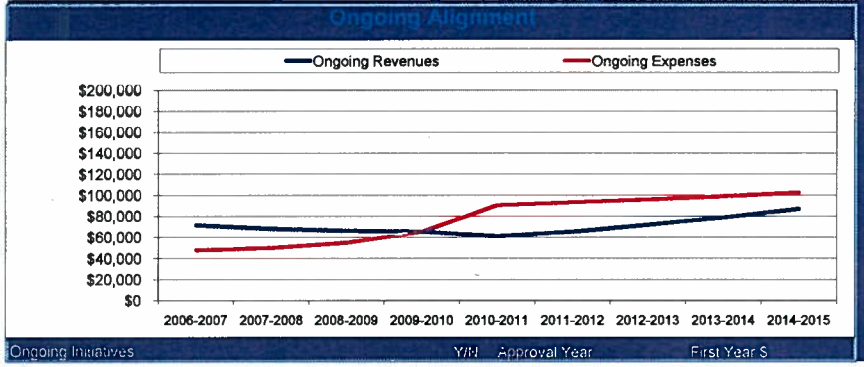
Tuesday, March 30, 2010

[Model in Development]
UPDATED

(Key: Items in "Blue" can be modified; items in "Black" can not)

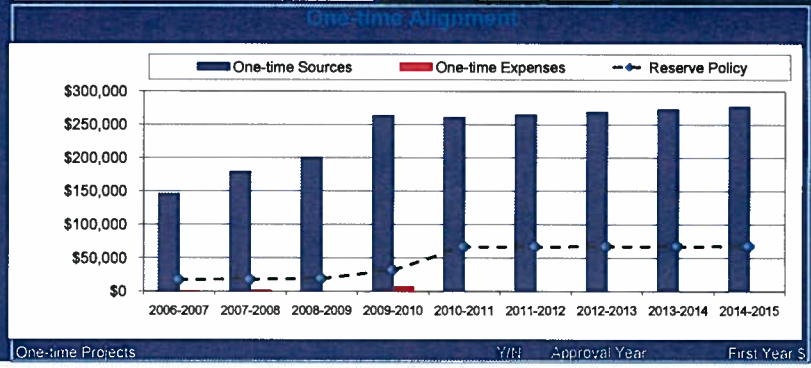
Fiscal Health Diagnostic (Do we meet the objectives?)

Objectives	Status	1st Year Missed	1st Year Impact
Set Aside Reserves	Meets	-	$0
Fund "True Cost of Business"	Meets	-	$0
Achieve "Ongoing" Alignment	Does Not Meet	2010	($29,273)
Achieve "One-time" Alignment	Meets	-	$0



Ideas for Cost Containment or Additional Revenue

Description	R / E	Ongoing	Year 1	Year n	One-time	Year
[TBD]	[TBD]	$0			$0	
[TBD]	[TBD]	$0	2007	2012	$0	
[TBD]	[TBD]	$0	2007	2012	$0	2007
Allocate Fund Balance to Ongoing	n		2010	2014		



Ongoing Initiatives | Y/N | Approval Year | First Year $

One-time Projects | Y/N | Approval Year | First Year $

Attachment B
Scenario #6

ORDINANCE NO. 1300-10

ORDINANCE ADOPTING CORE AREA PARKING DISTRICT TAX RATE AND CREDIT – FISCAL YEAR 2010/11

WHEREAS TMC 11-3-060 requires Council to establish a tax rate and credit for the annual Core Area Parking District tax; and

WHEREAS the Core Area Parking District Board recommends to Council that the tax rate be $155.34 and that the credit remain unchanged; and

WHEREAS Council finds the tax rate and credit to be appropriate.

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. TMC Chapter 11-3 Schedule A is amended to read as follows:

The annual Core Area Parking District tax rate for Fiscal-Year 2010/11 is established as $155.34.

Number of on-site parking spaces provided
Gross leasable area X space factor = "A"

If "A": is greater than or equal to 1.0, the credit is 50%

If "A": is less than 1.0, the credit is ("A" x 50%)

INTRODUCED AND ADOPTED this 12th day of April, 2010.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

APPROVED AS TO LEGAL FORM

_____
CITY ATTORNEY