



MEETING NOTICE

TUALATIN PARK ADVISORY COMMITTEE

January 14, 2014 - 6:00 PM

Tualatin Council Chambers

18880 SW Martinazzi Avenue

A. CALL TO ORDER

B. APPROVAL OF MINUTES of December 10, 2013

C. COMMUNICATIONS

1. Chair
2. Staff
 - a. Centennial Celebration completed (Time Capsule placed December 19, 2013). Public art placement at Tualatin Commons Park in February 2014
3. Public

D. OLD BUSINESS

1. 2013 TPARK Annual Report
The Tualatin Park Advisory Committee will review and approve the Annual Report. They will consider a motion for Council to receive the report at their February 10, 2014 meeting. Chairman will present Annual Report to Council.

E. NEW BUSINESS

1. None

F. FUTURE AGENDA ITEMS

1. Tualatin Heritage Center Annual Report (March 10)
2. Park and Recreation Master Plan

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

H. ADJOURNMENT



DRAFT

TUALATIN PARK ADVISORY COMMITTEE MINUTES

December 10, 2013

MEMBERS PRESENT: Kay Dix, Stephen Ricker, Connie Ledbetter, Bruce Andrus-Hughes, Dana Paulino

MEMBERS ABSENT: Dennis Wells, Valerie Pratt

STAFF PRESENT: Carl Switzer, Parks and Recreation Manager

PUBLIC PRESENT: None

OTHER: None

A. CALL TO ORDER

Meeting called to order at 6:06 p.m..

B. APPROVAL OF MINUTES

The November 12, 2013 minutes were unanimously approved.

C. COMMUNICATIONS

1. Public – None
2. Chairperson – None
3. Staff – Staff presented a recap of the Starry Nights and Holiday Lights event on December 6, 2013 and the Centennial Time Capsule burial on December 19, 2013. Committee members were also encouraged to fill out the on-line Tualatin Tomorrow survey.

D. OLD BUSINESS

1. None

E. NEW BUSINESS

1. 2014 Annual Tualatin Park Advisory Committee Meeting Schedule Approval
The Committee approved their 2014 meeting schedule. Meetings remain on the second Tuesday of every month at 6:00 p.m., typically held in Council Chambers.

2. 2013 Annual Tualatin Park Advisory Committee Annual Report

The Committee reviewed the first draft of their 2013 Annual Report. There was discussion about the recommendations and staff will incorporate those into the final draft. TPARK will vote to approve their Annual Report at their January meeting, and recommend that council accept their report. The Chairman will be asked to present the Annual Report to Council at their February 10, 2014 meeting.

3. Tree City USA Application

The Committee reviewed the Tree City USA program and the application requirements.

F. FUTURE AGENDA ITEMS

1. TPARK Annual Report
2. Park and Recreation Master Plan

G. COMMUNICATION FROM TPARK MEMBERS (All)

Members of the Committee expressed an interest in having Tom Steiger, Parks Maintenance Manager, present to them information about Tualatin's Parks Maintenance program.

Members were interested in receiving a Recreation summary report and will be presented with that at a future meeting.

H. ADJOURNMENT

The meeting was adjourned at 7:34 p.m.

Centennial Celebration Time Capsule Ceremony

December 19, 2013





2013 ANNUAL REPORT of the Tualatin Park Advisory Committee (TPARK)

DRAFT

1. BACKGROUND

TPARK was established by Ordinance 418-77, adopted November 28, 1977, and incorporated into the Tualatin Municipal Code as Chapter 11-2. TPARK also serves as the Tree Board for the purpose of the Tree City USA program pursuant to Resolution 2013-87, adopted July 27, 1987.

Section 11-2-090 of the Tualatin Municipal Code calls for an annual report summarizing TPARK's activities in the preceding calendar year, outlining future activities of the committee, and identifying any other matters deemed appropriate by the committee for recommendation and advice to the Council.

The members of TPARK in 2012 were Stephen Ricker, Bruce Andrus-Hughes, Kay Dix, Connie Ledbetter, Dana Paulino, Valerie Pratt (Vice Chair), and Dennis Wells (Chair).

