



# STAFF REPORT

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** 10/23/2017

**SUBJECT:** Consideration of Approval of the Minutes for Regular Council Meeting of October 9, 2017

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### **ISSUE BEFORE THE COUNCIL:**

The issue before the Council is to approve the minutes for the Regular Council Meeting of October 9, 2017.

### **RECOMMENDATION:**

Staff respectfully recommends that the Council adopt the attached minutes.

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**Attachments:** [City Council Regular Meeting Minutes of October 9, 2017](#)



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR OCTOBER 9, 2017

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Present: Councilor Frank Bubenik; Council President Joelle Davis; Councilor Nancy Grimes; Councilor Paul Morrison; Councilor Robert Kellogg

Absent: Mayor Lou Ogden; Councilor Jeff DeHaan

Staff: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele;

Present: Community Services Director Paul Hennon; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Teen Program Specialist Julie Ludemann; Assistant to the City Manager Tanya Williams; Assistant City Manager Alice Cannon; Parks and Recreation Manager Rich Mueller; IS Director Bates Russell

### A. CALL TO ORDER

Pledge of Allegiance

Council President Davis called the meeting to order at 7:02 p.m.

### B. ANNOUNCEMENTS

#### 1. Tualatin Youth Advisory Council Update for October 2017

Members of the Youth Advisory Committee (YAC) presented a PowerPoint on their latest activities and upcoming events. Members will be at the Pumpkin Regatta on October 21 to assist with crafts, pumpkin carving, pumpkin bowling, and face painting. Funds raised at the event will go towards attendance at the NLC Conference in March. The annual YAC Haunted House will be held October 25-28, the theme this year is Haunted Prison.

#### 2. West Coast Giant Pumpkin Regatta Announcement

Recreation Supervisor Julie Ludemann announced the West Coast Giant Pumpkin Regatta to be held on October 21, 10:00 am to 4:00 p.m., at the Lake of the Commons.

### C. CITIZEN COMMENTS

*This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

None.

**D. CONSENT AGENDA**

*The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.*

MOTION by Councilor Frank Bubenik, SECONDED by Councilor Nancy Grimes to adopt the consent agenda.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Jeff DeHaan (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Sessions and Regular Meetings of September 11 and 25, 2017
2. Consideration of **Resolution No. 5342-17** Awarding Fiscal Year 2017/2018 Outside Agency Grant Funds to Provide Social Services to the Citizens of Tualatin
3. Consideration of **Resolution No. 5341-17** Authorizing an Intergovernmental Agreement between the City of Tualatin and Washington County, Oregon for Fiscal Year 2016 Urban Areas Security Initiative (UASI) Grant Funds

**E. GENERAL BUSINESS**

*If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

1. Consideration of **Ordinance No. 1403-17** Regulating Mobile Food Units and Creating Tualatin Municipal Code Chapter 9-09.

City Attorney Sean Brady stated this ordinance was presented to the Council at the last regular meeting. The Council made amendments and they appear in tonight's version. The ordinance had a first and second reading at the last meeting, since the vote was not unanimous the ordinance is back tonight for consideration.

MOTION by Councilor Paul Morrison, SECONDED by Councilor Robert Kellogg for third reading by title only.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Jeff DeHaan (Absent)

MOTION CARRIED

MOTION by Councilor Paul Morrison, SECONDED by Councilor Robert Kellogg to adopt Ordinance No. 1403-17 regulating mobile food units and creating Tualatin Municipal Code Chapter 9-09.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Jeff DeHaan (Absent)

MOTION CARRIED

2. Consideration of **Ordinance No. 1404-17** to Extend the Temporary Mobile Food Unit Regulations to December 31, 2018

MOTION by Councilor Nancy Grimes, SECONDED by Councilor Frank Bubenik for first reading by title only.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Jeff DeHaan (Absent)

MOTION CARRIED

MOTION by Councilor Frank Bubenik, SECONDED by Councilor Nancy Grimes for second reading by title only.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Jeff DeHaan (Absent)

MOTION CARRIED

MOTION by Councilor Nancy Grimes, SECONDED by Councilor Frank Bubenik to adopt Ordinance No. 1404-17 to extend the temporary mobile food unit regulations to December 31, 2018.

Aye: Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Mayor Lou Ogden (Absent), Councilor Jeff DeHaan (Absent)

MOTION CARRIED

**F. COMMUNICATIONS FROM COUNCILORS**

Councilor Kellogg stated the Great American Shake Out will occur on October 19. He encouraged citizens to find more information on the FEMA website and be prepared.

Councilor Bubenik stated he attended the Regional Water Providers Consortium meeting last week. The group is working through strategic plan revisions with an emphasis on emergency preparedness.

Councilor Morrison announced he now has a conflict with his schedule and is no

longer able to attend Tualatin Tomorrow meetings as the Council liaison.

Council President Davis stated today is the ten year anniversary of the adoption of the rights of the indigenous people. She provided background on Indigenous People's Day.

**G. ADJOURNMENT**

Council President Davis adjourned the meeting at 7:21 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor