



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

November 4, 2014

Present: Sonya Ambuehl, Alan Feinstein, Victoria King, Thea Wood,
Marcus Young

Absent:

Public: Pamala Erdman, Nathan Van Dyke, Brianna Zepeda, Lidia Robles

Staff: Jerianne Thompson, Library Manager
Sarah Jesudason, Public Services Supervisor

A. CALL TO ORDER

Victoria King called the meeting to order at 6:30 PM.

B. APPROVAL OF MINUTES

Alan Feinstein moved and Sonya Ambuehl seconded that the September minutes be approved as written.

C. COMMUNICATIONS

1. Chair: None

2. Staff: Jerianne Thompson shared recent statistics and comment cards. She updated the committee about the recruitment for the two open TLAC positions. WCCLS has enacted new checkout limits for some items, including DVDs, audiobooks, and music CDs, and will be adding a new Cultural Pass to the Oregon Gardens in place of the Children's Museum, which has discontinued participation in the program. Marge Congress has been elected as the new president for the Friends of Tualatin Public Library. The Friends have received a donation of \$2500 from New Seasons and have earned more than \$400 from sales of the *I Wonder...* book.

3. Public: None

D. OLD BUSINESS

1. Teen Library Committee: Jerianne Thompson shared that TLC helped plan and present the recent Dia del los Muertos program and are planning programs for the rest of the year.

2. Seneca Street & Library Parking: Jerianne Thompson shared updates about the schedule for construction of the Seneca Street extension and City parking lots, which has experienced delays. Weather permitting,

paving could be completed prior to Thanksgiving. Installation of the Library's new drive-up book return was also delayed because a fabrication problem; the Library hopes to open the return prior to the work starting on the north parking lot.

3. Use of Library by Tutors Policy: Jerianne Thompson presented a revised draft of the policy introduced in September; Library management decided to remove the exception to allow some tutoring in the Teen Room. In response to committee members' concerns about how to address paid tutors, Thompson suggested the Library Rules of Conduct might be a more appropriate venue to address business or financial transactions conducted at the Library. Victoria King requested the Community Room be addressed in a separate bullet point, with a reference to the Community Room use policy. Thea Wood moved to approve the policy with this modification; Alan Feinstein seconded. Motion carried.

4. Civic Facility Study: Sonya Ambuehl reported that the Civic Facilities Task Force held its first meeting. Yost Grube Hall Architecture has been selected as the consultant for the project. Minutes from the Task Force's meetings will be posted on the City's website. Jerianne Thompson reported she is serving on a staff committee for the project.

E. NEW BUSINESS

1. Use of PINs at Self-Checks: The Library seeks to require PINs for library users at the self-checkout machines, as a way to reduce fraudulent use of library cards. Jerianne Thompson summarized the committee's previous discussions on the issue. Currently 10 of the 14 WCCLS libraries require PINs; making this change would give a more consistent experience to our library patrons. Libraries that have implemented this change have reported a drop in fraudulent activity. Sonya Ambuehl asked about the time-out period if a patron does not close a self-check session and suggested the Library shorten this time. Marcus Young moved and Ambuehl seconded to recommend the Library adopt use of PINs at self-checkout machines. Motion carried.

2. Ebooks: Sarah Jesudason gave a presentation about WCCLS ebook lending, highlighting 3M Cloud, a new ebook platform for WCCLS patrons. Tualatin was one of two sites to host a launch event. WCCLS is spending about \$12,000 per month on ebooks and is continuing to purchase additional items for the Library2Go Advantage collection (which supplement the statewide collection).

3. Officer Election: Marcus Young and Sonya Ambuehl each self-nominated for the chairperson position. Ambuehl was elected by unanimous vote. Alan Feinstein self-nominated for vice-chairperson and was also elected unanimously.

F. FUTURE AGENDA ITEMS

1. Capital Improvement Plan

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: Victoria King asked if reports could be moved to the end of meeting agendas.

H. ADJOURNMENT

Meeting was adjourned at 8:15 p.m.

_____, Jerianne Thompson, Recording Secretary