TPARK recognizes and supports the Community Services Department's vision and missions.

Vision Statement

We create community through people, facilities, programs, and the natural environment.

Missions

The following missions help achieve the vision.

- **Strengthen Community Image and Sense of Place**
Parks, library, recreation facilities, programs and community events are key factors in strengthening community image and creating a sense of place.
- **Support Economic Development**
Library, parks, recreation programs and facilities attract and retain businesses and residents, and increase property values.
- **Strengthen Safety and Security**
Parks and libraries provide safe environments for recreation. Facilities, programs and services help reduce criminal activity.
- **Promote Health and Wellness**
Participation at parks and libraries improves physical, psychological, and emotional health.

- **Foster Human Development and an Informed Citizenry**
Libraries and recreation services foster social, intellectual, lifelong learning, physical and emotional development through access to information, programs and materials that promote literacy.
- **Increase Cultural Unity**
Parks, libraries, and recreation increase cultural unity through experiences that promote cultural understanding and celebrate diversity.
- **Protect Natural and Cultural Resources**
Natural and cultural resources are protected through acquisition and management of open space, such as parks, greenways, natural areas; and learning and discovery take place through library collections and interpretive facilities and programs.
- **Provide Recreational Experiences**
A variety of benefits to individuals and society are achieved through participation in programmed and self-facilitated recreation and volunteerism. Recreation experiences are important as an end in themselves for personal enjoyment.

2. ROLES OF THE COMMITTEE

The Tualatin Park Advisory Committee has the duty to

- A. Recommend and makes suggestions to the City Council regarding all matters relating to public parks, playground-related activities and programs. This shall include, but not be limited to
 - a. the budget process,
 - b. immediate and long-range planning, and
 - c. citizen participation; and
- B. Formulate comprehensive and community-wide park and recreation systems and programs to serve the horticultural, environmental, historical, recreational, cultural and leisure needs of all City residents; and
- C. Consider the provisions of any comprehensive plan, project plan or agency plan of the City of Tualatin Development Commission, the Urban Renewal Agency of the City of Tualatin, and other government agencies having plans or projects affecting the City of Tualatin; and
- D. As the City's Tree Board TPARK makes recommendations to staff and Council on Urban Forestry related issues.

3. ACTIONS AND ACCOMPLISHMENTS IN SUPPORT OF ROLES IN 2013

- A. RECOMMEND AND MAKE SUGGESTIONS TO THE CITY COUNCIL REGARDING ALL MATTERS RELATING TO PUBLIC PARKS, PLAYGROUND-RELATED ACTIVITIES AND PROGRAMS

TPARK made a number of recommendations to staff and Council in 2013. Most of the recommendations were informed by public testimony. Citizens and other interested parties shared their thoughts on a range of planning, policy and capital projects including the Transportation System Plan, Ice Age Tonquin Trail Master Plan, Arbor Week, and the Nyberg Rivers development.

1. Recommendations on the Transportation System Plan and Linking Tualatin

2012 was “The Year of Transportation” in Tualatin and between the Transportation System Plan update and Linking Tualatin TPARK spent more time discussing transportation issues than any other issue that year. The culmination of their efforts came in January 2013 when the committee reviewed Plan Text Amendment (PTA)-12-02 which would amend the Tualatin Development Code to include the 2012 TSP. TPARK unanimously recommended to the Tualatin City Council that they adopt PTA-12-02 which was adopted on February 25, 2013.



2. Recommended Council Accept the Ice Age Tonquin Trail Master Plan

The culmination of years of review and input on the development of the Ice Age Tonquin Trail Master Plan, TPARK recommended in January of 2013 that the Tualatin City Council 1) adopt the IATTMP, 2) incorporate the IATTMP into the Parks and Recreation Master Plan and the Tualatin Development Code, and 3) build the Tualatin segments of the IATT as soon as funding becomes available. Council accepted the plan on February 25, 2013.



