



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR
NOVEMBER 13, 2017**

Present: Mayor Lou Ogden; Councilor Frank Bubenik; Council President Joelle Davis; Councilor Nancy Grimes; Councilor Paul Morrison; Councilor Jeff DeHaan; Councilor Robert Kellogg

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele; Community Services Director Paul Hennon; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Teen Program Specialist Julie Ludemann; Assistant to the City Manager Tanya Williams; Assistant City Manager Alice Cannon; Parks and Recreation Manager Rich Mueller; City Engineer Jeff Fuchs; Project Engineer Dominique Huffman; IS Director Bates Russell

A. CALL TO ORDER
Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:00 p.m.

B. ANNOUNCEMENTS

1. Tualatin Youth Advisory Council's Activities for November 2017

Members of the Youth Advisory Committee (YAC) presented a PowerPoint on their latest activities and upcoming events. The 2017 Haunted House was held and had 375 participants. YAC members will be participating in the Starry Nights and Holiday Lights event on December 1. All funds raised at the events will go to funding the National League of Cities trip. Upcoming events include Park After Dark and preparations for Project FRIENDS.

2. Starry Nights and Holiday Lights 2017 Announcement

Recreation Supervisor Julie Ludemann announced the Annual Starry Nights and Holiday Lights event. The event will be Friday, December 1, 5pm, at the Lake of the Commons. She invited all citizens to attend.

C. CITIZEN COMMENTS

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Julie Cooper expressed concerns regarding parking overflow into her neighborhood from the high school. She requested the City explore permit parking along Iowa Street.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

MOTION by Councilor Robert Kellogg, SECONDED by Council President Joelle Davis to adopt the consent agenda.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Sessions and Regular Meetings of October 23, 2017
2. Consideration of **Resolution No. 5344-17** Prohibiting Parking at Designated Locations on SW 104th Avenue Between SW Rayborn Court and SW Kellogg Drive
3. Consideration of **Resolution No. 5345-17** Authorizing the City Manager to Execute an Amendment to a Professional Services Contract with OBEC Consulting Engineers for Additional Services Related to Myslony Bridge
4. Consideration of **Resolution No. 5346-17** Awarding the Contract for the Myslony Bridge Project to Wildish Standard Paving Company and Authorizing the City Manager to Execute a Contract
5. Consideration of **Resolution No. 5347-17** Awarding the Contract for the SW 63rd Avenue Water Main Replacement Project to Trench Line Excavation, Inc. and Authorizing the City Manager to Execute a Contract
6. Consideration of **Resolution No. 5339-17** Authorizing the City Manager to Execute A Revocable Permit for the Private Encroachment of a City Slope Easement on 19215 SW 49th Court

E. SPECIAL REPORTS

1. Annual Report of the Juanita Pohl Center Advisory Committee

Juanita Pohl Center Supervisor Sara Shepherd and Juanita Pohl Center Advisory Committee Member Candice Kelly presented the committees annual update. Chair Kelly stated the committee's role is to listen for suggestions and ideas, then provide input and advise staff on the operation of the center. The center this year has increased utilization by increasing fitness, nutrition, and social opportunities for citizens. Total center visits for the 2016-17 fiscal year were 42,351. Chair Kelly spoke to the many center partnerships that help foster and improve health and promote healthy lifestyles. Building rentals are a big part of center activities with over 300 rentals and 20,510 guests attending those events. The committee worked to enhance the center's appearance this year by adding new billiard chairs, furniture replacement in the main lounge, and are planning replacement of the back lounge furniture in 2018. The committee's action plan for 2017-18 includes supporting and growing the active aging programs, increase partnerships with local community groups, and work on kitchen equipment and storage improvements.

Mayor Ogden asked if the rental fees for the facility are just for cost recovery or if they are based on a market rate for general operations of the center. City Manager Lombos stated the fees are for cost recovery only.

Councilor Bubenik thanked the staff and the committee for their great work on the Veteran's Day Breakfast. He stated it was another successful year.

Councilor DeHaan asked if there are accessibility goals in place for the center. Chair Kelly stated the center is working on outreach to the Hispanic community.

F. GENERAL BUSINESS

If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

1. Consideration of **Ordinance No. 1405-17** Relating to the Planning Commission and Amending Tualatin Municipal Code Chapter 11-01

City Attorney Sean Brady stating this items amends the Municipal Code Chapter 11-01. A separate ordinance tonight will further eliminate the language from the Tualatin Development Code.

MOTION by Council President Joelle Davis, SECONDED by Councilor Jeff DeHaan for first reading by title only.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

MOTION CARRIED

MOTION by Council President Joelle Davis, SECONDED by Councilor Jeff DeHaan for second reading by title only.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis,
Councilor Nancy Grimes, Councilor Jeff DeHaan, Councilor Paul Morrison,
Councilor Robert Kellogg

MOTION CARRIED

MOTION by Councilor Jeff DeHaan, SECONDED by Council President Joelle Davis to adopt Ordinance No. 1405-17 relating to the Planning Commission and amending Tualatin Municipal Code Chapter 11-01.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis,
Councilor Nancy Grimes, Councilor Jeff DeHaan, Councilor Paul Morrison,
Councilor Robert Kellogg

MOTION CARRIED

2. Consideration of **Ordinance No. 1406-17** to establish the Planning Commission as the Review Authority for Conditional Use Permits; and Amending Tualatin Development Code Chapters 2, 31, and 32

MOTION by Councilor Jeff DeHaan, SECONDED by Council President Joelle Davis for first reading by title only.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis,
Councilor Nancy Grimes, Councilor Jeff DeHaan, Councilor Paul Morrison,
Councilor Robert Kellogg

MOTION CARRIED

MOTION by Councilor Nancy Grimes, SECONDED by Councilor Jeff DeHaan for second reading by title only.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis,
Councilor Nancy Grimes, Councilor Jeff DeHaan, Councilor Paul Morrison,
Councilor Robert Kellogg

MOTION CARRIED

MOTION by Council President Joelle Davis, SECONDED by Councilor Jeff DeHaan to adopt the Ordinance No. 1406-17 to establish the Planning Commission as the review authority for Conditional Use Permits; and amending Tualatin Development Code Chapters 2, 31, and 32.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis,
Councilor Nancy Grimes, Councilor Jeff DeHaan, Councilor Paul Morrison,
Councilor Robert Kellogg

MOTION CARRIED

3. Consideration of Council Rules

Mayor Ogden briefly recapped previous discussion on the Council Rules. He presented his track changes as attached to the staff report. Discussion regarding the council rule items was held by the Council and will be reflected in the final draft.

Due to lack of time, consensus was reached to continue the discussion on the Mayor's track changes on December 11, 2017.

G. COMMUNICATIONS FROM COUNCILORS

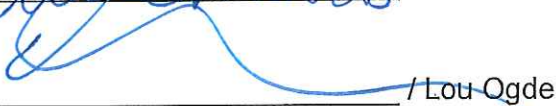
None.

H. ADJOURNMENT

Mayor Ogden adjourned the meeting at 9:20 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor