



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

January 6, 2015

Present: Sonya Ambuehl, Alan Feinstein, Victoria King, Thea Wood  
Absent: Marcus Young  
Public: Janice Westfall  
Staff: Jerianne Thompson, Library Manager

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**A. CALL TO ORDER**

Sonya Ambuehl called the meeting to order at 6:31 PM.

**B. APPROVAL OF MINUTES**

Alan Feinstein moved and Thea Wood seconded that the December minutes be approved as written.

**C. COMMUNICATIONS**

**1. Chair:** None.

**2. Staff:** Jerianne Thompson shared recent statistics and comment cards. Committee members offered feedback about comments pertaining to adding a vending machine and suggestions on improving accommodations for handicapped users during the parking lot work. The Library has implemented PINs at the self-checkout machines and has added six Kindles for checkout. The Library will be adding a scanner to the adult computer area for adult and teen use, with wireless printing added in conjunction with WCCLS sometime this year. Two full-time Library Assistants have requested to change their positions to half-time; the Library will recruit for a new full-time Library Assistant this spring. Work on the plans and specifications for the Tualatin River Greenway Trail design is about 50 percent complete.

**3. Public:** None

**D. OLD BUSINESS**

**1. Teen Library Committee:** No report.

**2. Seneca Street & Library Parking:** Jerianne Thompson shared updates about the parking lot construction. Seneca Street and the South parking lot opened on December 12. The new street signals should be operational within the next two weeks. The City sent an email out to Library patrons and has renewed publicity about the construction schedule; the project is

still on track for completion in February. Handicapped parking was temporarily moved to behind the Library. Usage of the drive-up book return has been good.

**3. Facility Study:** Sonya Ambuehl reported the Civic Facilities Task Force met with consultants from Yost Grube Hall in December. YGH will be conducting interviews with City employees, visiting existing City facilities to conduct assessment, and will look at potential sites in Tualatin. Jerianne Thompson shared notes prepared by Library staff for the consultants, which identified current challenges in the Library's staff and public spaces, Library trends and projections, meeting room utilization, and service ideas the Library could explore in future years. The committee discussed parking concerns, meeting room use policies, suggestions for improving shared staff workspaces, and the importance of technology-related services.

**E. NEW BUSINESS**

**1. 2015 Meeting Calendar:** The committee reviewed the proposed meeting schedule for 2015 and agreed to continue meeting on the first Tuesday of each month.

**2. ALA Code of Ethics & Collection Development Statements:** This topic was tabled until the February meeting.

**3. 2014 In Review:** This topic was tabled until the February meeting.

**F. FUTURE AGENDA ITEMS**

1. Basalt Creek Concept Plan
2. TLAC Annual report

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**1. Members:** None.

**H. ADJOURNMENT**

Meeting was adjourned at 7:58 p.m.

\_\_\_\_\_, Jerianne Thompson, Recording Secretary