



# MEMORANDUM

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Sherilyn Lombos, City Manager

**DATE:** February 18, 2011

**SUBJECT:** Work Session for February 28, 2011

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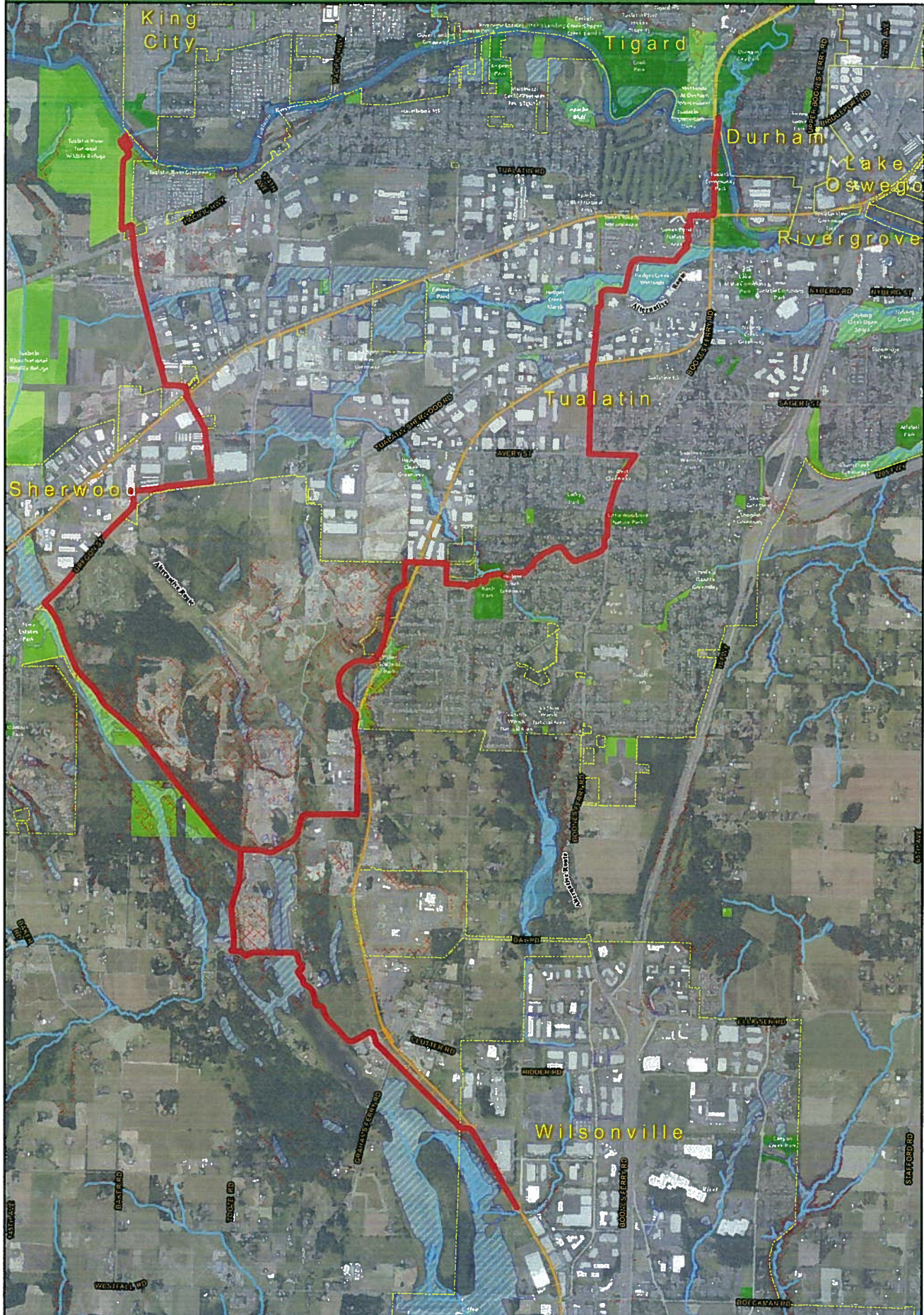
- 1) **5:00 p.m. (50 min) - Tonquin Trail Alignment.** Representatives from Metro will be present to talk about the status of the alignment decision and to discuss Tualatin's specific issues. Attached is a map with the potential alignments.
- 2) **5:50 p.m. (30 min) - City Council Goals, 2011-2013.** In November, the incoming City Council met to discuss top priorities for the coming two years. Attached is a set of slides with reminders of agreements from the goal-setting workshop and a list of the top priorities. We will talk through high level scope, schedule and budget for each of these in order to have clarity for budget and organizational work plan purposes.
- 3) **6:20 p.m. (20 min) - Council Technology.** The city has recently transitioned to a new agenda management software called AgendaQuick that besides making the development of the agenda much more streamlined and efficient, makes accessing of Council agendas much easier for the public. AgendaQuick is designed as an electronic, paperless system so it has prompted some discussion about moving to a paperless Council packet environment. We have done an analysis of what it costs us to produce a paper packet (including staff time and resources) and have also looked at the option of purchasing i-Pads for each of the Council to replace the paper packet. We will present that information to the Council and discuss the implications.
- 4) **6:40 p.m. (15 min) Council Meeting Agenda Review, Communications & Roundtable** This is opportunity for the Council to review the agenda for the February 28th City Council meeting and take the opportunity to brief rest of the Council on any issues of mutual interest.

