



CITY OF TUALATIN
10699 SW Herman Rd
Tualatin, OR 97062
503-691-3044
www.tualatin.gov

Contractor Change

Building Permit Number: _____

Change of Contractor Fee \$100

Project Address: _____

Applicant is the: **Contractor** **Property Owner**

Current Contractor (leaving project)

Business Name: _____

Contact Name: _____

Phone: _____

New Contractor (taking over)

Business Name: _____

Contact Name: _____

Phone: _____

CCB#: _____

Current Contractor is (check one):

- ☐ Relinquishing permit to the New Contractor. New Contractor will be assuming responsibility of the project. Current Contractor will be removed from the existing permit, and the New Contractor added to the existing permit.
- ☐ Withdrawing their building permit. Existing permit will be closed and New Contractor will have to apply for new permit, using scope of work from present to final inspection. Applicable permit fees will be assessed on the remaining scope of works valuation.

Brief description of current status of project, including any inspections already completed. Explain any sub-contractor changes:

Applicant Name: _____ Title: _____

Signature: _____ Date: _____

Property Owner Acknowledgement: _____ Date: _____