



**TUALATIN TOMORROW  
ADVISORY COMMITTEE MEETING**

WEDNESDAY, NOVEMBER 4, 2015

6:30 P.M.

JUANITA POHL CENTER

8513 SW TUALATIN RD.

---

**1. CALL TO ORDER & ROLL CALL**

Members: Chair Candice Kelly; Vice-Chair John Bartholomew; Ed Casey; Diana Emami; Larry McClure;  
Linda Moholt; Dr. Terry Powell; Dana Terhune; Bethany Wurtz  
Council Liaison: Councilor Frank Bubenik  
Staff: Sara Singer, Vision Advisor

**2. APPROVAL OF THE MINUTES**

- a. Approval of Minutes from October 7, 2015

**3. COMMUNICATION FROM THE PUBLIC (NOT ON THE AGENDA)**

Limited to 3 minutes

**4. OLD BUSINESS**

- a. Tualatin Tomorrow Partner Annual Progress Report
- b. America's Best Communities Award

**5. NEW BUSINESS**

- a. Partner Update – Tualatin Valley Fire & Rescue
- b. City Facilities Study Status
- c. 2016 Meeting Schedule
- d. Spring Partner Meeting – March 2, 2016

**6. COMMUNICATIONS FROM CITY STAFF**

**7. ANNOUNCEMENTS/TTAC COMMUNICATIONS**

**8. ADJOURNMENT**



# DRAFT

**OFFICIAL MINUTES FOR  
TUALATIN TOMORROW ADVISORY COMMITTEE  
OCTOBER 7, 2015  
JUANITA POHL CENTER  
8513 SW TUALATIN RD.  
TUALATIN, OR 97062**

---

**Present:** Chair Candice Kelly  
Councilor Frank Bubenik  
Committee Member John Bartholomew  
Committee Member Diana Emami  
Committee Member Larry McClure  
Committee Member Linda Moholt  
Committee Member Bethany Wurtz

**Absent:** Committee Member Ed Casey  
Committee Member Dana Terhune

**Staff Present:** Sara Singer, Deputy City Manager

**Guests:** Suzy Coleman

## **1. CALL TO ORDER**

Meeting called to order at 6:38 p.m.

## **2. APPROVAL OF THE MINUTES**

Motion by Committee Member McClure to approve the minutes from September 2, 2015 as amended, Seconded by Committee Member Moholt. Minutes from September 2, 2015 were unanimously approved as amended.

## **3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)**

None.

## **4. OLD BUSINESS**

a. America's Best Communities (ABC) Update

Committee Member Bartholomew shared an update on the progress of the ABC Community Revitalization Plan. The application is almost done, and the video is available on the ABC website. He said the materials are due on November 6, 2015.

b. Farmers Market Update

Chair Kelly shared an update about the Farmers Market and reported they are planning to shut down the market. She said she participated in a meeting with the Farmers Market co-directors and City staff about what will happen to the market. The market's bylaws stated any remaining funds would go to Tualatin Tomorrow. However, Tualatin Tomorrow is a City entity, so the funds would technically go to the City. Chair Kelly said she advocated for the money to go towards something that would help advance an action(s) in the Vision.

Committee Member Moholt asked if the 501c3 could be preserved and the money be held for at least a year to see if there was interest from a group in the community to take it over.

Chair Kelly said she did not believe their Board wanted to continue the 501c3, but it could be discussed further with them.

Councilor Bubenik said the City could also hold the funds until the best use for the money could be determined.

## 5. NEW BUSINESS

a. Tualatin Library Levy

Suzy Coleman from the Tualatin Library shared an update on the Washington County Cooperative Library Services (WCCLS). She said the WCCLS levy expires in June next year, and there is a replacement levy on the upcoming November ballot. This levy will replace the existing levy. She shared information about what the levy would support and how it could impact the libraries in Washington County.

Committee Member Moholt said the Chamber is supporting this in the Voter's Pamphlet and they are sending out an e-blast to their membership to support the levy.

Committee Member Wurtz asked if there was information online to blast out to personal networks.

Ms. Coleman said she could find it on the website [www.wccls.org](http://www.wccls.org).

Councilor Bubenik said he will be introducing a resolution at the October 12<sup>th</sup> City Council meeting to support the levy.

b. Tualatin Tomorrow Annual Partner Survey

Deputy City Manager Singer said it is time to complete the annual partner survey again, and she shared copies of last year's partner survey. She explained the survey allows lead partners to share information regarding their progress on their actions in the Vision.

She said the information is then compiled into a report to share with Council and the community to let people know about the work being done by Tualatin's community partners to advance the vision.

Manager Singer said an e-blast will go out to the partners later this month announcing updates regarding the ABC Competition, the Partner Survey, a Save the Date for the spring partner meeting and sharing information about the staff's transition with the committee.

The Committee agreed to hold the next Partner meeting on March 2, 2016. Manager Singer said she would work with City staff to reserve a meeting location for the Partners.

c. Elect A Vice-Chair

Committee Member Emami nominated Committee Member Bartholomew to serve as Vice-Chair, and Committee Member Moholt seconded. The Committee unanimously approved John Bartholomew as Vice Chair.

## **6. COMMUNICATIONS FROM STAFF**

Deputy City Manager shared information about her transition, and said she will still be supporting the committee through her new role with J Robertson and Company. She explained the City plans to recruit to fill her position, but in the interim she will still coordinate activities with TTAC. She said she hopes the J Robertson firm can continue to support the Tualatin Tomorrow Vision activities for years to come in the future.

She shared her new contact information with the Committee.

## **7. ANNOUNCEMENTS/TTAC COMMUNICATIONS**

Chair Kelly said on November 2<sup>nd</sup> from 7-8:30 p.m., Tualatin Together will hold an event on the north commons of the High School. She also mentioned the Veteran's Recognition Breakfast on November 9<sup>th</sup> at the Juanita Pohl Center.

Committee Member Bartholomew shared a recap of Mask and Mirror's summer musical production. He said they had over 1,400 attend six performances for *Singin' in the Rain*. He said they only lost \$400 on the show, and they donated \$500 to Tigard Tualatin School District.

Committee Member McClure said he and Councilor Bubenik went to the Neighbors Nourishing Communities (NNC) event at the Tualatin Schoolhouse Food Pantry and Tracy from the pantry gave a wonderful presentation about the services they provide to the Tualatin community. He suggested having Tracy make a presentation at a future City Council meeting. He also mentioned NNC has donated so much produce that the pantry now needs at least four volunteers just to sort the produce. Chair Kelly asked if the City could feature them as the Tualatin Tomorrow partner in the December/January City newsletter. Manager Singer said the issue has been planned, but she will check and see if there is a way to include this information.

## **8. ADJOURNMENT**

The meeting adjourned at 7:47 p.m.

---

Sara Singer, Recording Secretary