



**TUALATIN TOMORROW
ADVISORY COMMITTEE MEETING**

WEDNESDAY, APRIL 1, 2015

6:30 P.M.

JUANITA POHL CENTER

8513 SW TUALATIN RD.

1. CALL TO ORDER & ROLL CALL

Members: Chair Candice Kelly; Vice-Chair Adam Butts; John Bartholomew; Ed Casey; Diana Emami; Larry McClure; Linda Moholt; Bethany Wurtz; Jill Zurschmeide
Council Liaison: Councilor Frank Bubenik
Staff: Sara Singer, Deputy City Manager

2. APPROVAL OF THE MINUTES

- a. Approval of Minutes from January 6, 2015
- b. Approval of Minutes from March 4, 2015

3. COMMUNICATION FROM THE PUBLIC (NOT ON THE AGENDA)

Limited to 3 minutes

4. OLD BUSINESS

- a. Tualatin Tomorrow Partner Annual Report
- b. City Facilities Study Update
- c. America's Best Communities Award
- d. Spring Partner Meeting

5. NEW BUSINESS

- a. Farmers Market Partner Update
- b. Aging Task Force – Support Partner Engagement

6. COMMUNICATIONS FROM CITY STAFF

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

8. ADJOURNMENT



DRAFT

**OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
JANUARY 7, 2015
JUANITA POHL CENTER
8513 SW TUALATIN RD.
TUALATIN, OR 97062**

Present: Chair Candice Kelly
Vice-Chair Adam Butts
Councilor Frank Bubenik
Committee Member John Bartholomew
Committee Member Larry McClure
Committee Member Linda Moholt
Committee Member Jill Zurschmeide

Absent: Committee Member Ed Casey
Committee Member Diana Emami
Committee Member Bethany Wurtz

Staff Present: Sara Singer, Deputy City Manager

Guests: None

1. CALL TO ORDER

Meeting called to order at 6:35 p.m.

2. APPROVAL OF THE MINUTES

Vice Chair Butts made a motion to approve the minutes from December 3, 2014, Committee Member McClure seconded. The minutes were unanimously approved.

3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

None.

4. OLD BUSINESS

- a. Tualatin Tomorrow Partner Reporting Survey Progress
Deputy City Manager Singer distributed the draft report and said she is still working with various partners to include their updates in the final report. She asked if anyone from the Committee was available to assist with the presentation to the City Council. Chair Kelly confirmed she would be available for the February 9th presentation.
- b. City Facilities Study Update – Vice-Chair Adam Butts
Vice-Chair Butts shared an update on the City Facilities project progress. Manager Singer shared some of the upcoming dates for the public meetings.

Committee Member Moholt asked if the City would be looking at a Visitors Center as part of the study. Manager Singer responded that the Council had not included that in the scope of the project at this time.

- c. America's Best Communities Award – Committee Member John Bartholomew
Committee Member Bartholomew said he had been talking with the City, Chamber and others regarding the grant application. He reported that Mask and Mirror will be collaborating with other community partners to submit the grant in March. He said he plans to distribute a draft for the City and Chamber to review in preparation for the mid-March deadline.

5. NEW BUSINESS

- a. Election of Chair and Vice-Chair
Committee Member McClure made a motion to nominate Candice Kelly to serve as Committee Chair and Adam Butts to serve as Committee Vice-Chair. Committee Member Bartholomew seconded. The Committee unanimously approved Chair Kelly and Vice-Chair Butts to serve for another year.
- b. Spring Partner Meeting
Deputy City Manager Singer asked the Committee if they were interested in hosting a spring Partner Event. The Committee shared their interest in hosting another forum or panel on a topic related to the Vision. The group suggested polling the partners to gauge their interest on the following topics:
 - 1. Services and support for the homeless population, poverty, mental health services and affordable housing supply.
 - 2. Housing shortage in Tualatin
 - 3. Outdoor recreation theme (summer programs, parks master plan, etc.)

Manager Singer said she would send a message to the partners to see if there would be interest around one of these topics for the next event.

6. COMMUNICATIONS FROM STAFF

None.

