



**OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR  
SEPTEMBER 26, 2011**

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Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Councilor Wade Brooksby

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; City Engineer Mike McKillip; Police Chief Kent Barker; Operations Director Dan Boss; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Development Manager Eric Underwood; Assistant to the City Manager Sara Singer; Senior Planner William Harper; Assistant Planner Colin Cortes; Executive Assistant Maureen Smith

**1. CALL TO ORDER**

Mayor Ogden called the Work Session to order at 5:31 p.m.

**2. Stafford Area Update**

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Planning Manager Aquilla Hurd-Ravich said Clackamas County has announced plans to do some work on the feasibility of including the Stafford area in the Urban Growth Boundary (UGB), which is all currently outside of the UGB. The discussion with Council is to determine what position Tualatin should take in this anticipated planning work.

Planning Manager Hurd-Ravich gave a brief background of the Stafford area and what has transpired over the years with the area. The Stafford Hamlet was formed in 2006; Tualatin joined with West Linn on opposing the designation of this area as an urban reserve.

Clackamas County is beginning the discussion on planning the area, which could lead to a recommendation about Stafford being included in the UGB in 2016. The Borland Neighborhood Association, a group of stakeholders, asked the Clackamas County Board to begin studying it; the Stafford Hamlet Board believes the whole area should be studied, not just one piece. Planning Manager Hurd-Ravich reviewed the upcoming forums that Clackamas County will be holding on the issue; the results will determine whether there will be a study done. If the decision is to move forward with a study, it wouldn't begin until next fiscal year.

Mayor Ogden explained some history on the Stafford area and the position that Tualatin took at that time on the land designation of the area. Although Tualatin was not supportive of development of the area, Tualatin recognized that development was likely to happen and wanted to at least be at the table for any discussions. Which city would be best situated to serve and govern the area was also discussed. It was explained that West Linn and Lake Oswego have voter-approved annexation. Discussion followed and it was asked of staff to find out more information about how an "objection" by Tualatin would be addressed should Stafford decide to incorporate as a separate city. Discussion continued on the issues of density, transportation and governance.

Mayor Ogden said the question is whether the current City Council has the same position that was taken by previous Councils. The overall concurrence of all Council present is to stay with the current position.

### **3. Basalt Creek Concept Plan Update**

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Planning Manager Aquilla Hurd-Ravich began the discussion with a PowerPoint display of maps of the Basalt Creek planning area, and also noted the Boones Ferry Road Norwood to Day project and alternatives.

Mayor Ogden noted he and Council President Beikman attended a meeting where the discussion was on the Boones Ferry Road project design and alignment alternatives. Discussion followed.

Planning Manager Hurd-Ravich explained that Washington County is planning improvements on Boones Ferry Road between Norwood and Day. There is \$9 million for the improvements from various sources of funding for the project. Washington County Engineer Gary Stockhoff explained the differences between the alternatives displayed. He explained the consideration of the impacts that were taken with the alternatives and which would have the least impact. He further explained about accommodating bike lanes, although there are many issues with topography, etc. Washington County wants to get underway with the project as there is a deadline on receiving funds.

Planning Manager Hurd-Ravich noted Washington County is holding an Open House on Thursday, September 29, 2011, from 5:30 p.m. - 7:30 p.m. at Tualatin Elementary School. Construction is anticipated to start in the summer of 2012 with completion by the end of 2013. Discussion continued with review of the alternatives and what property/structures would be impacted.

County Engineer Stockhoff said this information is to give an update of what is happening and for Tualatin to have time to review the alternatives. Brief discussion followed.

Council asked for an update from staff after the Open House is held. Staff could bring back the discussion at the next Council meeting.

### **4. Council Meeting Agenda Review, Communications & Roundtable**

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Council reviewed the Consent Agenda with no comments or changes.

Councilor Grimes and Bubenik noted their attendance at a meeting on planning for Tualatin's "Centennial Celebration."

Councilor Davis said she attended the Washington County Communications Agency (WCCCA) meeting, and Tualatin can expect an 8.5 percent increase, which is equipment-driven and software upgrades. Councilor Davis added that WCCCA is looking to expand and include more cities in the area.

Mayor Ogden noted his attendance at Metro's Policy Advisory Committee last week.

Councilor Grimes said she attended the Clackamas County Coordinating Committee meeting discussion on bringing 316 acres (Advance Road Area) into the Urban Growth Boundary for residential expansion (Metro UGB analysis area 4H). Brief discussion followed on Tualatin's position and the planning work that Tualatin is doing with Wilsonville on a portion of area (Basalt Creek). A letter in support of Wilsonville was suggested to send to Metro. Staff will follow-up.

