



TUALATIN TOMORROW
ADVISORY COMMITTEE MEETING
WEDNESDAY, SEPTEMBER 3, 2014
6:30 P.M.
TUALATIN LIBRARY CONFERENCE ROOM
18878 SW MARTINAZZI AVE.

1. CALL TO ORDER & ROLL CALL

Members: Chair Candice Kelly; Vice-Chair Adam Butts; John Bartholomew; Ed Casey; Diana Emami; Larry McClure; Linda Moholt; Bethany Wurtz; Jill Zurschmeide
Council Liaison: Councilor Frank Bubenik
Staff: Sara Singer, Deputy City Manager

2. APPROVAL OF THE MINUTES

- a. Approval of Minutes from June 4, 2014

3. COMMUNICATION FROM THE PUBLIC (NOT ON THE AGENDA)

Limited to 3 minutes

4. OLD BUSINESS

- a. Partner Recruitment Update
- b. Partner Kick Off Event Follow Up
- c. Tualatin Tomorrow Partner Reporting Survey

5. NEW BUSINESS

- a. Partner Presentation – Cyndy Hillier, Tualatin Together

6. COMMUNICATIONS FROM CITY STAFF

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

8. ADJOURNMENT



DRAFT

OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
JUNE 4, 2014
TUALATIN LIBRARY
18878 SW MARTINAZZI AVE
TUALATIN, OR 97062

Present: Chair Candice Kelly
Vice-Chair Adam Butts
Councilor Frank Bubenik
Committee Member John Bartholomew
Committee Member Ed Casey
Committee Member Diana Emami
Committee Member Larry McClure
Committee Member Jill Zurschmeide

Absent: Committee Member Linda Moholt
Committee Member Bethany Wurtz

Staff Present: Sara Singer, Deputy City Manager

Guests: Chad Darby, Neighbors Nourishing Communities
Kim Weeks, Neighbors Nourishing Communities

1. CALL TO ORDER

Meeting called to order at 6:34 p.m.

2. APPROVAL OF THE MINUTES

Committee Member Casey made a motion to approve the minutes from May 7, 2014, Committee Member Butts seconded. The minutes were unanimously approved.

3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

None.

4. OLD BUSINESS

a. Partner Recruitment Update

Deputy City Manager Singer said the report will be ready to be distributed at the Partner Kick-Off Event. She shared a print out of what the report will look like, and said she will be sure that each of the Committee Members receives a printed copy.

b. Partner Kick-Off Event

Manager Singer shared the information about the event, agenda, and a list of partners who had RSVP'd for the event. She asked for volunteers from the Committee to assist with checking guests in at Haydens. She said seating assignments would be prepared a few days before the event to accommodate any last minute RSVPs. Ms. Singer added that giveaway items for the Partners had been ordered to be placed on the tables.

5. NEW BUSINESS

a. Neighbors Nourishing Communities

Chad Darby from Neighbors Nourishing Communities attended the meeting to present information regarding their new nonprofit which helps to promote gardening in the community to provide fresh produce for the food pantry and individuals and families in need.

b. Tualatin Tomorrow Partner Reporting Structure

Manager Singer said the next steps in the Vision implementation will be to hear back from the Partners through the annual reporting process. She shared information about the proposed plan to survey the partners in October, collect feedback from October through November, and present an annual report to the City Council in January.

She explained that Partner Meetings could be held in both October and March, with the annual partner/community event taking place in June.

Committee Member McClure asked about having one or two Partner agencies present at the monthly committee meetings. Ms. Singer said she could coordinate a presentation for each meeting.

6. COMMUNICATIONS FROM STAFF

Manager Singer shared information about Tualatin's summer activities, provided an update on the budget process, and shared a brief update on the SW Corridor Project.

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

Committee Member Casey commented on changes with the Tualatin Chamber Shuttle. TriMet will be taking the service over starting in July.

8. ADJOURNMENT

The meeting adjourned at 8:02 p.m.

Sara Singer, Recording Secretary