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

Committee Member Moholt shared information about the Washington County legislative reception, the State of the City event, and the Key Leaders Breakfast scheduled for March which will focus on workforce development.

Committee Member McClure mentioned a letter from the high school regarding grants to non-profits and shared the letter with anyone from the committee who was interested.

8. ADJOURNMENT

The meeting adjourned at 8:05 p.m.

Sara Singer, Recording Secretary



DRAFT

**OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
MARCH 4, 2015
JUANITA POHL CENTER
8513 SW TUALATIN RD.
TUALATIN, OR 97062**

Present: Chair Candice Kelly
Committee Member Ed Casey
Committee Member Larry McClure

Absent: Vice-Chair Adam Butts
Councilor Frank Bubenik
Committee Member John Bartholomew
Committee Member Diana Emami
Committee Member Linda Moholt
Committee Member Bethany Wurtz
Committee Member Jill Zurschmeide

Staff Present: Sara Singer, Deputy City Manager

Guests: None

1. CALL TO ORDER

Meeting called to order at 6:40 p.m.

2. APPROVAL OF THE MINUTES

Minutes tabled until the next meeting due to a lack of quorum.

3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

None.

4. OLD BUSINESS

- a. Tualatin Tomorrow Partner Reporting Survey Progress
Deputy City Manager Singer shared updates from the Tualatin Tomorrow Partners, and said all recent progress had been reported in the Annual Report.
- b. Tualatin Tomorrow Annual Report
Deputy City Manager Singer distributed the final annual report and noted that it was available on the website. Chair Kelly and Committee Member Casey presented the report to the City Council on February 23rd.
- c. City Facilities Study Update
Chair Kelly brought the members up to date on the progress on the study, open house, outreach tools, and other activities. She said there was a good turnout at the February 19 open house, and the next one will be held on April 16.

Deputy City Manager Singer shared some of the outreach materials being used to get the message out about the study, and she encouraged the committee members to share the survey, online forum and upcoming meeting dates with their networks and neighbors.
- d. America's Best Communities (ABC) Award
Chair Kelly shared the update on Committee Member Bartholomew's effort in compiling the ABC grant. He has been working closely with the Chamber, Mask & Mirror and the South Metro-Salem STEM Partnership and the grant application will be submitted by March 19.

5. NEW BUSINESS

- a. Spring Partner Meeting
Deputy City Manager Singer shared a draft message to the Partners and offered some suggestions for the spring partner event. She said she will work with Jason Robertson on a draft program to present in more detail at the April meeting and will work on securing a location for the event. Manager Singer told the committee members the Save the Date email would go out in the next few days, with the official invitation going out in April.

6. COMMUNICATIONS FROM STAFF

Deputy City Manager Singer shared updates about the City's upcoming budget process, the Chamber's Key Leaders Breakfast, and she also shared information about the Council's top eight priorities which were identified at January's Council Advance.

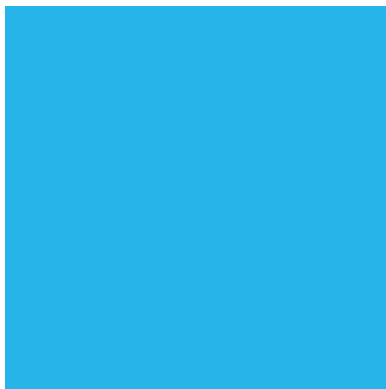
7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

Committee Member McClure mentioned that we should be considering assisting Neighbors Nourishing Communities identify space for additional community gardens through the parks master plan process.

8. ADJOURNMENT

The meeting adjourned at 8:05 p.m.

Sara Singer, Recording Secretary



2015

TUALATIN TOMORROW

ANNUAL PROGRESS REPORT

LETTER FROM THE CHAIR

February 13, 2015

Dear Mayor Ogden and Members of the Tualatin City Council,

It is my pleasure to present the first Tualatin Tomorrow Annual Progress Report since completing the year-five Action Plan update. In less than a year, our community partners have initiated or completed 73 of the 100 actions proposed for implementation over the next five years.

