



# MEMORANDUM

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Sherilyn Lombos, City Manager

**DATE:** March 8, 2011

**SUBJECT:** Work Session for March 14, 2011

---

**6:30 p.m. (10 min) – Volunteer of the Year Selection.** Victoria Egelston, our Volunteer Coordinator is sending you information regarding the submittals separately.

**6:40 p.m. (15 min) Council Meeting Agenda Review, Communications & Roundtable.** This is opportunity for the Council to review the agenda for the March 14, 2011 City Council meetings and take the opportunity to brief rest of the Council on any issues of mutual interest. An update of the Poole Quarry decision appeal will be discussed during this time.

Upcoming Council Meetings & Work Sessions: Attached is a three-month look ahead. If you have any questions, please let me know.

Dates to Note: Attached is a updated community calendar for the next three months.

As always, if you need anything from your staff, please feel free to let me know.

**WORK SESSION ITEMS**

**PowerPoint?**

1. CIO Update
2. SW Concept Plan discussion
3. Core Area Parking District discussion
4. Forethought Café Update

**Eagle Scout to lead the Pledge of Allegiance**

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

**PowerPoint?**

1. Eagle Scout Project Pres – Dylan Washburne, Documented Tualatin’s famous & historic trees & prepared information for City’s website **yes**
2. Family Resource Center Update (Catherine West)
3. Tree City USA presentation/Arbor Week Proclamation
4. Pohl Center Update Presentation

**CONSENT CALENDAR ITEMS**

1. Meeting Minutes
2. Reso – IGA w/Lake Oswego & CWS Modifying Existing Agr
3. TPAC Annual Report (could move to Gen Bus)
4. Amendment to Forethought Café Agreement

**PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other**

**PowerPoint?**

1. Public Hearing – Sign Variance Legacy Clinic on McEwan (*Quasi-Judicial*) **[cont’d from 2/14/11]**
- 2.
- 3.

**GENERAL BUSINESS ITEMS (not consent)**

**PowerPoint?**

1. Ordinance – Relating to Private Walter Quality Enforcement
- 2.
- 3.
- 4.

**EXECUTIVE SESSION ITEMS**

- 1.

**WORK SESSION ITEMS**

**PowerPoint?**

1. "Ice Age" Tourism Plan Discussion
2. SW Corridor Study/99W Study
3. Community Recreation
- 4.

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

**PowerPoint?**

1. YAC Update
2. Proclamation – Volunteer Appreciation Week
3. Proclamation – National Library Week
- 4.

**CONSENT CALENDAR ITEMS**

1. Meeting Minutes
2. Reso – IGA w/Metro for CET Funding for 99W Study
- 3.
- 4.

**PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other**

**PowerPoint?**

1. SW Concept Plan Adoption (Legislative)
- 2.
- 3.

**GENERAL BUSINESS ITEMS (not consent)**

**PowerPoint?**

1. TLAC Annual Report Presentation
- 2.
- 3.
- 4.

**EXECUTIVE SESSION ITEMS**

- 1.

**SPECIAL WORK SESSION DATE: Tuesday, April 12, 2011**

**start time: 6:00 – 9:00p**

---

***LOCATION: POLICE FACILITY***

1. Work Session – FY 11/12 Budget

---

2.

---

3.

---

**WORK SESSION ITEMS**

*PowerPoint?*

1. Tualatin Centennial

2.

3.

4.

5.

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

*PowerPoint?*

1. Proclamation – CDBG Week

2.

3.

**CONSENT CALENDAR ITEMS**

1. Meeting Minutes

2.

3.

4.

**PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other**

*PowerPoint?*

1. PTA-11-02 EReaderboard for THS Sign Code Amendment (Legislative)(CDD)

2.

3.

**GENERAL BUSINESS ITEMS (not consent)**

*PowerPoint?*

1.

2.

3.

4.

5.

**EXECUTIVE SESSION ITEMS**

1.

**WORK SESSION ITEMS**

*PowerPoint?*

1. Police Contract w/Durham

2.

3.

4.

5.

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

*PowerPoint?*

1. YAC Update

2. MetroWest Ambulance – EMS Week Proclamation – *Stella Rausch @ 503.648.6658 x111*

3.

**CONSENT CALENDAR ITEMS**

1. Meeting Minutes

2.

3.

4.

**PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other**

*PowerPoint?*

1.

2.

3.

**GENERAL BUSINESS ITEMS (not consent)**

*PowerPoint?*

1.

2.

3.

4.

5.

**EXECUTIVE SESSION ITEMS**

1.