3. Recommended that Council approve the formation of an Arbor Week ad hoc Committee.

On January 8, 2013 TPARK recommended that Council establish an ad hoc committee to plan the 2013 Arbor Week celebrations. The Arbor Week ad hoc Committee is formed to increase public awareness and education around the contribution that trees have in our lives and produce the Arbor Week proclamation, a requirement of the Tree City USA program. Council approved the formation of the Arbor Week ad hoc Committee on January 28, 2013.



4. Received the 2013 Tualatin Heritage Center Annual Report and recommended that Council accept the report.

Per the 2005 *Agreement for Operation of the Tualatin Heritage Center*, the Tualatin Historical Society provides annual reports summarizing the hours of operation, activities, attendance, fee schedules, revenues and expenditures, accidents, participant evaluations and surveys, staffing changes, marketing efforts, building custodial and maintenance concerns, and other relevant issues to TPARK and the Tualatin City Council.

TPARK received the report on February 12, 2013 and recommended that Council accept the Tualatin Heritage Center Report, which they did on February 25, 2013.

5. Recommendations on the Nyberg Rivers Development.

The Tualatin Park Advisory Committee reviewed the proposed Nyberg Rivers Master Plan to provide the Council with TPARK's comments regarding the extent to which the proposed Nyberg Rivers Master Plan achieves the goals of the Central Urban Renewal District Plan, Goal 6 Pedestrian and Bikeways and Goal 9 Parks, and how well it complies with the Tualatin Development Code, Chapter 11.650 Pedestrian, Bicycle, and Multi-Use Path Modal Plan and Chapter 72 Natural Resource Protection Overlay District.

Comments and recommendations were made at TPARK's June meeting and shared with Council along with other public and committee comments.

B. FORMULATE COMPREHENSIVE AND COMMUNITY-WIDE PARK AND RECREATION SYSTEMS AND PROGRAMS TO SERVE THE HORTICULTURAL, ENVIRONMENTAL, HISTORICAL, RECREATIONAL, CULTURAL AND LEISURE NEEDS OF ALL CITY RESIDENTS

In 2013 TPARK regularly provided input on parks and recreation programs, activities and special events, but they also participated in them. TPARK members volunteered at the West Coast Giant Pumpkin Regatta, Tualatin TRYathlon, Arbor Week Celebration, Centennial Celebration, and other recreation programs.

1. Trail User Counting Project

TPARK members performed the 2013 trail user counts to determine the use of the Tualatin River Greenway. Data in the 2008-2012 Intertwine Trail Use Snapshot show that 490,000 people used the Tualatin River Greenway per year during that time frame. This data is used to establish a national database of bicycle and pedestrian count information generated by these consistent methods and practices and allows analysis on the correlations bicycle and pedestrian activity and local characteristics.



2. Supported the City of Tualatin's Community Development Block Grant application and the Connect V grant application.

TPARK provided letters of support for the City's applications for grants to install a fire sprinkler system at the Juanita Pohl Center and to develop a mile long section of the Tualatin River Greenway.

3. Learned about the HEAL and Let's Move Initiatives.

Discussed how HEAL and Let's Move initiatives can help further the Council goals and TPARK's current and possible future roles. Discussion about ways to market the issue and how City missions, programming, and facilities support healthy, eating and active living, and reducing childhood obesity.

4. Lafky Park Playground Replacement Project

The playground equipment at Lafky Park was replaced this year. The community was invited to attend the Public Design Workshop on Saturday, April 6, 2013 at the park to share their thoughts on what elements the playground should have to meet their family's needs and enhance the park. TPARK hosted a meeting where the outcomes of the Public Design Workshop were presented and TPARK made recommendations on which playground equipment should be purchased and installed. The new playground opened in late summer 2013.