A number of those successes, from increased public access to the Tualatin River to a new economic development strategy, are highlighted in the pages that follow. We have also included an overview of Tualatin Tomorrow for readers who may be new to our visioning project, and outlined some of the activities we've undertaken to keep it moving forward this past year.

On behalf of the Tualatin Tomorrow Advisory Committee, I want to thank the Council for your continued support of our community visioning program. We look forward to connecting with you and our other community partners in 2015 as we continue our work on the Vision.

Sincerely,



Candice Kelly, Chair

Tualatin Tomorrow Advisory Committee

ABOUT TUALATIN TOMORROW

The *Tualatin Tomorrow Vision and Action Plan* was originally adopted in 2007 following a two-year public engagement and planning campaign. In the past seven years, more than 100 community-identified priorities were implemented by the City and partner organizations, including:

- *South Tualatin Conceptual Plan*
- *Street Tree Program and Standards*
- *City Website Enhancement*
- *Neighborhood Associations Network*
- *Tualatin Emergency Shelter*
- *Senior Center Program Expansion*
- *Tualatin River National Wildlife Refuge Expansion*
- *Tualatin River Canoe Trail*
- *Tualatin River Bike and Pedestrian Path*
- *Summer Arts Festival*
- *School Inventory and Gap Analysis*

As part of its promise to maintain a “living” action plan, the Tualatin Tomorrow Advisory Committee (TTAC) completed a plan update in 2013. Through forums, online surveys, work groups and other outreach activities, more than 1,000 people shared their suggestions and priorities for Tualatin’s future. Four “theme teams” were convened to sort through ideas and develop a new round of actions to advance the community vision plan. In early 2014, the City Council adopted the updated Action Plan which provides a 100-action road map for tackling community goals in the following areas:

- *Fostering Shared Sense of Place and Community Identity*
- *Creating Activities and Attractions for All Ages*
- *Sustaining Quality Community Services*
- *Enhancing Mobility*
- *Promoting Environmental Sustainability*
- *Ensuring Community Health and Safety*
- *Creating Economic Opportunity*
- *Advancing Education and Learning Opportunities*

The TTAC continues to oversee and facilitate implementation progress by convening and coordinating with vision partners and provides periodic updates to the community through newsletters and an Annual Progress Report. The Vision Action Plan is available online at www.tualatintomorrow.org or in hard copy by visiting Tualatin City Hall.

2014 ACTIVITIES SUMMARY

The Tualatin Tomorrow Advisory Committee (TTAC) undertook the following activities in 2014:

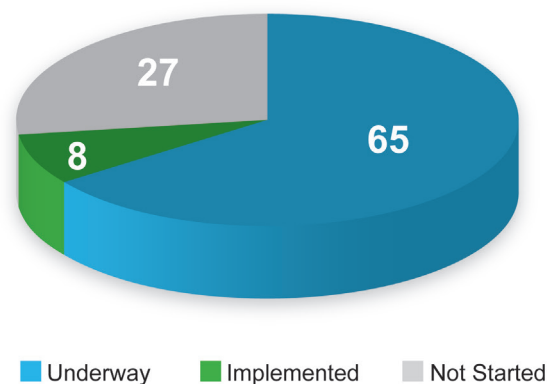
- **Partner Recruitment** – community organizations were identified and recruited to serve as implementation leads
- **TTAC Meetings** – the TTAC met monthly to plan and coordinate vision implementation, partner outreach and other logistics
- **Partner Events** – TTAC hosted two events to facilitate partner interaction and information-sharing
- **Partner Survey** – TTAC surveyed lead partners to ascertain implementation progress, and identify highlights and challenges requiring follow-up assistance

Tualatin Tomorrow Advisory Committee

Chair Candice Kelly
 Vice-Chair Adam Butts
 Councilor Frank Bubenik
 John Bartholomew
 Ed Casey
 Diana Emami
 Larry McClure
 Linda Moholt
 Bethany Wurtz
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OVERALL PROGRESS

In February 2014, the Tualatin City Council adopted an updated Vision Action Plan with 100 proposed actions. One year later, 65 of those actions are underway, 8 are implemented and 27 are not yet started. Implementation is planned on a staggered timeline, with some actions scheduled to begin in the year 1-2 timeframe, others on a 3-5 year timeline and others – typically those requiring intense capital outlays, scheduled to begin in year 6 or beyond. Some of the many actions underway within the various vision focus areas are highlighted below.