**WORK SESSION ITEMS**

*PowerPoint?*

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

*PowerPoint?*

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**CONSENT CALENDAR ITEMS**

- 1. Meeting Minutes \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

**PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other**

*PowerPoint?*

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**GENERAL BUSINESS ITEMS (not consent)**

*PowerPoint?*

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

**EXECUTIVE SESSION ITEMS**

- 1. \_\_\_\_\_

**WORK SESSION ITEMS**

*PowerPoint?*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

*PowerPoint?*

1. YAC Update
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONSENT CALENDAR ITEMS**

1. Meeting Minutes
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other**

*PowerPoint?*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**GENERAL BUSINESS ITEMS (not consent)**

*PowerPoint?*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**EXECUTIVE SESSION ITEMS**

1. \_\_\_\_\_



**WORK SESSION ITEMS**

*PowerPoint?*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

*PowerPoint?*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONSENT CALENDAR ITEMS**

1. Meeting Minutes
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other**

*PowerPoint?*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**GENERAL BUSINESS ITEMS (not consent)**

*PowerPoint?*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**EXECUTIVE SESSION ITEMS**

1. \_\_\_\_\_

# March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		<b>1</b> 6:00p TLAC @ Lib Comm Rm 7:00p TPAC Meeting, Council Chambers	<b>2</b> 6:00p Joint Meeting w/Wilsonville @ Wilsonville City Hall	<b>3</b> 7:30a – Chamber's large employer breakfast 11:30a Chamber State of the City Luncheon @ Hayden's	<b>4</b> 7:30a Chamber Networking with Lake Oswego Chamber @ Club Sport	<b>5</b>
<b>6</b>	<b>7</b> CIC Meeting	<b>8 ELECTION DAY</b> 6:00p TPARK @ Council Chambers	<b>9</b> Noon, CAPDB Meeting, Council Chambers	<b>10</b>	<b>11</b> 7:30a Chamber Networking, Library Foundation @ Library	<b>12</b>
<b>13</b>	<b>14</b> 12p WCCC 6:30p Work Session 7:00p Council/TDC Mtg	<b>15</b> 6:00p TAAC @ Council Chambers	<b>16</b>	<b>17</b>	<b>18</b> 7:30a Chamber Networking, hosted by JMA Properties @ Heritage Ctr.	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> 7:30a Chamber Networking, hosted by Chamber Ambassadors @ Heritage Center.	<b>26</b>
<b>27</b>	<b>28</b> 4:00p Work Session 7:00p Council/TDC Mtg	<b>29</b> 6:30p Tualatin Tomorrow VIC Meeting @ Library Community Room	<b>30</b>	<b>31</b> 11:30a Chamber Luncheon, Location TBA (City/IRS panel)		

2011

# April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					<b>1</b> 7:30a Chamber Networking Rotary @ Police Dept.	<b>2</b>
<b>3</b>	<b>4</b> Begin the Celebration of Arbor Week CIC Meeting	<b>5</b> Arbor Week 6:00p TLAC @ Lib Comm Rm 7:00p TPAC Meeting, Council Chambers	<b>6</b> Arbor Week	<b>7</b> Arbor Week	<b>8</b> Arbor Week	<b>9</b> Arbor Week
<b>10</b>	<b>11</b> 12p WCCC 5:00p Work Session 7:00p Council/TDC Mtg	<b>12</b> 6:00p TPARK @ Council Chambers	<b>13</b>	<b>14</b> 6:00p Volunteer BBQ, Hazelbrook M.S.	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b> 6:00p TAAC @ Council Chambers	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> 10a - Easter Egg Hunt Lions Club - TCP
<b>24</b>	<b>25</b> 5:00p Work Session 7:00p Council/TDC Mtg	<b>26</b>	<b>27</b>	<b>28</b> Chamber - Celebrate Tualatin	<b>29</b>	<b>30</b>

2011

# May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 CIC Meeting	3 6:00p TLAC @ Lib Comm Rm 7:00p TPAC Meeting, Council Chambers	4	5	6	7 All day Portland Model Boat Club @ Lake-Commons
8	9 12p WCCC 5:00p Work Session 7:00p Council/TDC Mtg	10 6:00p TPARK @ Council Chambers	11	12	13	14
15	16 Chamber - Crawdaddy Open	17 6:00p TAAC @ Council Chambers	18	19	20	21
22	23 5:00p Work Session 7:00p Council/TDC Mtg	24	25	26	27	28
29	30 Memorial Day Holiday <b>CITY OFFICES/ LIBRARY CLOSED</b> All day Portland Model Boat Club @ Lake-Commons	31				

2011

# June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b> All day Portland Model Boat Club @ Lake-Commons
<b>5</b>	<b>6</b>	<b>7</b> 6:00p TLAC @ Lib Comm Rim 7:00p TPAC Meeting, Council Chambers	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b> CIC Meeting 12p WCCC 5:00p Work Session 7:00p Council/TDC Mtg	<b>14</b> 6:00p TPARK @ Council Chambers	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b> 6:00p TAAC @ Council Chambers	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> 7:00a ECRU Boats on the Lake of the Commons
<b>26</b>	<b>27</b> 5:00p Work Session 7:00p Council/TDC Mtg	<b>28</b> 6:30p Tualatin Tomorrow VIC Meeting @ Police Dept. Training Room	<b>29</b>	<b>30</b>		

# 2011