Upcoming Council Meetings & Work Sessions Attached is a three-month look ahead. If you have any questions, please let me know.

Dates to Note Attached is a updated community calendar for the next three months.

As always, if you need anything from your staff, please feel free to let me know.

# Potential Tonquin Trail Alignment Alternatives



### Tonquin Trail Alignments & Other Relevant Data

- Potential Alignments
- Water Bodies
- Park
- Slopes > 25%
- City Boundaries
- Wellands
- Open space

W    E    N    S

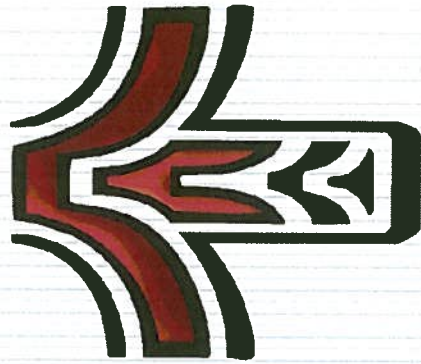
RF 1:24,000

This map is derived from various digital database sources. While an attempt has been made to provide an accurate map, the City of Tualatin, OR, assumes no responsibility or liability for any errors or omissions in the information. This map is provided "as is". Engineering and Planning Dept.



# Fall 2010 Council Goal Setting Workshop

Working as a Team  
Expectations & Contributions  
Clarify Goals / Objectives



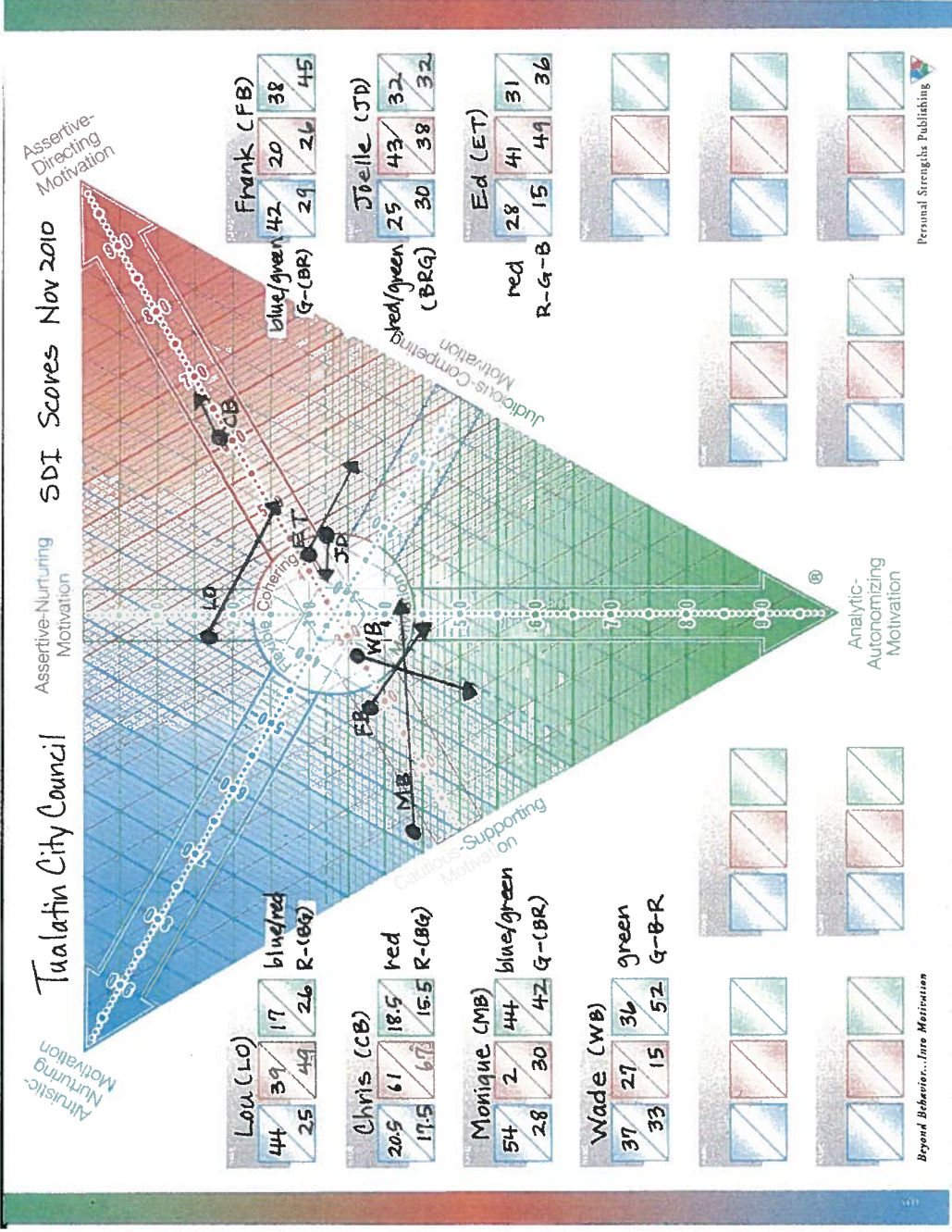
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# Working as a Team

## Strength Deployment Inventory (SDI)



# Expectations & Contributions



City of Tualatin

Council Expectations	Staff Contributions
