



**OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
DECEMBER 3, 2014
JUANITA POHL CENTER
8513 SW TUALATIN RD.
TUALATIN, OR 97062**

Present: Chair Candice Kelly
Councilor Frank Bubenik
Committee Member John Bartholomew
Committee Member Ed Casey
Committee Member Diana Emami
Committee Member Larry McClure
Committee Member Bethany Wurtz

Absent: Vice-Chair Adam Butts
Committee Member Linda Moholt
Committee Member Jill Zurschmeide

Staff Present: Sara Singer, Deputy City Manager

Guests: Esmeralda Stetson, Joe Lipscomb, Bev Phelps

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. APPROVAL OF THE MINUTES

Chair Kelly and Ms. Stetson made two amendments to the minutes from November 5, 2014.

Committee member Casey made a motion to approve the minutes from November 5, 2014, as amended. Committee Member McClure seconded. The minutes were unanimously approved.

3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

Joe Lipscomb, Chair of the Aging Task Force provided an update to the Committee on their work. He said they are identifying needs for seniors and serving as advocates for

this demographic of the community. He said they are working to make Tualatin an AARP Age Friendly community. He stated they are looking at the Tualatin Tomorrow actions which relate to the needs for the aging population.

4. OLD BUSINESS

a. Tualatin Tomorrow Partner Reporting Survey Progress

Deputy City Manager Singer shared an update from Jason Robertson on the partner responses for the survey. She said a draft report would come to the Committee at the January meeting.

b. City Facilities Study Update

Manager Singer shared an update on the Facilities Study, and said they are in the first phase of gathering data on the existing facilities and meeting with staff regarding future needs. She said the next Task Force meeting is on December 10.

c. America's Best Communities Award

Committee Member Bartholomew shared an update on his work on applying for the America's Best Communities Award. He said that members from Mask and Mirror will be partnering with others from the City and the Chamber to work on an application regarding facilities for theatre performances.

5. NEW BUSINESS

a. Capital Improvement Plan Update

Engineering Manager Kaaren Hofmann shared an update on the Capital Improvement Plan (CIP) update. She provided information about the process and the draft plan. She said input is being gathered through presentations to the Advisory Committees and the Citizen Involvement Organizations (CIOs).

Committee Member Casey asked about how the City accounts for restricted funding. Manager Hofmann said those funding sources are noted in the project descriptions, and there is a breakdown of projects by funding sources. She also said these projects receive higher prioritization due to the restricted funding.

Committee Member Wurtz asked where people can share concerns about regional traffic congestion (specifically the I-5/205 backups). Manager Hofmann said Metro is the regional planning agency who would be the appropriate venue for sharing those

concerns. She also mentioned the City participates in other regional transportation planning efforts where these concerns can be raised.

- b. Partner Organization Committee Representative
Chair Kelly explained each year the Committee needs to select a Tualatin Tomorrow Partner to serve as the Partner Organization Committee Representative. The current partner is Tigard-Tualatin School District (TTSD). The Committee agreed to ask TTSD to serve for another year as the Partner Representative.

6. COMMUNICATIONS FROM STAFF

Manager Singer shared information about the upcoming 2015 State of the City and Starry Nights celebration. She said she would be inviting the Farmers Market for the next partner presentation in January.

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

Committee Member Casey said the Chamber of Commerce Holiday Auction is being held on December 9th.

8. ADJOURNMENT

The meeting adjourned at 8:00 p.m.



Sara Singer, Recording Secretary