



**TUALATIN TOMORROW  
ADVISORY COMMITTEE MEETING**

WEDNESDAY, JANUARY 8, 2014

6:30 P.M.

TUALATIN COUNCIL CHAMBERS

18880 SW MARTINAZZI AVE.

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**1. CALL TO ORDER & ROLL CALL**

Members: Chair Candice Kelly; Adam Butts; Ed Casey; Robert Kellogg; Larry McClure; Linda Moholt; Jill Zurschmeide; Bethany Wurtz  
Council Liaison: Councilor Frank Bubenik  
Staff: Sara Singer, Deputy City Manager

**2. APPROVAL OF THE MINUTES**

- a. Approval of Minutes from November 6, 2013

**3. COMMUNICATION FROM THE PUBLIC (NOT ON THE AGENDA)**

Limited to 3 minutes

**4. OLD BUSINESS**

- a. Tualatin Tomorrow Draft Action Plan Construct
- b. Tualatin Tomorrow Draft Action Plan Community Review
- c. Partner Recruitment

**5. NEW BUSINESS**

- a. Nominate and Elect 2014 Committee Chair and Vice-Chair
- b. Nominate and Elect 2014 Partner Member
- c. 2014 Meeting Schedule
- d. Vision Implementation Plan

**6. COMMUNICATIONS FROM CITY STAFF**

**7. ANNOUNCEMENTS/TTAC COMMUNICATIONS**

**8. ADJOURNMENT**



# DRAFT

**OFFICIAL MINUTES FOR  
TUALATIN TOMORROW ADVISORY COMMITTEE  
NOVEMBER 6, 2013  
TUALATIN POLICE DEPARTMENT  
8650 SW TUALATIN RD.  
TUALATIN, OR 97062**

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**Present:** Chair Candice Kelly  
Councilor Frank Bubenik  
Vice-Chair Adam Butts  
Committee Member Robert Kellogg  
Committee Member Ed Casey  
Committee Member Larry McClure

**Absent:** Committee Member Dave Solomon  
Committee Member Bethany Wurtz  
Committee Member Linda Moholt  
Committee Member Jill Zurschmeide

**Staff Present:** Sara Singer, Deputy City Manager  
Kaaren Hofmann, Engineering Manager

**Guests:** Jason Robertson, J. Robertson & Co. (by phone)  
Matt Peckinpah, Tualatin Chamber  
Diana Emami, Barrington Management  
Joe Lipscomb, Tualatin Chamber  
Connie Ledbetter, Resident

## **1. CALL TO ORDER**

Meeting called to order at 6:32 p.m.

Chair Kelly asked the group to do introductions due to the number of new guests at the meeting.

## **2. APPROVAL OF THE MINUTES**

Vice Chair Butts made a motion to approve the minutes from September 4, 2013, Committee Member Kellogg seconded. The minutes were unanimously approved.

### **3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)**

None.

### **4. OLD BUSINESS**

None.

### **5. NEW BUSINESS**

#### **a. Capital Improvement Plan Update**

Engineering Manager Kaaren Hofmann shared an update on the City's five year Capital Improvement Plan (CIP). The draft plan will be presented to the City Council on December 9, 2013. She said the draft plan is available on the City's website to view in its entirety. There are funded as well as unfunded projects. She said people should contact her directly if there were any questions regarding the projects in the plan.

#### **b. Tualatin Tomorrow Draft Action Plan Construct**

Jason Robertson presented the Tualatin Tomorrow Vision Action Plan Preliminary Framework. He shared that it has been divided into two overarching components:

1. Physical and Social Connectivity
2. Community Health and Wealth

There are eight goals with 100 action items. The actions are accompanied by partner notes in addition to a section to identify lead and support partners. Jason explained the draft will need to be reviewed by the Community. The members asked questions about the actions and offered suggestions for changes to clarify some of the actions. Mr. Robertson asked members to email additional changes to him and Ms. Singer.

#### **c. Tualatin Tomorrow Draft Action Plan Community Review**

Deputy City Manager Singer shared the draft of the community survey for the committee's review. The committee members provided feedback and suggested changes for the survey. The committee members discussed the dates for making the survey available and having a community event in early to mid-January. Ms. Singer will send out a meeting doodle to the committee members determine the date. A draft agenda for the event will be prepared and discussed by the committee in December.

#### **d. Partner Recruitment**

Deputy City Manager Singer asked the committee members to begin thinking about potential partners to recruit for the various action items. She said we will begin to compile a list and any ideas can be submitted to her via email over the next few months.

### **6. COMMUNICATIONS FROM STAFF**

Deputy City Manager Singer shared updates on the public involvement process on the Seneca Street Extension and Council Building project. The City Council presentation has been scheduled for the November 12<sup>th</sup> Work Session. She said the Centennial Time

Capsule is being assembled and if anyone has items to be included in the time capsule, they should contact Carl Switzer in the Community Services Department. Ms. Singer announced that Starry Nights and Holiday Lights will be happening on Friday, December 6<sup>th</sup> on the Tualatin Commons.

#### **7. ANNOUNCEMENTS/TTAC COMMUNICATIONS**

Ed Casey gave an update on the Crawfish Festival. He said there were eight vendors who came to the meetings to express interest in taking over the festival. He explained the Chamber of Commerce can no longer support the event, so the Chamber is working with the City to find a private vendor to take over the event.

#### **8. ADJOURNMENT**

The meeting adjourned at 8:05 p.m.

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Sara Singer, Recording Secretary

**Tualatin Tomorrow Advisory Committee**  
**2014 Meeting Schedule**

<b>Date</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
8-Jan-14	TTAC	Council Chambers	6:30 p.m.
January TBD	Vision Plan Community Event	TBD	TBD
5-Feb-14	TTAC	Council Chambers	6:30 p.m.
5-Mar-14	TTAC	Council Chambers	6:30 p.m.
2-Apr-14	TTAC	Council Chambers	6:30 p.m.
7-May-14	TTAC	Council Chambers	6:30 p.m.
4-Jun-14	TTAC	Council Chambers	6:30 p.m.
July	No Meeting	-----	-----
6-Aug-14	TTAC	Council Chambers	6:30 p.m.
3-Sep-14	TTAC	Council Chambers	6:30 p.m.
1-Oct-14	TTAC	Council Chambers	6:30 p.m.
5-Nov-14	TTAC	Council Chambers	6:30 p.m.
3-Dec-14	TTAC	Council Chambers	6:30 p.m.