



MEETING AGENDA

TUALATIN ARTS ADVISORY COMMITTEE
October 19, 2021 - 6:30 PM

VIRTUAL MEETING
Join by phone: 1-253-215-8782
meeting ID: 827 8293 0045

Join by video:
Register by emailing jludemann@tualatin.gov

The Tualatin Arts Advisory Committee's mission is to support and inspire the creation and integration of all art forms into our city's rich cultural heritage and vibrant future. We believe that involvement in the arts creates a more energetic, engaging, welcoming, and beautiful community.

We also believe that art itself facilitates healthy communities through:
Connection, Culture, Creativity, Imagination & Inspiration.

A. CALL TO ORDER

B. APPROVAL OF MINUTES: September 21, 2021

B. COMMUNICATIONS

1. Chair
2. Council Liaison
3. Staff
4. Public

D. NEW BUSINESS

E. OLD BUSINESS

1. Traffic Signal Box Wrap Sponsorship Program
2. Parks & Recreation Equity Plan

F. COMMUNICATIONS FROM COMMITTEE MEMBERS

G. ADJOURNMENT



City of Tualatin

Tualatin Arts Advisory Committee Regular Meeting Minutes September 21, 2021

PRESENT: Janet Steiger Carr, Brett Hamilton, Mason Hall, Dawn Upton, Councilor Bridget Brooks
ABSENT: Kathleen Silloway, Buck Braden, Mahathi Sridhar
STAFF: Ross Hoover, Parks & Recreation Director, Julie Ludemann, Recreation Manager
PUBLIC: Raziah Roushan, Executive Director, Tualatin Valley Creates

A. CALL TO ORDER

Chair Janet Steiger Carr called the meeting to order at 6:32pm

B. APPROVAL OF MINUTES

A motion to approve minutes of August 17, 2021 was made by Mason Hall and seconded by Brett Hamilton. Motion passed.

C. COMMUNICATIONS

1. Chair -none.
2. Council Liaison – Councilor Bridget Brooks thanked TAAC members who joined the Basalt Creek Focus Group for their input.
3. Staff – Julie Ludemann read a letter from Mask & Mirror Community Theatre thanking the committee for the grant support. Ross Hoover, Parks & Recreation Director, also thanked members for participating in the Basalt Creek Focus Group. The plan will be presented to Tualatin City Council in November for acceptance. Ross also announced that the RV park site near Browns Ferry Park is under development, and the site is being prepared for the greenway trail connection. Ross also informed the committee that the department is working with Tualatin Park Advisory Committee on a scoring matrix for park projects that will use the new utility fee funding.
4. Public – Raziah Roushan, Executive Director of Tualatin Valley Creates, provided updates on several new programs and initiatives. These include the Art Pass membership program, the Creative Youth Collaborative, Creative Impact workshop series, and the Cultural Coalition of Washington County grant program. More information is available on the Tualatin Valley Creates website.

D. NEW BUSINESS

1. Tualatin Arts Advisory Committee Annual Report

The committee reviewed and provided suggestions for the draft of the Tualatin Arts Advisory Committee Annual Report which will be presented to Tualatin City Council on November 8th.

E. OLD BUSINESS

1. Traffic Signal Box Wrap

Julie Ludemann presented the updated Call to Artists. The committee discussed adjustments to the document, including discussion on artist commission, artist residency, types of art, and placement of wraps. The Call to Artists will be posted on the City's website by September 29.

2. Native Lands and Peoples Acknowledgement

Mason Hall provided an update on the Ad Hoc Committee's work, and read the Native Lands and Peoples Acknowledgement purpose statement and draft land acknowledgement statement.

3. ¡Viva Tualatin!

Julie Ludemann provided a recap of the three ¡Viva Tualatin! events that were held in August, and announced that the 2021 West Coast Giant Pumpkin Regatta event is cancelled, but that there will be other small programs and events throughout the fall and winter.