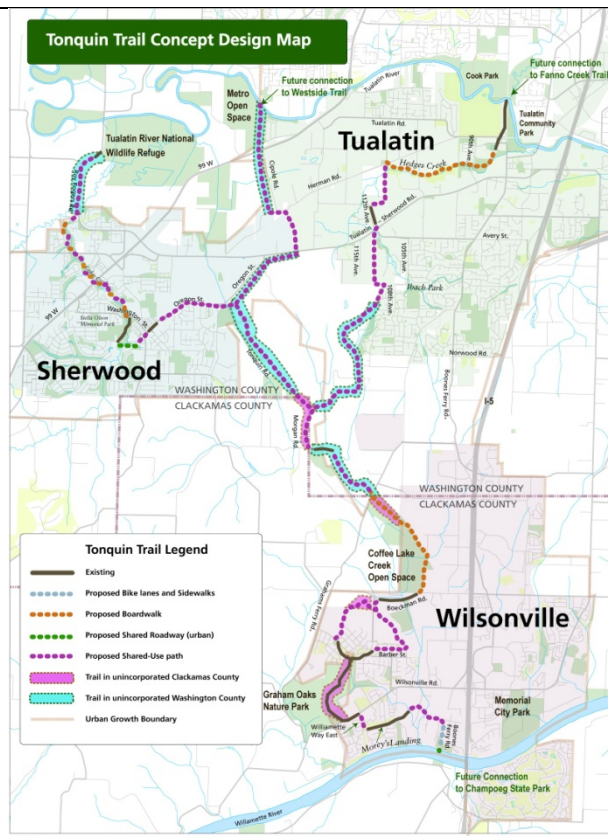
C. CONSIDER THE PROVISIONS OF ANY COMPREHENSIVE PLAN, PROJECT PLAN OR AGENCY PLAN OF THE CITY OF TUALATIN DEVELOPMENT COMMISSION, THE URBAN RENEWAL AGENCY OF THE CITY OF TUALATIN, AND OTHER GOVERNMENTAL AGENCIES HAVING PLANS OR PROJECTS AFFECTING THE CITY OF TUALATIN

1. SW Corridor Plan

This planning process is a comprehensive planning effort to create livable and sustainable communities along the Barbur Boulevard/Highway 99W corridor between Portland, Tigard and Sherwood through integrated community investments in land use and transportation. Stephen Ricker represented TPARK at meetings regarding the SW Corridor regional planning project. TPARK reviewed and commented on the Southwest Corridor Transit Evaluation Results and Draft Recommendation.

2. Ice Age Tonquin Trail Master Plan

The future Ice Age Tonquin Trail will offer bicyclists and pedestrians safe, new connections between Wilsonville, Sherwood and Tualatin. Connie Ledbetter represented TPARK and the IATTMP Project Steering Committee and conveyed their discussions and decisions to TPARK for their deliberations. See recommendation in Section 3.A..2 of this report.



Other projects and plans TPARK reviewed and discussed in 2013 include: Basalt Creek and West Railroad Planning Area, Tualatin Tomorrow, Ice Age Discovery Trail, Chieftain/Dakota Greenway Outfalls & Trail Retrofit update, Oregon Statewide Comprehensive Outdoor Recreation Plan, and Tualatin's Capital Improvement Plan.

D. AS THE CITY'S TREE BOARD TPARK MAKES RECOMMENDATIONS TO STAFF AND COUNCIL ON URBAN FORESTRY RELATED ISSUES

1. Recommended that Council form an Arbor Week ad hoc Committee and Proclaim April 7 – April 13, 2013 Arbor Week in the City of Tualatin

TPARK recommended that Council form this committee to help plan the Arbor Week Celebration and develop the Arbor Week Proclamation. The committee was approved by Council on January 28, 2013 and the proclamation was read on March 25, 2013.



4. ACTION PLAN FOR 2014

- A. Continue to fulfill prescribed duties**
- B. Provide Recommendations and Public Engagement Opportunities for the Public during the Parks and Recreation Master Plan Update**
- C. Support the Continuing Development of Parks and Recreation Facilities**

5. RECOMMENDATIONS

The Tualatin Park Advisory Committee respectfully recommends:

- 1) That City move forward with an update to the Park and Recreation Master Plan as scheduled and budgeted.**
- 2) TPARK suggests Council determine and take appropriate actions to see that the Shared Pathway serving as the Tualatin River Greenway Trail between I-5 and Boones Ferry Road be constructed as quickly as possible to promote safe circulation across the site and to provide connectivity with east Tualatin.**