



## MEETING NOTICE

**TUALATIN ARTS ADVISORY COMMITTEE  
JANUARY 20, 2015 - 6:30 PM  
COMMUNITY SERVICES ADMINISTRATIVE OFFICE  
8515 SW TUALATIN RD.**

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**A. CALL TO ORDER**

**B. APPROVAL OF MINUTES**

1. November 18, 2014
2. December 16, 2014

**C. COMMUNICATIONS**

1. Chair
2. Council Liaison
3. Staff
4. Public

**D. OLD BUSINESS**

1. Community Enhancement Award
  - Discussion  
(Committee)
2. Visual Chronicle 2014
  - Final Selections for Direct Purchase and Commissioned Work  
(Committee)
3. Tualatin River Greenway Trail Project
  - Update  
(Paul Hennon)
4. Artwork on State Highway Rights of Way
  - Discussion  
(Committee)

**E. NEW BUSINESS**

1. Election of Officers
  - Chair
  - Vice-Chair  
(Committee)
2. FY 2014-15 Goals, Performance Measures, and Budget Update  
(Committee)
3. Draft FY 2015-16 Goals, Performance Measures, and Budget Discussion  
(Committee)

**F. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**G. ADJOURNMENT**





# City of Tualatin

## TUALATIN ARTS ADVISORY COMMITTEE MINUTES

November 18, 2014

**PRESENT:** Art Barry, Buck Braden, Frank Bubenik, Kristen Erickson, Mason Hall, Gary Thompson, Dawn Upton

**ABSENT:** Brett Hamilton

**STAFF:** Kelsey Lewis, Paul Hennon, Kaaren Hofmann

**PUBLIC:** Jeannine Miller

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### **A. CALL TO ORDER**

Chair Buck Braden called the meeting to order at 6:31 pm.

### **B. APPROVAL OF MINUTES**

MOVED by Dawn Upton and SECONDED by Mason Hall to approve the minutes of October 21, 2014.

### **C. COMMUNICATIONS**

#### **1. Chair**

Buck Braden proposed to amend the agenda so that the Committee could hear Jeannine Miller's presentation first. The meeting returned to Communications after Item E.1.

#### **2. Council Liaison**

Councilor Bubenik noted that all the incumbents were re-elected to the City Council.

#### **3. Staff**

Kelsey Lewis asked for confirmation that the Committee will meet in December; the Committee decided to meet. She stated that staff requested for a second design proposal for the Lazy River sculpture pathway and lighting and received a reasonable cost estimate of around \$2,000. Progress continues on the project.

#### **4. Public**

None.

### **D. OLD BUSINESS**

#### **1. Community Enhancement Award**

The Committee agreed to table the discussion for future consideration.

#### **2. Tualatin River Greenway Trail Project**

Paul Hennon provided an update on the project, explaining that the project is currently in preliminary design of the path alignment and reviewed the scope, schedule and budget. He stated that the artistic elements of the project, such as gateways and interpretives will be addressed later, at which time TAAC would have a role in considering those elements. TAAC members further discussed art on the trail project and expressed interest in ongoing updates.

## **E. NEW BUSINESS**

### **1. Student Diversity Art Project**

Jeannine Miller explained that Tualatin High School has many students from other countries and she is preparing a grant proposal to the Foundation for Tualatin Schools for an art project to honor student diversity. Her vision is to have 30 students participate by creating an emblem to represent their countries. The medium would be fused glass attached to plexiglass with a world map in the background. She anticipated two displays and stated she would like one to be in a public space. TAAC members discussed installing one at the Tualatin Public Library. The project would take place in the next school semester, hopefully in January 2015. TAAC members were enthusiastic about participating in the project and Paul Hennon suggested the Committee use the Student Visual Chronicle budget to lend support to the grant proposal. **MOVED** by Kristen Erickson and **SECONDED** by Dawn Upton to participate in the student diversity art project in place of the Student Visual Chronicle this year.

Jeannine Miller confirmed that she would forward the grant proposal with further information and keep TAAC updated on the application status.

### **2. Annual Capital Improvement Project (CIP) Presentation**

Engineering Manager Kaaren Hofmann gave a presentation of the CIP for 2016-2020. She gave more information about several transportation projects. There were no further questions.

### **3. Visual Chronicle Proposal Discussion and Selection**

Kelsey Lewis handed out the criteria for artwork as established in the Public Arts Program Policy and copies of the Call for Artists as reference. TAAC members reviewed each proposal, discussing subject matter, relation to Tualatin's history, cost, and quality. Committee members and staff further discussed how the proposed works would complement the existing Visual Chronicle collection and if they are recognizable as Tualatin.

The Committee agreed by consensus to move forward with one direct purchase and one commission proposal. Kelsey Lewis confirmed that she would contact Anna Lancaster to bring her artwork to the December meeting for consideration. She also confirmed that she would follow up with Philip Juttelstad regarding a commission and ideas for subject matter of the commissioned work.