PHYSICAL & SOCIAL CONNECTIVITY

» FOSTERING SHARED SENSE OF PLACE AND COMMUNITY IDENTITY

Actions 1.1 – 4.5



(Action 2.3) Retail Activity Centers

Many Tualatin citizens asked for expanded retail and entertainment options during visioning outreach – and here it comes! With the opening of Nyberg Rivers shopping center, Tualatin is now home to new Cabela's, Home Goods and New Seasons stores, and three new restaurants are slated to open in 2015. Other projects underway include an LA Fitness Gym and 7,000 sf of new retail space at Hedges Business Park (112th Avenue).



(Action 3.1) Neighborhood Connections

Citizen Involvement Organizations (CIOs) continue to engage residents in a variety of community affairs. The Ibach CIO recently held drop-in events at Ibach Park to facilitate interaction between voters and Mayoral candidates, and is planning additional engagement around important community topics including the most effective way to improve civic facilities.



(Action 4.3) Youth Engagement and Empowerment

The City's Youth Advisory Council continues to contribute actively in this area through giving monthly presentations to City Council on issues that affect youth in the community, hosting seasonal activities for youth and participating in the National League of Cities conference. In addition, the City also has an active Teen Library Group which coordinates and runs programs for teens and elementary-aged children at the library.

PHYSICAL & SOCIAL CONNECTIVITY

» CREATING ACTIVITIES AND ATTRACTIONS FOR ALL AGES

Actions 5.1 – 6.5



(Action 5.2) Sports and Recreation Activities

In 2014, participation in the Tualatin Kids' TRYathlon increased significantly and enrollment in summer adventure camps doubled. Senior services at the Juanita Pohl Center were expanded to include increased access to physical activity through the Silver Sneakers and Silver and Fit programs as well as a Tai Chi class offered in partnership with the Oregon Research Institute.

(Action 5.3/5.4) Sports and Recreation Venues/Tournaments

While long-range decisions about recreation facilities and programs will be determined as part of the Parks Master Plan update in 2015, the City has continued to add near-term upgrades including – in response to community input during the visioning process – offering free Pickleball classes, adding Pickleball stripes on existing tennis courts and even hosting the first-ever Tualatin Pickleball Tournament in summer 2014 in partnership with the Tualatin Pickleball Club.



(Action 6.4) Expanded Theater Performances

In 2014, Mask and Mirror Community Theater expanded summer outdoor programming to include musical performances at local high schools, and discussions are now underway with the Tigard-Tualatin School District for a summer musical to be produced at Tualatin High School involving students (elementary through high school) and Tualatin community members (adults).

(Action 6.5) River Access

Through a successful concession agreement with Alder Creek Kayak and Canoe, 2014 saw an increase in use of the river at Brown's Ferry Park. Kayak and canoe rentals, as well as water-themed summer camps through the Tualatin Riverkeepers, provide more access to fun, active recreation. In 2015, two new segments of the Tualatin River Greenway Trail (under I-5 and adjacent to River Ridge Apartments) will be constructed and further improve river viewing access.



PHYSICAL & SOCIAL CONNECTIVITY

» SUSTAINING QUALITY COMMUNITY SERVICES

Actions 7.1 – 8.5



(Action 7.3) Service Organization Inventory

The City now hosts a community resources page and links pages on its main website. In addition to providing contact information for transportation, legal, shelter, employment assistance and other services, the page connects to a resource catalogue maintained by the Tigard-Tualatin School District. Information is available in English and Spanish (<http://www.tualatinoregon.gov/community/community-resources>).



(Action 8.5) Community Participation in Government

The City of Tualatin Volunteer Services program promotes and coordinates a variety of engagement opportunities in volunteer activities and City advisory boards. In 2014, the scope of those promotional activities was expanded through use of the City Newsletter and website, in addition to e-mail, flyers and other traditional methods.