F. COMMUNICATIONS FROM COMMITTEE MEMBERS

Chair Janet Steiger Carr announced that Wilsonville Stage's production of Rocky Rogers Rocket Ranger is available on YouTube.

G. ADJOURNMENT

Meeting was adjourned at 8:15pm on a motion from Mason Hall and seconded by Brett Hamilton.

TRAFFIC SIGNAL BOX WRAP

SPONSORSHIP PROGRAM 2021



SUPPORT PUBLIC ART IN TUALATIN

- Company name included on 3x5 label
- Option to choose from final art submissions for company's box
- Shout out on City of Tualatin website and social media
- Help support local and emerging artists while beautifying our city!



City of Tualatin
Parks and Recreation Department



Lake at the Tualatin Commons

Equity and Inclusion Plan





Splash Pad at the Tualatin Commons

TUALATIN CITY COUNCIL 2030 VISION

An inclusive community that promotes access, diversity and equity in creating a high quality of life for everyone.

PARKS & RECREATION MASTER PLAN GOAL

Activate parks and facilities through vibrant programs, events, and recreation opportunities for people of different ages, abilities, cultures, and interests.

PLAN DEVELOPMENT TIMELINE



Active Adult Recreation Trip

2020

June - July

July

Fall

STAGE 1

Staff development of initial goals and objectives:

Internal first draft plan developed:

First Round of committee presentations, including feedback, input and edits:

- Tualatin Library Advisory Committee
- Youth Advisory Committee
- Tualatin Parks Advisory Committee
- Tualatin Arts Advisory Committee

External partner presentations/review including feedback, input and edits:

- Metro Parks and Nature
- Tigard Tualatin School District
- Tualatin Riverkeepers
- Willowbrook Arts Camp Board of Directors
- Tualatin Historical Society Board of Directors
- Youth sports groups-Boards of Directors
- Other groups as determined

Second Round of Committee input and edits, and Stage 1 approval

- Youth Advisory Committee
- Tualatin Parks Advisory Committee
- Tualatin Arts Advisory Committee

2021

Spring/Summer

Winter

2021

STAGE 2

Hire consultant to lead external engagement

Develop practices, action items and measurable outcomes/work plan

City Committee feedback, input, edits and Stage 2 approval

Tualatin Parks & Recreation Committee Final Approval



Tualatin Commons

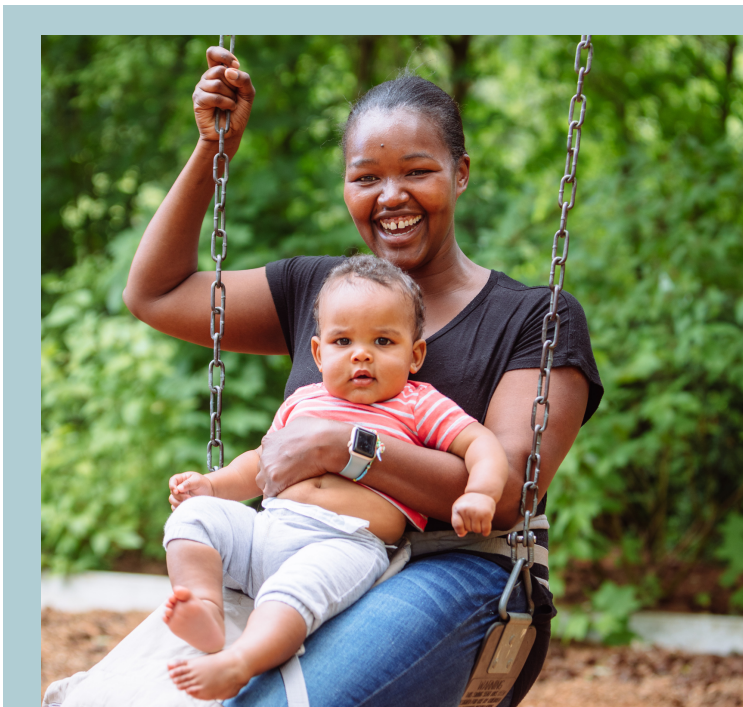


Tualatin Commons Splash Pad

PURPOSE STATEMENT/ STATEMENT OF INTENT

The City of Tualatin Parks and Recreation Department is committed to creating and promoting equity and inclusion across all public art, public spaces, places, facilities and programs that the department owns or manages.

