

City of Tualatin
Building Division
 18880 SW Martinazzi Ave.
 Tualatin, OR 97062
 Phone: 503-691-3044
 Fax: 503-692-0147
 www.tualatinoregon.gov



STRUCTURAL DEMOLITION PERMIT APPLICATION

Permit #: _____
 Date Received: _____
 Date Issued: _____ By _____
 Receipt #: _____

JOB SITE INFORMATION	YES- NO-N/A	DATE	DEMOLITION CHECKLIST	
OWNER INFORMATION			WATER SUPPLY	
Property Owner:			A. Meter to be removed	
Address:			B. Meter to remain and be protected.	
City, State, Zip:			C. Private well to be filled and capped	
Phone/Fax:			D. Private well to be used for other purposes	
Owner Signature:				
CONTACT INFORMATION			SANITARY SEWER	
Contact Person:			A. Sewer to be capped	
Firm/Company Name:			B. Existing line to remain and be used by new structure	
Address:			SEPTIC SYSTEM	
City, State, Zip:			A. Tank to be removed	
Phone/Fax:			B. Tank to be drained and filled	
CONTRACTOR INFORMATION			ELECTRICAL SUPPLY	
Contractor :			A. Electricity to be shut-off and meter removed	
Firm/Company Name:			GAS	
Address:			A. Gas to be shut-off and meter removed	
City, State, Zip:			EXISTING FOUNDATION	
Phone/Fax:			A. Foundations destroyed and removed	
CCB#: Exp. Date:			B. Basement – Destroyed or filled	
SITE INFORMATION			C. All debris removed from site; lot to be restored to original condition	
Address:				
Legal Description:				
Existing Use:				
Site Plan:				
Approx. date of demolition:				
Valuation:				
Building Square Feet:				
VERIFICATION OF DEMOLITION				
Inspector Signature:				
Date:				
DEMOLITION FEES				
			CODE:	SUM:
Permit Fees:				
12% State Surcharge (permit fee X 0.12)				
GRAND TOTAL:				
ADDITIONAL COMMENTS OR INFORMATION:				

Applicant must hold an Oregon registration to conduct a construction business or be exempt from this requirement. I hereby certify that, to my knowledge, the above information is true and correct. All work to be performed shall be in accordance with all governing laws and rules. PERMIT EXPIRES IF WORK IS NOT STARTED WITHIN 180 DAYS OF ISSUANCE OR IF WORK IS SUSPENDED FOR 180 DAYS. IT IS THE RESPONSIBILITY OF THE PERMIT HOLDER TO REQUEST INSPECTIONS.

Contractor Signature: _____ Date: _____

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www.tualatinoregon.gov***NOTICE TO ALL DEMOLITION PERMIT HOLDERS***

All structures in the City of Tualatin are charged a monthly Road Maintenance Utility Fee and a monthly Storm Drain Fee, in addition to any water and/or sanitary sewer service they may be receiving.

It is your responsibility to terminate these charges once the structure is removed or demolished. All structures will continue to be billed monthly until advised otherwise.

Contact the Utility Account Technician, at (503) 691-3056 to terminate utility services.

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DEMOLITION PERMIT REQUIREMENTS & CONDITIONS OF APPROVAL

Permit Number: _____
Date Received: _____

Site Address: _____

Subdivision: _____ Lot No: _____

Map No: _____ Lot No: _____

NOTICE: Asbestos Removal, The Department of Environmental Quality (DEQ) requires an Asbestos Survey before any building may be demolished or intentionally burned. A copy of the DEQ Asbestos Survey must be included in the permit application submittal or verification from DEQ that asbestos removal has been completed and approved by DEQ. Additional information is available at the DEQ web page under "Air Quality" at www.deq.state.or.us or call the Portland office at 503.229-5364, or 800.452-4011

Conditions of Demolition Permit:

- A. As soon as actual demolition has commenced, including importation of demolition equipment to the property, the demolition work shall continue uninterrupted during permitted work hours until all approved demolition work is completed. In residential zones demolition work is limited to the hours of 7:00 a.m. and 6:00 p.m. [TMC 6.2.210(4)(b) Hours of Work].
- B. All debris shall be promptly removed from the site and disposed of in a proper manner. This includes the removal of all foundation structures.
- C. All wells, sanitary and storm sewer lines, septic tanks, cisterns, vaults, open pits, or similar items shall be capped, removed, or filled in an approved manner and inspected by the City.
 - Abandonment of well – Tualatin Basin Watermaster (503) 846-7780
 - Removal of water meter – Tualatin Operations Department (503) 691-3091
 - Electrical, gas, telephone, cable – Contact the appropriate utility provider
- D. Products containing asbestos must be disposed of in an approved manner. Contact the Department of Environmental Quality at (503) 229-5696 for rules and regulations pertaining to asbestos abatement. A copy of the DEQ asbestos abatement report will be required prior to issuance of a demolition permit.
- E. Streets shall be kept clear of dirt and debris at all times. This includes:
 - Removing dirt and debris by use of shovel, scoop, or similar mechanical means immediately
 - Sweeping the streets as required to keep them clean
 - Washing of streets shall not be permitted unless the storm drain inlets are protected with a filter system.

- F. Gravel ramps in the public right-of-way to "jump" curbs are not allowed. An alternate temporary type ramp is allowed; provide a detail showing type and location of ramp. Contact the Tualatin Engineering Division at (503) 691-3031 if a permanent type ramp is required and for permits to create a new access.
- G. Dust control shall be provided as required by Clean Water Services, (503) 681-3600.

Issuance of a demolition permit to demolish a building is limited to the demolition and removal of the existing structure only. Other work may require additional permits. For example, the following work is not covered by this demolition permit and requires a separate permit:

- 1. Tualatin Planning Division at (503) 691-3026 – Removal of trees.
- 2. Tualatin Building Division at (503) 691-3044
 - a. Erosion control is required at any time dirt, debris, or erodable material can be carried off-site by drainage/runoff leaving the site.
 - b. Cap off storm drain, sewer, or abandoned septic tank
 - c. Demolition of site improvements such as pavement, asphalt, sidewalks, curbs, lighting, underground utilities
 - d. Clearing, stripping or removal of vegetation, ground cover or topsoil in an area that is more than five (5) feet outside the footprints of existing buildings that are being demolished and in excess of 500 square feet of area on a site .
 - e. Grading, excavation, importing, depositing, placement, filling, or the stockpiling of soil, sand, gravel, crushed rock, demolition materials, recycled concrete, asphalt or other materials, or combination thereof, in excess of 50 cubic yards in volume or over an area that exceeds 500 square feet.
 - f. The temporary stockpiling of demolition material from the existing buildings that are being demolished, to be recycled and re-used on the demolition property, and in excess of 50 cubic yards in volume or occupy an area that exceeds 500 square feet of area on a site.
- 3. Tualatin Engineering Division at (503) 691-3031 - Any work within the public right-of-way.

I have read and understand the above requirements and conditions of the demolition permit:

Signed: _____ Date: _____
Authorized Agent