<ul style="list-style-type: none"><li>•Unbiased &amp; comprehensive information</li></ul>	<ul style="list-style-type: none"><li>•Objective information; carry out &amp; be loyal to decision</li><li>•Won't rationalize or be "spin doctors"</li></ul>
<ul style="list-style-type: none"><li>•Range of solutions; strategic; long-term; creative; not always technical answers</li><li>•Council will choose the risk</li><li>•Concise &amp; brief staff reports; visuals</li></ul>	<ul style="list-style-type: none"><li>•Provide technical insights into long-term impacts &amp; consequences</li><li>•Understandable reports</li></ul>
<ul style="list-style-type: none"><li>•Heads-up about pitfalls &amp; landmines</li><li>•Ask for clarification &amp; prioritization</li></ul>	<ul style="list-style-type: none"><li>•Advise of landmines</li><li>•Implement objectives toward vision &amp; goals; use them to guide our actions</li></ul>
<ul style="list-style-type: none"><li>•Reconnaissance from citizens, staff, &amp; elected officials</li></ul>	



# Expectations & Contributions



City of Tualatin

## Staff Expectations

## Council Contributions

- Provide insight into long-term (political) impacts & consequences

- Provide safety to be innovative

- Set vision & goals

- Ask more goal-based or outcome-oriented questions

- Actively listen

- Responsible to read, evaluate, and study information given

- Read information in advance

- Express “gut feelings”