Through this Equity and Inclusion Plan and supporting action and practices, we aim to ensure that everyone, including historically marginalized minority, low-income earning, and/or limited English proficiency communities have access to the benefits of quality parks and recreation programming, facilities, parks, public spaces and natural areas.



Tualatin Community Park

POLICY GOALS

The Equity and Inclusion Plan outlines The City of Tualatin Parks and Recreation Department's approach to ensuring inclusive environments and equitable opportunities for all community members in local parks and recreation. This policy applies to all community members, staff, and sites within the City of Tualatin Parks and Recreation Department.

GOAL 1

Tualatin Parks and Recreation Department hires, trains and promotes its workforce equitably

- Invest in continuing education and inclusive staff culture
- Encourage staff to participate on the City's and Regional diversity, equity and inclusion (DEI) workgroups and teams
- Strengthen the diversity of the workforce and volunteers
- Build department capacity for multiple language proficiency



Viva Tualatin Celebration at Tualatin Community Park

GOAL 2

Tualatin Parks and Recreation Department meaningfully engages historically marginalized communities

- Support and strengthen participation of all community members within engagement processes
- Strengthen representation on committees by all people including those with differing abilities, race, age, culture, sexual orientation, gender identity, language, income, religion or country of origin.
- Invest in equitable participation and engagement
- Honor indigenous and community connection to land

GOAL 3

Tualatin Parks and Recreation Department creates safe and welcoming services, programs, parks and public spaces.

- Develop a plan to promote accessibility and eliminate physical barriers (ADA) to participation in facilities and parks
- Provide equitable opportunities regardless of ability, race, age, culture, sexual orientation, gender identity, language, income, religion or country of origin
- Promote inclusivity in the operations of park and recreation facilities and public spaces
- Ensure equitable prioritization, allocation and use of parks, public spaces and facilities
- Ensure all parks and active recreation areas are well designed and managed to promote safety.

GOAL 4

Tualatin Parks and Recreation Department allocates resources to advance racial equity and inclusion:

- Invest in programs, parks, facilities, natural areas and open spaces equitably
- Develop, maintain and monitor mechanisms that measure equitable investment

GOAL 5

Tualatin Parks and Recreation Department consistently measures, regularly reports and continuously improves equity and inclusion practices

- Establish the organizational process for management and oversight
- Maintain ongoing monitoring of this plan's progress toward established goals and objectives

Goal #1 diverse staff

Bilingual staff	15
Utilize other communication methods (text, social media, flyers at stores, schools, banners at parks etc)	11
Provide info in Spanish	5
Disability advocates	2
Diverse imagery and art	2
Partner with schools	2
Update parks signage	2

Goal #2 involve the community

Include community in feedback, decision making	10
Inform the community on parks projects, spending, etc	4
Volunteer opportunities	2
Connect with community leaders	2

Goal #3 safe and welcoming parks and programs

Patrol, enforcement, visibility of staff (police, parks maintenance, park rangers)	19
Update and maintain park amenities (playground, courts, etc)	9
Traffic and parking safety	7
Keep parks, restrooms clean	5

Goal #4 use funding to provide equitable services

Provide events and activities at parks	20
ADA accessibility	6
Use funding to provide free or low-cost programs	5
Improvements in underserved parks	2
Traffic improvements	1

Goal #5 keep learning and improving

No specific feedback	

Tualatin Parks & Recreation
Equity and Inclusion Plan

Goal 1 Tualatin Parks & Recreation Department hires, trains, and promotes its workforce equitably