PHYSICAL & SOCIAL CONNECTIVITY

» ENHANCING MOBILITY

Actions 9.1 – 10.4



(Action 9.4) Transit Access

Under Tri-Met's draft Southwest Service Enhancement Plan, Tualatin could benefit from more frequent service and two new service lines with better connections to transit centers and employment sites. The City continues to advocate for improved service and cost-effective improvement strategies.



(Action 9.5) Traffic Reduction

Traffic reduction is an ongoing challenge, requiring collaboration by many partners on many levels. But, in 2014, the City achieved one small victory by improving signal timing on Tualatin-Sherwood Road. As a result, access time from Teton to I-5 has decreased by 14%.



(Action 10.3/10.4) Sidewalk Network/Neighborhood Traffic Safety

Completing and repairing the City's sidewalk network is also an ongoing endeavor. In 2014, the City completed sidewalk installation on the north side of SW Pacific Drive, budgeted for sidewalks improvements along SW Borland Road and initiated analysis for future sidewalk improvements on the west side of Boones Ferry Road near the high school. The City also completed pedestrian and bicycle safety improvements along 105th and 108th in 2014.

COMMUNITY HEALTH AND WEALTH

» PROMOTING ENVIRONMENTAL SUSTAINABILITY

Actions 11.1 – 12.7



(Action 11.3/12.5) Non-Invasive Tree and Plant Promotion/ Tree-for-All Program

Clean Water Services (CWS) has been working closely with the City of Tualatin, The Wetlands Conservancy, developers and other stakeholders to promote native plants and remove invasive non-natives. City and CWS staffs work to educate owners of privately-owned water quality facilities to ensure native plants are installed and properly maintained to remove pollution from runoff. Meanwhile, the City's Putting Down Roots in Tualatin campaign has expanded tree-planting participation opportunities to families and civic groups.



(Action 12.6) Wetland and Riparian Clean-up Projects

The Wetlands Conservancy (TWC) hosted multiple events where individuals and groups helped with invasive species removal, trash pick-up and native planting on wetland sites. Through these programs, TWC has also encouraged stewardship of natural areas and sustainability. TWC is implementing new citizen science projects at Nyberg and Hedges Creek wetlands and will be involving businesses and schools with data collection and related restoration projects.

COMMUNITY HEALTH AND WEALTH

» ENSURING COMMUNITY HEALTH AND SAFETY

Actions 13.1 – 14.4



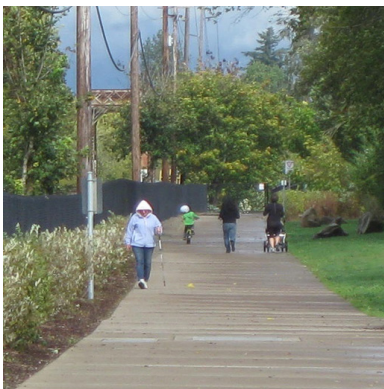
(Action 13.8) Community Gardens

Neighbors Nourishing Community (NNC) now offers free healthy cooking and food preservations classes and is looking to expand those offerings through a partnership with the Juanita Pohl Center. NNC also provides produce for seniors through the Meals on Wheels program and donated 1,100 lbs of organic produce to low-income families while assisting 27 other families produce their own healthy gardens.



(Action 14.1/14.2) Drug and Gang Enforcement/ School Resource Officer Program

In early 2014, the Tualatin Police Department purchased its first Drug Detection Canine (Zoey!) and identified a member of the force to serve as liaison to the Washington County Inter-agency Gang Enforcement Team. The Police Department also renewed its agreement with the Tigard-Tualatin School District to maintain three School Resource Officer positions.



(Action 14.3) Trail Safety

In response to the community's request for additional security on trails, Tualatin Police have acquired several bicycles and trained officers to conduct bike patrols. The Department has also budgeted for an all-weather vehicle that can access trails in emergency situations.

