



# City of Tualatin - Building Division

18880 SW Martinazzi Avenue, Tualatin, OR 97062  
Phone: (503) 691-3044 www.tualatinoregon.gov

## Required Inspections

Permit Number: \_\_\_\_\_

Please see the required inspections marked below for your specific project.

Project Name/Lot: \_\_\_\_\_

### Building Permit

Req. Complete

- Accessibility
- Ceiling Grid
- Closure Strip
- Cranes / Hoists
- Dipping Operation
- Drywall / Sheetrock
- Final
- Fire Life Safety
- Fire Walls / Ceiling
- Fire - Smoke Damper
- Fire/Smoke Penetrations
- Flatwork / Slab
- Footing Drains
- Footings / Setbacks
- Found Waterproofing
- Foundation Wall
- Frame Open / Roof Crbs
- Framing
- Insulation Exterior
- Insulation Interior
- Masonry
- Moisture Content
- Paint Booth
- Paint Room
- Post and Beam
- Rebar
- Seismic/Hold Downs/Shearwall
- Sidewlk Approach SFR

### Demolition Permit

Req. Complete

- Fixture Count
- Final

### Excavation/Grading Permit

Req. Complete

- Excavation/Grading Progress
- Final

### Fence Permit

Req. Complete

- Final
- Footings / Setbacks

### Fire Alarm Permit

Req. Complete

- Alarm Trip Test
- Final
- Horn/Strobe Notify
- Lo Volt Appvl On Site
- Smke/Heat Detect Tst

### Fire Sprinkler Permit

Req. Complete

- AG Fire Flush
- AG Fire Hydro
- AG Piping/Lines/Rough Piping
- Antifrz Sys Apprvl
- Backflush
- Deluge Sys Apprvl
- Dry System Test
- FDC Flush
- Final
- Fire Pump Install
- Fire Pump Test
- Fire Sprinkler Cover
- Hood Suppression Trip Test
- Hood Supprn Install
- Hood Test Rprt Rcvd
- Hydrant Flow Test
- Paint Booth Supp
- UG Fire Flush
- UG Fire Hydro
- UG Piping/Lines

### Foundation Only Permit

Req. Complete

- Closure Strip
- Final
- Flatwork / Slab
- Footing Drains

- Footings / Setbacks
- Found Waterproofing
- Foundation Wall
- Rebar

### Manufactured Structure

Req. Complete

- Final
- MH Set Up / Utility
- MH Skirting / Steps
- MH Stand / Runners

### Mechanical Permit

Req. Complete

- Air Balance
- Appliance
- Duct/Seal/Insulation
- Dust Collection System
- Environment Exhaust
- Final
- Fire - Smoke Damper
- Frame Open / Roof Crbs
- Fume Hood
- Gas Lines / Test
- Hazardous Exhaust
- Hood – Type 1
- Hood – Type 2
- HVAC Equipment
- Hydronic Piping / Test
- Make-up Air
- Post and Beam
- Radon Vent
- Refrigeration Lines
- Rough In
- Seismic/Hold Downs/Shearwall

### Medical Gas Permit

Req. Complete

- Appliance
- Final
- Rough In



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### Plumbing Permit

Req. Complete

- Appliance
- Final
- Fixture Count
- Grse Trap / Intersprtr
- Oil/Sand Separator
- Post and Beam
- Rain Drains
- Rough In
- Sanitary Sewer
- Shower Pan / Test
- Storm
- Top Out
- Under Slab
- Water Service

### Pool Permit

Req. Complete

- Final
- Pool Barrier
- Pool / Spa / Hot Tub
- Rebar

### Racking Permit

Req. Complete

- Final

### Reroof Permit

Req. Complete

- Final
- Pre-Roof
- Roof Nailing
- Roof Progress

### Retaining Wall Permit

Req. Complete

- Final
- Footing Drains
- Footings / Setbacks
- Rebar
- Retaining Wall Progress

### Sign Permit

Req. Complete

- Bolting / Attachment
- Final
- Footings / Setbacks
- Rebar

### Solar Permit

Req. Complete

- Final



**Inspection requests** are accepted online in eTrackit or by phone (on the inspection line).

\* All inspections must be requested **by 4:30 pm the business day before** you'd like the inspection.

#### \*By Internet:

www.tualatinoregon.gov

Under "Doing Business" and "Permits and Inspections" then "eTrackit". If you would like an online account, please let us know and we will set you up! We are happy to assist you in using the online options.

- Verify that your inspection is scheduled.
- View inspection results
- Schedule inspections
- Pay for permits
- View plan review notes
- View fees/payments
- Track sub-permits
- Cancel inspections
- Access information even when our office is closed!

**Erosion Control Inspections:**  
Clean Water Services Erosion Control  
Inspection Request Line:  
(503) 681-4444  
**24-Hour Notice Required For All  
Erosion Control Inspections**



#### \*By Phone:

503-691-3040

If you request your inspection by phone, we enter it into our system for you. To make it easier, and faster to enter, please provide the information in the following order:

- Permit Number
- Site Address
- Type of Inspection
- Inspection Date
- A Contact Name
- A Contact Phone Number
- and any notes you'd like to include for the inspector.