- Provide feedback more regularly
- Provide feedback on staff reports

- Express opinions in the group setting

- Develop consensus

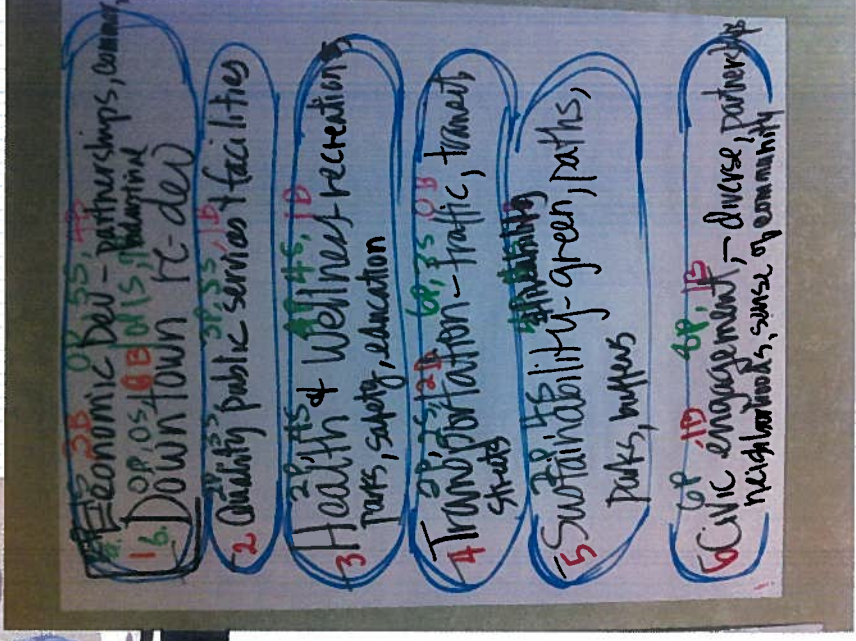
- Be loyal to decisions



# High Priority Objectives



City of Turlock



- Comprehensive Website Redevelopment
- Health & Wellness Campus / Explore Urban Renewal District West of 65<sup>th</sup>
- Review Downtown Redevelopment Plans
- Develop Senior Recreation Program
- Comprehensive Community Engagement


# Comprehensive Website Redevelopment



City of Tualatin

## Scope / Schedule / Budget

[Comment Card](#) | [Contact Us](#) | [Events Calendar](#) | [FAQs](#)

 **Tualatin, Oregon**  
18880 SW Marinazzi Ave  
Tualatin, OR 97062

City Government | Business | Community | Library | Police

**WELCOME TO THE CITY OF TUALATIN, OREGON!**

**News Spotlight**

**Streetlight Surveyor**  
You can keep your neighborhood safe! Two to four hours a month can keep your neighborhood's lights bright! [Read More](#)

**OMSI After Dark**  
Enjoy a childfree evening at OMSI After Dark! [Read More](#)

**Fill a Request**  
Do you ever "REQUEST" books or movies from the library? Volunteer to find the customers' requests and learn about the library. [Read More](#)

**Events and Meetings**

[See full calendar](#)

**Preschool Storytime**  
Date: 2/10/2011 Starts: 10:00 AM

**Cuentos y Canciones: Stories & Rhymes**  
Date: 2/10/2011 Starts: 6:30 PM

**More News**

[See all News & Notes](#)

**Put Down Roots in Tualatin**  
Join us in the heart of the City as we plant trees and shrubs to protect this wetland. Sat. 2/12/11, 9:00 am-12:00 pm.  
[Tualatin Co-ed Quidditch League is Coming!](#)

**Get Involved**  
[Advisory Committees](#)  
[Events Calendar](#)  
[Volunteer Opportunities](#)

**November 2, 2010 General Election Results**  
Visit our [City Elections](#) webpage for information on candidates and ballot measure results.

**Photo Red Light in Tualatin**

**Get Out!**  
Check out Tualatin's [Activity Guide](#) offering programs for all ages!  
**Special Events**  
The City of Tualatin holds many events

**Search the site!**


February 10, 2011 04:35 PM


**Quick Links**

**City Council Live**  
Want to watch Tualatin City Council meetings live online? [Learn more...](#)

**Basalt Creek Planning**  
Basalt Creek Planning Website launched! Visit [www.basaltcreek.com](http://www.basaltcreek.com) to learn more.