Objective	Action Item	Initiation Date	Action Item	Initiation Date	Action Item	Initiation Date
Invest in continuing education and inclusive staff culture	Require staff participation in at least one DEI educational opportunity per year.	2022				
Encourage staff to participate in city's DEI workgroups	Allow for space and paid time for staff to attend workgroups	2022				
Strengthen diversity of workforce and volunteers	Work with Human Resources department to identify and reduce barriers to application/employment	2022	Identify opportunities and organizations to increase job posting outreach	2022		
Build department capacity for multiple language proficiency	Include bilingual ability as a highly preferred skill in job postings	2022	Support staff opportunities for continuing education	2022		

Goal 2 Tualatin Parks and Recreation Department meaningfully engages historically marginalized communities

Objective	Action Item	Initiation Date	Action Item	Initiation Date	Action Item	Initiation Date
Support and strengthen participation of all community members within engagement processes	Budget and plan additional time and resources for community outreach and engagement for all park planning and development projects	2022				

Strengthen representation on committees by all people including those with differing abilities, race, age, culture, sexual orientation, gender identity, language, income, religion, or country of origin.	Identify community leaders to assist with direct contact and recruitment of committee members	2022	Research and identify barriers to participation	2022	Propose solutions to reduce barriers to participation on committees	2022
Invest in equitable participation and engagement	Provide information in multiple languages	2022	Provide outreach/marketing via text message or other alternate formats	2022		
Honor indigenous and community connection to land	Native lands acknowledgement at all public and committee meetings	2022	Support the City's internal and external growth in this area	2022		

Goal 3 Tualatin Parks and Recreation Department creates safe and welcoming services, programs, parks, and public spaces

Objective	Action Item	Initiation Date	Action Item	Initiation Date	Action Item	Initiation Date
Develop a plan to promote accessibility and eliminate physical barriers to participation in facilities and parks	Take specific actions on ADA Transition Plan each year by allocating funding in the annual budget process using funding from utility fee	2022				
Provide equitable opportunities regardless of ability, race, age, culture, sexual orientation, gender identity, language, income, religion, or country of origin.	Fund scholarship program and promote to all members of the community, hold percentage of available program spaces for scholarship applicants.	2022	Hold programs and events in neighborhood parks and historically underserved areas	2022		

Promote inclusivity in the operations of park and recreation facilities and public spaces	Include art and imagery inclusive of diversity	2022	Schedule staff parks maintenance, park rangers) to ensure presence in underserved parks during peak use times	2022		
Ensure equitable prioritization, allocation, and use of parks, public spaces, and facilities	Development of joint prioritization and fee structure for use of sports fields with TTSD/ City of Tigard	2022	Ensure historically underserved areas and facilities are maintained at the same service level as other parks	2022		
Ensure all parks and active recreation areas are well designed and managed to promote safety.	Meet with police department to discuss community needs	2022	Create and utilize a public reporting system for parks	2022	Utilize CPTED standards when designing parks and facilities	2022

Goal 4 Tualatin Parks and Recreation Department allocates resources to advance racial equity and inclusion

Objective	Action Item	Initiation Date	Action Item	Initiation Date	Action Item	Initiation Date
Invest in programs, parks, facilities, natural areas, and open spaces equitably	Create and utilize tool to measure and ensure equitable parks development throughout the city	2022	Invest in park infrastructure to enable new programs and events	2022	Ensure all active recreation areas are maintained at the same service level	
Develop, maintain, and monitor mechanisms that measure equitable investment	Create and utilize tool to measure and ensure equitable parks development throughout the city	2022	Invest in park infrastructure to enable new programs and events	2022		

Goal 5 Tualatin Parks and Recreation Department consistently measures, regularly reports, and continuously improves equity and inclusion practices

Objective	Action Item	Initiation Date	Action Item	Initiation Date	Action Item	Initiation Date
Establish the organizational process for management and oversight	Create and utilize tool to measure and ensure equitable parks development throughout the city	2022	Create an internal feedback and accountability program and process	2022	Create an external feedback reporting program and process	
Maintain ongoing monitoring of this plan's progress toward established goals and objectives	Regular reports to Tualatino group	2022	Regular reports to Tualatin Park Advisory Committee	2022		