## 5. ADJOURNMENT

Mayor Ogden adjourned the work session at 6:54 p.m.

Sherilyn Lombos, City Manager



Maureen Smith, Recording Secretary



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR SEPTEMBER 26, 2011

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Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; City Engineer Mike McKillip; Police Chief Kent Barker; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Human Resources Director Nancy McDonald; Finance Director Don Hudson; Assistant to the City Manager Sara Singer; Program Coordinator Becky Savino; Teen Program Specialist Julie Ludemann; Management Intern Ben Bryant; Executive Assistant Maureen Smith

### A. CALL TO ORDER

Mayor Ogden called the meeting at 7:04 p.m.

Pledge of Allegiance was led by Councilor Truax.

### B. ANNOUNCEMENTS

#### 1. International Walk + Bike to School Day Announcement

Recreation Programmer Julie Ludemann presented a PowerPoint on the next International Walk + Bike to School Day. The event will be held on Wednesday, October 5, 2011. Last year over 600 children participated, and the momentum continued with over 200 Walk + Bike to School Challenge Month participants in May. The goal this year is to get even more kids involved.

Council President Beikman said she had become very involved in this program, and considers it a success by seeing the many bike racks that are now full at Byrom Elementary. It was asked and Ms. Ludemann explained that expanding the program to other schools is always welcome. Staff has reached out to all the schools, but she noted participation can depend on the volunteer base of parents, teachers, etc.

#### 2. Boones Ferry Road Improvements Announcement

Planning Manager Aquilla Hurd-Ravich announced Washington County is holding an Open House on Thursday, September 29, 2011 at Tualatin Elementary School from 5:30 p.m. to 7:30 p.m. Washington County officials will present information on the Boones Ferry Road (Norwood to Day) project.

3. Proclamation Declaring October 2011 as National Arts and Humanities Month

Councilor Bubenik gave a brief history on the arts in Tualatin, such as the annual ArtSplash event, the Visual Chronicle program for adults and teens, an active Arts Advisory Committee, and numerous recreation programs, in addition to the focus of arts in Tualatin Tomorrow. Councilor Bubenik read the proclamation declaring October 2011 as National Arts and Humanities Month in the City of Tualatin.

4. Farmers Market 2011 Season Update

Tualatin Farmers Market representative Candice Kelly spoke on the Farmers Market, and noted there is one more market day scheduled for this season on September 30. This is the second year of the Farmers Market and it is more successful than last year. Ms. Kelly thanked the community for their support of the market in its second season.

Mayor Ogden congratulated the organizers and everyone involved in the Farmers Market, and also pointed out that Tualatin's market is non-profit and not subsidized as are some other cities' farmers markets.

5. Proclamation Declaring Friday, September 30, 2011 as Mike McKillip Day and the Tualatin Planning Advisory Committee Recognition of Retiring City Engineer McKillip

City Manager Sherilyn Lombos gave a presentation acknowledging retiring City Engineer Mike McKillip. She reviewed his accomplishments and dedication of 32 years of service with the City of Tualatin.

Tualatin Planning Advisory Committee members Jeff DeHaan and Mike Riley were present to acknowledge the tenure and retirement of City Engineer McKillip.

The City Council acknowledged City Engineer McKillip's years of dedication and service to the City of Tualatin and wished him the best in his retirement.

Mayor Ogden read the proclamation declaring Friday, September 30, 2011 as "Mike McKillip Day" in the City of Tualatin.

City Engineer McKillip thanked Council and gave a brief speech on the years with the City.

**C. CITIZEN COMMENTS** - None.

**D. CONSENT AGENDA**

MOTION by Councilor Joelle Davis, SECONDED by Council President Monique Beikman to adopt the Consent Agenda as read.

**Vote:** 7 - 0 MOTION CARRIED

1. Approval of the Minutes for the Work Session and Meeting of September 12, 2011.
2. Resolution No. **5069-11** Relating to Parking on Martinazzi Avenue between Boones Ferry Road and Seneca Street and Rescinding Resolution No. 4959-10
3. Resolution No. **5070-11** Adopting the September 2011 Update to the Public Works Construction Code
4. Resolution No. **5071-11** Authorizing an Application by the City of Tualatin for a Community Development Block Grant to Design and Construct a Fire Sprinkler System at the Juanita Pohl Center
5. Approval of a New Liquor License Application for Native Foods Cafe

**E. SPECIAL REPORTS**

1. TEAM Tualatin Summer 2011 Wrap-Up

Volunteer Specialist Chanda Stone presented a PowerPoint on the 2011 TEAM Tualatin program wrap up and reviewed the accomplishments of the past summer.