**Quiet Zone**  
[Project Update](#)

  
**Tualatin Tomorrow**



Project Lead: Administration      Project Support: IS



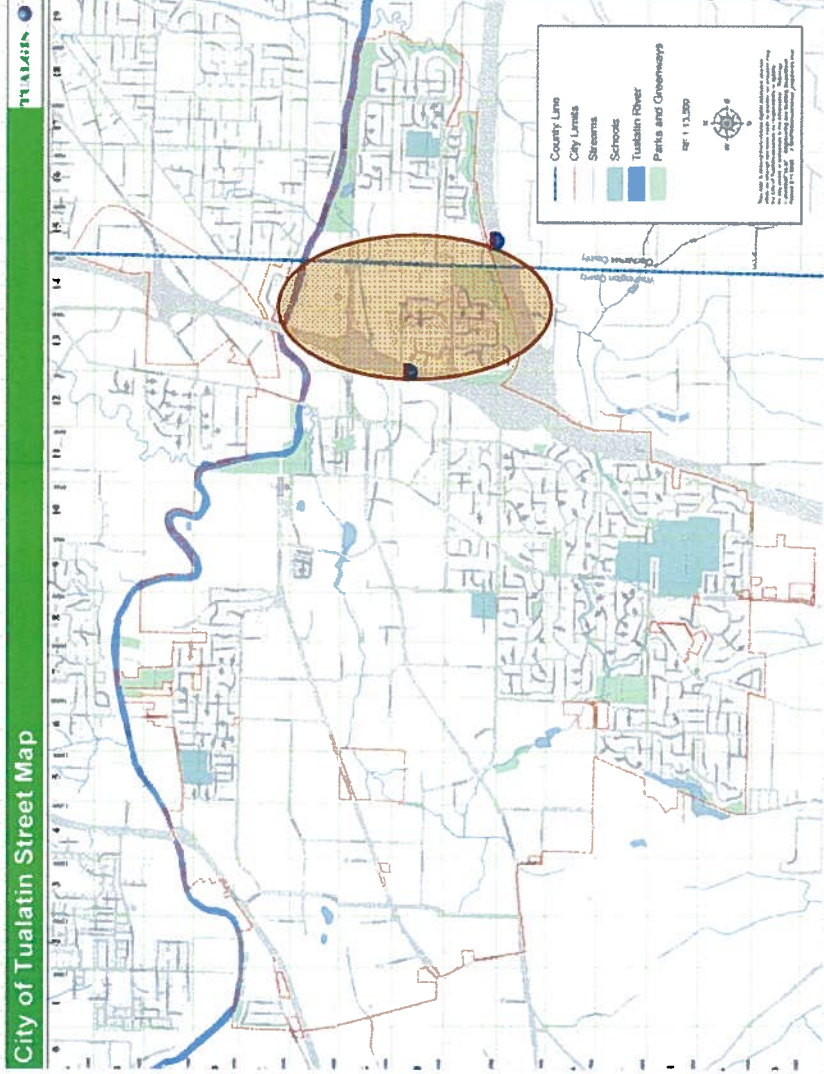
# Health & Wellness Campus

Urban Renewal District West of 65<sup>th</sup>

Scope / Schedule / Budget



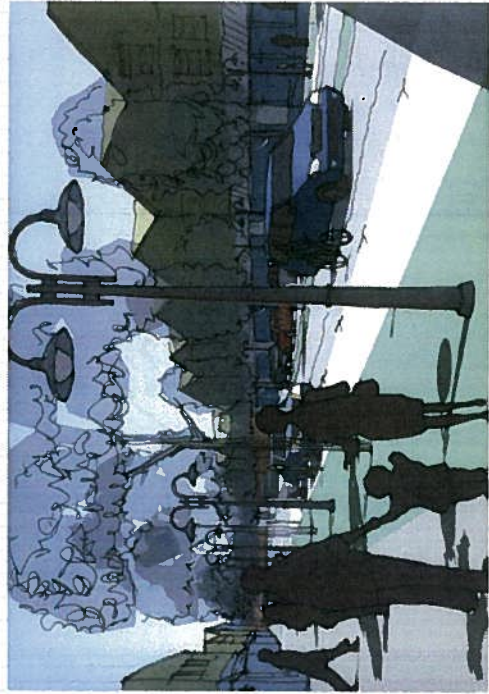
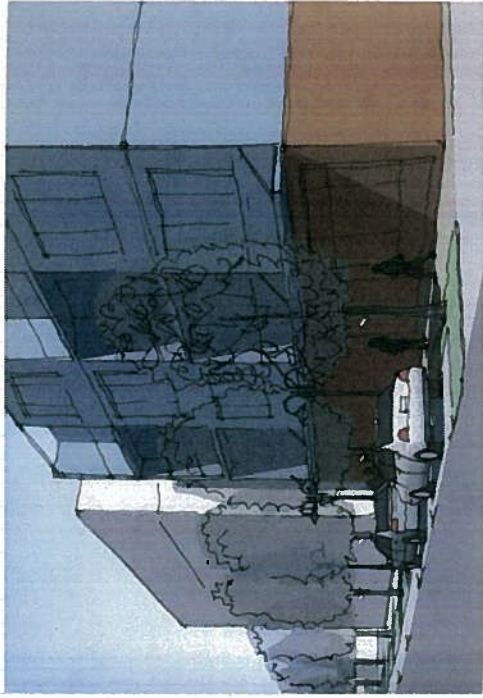
City of Tualatin



