



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

December 2, 2014

Present: Sonya Ambuehl, Alan Feinstein, Victoria King, Thea Wood,  
Marcus Young

Absent:

Public:

Staff: Jerianne Thompson, Library Manager  
Dayna Webb, Project Engineer  
Rich Mueller, Parks & Recreation Manager

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**A. CALL TO ORDER**

Sonya Ambuehl called the meeting to order at 6:31 PM.

**B. APPROVAL OF MINUTES**

Alan Feinstein moved and Marcus Young seconded that the November minutes be approved as written.

**C. COMMUNICATIONS**

**1. Chair:** Sonya Ambuehl requested that members tent their name plate during discussions to indicate they wish to speak.

**2. Staff:** Jerianne Thompson shared recent statistics and comment cards. TLAC applicants were interviewed and two candidates will be recommended to City Council for approval in January; Alan Feinstein was reappointed. New lighting was installed in the Library's "study zone." The Friends of Tualatin Library will hold their annual booksale on December 5-6. The Library is currently hosting a food drive in partnership with the Kiwanis Club to support Tualatin School House Pantry. The Library has added English as a Second Language tutoring by appointment. There is no Facility Study update.

**3. Public:** None

**D. OLD BUSINESS**

**1. Teen Library Committee:** Jerianne Thompson shared that TLC is focusing on leadership skills. The group has raised about \$300 selling snacks and sodas and is conducting a holiday fundraiser with Frog Pond Farm.

**2. Seneca Street & Library Parking:** Jerianne Thompson shared updates about the schedule for construction of the Seneca Street extension and City parking lots. Seneca Street and the South parking lot could open on December 12, after painting and landscaping is completed. The North parking lot, adjacent to the Library, and the current access road would close at that time. The Library's new drive-up book return (located in the parking lot behind the building) will open within the next week.

**E. NEW BUSINESS**

**1. Capital Improvement Plan:** Dayna Webb shared a presentation about the City of Tualatin's Capital Improvement Plan (CIP), which provides a five-year plan for major infrastructure and facility expenses. The CIP includes items costing more than \$10,000 with an expected useful life of more than one year. It is reviewed and updated annually by an interdepartmental team of staff. Webb reviewed the CIP funding sources, draft project list, and process to recommend a project.

**2. Tualatin River Greenway Trail Gap Completion Project:** Rich Mueller presented information about the preliminary design of the Greenway Trail Gap project, a 3/4-mile trail that will stretch from the Library under the Interstate 5 bridge to the old RV of Portland site, connecting existing trails. The \$3.3 million project will be primarily funded by grants and donations. Committee members recommended the trail include adequate lighting to enable usage at night.

**3. Standards for Oregon Public Libraries:** In 2014, the Public Library Division of the Oregon Library Association overhauled the Standards for Oregon Public Libraries. These standards reflect baselines for levels of library service in a variety of categories. Jerianne Thompson presented an assessment of Tualatin Public Library against the Standards and discussed how the Library will address the essential standards it does not currently meet. The Library is at an enhanced or exemplary level for 17 out of 20 categories; per individual standard, the Library meets 85 percent of essential standards, 84 percent of enhanced standards, and 56 percent of exemplary standards.

**F. FUTURE AGENDA ITEMS**

1. 2015 Meeting Dates
2. Basalt Creek Concept Plan

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**1. Members:** None.

**H. ADJOURNMENT**

Meeting was adjourned at 8:15 p.m.

\_\_\_\_\_, Jerianne Thompson, Recording Secretary