### **4. Living Room Gallery Program Staffing Update and Discussion**

Kelsey Lewis explained that for the last 2½ years the Living Room Gallery program has been coordinated by a volunteer, Angela Wrahtz, with light City staff support. As of November 2014 she has resigned from the position. The work includes recruiting and jurying the artists, writing press articles for the Tualatin Life and scheduling and coordinating installation and take down of the artwork. Kelsey Lewis noted that it is a lot of work and the program would not be possible without volunteer help. She asked Committee members for input on how to move forward, which could include a range of

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options from cancelling the program to creating a budgeted line item for staff. She noted that Angela Wrahtz indicated that she would be willing to continue for a modest fee.

TAAC members discussed the program, concluding that it is an important element in encouraging greater opportunities for recognition of arts in the community, and they want it to continue. Paul Hennon suggested that TAAC could pay Angela Wrahtz a small amount to continue coordination for the rest of the fiscal year, which would allow time for staff to recruit another volunteer for the task. The Committee agreed and Kelsey Lewis confirmed that she would contact Angela Wrahtz.

**5. Artwork on State Highway Rights of Way**

TAAC members agreed to postpone this item until the next meeting.

**F. FUTURE AGENDA ITEMS**

**1. Recognition of Living Room Gallery Coordinator Angela Wrahtz**

**2. Public Art Inventory on Website**

The Committee agreed to consider both items at a future meeting. Councilor Bubenik suggested future consideration of Angela Wrahtz for a Community Enhancement Award.

Kristin Erickson asked what happened to the Highway 99 gateway art idea. Paul Hennon explained that it was included in the annual report but the Council did not pick it up as a priority item. He explained that it is not a budgeted project and requires Council support and more than \$50,000 to complete a gateway project. TAAC members further discussed the idea and Paul Hennon stated that there is some internal coordination needed first. He confirmed that the idea is still on the future work plan.

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

None.

**H. ADJOURNMENT**

MOVED by Dawn Upton and SECONDED by Kristin Erickson to adjourn the meeting at 9:10 pm.

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Kelsey Lewis, Recorder



# City of Tualatin

## TUALATIN ARTS ADVISORY COMMITTEE MINUTES

December 16, 2014

**PRESENT:** Buck Braden, Frank Bubenik, Kristen Erickson, Dawn Upton  
**ABSENT:** Art Barry, Mason Hall, Brett Hamilton, Gary Thompson  
**STAFF:** Kelsey Lewis, Paul Hennon  
**PUBLIC:** Anna Lancaster, Yunnuen Valdovinos

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### **A. CALL TO ORDER**

Chair Buck Braden called the meeting to order at 6:40 pm without a quorum and continued as an informal meeting of members present.

### **B. APPROVAL OF MINUTES**

No action taken.

### **C. COMMUNICATIONS**

#### **1. Chair**

None.

#### **2. Council Liaison**

Councilor Bubenik gave an update on the City Facilities Study which will help determine what type of space the City needs for operations. He encouraged all to participate in the process.

#### **3. Staff**

Kelsey Lewis explained that Angela Wrahtz would continue to coordinate the Living Room Gallery program for the rest of the fiscal year with two shows to be installed in February and May. The total cost would be \$1000. She also handed out a refreshed art program budget to reflect changes to the Visual Chronicle and Living Room Gallery programs, as well as recommended that the available contingency be used to finish the design and installation of lighting and pathway around the Lazy River sculpture in Commons Park.

She gave an update on CenterCal's participation in the ArtWalk and handed out a list of future agenda items that TAAC members have discussed in recent months.

#### **4. Public**

Yunnuen Valdovinos explained that she is attending this public meeting for class credit. Committee members welcomed her.

**D. OLD BUSINESS**

**1. Community Enhancement Award**

The Committee agreed to table the discussion for future consideration.

**2. Visual Chronicle**

Artist Anna Lancaster presented her unfinished work "Tualatin Commons Painting" and TAAC members asked questions about her plans for the complete piece. All present were in favor of purchasing the work.

Kelsey Lewis stated that she met with artist Phil Juttelstad regarding TAAC's interest in a commission and she presented Juttelstad's updated proposal and draft painting for consideration. Members present were interested in both components of the proposal- a painting of a steam locomotive on the trestle bridge, and an aerial representation of Tualatin over the river.

**3. Student Visual Chronicle**

Kelsey Lewis announced that unfortunately the grant application by Jeannine Miller for a student diversity project was not accepted. She explained that Jeannine Miller recommended TAAC go forward with the usual Student Visual Chronicle instead.

**4. Tualatin River Greenway Trail Project Update**

Kelsey Lewis handed out the current map of the Tualatin River Greenway shared use pathway showing the route and "before" pictures of key locations along the trail. Paul Hennon explained that the project is at 30% design and the alignment is mostly settled. The design team is now looking at gateways, art and interpretives for the trail, with much attention paid to the area under I-5 to be welcoming and safe. The project will be a great improvement. Buck Braden asked about sponsorship of the gateways and TAAC members and staff discussed the strong partnership with CenterCal.