**Project Lead:** Community Development

**Project Support:** Community Services, Admin, Finance, Engineering

# Review Downtown Redevelopment Plans Scope / Schedule / Budget



**Project Lead:** Community Development

**Project Support:** Building / Engineering, Admin

# Senior Recreation Program

## Scope / Schedule / Budget



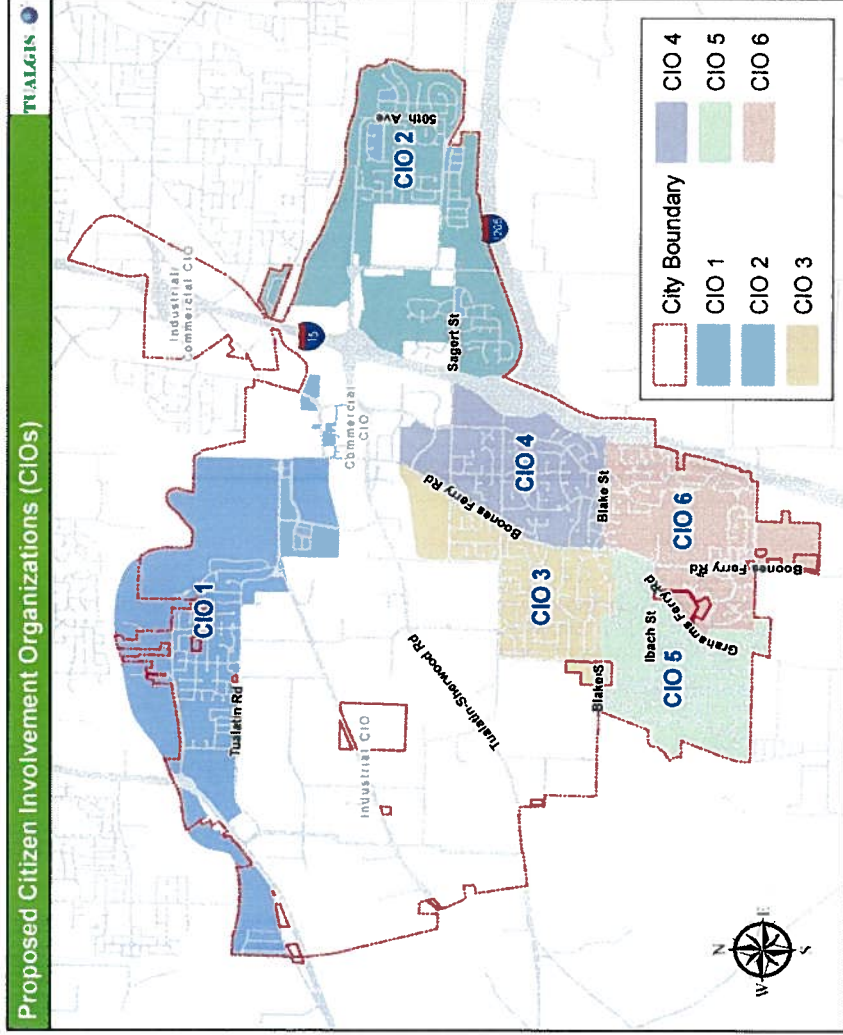
**Project Lead:** Community Services

# Comprehensive Community Engagement

## Scope / Schedule / Budget



City of Tualatin



**Project Lead:** Administration

**Project Support:** Community Development



# Moving Forward Through:

- Working as a Team
- Maintaining High Expectations
- Contributing to the Organization & Community
- Supporting Council Objectives



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