COMMUNITY HEALTH AND WEALTH

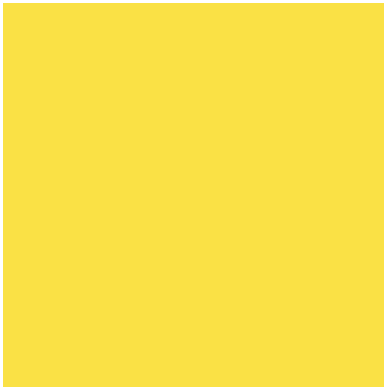
» CREATING ECONOMIC OPPORTUNITY

Actions 15.1 – 16.5



(Action 15.4) Housing Options

The City's Architectural Board approved a new multi-family development located along Highway 99W. The new structure will provide 180 units and stimulate construction of another Tualatin River Greenway project. The Planning Department is also coordinating with the City of Wilsonville to ensure Basalt Creek offers a range of housing choices, from multi-family to single-family mid- and large-lot homes.



(Action 15.5/15.6) Local Business Support/Business Services Point of Entry

Through its new Economic Development Program, the City now provides proactive assistance to local businesses from facilitating permitting to accessing assistance programs and resolving service issues. Those efforts are complemented by the Tualatin Chamber through its Ambassador Program that provides small business advocacy and promoted information-sharing.



(Action 16.1) Economic Development Partnership

The City of Tualatin continues to build economic development partnerships. In 2014, the City worked with Greater Portland, Inc. and Business Oregon to submit ten business recruitment proposals, and coordinated with real estate brokers to provide prospective business investor city tours. The City and Chamber of Commerce also launched a business retention and expansion program and visited over 50 local companies to provide business expansion assistance.

COMMUNITY HEALTH AND WEALTH

» ADVANCING EDUCATION AND LEARNING OPPORTUNITIES

Actions 17.1 – 18.6



(Action 17.5) After-School Programming

The Tualatin Library now offers multiple after-school programs for children and teens during fall, winter and spring. Programs include: craft activities for elementary-aged children, a book club for Oregon Battle of the Books participants, Improvisation for Teens, anime/manga discussion for teens, weekly one-on-one homework help and weekly teen gaming.



(Action 17.6) Post K-12 Education

Through a formal partnership with PCC, residents can now enroll in regular PCC courses hosted at the Library. The Library is also implementing computer classes for older adults at the Juanita Pohl Center and offers additional lifelong learning and enrichment opportunities including: citizenship classes (via Mission: Citizen), American Sign Language class (via PSU), monthly discussions about writing and publishing (via NW Writers and Publishers Association), and one-on-one technology tutoring.



(Action 18.1) Business Education for Youth and Entrepreneurs

The Tualatin Chamber and Tigard-Tualatin School District have teamed up to bring local businesses into classrooms to meet with students. These informational sessions introduce students to the types of employment opportunities that exist locally, as well as the types of skills and abilities required to succeed in the workforce. The Chamber is also involved in a new STEM South Metro Partnership that will expand student access to education and training in the sciences with help from volunteers working in local science and technology trades.

ACKNOWLEDGEMENTS

The Tualatin Tomorrow Advisory Committee is grateful to the following implementation partners who continually work to bring our community vision to life:

- City of Tualatin
- Clackamas County
- Clean Water Services
- CLIMB Center for Advancement
- Community Action Organization
- Core Area Parking Board
- Legacy Meridian Park Hospital
- Mask & Mirror Community Theatre
- Metro
- Neighbors Nourishing Community
- Oregon Institute of Technology
- Portland Community College
- Tigard-Tualatin School District
- TriMet
- Tualatin Arts Advisory Committee
- Tualatin Chamber of Commerce
- Tualatin Citizen Involvement Organizations
- Tualatin School House Pantry
- Tualatin Historical Society
- Tualatin Library Foundation
- Tualatin Friends of the Library
- Tualatin Library Advisory Committee
- Tualatin Parks Advisory Committee
- Tualatin Planning Commission
- Tualatin Together
- Tualatin Valley Fire and Rescue
- Vision Action Network
- Washington County
- Wetlands Conservancy
- Willowbrook
- Winona Grange

Project Manager – Sara Singer, Deputy City Manager

Vision Advisor – Jason Robertson, J Robertson and Company

Layout – Michele Neary, Mad Bird Design