Paul Hennon explained the grant funding for wayfinding signage along the entire trail and reviewed the other funding from the State of Oregon and CenterCal. Paul Hennon explained that the construction is planned to go out for bid in April, be built in the summer of 2015 and the trail opened in winter of 2015-16.

**E. NEW BUSINESS**

**1. Artwork on State Highway Rights of Way**

Paul Hennon explained that Councilor Davis supports having artwork along the State Highway and it could be incorporated in the arts plan in the upcoming Parks Master Plan update. TAAC members agreed to postpone this item until a future meeting.

**F. COMMUNICATIONS FROM COMMITTEE MEMBERS**

None.

**G. ADJOURNMENT**

The meeting adjourned by consensus at 7:55 pm.

**TUALATIN ARTS ADVISORY COMMITTEE**  
**Community Services Department**  
**Goals and Performance Measures**  
**FY 2014-15**

Division	Goal	Performance Measure	Status as of January 1, 2015
<p><b>Arts Program</b></p>	<p>1. Produce Arts Programs  <i>Responsible staff: Kelsey Lewis and Heidi Marx</i></p>	<p>a) Produce ArtSplash on a profitable basis by August 2014.  <i>(Becky Savino &amp; Heidi Marx)</i></p> <p>b) Purchase pieces of student art for the 2014-15 Student Visual Chronicle by 6/30/15.  <i>(Committee)</i></p> <p>c) Purchase artwork for the Visual Chronicle in FY 14-15.  <i>(Committee)</i></p> <p>d) Contribute funds to the City sponsored 2015 Concerts on the Commons by 5/1/15.  <i>(Committee)</i></p> <p>e) Produce a variety of art programs on a 100% cost recovery basis at Van Raden Community Center by 6/30/15.  <i>(Kelsey Lewis)</i></p>	<p>ArtSplash 2014 was held July 18, 19, 20, 2014 and made a profit of \$5,017.</p> <p>Not started yet.</p> <p>In process; expected completion February 2015.</p> <p>Not started yet.</p> <p>Not started yet.</p>

**TUALATIN ARTS ADVISORY COMMITTEE**  
**Community Services Department**  
**Goals and Performance Measures**  
**FY 2014-15**

Division	Goal	Performance Measure	Status as of January 1, 2015
	2. Support other organizations in the provision of Arts Programs <i>Responsible staff: Kelsey Lewis</i>	<ul style="list-style-type: none"> <li>a) Contribute funds to at least two non-city organizations by 6/30/15. (<i>Committee</i>)</li> <li>b) Partner with Heritage Center to provide arts programs and events. (<i>Kelsey Lewis</i>)</li> </ul>	<p>In process; applications for outside support due 2/5/15.</p> <p>Ongoing.</p>
	3. Administer a Collections Management program for visual art collection <i>Responsible staff: Kelsey Lewis</i>	<ul style="list-style-type: none"> <li>a) Maintain display of Visual Chronicle in City facilities continuously through 6/30/15. (<i>Kelsey Lewis</i>)</li> <li>b) Maintain current records and inventory of public art collection continuously. (<i>Kelsey Lewis</i>)</li> <li>c) Develop a maintenance plan for Tualatin's public art by 6/30/15. (<i>Kelsey Lewis</i>)</li> </ul>	<p>Ongoing.</p> <p>Ongoing.</p> <p>To be initiated early 2015.</p>
	4. Manage a Percent for Art Program. <i>Responsible staff: Kelsey Lewis</i>	<ul style="list-style-type: none"> <li>a) Propose and implement a percent for art program by 6/30/15. (<i>Kelsey Lewis &amp; Committee</i>)</li> </ul>	<p>Not started yet.</p>
	5. Update and Expand Tualatin's Public Art Plan <i>Responsible staff: Kelsey Lewis</i>	<ul style="list-style-type: none"> <li>a) Obtain a grant and complete work by 6/30/15. (<i>Kelsey Lewis</i>)</li> </ul>	<p>Public Art Plan to be incorporated into Park &amp; Recreation Master Plan; update beginning Jan. 2015.</p>

**TUALATIN ARTS ADVISORY COMMITTEE**  
**Community Services Department**  
**Goals and Performance Measures**  
**FY 2014-15**

Division	Goal	Performance Measure	Status as of January 1, 2015
	<p>6. Develop the Library as a venue for learning, exploring and celebrating an appreciation of art  <i>Responsible staff: Kelsey Lewis</i></p>	<p>a) Explore and develop an ongoing arts program using the teen and community room in conjunction with the library program staff.  <i>(Kelsey Lewis)</i></p>	<p>Not started yet.</p>
	<p>7. Publicly recognize significant artistic enhancements to the community.  <i>Responsible staff: Kelsey Lewis</i></p>	<p>a) Identify at least one award candidate per fiscal year.  <i>(Committee)</i></p>	<p>None awarded yet this year. Several in consideration.</p>
	<p>8. Evaluate at least one arts program each year.  <i>Responsible staff: Kelsey Lewis</i></p>	<p>a) Evaluation and recommendation of arts program by 6/30/15.  <i>(Committee)</i></p>	<p>Not started yet.</p>