Council thanked staff and all involved in another successful year of the TEAM Tualatin program.

2. Final Report of the Summer 2011 Concerts and Movies on the Commons

Program Specialist Julie Ludemann and Program Coordinator Becky Savino presented a PowerPoint wrap-up of the 2011 Concerts on the Commons and the Movies on the Commons. It was another successful year for both events. Staff also thanked the sponsors of the two programs.

Council congratulated staff on another great and successful year of the Concerts and Movies on the Commons, and also thanked the community sponsors for these events.

3. Report on the Annual Pavement Management Program

Operations Director Dan Boss and Streets/Sewer/Storm Manager Bert Olheiser presented a PowerPoint on Tualatin's Pavement Management Program. The program began in 1988 when Council adopted a pavement management plan as one of its goals and staff put together a maintenance plan, which few cities had at that time. The road utility fee was established, which was one of the few in the nation. The investment was made to ensure roads are maintained over time, and the City developed a good maintenance strategy and continually looks at methods over time to keep up with development strategies.

Operations Director Boss also recognized Manager Bert Olheiser on his first year as manager of the work that was done. Tualatin's Pavement Condition Index (PCI) rating is 91%, which is an excellent rating, and is a common government scoring system for road evaluation. PCI's use a scale of zero (awful) to 100 (perfect). Operations Director Boss said he is not aware of any other community in the U.S. with that rating.

Mayor Ogden asked and Operations Director Boss explained the City is in a good position over the long haul with the road utility fee. The rate hasn't been raised since the program has been in place.

Council thanked staff for the excellent work that's been done to manage the maintenance of the City's road system.

#### 4. Intersection Safety Camera Program Update

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Police Chief Kent Barker gave an update on the Intersection Safety Camera program. He presented a PowerPoint and reviewed the intersections where cameras are located, and showed several videos of violations occurring. The citations issued and the extensive review process that is done with each citation was explained. Chief Barker noted the greater percentage/locations of violators are from surrounding cities and other areas. It is important to note that traffic crashes have decreased at the two safety camera intersections, and Chief Barker said a full year's worth of data at each intersection will be useful.

Mention was made that the Bridgeport/72nd intersection turning movements can be confusing for drivers, and Chief Barker explained there are a few things that could be done to lessen driver confusion.

F. **PUBLIC HEARINGS** – Legislative or Other

G. **PUBLIC HEARINGS** – Quasi-Judicial

H. **GENERAL BUSINESS**

1. Ordinance No. **1334-11** Relating to Tualatin Tomorrow and Adding a New Chapter 11-10 to the Tualatin Municipal Code
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Candice Kelly, Tualatin Tomorrow representative and Assistant to the City Manager Sara Singer presented a PowerPoint on the background and proposal of Tualatin Tomorrow transitioning into a City advisory committee. Ms. Kelly explained the proposed structure and membership and partners. The mission statement of Tualatin Tomorrow was reviewed and noted by Ms. Kelly that they have started on a work plan.

Mayor Ogden noted Councilors Bubenik and Beikman have spent considerable time on the Tualatin Tomorrow visioning project.

### **PUBLIC COMMENTS**

*Jan Giunta, SW Shawnee Trail, Tualatin, OR,* commented that as one of the leaders in the Citizen Involvement Organization (CIO) she supports the ordinance and looks forward to working with Tualatin Tomorrow.

Councilor Grimes asked about funding in the budget for the CIOs and Tualatin Tomorrow and Councilor Bubenik explained that funding has been set aside for both programs and the amount has yet to be determined. City Manager Lombos noted staff will come back to Council and define the funding allocation more definitively.

MOTION by Council President Beikman, SECONDED by Councilor Truax for a first reading by title only. MOTION by Council President Beikman, SECONDED by Councilor Davis for a second reading by title only. MOTION CARRIED. The poll was unanimous. MOTION by Council President Beikman, SECONDED by Councilor Bubenik to adopt the ordinance relating to Tualatin Tomorrow and adding a new Chapter 11-10 to the Tualatin Municipal Code. MOTION CARRIED.

**Vote: 7-0**

**I. ITEMS REMOVED FROM CONSENT AGENDA - None.**

**J. COMMUNICATIONS FROM COUNCILORS - None.**

**K. EXECUTIVE SESSION - None.**

**L. ADJOURNMENT**

MOTION by Council President Monique Beikman, SECONDED by Councilor Frank Bubenik to adjourn the meeting at 8:49 p.m.

**Vote: 7 - 0 MOTION CARRIED**

Sherilyn Lombos, City Manager



Maureen Smith / Recording Secretary